



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, October 7, 2014, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, D. White, P. Scott
Members excused: J. Zollinger
Staff present: J. Jocks, Legal Counsel
J. Iacoangeli, Township Planner

A. LIMITED PUBLIC COMMENT:

M. Goss, 4105 Bay Valley Dr, is here tonight to recognize all the people who work hard to make our community pleasant and.. she is one of them. Her and her husband, Jim, have been here since 1973. Goss would like to see a community that deals with adversity and unforeseen circumstances in a reasonable matter using communication skills, with openness and fairness as a model for finding resolutions and solving situations. The last thing Goss wants to see is a lawsuit or overreacting to things that she considers an act of God. She hopes that she will be able to thank each and everyone and tell you how proud I am of you.

N. Kaetchen, 7150 Deepwater Point Rd, was present to give her support for the Sayler Boat Launch. She also stated she did not support the minor amendment to SUP 2004-11P for GTTC.

W. Kladder, 4301 Deerwood Dr, stated he was at the Board meeting last Thursday (10/2/14) evening and questions have arose for him. The stormwater plans were discussed but appeared that no one knowingly knew what the changes were being implied even after it was stated by two different people that changes had been made. Kladder would like to know what the changes were and when were they done. The Acme Creek pollution with the clay, Kladder believes will be solved quickly. What were the original changes made? Who made them? Cost? Are we in a better place today? He is looking for answers to his questions. The other item of concern was the Redwood development. It is pushing the development rights upwards north several 100s of them. On the conceptual plan that he printed out shows ponds have disappeared on the west side. He questioned if the conceptual plan being presented tonight is a replacement for the original conceptual plan? Or an illustration where those development rights are being moved to? In a January 26 paper landscaping plans were alluded to be part of the stormwater runoff plan and that the two would work together with the types and amounts of vegetation. Kladder wondered if a minor amendment had been made.

B. Kelley, 4893 Ridge Crest Dr, read a prepared statement into the record that is included in the minutes.

D. Hoxsie, 6259 M 72 E, is here tonight representing two groups, Acme Business Association and the Acme Heritage in supporting the Sayler Boat launch. He stated that the township has been working on this since 1998 and would like to see it come to fruition.

Closed Public Comment at 7:17 p.m.

B. APPROVAL OF AGENDA:

LaPointe would like to move New Business J, Item # 3 Request for approval Minor amendment to SUP 2004-11P for GTTC" to the beginning of the agenda to address the issues raised by Kladder and others in public comment.

Motion by LaPointe, supported by Scott, to move New Business J, Item # 3" Request for approval Minor amendment to SUP 2004-11P for GTTC" to New Business J, Item # 1 to address the issues raised by Kladder and others in public comment. Motion carried unanimously.

Jenema would like to add approval of two checks to be cut for Farmland closings in November under Old

Business # 3.

Motion by Jenema, seconded by to add the approval of two checks to be issued for Farmland closings in November under Old Business # 3. Motion carried unanimously.

Dye would like to add under Correspondence H from Mark Guy re Sayler Park Boat Launch/Township Loan.

Motion by Dye, seconded by Scott, to add the letter from Mark Guy under Correspondence H. Motion carried unanimously.

Aukerman would like to add a Resolution under Old Business K, Item 1 "Status on Sayler Park Boat Launch".

Motion by Aukerman, seconded by Scott, to approve the possible addition and approval of a resolution under "Status on Sayler Park Boat Launch. Motion carried unanimously.

Scott stated that he needed to have a brief discussion with the Board regarding his position on the Metro Fire Board. He knows he will miss 2 or 3 of the next scheduled meetings. He is fine with returning to the Metro schedule when his work schedule slows down a little. Dye has filled in for him and if the Board agrees for her to continue that would be fine. Jocks suggested that we add this to Old Business K 5.

Motion to approve agenda as presented, with the modications that have been noted, seconded by Aukerman. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved Meeting Minutes:**
 - a. **Planning Commission 09/08/14**
 - b. **Parks & Rec Advisory 08/28/14**
- d. **Metro Fire Newsletter – August 2014**
- e. **Parks and Maintenance Report – Tom Henkel**
- f. **Planning and Zoning Report - Lennox**

2. APPROVAL:

- 1. **Township Board Regular meeting minutes of 09/02/14 and Special 9/18/14**
- 2. **Accounts Payable Prepaid of \$2,573.23 and Current to be approved of \$123,140.12 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye requested that Current 2 b to be removed.

Motion by Scott, seconded by Dye to approve the consent calendar with the removal of 2 b current bills. Motion carried by unanimous roll call vote

Dye to pay a bond that is due 10/27/14 of \$150,706.12 that was received today.

Motion by Dye, seconded by Scott to approve the additional monies of \$150,706.12 to the current bills. Motion carried by unanimous roll call vote.

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. REPORTS: Received and filed

1. **Sheriff's Report – Deputy: Ken Chubb**
2. **County Commissioner's Report**
3. **Road commission report-Bill Mouser**
4. **911 center Emergency Management**

Jamel Anderson, 911 central dispatch director, spoke about public safety telephone surcharge request on the November ballot . Increase from 80 cents to \$1.85.

H. CORRESPONDENCE:

1. **Memo from Mark Guy dated 10/06/14 re Sayler Park Boat Launch/Township loan**

M. Timmons, Chair of the Parks and Rec advisory read the memo into the record. Guy, also a member of the Parks and Rec advisory, on behalf of the advisory is requesting a loan of approximately \$28,000.00 toward the Sayler Park Boat Launch. Guy stated that a grant from the MIDNR trust fund was awarded toward the project. As part of our township match \$40,000.00 still had to be raised. Guy said they have raised a portion of the matching amount and have plans to raise even more money through three other grants as well as other donations. However, in order to submit our final construction plan to the DNR yet this Fall, which must show that we have met our funding match, we are asking the township for \$28,000.00. loan which will be paid back to the township when we finish our final fundraising campaign. Failure to secure these funds now would endanger the start of the project by yet another year, or into 2016 and beyond.

Scott asked if there would be further discussion on this correspondence at this time. White stated we will discuss under Old Busines/Boat Launch.

I. PUBLIC HEARING: None

J. NEW BUSINESS:

1. **Request for approval Minor amendment to Sup 2004-11P for GTTC to density and land use table-Lennox**

LaPointe stated that Kladder had raised a few issues tonight. Anyone who attended the recent 10/2 meeting found a lot of questions were raised regarding the site being in compliance with the SUP. LaPointe would like clarification on that. The second thing when Dr Grobbel was speaking about erosion at the creek. He said the basins were not complete and to the right spec/the wrong kind of basin. LaPointe left that 10/2 meeting thinking that because the basins were not complete that caused the erosion. LaPointe would like John I to address the two issues for understanding and are they interrelated. LaPointe said that Grobbel stated the site was opened up all at once. Grobbel felt this was a huge mistake. LaPointe asked why did we do it that way? Grobbel's statement of opening the site up all at one time a huge mistake was a shocker to LaPointe.

John I: I was unable to attend the 10/2 meeting because of a prior commitment made two months ago. He stated that there are a lot of people in the audience who have been involved in this project for a long time-longer than himself. This project goes back 15 years. When John I does strategy planning for a client he shows two slides. I want you to think about the two slides in your mind tonight.

The first slide is a dysfunctional organization/a bunch of kids in the sandbox throwing sand at each other. An organization that functions properly and can achieve goals, vision and missions are the kids in the sandbox who together are building sand castles. What happened with VGT is that you had a bunch of kids throwing sand in the sandbox/the township/developers/concern citizens/unconcerned citizens/people who did not live in the township/ all throwing sand at each other. What you ended up with is a real estate development that is a result of ligation. It is not the result of proper real estate development/ under proper development Phase 1 of the VGT would have been developed on 25 acres/Period/. Small road built into it/Infrastructure that was sized for the overall development and storm water for 25 acres. Because of the ligation/the court decision/ the entire site had to be opened/the developers had to put in all the infrastructure and when you are talking about 180 acres on a site/ 150 feet difference in evaluation/in order to put a sewer in at one location means you have to take 150 feet of earth that is above it out at the other.

This project is what I call improper planning but planning that was basically determined by the courts. I am going to give you some advice up front not at the end/I hope to God that the kids don't throw sand again and this project ends up in court. Because if it does you will have environmental problems like you have never seen before because all the stakeholders will probably stop working on the project. If Grobbel were here tonight he probably would say that is not an appropriate course of action. The best thing to do is what we are doing and hopefully as a team.

Now there is an issue here/I wish Grobbel was here for. We have talked about this and Grobbel said he should have clarified/sedimentation in the creek is a result of the mass grading and the fact that the storm water technologies that were being using could not withstand a 75 or 80 year rain event. It was not because the basins were not developed/when we went through the SUP process it was determined by the PC on the advice of Grobbel to build what is referred to as constructive wetlands as part of the storm water system. A report by King and McGregor paid by the developer who worked with Grobbel and Gordie-Fraser says although the purposed wetlands plans can withstand inundation/excessive water depths for extended periods of time it will reduce their vigor and performance. It is our understanding that the native soils are very impermeable therefore making infiltration of storm water not feasible. Therefore we recommend placing some engineering constraints on the maximum depths and duration of flooding in the vegetated cells. This report was based on the MDEQ/Guidebook of Best Management Practices for Michigan Watersheds primarily the facts sheet "Constructed Wetland in non-point Source control". They came up with conceptual drawing showing how the three basins work together. It is very similar to the drawings in the DEQ website.

For dramatic impact John I asked Jenema to read the note "This BMP (Best Management Practices) should never be used during the construction phase on any project for sedimentation control" This design from McGregor and King was never intended to be installed in the beginning of this project.

Public Comments:

Steve Smith: To be quiet honest I really did think that when residential housing was the first thing out of the gate and before the walls went up for Meijer I thought the people would like that. Because that is exactly what we heard for years wasn't going to happen. Not trying to be a jerk but that is the reality.

T. Phillips: Appreciates John I being here tonight and providing us all with history/background and engineering expertise. He thinks John has answered a lot of our questions. His comment is that a week ago we listened to Grobbel also regarding the current erosion issues it would have been comforting to me tonight to have Grobbel here to comment on what has been said I don't know if his absence is by accident or design but in the future I would like to see him present.

Darryl Paquette, Attorney for Concerned Citizens of Acme Township: Thanked John I for the information tonight. He was not sure where to direct this question but what is being done today? Tomorrow?

P. Bruski, Soil erosion: We did a site visit today. Elmer's is making every effort possible to control the storm water from the nearly constant rain. They are monitoring the controls around the clock with people on-site overnight. During the day and night the majority of the work is maintaining and reinforcing the measures in place. Water collected south of the E-W corridor road was pumped to the temp basin then pumped to basin 2.

Jenema: stated that John I will oversee everything/Grobbel working with the basins/when ready Landscaping will be handled by John I's firm/Bi-weekly reports will be issued and posted on the website.

Jocks: Reviewed update from Schooler for Storm Water control measures Saturday (10/4) to Tuesday (10/6) with a few measures listed below:

- Placed cherne ball is both slow releases
- Pump water from Basin 1 through storm kleen systems and silt bag into undistributed field to the west
- Meijer lot was paved on Monday/Tuesday and is about 65% complete
- Top soiling progress is everything on the south side of the E-W corridor road to Basin 1 is complete. Storm sewer is installed from E-W access road closest to M-72 to Meijer parking lot.
- Received DEQ approval for Sedi-Stop chemicals/ will be gradually applied to the pond before the cherne ball is removed
- Elmer's increased the volume of the temporary basin located North east of the traffic circle as much as possible and added higher berms.
- Installed more silt fence and every 100' staked two hay bales perpendicular to the silt fence.

2. Adoption of the following Resolutions:

- a) **Resolution to support the addition of signage along the Tart Trails within Acme Township.**

Motion by LaPointe, to support Resolution R-2014-30 for addition of signage along the Tart Trails within Acme Township, Seconded by Scott. Motion carried unanimously.

- b) **Resolution to support Internal Revenue-established standard mileage rate**

Motion by LaPointe, seconded by Jenema, to support Resolution R-2014-31 Internal Revenue-established standard mileage rate. Motion carried by unanimous roll call vote.

- c) **Resolution on various Budget amendments**

Motion by Dye, seconded by LaPointe to approve Resolution R-2014-32 for various Budget amendments. Motion carried by unanimous roll call vote.

- d) **Resolution approval of annual moving Liquor fund moneys to Police fund 207**

Motion by LaPointe, seconded by Dye to approve Resolution R-2014-33 moving Liquor Fund moneys to Police Fund 207. Motion carried by unanimous roll call vote.

- e) **MDOT annual permit resolution form 2207B for purposes of issuing Right of Way Permit**

Motion by Jenema to approve Resolution R-2014-34 for the MDOT Right of Way permit with a spelling correction on page 2, seconded by LaPointe. Motion carried unanimously.

- f) **Resolution to support installation of snow fence in Acme Parks Road Commission**
Scott expressed concern about a time frame of putting up and taking down fences.

Motion by Scott, seconded by LaPointe to approve Resolution R-2014-35 to support the installation of snow fence in Acme Parks by the Road Commission with one spelling correction. Motion carried unanimously.

3. Presentation from GTRLC Shoreline Purchase- Matt McDonough

McDonough was on hand to give an heads up to the Board regarding the Conservancy's intention regarding the Srdjak property and hopefully seek support in the end for purchasing. This is vacant land north of the MDOT parking lot. We had a single donor approach us with basically 100% of the funds to buy the property. A strategy the Conservancy has used in Garfield Township in the last 15 years is acquiring the property and hold on until such time as another targeted property becomes available and then is used as a match. There would be land value in the Srdjak property. The Conservancy felt that this donor really was interested. A written contract is in place and closing will be in late November. Discussion.

Motion by Scott, support by Aukerman to approve the GTRLC Shoreline purchase as presented. Motion carried by unanimous vote.

4. Request for approval minor amendment to SUP 2004-11P for GTTC to density and land use table

White stated that he felt John I had covered this already this evening and asked the Board what they thought. LaPointe commented that if nine Planning Commissioners can agree on this amendment then it is fine with him. Scott asked if the roundabout in the middle of Lautner would be developed with this project. John I said it would.

Aukerman thanked John I for clarify the issues tonight for herself as well as those in the audience. She asked if someone could address the sewer infrastructure/capacity. LaPointe stated he could. He had spoken with the engineer the other day and he stated in Phase I there is adequate capacity throughout the system.

Motion by Scott, seconded by LaPointe, to approve the minor amendment to SUP 2004-11P as presented. Motion carried by unanimous vote.

5. **Request Board approval to sell or scrap old election equipment and office equipment, small tables, printers out of date panels. – Dye**

Motion by Scott, seconded by Jenema, to approve the Clerk selling or scrapping old election and office equipment, small tables and printers and out of date panels with Henkel/Zollinger reviewing what will be dispose of. Motion carried unanimously by roll call vote.

K. OLD BUSINESS:

1. **Status on Sayler Park boat launch -Aukerman**

Aukerman reviewed Phase 1,2,3 and 4 of the Sayler Park Boat Launch tracking sheet she had prepared. She stated that if we really face forward now and go to town we could break ground and start construction in April 2015. It would make a lot of people happy in our community. She recommends that we start this project now. She had a copy of the agreement with DNR which was officially signed by all parties in August of 2014. It states that the Township immediately appropriate 50% of the total cost to match the DNR Waterways amount. The total is an estimated \$188,895.00 for the boat launch. We received \$94,447.00 from the DNR Waterways and we need to come up with the match. Along with the DNR Watersway, 2% Tribal grant, Acme Business Association, Acme Heritage, Bravo Zulu Brewing, Bob Garvey, and private donations Aukerman stated we still have a ways to go. She is asking the Board tonight to take \$26,948.00 and move from fund A/to be determined/ to the Sayler boat launch fund. She would continue to work with Parks & Rec Advisory to raise funds and the goal would be to pay that money back before August 2015.

Motion by Scott, seconded by Aukerman to take the \$26,948.00 out of the six month reserve and put into the Sayler boat launch. Motion carried by unanimous roll call vote.

2. **Resolution to support SAD districts- Change in Survey return time to 20 days-LaPointe**

Motion by Scott to approve Resolution R-2014-37 changing the return date of the SAD survey to 20 days instead of 30 with one noted correction, LaPointe seconded. Motion carried unanimously

3. **Approval of two checks to be cut for Farmland closings in October**

Jenema requested earlier to add approval of two checks to be cut for Farmland closings in October under Old Business.

Motion by Scott, that two checks respectively for 521 and 171 be issued for the Farmland closing for Sayler and Cherry Country Cove. Seconded by LaPointe Motion carried by unanimous roll vote.

4. **Trustee, Scott, Metro Fire Board attendance.**

Scott stated that he had classes for work in October in Lansing. He is scheduled to work on the November meeting date and will be in Florida in December. He believes he will be able to return to his normal schedule in January. He expressed concern with Clerk, Dye, being able to attend. Dye will be able to do that.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

P. Salathiel: Thanked John I for the information tonight and the Board for allowing public comments throughout the meeting and she asked if snow fences come in any other color then orange.

K. Wentzloff: Expressed concerns with communicating with our residents. Since the email newsletters have been discontinued she doesn't believe the community is as aware of things. Aukerman is looking into doing newsletters again.

B. Kelley: Thanked John I for the information tonight but wishes Grobell could also have been in attendance. He also expressed that there be continuous updates as the Board will not be meeting until November 12th.

ADJOURN at 9:50 p.m.

To: Acme Township Board of Trustees
From: Brian Kelley

Date: October 7, 2014

Good evening,

The Acme citizens deserved an announcement at the October 2nd public meeting to inform them that Jay Zollinger would be taking a planned vacation. It should not come as a surprise during what many think is a crisis for our Township.

Citizens of Acme are still not being updated regarding the destructive release of clay saturated soils into Acme Creek and into our bay. Many questions have been asked, but few answers are being provided. Must we hire our own expert to advise us? Is that not the role of our township? The firm sandy bottom of our bay is being threatened with being turned into mushy clay. Who will fund studies to measure the impact of these releases, which Dr. Grobbel and the DEQ expect to be on-going?

The township must do a better job of this. There was discussion at the Oct 2nd meeting about frequent web updates, with documents and status. I ask the board to formalize this process, and make it mandatory. The lack of document releases since July clearly demonstrates the current process is broken.

This cannot wait until the November board meeting. Winter is coming, and the Spring thaw after that. We should not need to file FOIA requests to get updates, or check the Record Eagle.

Dr. Chris Grobbel told us at the Oct 2nd meeting that the site must be covered for Winter but we still have not been updated on plans to do that. The lawyer at the last meeting made it very clear that words mean little when it comes to this project. We want to see commitments in writing. Though it seems even written commitments mean nothing to some.

Additionally, the Meijer archive section of our website contains no

documents after January 26, 2012. The final document on that date lists a litany of issues with the plan that must be corrected before final approval. But we have no subsequent documents. Where are they? The link to one key file is broken and unavailable.

On the agenda tonight is the Redwoods zoning change for the VGT. This project has many issues. First and foremost is the impact on the storm basin area of the VGT site. This is a Major Impact to the community. It is not a minor impact, subject to a quick rubber stamp approval.

Second, this is the first development after the Meijer store. And it asks for major exceptions to the Concept guidelines.

Half of the single family homes proposed here do not have sidewalks. And in cases where there are sidewalks, they will not be cleared of snow in Winter. So residents will be expected to walk in the street to visit a neighbor. That is unacceptable in a "Town Center".

The architectural standards for this development also ask for an exception. Our Planner calls it "suburban". This is our "Town Center", Suburban sprawl has no place there.

Our Master Plan goes on at length about the importance of our architectural and community standards and how critical they are for the future of Acme. This project does not comply. When I asked why it should receive an exception during the Planning Commission meeting, there were few replies. Finally it was declared that it was "What the market wants" by the chair. The market wants many things, but that is a flimsy excuse for a justification. It could set a very risky precedent for future development and review by the Zoning Board of Appeals.

I urge you to reject that amendment at this time. Perhaps it would be appropriate in another location, at another time.

Thank you,

Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, October 7, 2014, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

- D. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Draft Unapproved Meeting Minutes:**
 - 1. Planning Commission 09/08/14**
 - 2. Parks & Rec Advisory 08/28/14**
- d. Metro Fire Newsletter – August 2014**
- e. Parks and Maintenance Report – Tom Henkel**
- f. Planning and Zoning Report - Lennox**

2. APPROVAL:

- a. Township Board Regular meeting minutes of 09/02/14 and Special 9/18/14**
- b. Accounts Payable Prepaid of \$2,573.23 and Current to be approved of \$123,140.12 (Recommend approval: Cathy Dye, Clerk)**

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**
- 3. _____**

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

G. REPORTS:

- 1. Sheriff's Report – Deputy: Ken Chubb**
- 2. County Commissioner's Report**
- 3. Road commission report-Bill Mouser**
- 4. 911 center Emergency Management**

H. CORRESPONDENCE:

I. PUBLIC HEARING:

J. NEW BUSINESS:

1. Adoption of the following Resolutions:

- a) Resolution to support the addition of signage along the Tart Trails within Acme Township
- b) Resolution to support In Revenue-established standard mileage rate
- ✓ c) Resolution on various Budget amendments
- ✓ d) Resolution approval of annual moving Liquor fund moneys to Police fund
- e) MDOT annual permit resolution form 2207B for purposes of issuing Right of Way Permit
- ✓ f) Resolution to support installation of snow fence in Acme Parks Road Commission

2. Presentation from GTRLC Shoreline Purchase- Matt McDonough

3. Request for approval Minor amendment to Sup 2004-11P for GTTC to density and land use table-Lennox

4. Request Board approval to sell or scrap old election equipment and office equipment, Small Tables, Printers out of date panels.--Dye

K. OLD BUSINESS:

- 1. Status on Sayler Park boat launch -Aukerman
- ✓ 2. Resolution to support SAD districts- Change in Survey return time to 20 days-LaPointe

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

ACME TOWNSHIP

MONTHLY TREASURER'S REPORT

RECONCILED WITH BANK AS OF August 31, 2014

		FUND #	July 31, 2014 Account Balance	NET CHANGE	August 31, 2014 Account Balance
	Chase Bank	101	\$ 871,086.68		\$ 926,975.53
	Northwestern - High Yield	101	\$ 156,633.60		\$ 156,646.90
	Northwestern - Money Market Plus	101	\$ 296,963.59		\$ 296,988.71
	Northwestern - Liquor Fund	101	\$ 12,186.51		\$ 12,187.55
A	TOTAL BANK ACCOUNTS FOR GENERAL FUND		\$ 1,336,870	\$ 55,928	\$ 1,392,799
Assigned From General Fund Balance:					
	Self Funded Accts Payable 6 Months	Committed 101	\$ 388,125	\$ -	\$ 388,125
	Saylor Park Boat Launch Imp	Committed 101	\$ 61,920	\$ -	\$ 61,920
	Septage Plant Bond Buyout	Committed 101	\$ 193,813	\$ -	\$ 193,813
	Hoxsie House Relocation	Committed 101	\$ 27,000	\$ -	\$ 27,000
	Water Engineering Study (GTB Grant)	Restricted 101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	Committed 101	\$ 40,000	\$ -	\$ 40,000
	Public Broadcast Equipment Fund	Restricted 101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund - (PA 48 Twp. Imp. (SAD) \$20,401)	Restricted 101	\$ 76,636	\$ -	\$ 76,636
B	Sub-Total Assigned From GENERAL FUND	101	\$ 808,358	\$ -	\$ 808,358
Funds within General Fund Bank Account (Restricted or Committed)					
	Cemetery Fund	Committed 209	\$ 5,063	\$ (153)	\$ 4,910
	Fire Fund <i>Special Assessment</i>	Restricted 206	\$ 94,322	\$ (11,035)	\$ 83,287
	Police Fund <i>Special Assessment</i>	Restricted 207	\$ 144,766	\$ (19,004)	\$ 125,762
	Liquor Fund	Restricted 212	\$ 12,850	\$ 8,484	\$ 21,334
	Township Improvement (SAD)	Committed 246	\$ 50,000	\$ -	\$ 50,000
C	SUB-TOTAL (Restricted or Committed)		\$ 307,001	\$ (21,708)	\$ 285,293
	UNRESTRICTED BALANCE (Net Assigned)	101	\$ 221,511		\$ 299,148
			Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:					
	Shoreline Preserv. Fund	Committed 224	\$ 1,392	\$ (15)	\$ 1,377
	Parks & Recreation	Committed 226	\$ 9,980	\$ 1	\$ 9,981
	Parks/Shoreline Fund (New Urbanist to Park/Shoreline)	Committed 227	\$ 28,016	\$ 1	\$ 28,017
D	SUB-TOTAL		\$ 39,388		\$ 39,375
RESTRICTED BY MILLAGE:					
	Farmland <i>Millage</i>	Restricted 225	\$ 646,035	\$ (9)	\$ 646,026
	Tax Collection	Temporary Funds 703	\$ 505,252	\$ 202,110	\$ 707,362
E			\$ 1,151,287		\$ 1,353,388
RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
	Sewer Fund	Restricted 590	\$ 1,142,099	\$ (20,748)	\$ 1,121,351
	Planning Review Fees (Trust & Agency) Escrow	Restricted 701	\$ 14,428	\$ 47	\$ 14,475
F	ACME TOWNSHIP RESTRICTED FUNDS		\$ 1,156,527	\$ (20,701)	\$ 1,135,826

ACME TOWNSHIP ALL ACCOUNT BALANCES	\$ 3,584,072	\$ 3,921,387
	NOTE ((A)-(B)+(E))	NOTE ((A)-(B)+(E))

Amy Jenema, Treasurer

Notes: Committed = Board Resolution Restricted= Law or Outside Agency Controls Use of Funds

REVENUE/EXPENDITURE REPORT

Page: 1

9/29/2014

5:45 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 8/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	214,300.00	214,300.00	0.00	0.00	0.00	214,300.00	0.0
412.000 PERSONAL PROP TAXES	10,467.00	10,467.00	0.00	0.00	0.00	10,467.00	0.0
420.000 DELQUENT PERS PROP TAX	500.00	500.00	0.00	0.00	0.00	500.00	0.0
445.020 PENALTIES& INTEREST	500.00	500.00	82.04	0.00	0.00	417.96	16.4
446.000 DEL PERS INTEREST & PENALTY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
447.000 ADMINISTRATIVE FEE 1%	102,059.00	102,059.00	12,833.35	12,833.35	0.00	89,225.65	12.6
448.000 CABLE TV FEE	82,224.00	82,224.00	0.00	0.00	0.00	82,224.00	0.0
465.000 PASSPORT FEES	3,000.00	3,000.00	350.00	200.00	0.00	2,650.00	11.7
574.000 ST SHARED SALES TAX	335,358.00	335,358.00	-56,191.00	54,355.00	0.00	391,549.00	-16.8
577.000 SWAMP TAX	750.00	750.00	0.00	0.00	0.00	750.00	0.0
602.000 GRANTS	0.00	0.00	22,000.00	22,000.00	0.00	-22,000.00	0.0
607.000 CHARGES FOR SERVICES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
608.001 Zoning Fees	15,000.00	15,000.00	9,425.88	8,118.88	0.00	5,574.12	62.8
610.000 Revenues for Escrow Account	500.00	500.00	85.25	0.00	0.00	414.75	17.1
631.000 CONS INDUSTRY ANNUAL MAINT FEE	6,785.00	6,785.00	6,645.54	6,645.54	0.00	139.46	97.9
665.000 INTEREST ON INVESTMENTS	1,800.00	1,800.00	77.04	38.52	0.00	1,722.96	4.3
665.001 INTEREST SEPTAGE RECEIVED	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
667.000 RENT-PARKS	200.00	200.00	100.00	25.00	0.00	100.00	50.0
671.000 MISC REVENUES	0.00	0.00	405.00	405.00	0.00	-405.00	0.0
676.000 REIMBURSEMENTS	27,000.00	27,000.00	9,172.04	1,297.14	0.00	17,827.96	34.0
687.000 REFUNDS & REBATES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
Dept: 000	803,943.00	803,943.00	4,985.14	105,918.43	0.00	798,957.86	0.6
Revenues							
	803,943.00	803,943.00	4,985.14	105,918.43	0.00	798,957.86	0.6
Expenditures							
Dept: 000							
465.001 POSTAGE FOR PASSPORTS	400.00	400.00	8.75	0.00	0.00	391.25	2.2
992.000 CONTINGENCY	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
994.000 TC TALUS CONTRACT SERVICES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
998.000 GT COUNTY ROAD COMMISSION TART	1,520.00	1,520.00	0.00	0.00	0.00	1,520.00	0.0
Dept: 000	72,720.00	72,720.00	8.75	0.00	0.00	72,711.25	0.0
Dept: 101 TOWNSHIP BOARD OF TRUSTEES							
702.000 SALARIES	24,000.00	24,000.00	4,000.00	2,000.00	0.00	20,000.00	16.7
703.001 SECRETARY	28,614.00	28,614.00	3,784.96	2,308.80	0.00	24,829.04	13.2
705.001 PER DIEM TRUSTEES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
714.000 FICA LOCAL SHARE	4,000.00	4,000.00	566.83	315.26	0.00	3,433.17	14.2
726.000 SUPPLIES & POSTAGE	3,000.00	3,000.00	186.23	186.23	0.00	2,813.77	6.2
801.000 ACCOUNTING & AUDIT	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
801.001 INTERNAL ACCOUNTANT	7,000.00	7,000.00	560.00	560.00	0.00	6,440.00	8.0
802.001 ATTORNEY SERVICES LITIGATION	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
802.002 ATTORNEY SERVICES	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
802.005 CONTRACTED COMMUNITY SERVICES	0.00	0.00	15,000.00	15,000.00	0.00	-15,000.00	0.0
803.003 ENGINEERING SERVICES	30,000.00	30,000.00	805.00	630.00	0.00	29,195.00	2.7
804.000 SOFTWARE SUPPORT & PROCESSING	18,495.00	18,495.00	5,911.28	1,712.30	0.00	12,583.72	32.0
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	2,861.00	2,861.00	-2,872.08	0.00	0.00	5,733.08	-100.4
900.000 PUBLICATIONS	1,800.00	1,800.00	63.50	0.00	0.00	1,736.50	3.5
910.000 INSURANCE	6,600.00	6,600.00	1,055.34	527.67	0.00	5,544.66	16.0
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 dues subscriptions	5,350.00	5,350.00	35.00	0.00	0.00	5,315.00	0.7
TOWNSHIP BOARD OF TRUSTEES	166,220.00	166,220.00	29,096.06	23,240.26	0.00	137,123.94	17.5
Dept: 171 SUPERVISOR EXPENDITURES							
702.000 SALARIES	37,000.00	37,000.00	4,838.44	2,846.16	0.00	32,161.56	13.1
714.000 FICA LOCAL SHARE	2,812.00	2,812.00	370.12	217.72	0.00	2,441.88	13.2
726.000 SUPPLIES & POSTAGE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,700.00	3,700.00	-3,686.55	0.00	0.00	7,386.55	-99.6

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For the Period: 7/1/2014 to 8/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 171 SUPERVISOR EXPENDITURES							
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
SUPERVISOR EXPENDITURES	45,712.00	45,712.00	1,522.01	3,063.88	0.00	44,189.99	3.3
Dept: 191 ELECTION EXPENDITURES							
702.000 SALARIES	11,000.00	11,000.00	3,332.50	3,332.50	0.00	7,667.50	30.3
726.000 SUPPLIES & POSTAGE	4,000.00	4,000.00	1,085.89	1,085.89	0.00	2,914.11	27.1
900.000 PUBLICATIONS	700.00	700.00	66.80	0.00	0.00	633.20	9.5
ELECTION EXPENDITURES	15,700.00	15,700.00	4,485.19	4,418.39	0.00	11,214.81	28.6
Dept: 209 ASSESSOR'S EXPENDITURES							
702.000 SALARIES	5,000.00	5,000.00	833.34	416.67	0.00	4,166.66	16.7
714.000 FICA LOCAL SHARE	383.00	383.00	63.74	31.87	0.00	319.26	16.6
726.000 SUPPLIES & POSTAGE	2,500.00	2,500.00	0.96	0.96	0.00	2,499.04	0.0
803.002 ASSESSING CONTRACT SERVICES	30,000.00	30,000.00	7,500.00	5,000.00	0.00	22,500.00	25.0
803.004 ASSESSOR'S EVALUATION SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
804.000 SOFTWARE SUPPORT & PROCESSING	2,000.00	2,000.00	1,173.00	1,173.00	0.00	827.00	58.7
956.000 MISCELLANEOUS	150.00	150.00	0.00	0.00	0.00	150.00	0.0
ASSESSOR'S EXPENDITURES	41,033.00	41,033.00	9,571.04	6,622.50	0.00	31,461.96	23.3
Dept: 215 CLERK'S EXPENDITURES							
702.000 SALARIES	37,008.00	37,008.00	4,839.46	2,846.76	0.00	32,168.54	13.1
703.000 WAGES DEPUTY/SEC/PRT TIME	16,640.00	16,640.00	2,329.60	1,489.60	0.00	14,310.40	14.0
714.000 FICA LOCAL SHARE	4,105.00	4,105.00	404.58	259.79	0.00	3,700.42	9.9
726.000 SUPPLIES & POSTAGE	1,500.00	1,500.00	119.05	103.09	0.00	1,380.95	7.9
804.000 SOFTWARE SUPPORT & PROCESSING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
860.000 TRAVEL & MILEAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	5,600.00	5,600.00	-1,664.25	0.00	0.00	7,264.25	-29.7
910.000 INSURANCE	11,200.00	11,200.00	1,730.26	865.13	0.00	9,469.74	15.4
958.000 EDUCATION/TRAINING/CONVENTIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
CLERK'S EXPENDITURES	81,553.00	81,553.00	7,758.70	5,564.37	0.00	73,794.30	9.5
Dept: 247 BOARD OF REVIEW							
702.000 SALARIES	800.00	800.00	0.00	0.00	0.00	800.00	0.0
714.000 FICA LOCAL SHARE	61.00	61.00	0.00	0.00	0.00	61.00	0.0
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
BOARD OF REVIEW	961.00	961.00	0.00	0.00	0.00	961.00	0.0
Dept: 253 TREASURER'S EXPENDITURES							
702.000 SALARIES	25,159.00	25,159.00	3,289.97	1,935.30	0.00	21,869.03	13.1
703.000 WAGES DEPUTY/SEC/PRT TIME	25,159.00	25,159.00	3,289.98	1,935.30	0.00	21,869.02	13.1
714.000 FICA LOCAL SHARE	3,825.00	3,825.00	486.51	287.66	0.00	3,338.49	12.7
726.000 SUPPLIES & POSTAGE	5,000.00	5,000.00	958.33	25.65	0.00	4,041.67	19.2
804.000 SOFTWARE SUPPORT & PROCESSING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	3,451.00	3,451.00	-2,787.35	0.00	0.00	6,238.35	-80.8
900.000 PUBLICATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
910.000 INSURANCE	2,500.00	2,500.00	213.58	106.79	0.00	2,286.42	8.5
958.000 EDUCATION/TRAINING/CONVENTIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
TREASURER'S EXPENDITURES	67,694.00	67,694.00	5,451.02	4,290.70	0.00	62,242.98	8.1
Dept: 265 TOWNHALL EXPENDITURES							
726.000 SUPPLIES & POSTAGE	2,400.00	2,400.00	-790.83	121.14	0.00	3,190.83	-33.0
850.000 TELEPHONE	0.00	0.00	380.40	352.51	0.00	-380.40	0.0
851.000 CABLE INTERNET SERVICES	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
920.000 ELECTRIC UTILITIES TOWNHALL	9,500.00	9,500.00	1,327.79	843.48	0.00	8,172.21	14.0
921.000 STREET LIGHTS	12,000.00	12,000.00	832.40	562.42	0.00	11,167.60	6.9
922.000 MICH CON GAS	4,000.00	4,000.00	18.57	18.57	0.00	3,981.43	0.5
923.000 SEWER TOWNSHIP HALL	900.00	900.00	0.00	0.00	0.00	900.00	0.0
930.000 REPAIRS & MAINT	7,000.00	7,000.00	1,715.55	1,088.90	0.00	5,284.45	24.5

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For the Period: 7/1/2014 to 8/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
TOWNHALL EXPENDITURES	40,300.00	40,300.00	3,483.88	2,987.02	0.00	36,816.12	8.6
Dept: 410 PLANNING & ZONING EXPENDITURES							
702.002 ZONING ADMIN SALARY	27,300.00	27,300.00	3,504.56	1,915.03	0.00	23,795.44	12.8
705.000 PER DIEM PLANNING/ZBA	13,600.00	13,600.00	0.00	0.00	0.00	13,600.00	0.0
714.000 FICA LOCAL SHARE	2,074.00	2,074.00	430.66	146.50	0.00	1,643.34	20.8
726.000 SUPPLIES & POSTAGE	400.00	400.00	7.68	7.68	0.00	392.32	1.9
802.002 ATTORNEY SERVICES	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
803.000 PLANNER SERVICES	20,000.00	20,000.00	895.60	775.60	0.00	19,104.40	4.5
803.001 PLANNING CONSULTANT	30,000.00	30,000.00	3,270.00	2,520.00	0.00	26,730.00	10.9
804.000 SOFTWARE SUPPORT & PROCESSING	400.00	400.00	0.00	0.00	0.00	400.00	0.0
860.000 TRAVEL & MILEAGE	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 RETIREMENT/PENSION	2,730.00	2,730.00	-2,565.74	0.00	0.00	5,295.74	-94.0
900.000 PUBLICATIONS	2,500.00	2,500.00	83.00	0.00	0.00	2,417.00	3.3
949.000 RENTAL OF SPACE	250.00	250.00	0.00	0.00	0.00	250.00	0.0
958.000 EDUCATION/TRAINING/CONVENTIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
960.000 dues subscriptions	350.00	350.00	0.00	0.00	0.00	350.00	0.0
PLANNING & ZONING EXPENDITURES	120,104.00	120,104.00	5,625.76	5,364.81	0.00	114,478.24	4.7
Dept: 750 MAINT & PARKS EXPENDITURES							
702.000 SALARIES	47,660.00	47,660.00	6,231.52	3,665.60	0.00	41,428.48	13.1
703.000 WAGES DEPUTY/SEC/PRT TIME	8,000.00	8,000.00	3,120.00	1,905.00	0.00	4,880.00	39.0
714.000 FICA LOCAL SHARE	4,230.00	4,230.00	603.93	370.42	0.00	3,626.07	14.3
726.000 SUPPLIES & POSTAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
874.000 RETIREMENT/PENSION	4,766.00	4,766.00	-4,768.54	0.00	0.00	9,534.54	-100.1
910.000 INSURANCE	9,100.00	9,100.00	1,736.44	868.22	0.00	7,363.56	19.1
930.000 REPAIRS & MAINT	34,875.00	34,875.00	4,083.90	1,038.99	0.00	30,791.10	11.7
930.001 PARK EQUIP MAINT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
956.000 MISCELLANEOUS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
MAINT & PARKS EXPENDITURES	115,631.00	115,631.00	11,007.25	7,848.23	0.00	104,623.75	9.5
Dept: 861 RETIREMENT/PENSION							
874.000 RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
RETIREMENT/PENSION	1,200.00	1,200.00	430.00	0.00	0.00	770.00	35.8
Dept: 865 INSURANCE							
910.000 INSURANCE	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
INSURANCE	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
Expenditures	782,828.00	782,828.00	78,439.66	63,400.16	0.00	704,388.34	10.0
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	705,178.00	705,178.00	0.00	0.00	0.00	705,178.00	0.0
671.000 MISC REVENUES	0.00	0.00	5,019.00	5,019.00	0.00	-5,019.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	1,190.00	1,190.00	0.00	0.00	0.00	1,190.00	0.0
Dept: 000	706,368.00	706,368.00	5,019.00	5,019.00	0.00	701,349.00	0.7
Revenues	706,368.00	706,368.00	5,019.00	5,019.00	0.00	701,349.00	0.7
Expenditures							
Dept: 000							
802.004 CONTRACTED EMPLOYEE SERVICES	85,810.00	85,810.00	6,582.76	0.00	0.00	79,227.24	7.7
805.000 METRO FIRE CONTRACT	620,557.00	620,557.00	0.00	0.00	0.00	620,557.00	0.0
Dept: 000	706,367.00	706,367.00	6,582.76	0.00	0.00	699,784.24	0.9

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For the Period: 7/1/2014 to 8/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Expenditures	706,367.00	706,367.00	6,582.76	0.00	0.00	699,784.24	0.9
Fund: 207 - POLICE PROTECTION							
Revenues							
Dept: 000							
402.000 CURRENT PROPERTY TAXES	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	0.0
671.000 MISC REVENUES	26,846.00	26,846.00	0.00	0.00	0.00	26,846.00	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Dept: 000	78,346.00	78,346.00	0.00	0.00	0.00	78,346.00	0.0
Revenues	78,346.00	78,346.00	0.00	0.00	0.00	78,346.00	0.0
Expenditures							
Dept: 000							
802.000 COMMUNITY POLICING CONTRACT	78,000.00	78,000.00	19,003.75	0.00	0.00	58,996.25	24.4
956.000 MISCELLANEOUS	200.00	200.00	0.00	0.00	0.00	200.00	0.0
Dept: 000	78,200.00	78,200.00	19,003.75	0.00	0.00	59,196.25	24.3
Expenditures	78,200.00	78,200.00	19,003.75	0.00	0.00	59,196.25	24.3
Fund: 209 - CEMETERY FUND							
Revenues							
Dept: 000							
643.000 CEMETARY lot & plots	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
646.000 BURIAL FEE PAYMENTS	3,500.00	3,500.00	500.00	0.00	0.00	3,000.00	14.3
Dept: 000	6,500.00	6,500.00	500.00	0.00	0.00	6,000.00	7.7
Revenues	6,500.00	6,500.00	500.00	0.00	0.00	6,000.00	7.7
Expenditures							
Dept: 000							
726.000 SUPPLIES & POSTAGE	150.00	150.00	0.00	0.00	0.00	150.00	0.0
802.004 CONTRACTED EMPLOYEE SERVICES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
930.000 REPAIRS & MAINT	4,000.00	4,000.00	221.91	120.46	0.00	3,778.09	5.3
Dept: 000	6,150.00	6,150.00	221.91	120.46	0.00	5,928.09	3.3
Expenditures	6,150.00	6,150.00	221.91	120.46	0.00	5,928.09	3.3
Fund: 212 - LIQUOR FUND							
Revenues							
Dept: 000							
443.000 LIQUOR LICENSE FEES	9,000.00	9,000.00	8,482.65	8,482.65	0.00	517.35	94.4
665.000 INTEREST ON INVESTMENTS	0.00	0.00	2.07	1.04	0.00	-2.07	0.0
Dept: 000	9,000.00	9,000.00	8,484.72	8,483.69	0.00	515.28	94.4
Revenues	9,000.00	9,000.00	8,484.72	8,483.69	0.00	515.28	94.4
Expenditures							
Dept: 000							
999.000 TRANSFER TO OTHER FUNDS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Dept: 000	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Expenditures	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							

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ACME TOWNSHIP

For the Period: 7/1/2014 to 8/31/2014

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 224 - SHORELINE PPRESERVATION							
Revenues							
Dept: 000							
600.000 CONTRIBUTIONS FROM RESIDENTS	1,430.00	1,430.00	0.00	0.00	0.00	1,430.00	0.0
665.000 INTEREST ON INVESTMENTS	0.00	0.00	0.05	0.01	0.00	-0.05	0.0
Dept: 000	1,430.00	1,430.00	0.05	0.01	0.00	1,429.95	0.0
Revenues	1,430.00	1,430.00	0.05	0.01	0.00	1,429.95	0.0
Expenditures							
Dept: 000							
902.000 BANK CHARGES	0.00	0.00	59.96	15.00	0.00	-59.96	0.0
Dept: 000	0.00	0.00	59.96	15.00	0.00	-59.96	0.0
Expenditures	0.00	0.00	59.96	15.00	0.00	-59.96	0.0
Fund: 225 - FARMLAND PRESERVATION							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	73.67	21.49	0.00	-73.67	0.0
Dept: 000	0.00	0.00	73.67	21.49	0.00	-73.67	0.0
Revenues	0.00	0.00	73.67	21.49	0.00	-73.67	0.0
Expenditures							
Dept: 000							
802.002 ATTORNEY SERVICES	0.00	0.00	540.00	540.00	0.00	-540.00	0.0
802.004 CONTRACTED EMPLOYEE SERVICES	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
941.000 PDR PYMT TO LANDOWNERS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
942.000 APPRASAL EXPENSES	0.00	0.00	2,205.00	0.00	0.00	-2,205.00	0.0
Dept: 000	130,000.00	130,000.00	2,745.00	540.00	0.00	127,255.00	2.1
Expenditures	130,000.00	130,000.00	2,745.00	540.00	0.00	127,255.00	2.1
Fund: 226 - PARK and RECREATION FUND							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	90.00	90.00	0.49	0.24	0.00	89.51	0.5
676.000 REIMBURSEMENTS	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
Dept: 000	27,890.00	27,890.00	0.49	0.24	0.00	27,889.51	0.0
Revenues	27,890.00	27,890.00	0.49	0.24	0.00	27,889.51	0.0
Expenditures							
Dept: 000							
902.000 BANK CHARGES	20.00	20.00	0.00	0.00	0.00	20.00	0.0
930.002 PARKS & RECREATION EXPENDITURE	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.0
930.003 PHRAGMITES ERADICATION	60.00	60.00	0.00	0.00	0.00	60.00	0.0
Dept: 000	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Expenditures	27,880.00	27,880.00	0.00	0.00	0.00	27,880.00	0.0
Fund: 227 - NEW URBANIST TOWN CENTER							
Revenues							
Dept: 000							
665.000 INTEREST ON INVESTMENTS	0.00	0.00	1.38	0.67	0.00	-1.38	0.0
Dept: 000	0.00	0.00	1.38	0.67	0.00	-1.38	0.0

REVENUE/EXPENDITURE REPORT

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9/29/2014

5:45 pm

ACME TOWNSHIP

For the Period: 7/1/2014 to 8/31/2014

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund: 227 - NEW URBANIST TOWN CENTER

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues	0.00	0.00	1.38	0.67	0.00	-1.38	0.0

Fund: 590 - ACME RELIEF SEWER

Revenues

Dept: 000

460.000 USAGE&CONNECTION FEES	849,297.00	849,297.00	0.00	0.00	0.00	849,297.00	0.0
665.000 INTEREST ON INVESTMENTS	658.00	658.00	74.92	38.99	0.00	583.08	11.4
668.000 INTEREST & FEES	3,747.64	3,747.64	0.00	0.00	0.00	3,747.64	0.0
687.000 REFUNDS & REBATES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0

Dept: 000

Dept: 550 HOPE VILLAGE- WATER

450.000 USAGE FEES	0.00	0.00	-0.04	0.00	0.00	0.04	0.0
698.000 TRANS IN FRM OTHER FUNDS	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0

HOPE VILLAGE- WATER

Revenues	862,702.64	862,702.64	74.88	38.99	0.00	862,627.76	0.0
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Expenditures

Dept: 000

802.002 ATTORNEY SERVICES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
803.003 ENGINEERING SERVICES	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
950.020 PRINCIPAL PMTS ON JOINT VENTUR	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
956.001 OPERATING & MAINT EXP	263,000.00	263,000.00	47,636.37	0.00	0.00	215,363.63	18.1
956.003 HOCH ROAD #697 EXP	1,364.00	1,364.00	68.67	0.00	0.00	1,295.33	5.0
995.001 INTEREST on BONDS	450,155.00	450,155.00	0.00	0.00	0.00	450,155.00	0.0

Dept: 000

Dept: 550 HOPE VILLAGE- WATER

956.001 OPERATING & MAINT EXP	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
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HOPE VILLAGE- WATER

Expenditures	744,019.00	744,019.00	47,705.04	0.00	0.00	696,313.96	6.4
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Grand Total Net Effect:

12,235.64

12,235.64

-135,618.75

55,406.90

0.00

147,854.39

BALANCE SHEET

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9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Fund: 101 - GENERAL FUND

Assets

001.000 CASH-CHECKING	646,148.60
004.000 MONEY MARKET	453,610.49
072.000 G.T. COUNTY SEPTAGE BOND/LOAN	146,187.07
101.000 DUE FROM STATE OF MICHIGAN	539.00
102.000 DUE FROM OTHER FUNDS	98,502.27

Total Assets

1,344,987.43

Liabilities

202.000 ACCOUNTS PAYABLE	22,989.52
214.000 DUE TO OTHER FUNDS	2,610.17
228.000 ACCURED PAYROLL	253.42
228.100 FICA	-1,350.19
228.200 STATE WITHHOLDING TAXES	-580.68
229.000 FEDERAL WITH HOLDING TAX	-756.96
231.200 OTHER PAYROLL DEDUCTIONS	1,777.08
231.300 FLEX PLAN	101.50
232.000 PASSPORT PAYABLE	-120.00
339.000 DEFERRED REVENUE	65,766.20

Total Liabilities

90,690.06

Reserves/Balances

390.000 Fund Balance	1,327,751.89
398.000 Change in Fund Balance	-73,454.52

Total Reserves/Balances

1,254,297.37

Total Liabilities & Balances

1,344,987.43

Fund: 206 - FIRE FUND

Assets

001.000 CASH-CHECKING	83,286.87
123.000 PREPAID EXPENSE	287,500.00

Total Assets

370,786.87

Reserves/Balances

390.000 Fund Balance	372,350.63
398.000 Change in Fund Balance	-1,563.76

Total Reserves/Balances

370,786.87

Total Liabilities & Balances

370,786.87

Fund: 207 - POLICE PROTECTION

Assets

001.000 CASH-CHECKING	125,762.25
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Total Assets

125,762.25

Reserves/Balances

BALANCE SHEET

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9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Fund: 207 - POLICE PROTECTION

Reserves/Balances

390.000 Fund Balance

144,766.00

398.000 Change in Fund Balance

-19,003.75

Total Reserves/Balances

125,762.25

Total Liabilities & Balances

125,762.25

Fund: 209 - CEMETERY FUND

Assets

001.000 CASH-CHECKING

4,909.68

Total Assets

4,909.68

Reserves/Balances

390.000 Fund Balance

4,631.59

398.000 Change in Fund Balance

278.09

Total Reserves/Balances

4,909.68

Total Liabilities & Balances

4,909.68

Fund: 212 - LIQUOR FUND

Assets

001.000 CASH-CHECKING

9,146.79

004.000 MONEY MARKET

12,187.55

Total Assets

21,334.34

Reserves/Balances

390.000 Fund Balance

12,849.62

398.000 Change in Fund Balance

8,484.72

Total Reserves/Balances

21,334.34

Total Liabilities & Balances

21,334.34

Fund: 224 - SHORELINE PPRESERVATION

Assets

001.000 CASH-CHECKING

1,377.06

101.000 DUE FROM STATE OF MICHIGAN

-0.02

Total Assets

1,377.04

Reserves/Balances

390.000 Fund Balance

1,436.95

398.000 Change in Fund Balance

-59.91

Total Reserves/Balances

1,377.04

BALANCE SHEET

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9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Total Liabilities & Balances		1,377.04
Fund: 225 - FARMLAND PRESERVATION		
Assets		
001.000 CASH-CHECKING		545,841.41
004.000 MONEY MARKET		100,184.97
Total Assets		646,026.38
Liabilities		
202.000 ACCOUNTS PAYABLE		3,135.00
214.000 DUE TO OTHER FUNDS		11,290.00
Total Liabilities		14,425.00
Reserves/Balances		
390.000 Fund Balance		634,272.71
398.000 Change in Fund Balance		-2,671.33
Total Reserves/Balances		631,601.38
Total Liabilities & Balances		646,026.38
Fund: 226 - PARK and RECREATION FUND		
Assets		
001.000 CASH-CHECKING		9,980.51
102.000 DUE FROM OTHER FUNDS		135.00
Total Assets		10,115.51
Liabilities		
202.000 ACCOUNTS PAYABLE		279.08
Total Liabilities		279.08
Reserves/Balances		
390.000 Fund Balance		9,835.94
398.000 Change in Fund Balance		0.49
Total Reserves/Balances		9,836.43
Total Liabilities & Balances		10,115.51
Fund: 227 - NEW URBANIST TOWN CENTER		
Assets		
001.000 CASH-CHECKING		28,017.05
Total Assets		28,017.05
Liabilities		
214.000 DUE TO OTHER FUNDS		135.00
Total Liabilities		135.00
Reserves/Balances		

BALANCE SHEET

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9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Fund: 227 - NEW URBANIST TOWN CENTER

Reserves/Balances

390.000 Fund Balance 27,880.67

398.000 Change in Fund Balance 1.38

Total Reserves/Balances 27,882.05

Total Liabilities & Balances 28,017.05

Fund: 246 - TWP IMPROVEMENT REVOLVING FUND

Assets

001.000 CASH-CHECKING 50,000.00

Total Assets 50,000.00

Reserves/Balances

390.000 Fund Balance 50,000.00

Total Reserves/Balances 50,000.00

Total Liabilities & Balances 50,000.00

Fund: 590 - ACME RELIEF SEWER

Assets

001.000 CASH-CHECKING 924,743.86

004.000 MONEY MARKET 196,606.79

007.000 CASH WITH FISCAL AGENT 0.40

045.000 RECEIVABLE-CURRENT 2,072.78

132.000 SEPTIC PLANT 470,853.00

133.000 ACCUMULATED DEPRECIATION -56,320.00

152.000 WATER SYSTEMS 177,000.00

153.000 ACCUMULATED DEPRECIATION-WATER -56,935.00

154.000 SEWER SYSTEMS 11,611,103.07

155.000 ACCUMULATED DEPREC-SEWER -4,947,949.00

160.000 LOAN ACQUISITION FEES 1,723.00

161.000 ACCUM AMORT LOAN ACCQU FEES -1,723.00

Total Assets 8,321,175.90

Liabilities

202.000 ACCOUNTS PAYABLE 49,176.67

214.000 DUE TO OTHER FUNDS 1,984.12

250.000 BONDS PAYABLE 1,564,003.37

250.001 ACCR.INTEREST ON BONDS 9,388.32

251.002 PREMIUM OF REFUNDED BONDS 66,436.03

300.000 BONDS 330,750.00

Total Liabilities 2,021,738.51

Reserves/Balances

390.000 Fund Balance 1,012,315.33

395.000 RETAINED EARNINGS 5,334,752.22

398.000 Change in Fund Balance -47,630.16

BALANCE SHEET

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9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Fund: 590 - ACME RELIEF SEWER

Total Reserves/Balances

6,299,437.39

Total Liabilities & Balances

8,321,175.90

Fund: 701 - TRUST AND AGENCY

Assets

001.000 CASH-CHECKING

14,367.23

100.000 ACCOUNTS RECEIVABLE

65,766.20

102.000 DUE FROM OTHER FUNDS

2,610.17

Total Assets

82,743.60

Liabilities

202.000 ACCOUNTS PAYABLE

5,859.44

214.000 DUE TO OTHER FUNDS

85,228.15

255.000 ESCROW DEPOSITS

2,387.62

273.000 UNDISTRIBUTED TAX

3.37

282.054 TRAVERSE CITY BULL DOGS ATHLE

4.97

282.055 STEINORTH FINE HOMES

0.50

282.058 5980 US 31 N, SPEEDWAY

1,075.00

282.060 GREAT LAKES TRIM

60.00

282.061 6535 BATES RD./BATES HORSE PK

2,016.45

282.062 M-72, TRACTOR SUPPLY CO.

-90.00

282.064 ARLINGTON RIDGE/GTTC

1,440.00

282.066 4528 5 MILE RD, PAMELA SMITH

28.14

282.067 ART HUGHES, BATES01-014-028-22

1,500.00

282.068 8075 US 31 N/WILBUR-ELLIS ADD

1,500.00

282.141 AMENDMENT 141 IMMANUEL REZONIN

-6,099.75

282.210 EASTWOOD CUSTOM HOMES

390.00

282.423 POW/WINDWARD RIDGE

-2,288.40

282.503 MEIJERS

-6,042.87

282.603 LOCHENHEATH PHASE 2 SUP

-4,611.00

282.901 VGT PHASE 1 SITE PLAN/SUP

689.71

Total Liabilities

83,051.33

Reserves/Balances

390.000 Fund Balance

-307.73

Total Reserves/Balances

-307.73

Total Liabilities & Balances

82,743.60

Fund: 703 - CURRENT TAX COLLECTION

Assets

001.000 CASH-CHECKING

691,807.96

Total Assets

691,807.96

Liabilities

273.000 UNDISTRIBUTED TAX

691,807.79

BALANCE SHEET

Page: 6

9/29/2014

5:37 pm

ACME TOWNSHIP

As of: 8/31/2014

Balances

Fund: 703 - CURRENT TAX COLLECTION

		Total Liabilities	691,807.79
Reserves/Balances			
390.000	Fund Balance		0.17
		Total Reserves/Balances	0.17
		Total Liabilities & Balances	691,807.96

Fund: 817 - ARNOLD ROAD SPECIAL ASSESSMENT

Assets

045.000	RECEIVABLE-CURRENT	504.66
049.000	RECEIVABLES-DEFERRED	0.87
<hr/>		<hr/>
	Total Assets	505.53

Liabilities

339.000	DEFERRED REVENUE	505.53
<hr/>		<hr/>
	Total Liabilities	505.53
<hr/>		<hr/>
	Total Liabilities & Balances	505.53



ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
September 8, 2014 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:03PM

ROLL CALL:

Members Present: Rosa, Finch, White, Timmins, Binkley, Feringa, Wentzloff, Forgette

Members Excused: DeMarsh

Staff Present: N. Lennox, Zoning Administrator; J. Jocks, Township Counsel; J. Iacoangeli, Township Planner

A. LIMITED PUBLIC COMMENT:

Brian Kelley, Ridgecrest Road– Read a prepared statement (attached to minutes) regarding the problem of construction traffic on Bunker Hill Road and the growing number of trucks. Concerned with noise, damage to road, safety and who will repair. Concerned about sewage capacity based upon recent report from Clyde Johnson. Feels capacity needs to be reviewed. Public comment closed at 7:06

B. APPROVAL OF AGENDA: Wentzloff requests Part H, Item C be moved to Item A. Timmins motion to approve; seconded by Finch. Motion passes unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

a) RECEIVE AND FILE:

1. Draft Unapproved Minutes of:

- 1. Township Board minutes 08/12/14**
- 2. Planning, Zoning & Administrative report**

b) ACTION:

Draft Unapproved Minutes of:

- 1. Planning Commission minutes: 8/11/14 and 8/18/14**

Timmins requested removal of PC minutes 8/11/14 and 8/18/14. Motion by Timmins to approve consent calendar with Item B.1 removed, supported by White. Motion passes unanimously

E. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. PC Minutes 8/11/14 Timmins- spelling correction of name. Wentzloff – Review motion by Timmins on resolution adoption. Unsure of the TC TALUS reference. Need to review the recording of the motion.

2. PC Minutes 8/18/14 Feringa – clarification of construction schedule change should read, In spring 2015, “north section of south Lautner” will be done to coincide with US31.

Motion by Timmins, support by Binkley to approve the PC Minutes of 8/18/2014 with changes and table the PC Minutes of 8/11/14 in order to clarify motion. Motion carried unanimously.

F. CORRESPONDENCE: None

G. PUBLIC HEARINGS: None

H. NEW BUSINESS:

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

Landscaping options: Native species presentation by Jim Heffner, Bartlett Road

Asking PC to consider similar planting guidelines such as those created by Garfield Township and asked Township to consider a similar guideline for here in Acme. Garfield Township is recommending 70% of plantings be native landscaping. Garfield created the guidelines as a result of evasive species taking over parks. Autumn olive is a prime example. Out of evasive species, 11 of them are still being sold in this area. Garfield Township's guidelines state "although decisions regarding what to plant and where occur privately, the ramifications of those decisions affect the entire region. Many plants introduced originally for use in ornamental landscapes have since become invasive, increasing management costs for local government and farmers, while also restricting beloved recreational activities which also undergird the Northern Michigan economy.." Doesn't mean you cannot landscape ornamentally, but rather utilize native species that are inherently more robust and developed for our climate and soils. You do not need to limit your yard by using native plants. Currently Garfield uses the guideline as part of the planning process and site plan review for commercial and multi-family projects. Mr. Heffner would like the township to consider a similar native plant guideline as part of the township site plan review process and as use as a planning tool. Advantages to this are to stop spread of evasive species, and native plants require less fertilizers, pesticides, and water reducing runoff to creeks, streams and ultimately to the bay.

Discussion commenced on why evasive species are prevalent, difficulty of removal and the costs associated with their removal. Commission members agreed this should be looked at. Staff to review and provide commission with some example guidelines for review at a later meeting.

Brian Kelley – Parks and recreation looking to do some remediation work once frost hits.

John I - mentioned a couple of techniques that can be used to promote native species as part of site plan reviews and land use permits. Educational process.

White – concerned about enforcement

VGT- Minor Amendment for density modification request

John Iacoangeli presented the Commission with background information relating to recent amendments to the Village of Grand Traverse (VGT) SUP. Anderson Real Estate, on behalf of the VGT is requesting a minor amendment to its SUP dated October 21, 2004 and recorded on November 11, 2004. The minor amendment deals specifically with Section 5.0 Permit Conditions; subsection 5.3 "Density and Land Use Mix."

The request before the Planning Commission is

- 1) Reduce the density from 430 dwelling units to 130 dwelling units on this parcel with the remainder of the 300 dwelling units to be shifted north in an area that was designated for retail development.
- 2) Waive the neighborhood design requirement

The overall GTTC development is predicated on the "Revised Density and Land Use Areas" table incorporated into the SUP 2004-11P. The request from the applicant is to reduce the multi-family residential density in the southeastern portion of the site from 430 dwelling units to 130 dwelling units. In addition, the Applicant is requesting the remainder of the 300 dwelling units be allocated to the other portions of the development area, specifically north of the subject site, resulting in the total number of dwelling units remaining the same.

As a result, the approval of the minor amendment to spread housing units to other portions of the overall project will trigger a revision to the conceptual plan. The proposed site plan submitted by Redwood Acquisitions contains several elements associated with a neotraditional neighborhood; the style similar to a suburban residential development. The height of the housing structures are one story and do not meet the height-to-width ratio associated with neotraditional and new urbanism developments.

Discussions commenced to clarify the recommendation. John I. also recommended that the Planning Commission and The Village at Grand Traverse, LLC begin discussions on the preparation of a revised overall conceptual plan for the GTTC project area. This recommendation is based on the following:

- a. Retail and residential markets have changes since the conceptual plan was prepared ten (10) years ago.
- b. The storm water plan for the Phase 1: Meijer project and subsequent phases will overlay on areas that were previously designated for either retail and/or residential development.
- c. The recently approved Acme Shores Placemaking Plan recommends connections with adjacent properties to develop an internal arterial that would connect the GTTC site and Acme Village from Lautner Road to US-31.
- d. The recently adopted Acme Township Master Plan furthers the concept of an interconnected mixed use development south of M-72 between Lautner Road and US-31.
- e. NWMCOG is in the process of preparing a residential housing target market analysis which will provide better housing data that can be used to supplement market data developed in 2004. As a result, the number and type of housing may change.
- f. The Township recently adopted the US-31 and M-72 Business District Zoning Ordinance is available for application on GTTC site with Applicant concurrence.

Discussion and questions:

Feringa - only waiving architectural modification for these 130 units. John I. - correct

Rosa - Can they actually make these look like a downtown? Would this mean more expensive units? John thinks it may be difficult. Three options a) take the 300 out b) reduce number of units or c) move the balance of the units to another area. Balance of project becoming more mixed use and more realistic view than 2002.

Feringa - likes that amount of rooftops don't change; and the reduction of retail.

John I. - Number of residential units does not change; what goes down is the amount of retail. Don't use financing as part of this discussion. Shrinking retail also shrinks traffic flow and trip generation.

Binkley - What is driving this use change? John I - Developer choice. There is more of a market for residential development

Timmins - By changing #4, do we set up north to stay; sets up for higher density than current use. Only 18 acres subject to exemption. Is there any way to change the language to keep the density and not sprawl? This parcel would still be higher density than the current zoning ordinance.

Rosa - Asked for clarification with respect to architecture.

John I. - Only 18 acre parcel would be exempt. Architectural elements such as construction materials could be used to tie in elements of parcel to the north.

Feringa - As a developer, you would want to tie the pieces of property together.

Finch - that is what I would want to see.

Feringa- We want to be sure that if this is approved tonight, we want to hold strong with rest of plan and keep from any more minor amendments; we want to hold them to this being the last minor amendment.

Wentzloff- Would revised conceptual plan also change density tables? Concern about slapping in a mall.

John - Public meetings and documentation with SUP specified mixed used development conceptual plan; suburban mall does not fit into conceptual plan.

Wentzloff- What about manufactured home park being proposed down the line? SUP table does not include language to allow manufactured homes and would not meet requirements.

Terry Boyd, 3707 Kennedy Place- If Redwood backed out, could VGT go back to original density?

John I. - They could ask to back to original.

John I.- We can add additional item to the motion. Residential development on the 18.35 acres shall be

limited to attached dwelling units with attached garages. This will ensure the protection of the property density. Site plan review requires site plan elevations as well that will further address the density concerns

Forgette – Echo Steve’s comment regarding holding to the site plan going forward unless conceptual plan change

Wentzloff - Would really like to see revised site plan before next new project or tenant comes to planning commission.

Brian Kelley, Ridgecrest Drive – Does not understand the architectural exemption.

John I.– Parcel is not being managed as part of FBC but rather under a SUP. This property is urban residential with an overlay for Mixed Use Development. Application has parts that are neo-traditional but is more suburban. It is the most appropriate place for a minor amendment to occur as it is tucked away in the south corner of the development.

Wentzloff - Market need for this project with its lower density so developer is asking us to consider that type of development parcel as a minor change.

Feringa – Feels it is a good transition down S. Lautner to single family homes. We still have architectural control. Big concern of community for this entire project was the amount of retail and fear that residential section would never be developed to its potential. Good to see one of the early projects is residential orientated.

Motion made by Timmins, Second by Feringa to recommend approval to the Board of Trustees of Minor Amendment #3 to SUP 2004-11P to:

- 1) Permit a decrease in the number of dwelling units allocated to the southeast portion (18.35 acres) of the overall GTTC development site from 430 dwellings to 130 dwellings.
- 2) Allocate the remainder of the 300 dwelling units to other parts of the overall GTTC development site.
- 3) Designate the area identified on the attached map from retail to residential understanding that a portion of the designated area has been committed to stormwater basin. (see drawing Beckett&Raeder Planning Review dated 9/3/2014)
- 4) To revise Section 5.14: Residential Architectural of SUP 2004-11P to read: “The Applicant agrees to hire a planner or architect experienced in either neotraditional, traditional neighborhood or new urbanist design to redesign the residential component of the Project. The redesign shall be subject to the approval of the Acme Township Board of Trustees, after review by the Acme Township Planning Commission, which shall occur at site plan approval for the residential uses on the Project with the exception of the southeast 18.35 acres.”
- 5) Residential development on the 18.35 acres shall be limited to attached dwelling units with attached garages.

Motion carried unanimously to take to the board.

Redwood Homes- Arlington Ridge at GTTC site plan review

Redwood Acquisitions, 23775 Commerce Park, Suite #7, Beachwood, OH 44122. Applicant provided this summary of Arlington Ridge, proposed development

Developer of ranch style apartments. 1200 to 1400 square ft, energy efficient, 2 bed, 2 bath, with a 99% lease portfolio.

Primary customers are empty nesters, retirees wanting low maintenance housing, seasonal, life style housing
Rent is typically in the \$1,200 to \$1,500 per month.

Offer attractive traditional architectural design, carriage style garage doors, designed for mobility and accessibility. Personal outside patios and clients generally come from within a 3 mile radius

Provided detailed site plan; and provided neotraditional and newurbanist units along Lautner road

Plans call for 80% of native species reached for landscaped.

ADA compliancy; 0 foot entry, slabs

John I. review –

- Sidewalk along Lautner responsibility of VGT that will get installed as part of project
- two cross access easements; where each of the street ends come out
- TART agreement will be re-scribed to run through park area of development site and applicant will mow up to trail; TART will maintain trail
- no central dumpster facility; responsibility of each unit
- perimeter roads designed more to a FBC standard; incorporated a lot of standards of FBC
- new urbanism standards and plantings consistent with region
- all agencies have reviewed with nothing significant to hinder processing forward
- open space is at 51%; exceeds the 20% as SUP
- project meets GTTC setbacks
- likes signage presented by applicant

Discussion and Questions

Timmins - Sewage question. When is pump station timeline as discussed by Clyde Johnson? Terry Boyd stated there were a lot of capacity left. Wentzloff recalls that one pump station needed to be upgraded. John I. – appropriate for planning commission to bring this concern to the board.

Rosa - snow removal? Developer- maintenance will do driveways and front walks; push to road for removal

- sidewalks - do not expect to be cleared.
- mailboxes- mail center in management unit.
- community center? – no plans

Feringa - Landscaping plan has planting by others. Clarify who is putting in what. Terry Boyd - VGT responsible for landscaping along Lautner and then along south side. All irrigated.

Wentzloff – Doesn't like sidewalks with crossings that go to nowhere on Lautner side. Developer added rear doors off garage that changed access. Would like to see walking path to circle the neighborhood included otherwise people will make their own path. John I agreed that it would be good to add sidewalk back into the plan. Would like to keep pedestrian traffic out of the street.

Wentzloff - How do you maintain water from getting into unit from patio? Developer – area protected by roof and slab is sloped.

Jean Aukerman, 4115 Huntington Drive – Concern about guest parking. Developer shows four areas at the at the corners. They prohibit on street parking. Management works with tenants to manage guests. There are 33 guest parking spots. Jean - with regard to TART trail, who maintains. Marci- TART works with townships. Looks like it could be plowed. Has a 5 foot buffer.

Brian Kelley - Ridgcrest Road - What is speed limit of TART trail through the development? His concern is with bike, pedestrian traffic interaction. Developer is not sure what speed limit would be. Route around it would have less interaction. Wentzloff – TART is the ultimate deciding factor on speed throughout the development.

Developer realizes that they cannot get occupancy until August due to road work that needs to be completed prior to certificate issuance. He does not want to miss April as a break ground date for construction however.

John I suggested postponement of consideration of site plan pending resubmittal showing perimeter sidewalks and additional letter from township engineer regarding sewer pump capacity.

No motion to postpone. PC to continue with review next month pending resubmittal of site plan with noted changes and with additional clarification of sewer capacity.

I. OLD BUSINESS:

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

J. COMMENT & OTHER PC BUSINESS

- 1. Zoning Administrator update on projects:** Advanced Auto redoing plan and appear to be resubmitting new site plan on original site along M72.
- 2. Planning Consultant:** Providing documentation on native plants for next meeting. Finch asked for pictures to be included.
- 3. P C Education etc.:** October 13, 2014 6:30 p.m. training at hall before meeting
- 4. Public Comment:** Jim Heffner – Likes the design of Redwoods and layout of TART trail within the development.

ADJOURN: 9:47pm

To: Acme Planning Commission
From: Brian Kelley
Date: Monday, September 8, 2014

Good evening,

I want to see this GTTC project completed, and completed very successfully. I am commenting tonight regarding the growing problem of construction traffic on Bunkerhill road between US31 and Lautner. Truck trips have increased dramatically, to dozens of trips per day.

I reside approximately 150 feet from Bunkerhill, so the trucks are very noticeable. They build momentum to climb the hill, and they use compression braking to slow before the curve.

Many sources indicate that no construction traffic would be on this part of Bunkerhill, but the number of trucks continues to increase. How many more trucks will this new project add? Who will repair the damage, and how often will those repairs occur, especially when the roads frost.

The packet plan materials, 5.6 Traffic, state as a condition of approval that "applicant to repair any damage to Lautner or m72 caused by construction activity". Why is there no mention of Bunkerhill? Is it because this traffic was never supposed to be on Bunkerhill?

It is wonderful that the Tribe is working to re-pave Bunkerhill in 2016, but that is not soon enough. When the frost hits, this heavily patched road is going to fall to pieces on an on-going basis. Where is the plan to deal with this?

Repairing the road will not address the noise issues from the trucks. The recently approved Acme Township Master Plan describes my neighborhood as "Urban Residential". Why do I have dozens of trucks driving through my Urban Residential neighborhood each day?

At a recent Trustee meeting, Clyde Johnson, the township Sewage engineer who recently studied our system, was asked if Acme had sufficient system capacity to sustain a major storm without a catastrophic sewage spill. After a long pause he said he could not provide any assurance that we have sufficient reserve capacity in our system.

I believe we need to have our present reserve capacity situation better understood before major users are added. The section of the document document on the spare parts that must be added to the system were ambiguous and not very convincing. Those parts will not address the major capacity issues.

Thank you,
Brian Kelley



**ACME TOWNSHIP
PARKS & RECREATION ADVISORY COMMITTEE
Thursday, August 28, 2014, 6:00 p.m.
Acme Township Hall
6042 Acme Road, Williamsburg MI 49690**

Meeting called to order at 6:00 pm with the Pledge of Allegiance

Members present: M.Timmins (Chair), J. Challender, S. Feringa, J. Kerns, N. Kaetchen, H. Yamaguchi
Members Excused: M. Goss, M. Guy,
Staff present: T. Henkel, Parks Supervisor

Limited Public Comment:

B. Kelley, 4893 Ridge Crest, commented that bathrooms at Sayler Park are fantastic, beach groomer leaves tire tracks, aesthetically would be nice if we could reduce tire tracks. Henkel's response was that beach grooming is a work in progress, limited by permit.

Motion by Feringa, seconded by Timmins to approve the July 30, 2014, meeting minutes as presented. Motion carried.

Motion by Feringa, seconded by Challender, to support the resolution for signage additions to the Tart Trails. Motion carried unanimously.

Boat Launch Discussion:

How to find rest of needed monies? Discussion with Henkel, Challender and Jean Aukerman. Aukerman volunteers to call John I
Friday, Sept 5, fundraiser for boat launch \$30.00 per person at Bob Garvey's Barn
Other ideas – hit up ABA and Fall festivals

Autumn Olive:

Mark Guy's trail marking: Snowshoe trails, TART
Henkel: Consecrate on where largest ones are encroaching, not necessary to wipe out
How seriously does the committee want to be on autumn olive (AO)?
Have to do something in the fall/Best time after a frost
Pines will eventually shade autumn olive trees out
Henkel concerned about grinding up AO and scattering seeds everywhere
Some folks are already lined up to volunteer with AO stuff
Challender will deal with sheriff for work release labor
Feringa need to check on costs for sprayer, chemicals and go to Board with proposal
Feringa: LIAA may have current aerals
Kelley: Questions on replanting area that has AO. Henkel: white pine may be good replacement.

Motion by Feringa, to recommend to the Board to purchase chemicals for trail cleaning, then depending on available labor, clear more with protective equipment (gloves,glasses) not to exceed \$3.000.00. Seconded by Timmins. Motion carried unanimously.

Postpone park hours discussion until next meeting.

Election of Officers:

Chair: Timmins

Vice Chair: Feringa

Secretary: Goss

Motion to appoint the above people by Kaetchen, seconded by Challenger. Motion carried unanimously.

Discussion on recruiting additional folks for Parks & Rec.

Discussion on equipment to chop up trees. Acme Township resident, Ken Engle, may have equipment we could use. Henkel commented that solution may be worse than problem.

Public comment/Other Business: None

Adjourn at 7:13 p.m.

THE METRO INSIDER...



Volume 7, Issue 8

August 2014

GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

3rd Annual Recognition Awards Ceremony

It's that time of year again and we are preparing for our 3rd Annual Recognition Awards Ceremony to honor our members for accomplishments over the year. Please join us on **October 21st, 2014** for hors d'oeuvres at 6:30pm with the ceremony to start at 7:00pm. Keep a look out for the location, we are still working on that.

Firefighter of the Year (FFOY) is recognized Metro wide and our Captains are taking nominations from everyone with a description of their nominee as to why they feel their choice deserves the FFOY award. Please get those nominations to your Captain by the end of September.

Yearly Service Awards are being presented as well. Please check your email in September as you will be notified if you are getting a Yearly Service Award.

If you have any suggestions or recommendations for nominations on other awards, please contact Chief Parker, Capt. Holliday, or Lt. Francisco with your requests.

Please join us on Oct. 21st, bring your family as this is a time for recognition to our employees for a job well done throughout the year!



Special Trainings ... By Asst. Chief Terry Flynn

Some of you may have noticed that the amount of training that GTMESA has provided has increased as of late. We have instituted a new training system which will be done on a daily basis Monday through Saturday at each Station and will be based on a set of Course Objectives which will provide a consistency in delivery. There are also several training opportunities available in the upcoming months and they will be compensated. Please notify a Station officer if you're interested. The trainings are listed below.

BDS Drill at the US Post Office on Garfield

Wednesday September 17 (Green Shift) at 1500 hrs with Otsego HazMat Team.

Mercury Spill Response Workshop

at Civic Center 0830-1600 on September 19 (red shift)

MCI Bus accident

at Station 1 on Sept ??? TBA

Compressed Gas Cylinder Training

Friday September 26 0830-1630 (Green Shift)

Active Shooter Full-Scale

at GT Mall Oct 13 Time TBA (Red Shift)

WMD Full Scale Exercise

Mackinac Island Thursday Nov 6 (Red Shift) Time TBA



Message from Chief Patrick J. Parker

Signs, signs everywhere there are signs. What do they mean? I am often amused and sometimes inspired by the messages on the bottom of the Communications Screen in our Stations. There are only a few of us that have access the screen but recently I was intrigued by a quote that someone put up that read: "lack of passion is fatal". I thought that it was one of the more powerful quotes that I had seen and had great ramifications for our department.

I have written in the past about the need for delivering superior customer service to our citizens. What if all of our employees had "passion" for their job, delivering customer service would be a moot point because everyone would pour their whole heart and soul into their job. Passionate employees muster up the enthusiasm to raise their performance beyond satisfactory.

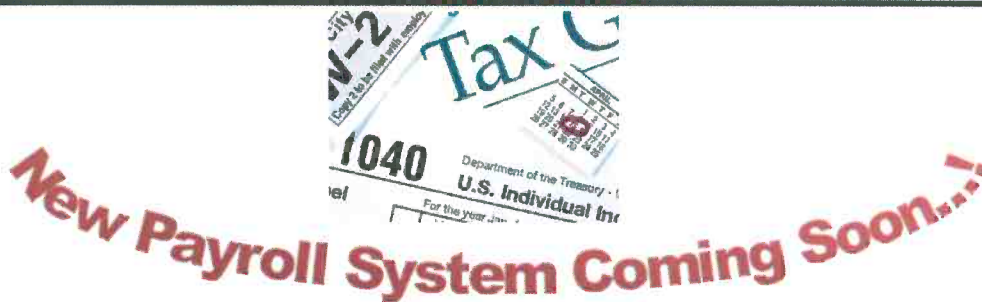
Can you say that you love your job? We are looking for those with fire in their eyes and a spirit that lifts up all those around them. If that is not you, maybe you need to re-evaluate why you are here. I don't think that passion can be taught or learned. Either you have it or you don't for this line of work. A lack of passion is fatal. With passion the possibilities are endless!

I was reminded today that our annual fit for duty functional evaluations are just around the corner. They are scheduled for October 12-25th at Station 9. It's over 6 weeks away. We have plenty of time to make some changes in our lifestyle and make some concerted effort to drop a few pounds and get in shape for the evaluation.

A couple of issues back I asked for volunteers to serve on our Health, Wellness, & Fitness Committee. I have only had a couple of you respond. Health, wellness, and fitness are one of the founding principles of our organization. We are occupational athletes and must be able to perform at a high level while doing our jobs. Employee physicals were just completed and many employees improved while others went backwards on their fitness levels. We just have not seen the cultural change of health and wellness in our department. Many are getting on the band wagon, we need all to have this commitment from all. We have our annual fitness evaluations on going now with our fit for duty evaluations coming this fall. With six weeks of summer still ahead of us, let's take a serious look at our nutrition and exercise. I am still in need of some "Champions" that have made the commitment and are willing to help others in our department by serving as a mentor and also by serving on the committee. Drop me an e-mail if you are interested.

Until next time, Be Safe Out There and Thank you!

Chief Parker



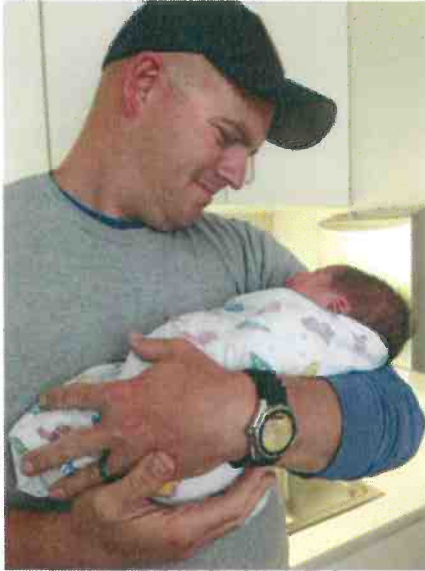
To All Metro Employees:

Metro is moving our current payroll system over to a new company where all employees will now be able to login to a program to enter timesheets, print paystubs, update tax information, and so much more. There is even a mobile phone app that will allow you to submit timesheets. More importantly, we will have so many more options with reporting in Human Resources. Our target start date will be mid October so please keep an eye out for mandatory training on this program. All employees will be required to utilize it. As a department, in order to save money and the environment, we will be moving over to a paperless payroll system as well. This means all employees will be moved over to automatic deposit or be issued a debit card. More information will be forth coming in the next month so please stay tuned for this system change.

Firefighter Baby Boom ...

Our Firefighters have been blessed with their newest arrivals to their families....

IT'S A BOY!



Left July 24th at 7:42am — Former FF Melissa and Lt. Andy Doornbos (Sta.1) and their other two children welcomed the arrival of Owen Daniel Doornbos... 8lbs 1 oz. 20.5 in.



Right August 5th at 4:30am — Jessica and FF Lee Bailey (Sta.12) welcomed their third daughter Lila Sue Bailey. 7lbs. 10 oz.



Left August 14th at 6:09pm — Jessica and FF Daren Mansfield (Sta.11) welcomed their little girl Finley Pearl Mansfield. 6lbs. 8 oz. Day 1 in her camo!

Right August 27th at 7:38am — Sawyer Grammer welcomed by FF Adam Grammer (Sta.8) 9lbs. 7 oz.



Congratulations to All!!!

Diet Drinks or Regular.... What's the Better Choice?

Contributed by: Beth Pryde, GT Metro Wellness Coordinator



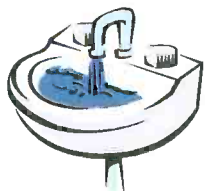
With sodas, juices, and energy drinks being the go to thirst quenchers for the vast majority of people, including kids, and in my experience many of our own GT Metro membership, this question bodes some discussion time to clear some confusion as of late. To some this would seem like an easy answer. Diet of course. Less calories, less sugar, less possible weight gain.....???? However newer research makes the answer a bit more complex and complicated. So I'm hoping to break it down and make the decision a bit easier.

First, whether it is soda, energy drinks or juices (even 100% natural) that wets your whistle, they are all just a form of flavored sugar water. Look at the contents of any of them and you will see the first ingredient is sugar and the amount generally runs 20 grams or higher per serving. Given that a serving is usually considered 8 oz with 150 or more calories, and a container is usually 12 oz or more....you can do the math as you total up the amount of sugar calories you are consuming in liquid form. So we say, "then I will drink diet or sugar free" of the same beverage choices. Here is where it gets tricky and more complex. Sure from an actual consumption of sugar calories you are saving, but those savings may end up actually equaling or even doubling as you consume more sweet or sugar calories in others forms. This is what some of the newest research is showing with artificial sweeteners in diet or sugar free products. These sugar alternatives, substitutes, or derivatives are anywhere from 100-3,000 times more sweet than table (beet or cane) sugar, and may be playing games with our brain chemistry in how it tells our hormones (insulin, dopamine and others) to deal with blood sugar and pleasure center satiation. Our brain senses the (super) sweetness with these sweeteners, but our bodies don't release the same level of insulin due to the lack of sugar in our blood, which in turn confuses our pleasure center in the brain which control satiation (indicating we are full or satisfied). When our satiation centers are not shut off by the reaction of the hormone levels to the blood sugar content, we reach for more sweet calorie filled comfort foods to accommodate our pleasure centers, thus taking in more calories overall than if we would have just drank one regular sugared beverage. This is very closely being looked at as one of the major reasons for the rapid rise in overweight individuals and obesity in children and adults. You see where this can get frustrating and confusing. Welcome to the science of the brain and how much we don't know and are still learning.

Okay, to make this as simple as I can, I will of course take the predictable high health and wellness road with, the primary beverage of choice for everyone, including and especially kids, is good old water...you know H₂O, aqua. For the reasons listed above and for many others such but not limited to bone health, oral hygiene, and lack of proper food nutrition. The volume we should all be aiming for is an easy calculation: take your weight in pounds and divide it in half.. this is the amount of ounces you should be taking in each day. Example: 220 lbs./2= 110 oz of water.

Sugared beverages should be reserved for occasional treats, like you would with other sugar loaded snacks. And limited to one 8-12oz per day. Excess sugar in the body creates inflammation, and inflammation in the body creates disease such as diabetes, metabolic syndrome, cancers, heart disease. The list goes on. People who consume 1 to 2 cans/day or more have a 26% greater risk of developing type 2 diabetes, and men who consumed on average 1 sugared drink beverage/day had a 20 % higher risk of having a heart attack or dying from a heart attack than people who rarely have such drinks. (Similar statistics show for women as well.) Other studies have shown that this same "small" amount can increase by 75% both men and women's risk of developing gout. Best case scenario, drink your beverage treat either before or after working out, or at least during the most active time of your day so that your muscles will burn the sugars as energy and not carry in the blood to then be easily and quickly turned to fat or create disease.

When it comes to diet or sugar free choices, these are best reserved for individuals who have diabetes, or are overweight or obese and are intending to lose weight. They allow for a sweet treat while still managing blood sugar and insulin levels, or cutting large amounts of calories that generally are drank, not burned, and then converted to fat. Controlling blood sugar and insulin levels, and acquiring and maintaining a healthy weight are key factors in minimizing risk for disease, lengthening longevity rates, and maintaining quality of life overall.



The Sweet and Simple truth to our title question: Neither, water is the best choice. But when reaching for some flavored filled "treat", limit it to one (even the sugar free), or even better, dilute that one with water for half the calories but still the sweet taste.

Medical Information and News

Contributed by: Dr. Larry Stalsonburg, GT Metro Medical Director

Vaping & Dab

e-cigarettes

Prefilled e-cigarettes have been available in the United States since 2007. Devices with refillable tanks are a more recent arrival. The liquid nicotine is available in a number of flavors such as banana-strawberry, bubble gum and coffee. The popularity of inhaling vapors from these tanks is referred to as "vaping"

It is difficult to get a reliable answer as to how much nicotine is in these refills. Vials may be labeled as to contain 0-36 mg of nicotine. This actually represents the nicotine content per milliliter of fluid. A 30cc vial marked as 24 mg of nicotine would contain a total dose of 720 mg. This is a major problem if a child was to ingest some of the liquid. About 70 mg would be lethal for a 10kg toddler. A vial of even 12 mg/ml would be enough to kill a child.



One call was made to poison control in September of 2010 for nicotine toxicity. In February 2014, 215 calls were received. This is an increase of 21,400 percent.

Nicotine receptors are present throughout the central and peripheral nervous system. Low dose exposure causes nausea, tremors and tachycardia. Higher doses can cause hypersalivation, vomiting, diaphoresis and diarrhea. Severe exposure can cause muscle twitching, arrhythmias, seizures, respiratory paralysis and apnea.

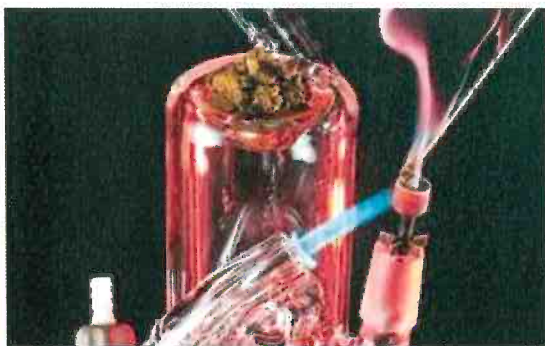
There are no regulations that these containers be childproof. Any pediatric exposure should be seen in the emergency department for observation.

DAB

This is one example of an extremely potent form of marijuana. It also goes by amber, wax, butter, ear wax, glass, shatter and BOH (Butane Oil Hash). DAB contains from 25-90% tetrahydrocannabinol or THC. Users say it will blow your mind. Home chemists say it may also blow you up.

DAB is manufactured by forcing a hydro-carbon solvent – usually butane – through a tightly packed mass of marijuana leaves, stems and butts. This extracts THC from the plant and the resulting waxy resinous material, after it is cooked, can be smoked, vaporized or ingested.

It does not take a genius to see a major problem here. Butane is extremely volatile and flammable. The vapor is heavier than air and tends to accumulate especially in closed spaces. The Los Angeles Times recently reported that at least 17 patients with severe burns associated with cooking DAB had been admitted to burn centers in Southern California alone over a 14 month period. The explosion in many of these cases completely leveled the homes.



DAB is legal only in Colorado where it is manufactured under industrial conditions. The important clinical point is that even regular users of marijuana (which usually contain 20% THC) cannot handle DAB. The drug is so powerful, users may exhibit psychotic behavior lasting 24 hours or more.

Water Safety

Contributed by: Meredith Hawes, GT Metro Fire and Life Safety Coordinator



Grand Traverse Metro Fire Department joins the Northwest Michigan Water Safety Network!

The Northwest Michigan Water Safety Network is a community alliance that formed in 2013 to improve the overall health and safety of the region's public beaches. The network was formed, in part, as a response to the more than 20 drownings and 60 rescues that occurred in the 5-county area (Antrim, Benzie, Kalkaska, Leelanau, and Grand Traverse) between 2010 and 2013 - in Lake Michigan, our inland lakes and rivers, as well as in swimming pools and bathtubs. This past year the Play It Safe in the Water outreach campaign began as a spin-off in an effort to raise awareness for drowning prevention in Northwest Michigan through the following efforts:

- ☐ Educate community members about beach hazards, specifically targeting students, parents with small children, and visitors
- ☐ Facilitate water safety classes
- ☐ Provide beach safety signage and other safety/rescue tools to assist with water rescues by the public when no life-guards are present
- ☐ Improve public awareness of storm water impacts to beaches and public health, and promotion of beach bacteria monitoring results

For more information and informative articles like the one below, like us at: www.facebook.com/playitsafeinthewater

Drownings are preventable. In many child drownings, adults are nearby but have no idea the victim is dying. Here's what to look for.

In many child drownings, adults are nearby but have no idea the victim is dying. Here's what to look for.

By Mario Vittone

The new captain jumped from the deck, fully dressed, and sprinted through the water. A former lifeguard, he kept his eyes on his victim as he headed straight for the couple swimming between their anchored sportfisher and the beach. "I think he thinks you're drowning," the husband said to his wife. They had been splashing each other and she had screamed but now they were just standing, neck-deep on the sand bar. "We're fine; what is he doing?" she asked, a little annoyed. "We're fine!" the husband yelled, waving him off, but his captain kept swimming hard. "Move!" he barked as he sprinted between the stunned owners. Directly behind them, not 10 feet away, their 9-year-old daughter was drowning. Safely above the surface in the arms of the captain, she burst into tears, "Daddy!"

How did this captain know—from 50 feet away—what the father couldn't recognize from just 10? Drowning is not the violent, splashing call for help that most people expect. The captain was trained to recognize drowning by experts and years of experience. The father, on the other hand, had learned what drowning looks like by watching television. If you spend time on or near the water (hint: that's all of us) then you should make sure that you and your crew know what to look for whenever people enter the water. Until she cried a tearful, "Daddy," she hadn't made a sound. As a former Coast Guard rescue swimmer, I wasn't surprised at all by this story. Drowning is almost always a deceptively quiet event. The waving, splashing, and yelling that dramatic conditioning (television) prepares us to look for is rarely seen in real life.

The Instinctive Drowning Response—so named by Francesco A. Pia, Ph.D., is what people do to avoid actual or perceived suffocation in the water. And it does not look like most people expect. There is very little splashing, no waving, and no yelling or calls for help of any kind. To get an idea of just how quiet and undramatic from the surface drowning can be, consider this: It is the No. 2 cause of accidental death in children, ages 15 and under (just behind vehicle accidents)—of the approximately 750 children who will drown next year,



Water Safety... continued

Contributed by: Meredith Hawes, GT Metro Fire and Life Safety Coordinator

about 375 of them will do so within 25 yards of a parent or other adult. In some of those drownings, the adult will actually watch the child do it, having no idea it is happening.* Drowning does not look like drowning—Dr. Pia, in [an article in the Coast Guard's On Scene magazine](#), described the Instinctive Drowning Response like this:

1. "Except in rare circumstances, drowning people are physiologically unable to call out for help. The respiratory system was designed for breathing. Speech is the secondary or overlaid function. Breathing must be fulfilled before speech occurs.
2. Drowning people's mouths alternately sink below and reappear above the surface of the water. The mouths of drowning people are not above the surface of the water long enough for them to exhale, inhale, and call out for help. When the drowning people's mouths are above the surface, they exhale and inhale quickly as their mouths start to sink below the surface of the water.
3. Drowning people cannot wave for help. Nature instinctively forces them to extend their arms laterally and press down on the water's surface. Pressing down on the surface of the water permits drowning people to leverage their bodies so they can lift their mouths out of the water to breathe.
4. Throughout the Instinctive Drowning Response, drowning people cannot voluntarily control their arm movements. Physiologically, drowning people who are struggling on the surface of the water cannot stop drowning and perform voluntary movements such as waving for help, moving toward a rescuer, or reaching out for a piece of rescue equipment.
5. From beginning to end of the Instinctive Drowning Response people's bodies remain upright in the water, with no evidence of a supporting kick. Unless rescued by a trained lifeguard, these drowning people can only struggle on the surface of the water from 20 to 60 seconds before submersion occurs."

This doesn't mean that a person that is yelling for help and thrashing isn't in real trouble—they are experiencing aquatic distress. Not always present before the Instinctive Drowning Response, aquatic distress doesn't last long—but unlike true drowning, these victims can still assist in their own rescue. They can grab lifelines, throw rings, etc.

Look for these other signs of drowning when persons are in the water:

- ☐ Head low in the water, mouth at water level
- ☐ Head tilted back with mouth open
- ☐ Eyes glassy and empty, unable to focus
- ☐ Eyes closed
- ☐ Hair over forehead or eyes
- ☐ Not using legs—vertical
- ☐ Hyperventilating or gasping
- ☐ Trying to swim in a particular direction but not making headway
- ☐ Trying to roll over on the back
- ☐ Appear to be climbing an invisible ladder

So if a crew member falls overboard and everything looks OK—don't be too sure. Sometimes the most common indication that someone is drowning is that they don't look like they're drowning. They may just look like they are treading water and looking up at the deck. One way to be sure? Ask them, "Are you all right?" If they can answer at all—they probably are. If they return a blank stare, you may have less than 30 seconds to get to them. And parents—children playing in the water make noise. When they get quiet, you get to them and find out why.

**GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY
TRAINING ANNOUNCEMENT**

MEDICAL

Wednesday September 3, 2014

CNS illness (1L, 1P)

Station 11 @ 1900

Monday September 8, 2014

Crime Scene Awareness

Station 8 @ 1900

Monday September 22, 2014

Medical Skills

Station 11 @ 1300

Wednesday September 24, 2014

Emergency Childbirth

Station 11 @ 1900

**Color indicates Scheduled Shift Color*

FIRE

Monday-Saturday September 1-6, 2014

Lucas/AED/CPR Review

Station Training

Thursday September 4-6, 2014

Hose Testing

Station 12 @ 0900

Wednesday September 10, 2014

Hose Testing

Station 9 @ 1900

Monday-Saturday September 8-13, 2014

RIT/MayDay

Station Training

Monday-Saturday September 15-20, 2014

Target Hazards

Station Training

Wednesday September 17, 2014

BDS Full-Scale Exercise

US Postal Distribution Center @ 1500 hrs

Monday-Saturday September 22-27, 2014

Rope Rescue

Station Training

September 23,24,25 , 2014

Airport Response

Admin @ 0930

Station 11 @ 1100

Friday, September 26, 2014

HazMat- Compressed Gas Training

Station 9 @ 0800

GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

897 Parsons Rd
Traverse City, MI 49686
Phone: (231) 947-3000
Fax: (231) 947-8728
Website: www.gtmetofire.org

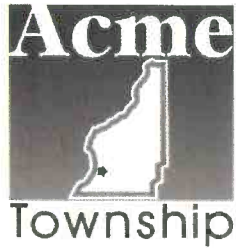
We are on the web!

WWW.GTMETROFIRE.ORG



Or Like us on Facebook...

[Grand Traverse Metro Emergency Services Authority](http://www.gtmetofire.org)



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 9/29/2014

Re: Monthly Update

The Following is a summary of key activities underway.

Parks:

Winding down for end of season.

Gate at Bayside Park will remain open 24/7 until snow flies, restroom will close on the 30th of September.

Sayler gate and restrooms will close 30th of September.

Winterizing of water systems, will commence shortly

All parks will be open to foot traffic all year as always.

The house has been removed at Bayside Park, the grass is peeking up.

Nice work by the contractor, no issues that I'm aware of. Kudo's to Svec construction.

At Sayler Park, roads have been graded and swim area buoy's removed.

Fertilizing will begin soon.

Mowing continues.

Cemeteries:

Still finishing fence at Yuba Cemetery.

Winterizing of water systems will commence shortly.

Buildings/Grounds:

Winterizing of hall sprinkler systems will commence shortly.

New mail box has been installed at the hall to replace the one that was run over.

Equipment/Fixtures:

Surface Water Quality Testing:

Monthly testing was completed.

Beach Water Quality Testing:

Over for the year.

Invasive Species:

Phragmites control, Underway.

Planning:

Attended Acme Township Park Advisory Board Meeting

General Activities:

Took some time off at the beginning of September.

Attended MRPA Meeting in U.P. Classes were on Partnering with other Organizations for Improving Grant Results received insight from Shipwreck Museum Head Historian at Whitefish point operation and Incorporating Science, Technology, Engineering and Medicine into parks from a LSU Professor, to inspire young folks into those fields. STEM for short. USA is sorely lacking students for those fields. We also had students from LSU attend this meeting, Next Gen. of Park Professional's Keeping sand removed from Dock Ramp and Sayler Ramp when I can. Salmon season you know.

Thanks,

Tom

TO: Acme Township Board of Trustees

Planning Commission

FROM: Nikki Lennox

DATE: 09/30/2014

**THE FOLLOWING IS A SUMMARY OF KEY PLANNING, ZONING & ADMINISTRATIVE
ACTIVITIES FOR THE MONTH OF SEPTEMBER 2014**

LAND USE PERMITS ISSUED FOR SEPTEMBER: 4

Including the chapel addition at Hope Village, the demolition of the Hoxie house, the Acme Fall Festival and a new home on Deepwater Point Rd.

SIGN PERMITS ISSUED FOR SEPTEMBER: 0

PLANNING & ZONING PROJECTS:

Redwood Acquisitions will continue their site plan review before the PC in October.

Advanced Auto has submitted plans for a new store at 3939 E. M-72. They will go before the Planning Commission in the next several months for site plan review.

GENERAL PLANNING & ZONING

The PC is reviewing the parking ordinance and how the standards relate to the B-4 district.

The Planning Commission will be looking at a suggested native plantings guide for possible insertion in the landscape requirements section of the zoning ordinance.

Flintfields: A successful high school equestrian competition was held on the grounds in September.

Acme Fall Festival: Another successful festival was held this year.

Garvey Barn: A wonderful evening of folk music and food was held as a benefit to Sayler Park boat launch.



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 2, 2014, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:01 P.M.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Township Counsel
N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelley, 4893 Ridgecrest, read a prepared statement into the record (attached to minutes)

APPROVAL OF AGENDA:

Motion by White, seconded by LaPointe, to approve the agenda as presented. Motion carried by unanimous roll call vote.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None Noted

C. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
 - b. Clerk's Revenue/Expenditure Report and Balance Sheet**
 - c. Draft Unapproved Meeting Minutes:**
 - a. Planning Commission 08/11/14 and 08/18/14**
 - b. Parks & Rec Advisory 07/30/14**
 - d. Parks and Maintenance Report – Tom Henkel**
 - e. Metro Fire Newsletter July 2014**
- 2. ACTION – Consider approval:**
- 1. Township Board Regular 08/12/14 meeting minutes**
 - 2. Accounts Payable Prepaid of \$1,718.78 and Current to be approved of \$101,039.43 (Recommend approval: Cathy Dye, Clerk)**

D. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested that under "Action 2B Current bills to be paid be removed. Scott and from the public, B. Kelley, asked for the 8/12/14 Board minutes Action 2A also to be removed.

Motion by LaPointe, Seconded by Scott, to approve the consent calendar with the removal of Current bills to be paid and also the 8/12/14 meeting minutes. Motion carried by unanimous roll call vote.

LaPointe questioned the \$15,000.00 check to Yuba Historic Society for contracted community services. Zollinger stated that was the 2% tribal grant that we received.

Motion by LaPointe, seconded by Scott, to approve the Current bills to be paid as presented. Motion carried by unanimous roll call vote.

Scott stated he was going to defer to a email from B. Kelley, but would let Kelley talk. Kelley stated that he had made some comments regarding the potential purchase of BS&A software at the 8/12/14. He emailed the the written form to the office and receive a call from the supervisor saying written comments must be submitted at the time of the meeting. He took issue with that. Jocks concurred with what the supervisor had said. Written comments are to be submitted at the time of the meeting.

Motion by Dye, seconded by Jenema to approve the 8/12/14 Board minutes as presented. Motion carried by unanimous vote.

E. SPECIAL PRESENTATIONS/DISCUSSIONS: None

F. REPORTS:

1. **Sheriff's Report – No report available**
2. **County Commissioner's Report – No report available**
3. **Road commission report – No report available**

G. CORRESPONDENCE:

B. Kelley, 4893 Ridgecrest, submitted letters to the Board regarding 8/12/14 meeting minutes

H. PUBLIC HEARING:

Acme Township Emergency services/Metro Fire, Ambulance, Community Policing officer

Chief Parker was in attendance at the August Board meeting. Zollinger stated that we presently have two ways to go with this approval process. One is to approve what Metro originally requested for a 2.31 millage along with the mills for ambulance would take us to 2.65 mills and adding the police mills it would be 3.80 mills over all. Zollinger said that if we give Metro the millage they originally asked for that would mean all the monies collected would pass to them. The second direction is to pass the millage discussed in our August Board meeting keeping it at 2.2. and if after careful tightening of the budget Metro needed additional monies the funds would come out of Township budget.

Scott asked about the surplus in the police funds. Zollinger stated that surplus originally came from the liquor funds.

Public comment opened at 7:36 p.m.

A. Ruggirello, 7874 Turnberry Circle, thought that all three townships which make up the Metro Authority (East Bay, Acme, Garfield) had to pass a millage which was the same. Zollinger stated he believed this was the intent as he talked with his peers.

B. Kelley, 4893 Ridgecrest, stated that he liked what LaPointe was saying. Kelley stated that Chief Parker said in the last meeting that a building for 1.7 could be built but would be very frugal. If they get 2 million Kelley questioned what would they do with the surplus. Kelley was disappointed that the Board packet for tonight did not include additional information from Metro Fire.

Public comment closed at 7:42 p.m.

Resolution establishing Acme Emergency Services Special Assessment Levy R # 2014-29 was passed on a motion by Scott, seconded by Aukerman, and approved by a unanimous roll call vote. The assessment will be set at 2.1 mills for Metro, ambulance would be .30 mills and Police at .15 mills for a total millage at 2.55 mills for Emergency services.

I. NEW BUSINESS:

1. The Watershed Center Presentation-E Coli Investigation/Phragmites Ordinance

Christine Crissman, Executive Director, of the The Watershed Center, was present to discuss the Bayside Park E. Coli Investigation results. Crissman discussed the process, conclusions and potential steps forward. Crissman also requested if Acme Township would consider revisiting the adoption of the Phragmites Ordinance. It was previously discussed in 2009 but was tabled to see how other municipalities fared with their Phragmites Ordinance.

Under the current process the township sends annual notice to all shoreline parcel owners, requesting permission to enter and treat their parcel for Phragmites. The permission process requires property owners to affirmatively “opt in” for treatment, parcels may avoid treatment for any or no reason. LaPointe asked what the return on this was. Zollinger said we are doing north of Dock Road this year and so far we have more than 50% forms returned. Zollinger also said that we have received over \$700.00 in donations from the residents for the cause.

Jocks, Township legal counsel stated that he was on the Watershed Center Board. He stated the Watershed Board reviews budgets, not issues like a phragmite ordinance. Jocks said he could find another attorney to do this if the Board so desired. The Board did not find an issue with Jocks involvement.

Motion by LaPointe to consider an ordinance patterned after Peninsula Township. Board will review at the next Board meeting, supported by Scott. Motion carried by unanimous vote.

2. Possible residential weed/grass height ordinance

Zollinger commented that we had a resident bring to the Board at a earlier meeting a concern with no Township restrictions on weed and grass height.

Jenema stated that she was of the opinion that this issue should be controlled by the covenants of the subdivision not the government.

Motion by Jenema, seconded by Scott, to not pursue this in residential areas. Motion carried by unanimous vote.

3. Acme Sewer Ordinance – Amended and Restated from original in 1975

Zollinger stated that in 2012 Acme and all the other peer townships in the DPW looked at their sewer ordinances updating for different usages and standards. At that time Jocks prepared a restatement of the ordinance. He has provided that in the packet tonight. We are reviewing tonight and then moving forward with the corrections. At a later date there will be a public hearing to review.

The current ordinance is 46 pages long. The original 1975 ordinance has been amended multiple times. Jocks cross-reference and created a document that would actually reflect the ordinance. He delated the old, replaced with the new, when an amended was made. Jocks stated that what was on the table tonight was the actually ordinance now. Jocks suggested that our engineer review.

Zollinger briefly reviewed sewer benefits from figures that the DPW created.

Motion by Scott, that the township have our engineer review the current ordinance, seconded by LaPointe. Motion carried by unanimous vote.

J. OLD BUSINESS:

1. Status on Hoxsie House Removal

Zollinger stated that as of this afternoon he had everything he needed to pull a land use permit for demolition of the Hoxsie House. Metro Fire 8 will be working on some drills at the house next week. The contractor will begin after Metro Fire is done.

2. Acme Sewer Survey/Status work order# 3 Phase 2

Zollinger presented the Board with the next steps in the Master Sanitary Sewer Study by Gosling Czubak. This would be Phase 2 at a cost of \$15,420. This is already in the budget.

Motion by LaPointe, seconded by Scott, to approve work order # 3, Phase 2 as presented. Motion carried by unanimous roll call vote.

3. Approval of 6/12/14 Board minutes and Clerk’s Revenue/Expenditure Report tabled from 8/12/14 meeting

Memo provided to the Board requesting approval of the two above items.

Motion by LaPointe, seconded by White to approve the Clerk’s Revenue/Expenditure Report dated 8/12/14. Motion carried unanimously.

Motion by Jenema, seconded by White to approve the 6/12/14 Board minutes with corrections. Motion carried unanimously.

4. Discussion and Resolution on possible two board meetings per month

Zollinger commented that this item has been discussed several times. He is asking for the Board's pleasure. LaPointe stated that originally he was in favor of the two meetings. He would be more in favor of "special" meetings that the Supervisor deems as necessary. Supervisor would notify Board by email. Jenema said that if a special meetings is needed it could be the third Tuesday. Scott realizes that during budget time he expects additional meeting but to just schedule another meeting because of the lateness of the hour he was not in favor. Scott expressed issue with coming to a special meeting and the agenda is changed. You can only make changes if you have full Board approval.

Motion by Scott, seconded by Aukerman to maintain the status quo of one meeting a month. If we need a second meeting it will be on the third Tuesday. Supervisor will notify Board by email. Motion carried by 6 (Aukerman, Dye, Jenema, LaPointe, Scott, Zollinger) in favor and 1 (White) opposing.

5. Continue discussion on Ethics and Procedures

After additional discussion, Aukerman, volunteered to work on the draft.

Motion by LaPointe, seconded by Jenema, to appoint Aukerman, working with Dye, to "condense and compact" Rules of Procedure Draft and when ready bring back to the Board for review. Motion carried by unanimous vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Karin Flynn, of the Bates Horse Park, was present to thank the Board for all they had done to have the concert on August 8, 2014, at the Bates Horse park. Flynn said it was a very special evening in Acme Township. She was very pleased.

Adjourn at 9:30 p.m

From: Brian Kelley, Acme Township resident
To: Acme Board of Trustees
Date: September 2, 2014

Good evening,

At the last Board meeting the expenditure of \$35,000 to replace a tool that currently works for our township was discussed

I found the business case to be extremely weak. Some would say it was non-existent. Most of us in this community expect our township to be run Lean. That was not Lean.

That was a Want and not a Need.

There was no ROI. There was no projected savings in time or money. When asked if our dependence on outside Accounting consultants would be reduced, our Clerk replied no.

We were told that townships are all moving to BS&A, but nearby townships using Fund Balance are far more numerous - Suttons Bay, Leelanau, Whitewater, Elmwood, Long Lake, Alberta, Mesick, Manistee, Mancelona and Grayling.

We were told at the last meeting that Fund Balance only retains one year of data. Again, that is actually not true. The General Ledger and Accounts payable modules retain data indefinitely. This lack of understanding of the Fund Balance product suggests our staff has not yet mastered the program.

In 2008 Acme purchased BS&A software for assessing and taxes. In 2010 Acme was asked to spend \$9000 on a mandatory upgrade of that software. BS&A discontinued support for the version we were using. That does not sound like a constructive vendor relationship or business practice.

When a government entity spends taxpayer money, they should do so with great reluctance. The purchase of expensive software should always include a strong business case. I am very disappointed at the decision of the Board in this case.

Thank you,

Brian Kelley

To: Acme Township Trustees
From: Brian Kelley
Date: September 2, 2014
Subject: Correspondence to Board, and August 12 minutes correction

Good evening,

I made a comment at the August 12 meeting regarding the potential purchase of BS&A software by the township. The next day, Wednesday August 13, I emailed my comments in written form to the Secretary, as I have done for approximately a dozen meetings over the past year. On Monday August 18, the Township Supervisor requested I contact him regarding my comments to the Board. He informed me he was changing the rules for comments, that they would need to be submitted at the time of the meeting, and not after. He stated that he would not be including my written comments in the meeting minutes. The minutes as originally published on the township website made no mention of my public comment on BS&A. The minutes were subsequently revised to include some aspects, but are far from complete.

Since this rule change was shared only in verbal form several days after I submitted my written comment, it appears to be a retroactive change of the rules in response to the content.

The written comment I submitted on August 13th follows, and I ask that it be applied to the minutes of the August 12 board meeting.

If our Township Supervisor is going to make changes to the rules regarding public comment at all Acme Township meetings, those changes should be shared in written form with the Board, and with the public, in advance of the change.

Thank you,

Brian Kelley

To: Acme Board of Trustees
From: Brian Kelley
Date: August 12, 2014

Good evening,

I reviewed the Board Packet materials on the potential township purchase of BS&A software, at a cost of approximately \$35,000, to replace the product we have used successfully for many years, Fund Balance.

Two major points were made against the Fund Balance software. First, that the vendor is not responsive to support requests from Acme staff. Second, that the product is no longer being updated by the vendor, Tyler Technology. If true, those would be good reasons to switch to another product.

I phoned the Tyler Software support number and left a message. My call was returned within 10 to 15 minutes. I spoke with Acme Township's account representative, Dave Latosinski.

Mr. Latosinski was unaware that Acme township has concerns about the support they are receiving, and that they are not getting calls returned. He reviewed the statistical logs they keep on support contacts for the Acme account and the time to respond to recent issues averaged 10 minutes per incident. The longest was 45 minutes (specifics in minutes: 5, 4:35, 45, 10, 5, 14, 40).

We pay a significant amount for our support contract with Tyler, approximately \$2500/year (about the same as BS&A would be). It includes unlimited support calls and free product updates.

Whenever a vendor is not responsive on their contractual support obligations there is a fairly standard business process that is followed. It begins with phone or email communication with the vendor, and progressively escalates until satisfactory resolution is obtained. If those forms of communication are not successful, a letter would be sent via certified mail. It does not appear that Acme Township has escalated any of their stated concerns. As a resident of this community I expect my township to engage with a vendor before seeking to spend \$35,000 on a fix.

I asked Mr. Latosinski about the suggestion that their company was no longer

updating the product. He was surprised by that statement and indicated they have released an update since 2013. He did not know if Acme had applied the update but said it would be free of charge and they would assist with the process.

Mr. Latosinski said he chatted with Cathy, our Clerk, at a conference in June, and she did not mention that Acme had any concerns or issues.

Mr. Latosinski provided me with his direct cell phone number and asked me to forward it to the township staff. He was friendly and seemed very responsive and willing to answer any questions.

Many communities use Fund Balance. The city of Midland, a much larger community, uses Fund Balance software.

Based on the documented responsive support history ,and the free availability of product updates, those are not valid reasons to spend \$35,000 in the replacement of this software. I do not see a convincing business justification.

Acme is potentially under investigation by the Michigan Department of Treasury. Until that matter is resolved it is critical that our financial software, Fund Balance, continue to function and that all audit logs and transaction history be maintained. The transaction history, from a forensic standpoint, cannot be expected to migrate. Any transition to another software package before that is concluded would be premature.

This expenditure is a major cash outlay for our township. The per-resident cost is very high. What benefit will each resident see from this change? Will they see any benefit at all? Could this money be better spent on critical projects? Is this a Need or merely a Want? We have a solution that works. Why spend good money to replace it?

Thank you,

Brian Kelley



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Thursday, September 18, 2014, 5:30 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 5:35 P.M.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

B. Kelley, 4893 Ridge Crest, expressed his appreciation to the Tribe for the road repairs that were funded by them. Kelley stated that they were good neighbors as well as community members.

A. Rundhaugh, 3733 Bunker Hill Road, expressed her concerns with why so many special board meetings.

B. APPROVAL OF AGENDA:

Motion by Scott, seconded by Aukerman, to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None Noted

D. NEW BUSINESS:

1. CANCELLATION OF AGREEMENT ACME TOWNSHIP/LAUTNER ROAD IMPROVEMENTS

Tribe picking up responsibility of improvement. Permit issued by Road Commission to the Tribe directly

Zollinger stated at the August 12, 2014, Board meeting a motion was passed to approve an agreement with the Grand Traverse County Road commission concerning partial improvements to Lautner Road.

A meeting was held between The Tribe and the Road commission and an agreement was reached that The Tribe now has the funds obligated to construct the required road improvements including the roundabout on Lautner Road. The Tribe has applied for a Right-of-Way permit to construct the improvements using Bureau of Indian Affairs funds they have on hand.

Acme Township Board agrees to terminate the agreement of August 19, 2014, with the GTCRC, so funds being held by the Grand Traverse County Road Commission can be released to the VGT.

Scott questioned the August 19th date as it was a Sunday. Zollinger stated that was the date the Road Commission put on the document.

Aukerman asked if the \$600,000.00 was just for Lautner Road from M-72 to Bunker Hill Road.

Zollinger commented that it was from the railroad tracks on Lautner Road to M-72 including the roundabout on Lautner Road.

White asked if the developer had to put up some money. Zollinger stated that the VGT put up trust money on all the internal roads in the property. The Tribe will do the external. VGT is still responsible for the roads no occupancy will be issued until roads are built.

Motion by White, seconded by LaPointe, to authorize the cancellation of agreement dated August 19, 2014, between Acme Township and Grand Traverse County Road Commission. Motion carried by unanimous roll call vote.

A. Rundhaugh, asked what the completion date was. Zollinger said Spring 2015.

Zollinger stated that the agreement with the Trust Fund and the Hoxsie House has been completed. Svec construction completed the job today with topsoil and seeding. Zollinger has submitted photos to the DNR Trust Fund. Zollinger was very pleased with the work performed by Svec Construction.

Adjourn at 5:50 p.m

Check Register Report

PREPAID

Date: 09/29/2014

Time: 5:40 pm

Page: 1

Acme Township

BANK: CHASE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
CHASE BANK Checks							
22780	09/13/2014	Printed		0000000300	ACE HARDWARE	SUPPLIES	166.94
22781	09/13/2014	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	564.01
22782	09/13/2014	Printed		4416	NEOFUNDS BY NEOPOST	POSTAGE	200.00
22783	09/13/2014	Printed		0000019250	RANSOM DAVID	TRAINING/ELECTION	220.00
22784	09/13/2014	Printed		0000020450	SHELL OIL COMPANY	GAS	283.61
22785	09/26/2014	Printed		00002880	CHASE USA	OFFICE SUPPLIES	134.98
22786	09/26/2014	Printed		0000003300	CONSUMERS ENERGY	ELECTRIC	892.22
22787	09/26/2014	Printed		0000017150	PETTY CASH	CASH DRAWER	111.47

Total Checks: 8

Checks Total (excluding void checks):

2,573.23

Total Payments: 8

Bank Total (excluding void checks):

2,573.23

Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 10/01/2014

Time: 9:47 am

Page 1

Acme Township

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13841	A & D ASSESSING	09/08/2014	CHASE	ASSESSING SERVICE	
0000000520	4949 BREEDS HILL TRL	10/09/2014	N		2,500.00
	WILLIAMSBURG	09/08/2014	N	N	0.00
	MI 49690	09/08/2014	Y	0	0.00
	<Emailing Stub Disabled>	09/08/2014			2,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-209-803.002	ASSESSING CONTRACT SERVICES	2,500.00	0.00
Distribution Total		2,500.00	0.00

Vendor Total: 2,500.00

13831	ACME TOWNSHIP	09/08/2014	TRUST	ZONING FEES	
0000000360	P O BOX 434	10/09/2014	N		400.00
	ACME	09/08/2014	N	N	0.00
	MI 49610	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014			400.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.061	6535 BATES RD./BATES HORSE PK	400.00	0.00
Distribution Total		400.00	0.00

13832	ACME TOWNSHIP	09/08/2014	TRUST	COPIES	
0000000360	P O BOX 434	10/09/2014	N		60.00
	ACME	09/08/2014	N	N	0.00
	MI 49610	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014			60.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.060	GREAT LAKES TRIM	60.00	0.00
Distribution Total		60.00	0.00

13834	ACME TOWNSHIP	09/08/2014	TRUST	CHARGE FOR HR OFFICE ASSIS1	
0000000360	P O BOX 434	10/09/2014	N		28.14
	ACME	09/08/2014	N	N	0.00
	MI 49610	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014			28.14

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.066	4528 5 MILE RD, PAMELA SMITH	28.14	0.00
Distribution Total		28.14	0.00

13837	ACME TOWNSHIP	09/08/2014	TRUST	CHARGE FOR POSTAGE & COPIE	
0000000360	P O BOX 434	10/09/2014	N		14.20
	ACME	09/08/2014	N	N	0.00
	MI 49610	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014			14.20

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.210	EASTWOOD CUSTOM HOMES	14.20	0.00
Distribution Total		14.20	0.00

13838	ACME TOWNSHIP	09/08/2014	TRUST	BILLING BECKET & RAEDER	
0000000360	P O BOX 434	10/09/2014	N		0.50
	ACME	09/08/2014	N	N	0.00
	MI 49610	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014			0.50

GL Number	Account Name	Pay Amount	Relieve Amount
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Edit List of Invoices - Detail w/GL

TO BE APPROVED

Date: 10/01/2014

Time: 9:47 am

Page 2

cme Township

ef. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
endor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

701-400-282.055	STEINORTH FINE HOMES			0.50	0.00
Distribution Total				0.50	0.00

3857	ACME TOWNSHIP	09/16/2014	FARM	Year End 2013 Net Due To	
000000360	P O BOX 434	10/09/2014	N		1,129.00
	ACME	09/16/2014	N	N	0.00
	MI 49610	09/16/2014	N	0	0.00
	<Emailing Stub Disabled>	09/16/2014			1,129.00

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-102.000	DUE FROM OTHER FUNDS	1,129.00	0.00
Distribution Total		1,129.00	0.00

3859	ACME TOWNSHIP	09/16/2014	SEWER	Year End 2013/Net Due to Funds	
000000360	P O BOX 434	10/09/2014	N		1,984.12
	ACME	09/16/2014	N	N	0.00
	MI 49610	09/16/2014	N	0	0.00
	<Emailing Stub Disabled>	09/16/2014			1,984.12

GL Number	Account Name	Pay Amount	Relieve Amount
590-000-214.000	DUE TO OTHER FUNDS	1,984.12	0.00
Distribution Total		1,984.12	0.00

13880	ACME TOWNSHIP	09/23/2014	TRUST	ADJUST CHECK PRINTED 101/70	
000000360	P O BOX 434	10/09/2014	N		107.50
	ACME	09/23/2014	N	N	0.00
	MI 49610	09/23/2014	N	0	0.00
	<Emailing Stub Disabled>	09/23/2014	CK 22757		107.50

GL Number	Account Name	Pay Amount	Relieve Amount
701-000-001.000	CASH-CHECKING	107.50	0.00
Distribution Total		107.50	0.00

Vendor Total: 3,723.46

13863	AMERICAN SOLUTIONS FOR BUS	09/18/2014	CHASE	OFFICE SUPPLIES	
AMERICAN	8479 SOLUTION CENTER	10/09/2014	N		85.00
	CHICAGO	09/18/2014	N	N	0.00
	IL 60677-8004	09/18/2014	N	0	0.00
	<Emailing Stub Disabled>	09/18/2014	1898523		85.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE	85.00	0.00
Distribution Total		85.00	0.00

Vendor Total: 85.00

13851	BAIRD, COTTER & BISHOP, P.C.	09/12/2014	CHASE	ACCOUNTANT ASSISTANT	
BAIRD	134 WEST HARRIS STREET	10/09/2014	N		1,525.00
	CADILLAC,	09/12/2014	N	N	0.00
	MI 49601	09/12/2014	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014	23176		1,525.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-801.001	INTERNAL ACCOUNTANT	1,525.00	0.00
Distribution Total		1,525.00	0.00

Vendor Total: 1,525.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13835	BECKETT & RAEDER	09/08/2014	TRUST	PLANNING SERVICES	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		840.00
	ANN ARBOR	09/08/2014	Y	N	0.00
	MI 48103	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	2014-1347		840.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.067	ART HUGHES, BATES01-014-028-22	840.00	0.00
Distribution Total		840.00	0.00

13836	BECKETT & RAEDER	09/08/2014	TRUST	PLANNING SERVICES	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		280.00
	ANN ARBOR	09/08/2014	Y	N	0.00
	MI 48103	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	2014-1309		280.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.901	VGT PHASE 1 SITE PLAN/SUP	280.00	0.00
Distribution Total		280.00	0.00

13873	BECKETT & RAEDER	09/22/2014	TRUST	PLANNING SERVICES	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		1,400.00
	ANN ARBOR	09/22/2014	N	N	0.00
	MI 48103	09/22/2014	N	0	0.00
	<Emailing Stub Disabled>	09/22/2014	2014-0910		1,400.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.061	6535 BATES RD./BATES HORSE PK	1,400.00	0.00
Distribution Total		1,400.00	0.00

13875	BECKETT & RAEDER	09/22/2014	TRUST	PLANNING SERVICES	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		560.00
	ANN ARBOR	09/22/2014	N	N	0.00
	MI 48103	09/22/2014	N	0	0.00
	<Emailing Stub Disabled>	09/22/2014	2014-1440		560.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.068	8075 US 31 N/WILBUR-ELLIS ADD	560.00	0.00
Distribution Total		560.00	0.00

13883	BECKETT & RAEDER	09/24/2014	CHASE	PROFESSIONAL SERVICE	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		750.00
	ANN ARBOR	09/24/2014	N	N	0.00
	MI 48103	09/24/2014	N	0	0.00
	<Emailing Stub Disabled>	09/24/2014	2014-1447		750.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-803.001	PLANNING CONSULTANT	750.00	0.00
Distribution Total		750.00	0.00

13888	BECKETT & RAEDER	09/26/2014	TRUST	PLANNING SERVICE	
0000001660	535 WEST WILLIAM,SUITE 101	10/09/2014	N		2,240.00
	ANN ARBOR	09/26/2014	N	N	0.00
	MI 48103	09/26/2014	N	0	0.00
	<Emailing Stub Disabled>	09/26/2014			2,240.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.062	M-72, TRACTOR SUPPLY CO.	2,240.00	0.00

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andor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total				2,240.00	0.00
				Vendor Total:	6,070.00

3884	CINTAS CORP #729	09/24/2014	CHASE	MAT/RUG	41.29
	P.O BOX 630910	10/09/2014	N		0.00
000002990	CINCINNATI	09/24/2014	N	N	0.00
	OH 45263-0910	09/24/2014	0.00	0	41.29
	<Emailing Stub Disabled>	09/24/2014	729665142		

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	41.29	0.00
Distribution Total		41.29	0.00

3885	CINTAS CORP #729	09/24/2014	CHASE	RUG	43.12
	P.O BOX 630910	10/09/2014	N		0.00
000002990	CINCINNATI	09/24/2014	N	N	0.00
	OH 45263-0910	09/24/2014	0.00	0	43.12
	<Emailing Stub Disabled>	09/24/2014	729686295		

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	43.12	0.00
Distribution Total		43.12	0.00

Vendor Total: 84.41

13829	CLUFF WILL DRILLING	09/08/2014	CHASE	SERVICE/HOXIE HOUSE CAP WE	467.55
	6410 CENTER ROAD	10/09/2014	N		0.00
0000003050	TRAVERSE CITY	09/08/2014	N	N	0.00
	MI 49686	09/08/2014	0.00	0	467.55
	<Emailing Stub Disabled>	09/08/2014	12482		

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	467.55	0.00
Distribution Total		467.55	0.00

Vendor Total: 467.55

13849	CULLIGAN WATER, MCCARDEL	09/12/2014	CHASE	COOLER RENTAL	7.00
	40 HUGHES DRIVE	10/09/2014	N		0.00
0000003400	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49686	09/12/2014	0.00	0	7.00
	<Emailing Stub Disabled>	09/12/2014			

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	7.00	0.00
Distribution Total		7.00	0.00

Vendor Total: 7.00

13890	DTE ENERGY	09/26/2014	CHASE	GAS	58.50
	P.O. BOX 740786	10/09/2014	N		0.00
0000004460	CINCINNATI	09/26/2014	N	N	0.00
	OH 45274-0786	09/26/2014	0.00	0	58.50
	<Emailing Stub Disabled>	09/26/2014			

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-922.000	MICH CON GAS	58.50	0.00

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	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total	58.50	0.00
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Vendor Total: 58.50

13827	EAST BAY TOWNSHIP	09/08/2014		CHASE	RECORD EAGLE /SUMMER DEFE	
	1965 THREE MILE ROAD	10/09/2014		N		8.15
0000004900	TRAVERSE CITY	09/08/2014		N	N	0.00
	MI 49684	09/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014				8.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-253-900.000	PUBLICATIONS	8.15	0.00
Distribution Total		8.15	0.00

Vendor Total: 8.15

13891	ELECTIONSOURCE	09/26/2014		CHASE	ELECTION SUPPLY	
	4615 DANVERS DRIVE SE	10/09/2014		N		30.00
ELE	GRAND RAPIDS	09/26/2014		N	N	0.00
	MI 49512	09/26/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/26/2014	25452			30.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	30.00	0.00
Distribution Total		30.00	0.00

Vendor Total: 30.00

13896	GABRIDGE & COMPANY, PLC	10/01/2014		CHASE	PROGRESS BILL 6/30/14 YEAR E	
	3940 PENINSULAR DR STE 130	10/09/2014		N		4,950.00
GABR	GRAND RAPIDS	10/01/2014		N	N	0.00
	MI 49546	10/01/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/01/2014	7320195			4,950.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-801.000	ACCOUNTING & AUDIT	4,950.00	0.00
Distribution Total		4,950.00	0.00

Vendor Total: 4,950.00

13833	GOSLING CZUBAK ENGR	09/08/2014		CHASE	ENGINEERING SERVICES	
	1280 BUSINESS PARK DRIVE	10/09/2014		N		555.00
0000007675	TRAVERSE CITY	09/08/2014		N	N	0.00
	MI 49686	09/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	71332			555.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-956.000	MISCELLANEOUS	555.00	0.00
Distribution Total		555.00	0.00

13889	GOSLING CZUBAK ENGR	09/26/2014		TRUST	ENGINEERING	
	1280 BUSINESS PARK DRIVE	10/09/2014		N		450.00
0000007675	TRAVERSE CITY	09/26/2014		N	N	0.00
	MI 49686	09/26/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/26/2014	70956			450.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.062	M-72, TRACTOR SUPPLY CO.	450.00	0.00

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	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total				450.00	0.00
				Vendor Total:	1,005.00

3825	GOVERNMENTAL BUSINESS SYS	09/08/2014	CHASE	ELECTION SUPPLIES	100.70
000007720	4995 VARSITY DR. UNIT C	10/09/2014	N		0.00
	LISLE	09/08/2014	N	N	0.00
	IL 60532	09/08/2014	0.00	0	0.00
	<Emailing Stub Disabled>	09/08/2014	14-19996		100.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	100.70	0.00
Distribution Total		100.70	0.00

3861	GOVERNMENTAL BUSINESS SYS	09/18/2014	CHASE	ELECTION SUPPLIES	43.60
000007720	4995 VARSITY DR. UNIT C	10/09/2014	N		0.00
	LISLE	09/18/2014	N	N	0.00
	IL 60532	09/18/2014	0.00	0	0.00
	<Emailing Stub Disabled>	09/18/2014	14-20115		43.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	43.60	0.00
Distribution Total		43.60	0.00

Vendor Total: 144.30

13854	GRAND TRAVERSE COUNTY -DPI	09/12/2014	CHASE	SEWER	180.00
0000007900	2650 LA FRANIER ROAD	10/09/2014	N		0.00
	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49686-8972	09/12/2014	0.00	0	0.00
	<Emailing Stub Disabled>	09/12/2014	1009511, 1052411		180.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-923.000	SEWER TOWNSHIP HALL	90.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	90.00	0.00
Distribution Total		180.00	0.00

Vendor Total: 180.00

13847	GRAND TRAVERSE COUNTY PLA	09/12/2014	CHASE	MASTER PLAN WORKSHOP	15.00
0000007860	400 BOARDMAN	10/09/2014	N		0.00
	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49686	09/12/2014	0.00	0	0.00
	<Emailing Stub Disabled>	09/12/2014			15.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-958.000	EDUCATION/TRAINING/CONVENTIONS	15.00	0.00
Distribution Total		15.00	0.00

Vendor Total: 15.00

13824	GRAND TRAVERSE COUNTY	09/08/2014	CHASE	PUBLICATION FOR ELECTION	86.40
7890	FINANCE DEPT. ACCTS RECEIVA	10/09/2014	N		0.00
	TRAVERSE CITY	09/08/2014	N	N	0.00
	MI 49684	09/08/2014	0.00	0	0.00
	<Emailing Stub Disabled>	09/08/2014	89044		86.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-900.000	PUBLICATIONS	86.40	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

	Distribution Total					86.40	0.00
	GRAND TRAVERSE COUNTY	09/12/2014		SEWER	ACME SEWER/WATER AUGUST 1		
	FINANCE DEPT. ACCTS RECEIVA	10/09/2014		N			31,120.39
13850	TRAVERSE CITY	09/12/2014		N	N		0.00
7890	MI 49684	09/12/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/12/2014	89129. 89130				31,120.39

GL Number	Account Name	Pay Amount	Relieve Amount
590-000-956.003	HOCH ROAD #697 EXP	27.86	0.00
590-000-956.001	OPERATING & MAINT EXP	30,287.04	0.00
590-000-956.001	OPERATING & MAINT EXP	805.49	0.00
Distribution Total		31,120.39	0.00

	GRAND TRAVERSE COUNTY	09/24/2014		CHASE	SHERIFF-CO PATROL 10-12, 2014		
	FINANCE DEPT. ACCTS RECEIVA	10/09/2014		N			19,003.75
13886	TRAVERSE CITY	09/24/2014		N	N		0.00
7890	MI 49684	09/24/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/24/2014	89066				19,003.75

GL Number	Account Name	Pay Amount	Relieve Amount
207-000-802.000	COMMUNITY POLICING CONTRACT	19,003.75	0.00
Distribution Total		19,003.75	0.00

Vendor Total: 50,210.54

	GRAND TRAVERSE METRO ESA	09/12/2014		CHASE	PART TIME EMS STAFFING AUGU		
	897 PARSONS ROAD	10/09/2014		N			6,582.75
13855	TRAVERSE CITY	09/12/2014		N	N		0.00
0000007950	MI 49686	09/12/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/12/2014	737				6,582.75

GL Number	Account Name	Pay Amount	Relieve Amount
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	6,582.75	0.00
Distribution Total		6,582.75	0.00

Vendor Total: 6,582.75

	GREATAMERICA FINANCIAL SVC	09/18/2014		CHASE	COMPUTER AGREEMENT		
	P.O. BOX 660831	10/09/2014		N			311.65
13860	DALLAS	09/18/2014		N	N		0.00
GREAT	TX 75266-0831	09/18/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/18/2014	15871460				311.65

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	311.65	0.00
Distribution Total		311.65	0.00

Vendor Total: 311.65

	HOWARD HUGHES	09/08/2014		TRUST	CLOSE ACCOUNT		
	3159 SCENIC HILLS DR	10/09/2014		N			660.00
13840	WILLIAMSBURG	09/08/2014		N	N		0.00
HOW	MI 49690	09/08/2014	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/08/2014					660.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.067	ART HUGHES, BATES01-014-028-22	660.00	0.00
Distribution Total		660.00	0.00

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	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

Vendor Total: 660.00

3822	INTEGRITY BUSINESS SOLUTION	09/08/2014	CHASE	SUPPLIES	
	1302 INDUSTRY B	10/09/2014	N		108.05
000010300	TRAVERSE CITY	09/08/2014	N	N	0.00
	MI 49696	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	1095111-0,1096831-0		108.05

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-726.000	SUPPLIES & POSTAGE	21.85	0.00
101-265-726.000	SUPPLIES & POSTAGE	40.78	0.00
101-215-726.000	SUPPLIES & POSTAGE	45.42	0.00
Distribution Total		108.05	0.00

Vendor Total: 108.05

3882	JASON BOSTWICK	09/24/2014	CHASE	BURIAL/BETTE A. WILLIAMSON	
	3495 VETERANS DRIVE	10/09/2014	N		500.00
BOSTWICK	TRAVERSE CITY	09/24/2014	N	N	0.00
	MI 49684	09/24/2014	Y	0	0.00
	<Emailing Stub Disabled>	09/24/2014			500.00

GL Number	Account Name	Pay Amount	Relieve Amount
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	500.00	0.00
Distribution Total		500.00	0.00

Vendor Total: 500.00

13874	JEANNE GHASTIN	09/22/2014	CHASE	REFUND PARK RENTAL	
	3711 LACASITA AVE	10/09/2014	N		25.00
JEANNE	TRAVERSE CITY	09/22/2014	N	N	0.00
	MI 49684	09/22/2014	N	0	0.00
	<Emailing Stub Disabled>	09/22/2014			25.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-000-667.000	RENT-PARKS	25.00	0.00
Distribution Total		25.00	0.00

Vendor Total: 25.00

13826	KOPY SALES INC.	09/12/2014	CHASE	COPY MACHINE	
	821 ROBINWOOD COURT	10/09/2014	N		252.15
0000011800	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49686	09/12/2014	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014	93075, 93076		252.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	252.15	0.00
Distribution Total		252.15	0.00

Vendor Total: 252.15

13844	MAILFINANCE	09/12/2014	CHASE	LEASE PAYMENT 10-8-14 /1-7-15	
	25881 NETWORK PLACE	10/09/2014	N		146.97
14413	CHICAGO	09/12/2014	N	N	0.00
	IL 60673-1258	09/12/2014	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014			146.97

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	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

101-101-726.000	SUPPLIES & POSTAGE	146.97	0.00
Distribution Total		146.97	0.00

Vendor Total: 146.97

13846	MICHIGAN ELECTION RESOURCE	09/12/2014		CHASE	SUPPLIES	
	1616 CONSTRUCTION DRIVE	10/09/2014		N		42.53
0000013984	KALAMAZOO	09/12/2014		N	N	0.00
	MI 49048	09/12/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014	33017			42.53

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	42.53	0.00
Distribution Total		42.53	0.00

Vendor Total: 42.53

13881	MICHIGAN MUNICIPAL LEAGUE	09/24/2014		CHASE	POOL RENEWAL PREMIUM	
		10/09/2014		N		10,319.00
0000014000	YPSILANTI	09/24/2014		N	N	0.00
	MI 48197-0835	09/24/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/24/2014	282204			10,319.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-865-910.000	INSURANCE	10,319.00	0.00
Distribution Total		10,319.00	0.00

Vendor Total: 10,319.00

13830	NIKKI LENNOX	09/08/2014		CHASE	MILEAGE REIMBURSEMENT	
		10/09/2014		N		59.33
0000014550		09/08/2014		N	N	0.00
		09/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014				59.33

GL Number	Account Name	Pay Amount	Relieve Amount
101-410-860.000	TRAVEL & MILEAGE	59.33	0.00
Distribution Total		59.33	0.00

Vendor Total: 59.33

13893	NORTHERN MICHIGAN JANITORIAL	09/26/2014		CHASE	SUPPLIES	
	726 HASTINGS	10/09/2014		N		157.90
0000015070	TRAVERSE CITY	09/26/2014		N	N	0.00
	MI 49686	09/26/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/26/2014	17616			157.90

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-726.000	SUPPLIES & POSTAGE	157.90	0.00
Distribution Total		157.90	0.00

Vendor Total: 157.90

13852	OLSON,BZDOK&HOWARD,P.C	09/12/2014		FARM	ATTORNEY	
	420 EAST FRONT ST.	10/09/2014		N		195.00
0000016245	TRAVERSE CITY	09/12/2014		N	N	0.00
	MI 49686	09/12/2014	0.00	Y	0	0.00
	<Emailing Stub Disabled>	09/12/2014	5385-71			195.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
City	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
State/Province Zip/Postal	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
Email Address	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
225-000-802.002	ATTORNEY SERVICES	195.00	0.00
Distribution Total		195.00	0.00

3853	OLSON,BZDOK&HOWARD,P.C	09/12/2014	CHASE	ATTORNEY	
	420 EAST FRONT ST.	10/09/2014	N		2,885.75
000016245	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49686	09/12/2014	Y	0	0.00
	<Emailing Stub Disabled>	09/12/2014	5385-00,5385-62,5385-80		2,885.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-802.002	ATTORNEY SERVICES	1,760.00	0.00
101-410-802.002	ATTORNEY SERVICES	990.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	60.75	0.00
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	75.00	0.00
Distribution Total		2,885.75	0.00

13887	OLSON,BZDOK&HOWARD,P.C	09/26/2014	TRUST	ATTORNEY	
	420 EAST FRONT ST.	10/09/2014	N		255.00
000016245	TRAVERSE CITY	09/26/2014	N	N	0.00
	MI 49686	09/26/2014	Y	0	0.00
	<Emailing Stub Disabled>	09/26/2014	5385-88M		255.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.062	M-72, TRACTOR SUPPLY CO.	45.00	0.00
701-400-282.062	M-72, TRACTOR SUPPLY CO.	75.00	0.00
701-400-282.062	M-72, TRACTOR SUPPLY CO.	135.00	0.00
Distribution Total		255.00	0.00

Vendor Total: 3,335.75

13823	PRINTING SYSTEMS INC	09/08/2014	CHASE	ELECTION SUPPLIES	
	12005 BEECH DALY	10/09/2014	N		268.03
0000017800	TAYLOR	09/08/2014	N	N	0.00
	MI 48180	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	86547		268.03

GL Number	Account Name	Pay Amount	Relieve Amount
101-191-726.000	SUPPLIES & POSTAGE	268.03	0.00
Distribution Total		268.03	0.00

Vendor Total: 268.03

13848	SOS ANALYTICAL	09/12/2014	CHASE	COLIFORM/E.COLI	
	4125 CEDAR RUN ROAD *B	10/09/2014	N		1,000.00
0000020900	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49684-9451	09/12/2014	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014			1,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	1,000.00	0.00
Distribution Total		1,000.00	0.00

Vendor Total: 1,000.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13845	STANLEY STEEMER	09/12/2014	CHASE	CARPET CLEANING	440.00
0000020975	88 HUGHES DRIVE	10/09/2014	N		0.00
	TRAVERSE CITY	09/12/2014	N	N	0.00
	MI 49696	09/12/2014	N	0	0.00
	<Emailing Stub Disabled>	09/12/2014	125772		440.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-265-930.000	REPAIRS & MAINT	440.00	0.00
Distribution Total		440.00	0.00

Vendor Total: 440.00

13894	SVEC CONSTRUCTION COMPAN'	09/26/2014	CHASE	HOXSIE HOUSE DEMOLITION	25,640.00
SVEC	2748 GARFIELD ROAD NORTH	10/09/2014	N		0.00
	TRAVERSE CITY	09/26/2014	N	N	0.00
	MI 49686	09/26/2014	N	0	0.00
	<Emailing Stub Disabled>	09/26/2014	2014-1524		25,640.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-956.000	MISCELLANEOUS	25,640.00	0.00
Distribution Total		25,640.00	0.00

Vendor Total: 25,640.00

13895	THIRLBY AUTOMOTIVE	10/01/2014	CHASE		54.85
0000021700	231 EAST EIGHTH STREET	10/09/2014	N		0.00
	TRAVERSE CITY	10/01/2014	N	N	0.00
	MI 49684	10/01/2014	N	0	0.00
	<Emailing Stub Disabled>	10/01/2014	150797		54.85

GL Number	Account Name	Pay Amount	Relieve Amount
101-750-930.000	REPAIRS & MAINT	54.85	0.00
Distribution Total		54.85	0.00

Vendor Total: 54.85

13828	TRAVERSE CITY RECORD EAGLE	09/08/2014	CHASE	LEGAL NOTICE	143.25
0000022000	120 W.FRONT STREET	10/09/2014	N		0.00
	TRAVERSE CITY	09/08/2014	N	N	0.00
	MI 49684	09/08/2014	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	INV 08146/ 377132		143.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-900.000	PUBLICATIONS	143.25	0.00
Distribution Total		143.25	0.00

Vendor Total: 143.25

13876	WILBUR ELLIS	09/22/2014	TRUST	CLOSE ESCROW ACCT	940.00
0000025250	8075 US 31 N	10/09/2014	N		0.00
	WILLIAMSBURG	09/22/2014	N	N	0.00
	MI 49690	09/22/2014	N	0	0.00
	<Emailing Stub Disabled>	09/22/2014			940.00

GL Number	Account Name	Pay Amount	Relieve Amount
701-400-282.068	8075 US 31 N/WILBUR-ELLIS ADD	940.00	0.00
Distribution Total		940.00	0.00

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ef. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
endor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 940.00

3821	WYANT COMPUTER SERVICES	09/08/2014		CHASE	COMPUTER AGREEMENT	
	415 MUNSON AVE	10/09/2014		N		1,089.00
WYANT	TRAVERSE CITY	09/08/2014		N	N	0.00
	MI 49686	09/08/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	09/08/2014	MS 16127			1,089.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-101-804.000	SOFTWARE SUPPORT & PROCESSING	1,089.00	0.00
Distribution Total		1,089.00	0.00

Vendor Total: 1,089.00

Total Invoices: 57

Grand Total: 123,140.12
Less Credit Memos: 0.00
Net Total: 123,140.12
Less Hand Check Total: 0.00
Outstanding Invoice Total: 123,140.12

Grand Traverse Sheriff Department Calls for Service Statistics

Month Year
September 2014

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	736	711	612	539	538	522	486	4,144					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	150	93	80	36	70	57	59	160	184	199	194	191	
	12	13	14	15	16	17	18	19	20	21	22	23	
	232	193	231	265	251	224	233	208	237	218	220	159	
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme		0	4	15	1	0	8	180	20	74	19	293	
02 Blair		0	2	20	1	1	25	238	83	113	22	456	
03 East Bay		0	6	21	1	1	21	299	75	141	27	542	
04 Fife Lake		0	0	5	0	0	7	61	6	16	5	88	
05 Garfield		0	12	71	6	6	70	861	321	435	83	1,700	
06 Grant		0	0	2	1	0	2	16	7	5	2	30	
07 Green Lake		0	1	11	0	0	4	145	33	59	12	249	
08 Long Lake		0	0	6	0	0	3	69	16	62	6	153	
09 Mayfield		0	2	3	0	0	1	63	2	9	5	79	
10 Peninsula		0	1	2	0	0	4	76	15	48	3	142	
11 Paradise		0	0	14	1	0	0	69	23	25	14	131	
12 Union		0	0	1	0	0	1	11	3	5	1	20	
13 Whitewater		1	2	4	3	2	3	57	9	33	7	106	
29 Fife Lake Vlg		0	0	0	0	0	1	24	9	16	0	49	
30 Kingsley Vlg		0	0	4	0	0	1	60	11	31	4	106	
66 Traverse City		0	0	0	3	0	74	0	0	0	0	0	
84 Out of County		0	0	0	0	0	25	0	0	0	0	0	
Totals	0	1	30	179	17	10	250	2,229	633	1,072	210	4,144	

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

Ticket stats have not been calculated due to program errors. Update to follow.

Arrest Stats are as of 10/01/14.

Grand Traverse Sheriff Department Calls for Service Statistics

3rd Quarter Totals

July - September 2014

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	2,023	2,169	2,076	1,929	1,788	1,807	1,746	13,538					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	518	327	266	138	167	202	219	433	607	595	610	659	
	12	13	14	15	16	17	18	19	20	21	22	23	
	720	677	718	780	768	811	714	713	692	764	810	630	
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	72	0	7	43	6	0	21	619	76	186	50	931	
02 Blair	112	0	7	66	8	3	84	878	281	346	73	1,578	
03 East Bay	123	0	17	60	7	7	53	980	241	416	77	1,714	
04 Fife Lake	46	0	0	13	2	0	18	253	23	42	13	331	
05 Garfield	328	0	25	206	21	11	245	2,857	1,085	1,265	231	5,438	
06 Grant	1	0	1	12	1	0	4	63	13	28	13	117	
07 Green Lake	28	0	5	27	2	0	14	505	105	190	32	832	
08 Long Lake	16	0	1	10	4	0	17	267	73	189	11	540	
09 Mayfield	24	0	3	13	0	1	4	180	19	36	16	251	
10 Peninsula	31	1	2	14	0	0	8	269	50	141	17	477	
11 Paradise	33	0	2	28	3	0	13	255	66	74	30	425	
12 Union	9	0	0	2	1	0	1	70	12	10	2	94	
13 Whitewater	18	1	4	15	3	3	7	216	29	81	20	346	
29 Fife Lake Vlg	0	0	1	3	1	0	4	69	33	43	4	149	
30 Kingsley Vlg	29	0	0	7	0	0	13	190	41	77	7	315	
66 Traverse City	21	0	0	0	8	3	238	0	0	0	0	0	
84 Out of County	0	0	0	0	0	0	82	0	0	0	0	0	
Totals	891	2	75	519	67	28	826	7,671	2,147	3,124	596	13,538	

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

Ticket stats are based on what District Court has entered as of 10/01/14.

Arrest stats are as of 10/01/14.

Administrator/Controller Report

September 2014

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Boardman River Dams Project (8)

- The EPA submitted its comments to the Army Corps of Engineers (USACE) regarding the Detailed Project Report and the Environmental Assessment, and the USACE indicates that it will take at least an additional two months to collect the additional information that was requested. This means that it will be a few more months before the county knows if USACE funding will be available for the project.

Central Dispatch/911 (2,3,4)

- The County is asking voters to provide full funding for 911 emergency dispatch services with a \$1.85 surcharge on all telephone devices. The additional funding will be used to pay for 911 operating costs that are currently subsidized by the county general fund, provide for adequate staffing, and begin replacement of long-overdue capital equipment. GT 911 has a capital project needs list that totals \$1.6 million dollars.

When the county implemented consolidated emergency dispatch and enhanced 911 many years ago, over 70% of the counties in the state asked the voters to pay for the increased costs through either a new dedicated millage or a higher surcharge to cover the operating and capital costs of the service. Grand Traverse County did not, and used its general fund to subsidize the enhanced services. The county is asking the voters to approve full, stable, long term funding for this important service to the citizens and emergency response agencies.

- Staffing: Five positions are currently vacant. One of the major problems we have in successfully training and retaining dispatch staff directly relates to the workload in the dispatch center. There are very few people who can function at the level that is necessary to be successful here. Additionally, it is extremely difficult to train people on-the-job when we are consistently understaffed and the CTO's (Communication Training Officers) are continually interrupted when working with probationary telecommunications. We simply need more staff to alleviate this long-term problem. Adequate staff would allow the CTO's to devote some uninterrupted time for training, which would help our new people be successful. And having more staff to cover shifts, sick time, vacations, and training would do a lot to help keep our current dispatch staff from burning out.

Finance (1)

- Working on development of 2015 Budget. Will be bringing budget balancing scenarios to BOC. Need Departmental cooperation to reduce costs. Maintaining current services will be a challenge.

Health Department & Emergency Management (7)

ADMINISTRATION & FINANCE DIVISION

- Finance & Administration Director – Conducted third set of interviews for the position which resulted in a job offer and acceptance. The Department will be announcing the appointment soon.
- Traverse City Film Festival-Environmental Health staff was busy inspecting temporary food venues associated with the 2014 Traverse City Film Festival. We also assisted in setting up and take down of the Baby Tent which provided outreach education at the Children's Film Events located at Central Grade School.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISIONS

- Beach Monitoring-The Environmental Health Division hosted the Beach Monitoring Stakeholders meeting to discuss on-going monitoring of public beaches within Grand Traverse, Leelanau, and Benzie Counties for E.coli bacteria. Stakeholder members included individuals from the Grand Traverse County Health Department, Benzie-Leelanau District Health Department, City of Traverse City, Traverse City State Park/Department of Natural Resources, SOS Analytical Lab, the National Parks Service, and Watershed Center Grand Traverse Bay.
- Response to Biosolids Release from Regional Sewage Treatment Plant-Environmental Health staff issued a Public Health Advisory on Wednesday, August 20, 2014 in response to a release of biosolids from the Regional Sewage Treatment Plant at the North end of Boardman Lake. The public was advised to avoid any contact of the waters at the North end of Boardman Lake, the lower Boardman River to the mouth of West Grand Traverse Bay, as well as beach areas from Clinch Park to Bryant Park. Follow-up surface water samples taken at both Clinch and Bryant Park beaches on Thursday showed E.coli levels to be acceptable for full body contact. The Public Health Advisory was lifted on Friday, August 22nd, once the sample results were received.

EMERGENCY MANAGEMENT & PREPAREDNESS DIVISION

- Emergency Preparedness- Participating in an Anthrax Biohazard Detection System and Point of Dispensing Full Scale Exercise on Sept 17th with many community first responders. Health Department staff will set up a dispensing site for volunteers who are exposed and decontaminated to Anthrax so that we can assess and treat them.

Human Resources (5)

- Currently recruiting for 8 positions County-wide. YTD 67 requisitions have been posted County-wide.
- Negotiations are being scheduled in September and October for 4 bargaining units: Teamsters General, Teamsters Dispatch, Teamsters Command and POAM Deputies.
- GT County Leadership training started on August 13th and will conclude on August 26th. The 3 part training session was held at NMC for all Supervisors, Department Heads and Elected Officials.
- The Written Hazard Communication policy was recently revised and approved. All employees received this policy with their paychecks on August 15th.

- ❖ Thank you Wellness Team and especially Cheri Tuller for another great Wellness BBQ and Expo! There were tons of great prizes and booths this year! Great job!

MSUE (5, 7)

- Our Safe Kids North Shore Coordinator, Jennifer Ritter, has been serving as co-chair for the **Northwest MI Water Safety Network**, a coalition of numerous community agencies including the GT County Health Department, GT County Parks & Rec, US Coast Guard, MI Sea Grant, Red Cross, etc., which formed last year in response to recent drownings in the 5-county area. The group reports that they will soon be installing rescue stations on area beaches, along with water safety signage that will include QR codes for up-to-date water temperatures and advisories.
- The ***Weathering the Climate: Cultivation & Technology in Grape Production*** conference was held on September 5th at the Hagerty Center. Sessions covered topics like climate change & potential agronomic impacts, and impacts of the 2014 Polar Vortex on grapes. There was a vineyard demo of the application of unmanned systems technology at Chateau Chantal, followed by a panel discussion with local grape growers.
- Record sales, two auction rings and a new llama and goat barn were some of the highlights from this year's **Northwestern Michigan Fair**. It was beautiful weather all week and 4-H families enjoyed a great week of camping, showing animals, riding rides and all that happens at fair. The 4-H Livestock Council announced this was a record year for our 4-H market animal sales bringing in approximately \$700,000, \$100,000 more than 2013. Our 4-H youth were encouraged to reach out to businesses and new buyers in the community and we saw many new buyers at the 4-H auction. Our 4-H llama and goat project youth enjoyed the new barns to house their animals and this also opened up more room for our poultry barn. We had over 250 swine this year and have seen a general increase in youth participating in 4-H animal projects throughout the three counties at the fair. The end of August will begin a new 4-H marketing campaign statewide, with a goal of bringing in more 4-H youth and volunteer leaders. The changes made this year will allow for us to continue growing our 4-H program in animal science projects, as well as other learning opportunities – robotics, gardening, shooting sports, leadership/civic engagement, etc. If you have any questions, need additional information or would like to volunteer, please contact Karin Stevens, 922-4825 or steve552@msu.edu.

Planning/Brownfield/Economic Development/Housing (1, 3, 4, 7, 8)

- Northern Nexus is the new name for the Grand Traverse Next Michigan Development Corporation. Northern Nexus provides development assistance for expanding local multi-modal businesses and new multi-modal businesses locating in the area. The Northern Nexus board approved its first tax abatement. The abatement for Quantum Sails in East Bay Township will assist in their expanding operations and recent equipment purchase. Learn more about Northern Nexus at: <http://www.northernnexus.org>
- The Grand Traverse County Planning Commission is pleased to announce the upcoming Master Plan Workshop being conducted expressly for the planning commissioners, zoning board of appeals members, and elected officials in Grand Traverse County. The workshop will cover the basics of developing and implementing a master plan and will be held on Tuesday, September 30, 2014 at the Governmental Center from 5:45 p.m. to 8:30 p.m. The fee is \$15 per person or \$75 for five or more. For information, contact the Planning & Development Department at 922-4676.
- The Brownfield Redevelopment Authority approved a development agreement and CDBG grant agreement with developers for the Uptown project on West State Street in Traverse City. Redevelopment of the site will result in 13 unique multi-story condominiums,

including five live-work, mixed-use units along the street frontage. First phase of the project is anticipated to be completed in spring of 2015.

Prosecuting Attorney (7)

- **PROSECUTION** As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of July, we engaged in the following:

- Authorized 218 misdemeanor warrants
- Authorized 21 felony warrants
- Authorized 23 juvenile warrants
- Initiated 4 neglect/abuse cases (Our office has 57 open neglect/abuse cases involving 86 children)
- Reviewed 22 referrals from the office of child support
- Handled the following matters in Family Court:
 - 5 paternity cases
 - 17 child support cases
 - Obtained 17 judgments of child support
 - 8 mentally ill commitment hearing

For the month of August, we engaged in the following:

- Authorized 164 misdemeanor warrants
- Authorized 29 felony warrants
- Authorized 17 juvenile petitions
- Initiated 1 neglect/abuse case
- Reviewed 7 referrals from the office of child support
- Handled the following matters in Family Court:
 - 2 paternity cases
 - 4 child support cases
 - Obtained 14 judgments of child support
 - 4 mentally ill commitment hearing

➤ **CIVIL COUNSEL**

Contract Drafting and Review As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of July, we reviewed five contracts for the following departments:

- Administration: One
- Parks and Recreation: One
- Sheriff: One
- Resource Recovery: One
- Health: One
- Commission on Aging: One

For the month of August, we reviewed seven contracts for the following departments:

- Administration: One
- Facilities Management: One
- Health: Three

- Finance: One
- Veteran Affairs: One

FOIA Coordination In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of July, we reviewed six FOIA requests, and provided advice and consultation to the following departments:

- Central Dispatch: three
- Sheriff: one
- Animal Control: one
- Prosecuting Attorney: one

For the month of August, we reviewed ten FOIA requests, and provided advice and consultation to the following departments:

- Central Dispatch: eight
- Animal Control: one
- Prosecuting Attorney: one

Board of Commissioners/ Staff Questions Part of our duties as Civil Counsel involves answering questions and preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of July, we answered questions/prepared memos for the Board of Commissioners and various departments including:

- Administration
- Sheriff
- Parks and Recreation

For the month of August, we answered questions/prepared memos for the Board of Commissioners and various departments including:

- Administration
- Sheriff
- Parks and Recreation

Litigation We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of July, we represent the County in the following cases:

- *Grand Traverse County v. Joseph J. King et al.* On May 7th, we filed with the Circuit Court a complaint seeking reimbursement from 12 current and former inmates housed in the County Jail. Under the Prisoner Reimbursement to the County Act, MCL 801.81 et. seq., a County is permitted to file a lawsuit in Circuit Court seeking reimbursement from inmates, who are obligated to pay housing, medical and other expenses during incarceration. In total, we are seeking \$25,505.21 in reimbursement. In the future, we will plan on filing a lawsuit a month seeking inmate reimbursement. On July 28th, we appeared before Judge Rodgers requesting entry of default judgments against those Defendants who did not file an answer to the lawsuit. Judge Rodgers granted our request except as to one Defendant. The Court

gave that particular Defendant additional time to answer the complaint. This particular Defendant, John Steiner, has filed a motion to dismiss, claiming he is incompetent and thus lacks the capacity to be sued. We will file a response to his motion once the Court sets a hearing date.

- *Grand Traverse County v. Scott Reavely et al.* On June 2nd, we filed another lawsuit seeking reimbursement from 18 current and former jail inmates housed at the County Jail. In total, we are seeking \$45,335.67 from all the inmates named in the suit. On August 11th, Judge Rodgers held a hearing on our request for default judgments against most of the Defendants who failed to file an answer. Two defendants appeared at the hearing. One defendant agreed to a payment plan and a consent judgment has been agreed to by both parties. The other defendant, Mason Twocrow, stated he was willing to agree to a payment plan but subsequently failed to appear at the jail to sign a consent judgment or return any calls. We will re-file our motion for a default judgment against this Defendant.
- *Grand Traverse County v. Sarah Rose, et al.* On June 28th, we filed a third lawsuit seeking reimbursement from 18 current and former inmates. In total we are seeking \$51,715.19 from all the inmates named in the suit. In August, we began the process of seeking default judgments against Defendants who have not responded to the complaint. We expect the Court to set a hearing sometime in September.
- *Nick McCarthy v. Dave Benda, et al.* On August 13th, Mr. McCarthy filed a lawsuit in Grand Traverse County Circuit Court against the County Administrator, Traverse City Police Captain Jeff O'Brien, and DK Security. He alleges that he has suffered trauma and has been denied the right to fair trial due to the County Administrator's decision to have Mr. McCarthy monitored by DK security when he is at the Governmental Center or Circuit Court. We met with Mr. McCarthy, who is not being represented by an attorney, and requested that he dismiss the lawsuit against the Administrator, which he did. The parties have agreed that he will conduct his business without escort, but security will be called if he is disruptive of city or county staff.
- *Parcel 80 BIA Appeal.* (Request to place 12 acres of property into trust owned by the Grand Traverse Band of Ottawa and Chippewa Indians) We continue to await a decision from the Regional Director.
- *Parcel 82 BIA Appeal.* (Request to place 158 acres of property into trust owned by the Grand Traverse Band of Ottawa and Chippewa Indians) The appeal is still pending with the Bureau of Indian Affairs Appeals Board.

Miscellaneous In addition to the items discussed above, we assist the Board of Commissioners and County Departments in other ways. Some items to note include:

- We have submitted a proposed lease agreement to Grand Traverse Pavilions for their review.
- Bob Cooney met with regional officials to discuss possible changes to Michigan's sentencing guidelines.
- The Prosecutors Office has been working with Public Health Director on issues related to the Medical Examiner who has been unable to perform his duties for the past six months due to health reasons. Unfortunately, Dr. Houghton passed away a

couple of days ago and we continue to work with the Health Director on a long term solution toward filling the office.

Resource Recovery (8)

- Household Hazardous Waste Collections: The Resource Recovery Department held the third Household Hazardous Waste (HHW) Collection Event of the year on August 14. Participants included 243 residents of Grand Traverse County and 10 county businesses and community organizations. A total of 38,093 pounds of hazardous or toxic substances were collected for recycling or safe disposal at the event.

The department would like to thank the Grand Traverse County Department of Public Works for again allowing Resource Recovery to take over their garage space for the event, and American Waste for donating recycling dumpsters. The Grand Traverse County Finance Department provided a staff member to assist with check-in and oversee donations and payments, and the Conservation District provided two additional check-in volunteers.

The fourth and final Household Hazardous Waste Collection Event of 2014 for Grand Traverse County will be taking place in Kingsley on Saturday, October 4. Appointments will be available beginning September 17 through the RecycleSmart Hotline (231-941-5555) or online at RecycleSmart.info.

- 2014 RecycleSmart Kids - Garage Sale: Department Staff hosted the 2014 RecycleSmart Kids - Garage Sale event on Saturday, August 23, 2014 at the civic center. Nearly 30 booths were filled with resalable kids merchandise by entrepreneurial kids and their parents or guardians and over 200 shoppers participated throughout the event. The event also hosted informational booths including the Girl Scouts, Carter's Compost, and TBA Credit Union. Goodwill accepted donations of unsold items. Resource Recovery would like to thank the Grand Traverse Parks and Recreation Department for allowing the event to be held in the civic center and everyone involved for making the day a fun and successful event.

Grand Traverse County Road Commission
1881 LaFranier Road, Traverse City MI 49696
Phone - (231) 922-4848, Fax - (231) 929-1836, Email – gtrc@gtrc.org
Facebook: Grand Traverse County Road Commission

TO: Chair – Resource Management and Administration Committee

FROM: Jim Cook, Manager

DATE: September 3, 2014

**SUBJECT: MONTHLY REPORT FOR THE SEPTEMBER 10, 2014 MEETING
AT 6:00 P.M. IN THE COMMISSION CHAMBERS
400 BOARDMAN AVENUE, TRAVERSE CITY**

cc: RMA Distribution List Board of County Road Commissioners

A commissioner will be available to answer questions and provide current information on the following items:

1. Emergency Road Repairs - Currently between \$300,000 and \$400,000.

McRae Hill Road and Glastonbury Circle – The southerly portion of McRae Hill Road was speed and weight restriction to avoid further damages. Quotes for temporary repair work are being received until more permanent repairs can be made.

2. Project Updates

a. Seal Coat Projects - Fog sealing is being finalized on our final seal coat project.

b. Township Projects

1) An agreement has not been reached with Mayfield Township for an improvement project for Bancroft Road.

2) The Board will administrate Paradise Township's design for improvements to Kingsley Road.

c. Millage Projects

1) The only full project remaining to do is Zimmerman Road, North Long Lake to Silver Lake. Our project will begin later in September. An agreement with Garfield Township outlining the terms and conditions relative to granting their request to delay this project will be discussed.

2) Supply Road is nearly 50% complete with final wedging and pavement to be done.

3) Punch lists are being prepared for each of the projects.

d. Lautner Road - After many discussions, most agreements have been finalized and approved for the reconstruction of Lautner Road. This project will be done in 2015.

e. LaFranier Road - Required documents have been submitted to the MDOT for the PRIP Funds of \$1.1 million. Local agreements among Garfield Township, Board of Commissioners and us are being finalized. A public hearing is being held at the Grand Traverse County Health Department's meeting room on September 18 between 3 and 6 PM.

3. FOIA and Conflict of Interest Policies – The Board adopted an updated Freedom of Information policy. A Conflict of Interest policy was also adopted that enhances the language in our Ethics policy.

4. Rural Task Force Funding Resolution - The Board adopted the County Road Association's (CRA) recommended resolution regarding Rural Task Force Funding. FHWA/MDOT has a recent history of providing mixed information regarding funding balances. (CRAM has updated their name and image to CRA.)

7. Accounting Software - Staff is reviewing its accounting software with the intent of enhancing our reporting capabilities.

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION # R-2014-**

To Support the addition of signage along the Tart Trail within Acme Township Limits

At a regular meeting of the Acme Township Board of Trustees, held on, October 7, 2014, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution:

WHEREAS, the TART Trail comprises 10.5 miles of paved trail from Carter Road in Traverse City to Bates Road in Acme connecting people to a plethora of stops and activities along the way; and

WHEREAS, approximately 3 miles of the trail running through Acme Township, way-finding signage along the trail will make it easier for users of the trail to find the stops and services they need, while helping businesses benefit from the economic boost the trail brings to the area;

Now therefore be it resolved that Acme Township supports TART Trails as they look to develop and implement way-finding signage within our township and agrees to the following:

- Signage will be uniform along the entire TART trail system inside and outside of Acme Township
- Acme Township has not been asked to fund creation and/or installation of this signage with Acme Township
- Parks and Recreation Advisory will write letters of support for other communities along the trail that are interested in way-finding tools, thus helping to garner positive momentum for the total project

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

9/5/14

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION # R-2014- 31

***To Support IRS Standard Mileage Rate for operation of a motor vehicle for business use
Date October 7, 2014***

At a meeting of the Acme Township Board of Trustees, held on, October 7, 2014, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution:

WHEREAS, the United States Internal Revenue ("IRS") publishes a standard mileage rate for operation of a motor vehicle for business use; and

WHEREAS, it is a commonly accepted business practice to reimburse employees of a business or governmental entity for use of their private vehicles on their employer's behalf at the IRS-established standard mileage rate;

NOW THEREFORE BE IT RESOLVED THAT, Acme Township shall use the reimbursement rate payable to employees for use of their personal vehicles on Township business to match the IRS established mileage rate.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye

Nay:

Abstaining:

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk

9/5/14

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2014-

Resolution on Budget Amendments

October 7, 2014

At a meeting of the Acme Township Board of Trustees, held on October, 7th 2014, the Acme Township Board of Trustees, on a motion made by ____ and seconded by ____
____ The following resolution:

Whereas, at the Acme Township Board meeting held October 7, 2014, Resolution R-2014-____ was approved to make budget corrections to bring the 2014/2015 Budget in balance.

Whereas; The Fund listed below all have the similar type of budget corrections to be made, but just in different amounts. All of the following Funds have budget amounts resulting in a drop down or expense exceeding revenue. This resulted in not enough Budgeted for Revenue or expense. Please refer to the following data below.

- Amend budget amount for Township Board of Trustees 101.000. 992.000 Contingency to \$55,000.00 and increase Township Board of Trustees line 101.101. 802.005 y \$15,000.00. This should assure we have sufficient dollars to keep this dept. in meeting their budget objectives. This Budget line is where the Grant dollars received from Tribal grants were paid to the Yuba Historical society.
- Move from Fund balance 101 Committed, Hoxsie House Relocation Funds set aside of \$27,000.00 to Fund 101 750.956.000 Maint & Parks Expenditures and amend the budget amount to \$29,500.00 to pay for demolition of the house and restoration and seeding of area disturbed. Money is being moved to this fund so if out actual expenditure is less than the reserved amount the will be available for future park needs.

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members:

Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger Acme Township Supervisor
Acme Township Supervisor

Cathy Dye Acme Township Clerk
Acme Township Clerk

10/1/2014

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2014-__
Approval of Moving Liquor fund moneys to Police fund.
10/7/2014

At a meeting of the Acme Township Board of Trustees, held on October 7, 2014, the Acme Township Board of Trustees, on a motion made by, ____ and seconded by ____, passed the following resolution:

Whereas, Moneys received from the State of Michigan liquor control fund are provided to Acme Township for conducting periodic Liquor Control Inspections.

Whereas, Acme Township uses the Sheriff's department to do the Periodic Liquor control inspections on their behalf since we have a Community Police Officer assigned to Acme Township and Acme pays the Sheriff's department annually for this Assigned officer.

Whereas, The moneys received annually from the state for Liquor control needs moved to the Policing fund to offset our annual expenses by the following actions: the fund's transferred by journal entry of \$85000.00 taken from the liquor fund 212.000.999.000 and placed into the policing fund 202.000.698.000.

Now therefore be it resolved that the Acme Township Board approves this action.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk

10/1/2014



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 www.acmetownship.org

To: Acme township Board

From: Jay B Zollinger-Acme Township Supervisor

Date: 10/7/2014

Re: MDOT Annual Permit Operations with in State Trunk line Right of Way

MDOT Offers entities' such as governmental units the opportunity to apply for an annual Blanket permit for work they may need to do over the year in an MDOT State trunkline right of way. Once this permit is obtained the township must submit only some basic advance notice paperwork at least five days in advance of any actual work to be done and receives acknowledgement ;otherwise the permitting process for a specific job might take longer

We do and have used this permit process for any shoreline related activities Phragmites eradication along the East Bay Shoreline, and for road work along our Acme Township owned sewer lines.

Respectfully request that the Board approve MDOT Performance Resolution R 2014- for annual permit for operations within state trunkline Right-Of-Way.

**PERFORMANCE RESOLUTION FOR
GOVERNMENTAL AGENCIES
Resolution R-2014-_____**

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way" (form 2205B).

RESOLVED WHEREAS, the Township Of Acme

(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Name	and/or	Title
Jay B Zollinger,	Acme Township Supervisor	
Nikki Lennox,	Acme Township Planning Zoning	
Thomas K. Henkel,	Acme Township, Buildings & Grounds Manager	

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Board Of Trustees

(Name of Board, etc)

of the Township Of Acme

of Grand Traverse County

(Name of GOVERNMENTAL AGENCY)

(County)

at a Regular meeting held on the 7 day

of October A.D. 2014.

Signed Title Acme Township Clerk

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2014-____

***Resolution to Support the Grand Traverse County Road commission to Install Snow
Fence along US 31 in Acme Parks***

Date October 7, 2014

At a meeting of the Acme Township Board of Trustees, held on October 7, 2014, the Acme Township Board of Trustees, on a motion made by, _____ and seconded by _____ passed the following resolution:

Whereas, during our Last Snow Season 2013/14 many drifts and blowing snow caused the road way to be closed down because of multiple car Accidents.

Whereas, The Road commission has approached Acme Township Supervisor and would like to Install Snow fence along our park areas where the open space is allowing snow to drift, causing white out conditions effecting safe driving conditions for Travelers along US 31 between SR 72 to Bunker Hill Road.

Whereas this installation will help in preventing of white out conditions caused by blowing snow across these open spaces keeping the passage during the winter a more safe experience for all users of US 31 in this section of Acme Township.

Now therefore be it resolved that the Acme Township Board supports the safety efforts for all citizens traveling in our Township and supports providing a safe environment for our Public safety folks, Fire, Police, and EMS workers when call out to assist if an accident occurs, and approves this resolution to support the installation of snow fence on Township Park land.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

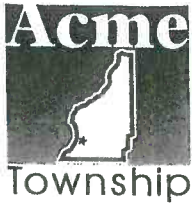
Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk

10/1/2014



Memo

To: Acme Township Board of Trustees
From: Nikki Lennox
Date: 9/22/2014
Re: VGT SUP 2009-01P Minor Amendment request

On Sept 08, 2014 the Planning Commission received a request from the VGT for a Minor Amendment for SUP 2004-11P for the Grand Traverse Town Center. This request is specifically for an amendment to Section 5.3: Density and Land Use Table.

The request is to move 300 multi-family residential density units of the 430 allocated, from the south-eastern part of the parcel along Lautner Rd. to an adjacent area directly north, this will be south of the Meijer parcel along Lautner Rd. This parcel is shown as "retail" on the Conceptual Land Use Plan.

This request is pursuant to a site plan review for Redwood Homes. They have requested 130 apartment homes with attached garages in the area of the south-eastern part of the GTTC parcel along Lautner Rd. On September 8, 2014 the Planning Commission reviewed the site plan and recommended approval of the density request to the Board as follows below; motion items 1-5.

Motion made by Timmins, Second by Feringa to recommend approval to the Board of Trustees of Minor Amendment #3 to SUP 2004-11P to:

- 1) Permit a decrease in the number of dwelling units allocated to the southeast portion (18.35 acres) of the overall GTTC development site from 430 dwellings to 130 dwellings.
- 2) Allocate the remainder of the 300 dwelling units to other parts of the overall GTTC development site.
- 3) Designate the area identified on the attached map from retail to residential understanding that a portion of the designated area has been committed to storm-water basin. (see drawing Beckett & Raeder Planning Review dated 9/3/2014)
- 4) To revise Section 5.14: Residential Architectural (requirements) of SUP 2004-11P to read: "The Applicant agrees to hire a planner or architect experienced in either neo-traditional, traditional neighborhood or new urbanist design to redesign the residential component of the Project. The redesign shall be subject to the approval of the Acme Township Board of Trustees, after review by the Acme Township Planning Commission, which shall occur at site plan approval for the residential uses on the Project with the exception of the southeast 18.35 acres."
- 5) Residential development on the 18.35 acres shall be limited to attached dwelling units with attached garages.

Motion carried unanimously to recommend approval to the board.

***Motion for the board is to: Approve Minor Amendment to SUP 2004-11P #1-5 above as presented.**



JEFFREY R.
ANDERSON
REAL ESTATE

August 26, 2014

Nikki Lennox
Acme Township Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690

Re: The Grand Traverse Town Center Development
Minor Amendment to Site Plan 2009-01P VGT Phase I

Dear Nikki,

Village at Grand Traverse (VGT) is requesting a minor amendment to the Special Land Use Permit dated October 21, 2004.. This request is for a density use change in the Overall Land Use Conceptual Plan as referenced in Section 5.3: Density and Land Use Table. The specific area on the conceptual site plan is the most south-eastern part of the parcel and the use is shown as Multi-Family with 430 dwelling units. Our proposed Multi-Family Residential developer is currently proposing to build 130 dwelling units.

VGT is requesting to lessen the Multi-Family density in that area and use the remainder of dwelling units that was approved on the conceptual site plan in other areas on site.

VGT recognizes and agrees that this is a minor amendment to the Special Use Permit and that all other requirements of the Findings of Fact and the Site Plan as approved on October 21, 2004 and March 6, 2012 are binding and applicable to VGT.

Applicant appreciates the consideration of this request and looks forward to working with Acme Township to create a project that benefits all persons involved. Thanks for your consideration in this Minor Amendment.

Sincerely,

Steve Schooler
Agent for the Village at Grand Traverse, LLC
3805 Edwards Road
Cincinnati, OH 45209



JEFFREY R.
ANDERSON
REAL ESTATE

September 2, 2014

Nikki Lennox
Acme Township Zoning Administrator
6042 Acme Road
Williamsburg, MI 49690

Re: The Grand Traverse Town Center Development
Minor Amendment to Site Plan 2009-01P VGT Phase I

Dear Nikki,

Village at Grand Traverse (VGT) requested a minor amendment to the Special Land Use Permit 4 in an August 26, 2014 letter to Acme Township. This request is for a density use change in the Overall Land Use Conceptual Plan as referenced in Section 5.3: Density and Land Use Table. The specific area on the conceptual site plan is the most south-eastern part of the parcel and the use is shown as Multi-Family with 430 dwelling units. Our proposed Multi-Family Residential developer is currently proposing to build 130 dwelling units.

As further clarification to the minor amendment, VGT is willing to shift the remaining Multi-Family dwellings to the adjacent area directly North of the Multi-Family parcel. The Northern parcel is currently shown as retail in the Overall Conceptual Land Use Plan.

Applicant appreciates the consideration of this request and looks forward to working with Acme Township to create a project that benefits all persons involved. Thanks for your consideration in this Minor Amendment.

Sincerely,

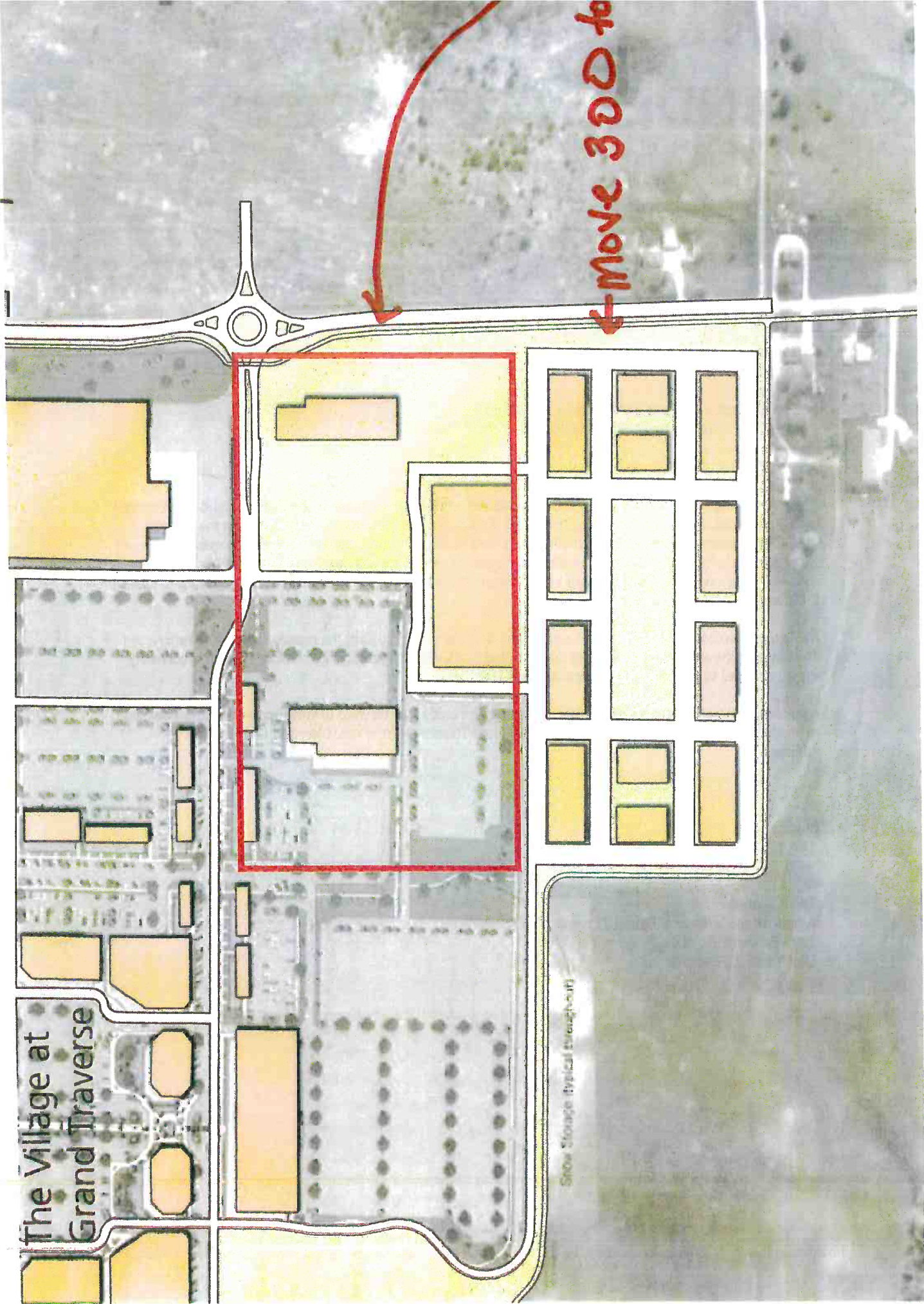
Steve Schooler
Agent for the Village at Grand Traverse, LLC
3805 Edwards Road
Cincinnati, OH 45209

N

← Move 300 ft

The Village at
Grand Traverse

Snow Storage (typical throughout)



planning review

Date: 09.03.2014

From: John Iacoangeli
To: Karly Wentzloff, Chairperson
ACME TOWNSHIP PLANNING COMMISSION
6042 Acme Road
Traverse City, MI 49690

Project: Village at Grand Traverse
Minor Amendment #3
SUP 2004-11P

Background:

Applicant – The Village at Grand Traverse, LLC

Agent - Anderson Real Estate
3805 Edwards Avenue
Cincinnati, OH 45209

Property - 4550 East M-72, Williamsburg, MI

Zoning - R-3 (Urban Residential) with a SUP for the Village at Grand Traverse
Mixed Use Permit.

Proposal - Modifications to the Land Use and Density Table

Request

Anderson Real Estate on behalf of The Village at Grand Traverse, LLC (VGT) is requesting a minor amendment to its Special Use Permit dated October 21, 2004 and recorded on November 11, 2004. The minor amendment request deals specifically with Section 5.0 Permit Conditions; subsection 5.3 "Density and Land Use Mix."

The reason for the request is based on a proposal from Redwood Acquisitions to build 130 attached single-story rental units on the southeastern portion of the project that was set aside for 430 multi-family units. In addition to this issue, subsection 5.14 "Residential Character" requires that the same parcel be designed as a neotraditional, traditional neighborhood or new urbanism neighborhood.

The request before the Planning Commission is:

- 1) Reduce the density from 430 dwelling units to 130 dwelling units on this parcel with the remainder of the 300 dwelling units to be shifted north in an area that was designated for retail development. (see attached letter and map)

- 2) Waive the neighborhood design requirement.

Status of Minor Amendments

Since the issuance of the Special Land Use Permit there have been two (2) previous minor amendments to SUP#2004-11P and these have included:

Amendment #1: January 2012 – Modification to the Conceptual Plan with the specification that there be one bicycle lane in each of the lanes of the main internal roadway, that the lanes be a minimum of 4' wide each without curb and gutter and 5' with curb and gutter, that the lanes be clearly marked and that the bicycle lanes remain intact when on-street parking is provided in later phases. This amendment applies to Phase I only. All standards required for each subsequent phase, including buildout of the road, of the project will be addressed separately.

Amendment #2: February 2012 – to amend the Conceptual Plan as a proposed land use allocation on the condition that for purposes of this and future land use plan changes, the required land use mix for the development will be approximately 58% commercial and 42% residential. "Retail" will include: anchor retail, retail, hotel, civic, and mixed use. "Residential" will include: multi-family, town houses, row houses, single family, senior housing and clubhouse.

After a review of the request and proposed modifications by Jeff Jocks, Township Attorney and I, we have concluded that the request should be classified as a "Minor Amendment" pursuant to Article XIII: Special Uses, Section 8.1.5. of the Zoning Ordinance.

"Minor design modifications or changes in permits (including approved plans) are permissible with the approval of the permit-issuing authority. Such permission may be obtained without a formal application, public hearing, or payment of any additional fee. For purposes of this section, minor design modifications or changes are those that have no substantial impact on neighboring properties, the general public, or those intended to occupy or use the proposed development."

Review

Attached to this review memorandum is a flowchart which illustrates the progression of the minor amendments and specifically the amendments. The flowchart is useful to understand how the amendments relate to one another.

The overall GTTC development is predicated on the "Revised Density and Land Use Areas" table incorporated into SUP 2004-11P. The request from the Applicant is to reduce the multi-family residential density in the southeastern portion of the site from 430 dwelling units (23 units / acre) to 130 dwelling units (7 units / acre). In addition, the Applicant is requesting that the remainder of the 300 dwelling units be allocated to

¹ Page 90, Acme Township Zoning Ordinance, Adopted September 26, 1979 containing amendments through October 21, 2003.

other portions of the development area, specifically north of the subject site. As a result, the total number of dwelling units, 1,040 units, would remain the same.

Revised Density and Land Use Areas for the Grand Traverse Town Center Project Special Use Permit – October 21, 2004 ²			
Land Use	Residential Units	Square Feet (+/-) Building Area	% of Total
Retail		770,000	32%
Civic		40,000	2%
Mixed Use	228	365,000	15%
Hotel		225,000	9%
Single Family	90	252,000	10%
Row Houses	60	126,000	5%
Town Houses	86	129,000	5%
Senior Housing	150	106,000	4%
Club House		28,000	1%
Multi-Family	430	360,000	15%
Total	1,044	2,401,000	100%

Although the total number of units outlined in the table above may not change if the minor amendment is approved, the acreage devoted to residential development within the overall development area will likely increase. Based on rough estimations of acreage the existing conceptual plan had approximately 614 dwelling units on 31 acres; a density of 19 units per acre. Applying the remainder dwellings to that acreage would increase the density to 29 units per acre which is high based on the contemplated housing products (i.e. single family, row houses, etc.) It is likely that the amount of residential acreage will increase to 50 to 55 acres which means that some areas reserved for retail development will need to be converted to residential uses. As a result, the approval of the minor amendment to spread housing units to other portions of the overall property will trigger a revision to the conceptual plan. The Applicant has submitted an additional letter to the Township identifying an area formerly designated for retail as residential to assist with the absorption of the remaining 300 dwelling units.

The proposed site plan submitted by Redwood Acquisitions contains several elements associated with a neotraditional neighborhood which include:

- a. A street cross section with 11 foot lanes, sidewalks and street trees,
- b. Internal park and open space, and
- c. Pedestrian scale lighting.

The housing style is very similar to a suburban residential development with front facing garages, minimal front porch and large driveways. Because the height of the housing structures are one story with one and one-half story peaks it does not meet the height-

² Special Land Use Permit, dated October 21, 2004 between Acme Township and The Village at Grand Traverse, LLC.

planning review

to-width ratio associated with neotraditional and new urbanism developments. Attached are photographs (Photo 1 and Photo 2) of a Redwood project in Perrysburg, Ohio.

Photo 1: Street View



Photo 2: Front Façade Elevation



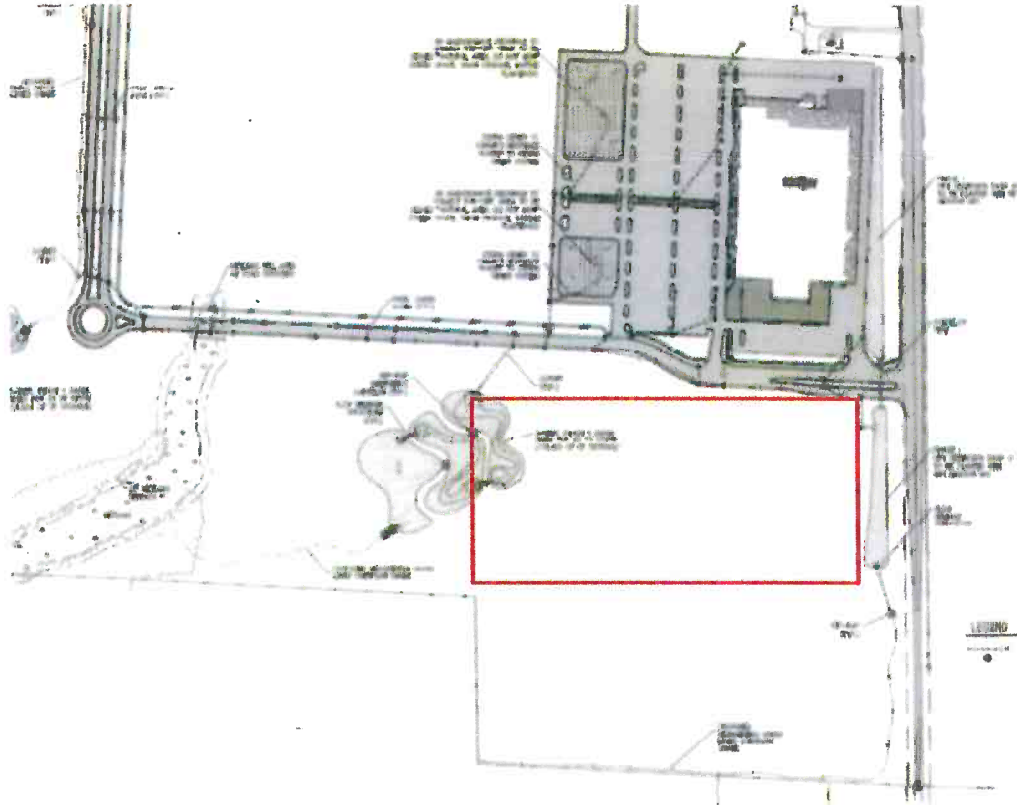
Recommendation

Approve the Minor Amendment #3 as outlined in the letter of request submitted on August 26, 2014 by Mr. Steve Schooler, agent for the Village at Grand Traverse, LLC.

Suggested Motion

Motion made by_____, Second by_____to recommend approval to the Board of Trustees of Minor Amendment #3 to SUP 2004-11P to:

- 1) Permit a decrease in the number of dwelling units allocated to the southeast portion (18.35 acres) of the overall GTTC development site from 430 dwellings to 130 dwellings.
- 2) Allocate the remainder of the 300 dwelling units to other parts of the overall GTTC development site.
- 3) Designate the area identified on the attached map from retail to residential understanding that a portion of the designated area has been committed to stormwater basin. (reference drawing on next page)



- 4) To revise Section 5.14: Residential Architectural of SUP 2004-11P to read:
“The Applicant agrees to hire a planner or architect experienced in either neotraditional, traditional neighborhood or new urbanist design to redesign the residential component of the Project. The redesign shall be subject to the approval of the Acme Township Board of Trustees, after review by the Acme Township Planning Commission, which shall occur at site plan approval for the residential uses on the Project with the exception of the southeast 18.35 acres.”

Other Considerations

I would further recommend that the Planning Commission and The Village at Grand Traverse, LLC begin discussions on the preparation of a revised overall conceptual plan for the GTTC project area. This recommendation is based on the following:

- a. Retail and residential markets have changes since the conceptual plan was prepared ten (10) years ago.
- b. The storm water plan for the Phase 1: Meijer project and subsequent phases will overlay on areas that were previously designated for either retail and/or residential development.
- c. The recently approved Acme Shores Placemaking Plan recommends connections with adjacent properties to develop an internal arterial that would connect the GTTC site and Acme Village from Lautner Road to US-31.

planning review

- d. The recently adopted Acme Township Master Plan furthers the concept of an interconnected mixed use development south of M-72 between Lautner Road and US-31.
- e. NWMCOG is in the process of preparing a residential housing target market analysis which will provide better housing data that can be used to supplement market data developed in 2004. As a result, the number and type of housing may change.
- f. The Township recently adopted the US-31 and M-72 Business District Zoning Ordinance is available for application on GTTC site with Applicant concurrence.

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Village at Grand Traverse
MINOR AMENDMENTS to SUP2004-11P

Minor Amendment #1
January 2012

Modify the Conceptual Plan to remove the on-street parking from the main internal road include 4' bike lanes.

Minor Amendment #2
February 2012

Revise the Conceptual Plan to reflect the new stormwater design and require the allocation of land uses to reflect a ratio of 58% retail to 42% residential.

Minor Amendment #3
September 2014

Reduce the number of dwelling from 430 to 130 in southeast corner of property and partially waive requirements for new urbanist development.

Clerk's Department is asking for Board approval to give away, recycle if possible or dispose of old metal election containers that are no longer being used for elections. There are 10 square containers and 4 cylinder. They are stored in the Shed up at Saylor Park.

Clerks Department is also asking for Board approval to recycle/throw out the outdated items that cannot be used in the Shed up at Saylor Park. These items would be approved with Tom Henkel and Supervisor Jay Zollinger

Sayler Park Boat Launch Tracking

PHASE #1 BEFORE BIDDING OUT -- Sept 26 through Jan 16

Send design packet to G-Z for opinion re final engineering work; D Sept 26 RD Oct 3

Gain Board support and approval for \$28k advance from General Fund; D Nov 12

Send PSA to DNR for approval; D Oct 31

G-Z complete final engineering drawings per DNR requirements; D Nov 19

Send project contracts incl proposed constr contract, bidding dos, specs, final engineering drawing plans to DNR for review; D Dec 12 RD Jan 16

Send copies of applicable permits -- DEQ Water Resource Division; Army Corps of Engineers; bldg permits -- to DNR for review; D Dec 12 RD Jan 16

Write bid summary; D Jan 16

PHASE #2 BID PROCESS -- Jan 17 through March 6

Put job out for bid; D Feb 4 -- with responses returned by Feb 18

Hold interviews Feb 25, 26; make decision by March 2

Send bid summary and recommendation of bidder for DNR review and approval; D March 6

Solidify fund raising strategy to repay \$28k or more to Acme General Fund; D March 6

PHASE #2 AWARDING CONTRACT AND SOLIDIFYING SCHEDULE -- March 6 through Apr 17

Award contract only after DNR has approved everything; D March 31

Solidify project start date, time line, check points; ensure DNR is notified min of 2 wks ahead of pre-constr, punch list, and progress mtgs

Ensure DNR is notified min of 2 wks ahead of pre-constr, punch list, and progress mtgs

PHASE #4 CONSTRUCTION -- April 20 through (contracting firm to specify target completion date)

(TBD: Details and deadline targets to be listed after contract awarded and time table set; will include invoice tracking, submittal to DNR, reimbursement tra



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Memorandum

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To:	Jay Zollinger - Acme Township Supervisor
From:	Mark Guy
Date:	10-6-14
Re:	Sayler Park Boat Launch – Township loan

Jay - As a member of the Acme Township Parks & Recreation Advisory Committee, I am writing this letter in support of Committee's request to the Acme Township Board for a loan of approximately \$28,000.00 toward the Sayler Park Boat Launch project.

As you know, we have applied for and been awarded a grant from the MIDNR trust fund toward this project. As part of our township match, we still had to raise over \$40,000.00. We have raised a portion of that matching amount, and have plans in place to raise even more money through three other grants as well as other donations. However, in order to submit our final construction plan to the DNR yet this fall, which must show that we have met our funding match, we are asking the township for a \$28,000.00 loan which will be paid back to the township when we finish our final fundraising campaign. Failure to secure these funds now would endanger the start of the project by yet another year, or into 2016 or beyond.

I and our committee feel that this would be a good faith investment by the township as it would finalize the funding match and help us to get our project started and completed in year 2015.

Thank you and the board for consideration of our request to grant this temporary loan for the Sayler Park Boat Launch. Our committee as well as many other volunteers and residents have worked long and hard throughout this long process in hopes that this project be completed and we feel that with this loan, we can accomplish this project in 2015. This boat launch will be a great and welcome addition to our township and it will ensure a safe and easy access to East Bay for all of our residents and visitors alike.

Sincerely,

Mark Guy
Member - Acme Township Parks & Recreation Advisory Committee
Acme Township resident

CC: Nancy Edwardson
Cathy Dye

ACME TOWNSHIP
RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2014____
Resolution of Financial support for Acme Township SAD districts
October 7, 2014

At a regular meeting of the Acme Township Board of Trustees held on _____, the Acme Township Board of Trustees, on a motion made by _____, and seconded by _____, unanimously passed the following Resolution:

BE IT HEREBY RESOLVED that the township board does hereby declare its support for repair of our Local Township roads if our citizens show support for the creation of a SAD district and property owners have expressed an interest in the same:

Many of our residents in the 2013 Master Plan survey have expressed a concern for the condition of their neighbor road's, 54% said they would support a increase in their taxes if it was used to support improvements to their roads

BE IT FURTHER RESOLVED that the township board approves the two attached procedures for the creation of a SAD for the improvement of local roadways with the Township.

(1) Procedure to Establish a Special Assessment District Road Improvements –
Resident Based Expression of Interest Survey Updated 10/7/2014

(2) Procedure to Establish a Special Assessment District Road Improvements –
Resident Based

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The supervisor declared the motion carried and the resolution was duly adopted.

Cathy Dye, Clerk



**Procedure to Establish a Special Assessment District
Road Improvements
Resident Based Expression of Interest Survey ,October 24, 2014**

Public Act 188 of 1954 "Public Improvements" allows the Township to assess the cost of the road improvements against the properties benefited. Road improvement projects are often funded by a resident initiated Special Assessment District (SAD), which may be initiated by property owners that sign an Expression of Interest Survey, mailed to each property owner, requesting the Township Board to levy the assessment.

Below is a summary of the major steps involved with this process. Note that this is a general policy summarizing the procedures for a resident based Special Assessment District. It does not detail all requirements and it should only be used as a guide for residents. Acme Township may vary the requirements as necessary based on the circumstances of each proposed Special Assessment District.

Informational/Instructional Meeting

Following a request from property owner(s) the Township will host informational meetings with the interested parties to explain the steps involved in the establishment of a special assessment district. This overall procedure will be reviewed, and the property owner(s) can make a determination if they would like to move forward with the next step of the process.

Preliminary Road Evaluation

The initial step for Township staff is to complete a site visit and review any historic files associated with the area. The Township and the Grand Traverse County Road Commission (GTCRC) will rate the road per the current PASER manual and make recommendations for proposed improvements. The Township will update the interested property owner(s) with the recommendations and a ball park cost estimate to gauge if there is interest in moving forward with the project.

Identify Project Limits

Typically for road improvements projects each parcel adjacent to the road is included in the assessment district as an equal participator. For instance, if 20

parcels are adjacent to the road proposed for improvements than each property owner would pay 1/20th of the project cost. For larger neighborhoods and/or multiple roads the Township will make recommendation for the parcels to be included in the proposed district based on the preliminary road evaluation. In order for a property to be included in a SAD the property must receive a "special benefit".

Conceptual Cost Estimate Prepared

The GTCRC will assign the road a current PASER rating, make recommended improvements, prepare a conceptual opinion of probable construction cost, and summarize the findings in a Memorandum.

Generate Expression of Interest Survey for Circulation

An Expression of Interest Survey will be generated by the Clerk's office. The survey will state the name of the road(s) to be improved and the estimated project cost based on the engineer's opinion of probable construction cost. The Township Assessing office will generate a proposed assessment roll which will include a list of properties to be included in the special assessment district. The survey will be mailed to each property owner within the boundary of the proposed SAD. Property owners responding to the survey will return the signed survey to the office of the township Clerk. The survey must be returned within 20 days of the mailing.

Frequently Asked Questions

Should the Township Host a Public Meeting?

If the proposed district is large, and/or there is a need, the Township may hold one or more public informational meetings.

How many signatures in support of the SAD are required in the survey?

A minimum of 60% of the property owners within the proposed SAD must approve the creation of the SAD or approval by 75% of those responding to the survey within the 20 days of mailing.

Does the Township or GTCRC contribute any funds to the project?

The Township maintains a roadway improvement fund to pay for road improvement projects. If the proposed road for improvement is public the Township Board has, in its sole discretion, the option of funding up to 10% of the project cost, or \$500/parcel, whichever is less.

The GTCRC may contribute up to 25% of the project cost. The determination of the GTCRC's participation depends on the availability of funds and the approval of the GTCRC commissioners.

How is the SAD funded and how many years is the district spread over?

A SAD is typically funded through the issuance of a bond by the township. Property owners within the SAD will be billed annually for the costs of the project. The Township will typically spread the cost of a road improvement project over a 10-15 year period.

Who Approves the District?

The Township Board has final say on approval of the district and the time period, even if the appropriate number of signatures is obtained.

What are the requirements for signatures on the survey?

The signatures on the survey shall match the proposed roll exactly. For instance, if two people are listed as the property owners on the proposed roll, then two signatures must be obtained for that property. Also, if one person owns more than one parcel they should sign the survey for each parcel owned. Only property owners can sign the survey.

Assessor Verifies Roll

The Township Assessing Office verifies that the signatures on the survey match the proposed roll. The Township Assessor will prepare a Memorandum documenting the percentage of people in support of the proposed special assessment district based on the number of acceptable signatures.

Prepare Resolutions for Township Board

The Township's Clerks office will prepare the resolutions necessary to establish the special assessment district and any bonding that may be necessary. In total, five resolutions must be approved by the Township Board for the creation of the SAD in addition to those resolutions necessary to issue a bond for financing the project. In addition, the Township Board will conduct two public hearings during a regularly scheduled Township Board meeting. The first public hearing will review the proposed special assessment district and the second public hearing will establish the special assessment roll. Everyone within the proposed district will be notified of the public hearings and will have a chance to voice their support and/or concerns during the public hearing.

Levy Assessment onto Taxes

The Treasurer's office will levy the cost of the assessment district plus mailings, publication, or other fees onto the taxes of those parties included in the district. If the approved project included 100 parcels over a 15 year time frame the conceptual cost of the project would be divided by 100 parcels and 15 years and placed onto either the summer or winter taxes of each parcel within the district. Ultimately, the property owners will pay for the actual cost of the project. If the project comes in under the conceptual opinion of cost the property owners will get a discount at the end of the project. The total cost assessed to the property owners cannot exceed 10% of the conceptual opinion of cost or the process must begin over again.

Project Implementation

Once the above steps are completed the design and construction of the project can begin. Depending on the size of the project and the proposed improvements full design plans may be necessary. If the road is public a permit from the Road Commission will be necessary. Bids will be obtained and construction can begin. Depending on the complexity of the project design, permitting, and bidding can take as little as 2 months and as much as a year before construction can begin.