



Memo

To: Acme Township Planning Commission
From: Sharon E. Vreeland, Township Manager
CC:
Date: 06/22/10
Re: VGT-Phase I SUP #2009-1P Status Update

About two weeks ago I received a call from J.R. Anderson and Steve Schooler at Anderson Real Estate. They said updated traffic counts were completed in late May and the raw data was being compiled by traffic engineering consultant URS. They also said a revised Meijer store and site plan would be forwarded soon for review and comment. They generally indicated confidence that the revised materials would address all questions raised by the township's earlier review as expressed through the report by Beckett & Raeder.

This afternoon I spoke with Terry Boyd from Gourdie Fraser Associates, who is apparently now working with Anderson Real Estate to finalize the resubmission of materials and shepherd them through the hearing process. He confirmed that the revised materials would be ready to deliver to the township in the near future.

Most of our discussion centered on a potential process timeline. I did not make a firm timeline commitment since I have yet to see the new materials. I projected a need for about a month from receipt of updated materials for township staff, Beckett & Raeder, MDOT and the Road Commission to review them and provide feedback. Depending on our response there may need to be additional discussion with the applicant. I indicated that once each party has their materials in the "final" form in which they would submit them to the full Commission that I would like to be able to distribute them to Commissioners no less than 2 weeks before a preliminary PC discussion.

Terry and I seemed to concur that the shortest potential timeline would be for revised materials to be submitted to me by the beginning of the first week in July, reviewed and comment generated by the end of July, additional discussion during the first 2-3 weeks of August, distribution of materials to the Commission by mid-August, preliminary discussion on August 30, public hearing on September 27 and potential Board review starting on October 5. We also seemed to generally agree that it would be prudent to generate a realistic timeline goal of reaching a Board decision at the turn of the year (December 2010 or January 2011) to allow for variables.

When I spoke to J.R. and Steve a few weeks ago, our discussion again included a potential request for amendment to the overall conceptual plan SUP and site plan that might modify overall project layout, density and land use mix. We again spoke of this as a potential separate and parallel process that would occur concurrently with continued processing of Application #2009-1P.