



**ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Monday April 01, 2013 9:00 am.**

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 9:04 a.m.

Members present: C. Collett, A. Jenema, G. LaPointe, D. White, J. Zollinger
Members excused: P. Scott
Staff present: N. Lennox, Zoning Administrator- Recording Secretary

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA: Motion by Trustee LaPointe, support by Trustee White to approve the agenda as presented. Motion carried unanimously.

C. CONFLICT OF INTEREST: None noted.

D. NEW BUSINESS:

- 1. Discuss & develop process to be used to fill present Acme Township Clerk opening, including interview dates and final decision meeting time and date. All meetings to be open meetings.**

Zollinger states that the 45 day time period will expire May 3rd. Discussion on questions, selection of applicants for interviews, days and times for interviews. All qualified applicants will be interviewed. Trustees Jenema and LaPointe will create questions for interviews. Treasurer Collett distributed applications and resumes to Board Members. Discussion regarding using a grid type scoring system 1-5points for each question for interviews.

Motion by LaPointe, second by Collett to interview all applicants at the next Special Board Meeting, and then have a second meeting to review rankings from interviews and make decision for Clerk's appointment.

Decision was made to have a moderator ask each candidate questions. Zollinger will recuse himself from interviewing. N. Lennox will stand in as moderator for interviewing. Treasurer Collette will schedule times for interviews and send confirmation as well as job description to each applicant. Dates of April 9th at 8:30 a.m. and 6:30 p.m., along with April 10th at 6:30 p.m. if needed to interview. April 9th or 10th will also be used for deliberation meeting on appointment. Zollinger will recues himself from decision making if present Township Deputy ranks among the top 3 applicants for consideration of appointment.

E. PUBLIC COMMENT:

Meeting adjourned at 10:46 a.m. on a motion by White with support by Trustee LaPointe.