



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, February 3, 2015, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, P. Scott, D. White, J. Zollinger
Members excused: G. LaPointe
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

G. Veliquette, Elk Lake Road, thank the Township for their support of the last expansion of the Farmland Open Space Funds. He presented some financial figures showing the different funding. He commented that the monies the Township spent were matched 9–1. Zollinger commented that was the last of the previous Farmland millage. A new millage was approved in November.

R. Evina, 6075 Arabian Ln, compliment the Board on their handling of the VGT runoff at the January Board meeting. Evina commented that the facts were presented without the emotions.

Public comment closed

B. APPROVAL OF AGENDA:

Zollinger would like to add one item to New Business #6 Blight Grant received for the Shoreline.

Motion by Jenema, seconded by White to approve the agenda with the addition of one item to New Business # 6 Blight Grant. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Meeting Minutes:
 - 1. Planning Commission 01/12/15
- d. Parks and Maintenance Report – Tom Henkel

2. APPROVAL:

- 1. Township Board meeting minutes of 01/06/15
- 2. Accounts Payable Prepaid of \$226,110.82 and Current to be approved of \$40,493.77 (Recommend approval: Cathy Dye, Clerk)

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Motion by Dye, seconded by Aukerman to approve the Consent Calendar as present. Motion carried by unanimous roll call vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

1. Sheriff's Report – Deputy: Ken Chubb

Officer Chubb stated that the Sheriff's department will be helping out with the Special Olympics at the Resort this week.

2. County Commissioner's Report - Crawford

3. Road commission report - McKellar

Discussion on the Hammond-Hartman road extension.

H. CORRESPONDENCE: None

I. PUBLIC HEARING: None

J. NEW BUSINESS:

1. Discussion on order of Board Agendas/Old Business-New Business - Zollinger

Zollinger commented that at a previous Board meeting a resident raised the question of addressing Old Business before New. Zollinger was looking for the Board's input. He felt it was a matter of flexibility. When an issue of concern for the residents was on the agenda anyone, Board/Staff/Public could ask that the item be removed to the beginning of the agenda.

2. Resolutions for Approval:

a) Board of Review Dates

Motion by White, seconded by Jenema to approve Resolution R-2015-#4 approving the dates set for March Board of Review. Motion carried by unanimous vote.

b) Resolution on Budget amendments

Motion by Scott, seconded by Dye to approve Resolution R-2015-#5 on Budget Amendments. Motion carried by unanimous roll call vote.

c) Resolution on 2014 Metro Acme Twp Allocation

Motion by Jenema, seconded by Scott to approve Resolution R-2015-#6 for Metro Fire 2014 Township Allocations. Motion carried by unanimous roll call vote.

3. Capacity Sharing Agreement – TC Sewer Plant Acme Township

Motion by Scott, seconded by Aukerman to approve Resolution R-2015-#7 for Capacity Sharing Agreement. Motion carried by unanimous vote.

4. Proclamation to support “Social Host Awareness Month” April

Motion by Scott, seconded by Jenema, approving Proclamation “ April 2015 is Social Awareness Month”. Motion carried by unanimous vote.

5. Immanuel LLC Status - Zollinger

Zollinger commented that the Township had received \$15,605.91 from the Immanuel LLC (Bates Crossing) Bankruptcy filing. Zollinger stated that as property is sold the township will receive more money.

6. Blight Grant

Zollinger stated that the Township recently received monies from the Blight grant that the Conservancy had applied for. Zollinger would like to be able to cut a check tomorrow to the Conservancy. It will reflect in the March Post Prepays.

Motion by Scott, seconded by White, to proceed with reimbursement to the Conservancy for the Blight Grant.

Upon listening to the recording of the Board meeting for 2/3/15 we find that a motion by Scott was made and supported by White, but due to much discussion a vote was not taken. This bill will be paid as a pre-approved on the March 3rd Board meeting. for final board support.

K. OLD BUSINESS:

1. Status Update of Board procedures - Dye

Dye gave an update on the 'Rules for Procedure'. Aukerman has been working with Dye. It was Dye's goal to have a draft ready for the February Board meeting but that did not work out.

At the end of the meeting, Jean Aukerman asked if she could speak with her fellow Board members regarding "communication." She explained that she feels our township team, including John Iacoangeli and Chris Grobbel, is working very hard to contribute their expertise but she feels the communication process could be better. She wondered if other Board members felt the same. Board members discussed the subject. Jean volunteered to look into this and report back to the Board with possible process improvements. She welcomed any Board member to join her. Amy Jenema offered to work with Jean.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

B.Kelley, 4893 Ridgecrest, read a prepared statement into the record which is attached to the minutes.

Adjourned at 8:40 pm

To: Acme Township Board of Trustees
From: Brian Kelley
Date: February 3, 2015

At the last board meeting I told you that the clay discharge into Acme creek on Saturday December 27 was the worst than at any time in November or December. Some claimed that the inspection reports did not support that.

None of the inspections were conducted during the rain on December 27. The rain was forecast, and the site should have been inspected during the weather event. County did not inspect until 3 days later, on Tuesday. Creek inspections must be timely.

Another problem with the inspections was not checking the creek. Clay discharge into the creek is visually obvious. It is more difficult to see running across a grassy field. So if you make a point of not looking in the right spot, you won't see it.

The most significant inspection result was from Gosling Czubak's Bernie Jacobson. He documented that he observed them pumping the basins out into the field and wetlands. There was no water treatment system on site. That pumping was likely the reason there was so much clay discharge, from so many points, into the creek. I heard those pumps running, from the creek, on Saturday.

This is not the first time that inspectors have documented the intentional pumping of discharge toward the wetlands and creek. If the site is warned of inspections in advance, as some propose, then it is almost certain that any pumping operation will be stopped before inspectors are on site.

The Corrective Action Plan provided to DEQ says basin water will be treated or trucked offsite. That is contrary to what Mr. Jacobson documented. Mr. Jacobson also noted numerous holes in silt fences. The crew repaired them with duck tape. That is not a best practice, by any definition. One wonders why they were not aware of those issues if they were walking their own silt fences as best practices require. I can see holes in silt fences from the M72 highway.

Construction site manager Mark Walters inspected on Sunday December 28. He reported no issues. He also did not mention the pumping. Would anyone believe that a construction manager on site would be unaware of the pumping operation?

It is important to note that when the basins are pumped out it may not actually occur on the day of the rain, but days later. Also, that activity can be stopped if an inspector arrives on site. If anyone suggests that discharge into the creek is from past events and not current, they probably aren't going to mention the repeated practice of pumping the basins out.

At the last board meeting the topic of creek monitoring cost was mentioned. The Infrastructure land use permit fee for this project was nearly \$70,000. That fee covers the cost of creek inspections and monitoring.

On January 29, 2015 MDEQ issued another Notice of Violation to the site.

Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, February 3, 2015, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A.** All cell phones shall be switched to silent mode or turned off.
- B.** Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

- D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a.** Treasurer's Report
- b.** Clerk's Revenue/Expenditure Report and Balance Sheet
- c.** Draft Unapproved Meeting Minutes:
 - 1.** Planning Commission 01/12/15
- d.** Parks and Maintenance Report – Tom Henkel

2. APPROVAL:

- a.** Township Board Regular meeting minutes of 01/06/15
- b.** Accounts Payable Prepaid of \$226,110.82 and Current to be approved of \$40,493.77 (Recommend approval: Cathy Dye, Clerk)

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1.** _____
- 2.** _____
- 3.** _____

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1.** Sheriff's Report– Deputy: Ken Chubb
- 2.** County Commissioner's Report-Carol Crawford
- 3.** Road commission report-Marc McKellar

H. CORRESPONDENCE:

I. PUBLIC HEARING:

J. NEW BUSINESS:

- 1. Discussion on order of Board Agendas/Old Business-New Business-Zollinger**
- 2. Resolutions for Approval:**
 - a) Board of Review Dates - Supervisor**
 - b) Resolution on Budget amendments-Zollinger**
 - c) Resolution on 2014 metro Acme Twp. Allocation-Zollinger**
- 3. Capacity Sharing Agreement –TC Sewer Plant Acme Twp.-Zollinger**
- 4. Proclamation to support “Social Host Awareness Month” April**
- 5. Immanuel LLC Status-Acme Received \$15,605.91-Zollinger**

K. OLD BUSINESS:

- 1. Status Update of Board procedures-Dye**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP - Monthly Treasurer's Report

Reconciled with Bank as of December 31, 2014

			FUND #	Nov. 30, 2014 Account Balance	NET CHANGE	Dec. 31, 2014 Account Balance
Chase Bank			101	\$ 875,546	\$ 37,842	\$ 913,388
Chemical Bank - High Yield			101	\$ 156,686	\$ 13	\$ 156,699
Chemical Bank - Money Market Plus			101	\$ 297,063	\$ 25	\$ 297,088
Chemical Bank - Liquor Fund			101	\$ 12,190	\$ 1	\$ 12,191
A	TOTAL BANK ACCOUNTS FOR GENERAL FUND			\$ 1,341,486	\$ 37,881	\$ 1,379,366
	Self Funded Accts Payable 6 Months	Committed	101	\$ 351,177	\$ -	\$ 351,177
	Saylor Park Boat Launch Imp	Committed	101	\$ 88,868	\$ -	\$ 88,868
	Septage Plant Bond Buyout	Committed	101	\$ 193,813	\$ -	\$ 193,813
	Hoxsie House Relocation	Committed	101	\$ -	\$ -	\$ -
	Water Engineering Study (GTB Grant)	Restricted	101	\$ 14,000	\$ -	\$ 14,000
	GTTT Engineer Project Management	Committed	101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	Restricted	101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	Restricted	101	\$ 76,636	\$ -	\$ 76,636
B	Sub-Total Assigned From GENERAL FUND		101	\$ 771,358	\$ -	\$ 771,358
Funds within General Fund Bank Account (Restricted or Committed)						
	Cemetery Fund	Committed	209	\$ 5,268	\$ (516)	\$ 4,752
	Fire Fund <i>Special Assessment</i>	Restricted	206	\$ 58,520	\$ 56,111	\$ 114,631
	Police Fund <i>Special Assessment</i>	Restricted	207	\$ 115,259	\$ 3,505	\$ 118,764
	Liquor Fund	Restricted	212	\$ 12,961	\$ 0	\$ 12,961
	Township Improvement (SAD)	Committed	246	\$ 50,000	\$ -	\$ 50,000
C	SUB-TOTAL (Restricted or Committed)			\$ 242,007	\$ 59,101	\$ 301,108
	UNRESTRICTED BALANCE (Net Assigned)		101	\$ 328,120		\$ 306,901
				Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:						
	Shoreline Preserv. Fund	Committed	224	\$ 1,332	\$ (15)	\$ 1,317
	Parks & Recreation	Committed	226	\$ 15,862	\$ 236	\$ 16,098
	Parks/Shoreline Fund <i>(New Urbanist to Park/Shoreline)</i>	Committed	227	\$ 27,884	\$ 1	\$ 27,885
D	SUB-TOTAL			\$ 45,078		\$ 45,300
RESTRICTED BY MILLAGE:						
	Farmland <i>Millage Chemical Bank</i>	Restricted	225	\$ 5,196	\$ 0	\$ 5,197
	Farmland <i>Millage Chase Bank</i>	Restricted	225	\$ 10,254	\$ 17,182	\$ 27,436
	Farmland Totals			\$ 15,450	\$ 17,183	\$ 32,633
	Tax Collection	Temporary Funds	703	\$ 57,599	\$ 809,243	\$ 866,842
E				\$ 73,050		\$ 899,475
RESTRICTED BY REVENUE SOURCE ACCOUNTS:						
	Sewer Fund Chemical Bank	Restricted	590	\$ 196,656	\$ 17	\$ 196,673
	Sewer Fund Chase Bank	Restricted	590	\$ 1,111,105	\$ (3,270)	\$ 1,107,835
	Sewer Fund Totals	Restricted	590	\$ 1,307,760	\$ (3,253)	\$ 1,304,508
	Planning Review Fees (Trust & Agency) Escrow	Restricted	701	\$ 18,985	\$ 20,104	\$ 39,088
F	ACME TOWNSHIP RESTRICTED FUNDS			\$ 1,326,745		\$ 1,343,596
ACME TOWNSHIP ALL ACCOUNT BALANCES				\$ 2,786,358		\$ 3,667,738
				NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

Amy Jenema, Treasurer

REVENUE/EXPENDITURE REPORT

Page: 1
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	214,300.00	214,300.00	17,257.25	17,257.25	0.00	197,042.75	8.1
412.000 PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	0.00	10,467.00	0.0
420.000 DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	0.00	500.00	0.0
445.020 PENALTIES& INTEREST	500.00	500.00	332.31	0.00	0.00	167.69	66.5
446.000 DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
447.000 ADMINISTRATIVE FEE 1%	102,059.00	102,059.00	74,193.54	2,520.68	0.00	27,865.46	72.7
448.000 CABLE TV FEE	82,224.00	82,224.00	21,209.33	0.00	0.00	61,014.67	25.8
465.000 PASSPORT FEES	3,000.00	3,000.00	872.00	175.00	0.00	2,128.00	29.1
574.000 ST SHARED SALES TAX	335,358.00	335,358.00	59,316.00	0.00	0.00	276,042.00	17.7
577.000 SWAMP TAX	750.00	750.00	1,035.39	1,035.39	0.00	-285.39	138.1
602.000 GRANTS	0.00	0.00	22,000.00	0.00	0.00	-22,000.00	0.0
607.000 CHARGES FOR SERVICES	200.00	200.00	20.30	20.30	0.00	179.70	10.2
608.000 ZONING ORDINANCES	0.00	0.00	80.00	80.00	0.00	-80.00	0.0
608.001 Zoning Fees	15,000.00	15,000.00	12,805.88	300.00	0.00	2,194.12	85.4
610.000 Revenues for Escrow Account	500.00	500.00	3,248.93	466.40	0.00	-2,748.93	649.8
631.000 CONS INDUSTRY ANNUAL MAINT FEE	6,785.00	6,785.00	6,645.54	0.00	0.00	139.46	97.9
665.000 INTEREST ON INVESTMENTS	1,800.00	1,800.00	217.50	38.54	0.00	1,582.50	12.1
665.001 INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	1,472.89	4.45	0.00	27.11	98.2
667.000 RENT-PARKS	200.00	200.00	75.00	0.00	0.00	125.00	37.5
671.000 MISC REVENUES	0.00	0.00	875.00	0.00	0.00	-875.00	0.0
676.000 REIMBURSEMENTS	27,000.00	27,000.00	14,059.77	2,214.46	0.00	12,940.23	52.1
687.000 REFUNDS & REBATES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Dept: 000	803,943.00	803,943.00	235,716.63	24,112.47	0.00	568,226.37	29.3
Revenues	803,943.00	803,943.00	235,716.63	24,112.47	0.00	568,226.37	29.3
Expenditures							
Dept: 000							
465.001 POSTAGE FOR PASSPORTS	400.00	400.00	177.31	0.00	0.00	222.69	44.3
992.000 CONTINGENCY	70,000.00	51,300.00	0.00	0.00	0.00	51,300.00	0.0
994.000 TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
998.000 GT COUNTY ROAD COMMISION TART	1,520.00	1,520.00	800.00	0.00	0.00	720.00	52.6
Dept: 000	72,720.00	54,020.00	977.31	0.00	0.00	53,042.69	1.8
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000 SALARIES	24,000.00	24,000.00	12,000.00	2,000.00	0.00	12,000.00	50.0
703.001 SECRETARY	28,614.00	28,614.00	14,161.38	2,408.80	0.00	14,452.62	49.5
705.001 PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
710.000 UNEMPLOYMENT EXPENSE	0.00	0.00	7,205.00	0.00	0.00	-7,205.00	0.0
714.000 FICA LOCAL SHARE	4,000.00	4,000.00	1,908.74	321.15	0.00	2,091.26	47.7
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	1,528.48	672.57	0.00	1,471.52	50.9
801.000 ACCOUNTING & AUDIT	12,000.00	12,000.00	4,950.00	0.00	0.00	7,050.00	41.3
801.001 INTERNAL ACCOUNTANT	7,000.00	7,000.00	2,790.00	0.00	0.00	4,210.00	39.9
802.001 ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	424.50	0.00	0.00	2,575.50	14.2
802.002 ATTORNEY SERVICES	17,000.00	17,000.00	7,105.19	0.00	0.00	9,894.81	41.8
802.005 CONTRACTED COMMUNITY SERVICES	0.00	15,000.00	15,000.00	0.00	0.00	0.00	100.0
803.003 ENGINEERING SERVICES	30,000.00	30,000.00	1,863.75	250.00	0.00	28,136.25	6.2
804.000 SOFTWARE SUPPORT & PROCESSING	18,495.00	22,195.00	10,213.22	311.65	0.00	11,981.78	46.0
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	2,861.00	2,861.00	-2,872.08	0.00	0.00	5,733.08	-100.4
900.000 PUBLICATIONS	1,800.00	1,800.00	420.75	0.00	0.00	1,379.25	23.4
910.000 INSURANCE	6,600.00	6,600.00	3,310.88	652.53	0.00	3,289.12	50.2
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 dues subscriptions	5,350.00	5,350.00	116.98	81.98	0.00	5,233.02	2.2
TOWNSHIP BOARD OF TRUSTEES	166,220.00	184,920.00	80,126.79	6,698.68	0.00	104,793.21	43.3
Dept: 171 SUPERVISOR EXPENDITURES							
702.000 SALARIES	37,000.00	37,000.00	17,646.16	2,846.16	0.00	19,353.84	47.7
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	1,349.86	217.72	0.00	1,462.14	48.0
726.000 SUPPLIES & POSTAGE	200.00	200.00	13.77	0.00	0.00	186.23	6.9

REVENUE/EXPENDITURE REPORT

Page: 2
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 171 SUPERVISOR EXPENDITURES							
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,700.00	3,700.00	-3,686.55	0.00	0.00	7,386.55	-99.6
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
SUPERVISOR EXPENDITURES	45,712.00	45,712.00	15,323.24	3,063.88	0.00	30,388.76	33.5
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	11,000.00	11,000.00	5,913.50	0.00	0.00	5,086.50	53.8
714.000 FICA LOCAL SHARE	0.00	0.00	0.73	0.00	0.00	-0.73	0.0
726.000 SUPPLIES & POSTAGE	4,000.00	4,000.00	2,958.95	560.48	0.00	1,041.05	74.0
900.000 PUBLICATIONS	700.00	700.00	518.20	301.50	0.00	181.80	74.0
ELECTION EXPENDITURES	15,700.00	15,700.00	9,391.38	861.98	0.00	6,308.62	59.8
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	2,500.02	416.67	0.00	2,499.98	50.0
714.000 FICA LOCAL SHARE	383.00	383.00	191.22	31.87	0.00	191.78	49.9
726.000 SUPPLIES & POSTAGE	2,500.00	2,500.00	8.61	0.46	0.00	2,491.39	0.3
803.002 ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	15,000.00	2,500.00	0.00	15,000.00	50.0
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	450.96	0.00	0.00	549.04	45.1
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	1,173.00	0.00	0.00	827.00	58.7
956.000 MISCELLANEOUS	150.00	150.00	0.00	0.00	0.00	150.00	0.0
ASSESSOR'S EXPENDITURES	41,033.00	41,033.00	19,323.81	2,949.00	0.00	21,709.19	47.1
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	17,649.88	2,846.76	0.00	19,358.12	47.7
703.000 WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	8,357.60	1,060.00	0.00	8,282.40	50.2
714.000 FICA LOCAL SHARE	4,105.00	4,105.00	1,595.36	256.95	0.00	2,509.64	38.9
726.000 SUPPLIES & POSTAGE	1,500.00	1,500.00	410.51	154.76	0.00	1,089.49	27.4
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	106.22	106.22	0.00	893.78	10.6
874.000 RETIREMENT/PENSION	5,600.00	5,600.00	-1,664.25	0.00	0.00	7,264.25	-29.7
910.000 INSURANCE	11,200.00	11,200.00	5,306.36	960.71	0.00	5,893.64	47.4
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CLERK'S EXPENDITURES	81,553.00	81,553.00	31,761.68	5,385.40	0.00	49,791.32	38.9
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
714.000 FICA LOCAL SHARE	61.00	61.00	0.00	0.00	0.00	61.00	0.0
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
BOARD OF REVIEW	961.00	961.00	0.00	0.00	0.00	961.00	0.0
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	25,159.00	25,159.00	11,998.82	1,935.30	0.00	13,160.18	47.7
703.000 WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	11,998.83	1,935.30	0.00	13,160.17	47.7
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	1,785.33	287.76	0.00	2,039.67	46.7
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	2,736.43	284.13	0.00	2,263.57	54.7
804.000 SOFTWARE SUPPORT & PROCESSING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,451.00	3,451.00	-2,787.35	0.00	0.00	6,238.35	-80.8
900.000 PUBLICATIONS	100.00	100.00	8.15	0.00	0.00	91.85	8.2
910.000 INSURANCE	2,500.00	2,500.00	625.57	91.62	0.00	1,874.43	25.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
TREASURER'S EXPENDITURES	67,694.00	67,694.00	26,365.78	4,534.11	0.00	41,328.22	38.9
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	2,400.00	2,400.00	77.96	60.96	0.00	2,322.04	3.2
851.000 CABLE INTERNET SERVICES	4,500.00	4,500.00	1,686.03	324.81	0.00	2,813.97	37.5
920.000 ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	6,127.03	896.93	0.00	3,372.97	64.5
921.000 STREET LIGHTS	12,000.00	12,000.00	3,461.13	940.09	0.00	8,538.87	28.8
922.000 MICH CON GAS	4,000.00	4,000.00	1,173.92	976.65	0.00	2,826.08	29.3
923.000 SEWER TOWNSHIP HALL	900.00	900.00	360.00	180.00	0.00	540.00	40.0

REVENUE/EXPENDITURE REPORT

Page: 3
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 TOWNHALL EXPENDITURES							
930.000 REPAIRS & MAINT	7,000.00	7,000.00	4,409.43	301.45	0.00	2,590.57	63.0
TOWNHALL EXPENDITURES	40,300.00	40,300.00	17,295.50	3,680.89	0.00	23,004.50	42.9
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	27,300.00	27,300.00	12,029.00	1,916.43	0.00	15,271.00	44.1
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	4,762.00	1,937.00	0.00	8,838.00	35.0
714.000 FICA LOCAL SHARE	2,074.00	2,074.00	1,447.09	294.78	0.00	626.91	69.8
726.000 SUPPLIES & POSTAGE	400.00	400.00	36.41	2.30	0.00	363.59	9.1
802.002 ATTORNEY SERVICES	18,000.00	18,000.00	6,200.31	0.00	0.00	11,799.69	34.4
803.000 PLANNER SERVICES	20,000.00	20,000.00	12,191.75	8,399.15	0.00	7,808.25	61.0
803.001 PLANNING CONSULTANT	30,000.00	30,000.00	15,526.77	870.00	0.00	14,473.23	51.8
804.000 SOFTWARE SUPPORT & PROCESSING	400.00	400.00	0.00	0.00	0.00	400.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	59.33	0.00	0.00	440.67	11.9
874.000 RETIREMENT/PENSION	2,730.00	2,730.00	-2,565.74	0.00	0.00	5,295.74	-94.0
900.000 PUBLICATIONS	2,500.00	2,500.00	83.00	0.00	0.00	2,417.00	3.3
949.000 RENTAL OF SPACE	250.00	250.00	150.00	0.00	0.00	100.00	60.0
958.000 EDUCATION/TRAINING/CONVENTIONS	2,000.00	2,000.00	15.00	0.00	0.00	1,985.00	0.8
960.000 dues subscriptions	350.00	350.00	0.00	0.00	0.00	350.00	0.0
PLANNING & ZONING EXPENDITURES	120,104.00	120,104.00	49,934.92	13,419.66	0.00	70,169.08	41.6
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.00	47,660.00	22,726.72	3,665.60	0.00	24,933.28	47.7
703.000 WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	6,505.00	0.00	0.00	1,495.00	81.3
714.000 FICA LOCAL SHARE	4,230.00	4,230.00	1,887.23	221.33	0.00	2,342.77	44.6
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	157.90	0.00	0.00	842.10	15.8
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	-4,768.54	0.00	0.00	9,534.54	-100.1
910.000 INSURANCE	9,100.00	9,100.00	5,325.20	964.10	0.00	3,774.80	58.5
930.000 REPAIRS & MAINT	34,875.00	34,875.00	11,957.54	2,150.22	0.00	22,917.46	34.3
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
956.000 MISCELLANEOUS	2,500.00	29,500.00	25,640.00	0.00	0.00	3,860.00	86.9
MAINT & PARKS EXPENDITURES	115,631.00	142,631.00	69,431.05	7,001.25	0.00	73,199.95	48.7
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
Dept: 865 INSURANCE							
910.000 INSURANCE	14,000.00	14,000.00	10,319.00	0.00	0.00	3,681.00	73.7
INSURANCE	14,000.00	14,000.00	10,319.00	0.00	0.00	3,681.00	73.7
Expenditures	782,828.00	809,828.00	330,680.46	47,594.85	0.00	479,147.54	40.8
Net Effect for GENERAL FUND	21,115.00	-5,885.00	-94,963.83	-23,482.38	0.00	89,078.83	1,613.7
Change in Fund Balance:			-94,963.83				
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	705,178.00	705,178.00	56,110.98	56,110.98	0.00	649,067.02	8.0
698.000 TRANS IN FRM OTHER FUNDS	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
Dept: 000	706,368.00	706,368.00	56,110.98	56,110.98	0.00	650,257.02	7.9
Revenues	706,368.00	706,368.00	56,110.98	56,110.98	0.00	650,257.02	7.9
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	85,810.00	85,810.00	26,331.01	0.00	0.00	59,478.99	30.7
805.000 METRO FIRE CONTRACT	620,557.00	620,557.00	0.00	0.00	0.00	620,557.00	0.0
964.000 REIMBURSEMENTS	0.00	0.00	5,019.00	0.00	0.00	-5,019.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 4
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Expenditures							
Dept: 000	706,367.00	706,367.00	31,350.01	0.00	0.00	675,016.99	4.4
Expenditures	706,367.00	706,367.00	31,350.01	0.00	0.00	675,016.99	4.4
Net Effect for FIRE FUND	1.00	1.00	24,760.97	56,110.98	0.00	-24,759.97	6,097.0
Change in Fund Balance:			24,760.97				
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,000.00	43,000.00	3,505.45	3,505.45	0.00	39,494.55	8.2
671.000 MISC REVENUES	26,846.00	26,846.00	0.00	0.00	0.00	26,846.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	78,346.00	78,346.00	12,005.45	3,505.45	0.00	66,340.55	15.3
Revenues	78,346.00	78,346.00	12,005.45	3,505.45	0.00	66,340.55	15.3
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	38,007.50	0.00	0.00	39,992.50	48.7
956.000 MISCELLANEOUS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
Dept: 000	78,200.00	78,200.00	38,007.50	0.00	0.00	40,192.50	48.6
Expenditures	78,200.00	78,200.00	38,007.50	0.00	0.00	40,192.50	48.6
Net Effect for POLICE PROTECTION	146.00	146.00	-26,002.05	3,505.45	0.00	26,148.05	17,809.6
Change in Fund Balance:			-26,002.05				
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
646.000 BURIAL FEE PAYMENTS	3,500.00	3,500.00	1,700.00	0.00	0.00	1,800.00	48.6
Dept: 000	6,500.00	6,500.00	1,700.00	0.00	0.00	4,800.00	26.2
Revenues	6,500.00	6,500.00	1,700.00	0.00	0.00	4,800.00	26.2
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	150.00	150.00	16.13	16.13	0.00	133.87	10.8
802.004 CONTRACTED EMPLOYEE SERVICES	2,000.00	2,000.00	1,200.00	500.00	0.00	800.00	60.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	221.91	0.00	0.00	3,778.09	5.5
Dept: 000	6,150.00	6,150.00	1,438.04	516.13	0.00	4,711.96	23.4
Expenditures	6,150.00	6,150.00	1,438.04	516.13	0.00	4,711.96	23.4
Net Effect for CEMETERY FUND	350.00	350.00	261.96	-516.13	0.00	88.04	74.8
Change in Fund Balance:			261.96				
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	9,000.00	9,000.00	8,606.40	0.00	0.00	393.60	95.6
665.000 INTEREST ON INVESTMENTS	0.00	0.00	4.98	0.52	0.00	-4.98	0.0
Dept: 000	9,000.00	9,000.00	8,611.38	0.52	0.00	388.62	95.7

REVENUE/EXPENDITURE REPORT

Page: 5
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 212 - LIQUOR FUND							
Revenues	9,000.00	9,000.00	8,611.38	0.52	0.00	388.62	95.7
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Dept: 000	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Expenditures	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
Net Effect for LIQUOR FUND	500.00	500.00	111.38	0.52	0.00	388.62	22.3
Change in Fund Balance:			111.38				
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	0.00	1,430.00	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	0.17	0.04	0.00	-0.17	0.0
Dept: 000	1,430.00	1,430.00	0.17	0.04	0.00	1,429.83	0.0
Revenues	1,430.00	1,430.00	0.17	0.04	0.00	1,429.83	0.0
Expenditures							
Dept: 000							
902.000 BANK CHARGES	0.00	0.00	119.96	15.00	0.00	-119.96	0.0
Dept: 000	0.00	0.00	119.96	15.00	0.00	-119.96	0.0
Expenditures	0.00	0.00	119.96	15.00	0.00	-119.96	0.0
Net Effect for SHORELINE PPRESERVATION	1,430.00	1,430.00	-119.79	-14.96	0.00	1,549.79	-8.4
Change in Fund Balance:			-119.79				
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	0.00	0.00	17,181.88	17,181.88	0.00	-17,181.88	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	112.50	0.62	0.00	-112.50	0.0
Dept: 000	0.00	0.00	17,294.38	17,182.50	0.00	-17,294.38	0.0
Revenues	0.00	0.00	17,294.38	17,182.50	0.00	-17,294.38	0.0
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	0.00	4,000.00	2,135.00	0.00	0.00	1,865.00	53.4
802.004 CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	18,495.00	18,495.00	0.00	11,505.00	61.7
941.000 PDR PYMT TO LANDOWNERS	100,000.00	624,726.00	624,725.25	0.00	0.00	0.75	100.0
942.000 APPRASAL EXPENSES	0.00	0.00	2,205.00	0.00	0.00	-2,205.00	0.0
Dept: 000	130,000.00	658,726.00	647,560.25	18,495.00	0.00	11,165.75	98.3
Expenditures	130,000.00	658,726.00	647,560.25	18,495.00	0.00	11,165.75	98.3
Net Effect for FARMLAND PRESERVATION	-130,000.00	-658,726.00	-630,265.87	-1,312.50	0.00	-28,460.13	95.7
Change in Fund Balance:			-630,265.87				
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	0.00	0.00	5,980.68	235.68	0.00	-5,980.68	0.0
665.000 INTEREST ON INVESTMENTS	90.00	90.00	1.96	0.43	0.00	88.04	2.2

REVENUE/EXPENDITURE REPORT

Page: 6
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
676.000 REIMBURSEMENTS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,890.00	27,890.00	5,982.64	236.11	0.00	21,907.36	21.5
Revenues	27,890.00	27,890.00	5,982.64	236.11	0.00	21,907.36	21.5
Expenditures							
Dept: 000							
902.000 BANK CHARGES	20.00	20.00	0.00	0.00	0.00	20.00	0.0
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	60.00	60.00	0.00	0.00	0.00	60.00	0.0
Dept: 000	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Expenditures	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Net Effect for PARK and RECREATION FUND	10.00	10.00	5,982.64	236.11	0.00	-5,972.64	9,826.4
Change in Fund Balance:			5,982.64				
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	4.22	0.75	0.00	-4.22	0.0
Dept: 000	0.00	0.00	4.22	0.75	0.00	-4.22	0.0
Revenues	0.00	0.00	4.22	0.75	0.00	-4.22	0.0
Net Effect for NEW URBANIST TOWN CENTER	0.00	0.00	4.22	0.75	0.00	-4.22	0.0
Change in Fund Balance:			4.22				
Fund: 590 - ACME RELIEF SEWER							
Revenues							
Dept: 000							
460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	337,687.34	15,235.71	0.00	511,609.66	39.8
665.000 INTEREST ON INVESTMENTS	658.00	658.00	239.15	46.74	0.00	418.85	36.3
668.000 INTEREST & FEES	3,747.64	3,747.64	0.00	0.00	0.00	3,747.64	0.0
687.000 REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 000	854,702.64	854,702.64	337,926.49	15,282.45	0.00	516,776.15	39.5
Dept: 550 HOPE VILLAGE- WATER							
450.000 USAGE FEES	0.00	0.00	6,999.89	3,499.90	0.00	-6,999.89	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
HOPE VILLAGE- WATER	8,000.00	8,000.00	6,999.89	3,499.90	0.00	1,000.11	87.5
Revenues	862,702.64	862,702.64	344,926.38	18,782.35	0.00	517,776.26	40.0
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
803.003 ENGINEERING SERVICES	15,000.00	15,000.00	3,000.00	0.00	0.00	12,000.00	20.0
950.020 PRINCIPAL PMTS ON JOINT VENTUR	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
956.001 OPERATING & MAINT EXP	263,000.00	263,000.00	138,056.06	11,038.25	0.00	124,943.94	52.5
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	183.89	57.48	0.00	1,180.11	13.5
995.001 INTEREST on BONDS	450,155.00	450,155.00	29,566.63	0.00	0.00	420,588.37	6.6
Dept: 000	739,019.00	739,019.00	170,806.58	11,095.73	0.00	568,212.42	23.1
Dept: 550 HOPE VILLAGE- WATER							
956.001 OPERATING & MAINT EXP	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 7
1/27/2015
5:21 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 12/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - ACME RELIEF SEWER							
Expenditures							
HOPE VILLAGE- WATER	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Expenditures	744,019.00	744,019.00	170,806.58	11,095.73	0.00	573,212.42	23.0
Net Effect for ACME RELIEF SEWER	118,683.64	118,683.64	174,119.80	7,686.62	0.00	-55,436.16	146.7
Change in Fund Balance:			174,119.80				
Grand Total Net Effect:	12,235.64	-543,490.36	-546,110.57	42,214.46	0.00	2,620.21	

BALANCE SHEET

Page: 1

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Fund: 101 - GENERAL FUND

Assets

001.000 CASH-CHECKING	608,634.52
004.000 MONEY MARKET	453,750.95
072.000 G.T. COUNTY SEPTAGE BOND/LOAN	138,410.66
101.000 DUE FROM STATE OF MICHIGAN	539.00
102.000 DUE FROM OTHER FUNDS	79,836.71

Total Assets

1,281,171.84

Liabilities

202.000 ACCOUNTS PAYABLE	-20,278.93
228.000 ACCURED PAYROLL	253.42
228.100 FICA	71.81
228.200 STATE WITHHOLDING TAXES	-224.42
229.000 FEDERAL WITH HOLDING TAX	61.94
231.200 OTHER PAYROLL DEDUCTIONS	1,814.07
231.300 FLEX PLAN	401.50
232.000 PASSPORT PAYABLE	-120.00
339.000 DEFERRED REVENUE	65,766.20

Total Liabilities

47,745.59

Reserves/Balances

390.000 Fund Balance	916,470.08
393.000 Assigned Fund Balance	411,920.00
398.000 Change in Fund Balance	-94,963.83

Total Reserves/Balances

1,233,426.25

Total Liabilities & Balances

1,281,171.84

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING	114,630.60
123.000 PREPAID EXPENSE	290,657.08

Total Assets

405,287.68

Reserves/Balances

390.000 Fund Balance	380,526.71
398.000 Change in Fund Balance	24,760.97

Total Reserves/Balances

405,287.68

Total Liabilities & Balances

405,287.68

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING	118,763.95
-----------------------	------------

Total Assets

118,763.95

Reserves/Balances

BALANCE SHEET

Page: 2

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Fund: 207 - POLICE PROTECTION

Reserves/Balances

390.000 Fund Balance 144,766.00

398.000 Change in Fund Balance -26,002.05

Total Reserves/Balances 118,763.95

Total Liabilities & Balances 118,763.95

Fund: 209 - CEMETERY FUND

Assets

001.000 CASH-CHECKING 4,752.07

Total Assets 4,752.07

Liabilities

202.000 ACCOUNTS PAYABLE -141.48

Total Liabilities -141.48

Reserves/Balances

390.000 Fund Balance 4,631.59

398.000 Change in Fund Balance 261.96

Total Reserves/Balances 4,893.55

Total Liabilities & Balances 4,752.07

Fund: 212 - LIQUOR FUND

Assets

001.000 CASH-CHECKING 770.54

004.000 MONEY MARKET 12,190.46

Total Assets 12,961.00

Reserves/Balances

390.000 Fund Balance 12,849.62

398.000 Change in Fund Balance 111.38

Total Reserves/Balances 12,961.00

Total Liabilities & Balances 12,961.00

Fund: 224 - SHORELINE PPRESERVATION

Assets

001.000 CASH-CHECKING 1,317.18

101.000 DUE FROM STATE OF MICHIGAN -0.02

Total Assets 1,317.16

Reserves/Balances

390.000 Fund Balance 1,436.95

398.000 Change in Fund Balance -119.79

BALANCE SHEET

Page: 3

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Fund: 224 - SHORELINE PPRESERVATION

Total Reserves/Balances

1,317.16

Total Liabilities & Balances

1,317.16

Fund: 225 - FARMLAND PRESERVATION

Assets

001.000 CASH-CHECKING

8,941.32

004.000 MONEY MARKET

5,196.52

102.000 DUE FROM OTHER FUNDS

1,129.00

Total Assets

15,266.84

Liabilities

202.000 ACCOUNTS PAYABLE

-30.00

214.000 DUE TO OTHER FUNDS

11,290.00

Total Liabilities

11,260.00

Reserves/Balances

390.000 Fund Balance

634,272.71

398.000 Change in Fund Balance

-630,265.87

Total Reserves/Balances

4,006.84

Total Liabilities & Balances

15,266.84

Fund: 226 - PARK and RECREATION FUND

Assets

001.000 CASH-CHECKING

16,097.66

Total Assets

16,097.66

Liabilities

202.000 ACCOUNTS PAYABLE

279.08

Total Liabilities

279.08

Reserves/Balances

390.000 Fund Balance

9,835.94

398.000 Change in Fund Balance

5,982.64

Total Reserves/Balances

15,818.58

Total Liabilities & Balances

16,097.66

Fund: 227 - NEW URBANIST TOWN CENTER

Assets

001.000 CASH-CHECKING

27,884.89

Total Assets

27,884.89

Reserves/Balances

390.000 Fund Balance

27,880.67

BALANCE SHEET

Page: 4

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Fund: 227 - NEW URBANIST TOWN CENTER

Reserves/Balances

398.000 Change in Fund Balance

4.22

Total Reserves/Balances

27,884.89

Total Liabilities & Balances

27,884.89

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING

50,000.00

Total Assets

50,000.00

Reserves/Balances

390.000 Fund Balance

50,000.00

Total Reserves/Balances

50,000.00

Total Liabilities & Balances

50,000.00

Fund: 590 - ACME RELIEF SEWER

Assets

001.000 CASH-CHECKING

1,107,844.76

004.000 MONEY MARKET

196,662.82

045.000 RECEIVABLE-CURRENT

-446.66

132.000 SEPTIC PLANT

470,853.00

133.000 ACCUMULATED DEPRECIATION

-65,737.06

152.000 WATER SYSTEMS

177,000.00

153.000 ACCUMULATED DEPRECIATION-WATER

-60,475.00

154.000 SEWER SYSTEMS

11,611,103.07

155.000 ACCUMULATED DEPREC-SEWER

-5,180,171.06

160.000 LOAN ACQUISITION FEES

1,723.00

161.000 ACCUM AMORT LOAN ACCQU FEES

-1,723.00

Total Assets

8,256,633.87

Liabilities

202.000 ACCOUNTS PAYABLE

12,567.36

250.000 BONDS PAYABLE LONG TERM

1,187,782.00

250.001 ACCR.INTEREST ON BONDS

9,130.00

250.100 Current portion of Bonds

206,362.00

251.002 PREMIUM OF REFUNDED BONDS

59,054.00

300.000 BONDS: SEPTAGE LONG TERM

309,215.00

Total Liabilities

1,784,110.36

Reserves/Balances

390.000 Fund Balance

963,651.49

395.000 RETAINED EARNINGS

5,334,752.22

398.000 Change in Fund Balance

174,119.80

Total Reserves/Balances

6,472,523.51

BALANCE SHEET

Page: 5

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Total Liabilities & Balances

8,256,633.87

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING 34,995.98

100.000 ACCOUNTS RECEIVABLE 65,766.20

Total Assets

100,762.18

Liabilities

202.000 ACCOUNTS PAYABLE -192.50

214.000 DUE TO OTHER FUNDS 69,675.71

255.000 ESCROW DEPOSITS 2,083.26

282.054 TRAVERSE CITY BULL DOGS ATHLE 4.97

282.058 5980 US 31 N, SPEEDWAY 1,988.75

282.061 6535 BATES RD./BATES HORSE PK 4,609.62

282.064 ARLINGTON RIDGE/GTTC 1,775.00

282.071 Acme 72 LLC, 3939 M-72 1,500.00

282.072 GRAVLIN, BEVERLY/PROPERTY TAX 300.00

282.141 AMENDMENT 141 IMMANUEL REZONIN 9,505.16

282.210 EASTWOOD CUSTOM HOMES 225.80

282.901 VGT PHASE 1 SITE PLAN/SUP 9,286.41

Total Liabilities

100,762.18

Total Liabilities & Balances

100,762.18

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING 823,217.96

Total Assets

823,217.96

Liabilities

202.000 ACCOUNTS PAYABLE -249,851.48

273.000 UNDISTRIBUTED TAX 1,094,747.56

Total Liabilities

844,896.08

Reserves/Balances

390.000 Fund Balance -21,678.12

Total Reserves/Balances

-21,678.12

Total Liabilities & Balances

823,217.96

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

045.000 RECEIVABLE-CURRENT 505.53

Total Assets

505.53

BALANCE SHEET

Page: 6

1/27/2015

5:22 pm

ACME TOWNSHIP

As of: 12/31/2014

Balances

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Liabilities

339.000 DEFERRED REVENUE

505.53

Total Liabilities

505.53

Total Liabilities & Balances

505.53



ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
January 12, 2015, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:03 p.m.

ROLL CALL:

Members present: J. DeMarsh, M. Binkley, B. Finch, D. Rosa, S. Feringa, M. Timmins, T. Forgette, K. Wentzloff, D. White

Members excused: none

Staff present: J. Jocks, Legal Counsel
N. Lennox, Zoning Administrator
J. Iacoangeli, Planner

A. LIMITED PUBLIC COMMENT:

C. Abernathy, 4312 Westridge Drive. Spoke regarding storm-water management for VGT Project and minutes from January 12, 2012 meeting where final engineer drawings were to be submitted as part of project approval. Hopes that in future developments things such as required documentation will be more closely followed with respect to storm-water management.

B. Kelly, Ridge Crest Road. Read a prepared statement into the record which are found attached to these minutes.

J. Hefner, 4050 Bayberry Lane. Thanked Planning Commission for consideration in the recent landscaping ordinance. Spoke regarding last month's meeting and could feel frustration among the members and lack of empowerment of the commission when its recommendations for the Advanced Auto site plan were refused by the applicant because they were not requirements. As a citizen, he would like to see this board empowered to be able to enforce aesthetic requirements for commercial developments. Felt like the applicant was able to "run over" the commission. Thinks language to the ordinance needs to change so as to give the board greater ability to control the developments.

B. Kelly, Ridge Crest Road. Spoke regarding the use of storage trailers in the US 31 business district corridor and didn't feel the ordinance allowed them. Concerned about the proliferation in this use in this corridor because they do not look good and goes against what the township is trying to do with form-based code. Are we at any risk? Will more start doing it?

B. SPECIAL PRESENTATION: TC to Williamsburg Rail Service; Steve Feringa, Jim Bruckbauer, Policy Specialist, Michigan Land Use Institute

Handouts of a report by the Michigan Land Use Institute were provided to board members. Steve introduced Jim, a co-author of this report who is speaking to many agencies and organizations about the potential of bringing back rail service to the Traverse City/Williamsburg area. The Tribe is very interesting in its potential with their position near the end of this rail system. The Grand Traverse region has indicated that passenger rail service is a high priority with it clearly being called for during the Grand Vision process. Recently, the state's "Michigan By Rail" forum came to Traverse City seeking input on the Michigan State Rail plan and it attracted more people than anywhere else in the state. Forums in other areas of the state revealed that Michigan residents ranked Traverse City number one on a list of cities most in need of a new rail connection. This demonstrates that a train running along a freight route connecting Williamsburg and Acme to Traverse City via the south end of East Grand Traverse Bay could be popular with visitors and residents alike. The Michigan Land Use Institute is examining alternatives and proposing different ideas to spark a vigorous community conversation and, ultimately, action to restore passenger trains in the area. Currently there is not a plan for developing train service in the region, the report simply is intended to get us closer to making that plan. Key points discussed

- Only line owned by MDOT and right of way maintained
- The state has identified rail is a high priority
- Number one interest is Ann Arbor to Traverse City
- Looking also at 11 mile stretch of existing track from Traverse City to Williamsburg

DRAFT UNAPPROVED

- Currently not enough density for daily commuting in this section so a tourist trolley seems to be the best fit
- Current of the tracks will require work and money to meet the needs of passenger use; much of which is due to the number of crossings
- Estimated cost to get the rails prepared for freight and passenger service on the 11 mile stretch is \$1.7 million
- Adding new tracks is expensive which is why the 11 mile stretch that is still used for freight is of interest
- Operational costs and range as much as millions for year-round commuter service to as perhaps as little as \$100,000 a year for a summer, weekend, tourist-focused shuttle train. A non-profit organization structure is probably the best source.
- Starting now building a tourism-based passenger line can lead to a long slow process to full commuter service.
- Community leaders should assemble funding from private and public sector to upgrade the tracks within the next three to five years
- An upcoming public event to introduce the topic of uncovering the potential for trains in Traverse City is scheduled for February 16th at the State Theatre

A brief Q&A discussion occurred between Jim and planning commission and members of the public present.

C. APPROVAL OF AGENDA:

Motion by Timmins, second by Binkley to approve the agenda as presented. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

a) RECEIVE AND FILE:

1. Draft Unapproved Minutes of:
 1. Township Board minutes
 2. Parks & Recreation Advisory
 3. Zoning Admin. monthly report

b) ACTION:

1. Draft Unapproved Minutes of:
 1. Planning Commission minutes 12/08/2014

F. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. none

Motion by Timmins, second by White, to approve the consent calendar as presented. Motion carried unanimously.

G. CORRESPONDENCE: none

H. PUBLIC HEARINGS: none

I. NEW BUSINESS:

a) Milton Township Master Plan- John Iacoangeli

J. Iacoangeli provided a summary of the final draft plan and noted that Milton Township does not share a contiguous border with Acme and no policy items within the plan would have a negative impact on Acme Township.

Motion by White, second by Timmins, to authorize the Chairperson to notify Milton

Township Planning Commission that there are no comments regarding their final draft plan. Motion carried unanimously.

b) Electronic signs for discussion

Nikki presented the topic for discussion. We have had a few requests for electronic signs including a current one that was included in the agenda items. Currently, the ordinance does not allow these type of signs. Has come up a couple of times with gas stations and have been denied. Nikki feels this topic should be reviewed again due to convenience, look, as well as safety reasons. Wants to hear members' thoughts.

- | | |
|---------------|--|
| Rosa- | Wondered if these types of signs were pretty much the same technically regardless of manufacturer and whether there was a national standard |
| Iacoangeli- | Electronic signs are pretty much all over the board |
| Timmins- | How do we make sure these signs meet our current light ordinance? |
| Iacoangeli- | You would have to put it in the sign ordinance |
| Lennox- | Right now we are just asking about gas station electronic signs, pricing signs |
| Timmins- | Current ordinance is for all signs so are we looking to address only gas stations or the entire ordinance. |
| Lennox- | All up for discussion |
| Timmins- | Supports gas signs, but they must meet standards for dimming at night. Recognize that electronic signs not right for all businesses but other businesses than gas stations may want to use such a sign. Need to make sure they used in such a way as to not be distracting and be safe. |
| Finch- | Asked if there are any signs in the area to compare different types. |
| Lennox- | Speedway |
| Forgette- | Hentschel, Shell on Airport or 14 th |
| Iacoangeli- | How does the PC feel about requiring ground sign if it is going to be electronic? |
| Wentzloff- | Feels electronic signs should be static, mono-color and not deviate from that because otherwise they are very distracting. Other thought are older signs that retrofit to electronic, would this be considered new construction and therefore would they be required to conform to our new ordinances for size and height. |
| Jocks- | Interesting point. If you have an existing sign that is non-conforming, it is not a new use. However, this is adding a new type of sign so would have to think about this. Guess it depends on how big of a change it is. You are allowing a new sign. |
| Finch- | Favors electronic signs for gas stations only |
| Forgette- | Hotel vacancy, pricing would also be a good use for electronic signs |
| White- | Concern raised about six foot sign in winter and the plows pushing snow into them and popping the bulbs. |
| B. Kelly- | LED bulbs do not pop. Very hard plastic |
| White- | Other question/concern on ground sign is with snow melt from signs because they don't generate heat. |
| Iacoangeli- | Have to look at form based code requirements on case on case basis |
| Timmins- | Would be open to extending to other business if static, non-flashing |
| Forgette- | Kind of like you see along beginning of East Bay Township |
| Demarsh- | We have the opportunity to limit it to gas stations now and address other businesses later. I would be in favor of gas stations only and each use the same height and dimensions and that we indicate how tall the pricing numbers should be. |
| Iacoangeli- | There are regulations and recommended standards for sign lettering/numeral size based on the speed of the highway/road |
| Rosa- | Thinks gas signs should be taller than six feet |
| Iacoangeli- | The six foot height is what is required in current code for this district. He will get a draft together for the pc and look at evening cutoff times. |
| Brian Kelly - | Things to consider are brightness, concentrated sources and how are we |

going to measure it for compliance.

c) PC Year End Report and 2015 projects for discussion

Initiatives the planning commission would like to take a look at this year so we can notify the township board. Responses and comments included electronic signs, storm-water ordinance review and or enhancement to include LID, overhaul of our zoning ordinance structure to make it more comprehensible and consistent, look at plantings and landscape design to go beyond current minimum. John will come up with a list based on information received tonight for next meeting.

J. OLD BUSINESS: none

K. PUBLIC COMMENT & OTHER PC BUSINESS

1. Zoning Administrator update on projects: Permit for Advanced Auto issued; demolition in March. Redwood Homes still moving forward. Timeframe has just changed. Going to be part of Phase II of VGT project. No additional road work but the addition of sidewalks along Lautner. Site plan will also be revised and updated, possibly in the spring.

2. Planning Consultant: US-31/M-72 Business District Architectural requirements, Storm-water-LID

Iacoangeli- Communication issue between us and Gosling and have made steps to fix this. We can change or incorporate additional or different language to aid the commission in the decision making with respect to architectural components and features. Want to maintain the majority of the form based code components with respect to these however. Will get some different language for next meeting.

Feringa- Thinking we could write a letter back to Advanced Auto asking them to re-visit the awning issue.

DeMarsh- Felt that they were using price or cost as only reasons for not following recommendations.

Jocks- Are there other architectural items

Iacoangeli- Articulated façade is another item to take a look at. You always get one of these as a test case and this gives us the opportunity to make some changes.

Wentzloff- perhaps language could use "enhancing materials".

Iacoangeli- Another item is wall pack lighting so we don't see buildings white washed with it.

3. P C Education etc.: Storm-water LID documents provided for commission members to review.

PUBLIC COMMENTS: None

ADJOURN: Motion by Timmins, second by Finch. Motion carried unanimously at 8:53pm.

To: Acme Township Planning Commission
From: Brian Kelley
Date: January 12, 2015

Page 1/2

Good evening,

I have sat in on a number of planning commission project reviews. Most all of those involve conditional approval. Projects are approved pending the delivery of some final items. It is an important tool to expedite the development process.

I have been curious about the stormwater system on the VGT project. The township Planning Commission required a triple tier design of cascading stormwater basins. The approval was conditional on final plans being submitted and approved before the land use permit was granted, or construction began. The Motion that required that was unanimously approved.

"Members present: J. Zollinger (Chair), B. Carstens (Vice Chair), C. David, S. Feringa, R. Hardin, V. Tegel, K. Wentzloff (9:06 p.m.) P Yamaguchi

January 12, 2012

Motion by Carstens, support by Yamaguchi that the Commission recommend that the Board accept Dr. Grobbel's recommendation that the stormwater management plan is suitable pending completion of 7 conditions:

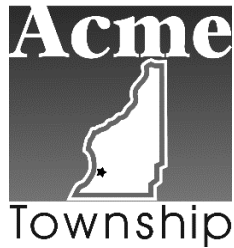
- 1) final engineered drawings, detailed wetland maintenance/monitoring plans, revised stormwater calculations, hydrograph/retention times for each phase and respective wetland basins be provided and approved by Acme Township prior to construction and/or issuance of land use permit(s);
- 2) proposed wetland basins be "reshaped" or "naturalized" on final Phase I site plans to be representative of the concept presented in the December 22, 2011 conceptual stormwater plan;
- 3) copies of VGT's countersigned MDEQ Part 303 Wetland Permit #11280034P dated December 15, 2011 be provided to Acme Township;
- 4) copies of future Grand Traverse County stormwater management and soil erosion and sedimentation control permits be provided to Acme Township;
- 5) copies of the results of GourdieFraser's November 2011 soil investigation/percolation study be provided to Acme Township;
- 6) as built plans for all phases of proposed stormwater management systems be provided to Acme Township; and
- 7) the stormwater basins adjacent to Lautner Road must be planted with a meadow mixture.

Motion carried by unanimous roll call vote."

Those items needed to be approved by Dr. Grobbel. I wanted to see those plans, and filed a FOIA request with the township. They are not available, and I was told they are still being produced. The Land Use Permit was issued on October 10, 2013. Another part of item #1 was a plan for monitoring Acme creek. Apparently we still don't have that.

How did this occur? How did the Planning Commission issue a store construction permit in May 2014 without having the required conditional approval items? How will this be prevented in the future?

Thank you,
Brian Kelley



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 1/28/2015

Re: Monthly Update

The Following is a summary of key activities underway.

Parks:

I had a request from Michigan Recreation & Parks Association to do a project for their 2015 Convention in Lansing. They are focusing on the Michigan Natural Resources Trust Fund in 2015 and wanted examples of all our projects we have done with the trust fund. This was on five different park areas. I heard about it on Jan. 5th and it had to be complete by Jan. 15th. I combed thru all data and pictures I could find spread over the computer system and made a file for each property. This was saved for our use of course. They seem happy with what was provided and it will be on display at the convention. Kudo's to Kathleen Guy, for a quote for the project.

Cemeteries:

Winter, inactivity.

Buildings/Grounds:

Less snow this year so far, otherwise routine.

Equipment/Fixtures:

New screen installed in hall.

Working on equipment.
Building new park fixtures.

Surface Water Quality Testing:

Was able to upgrade our Sonde to newer software provided “free” by the manufacturer. We now are compatible with our computer software.

Machine now uploads into Excel. Sweet!

Working on Surface Water Testing report for 2014.

Provided Jay with quote on current surface water testing equipment. We have bought some time with the software upgrade, to study the program and funding sources.

Beach Water Quality Testing:

Winter, inactive.

Invasive Species:

Meeting in March to review 2014.

Planning:

General Activities:

Attended Park Advisory Board Meeting.

Tom Henkel

Facilities & Parks Manager



ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, January 6, 2015, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, J. Zollinger
Members excused: P. Scott, D. White
Staff present: J. Jocks, Legal Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

T. Phillips, 2986 Wild Juniper Trl, would like to see "Old Business" addressed first on the agenda. Phillips stated some of our meetings last so long we get bogged down with the new business that the old business is put aside. He also had questions on the Freedom of Information Act (FOIA) but would address at that time on the agenda.

B. Kelley, Ridgecrest, read a prepared statement into record which is attached to the minutes.

Supervisor, Zollinger, addressed the FOIA statements made by Kelley and informed Kelley that construction drawings are available at the township. Zollinger also addressed the issue of algae on a December 27th visit by Kelley. Dr. Grobbel did not find any such issue with algae. Grobbel's report is on our website. Zollinger commented on trespassing on others property.

A. Ruggirello, 7874 Turnberry Circle, expressed his frustration with the continuous discussion on the VGT site. This is a construction site not an erector set, pieces are not marked A or B you have to deal with things as they come along. Ruggirello asked the Board to stop wasting taxpayers money on useless reports from individuals who have no expertise.

D. Hoxsie, M-72, commented that he would like to second Ruggirello's remarks. Hoxsie talked with the engineers today and asked what was happening and was told that everything was fine. Hoxsie also commented that this information is on the website.

Trustee, LaPointe, commented that if a citizen has a concern, by all means express the concerns. He did not agree with paying for services on a citizen's concern. A citizen could do it on their dime.

T. Phillips, 2986 Wild Juniper Trl, did not want the citizenry to be discouraged.

R. Evina, 6075 Arabian Ln, expressed his frustration with the continuous discussion on the VGT site. He pays taxes on three businesses and his home. He believes the developer is doing the best he can to keep our waterways healthy. He does not believe a citizen from the Township should be interfering with what the experts are doing. This costs the taxpayer money.

C. Abernethy, 4312 Westridge Dr, stated that is was very wrong to use this as a forum to cut people down on the part of the audience or the Board.

Trustee, Aukerman, commented that the public has that right to speak about anything on their mind during Public Comment and we need to honor that. Secondly, Aukerman stated that she has taken a lot of her time to study water quality because the big question in the room has been what is the impact on Acme Creek and the Bay. The recent water testing has shown no impact. Aukerman would encourage citizens with concerns to look for information that is out there.

Public comment closed

B. APPROVAL OF AGENDA:

Zollinger would like to add one item to New Business #6 regarding Holiday Hills funding. Dye would like to add under Old Business # 3 Clerk's update regarding the rules and procedures for conducting Board business.

Motion by LaPointe, seconded by Jenema to approve the agenda with the additional two items to Old and New Business. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 1. **Planning Commission 12/08/14**
 2. **Parks & Rec Advisory 11/5/14**
- d. **Metro Fire Newsletter – December 2014**
- e. **Parks and Maintenance Report – Tom Henkel**
- f. **Zoning Report – Lennox**
- g. **New Budget amendments Resolution Template**
- h. **2015 Planning Commission Meetings Schedule**

2. APPROVAL:

1. **Township Board Special meeting minutes of 11/25/14 and 12/11/14 and Regular Meeting 12/2/14**
2. **Accounts Payable Prepaid of \$7,363.68 and Current to be approved of \$49,971.76 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Zollinger requested the Zoning report Item F.

Motion by Dye, seconded by Jenema to approve the Consent Calendar minus the Zoning Report, Item F. Motion carried by unanimous roll call vote.

Zollinger requested the Zoning Report pulled. He presented additional information on the land use permits that are issued. Additional revenue to the township for commercial and residential permits in the range of \$78,347.

Motion by LaPointe, seconded by Dye to approve the Zoning Report as presented. Motion carried by unanimous vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

1. **Sheriff's Report – Deputy: Ken Chubb**
2. **County Commissioner's Report - Crawford**
3. **Road commission report - Mouser**

H. CORRESPONDENCE: None

I. PUBLIC HEARING: None

DRAFT UNAPPROVED

LaPointe commented on a recent email from B. Garvey, 6377 Deepwater Point Rd, in which Garvey expressed concerns with Acme Creek/Bay and water testing and perhaps a community lack of trust in the developers. LaPointe was disappointed in the statement regarding the developer. LaPointe stated that the developer has gone above and beyond to do things right.

J. NEW BUSINESS:

1. Approval of Ordinance Amendment #33 to 7.5.6 to add Native Plantings

Planning Commission, Chair, Wentzloff, was present to talk about the proposed ordinance amendment. She stated this ordinance promotes the use of native plant materials, and discourages the use of invasive plant materials. Acme Township will use the "Recommended Planting Guidelines for Municipalities" as published by the Northwest Michigan Invasive Species Network.

Motion by LaPointe, seconded by Jenema to approve Ordinance Amendment #33 to 7.5.6. to add Native Plantings. Motion carried by unanimous vote.

2. Board of Review recommended appointments for 2015-Zollinger

Zollinger recommended three appointments to the Board of Review for terms of office from January 1, 2015 through December 31, 2016. Toni Morrison, Karly Wentzloff and Dean Frick.

Motion by Jenema, seconded by Aukerman to approve the appointments of Morrison, Wentzloff and Frick to the Board of Review. Motion carried by unanimous vote.

3. Presentation on Hammond/Hartman road Extension-C Korn Garfield Twp.

Korn, Garfield Township Supervisor, was in attendance seeking support and a Resolution of support on the Hammond/Hartman Road Extension. Korn stated that this has been a long controversial subject. There are a lot of misconceptions. The project will reconnect over 160 miles of free-flowing cold-water stream and restore hundreds of acres of wetlands and upland habitat. Discussion followed.

Motion by LaPointe, seconded by Jenema, to approve Resolution R-2015-1 in support of Hartman-Hammond Bridge with additional verbiage. Motion carried unanimously.

4. Possible changes to Acme FOIA procedures-LaPointe

LaPointe has been reviewing Acme Township as well as other townships FOIA procedures. Now Gov. Snyder is poised to sign new amendments to the FOIA which will put more responsibility on the Township. Zollinger stated that with the information from LaPointe and Dye a draft FOIA procedure could be drawn up by Jocks and presented at a future Board meeting.

5. Resolution change to Burial Services Contract-Dye

Dye stated that on November 11, 2014, Jason Bostwick informed the Township that his company will no longer open and close gravesites in both Yuba and Acme cemeteries. Dye looked into other contractors and believes Blackmore Property Management out of Elk Rapids, is capable of and qualified to open and close gravesites for Acme Township.

Motion by Zollinger, seconded by LaPointe to approve Resolution R-2015-2 to approve the change to the Burial Services contract as presented. Motion carried by unanimous roll call vote.

6. Holiday Hills Area Subdivision Agreement to Fund Design costs

Zollinger reviewed agreement between Acme Township and the County Road Commission on fund design costs for the Holiday Hills Area Subdivision.

Motion by LaPointe, seconded by Jenema to enter into the Holiday Hills Subdivision agreement with the County Road Commission to Fund Design costs. Motion carried unanimously.

K. OLD BUSINESS:

1. Resolution 2015 for setting board meeting dates

Motion by Dye, seconded by Jenema to approve Resolution R-2015-3 setting the 2015 Board Meeting schedule. Motion carried by unanimous roll call vote.

2. Status on Sayler Park Boat launch Funds on hand and Grants applied for-Aukerman

Jean Aukerman updated the Board on the funding status for the Sayler Park Boat Launch project that she is working on with Acme's Parks & Recreation Advisory. Jean covered how much money has been donated and awarded through grants, and she also discussed her plans, working with the Parks & Recreation Advisory, for securing the remaining funds. Jay Zollinger discussed the tentative construction schedule which he has been working on with Acme's engineering firm of record, Gosling Czubak.

3. Clerk's Update

Dye gave an update on the 'Rules for Procedure'. Aukerman has been working with Dye and would like to have a draft ready for the February Board meeting.

Dye also commented that there will not be an election in February but one in May.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Adjourned at 9:20 pm

To: Acme Township Board of Trustees
From: Brian Kelley
Date: January 6, 2015

Page 1/2

Good evening,

There has been much interest among citizens regarding the final stormwater design plans for the VGT. The Planning Commission motion for approval on January 12, 2012 required that final versions of those plans, including the creek monitoring plans, be submitted before Acme granted a Land Use Permit, or construction began. Jay Zollinger was the Chairman of the PC at that time.

I wanted to see those plans, so I submitted a FOIA to township. When I arrived to view the documents on December 29, I was told that they were not available and that they were still being produced. Still being produced?

How is it that a land use permit was issued by township without those documents? How is it that the planning commission and this board approved in May 2014 that store construction could begin, while the township did not even have final plans yet?

When I was verbally told that the plans were not available. I followed up with an email, asking the township FOIA coordinator to acknowledge that the documents were not available, and explain why they were not provided, but have not received a reply. The state law that governs FOIA requests requires that entities give explanations when they do not return requested documents.

The Acme Board of Trustees approved the requirement that those plans be provided to township before the LUP was issued. Citizens and Planners should not need to wonder whether conditional approval controls on projects are being enforced. They should not need to file FOIAs to learn facts that should be pro-actively shared.

How did this occur?

Another part of item #1 was a plan for monitoring Acme creek. Apparently we still don't have that. Of course that plan assumed that everything on the construction site went perfectly. And while we still need that plan, what we need right now is an enhanced monitoring plan. Township trustees spoke about this at the October 2nd meeting, but here we are, 3 months later, and we still don't have that. This must come from the Township. Not from DEQ, and not from County.

The township should ask Dr. Chris Grobbel for a recommendation on an enhanced monitoring plan. But what we need is action. After much talk, and hand waving, this Board has not followed through.

This problem has not gone away. On December 27 there was significant discharge into Acme creek. It was worse than at any time observed in November or December. The concentration of clay levels in the discharge significantly increased, reversing a previous trend of improvement. On December 14, the new creek algae growth observed on Nov 30, was observed to have significantly spread.

Thank you,

Brian Kelley

01-12-12

Motion by Carstens, support by Yamaguchi that the Commission recommend that the Board accept Dr. Grobbel's recommendation that the stormwater management plan is suitable pending completion of 7 conditions:

- 1) final engineered drawings, detailed wetland maintenance/monitoring plans, revised stormwater calculations, hydrograph/retention times for each phase and respective wetland basins be provided and approved by Acme Township prior to construction and/or issuance of land use permit(s);
- 2) proposed wetland basins be "reshaped" or "naturalized" on final Phase I site plans to be representative of the concept presented in the December 22, 2011 conceptual stormwater plan;
- 3) copies of VGT's countersigned MDEQ Part 303 Wetland Permit #11280034P dated December 15, 2011 be provided to Acme Township;
- 4) copies of future Grand Traverse County stormwater management and soil erosion and sedimentation control permits be provided to Acme Township;
- 5) copies of the results of GourdieFraser's November 2011 soil investigation/percolation study be provided to Acme Township;
- 6) as built plans for all phases of proposed stormwater management systems be provided to Acme Township;
and
- 7) the stormwater basins adjacent to Lautner Road must be planted with a meadow mixture . Motion carried by unanimous roll call vote.

Check Register Report

PREPAID

Date: 01/27/2015

Time: 5:23 pm

Page: 1

Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
22964	01/08/2015	Printed		0000000300	ACE HARDWARE	SUPPLIES	159.18
22966	01/08/2015	Printed		0000002900	CHERRYLAND RURAL ELECTRIC	ELECTRIC	428.03
22985	01/08/2015	Printed		0000025000	WASTE MANAGEMENT	GARBAGE	189.97
22987	01/16/2015	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	570.37
22988	01/16/2015	Void	01/16/2015	7890	GRAND TRAVERSE COUNTY	TAX DISBURSEMENT	0.00
22989	01/16/2015	Void	01/16/2015	0000007950	GRAND TRAVERSE METRO ESA	TAX DISBURSEMENT	0.00
22990	01/16/2015	Printed		0000015100	NORTHWEST MICHIGAN ASSRS ASSOC	BOARD OF REVIEW TRAINING	140.00
22991	01/16/2015	Printed		0000017150	PETTY CASH	POSTAGE, MONEY ORDERS,	145.70
22992	01/16/2015	Printed		0000020450	SHELL OIL COMPANY	GAS	107.16
22993	01/16/2015	Printed		0000007950	GRAND TRAVERSE METRO ESA	TAX DISBURSEMENT	222,995.60
22994	01/27/2015	Printed		00002877	CHASE BANK	PROJECTION SCREEN,OIL CHANGE	332.00
22995	01/27/2015	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	1,042.81
				Total Checks: 12		Checks Total (excluding void checks):	226,110.82
				Total Payments: 12		Bank Total (excluding void checks):	226,110.82

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 1

Acme Township

Invoice No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
160 00000520	A & D ASSESSING 4949 BREEDS HILL TRL WILLIAMSBURG MI 49690 <Emailing Stub Disabled>	02/04/2015 02/04/2015 02/04/2015 02/04/2015 02/04/2015		CHASE N N Y	ASSESSING SERVICES N 0	2,500.00 0.00 0.00 2,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-209-803.002	ASSESSING CONTRACT SERVICES	2,500.00	0.00
Distribution Total		2,500.00	0.00

Vendor Total: 2,500.00

143 00000360	ACME TOWNSHIP P O BOX 434 ACME MI 49610 <Emailing Stub Disabled>	02/04/2015 02/04/2015 02/04/2015 02/04/2015 02/04/2015		TRUST N N N	CLOSE BATES HORSE PARK T&A N 0	9.62 0.00 0.00 9.62
-----------------	--	--	--	----------------------	--	------------------------------

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.061	6535 BATES RD./BATES HORSE PK	9.62	0.00
Distribution Total		9.62	0.00

Vendor Total: 9.62

139 BAIRD	BAIRD, COTTER & BISHOP, P.C. 134 WEST HARRIS STREET CADILLAC, MI 49601 <Emailing Stub Disabled>	02/04/2015 02/04/2015 02/04/2015 02/04/2015 02/04/2015		CHASE N N N	ACCOUNTING ASSISTANT N 0	655.00 0.00 0.00 655.00
--------------	---	--	--	----------------------	------------------------------------	----------------------------------

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-801.001	INTERNAL ACCOUNTANT	655.00	0.00
Distribution Total		655.00	0.00

Vendor Total: 655.00

141 000001660	BECKETT & RAEDER 535 WEST WILLIAM, SUITE 101 ANN ARBOR MI 48103 <Emailing Stub Disabled>	02/04/2015 02/04/2015 02/04/2015 02/04/2015 02/04/2015		TRUST N N N	ENGINEERING N 0	1,988.75 0.00 0.00 1,988.75
------------------	--	--	--	----------------------	---------------------------	--------------------------------------

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.058	5980 US 31 N, SPEEDWAY	1,680.00	0.00
701-400-282.058	5980 US 31 N, SPEEDWAY	308.75	0.00
Distribution Total		1,988.75	0.00

142 000001660	BECKETT & RAEDER 535 WEST WILLIAM, SUITE 101 ANN ARBOR MI 48103 <Emailing Stub Disabled>	02/04/2015 02/04/2015 02/04/2015 02/04/2015 02/04/2015		CHASE N N N	PLANNING SERVICE N 0	2,388.75 0.00 0.00 2,388.75
------------------	--	--	--	----------------------	--------------------------------	--------------------------------------

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-803.001	PLANNING CONSULTANT	2,388.75	0.00
Distribution Total		2,388.75	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 2

Acme Township

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
14166	BECKETT & RAEDER	02/04/2015		TRUST	PLANNING SERVICES	
0000001660	535 WEST WILLIAM, SUITE 101	02/04/2015		N		560.00
	ANN ARBOR	02/04/2015		N	N	0.00
	MI 48103	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	2015-012			560.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.071	Acme 72 LLC, 3939 M-72	560.00	0.00
Distribution Total		560.00	0.00

14167	BECKETT & RAEDER	02/04/2015		CHASE	PROFESSIONAL SERVICES	
0000001660	535 WEST WILLIAM, SUITE 101	02/04/2015		N		1,500.00
	ANN ARBOR	02/04/2015		N	N	0.00
	MI 48103	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	2015-015			1,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-802.002	ATTORNEY SERVICES	1,500.00	0.00
Distribution Total		1,500.00	0.00

Vendor Total: 6,437.50

14136	CINTAS CORP #729	02/04/2015		CHASE	RUGS	
0000002990	P.O BOX 630910	02/04/2015		N		43.12
	CINCINNATI	02/04/2015		N	N	0.00
	OH 45263-0910	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	729707838			43.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	43.12	0.00
Distribution Total		43.12	0.00

Vendor Total: 43.12

14135	CULLIGAN WATER, MCCARDEL	02/04/2015		CHASE	BOTTLED WATER	
0000003400	40 HUGHES DRIVE	02/04/2015		N		28.50
	TRAVERSE CITY	02/04/2015		N	N	0.00
	MI 49686	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015				28.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	28.50	0.00
Distribution Total		28.50	0.00

Vendor Total: 28.50

14131	GOSLING CZUBAK ENGR	01/20/2015		CHASE	ENGINEERING	
0000007675	1280 BUSINESS PARK DRIVE	02/04/2015		N		4,680.00
	TRAVERSE CITY	01/20/2015		N	N	0.00
	MI 49686	01/20/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/20/2015	72205,72206,72237			4,680.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-803.000	PLANNER SERVICES	755.00	0.00
101-101-803.003	ENGINEERING SERVICES	625.00	0.00
101-101-803.003	ENGINEERING SERVICES	3,300.00	0.00
Distribution Total		4,680.00	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 3

me Township

Invoice No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
165	GOSLING CZUBAK ENGR	02/04/2015	CHASE	PROFESSIONAL SERVICES	
	1280 BUSINESS PARK DRIVE	02/04/2015	N		3,000.00
	TRAVERSE CITY	02/04/2015	N	N	0.00
00007675	MI 49686	02/04/2015	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	72357, 2015-015		3,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-803.003	ENGINEERING SERVICES	3,000.00	0.00
101-410-802.002	ATTORNEY SERVICES	0.00	0.00
Distribution Total		3,000.00	0.00

Vendor Total: 7,680.00

140	GRAND TRAVERSE METRO ESA	02/04/2015	CHASE	PT EMS STAFFING DECEMBER 21	
	897 PARSONS ROAD	02/04/2015	N		9,874.13
	TRAVERSE CITY	02/04/2015	N	N	0.00
00007950	MI 49686	02/04/2015	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	750		9,874.13

GL Number	Account Name	Pay Amount	Relieve Amount
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	9,874.13	0.00
Distribution Total		9,874.13	0.00

1159	GRAND TRAVERSE METRO ESA	02/04/2015	CHASE	2014 TWP ALLOCATION OF EXP/F	
	897 PARSONS ROAD	02/04/2015	N		4,823.00
	TRAVERSE CITY	02/04/2015	N	N	0.00
00007950	MI 49686	02/04/2015	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	753		4,823.00

GL Number	Account Name	Pay Amount	Relieve Amount
206-000-805.000	METRO FIRE CONTRACT	4,823.00	0.00
Distribution Total		4,823.00	0.00

Vendor Total: 14,697.13

4129	GREATAMERICA FINANCIAL SVC	02/04/2015	CHASE	COMPUTERS	
	P.O. BOX 660831	02/04/2015	N		311.65
	DALLAS	02/04/2015	N	N	0.00
REAT	TX 75266-0831	02/04/2015	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015			311.65

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	311.65	0.00
Distribution Total		311.65	0.00

Vendor Total: 311.65

4130	INTEGRITY BUSINESS SOLUTION	02/04/2015	CHASE	OFFICE SUPPLIES	
	1302 INDUSTRY B	02/04/2015	N		218.06
	TRAVERSE CITY	02/04/2015	N	N	0.00
000010300	MI 49696	02/04/2015	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015			218.06

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-726.000	SUPPLIES & POSTAGE	6.00	0.00
101-265-726.000	SUPPLIES & POSTAGE	73.87	0.00
101-265-726.000	SUPPLIES & POSTAGE	124.99	0.00
101-265-726.000	SUPPLIES & POSTAGE	13.20	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 4

Acme Township

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						218.06	0.00
	INTEGRITY BUSINESS SOLUTION	02/04/2015		CHASE	NAME PLATE		
	1302 INDUSTRY B	02/04/2015		N		13.20	
14168	TRAVERSE CITY	02/04/2015		N	N	0.00	
0000010300	MI 49696	02/04/2015	0.00	N	0	0.00	
	<Emailing Stub Disabled>	02/04/2015	1162903-0				13.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE	13.20	0.00
Distribution Total		13.20	0.00

Vendor Total: 231.26

	KOPY SALES INC.	02/04/2015		CHASE	COPY MACHINE		
	821 ROBINWOOD COURT	02/04/2015		N		140.48	
14134	TRAVERSE CITY	02/04/2015		N	N	0.00	
0000011800	MI 49686	02/04/2015	0.00	N	0	0.00	
	<Emailing Stub Disabled>	02/04/2015	94419,94420				140.48

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	140.48	0.00
Distribution Total		140.48	0.00

Vendor Total: 140.48

	MEADOWBROOK, INC	02/04/2015		CHASE	SURETY-NOTARY BOND		
	16142 COLLECTION CENTER DRI	02/04/2015		N		55.00	
14161	CHICAGO	02/04/2015		N	N	0.00	
MEADOW	IL 60693-0002	02/04/2015	0.00	N	0	0.00	
	<Emailing Stub Disabled>	02/04/2015	114848				55.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-910.000	INSURANCE	55.00	0.00
Distribution Total		55.00	0.00

Vendor Total: 55.00

	MICHIGAN ELECTION RESOURCE	02/04/2015		CHASE	ELECTION SUPPLIES		
	1616 CONSTRUCTION DRIVE	02/04/2015		N		68.03	
14132	KALAMAZOO	02/04/2015		N	N	0.00	
0000013984	MI 49048	02/04/2015	0.00	N	0	0.00	
	<Emailing Stub Disabled>	02/04/2015	33554				68.03

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	68.03	0.00
Distribution Total		68.03	0.00

Vendor Total: 68.03

	MICHIGAN OFFICEWAYS	02/04/2015		CHASE	POSTAGE METER INK CARTRIDG		
	135 M-66 HWY NORTH	02/04/2015		N		182.50	
14146	CHARLEVOIX	02/04/2015		N	N	0.00	
0000014056	MI 49720	02/04/2015	0.00	N	0	0.00	
	<Emailing Stub Disabled>	02/04/2015	0176787-001				182.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-726.000	SUPPLIES & POSTAGE	182.50	0.00

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 5

me Township

	Vendor Name	Post Date	Bank	Invoice Description Line 2	
f. No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
ndor No.	City	Disc. Date	PO Number	Req. No.	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check
	Email Address	Inv. Date	Invoice No.	Hand Check Number/Date	Discount
					Net Amount

Distribution Total				182.50	0.00
--------------------	--	--	--	--------	------

Vendor Total: 182.50

NIKKI LENNOX	02/04/2015		CHASE	REIMBURSEMENT LUNCH	
	02/04/2015		N		10.55
164	02/04/2015		N	N	0.00
00014550	02/04/2015	0.00	N	0	0.00
<Emailing Stub Disabled>	02/04/2015				10.55

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-860.000	TRAVEL & MILEAGE	10.55	0.00
Distribution Total		10.55	0.00

Vendor Total: 10.55

NORMAN DUCOIN	02/04/2015		CHASE	GRAVE SITE REIMBURSEMENT	
	02/04/2015		N		400.00
128	02/04/2015		N	N	0.00
JCOIN	02/04/2015	0.00	N	0	0.00
<Emailing Stub Disabled>	02/04/2015	LOT #35 YUBA			400.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-276-930.000	REPAIRS & MAINT	400.00	0.00
Distribution Total		400.00	0.00

Vendor Total: 400.00

OLSON,BZDOK&HOWARD,P.C	02/04/2015		CHASE	ATTORNEY	
420 EAST FRONT ST.	02/04/2015		N		2,790.50
145	02/04/2015		N	N	0.00
00016245	02/04/2015	0.00	Y	0	0.00
<Emailing Stub Disabled>	02/04/2015	5385-00,5385-62,5385-71,			2,790.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	2,645.00	0.00
101-410-802.002	ATTORNEY SERVICES	105.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	40.50	0.00
Distribution Total		2,790.50	0.00

OLSON,BZDOK&HOWARD,P.C	02/04/2015		FARM	ATTORNEY FEE	
420 EAST FRONT ST.	02/04/2015		N		45.00
1157	02/04/2015		N	N	0.00
000016245	02/04/2015	0.00	Y	0	0.00
<Emailing Stub Disabled>	02/04/2015	JANUARY 12, 2015 .5385-7			45.00

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-802.002	ATTORNEY SERVICES	45.00	0.00
Distribution Total		45.00	0.00

Vendor Total: 2,835.50

STATE OF MICHIGAN	02/04/2015		CHASE	NOTARY APPLICATION PROC FEE	
MI DEPT OF TREAS. DEPT 77003	02/04/2015		N		10.00
4162	02/04/2015		N	N	0.00
000021105	02/04/2015	0.00	N	0	0.00
<Emailing Stub Disabled>	02/04/2015				10.00

GL Number	Account Name	Pay Amount	Relieve Amount
-----------	--------------	------------	----------------

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 01/28/2015

Time: 4:02 pm

Page 6

Acme Township

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	101-215-726.000	SUPPLIES & POSTAGE				10.00
	Distribution Total					0.00

Vendor Total: 10.00

14133	THIRLBY AUTOMOTIVE	02/04/2015		CHASE	PLOW LIGHT BULBS	
	231 EAST EIGHTH STREET	02/04/2015		N		56.78
0000021700	TRAVERSE CITY	02/04/2015		N	N	0.00
	MI 49684	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	247244			56.78

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	56.78	0.00
Distribution Total		56.78	0.00

Vendor Total: 56.78

14137	TRAVERSE CITY RECORD EAGLE	02/04/2015		CHASE	LEGAL NOTICES	
	120 W.FRONT STREET	02/04/2015		N		2,568.70
0000022000	TRAVERSE CITY	02/04/2015		N	N	0.00
	MI 49684	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	387258,			2,568.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-900.000	PUBLICATIONS	2,568.70	0.00
Distribution Total		2,568.70	0.00

Vendor Total: 2,568.70

14163	TRI-GAS DISTRIBUTING CO	02/04/2015		CHASE	PROPANE FOR YUBA SHOP	
	1660 BARLOW STREET	02/04/2015		N		483.45
0000022050	TRAVERSE CITY	02/04/2015		N	N	0.00
	MI 49686	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	128440			483.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	483.45	0.00
Distribution Total		483.45	0.00

Vendor Total: 483.45

14138	WYANT COMPUTER SERVICES	02/04/2015		CHASE	COMPUTER AGREEMENT	
	415 MUNSON AVE	02/04/2015		N		1,089.00
WYANT	TRAVERSE CITY	02/04/2015		N	N	0.00
	MI 49686	02/04/2015	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/04/2015	MS16788			1,089.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	1,089.00	0.00
Distribution Total		1,089.00	0.00

Vendor Total: 1,089.00

Total Invoices: 29

Grand Total: 40,493.77
Less Credit Memos: 0.00
Net Total: 40,493.77
Less Hand Check Total: 0.00
Outstanding Invoice Total: 40,493.77



Administrator/Controller Report January 2015

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration (1)

- We are currently awaiting the city's response on the Central Records agreement. The county sent a proposed new agreement to the city on November 10 and provided a 90 day notice to terminate the current agreement.
- The city and the county are working with an appraiser to establish fair market rates for our respective properties on West Front Street and Woodmere. Once those rates are determined, long-term lease agreements will need to be developed and approved.
- The Board of Commissioners agreed in 2014 to administer a snow removal contract for TART Trails, Inc. for the 2015 season. The scope of work is being finalized and we will be getting quotes for the work and signing a contract for reimbursement and indemnification by TART later this month.
- A meeting with several Township Supervisors will be scheduled this week to discuss the Community Police Officer program. We are currently finalizing the financial information and attachments to the memo inviting them to the meeting.

Central Dispatch/911 (7)

- Mapping Project A two-year project was completed which provides mapping of our surrounding counties in the dispatch CAD (Computer Aided Dispatch) mapping program. GIS data from the State Repository was imported to allow dispatchers the ability to view not only the map data, but to also track units and see where adjoining county cellular calls may originate from. This information is highly beneficial for not only the 911 staff, but also for the responders who often provide mutual aid into other counties.
- Training - A 911 Lifebridges class was hosted locally. The training teaches about the impact of suicide in our communities and families. The class also provides information about the causes of suicide and related risk factors, as well as honing intervention skills and strategies to potentially help influence the caller's decision making process.
- MPSCS (Michigan's Public Safety Communication System) Radio Testing - The results of the MPSCS coverage test which was done in early December were reported back from MSP Communications. The rating for MPSCS in Grand Traverse County came in at 98.05%. There is a detailed report with these findings available for anyone who may be interested.

Commission on Aging (7)

- The Commission on Aging welcomed four new board members in January 2015 – Carl Kucera, Dr. Harry Liebziet, Carol Sullivan, and Dave Taylor. All attended the January board meeting and board member orientation.
- Commission on Aging 2015 Officers are as follows:
 - Chair – Rodetta Harrand
 - Vice-Chair – Sandra Busch
 - Treasurer – William Rokos
 - Secretary – Shirley Zerafa

Finance (1)

- HB 4874 concerning our Septage Treatment Facility was passed by both the House and Senate as of December 18, 2014 and went to the governor for signature on January 5th. The Board of Public Works attorney and county staff reviewed the final version of the bill to be sure our interests were protected.
- As reported last month, we have updated our website to include the required information regarding accountability and transparency in order to be eligible to receive the December installment of state revenue sharing. We received this payment on December 30, 2014.

Health Department & Emergency Management (7)

Administration & Finance Division

- Implemented a new time-sheet for Health Department employees for easier tracking of time spent in the various programs and funds and will improve our ability to maximize grant funds. The time sheet is both hard copy and electronic.
- Continued working with Munson Health Care on Ebola preparedness including 2 Ebola scenario exercises at the hospital. While the preparedness activities are focused on Ebola, the screening in place for Ebola actually worked very efficiently for the 2 measles cases which initially presented in the emergency room. Due to the screening already in place, the suspect cases were immediately masked and brought to an isolation room resulting in virtually no exposure to anyone else in the waiting room or staff.
- Provided numerous press releases, physician health alerts and media interviews (TV, Radio, and Newspaper) on Pertussis, Measles and influenza. The recent outbreaks have garnered both local, statewide and even national coverage from multiple media sources and was highlighted in a recent MLive 4-part newspaper series on vaccination, immunization waivers and the threat of outbreaks in communities as a result.

Medical Examiner Division

- Regional medical examiner office agreement was approved by Grand Traverse County, Leelanau County and Benzie County and took effect November 1, 2014. Jamie Warnes, Senior Forensic Investigator, Nicole Fliss, Medical Examiner and Kari Young, Deputy Medical Examiner officially became Grand Traverse County employees as well.
- Developed the administrative and billing processes for the regional Medical Examiner's office.

Environmental Health & Animal Control Division

- Bat Exposure - Animal Control staff have experienced increased bat exposure activity in the County during the month of December. Typically bat exposure cases end in September or October when frost becomes more prevalent. This year however, we experienced a warmer than normal December which appears to have brought some bats out of hibernation.
- Horse Neglect - Animal Control staff spent a considerable amount of time during the month of December on a horse neglect case involving three horses in Northern Grand Traverse County.

Emergency Management & Preparedness Division

- Emergency Management - Prepared the final draft of the Natural Hazard Mitigation Plan and published for the 30-day public comment period. Additionally, the new County Emergency Operations Plan went into effect January 6th, 2015. The Coordinator is now working on the individual jurisdictional Emergency Operations Plans (as mandated by the State for municipalities having over 10,000 citizens) for Traverse City, Garfield, and East Bay Townships.
- Emergency Preparedness - After revised State standards and recommendations, this division is very busy re-creating a Grand Traverse County functional Strategic National Stockpile plan.
- Central Dispatch Board – Emergency Management Coordinator Gregg Bird was appointed chairperson of the 911/Central Dispatch Board at its January 8th meeting.

Community Health Division

Disease Control And Prevention Programs

- Communicable Disease Program - Continue response to the community wide pertussis outbreak. As of the end of December, GTC has had 85 confirmed cases. Also, as of the end of December, no additional measles cases other than the two original cases in GTC and the three linked cases in Leelanau County. Responded to the rise in flu cases with making staff available for walk-in clients wanting flu vaccine. Received an award from the Board of Commissioners on our outbreak response and Communicable Disease follow up as well as many positive comments from area physicians and staff from the Michigan Department of Community Health. Received Board of Commissioner approval for an additional full time public health nurse for the program.
- Reproductive Health - Overall clinic numbers are down, due to nursing staff being pulled to staff pertussis outbreak and measles case investigation and follow-up.
- Adolescent Clinics - Remained fully staffed to see patients, which was a priority with all the illness in the community.

Maternal and Child Health Programs

- Maternal Infant Health Program - Overall visit numbers are down due to reallocation of staff to address Pertussis outbreak. Highest-risk client visits are the priority.

- Health Futures - Currently serving over 1,000 pregnant women and children. Continues strong relationship with Munson Medical Center with support of area providers. Nurses were also pulled from this program to cover the Pertussis hotline.
- Children's Special Health Care Services - Caseload of 299 children. Over the past month, this program has been down one nurse on leave of absence and all staff (nursing and clerical) have assisted with the Pertussis hotline.
- Immunizations - Somewhat decreased client walk-in activity and immunizations overall this past month. We are developing a plan to provide education to parents requesting immunization waivers for their children.
- Head Start - Completed pre-school physicals this past month.
- Hearing & Vision - Several school screenings were cancelled so that staff could assist other programs during this unprecedented Pertussis outbreak in GTC.

Human Resources (5)

- Currently recruiting for 6 positions County-wide. In 2014 there were 94 requisitions posted County-wide.
- Ten labor contracts were settled by the end of the year with the exception of three Sheriff's Office Units. The Sergeant's unit ratified a tentative agreement on January 7th.
- 1 Layoff in the Facilities Grounds position.
- ❖ Thank you to all who came to the Holiday potluck. The food was yummy and the time to visit was even better!

GIS (4)

- Secured grant (\$77,101.50) and matching funds (\$15,420.30) for spring LiDAR collection flight at no cost to Grand Traverse County.
- Presently incorporating December 17, 2014 recommendations of Website Review Committee. (approximately 60% complete)
- Created a (pilot) report writing function for new web mapping application. New report writing function will allow for rapid addition of custom reports into the application as needs arise. GIS plans to do an official roll-out of application upon completion, possibly by late January.

MSUE (7, 8)

- The annual Northwest Michigan Orchard & Vineyard Show will be held on January 13 & 14, 2015 at the Grand Traverse Resort in Acme. This is the largest event of the year for area fruit growers, featuring educational sessions on tart and sweet cherries, apples, and wine grapes. There will be special sessions for wine grape production and enology. There is also a large exhibit hall for agricultural product and service providers to show their offerings. Typically, almost 300 people attend this show, including growers from Wisconsin, Pennsylvania and New York.



- This month we have 65+ youth in GTC participating in 4-H Archery. This club has three levels for youth – Beginner, Intermediate and Advanced. Youth learn safety, handling of equipment and the skills of shooting. The instruction is offered on Mondays and Tuesdays until March at the Traverse Region Conservation Club in Grawn.

Parks and Recreation (7)

- Twin Lakes - Reservations for facilities at Twin Lakes Park are on hold until the end of January, until the new fee structure is in place, and until an independent contractor that will handle the event planning is selected.

Also as part of the recently-approved Business Plan for Twin Lakes Park, Gilbert Lodge is scheduled to undergo some light remodeling and improvements between March 2-13.

- Easling Pool - The Winter Session of American Red Cross Learn-to-Swim lessons kicks off January 24 and 25. Registration opens January 12. The schedule of lessons is posted at www.grandtraverse.org/parks.
- Civic Center Meeting Room - The meeting room at the Civic Center will be improved in early January with new carpeting and a fresh coat of paint. This will make the space, which is highly used by many community groups, businesses, and families, more appealing for meetings, parties, and classes. The improvements will be scheduled to take place over two days, when there are no reservations for the room.
- Maple Bay Park and Natural Area - Eagle Scout candidate Ryan Quinlan has completed a project at Maple Bay Park and Natural Area that will give Wood Ducks more options for nesting. The Grand Traverse Audubon Society identified Maple Bay Natural Area as a “valued spring feeding ground” for the Wood Duck. Quinlan worked closely with Vic Lane, the Manager of Easement Stewardship and Forestry at the Grand Traverse Land Conservancy, to select appropriate locations for the boxes, which help protect Wood Ducks from predators as they nest. This project is a win-win-win in that it fulfills an Eagle Scout requirement for Quinlan, helps preserve the Wood Duck habitat at the park, and enhances recreational and educational opportunities at Maple Bay.

Planning/Brownfield/Economic Development/Housing (1, 3, 4, 7, 8)

- Jean Derenzy, Deputy Director of Planning & Development, concluded her state appointment to the Continuous Program Improvement Team by the Michigan Department of Environmental Quality (DEQ). As Chair of the Program Implementation Committee, Jean led a group of practitioners in providing key recommendations on policy changes, rule rescissions, and legislative amendments to improve the DEQ’s Brownfield programs.
- The Planning Commissions of Acme Township, East Bay Township, Traverse City, and Elmwood Township along with the Grand Traverse County Planning Commission have passed resolutions supporting the improvement of the Bayshore Corridor from Acme to Greilickville. All of the planning commissions recognize the opportunity to improve and unify the notable 10-mile corridor.
- Did you know? The Planning & Development Department currently staffs eight boards/committees including the Planning Commission, Brownfield Redevelopment Authority, Economic Development Corporation, Land Bank Authority, Northern Nexus (the multi-jurisdictional Next Michigan Development Corporation), Farmland and Open Space Preservation Board, Capital Improvement Review Committee, and the Joint

Housing Task Force (a multi-jurisdictional committee). The Planning Commission provides the overall direction via the master plan while most of the other boards are the “tools” that implement plan goals and improve all of the communities in the County.

Prosecuting Attorney (7)

Prosecution

- As the County’s Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of December, we engaged in the following:
 - Authorized 173 misdemeanor warrants
 - Authorized 30 felony warrants
 - Authorized 22 juvenile petitions
 - Initiated 3 neglect/abuse case
 - Handled the following matters in Family Court:
 - 13 paternity cases
 - Obtained 13 judgments of child support
 - 5 mentally ill commitment hearings

Civil Counsel

- **Contract Drafting and Review** - We assist various County offices in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it “as to form,” to negotiating the terms and conditions of the contract with the other party. In December, we reviewed seven contracts for the following departments:
 - Jail: one
 - Parks and Recreation: two
 - Resource Recovery: one
 - Central Dispatch: one
 - Treasurer: one
 - GIS: one
- **FOIA Coordination** - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan’s FOIA law including determining whether the requested information should be exempt from disclosure. For the month of December, we reviewed eight FOIA requests, and provided advice and consultation to the following departments:
 - Central Dispatch: four
 - Sheriff: one
 - Health: two
 - Administrator: one
- **Board of Commissioners/Staff Questions** - Part of our duties as Civil Counsel involves answering questions and preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. In December, we answered questions/prepared memos for the Board and various departments including:
 - Central Dispatch
 - Clerk
 - Parks and Recreation

- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For December, we did not prepare any ordinances.
- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. In December, we represented the County in the following cases:
 - Grand Traverse County v. Andrea Ashley et al. - In November, we filed nine separate reimbursement lawsuits seeking \$16,934.83 in total. Separate lawsuits were filed (instead of one lawsuit naming multiple defendants) at the request of Circuit Court staff who indicated to us that it is easier for the Court to track and close out cases when individual lawsuits are filed. As with the other lawsuits, we will seek to obtain multiple default judgments against those Defendants who fail to answer the complaints, and consent judgments for those Defendants who are willing to pay the outstanding debt. On December 22nd, we obtained multiple default judgments after holding a hearing before Judge Power.
 - Grand Traverse County v. Anthony Dwyer et al. - In December, we filed thirteen separate reimbursement lawsuits seeking \$24,568.74 in total. As with the other lawsuits, we will seek to obtain multiple default judgments against those Defendants who fail to answer the complaints, and consent judgments for those Defendants who are willing to pay the outstanding debt.
- Board of Commissioners Meetings We attend every Board meeting, committee meeting and any special meetings. For the month of December, Chris Forsyth attended the public health and safety committee meeting, and the resource management and administration committee meeting. Chris also attended the special board meeting called for the purpose of interviewing Road Commissioner candidates held on December 17th. Bob Cooney attended the ways and means committee meeting, and the regular board meeting.

Resource Recovery (8)

- In December, the Board of Commissioners decided to eliminate the Resource Recovery Council. The Resource Recovery Department would like to thank all of the sitting and previous members of this advisory body for the time and attention given to promote and expand resource recovery activities within Grand Traverse County. The Resource Recovery Department will continue to operate as it has previously in implementing the Solid Waste Plan as mandated by the State of Michigan, while continuing to report to the Board of Commissioners.
- Along with the other member counties of the Northwest Regional Solid Waste Advisory Committee, Resource Recovery has begun using ReTrac waste and recycling tracking software. This program will allow for integration with the State of Michigan once their own system is up and running, allowing for the state to more accurately track and report recycling and solid waste trends throughout Michigan.
- Resource Recovery staff are currently processing 2015 hauler license applications for all local waste, recycling and yard waste haulers. In order to be in compliance with Grand Traverse County Ordinance #17, anyone collecting, transporting, delivering, or disposing of solid waste,

yard waste or recyclable materials generated by another person within Grand Traverse County must obtain a hauler license.

Treasurer (1)

- December tax bills went out and we are receiving payments from the townships and reconciling balances between the Township, Equalization and our databases for easier settlement.
- December Board of Review adjustments for all townships and the City have come in and we are working to get refunds or bills out to taxpayers.
- This month we worked with the courts to get jury cards implemented in 2015. District Court will have its first jury trial of 2015 this week and they will be disbursing the jury cards for payment instead of processing checks. If this goes well, they will expand the procedure into both Antrim and Leelanau courts.

ACME TOWNSHIP
RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2015-4

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on February 3, 2015, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by _____, passed the following Resolution by a vote of ____ in favor and _____ opposed:

WHEREAS, Public Act 194 of 2003, effective November 10, 2003 allows the Township Board by resolution to select an alternative starting date in March when the Board of Review shall initially meet

WHEREAS, MCL 211.30 provides the alternative starting date shall be the Tuesday or Wednesday following the second Monday of March;

WHEREAS, the Acme Township Board of Trustees deems that it is in the best interest of the township select an alternative starting date for the Board of Review for March 2015 such that the Assessor will be available to assist the Board of Review on that date,

NOW THEREFORE BE IT HEREBY RESOLVED, that the Acme Township Board approves selection of **Tuesday, March 10, 2015** as the starting date for the 2015 Acme Township Board of Review.

Jay Zollinger, Acme Twp Supervisor
February 3, 2015

Cathy Dye, Acme Township Clerk
February 3, 2015

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2015-
Resolution on Budget Amendments
February 3, 2015

At a meeting of the Acme Township Board of Trustees, held on February, 3rd 2015, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held February 3, 2015, Resolution R-2015-__ was approved to make budget corrections to bring the Budget in balance and improve our 2014-15 audit.

Whereas; The Fund listed below all have the same type of budget corrections to be made, but just in different amounts. Items 1&2 of the following Funds have expenditures amounts resulting in expense exceeding budget. Items 3 &4 had no budget expense in original budget this resulted in not enough budgeted for Revenue or expense. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	From	Contingency	101	000	992.000	\$9055.50	\$51,300.00	\$42244.50
	To	Unemployment expense	101	101	710.000	\$9055.50	\$ 00	\$ 9055.5
No.2.	From	Contingency	101	000	992.000	\$140.00	\$42244.50	\$42104.50
	To	Board of review	101	247	956.000	\$140	\$ 00	\$140.00
No.3	From	Farmland	225	000	942.000		\$ 00	
	To	Farmland	225	000	942.000	\$2500.00	\$ 00	\$2500.00
No.4	From	Shoreline	224	000	902.000		\$ 00	
	To	Shoreline	224	000	902.000	\$150.00	\$00	\$150.00
No.5	admend	Contracted community services	101	101	802.005	\$44,000.	\$15000.	\$59,000.

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members

Present:

Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2015____
Resolution on Budget Amendments
Metro Fire 2014 Township Allocation
February 3, 2015

At a meeting of the Acme Township Board of Trustees, held on February, 3rd 2015, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held February 3, 2015, Resolution R-2015-__ was approved to make budget corrections to bring the Budget in balance and improve our 2014-15 audit.

Whereas; The Fund listed below has a budget correction to be made. The following Fund has budget amounts resulting in a drop down or expense exceeding revenue. This resulted in not enough Budgeted for Revenue or expense. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	From	Contingency	101	000	992.000	\$4823	\$42104.50	\$ 37281.05
	To	Fire Fund	206	000	698.000	\$4823	\$ 1190	\$ 6013
No.2.	From							
	To							
No.3	From							
	To							
No.4	From							
	To							

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members

Present:

Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

12/24/2014

GRAND TRAVERSE METRO FIRE DEPARTMENT

31-Dec-14

TOWNSHIP ALLOCATION

GARFIELD	EAST BAY	ACME	TOTAL
48.72%	32.41%	18.87%	

2014 Budgeted Township Allocations	\$	71,938	\$	47,855	\$	27,863	\$	147,656
------------------------------------	----	--------	----	--------	----	--------	----	---------

2014 Actual Township Allocations

\$	12,453	\$	8,284	\$	4,823	\$	25,560
----	--------	----	-------	----	-------	----	--------

Reconciliation of Township Portion:

	Budget	Actual	
2014 Expenses over Revenues	(300,895)	(559,479)	(before JE to record TWP receivable: 559,479-25,560=533,919)
less: E8 payment - cash rec'd in 2013/paid 2014	-	380,680	
Net:	(300,895)	(178,799)	
Less: Metro's portion of loss	(153,239)	(153,239)	
Owed by Townships	(147,656)	(25,560)	



Memo

To: Acme Township Board
From: Jay Zollinger
Date: 1/28/2015
Re: Acme Sewer Processing : Capacity Sharing Agreement

Why inter-into this agreement at this time and the benefit to Acme Township and our residents.

The present Master Sewer Agreement with Traverse City, held capacity by each Township but only let each Township actually use their capacity at a 90% of contracted Capacity. If you used over that 90% of that capacity by township, you had to declare and start the process to raise rates to pay for additional capacity by contracting for additional capacity or planning to build a new processing facility.

For many years the Six township which were party to the Master Sewer agreement had purchased additional capacity from Traverse City in the Amount of a 8% addition and a 2 % addition for a total of 10%, however they never use this capacity because the growth in the area never happened .These extra capacity agreements have not been renewed and at this point the six townships +Septage facility have a contract for 40% of the capacity at the TC sewer plant but do to the master sewer agreement can never use any more than 36% of the total capacity. Acme Township has today 11.6 % of this Capacity which equates to 90,913,792 gal of capacity.

By pooling Acme's capacity with other Townships, if any township has unused capacity we can share from this capacity pool as growth is experienced and not need to rely only on our present capacity.

This Capacity sharing agreement is part of the DPW's and Townships first steps in negotiate a new master sewer agreement with Traverse City.

Reference: Scott Howards Memo of 1/ 8/ 2015

Capacity Sharing Agreement

RESOLUTION of Acme Township Board of Trustees
RESOLUTION # R-2015-_____

RESOLUTION TO APPROVE THE CAPACITY SHARING AGREEMENT

At a regular meeting of the held on February 3, 2015, the Board of Trustees for Acme Township, on a Motion make by _____, and seconded by _____, by a vote of ____ in favor to ____ against, passed the following resolution to approve the Capacity Sharing Agreement:

Recitals

- A. The Townships of Acme, Blair (through Garfield), East Bay, Elmwood and Peninsula all own and/or use capacity at the City of Traverse City's Wastewater Treatment Plant.
- B. The Master Sewer Agreement between the Townships and the City of Traverse City governs capacity use at the Wastewater Treatment Plant.
- C. Pursuant to the Master Sewer Agreement, the Townships may convey their respective capacity interests in the Wastewater Treatment Plant to other parties to the Master Sewer Agreement, including the Board of Public Works.
- D. It is the intention of the Townships and BPW to convey ownership of the respective townships' capacity to the BPW in order to share capacity among the Townships as provided for in the Capacity Sharing Agreement.
- E. The Board of Public Works has requested that the Township approve the Capacity Sharing Agreement, authorize the Supervisor and Clerk to sign the agreement and authorize the Supervisor and Clerk to undertake the conveyance of capacity as provided for in the Agreement.

Resolution

Therefore, it is resolved that:

- 1. The proposed Capacity Sharing Agreement, as attached to this Resolution, is approved by Acme Township.
- 2. The Supervisor and Clerk are authorized and directed to execute the document together with such minor changes as may be approved by the Supervisor as to content and by counsel for the Township as to form.
- 3. The Supervisor and Clerk are authorized to convey ownership of the Township's capacity in the Wastewater Treatment Plant to the Board of Public Works as provided for in the Capacity Sharing Agreement, and to undertake any other actions necessary to effectuate the conveyance or the terms of the Capacity Sharing Agreement.

4. The Township's approval of the Agreement shall be contingent upon ratification by all other Townships party to the Agreement and the Board of Public Works.

Dated _____, 2015

By:
Supervisor Jay B. Zollinger

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of Acme Township hereby certifies that (1) the forgoing is a true and complete copy of a resolution duly adopted by Acme Township at a regular meeting held on February 3, 2015 at which meeting a quorum was present and remained throughout, (2) that an original of said resolution is on file in the records of Acme Township, (3) the meeting was conducted, and public notice there was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be made available as required by law.

Township Clerk: Cathy Dye
Date of Certification: _____, 2015

OLSON, BZDOK & HOWARD

January 8, 2015

Acme Township Board
Blair Township Board
East Bay Township Board
Elmwood Township Board
Charter Township Garfield Board
Peninsula Township Board

Via Email

**PUBLIC
INTEREST
LAWYERS**

**RE: Capacity Sharing Agreement
Our File N° 5720.06**

PRINCIPALS:

James M. Olson
Christopher M. Bzdok
Scott W. Howard
Jeffrey L. Jocks

ATTORNEYS:

Ross A. Hammersley
Kate E. Redman
Emerson Hilton

OF COUNSEL:

William Rastetter
Michael H. Dettmer
Lawrence I. McKay III
Joan S. McKay

TRAVERSE CITY:

420 E. Front Street
Traverse City
Michigan 49686
231.946.0044
envlaw.com

AFFILIATE OFFICE:

McKay & McKay, PLLC
55 Sunset Drive
PO Box 1070
Frankfort
Michigan 49635
231.352.4112

Dear Township Board Members:

Enclosed is a draft Capacity Sharing Agreement for consideration by your respective Township Boards. As you are aware, the current Master Sewer Agreement with the City specifies a certain owned Wastewater Treatment Plant capacity for Acme, Blair, East Bay, Elmwood, Garfield and Peninsula. These percentages of capacity ownership are fixed by the agreement and only apply to each individual township (totaling 40% of the plant's capacity). In addition to this owned capacity, the Townships also previously leased an additional 10% capacity at the plant. This lease capacity was shared by the Townships.

The capacity lease agreement expired in October of 2014. The decision was made not to renew the lease agreement but instead investigate sharing the Township's existing owned capacity at the plant. Ultimately the BPW Finance Committee (consisting of the five Township Supervisors) hopes to renegotiate the Master Sewer Agreement with the City in order to provide for shared capacity use and also to update or change other terms in the Agreement. However, the enclosed Capacity Sharing Agreement was developed using the existing Master Sewer Agreement language in the event that the Finance Committee is not successful in renegotiating the Master Sewer Agreement. In that event, this Shared Capacity Agreement would allow the Townships to work within and share the existing owned 40% of capacity at the plant.

The Finance Committee would like to have this Capacity Sharing Agreement approved and in place for 2015. The BPW has approved circulating this draft Agreement to the Townships for comments and/or approval. Once all townships have approved the document, then the BPW will also vote on ratifying the Agreement.

Acme, Blair, East Bay, Elmwood, Garfield and Peninsula Township Boards
January 8, 2015
Page 2

If the Finance Committee is successful in negotiating a new Master Sewer Agreement, then the Capacity Sharing Agreement would be replaced and superseded by that document. In the meantime, however, the Capacity Sharing Agreement would be in place to protect the Township's continued use of the Wastewater Treatment Plant.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "S.W. Howard", with a stylized flourish at the end.

Scott W. Howard
scott@envlaw.com

Enclosure (draft Capacity Sharing Agreement)

Capacity Sharing Agreement

This Capacity Sharing Agreement is made and entered into among the Grand Traverse County Board of Public Works ("BPW") and the Township of Acme, the Township of Blair, the Charter Township of East Bay, the Charter Township of Elmwood, the Charter Township of Garfield and the Township of Peninsula (collectively the "Townships"), and provides as follows:

RECITALS

- A. The parties to this Capacity Sharing Agreement are parties to the Master Sewer Agreement of 2001 which provides, among other things, a certain amount of capacity at the Traverse City Wastewater Treatment Plant for each of the Townships individually except for Blair which leases a portion of Garfield's capacity, and
- B. The total of the Townships' capacity at the Wastewater Treatment Plant is 40% of the Plant's operating capacity, and
- C. Pursuant to the provisions of the Master Sewer Agreement, the Townships desire to transfer all of their capacity to the BPW in order to be leased back and shared by the Townships and the Septage Treatment Facility pursuant to this Capacity Sharing Agreement, and
- D. The Townships have agreed to receive the benefits of this shared capacity and bear the costs of the capacity in the same proportion as the sewage flows from each township to the total flows from the six townships collectively, and
- E. The parties have agreed to document their agreement in this Shared Capacity Agreement.

AGREEMENT

1. Capacity Ownership

The Townships, through this Agreement, convey their owned capacity in the Wastewater Treatment Plant to the BPW for the sum of \$1.00 and other consideration in the form of the mutual covenants in this Capacity Sharing Agreement. The BPW agrees to use, lease or convey this capacity only pursuant to the terms and conditions of this Capacity Sharing Agreement.

2. Term

The term of this Capacity Sharing Agreement shall run and expire concurrently with the term of the Master Sewer Agreement.

3. Payment

The Townships shall pay all obligations owed by the BPW due to its ownership of capacity at the Wastewater Treatment Plant as provided for in this Agreement. It is the intention of the parties that the

Townships share the costs of the capacity and fully reimburse the BPW for any expenses charged it due to ownership of the capacity at the Wastewater Treatment Plant, including but not limited to any bond payments, maintenance expenses or capital improvement costs owed under the Master Sewer Agreement and/or as part of the use of Wastewater Treatment Plant. Each Township shall be responsible for its share of the total amount owed based upon its share of the total capacity used by the Township's collectively for the preceding year, as provided in this Agreement. For the convenience of the parties, the Grand Traverse County Treasurer shall be requested to semi-annually bill the Township parties (and the Board of Public Works with respect to the Septage Treatment Facility when flows begin) for the capacity allocated to the Township as provided in this lease and the Townships and Board of Public Works shall make such payments directly to the Grand Traverse County Treasurer which payments shall be applied to the account of the City of Traverse City.

4. Capacity Sharing

The Townships shall share the capacity at the Wastewater Treatment Plant as follows: capacity shall be leased to the Townships by the BPW in proportion to their flows into the Traverse City Regional Wastewater Treatment Plant in one percentage point increments. The BPW shall lease capacity as needed to the Townships with a goal of ensuring the maximum flexibility for capacity sharing among the Townships. In some instances this may lead to the BPW retaining excess capacity for any Township that needs it in the future. Regardless of the amount of capacity retained by the BPW, the Townships agree that they will pay any and all costs associated with the Treatment Plant based on percentage of flow to the Wastewater Treatment Plant. Flow shall be calculated for the proceeding calendar year (January 1 through December 31) to determine each Township's percentage of flow and payment allocation. The capacity allocation among the Townships and thus the payment allocation for the first year of this Agreement shall be as follows:

<i>Township</i>	<i>2014 Flow</i>	<i>Percentage</i>
Acme	90,913,792	11.6%
Blair	7,402,000	0.9%
East Bay	160,161,208	20.4%
Elmwood	59,526,721	7.6%
Garfield	431,977,434	55.0%
Peninsula	28,320,590	3.6%
Septage Treatment Facility	7,490,066	1.0%
Total	785,791,811	100.0%

5. Withdrawal and Capacity Buyback

Any Township may withdraw from this Agreement and repurchase its capacity in the Wastewater Treatment Plant from the BPW for the same price that it was sold to the BPW. All remaining Townships shall share the capacity sharing in Paragraph 4 above shall be adjusted accordingly to reflect the reduced total capacity. All other terms and conditions of this Agreement shall remain in full force and effect for

the remaining parties. Withdrawal may be accomplished by delivering written notice thereof to the other parties six months in advance of the effective date.

8. Miscellaneous

A. Integration

This Capacity Sharing Agreement and the Master Sewer Agreement constitutes the entire understanding between the parties with respect to the subject matter of this Capacity Sharing Agreement and supersedes any prior discussions, negotiations, agreements, and understandings. The intention of this Agreement is to set forth the relationship between the Townships and BPW concerning ownership and leaseback of capacity rights at the Wastewater Treatment Plant. As to the Parties to this agreement, if any provision of this Agreement is inconsistent with the Master Sewer Agreement, this Agreement shall govern to the greatest extent authorized by law.

B. Choice of law

This Capacity Lease will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforcement, validity, and construction.

C. Choice of forum

The parties submit to the jurisdiction and venue of the Circuit Court for the County of Grand Traverse, State of Michigan. The parties stipulate that the venues referenced in this Capacity Lease are convenient.

D. Notices

All notices and other communications required or permitted under this Capacity Lease will be in writing and will be deemed given when delivered personally or by registered or certified mail, return receipt requested, addressed to the party to which notice is to be given at the address set forth above or that is specified in writing by any party.

E. Waiver

The failure of any party to exercise a right or remedy or acceptance of a partial or delinquent payment will not operate as a waiver of any of the rights of any party to insist upon full and timely performance of the terms and conditions of this Capacity Sharing Agreement.

F. Severability

Whenever possible, each provision of this Capacity Lease will be interpreted in such a way as to be effective and valid under applicable law. If a provision is prohibited by or invalid under applicable law, it will be ineffective only to the extent of such prohibitions or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Capacity Lease. of this Capacity Lease may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of each party.

G. Force Majeure

No party will be deemed to be in default or otherwise responsible for delays or failure in performance resulting from acts of God; acts of war or civil disturbance; epidemics; governmental action or inaction; fires; earthquakes; unavailability of labor, materials, power, or communication; or other causes beyond that party's reasonable control.

H. Titles

Titles and headings to articles, sections, or paragraphs in this Capacity Lease are inserted for convenience of reference only and are not intended to effect the interpretation or construction of the document.

I. Effective Date

This Capacity Lease shall be effective upon execution by all of the parties hereto but the rights and obligations shall be as set forth herein irrespective of the effective date.

Parties:

_____	Date: _____
<i>Grand Traverse County Board of Public Works</i>	
_____	Date: _____
<i>Township of Acme</i>	
_____	Date: _____
<i>Township of Blair</i>	
_____	Date: _____
<i>Charter Township of East Bay</i>	
_____	Date: _____
<i>Charter Township of Elmwood</i>	
_____	Date: _____
<i>Charter Township of Garfield</i>	
_____	Date: _____
<i>Township of Peninsula</i>	

As of November 2014

Flow Data				
Township	2014 Flow	Percentage	Average Flow	Peak
Acme	90,913,792	11.6%	268,182	303,748
Blair	7,402,000	0.9%	21,835	26,710
East Bay	160,161,208	20.4%	472,452	555,187
Elmwood	59,526,721	7.6%	175,595	213,210
Garfield	431,977,434	55.0%	1,274,270	1,461,483
Peninsula	28,320,590	3.6%	83,542	97,253
STF	7,490,066	1.0%	22,095	34,386
Total	785,791,811	100.0%	2,317,970	2,691,977

6.53%	Capacity	Percentage	Volume	Adjusted Volume
	Acme	7.71	655,350	461,058
	East Bay	6.48	550,800	357,048
	Elmwood	3.86	328,100	207,668
	Garfield	19.94	1,694,900	1,694,900
	Peninsula	2.01	170,850	170,850
	TOTAL	40	3,400,000	2,891,524

Ave Flow	68%	Adj Ave Flow	Adj Peak
Peak	79%	80%	93%

CORRELATION OF FLOWS FOR BPW SHARING

MASTER SEWER AGREEMENT

	CAPACITY			at 339 Days	MIN Capacity Req'd	Available Capacity	PROPOSED	BPW
	Volume	BPW	Volume	FLOW (gpd)			SPLIT	SHARING
Acme	655,350	19.3%	655,350	268,182	3.16%	4.6%	5%	12.5%
Blair	0	0.0%	0	21,835	0.26%	-0.3%	1%	2.5%
East Bay	550,800	16.2%	550,800	472,452	5.56%	0.9%	8%	20.0%
Elmwood	328,100	9.65%	328,100	175,595	2.07%	1.8%	3%	7.5%
Garfield	1,694,900	49.9%	1,694,900	1,274,270	14.99%	4.9%	20%	50.0%
Peninsula	170,850	5.0%	170,850	83,542	0.98%	1.0%	2%	5.0%
STF	0	0.0%	0	22,095	0.26%	-0.3%	1%	2.5%
	3,400,000	100%	3,400,000	2,317,970	27.27%	12.7%	40%	100.0%

Current OWNED Capacity

3,400,000

SHARING AGREEMENT

	Capacity Calculation		Capacity Allocation	Flow Allocation	Available Flow
	Volume	BPW			
Acme	655,350	11.6%	12.5%	425,000	156,818
Blair	0	0.9%	2.5%	85,000	63,165
East Bay	550,800	20.4%	20.0%	680,000	207,548
Elmwood	328,100	7.6%	7.5%	255,000	79,405
Garfield	1,694,900	55.0%	50.0%	1,700,000	425,730
Peninsula	170,850	3.6%	5.0%	170,000	86,458
STF	0	1.0%	2.5%	85,000	62,905
	3,400,000	100%	100.0%	3,400,000	1,082,030

TREATMENT COSTS - MSA VS SHARING

\$ 2,640,000.00 TOTAL Treatment Cost

	Master Sewer		BPW Sharing		Change
	Flow	Cost	Flow	Cost	
Acme	5.81%	\$ 153,384.00	11.6%	\$ 153,384.00	\$ -
Blair	0.47%	\$ 12,408.00	0.9%	\$ 12,408.00	\$ -
East Bay	10.24%	\$ 270,336.00	20.4%	\$ 270,336.00	\$ -
Elmwood	3.80%	\$ 100,320.00	7.6%	\$ 100,320.00	\$ -
Garfield	27.61%	\$ 728,904.00	55.0%	\$ 728,904.00	\$ -
Peninsula	1.81%	\$ 47,784.00	3.6%	\$ 47,784.00	\$ -
STF	0.48%	\$ 12,672.00	1.0%	\$ 12,672.00	\$ -
	50.22%	\$ 1,325,808	100.0%	\$ 1,325,808	\$ -

BOND PAYMENTS - MSA VS SHARING

\$ 2,633,681.25 TOTAL Bond Cost

	Master Sewer		BPW Sharing		Change
	Flow	Cost	Flow	Cost	
Acme	7.71%	\$ 203,056.82	11.6%	\$ 121,877.24	\$ (81,179.58)
Blair	0.00%	\$ -	0.9%	\$ 9,859.26	\$ 9,859.26
East Bay	6.48%	\$ 170,662.55	20.4%	\$ 214,806.02	\$ 44,143.48
Elmwood	3.86%	\$ 101,660.10	7.6%	\$ 79,713.17	\$ (21,946.92)
Garfield	19.94%	\$ 525,156.04	55.0%	\$ 579,179.13	\$ 54,023.09
Peninsula	2.01%	\$ 52,936.99	3.6%	\$ 37,968.64	\$ (14,968.35)
STF	0.00%	\$ -	1.0%	\$ 10,069.03	\$ 10,069.03
	40.00%	\$ 1,053,473	100.0%	\$ 1,053,473	\$ (0.00)

Boff 3/18/04

Refunding
Replaces
328



MUNICIPAL FINANCIAL
CONSULTANTS
INCORPORATED

\$2,920,000
COUNTY OF GRAND TRAVERSE
STATE OF MICHIGAN
GRAND TRAVERSE COUNTY - TRAVERSE CITY WASTEWATER TREATMENT PLANT
REFUNDING BONDS, SERIES 2003

Debt Service Schedule

Date	Principal	Coupon	Interest	Total Debt Service	Annual Total	3.28316% Present Value
						Debt Service
05/01/04	\$180,000.00	1.50%	\$34,834.38	\$214,834.38		\$212,226.80
11/01/04			40,451.25	40,451.25	\$255,285.63	39,314.88
05/01/05	210,000.00	2.00%	40,451.25	250,451.25		239,484.19
11/01/05			38,351.25	38,351.25	288,802.50	36,079.60
05/01/06	205,000.00	2.05%	38,351.25	243,351.25		225,239.44
11/01/06			36,250.00	36,250.00	279,601.25	33,010.15
05/01/07	200,000.00	2.10%	36,250.00	236,250.00		211,660.52
11/01/07			34,150.00	34,150.00	270,400.00	30,101.45
05/01/08	220,000.00	2.30%	34,150.00	254,150.00		220,401.91
11/01/08			31,620.00	31,620.00	285,770.00	26,978.37
05/01/09	220,000.00	2.60%	31,620.00	251,620.00		211,216.39
11/01/09			28,760.00	28,760.00	280,380.00	23,751.99
05/01/10	240,000.00	2.90%	28,760.00	268,760.00		218,375.69
11/01/10			25,280.00	25,280.00	294,040.00	20,209.02
05/01/11	260,000.00	3.10%	25,280.00	285,280.00		224,371.75
11/01/11			21,250.00	21,250.00	306,530.00	16,443.13
05/01/12	255,000.00	3.40%	21,250.00	276,250.00		210,308.26
11/01/12			16,915.00	16,915.00	293,165.00	12,669.36
05/01/13	300,000.00	3.50%	16,915.00	316,915.00		233,536.11
11/01/13			11,665.00	11,665.00	328,580.00	8,457.16
05/01/14	295,000.00	3.65%	11,665.00	306,665.00		218,742.24
11/01/14			6,281.25	6,281.25	312,946.25	4,408.02
05/01/15	335,000.00	3.75%	6,281.25	341,281.25	341,281.25	235,634.06

<u>\$2,920,000.00</u>	<u>\$616,781.88</u>	<u>\$3,536,781.88</u>	<u>\$3,536,781.88</u>	<u>\$2,912,620.49</u>
-----------------------	---------------------	-----------------------	-----------------------	-----------------------

Dated Date:
Closing Date:

Principal:
Accrued Interest:
Credit Enhancement:
Orig Issue Prem/(Disc):

\$2,920,000.00
3,483.44
(11,000.00)
137.05

\$2,912,620.49

Replaces
328



\$20,385,000
Grand Traverse County - Traverse City
Wastewater Treatment Plant Upgrade Refunding Bonds, Series 2011

NEW DEBT SERVICE

<u>Date</u>	<u>Principal</u>	<u>Price</u>	<u>Coupon</u>	<u>Interest</u>	<u>Total Debt Service</u>	<u>Annual Total</u>
11/01/11				\$466,754.17	\$466,754.17	\$466,754.17
05/01/12	\$1,525,000.00	102.282%	3.000%	400,075.00	1,925,075.00	
11/01/12				377,200.00	377,200.00	2,302,275.00
05/01/13	1,565,000.00	105.705%	4.000%	377,200.00	1,942,200.00	
11/01/13				345,900.00	345,900.00	2,288,100.00
05/01/14	1,635,000.00	107.471%	4.000%	345,900.00	1,980,900.00	
11/01/14				313,200.00	313,200.00	2,294,100.00
05/01/15	1,700,000.00	107.778%	4.000%	313,200.00	2,013,200.00	
11/01/15				279,200.00	279,200.00	2,292,400.00
05/01/16	1,770,000.00	108.089%	4.000%	279,200.00	2,048,200.00	
11/01/16				243,800.00	243,800.00	2,293,000.00
05/01/17	1,830,000.00	107.812%	4.000%	243,800.00	2,073,800.00	
11/01/17				207,200.00	207,200.00	2,281,000.00
05/01/18	1,910,000.00	107.115%	4.000%	207,200.00	2,117,200.00	
11/01/18				169,000.00	169,000.00	2,286,200.00
05/01/19	2,000,000.00	106.013%	4.000%	169,000.00	2,169,000.00	
11/01/19				129,000.00	129,000.00	2,298,000.00
05/01/20	2,075,000.00 *	104.201%	4.000%	129,000.00	2,204,000.00	
11/01/20				87,500.00	87,500.00	2,291,500.00
05/01/21	2,150,000.00 *	102.565%	4.000%	87,500.00	2,237,500.00	
11/01/21				44,500.00	44,500.00	2,282,000.00
05/01/22	2,225,000.00	101.376%	4.000%	44,500.00	2,269,500.00	2,269,500.00
<u>\$20,385,000.00</u>				<u>\$5,259,829.17</u>	<u>\$25,644,829.17</u>	<u>\$25,644,829.17</u>

Dated Date: 04/01/11
Closing Date: 04/06/11

* Yield to Call Bonds.

Run Date 01/14/2015

GRAND TRAVERSE COUNTY
TRIAL BALANCE
DEBIT CREDITPeriod End Date 12/31/2014 PAGE 1
ACR099 DEBIT CREDIT

✓ FUND 328 T.C. TREATMENT PLANT 1995 DEBT FUND

ASSETS						
REVENUES	400.00	REVENUE CONTROL	.00	313,321.25		
EXPENDITURES	700.00	EXPENDITURE CONTROL	313,321.25	.00	313,321.25	313,321.25

FUND 329 SEWER DEBT SERVICE 1997 WHITEWATER-M.B.

ASSETS						
REVENUES	400.00	REVENUE CONTROL	.00	21,800.00		
EXPENDITURES	700.00	EXPENDITURE CONTROL	21,800.00	.00	21,800.00	21,800.00

FUND 331 WATER DEBT SERVICE FUND 1998 - BLAIR

ASSETS						
REVENUES	400.00	REVENUE CONTROL	.00	541,795.00		
EXPENDITURES	700.00	EXPENDITURE CONTROL	541,795.00	.00	541,795.00	541,795.00

✓ FUND 334 T.C. TREATMENT PLANT 2002 UPGRADE

ASSETS	001.00	CASH	.00	1,739.66		
	045.00	ACCT. RECEIVABLE - INVOICE	34,076.39	.00		
REVENUES	400.00	REVENUE CONTROL	.00	2,326,811.73		
EXPENDITURES	700.00	EXPENDITURE CONTROL	2,294,475.00	.00	2,328,551.39	2,328,551.39

FUND 336 ACME, EAST BAY, PENINSULA 2003

ASSETS						
REVENUES	400.00	REVENUE CONTROL	.00	291,107.50		
EXPENDITURES	700.00	EXPENDITURE CONTROL	291,107.50	.00	291,107.50	291,107.50

FUND 339 S&W 2004 DEBT SERVICE-GARFIELD/PENINSULA

Run Date 01/14/2015

GRAND TRAVERSE COUNTY
TRIAL BALANCE
DEBIT

Period End Date 12/31/2014 PAGE 2
ACR099
DEBIT CREDIT

ASSETS
REVENUES

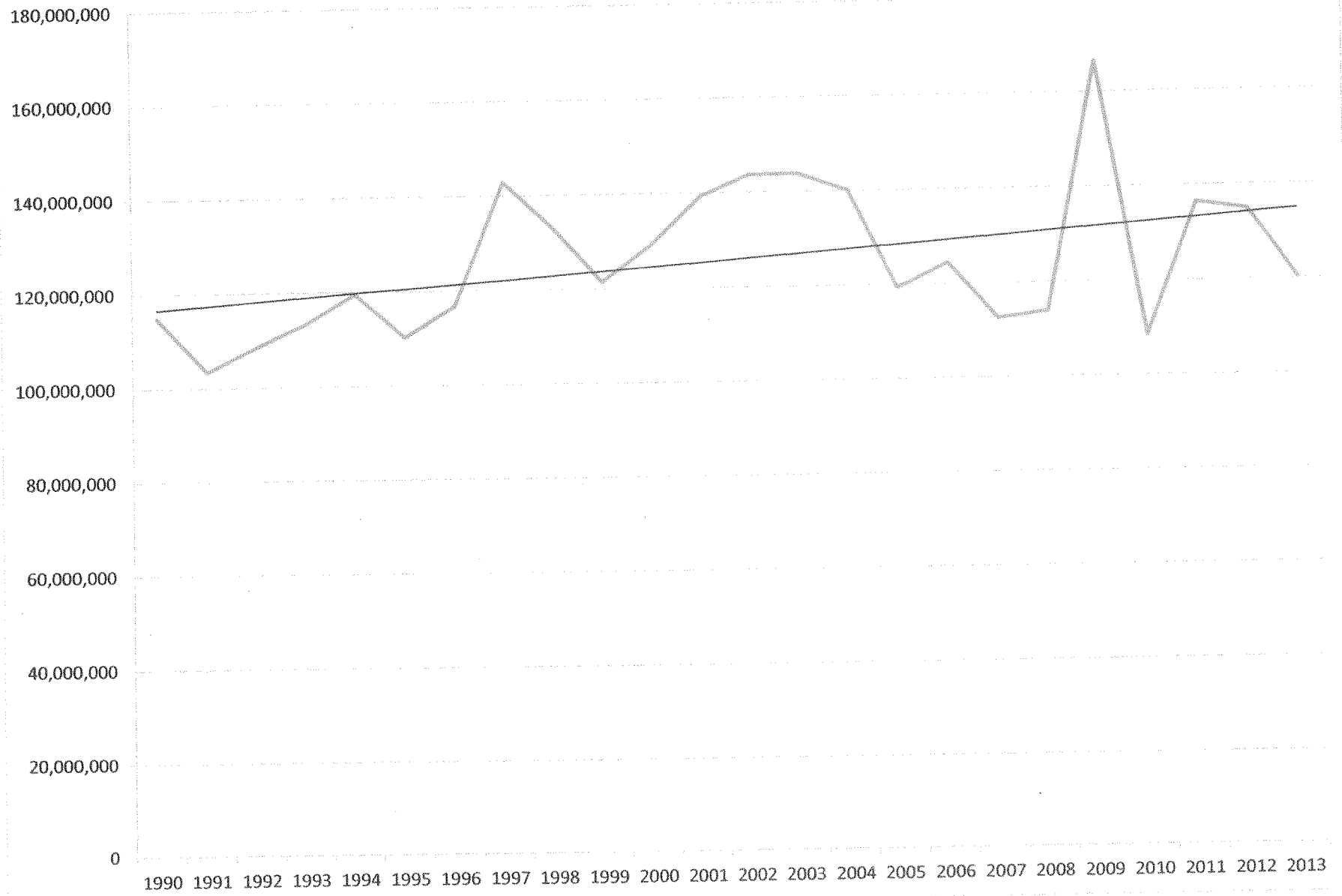
FUND 341 SEWER DEBT SERVICE FUND 2005 - BLAIR

ASSETS					
REVENUES	400.00	REVENUE CONTROL	.00	463,775.00	
EXPENDITURES	700.00	EXPENDITURE CONTROL	463,775.00	.00	
				463,775.00	463,775.00
				3,960,350.14	3,960,350.14

HISTORIC WASTE WATER FLOWS - 1990 - 2013 (Gallons)

Year	Acme	East Bay	Elmwood	Garfield	Peninsula	Total
1990	114,749,498	83,094,522	88,769,125	201,694,800		488,307,945
1991	103,376,800	107,729,500	67,025,345	226,344,000		504,475,645
1992	108,555,400	100,880,800	67,315,290	204,883,400		481,634,890
1993	113,316,650	101,833,950	70,817,886	249,238,240	11,519,137	546,725,863
1994	119,513,924	107,918,476	73,227,416	253,196,500	16,915,634	570,771,950
1995	110,215,716	101,737,584	81,122,045	266,648,700	18,551,042	578,275,087
1996	116,703,548	110,066,352	86,835,430	286,306,900	19,772,316	619,684,546
1997	142,876,084	131,885,616	83,330,885	332,056,400	21,720,964	711,869,949
1998	133,075,592	122,839,008	77,549,750	338,936,500	21,015,014	693,415,864
1999	121,491,611	112,146,085	78,670,395	372,584,700	22,605,284	707,498,075
2000	129,200,240	119,261,760	79,822,365	397,400,900	24,547,182	750,232,447
2001	139,283,560	128,569,440	80,097,515	394,158,200	23,118,984	765,227,699
2002	143,704,080	132,649,920	78,119,385	374,178,700	23,739,248	752,391,333
2003	143,877,240	131,809,760	76,830,425	398,469,100	23,570,212	774,556,737
2004	140,063,400	129,288,960	75,030,365	433,352,387	25,018,571	802,753,683
2005	119,339,873	156,553,127	79,641,485	476,506,703	27,604,640	859,645,828
2006	124,445,845	132,881,155	67,928,185	479,529,974	26,784,690	831,569,849
2007	112,503,398	140,310,919	64,043,405	482,893,603	26,357,810	826,109,135
2008	113,830,299	141,179,971	64,321,605	472,665,198	26,593,370	818,590,443
2009	166,596,716	137,227,918	64,618,465	684,392,714	26,717,210	1,079,553,023
2010	108,504,350	135,797,650	59,715,955	442,126,920	25,290,090	771,434,965
2011	136,418,337	111,493,663	58,683,730	442,337,991	26,526,180	775,459,901
2012	134,831,928	115,320,072	59,026,583	455,453,118	25,971,400	790,603,101
2013	120,390,984	142,198,016	59,448,899	464,540,664	24,742,530	811,321,093

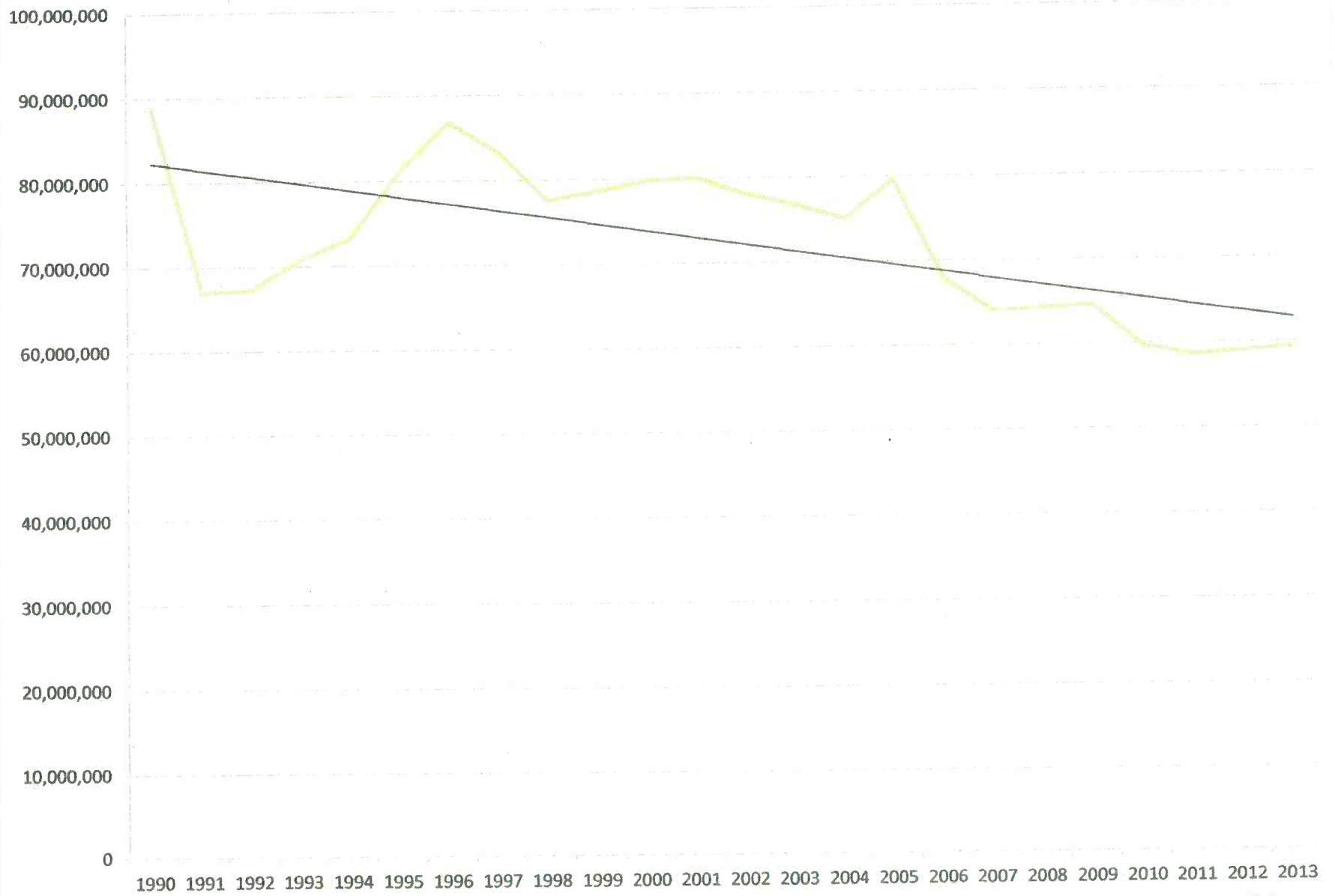
Acme



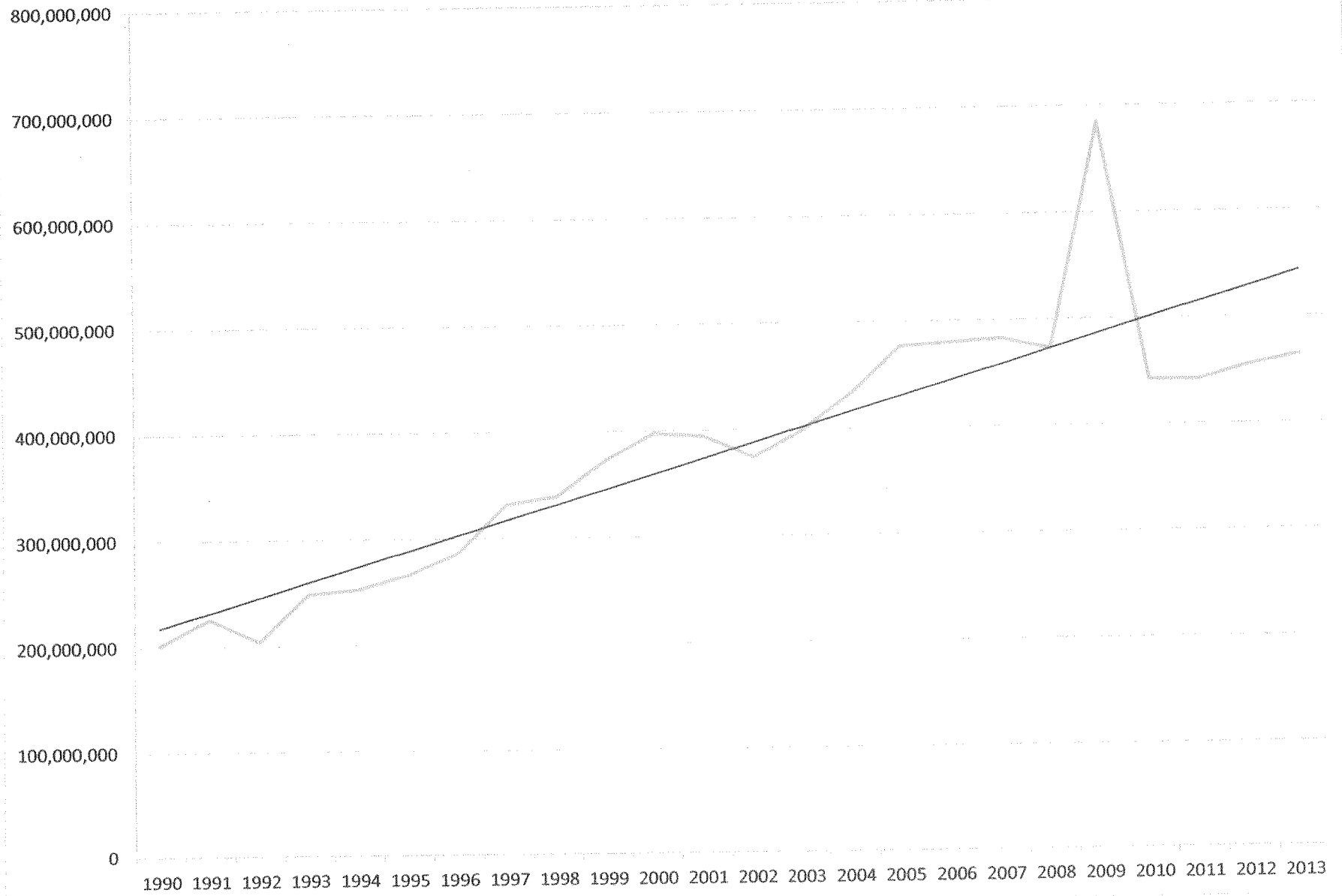
East Bay



Elmwood



Garfield



Peninsula





January 5, 2015

At your next official meeting, **please proclaim April as Social Host Awareness Month.** A proclamation is attached, with a self-enclosed envelope to return a copy for our records. This is a 14-County Northern Michigan effort, inviting municipalities, school boards and all units of law enforcement to take a position on underage drinking and social host activities within our communities. This is the fourth year in promoting this effort and the participation continues to gain momentum and support, our goal is 100% participation this year, reinforcing to parents and community members that as community leaders and decision makers the safety and protection of our youth is a priority. We are coordinating our proclamation to occur in April which is also Alcohol Awareness Month and will focus our efforts on reducing/eliminating underage drinking.

This call to action will create a strengthened framework of public officials and community leaders around illegal underage alcohol use and decrease social host activities based on the following facts:

- Alcohol is a factor in the four leading causes of death among persons ages 10-24: motor vehicle crashes, unintentional injuries, homicide and suicide.
- Social Host Liability Law holds homeowners legally responsible for allowing underage drinking on their property. This can result in criminal liability if that youth is killed or injured or if that youth kills or injures someone else. Homeowner insurance does not cover claims where illegal acts are the cause for the claim.
- Teens aged 13-18 report that they can obtain alcohol easily – and often from familiar, non-retail sources (parents, friends of parents, graduation parties, weddings, etc.).
- Despite extreme negative consequences of underage alcohol use, alcohol is viewed as a right of passage and not a big deal in many Northern Michigan communities.
- Tolerating underage alcohol use sends a mixed message to those under 21 – it's ok to break this law!
- 2014 Michigan Profile for Healthy Youth report, of 14 counties of northern Michigan who participated, an average of 23.8% of 9th grader and 49.6% of 11th graders have been drunk in their lifetime.

As a community leader or public official, underage drinking affects the bottom line. Increased utilization of taxpayer services such as emergency services, law enforcement, child protective services and property damage are a few examples.

In April 2015, on our website www.upnorthprevention.com, will indicate all who have proclaimed April as Social Host Awareness Month, with a feature article on the harms and dangers of underage drinking and social host liability. Your participation will increase the effectiveness of this campaign and reinforce a parent's decision to *not* host or turn a cheek to an underage drinking party, an adult not purchasing alcohol for a minor and most importantly and quite possibly - save a life. Deadline for submission of your proclamation is March 20th. This campaign will also include participation with local retailers and churches. Local restaurants will be promoting the message with the use of message stickers for take-out orders and churches will be asked to present the message during the month of April in church bulletins and inserts.

As prom, graduation and summer-time approach, risks heighten for the young people in our communities. Please take action at your next meeting. If you have any questions, please contact me, your designated substance abuse prevention specialist, at (231) 929-7070 mnovak@catholichumanservices.org.

Sincerely,
Marybeth Novak
Substance Abuse Prevention Specialist
Grand Traverse County



PROCLAMATION

APRIL 2015 IS SOCIAL HOST AWARENESS MONTH

WHEREAS, adults who provide alcohol to those below the legal drinking age of 21 are placing those youth at risk for health, safety and legal problems, and

WHEREAS, Alcohol is the drug of choice among America's adolescents and is used by more young people than tobacco or illicit drugs. More than one fifth of youth begin drinking before age 13; and

WHEREAS, underage drinking contributed to a wide range of costly health and social problems, including motor vehicle crashes (the greatest single mortality risk for underage drinkers); suicide; interpersonal violence (e.g. homicides, assaults, rapes); unintentional injuries such as burns, falls, and drowning; brain impairment; alcohol dependence; risky sexual activity; academic problems; and alcohol and drug poisoning; and

WHEREAS, on average, alcohol is a factor in the deaths of approximately 4,700 young people in the United States per year, shortening their lives by an average of 60 years; and

WHEREAS, Research shows that young people's brains keep developing well into their 20s. Alcohol can alter this development, potentially affecting both brain structure and function. This may cause cognitive or learning problems and/or make the brain more prone to alcohol dependence. This is especially a risk when people start drinking young and drink heavily; and

WHEREAS, according to the 2014 Michigan Profile for Healthy Youth report, of 14 counties of northern Michigan who participated, an average of 23.8% of 9th grader and 49.6% of 11th graders have been drunk in their lifetime. Of these reporting students, who drank recently, 58.9% reported that they usually drank alcohol at another person's home during the past 30 days.

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHEREAS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking, and

NOW, THEREFORE BE IT RESOLVED, we, _____ of the county of Grand Traverse, do hereby proclaim that April 2015 is Social Host Awareness Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Dated this _____ day of _____, 2015.

Authorized Official Signature

(Print name): _____

(Print title): _____