



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, May 13, 2008 7:00 P.M.**

MEETING CALLED TO ORDER WITH PLEDGE OF ALLEGIANCE AT 7:00 P.M.

Members present: D. Dunville, R. Hardin, W. Kladder, P. Scott, E. Takayama, F. Zarafonitis
Members excused: B. Boltres
Staff present: S. Vreeland, Township Manager/Recording Secretary
J. Hull, Zoning Administrator
C. Bzdok, Legal Counsel

INQUIRY AS TO CONFLICTS OF INTEREST: None noted

APPROVAL OF AGENDA: Motion by Zarafonitis, support by Hardin to approve the agenda as presented. Motion carried by unanimous vote.

A. CONSENT CALENDAR:

Motion by Hardin, support by Dunville to approve the Consent Calendar as presented, including:

RECEIVE AND FILE:

1. **Treasurer's Report** as of 03/13/08
2. **Clerk's Report** as of 05/01/08
3. Draft Unapproved Meeting Minutes:
 - a. **Planning Commission 04/28/08**
 - b. **Farmland & Open Space Advisory 04/24/08**
 - c. **Parks & Recreation Advisory 04/24/08**
 - d. **Personnel Committee 04/24/08**
 - e. **Personnel Committee 05/08/08**
 - f. **GT County DPW Sewer & Water Committee Draft Meeting Minutes**

ACTION – Consider approval:

4. **04/08/08** Township Board meeting minutes
5. **Accounts Payable** of \$413,857.10 through 05/01/08
6. Acceptance of ownership/responsibility for **“Welcome to Acme” sign** at US 31 and Five Mile from the Sweetwater Evening Garden Club.
7. Agreement with the GT County Road Commission for **2008 unpaved road brining** – cost \$1,276
8. Amendment to **independent contractor agreement with Sexton Ernie Keech**

Motion carried by unanimous roll call vote.

Scott stated that he may have a conflict of interest with the agenda item dealing with approval of a 2008 agreement for TCAPS summer tax collection.

B. LIMITED PUBLIC COMMENT:

Beth Friend, a Bertha Vos Parent spoke about the Bertha Vos Legacy Scholarship. Some parents have developed a scholarship fund for students who attended Bertha Vos this year. The first scholarship would be awarded when the current sixth graders are seniors. The scholarship is being set up through the Grand Traverse Regional Community Foundation (GTRCF), and fundraising is underway. Donations are tax-deductible. There has been an e-mail about it, and it has and will be covered in the *Record Eagle*, and information is also available through the GTRCF website. Format of the

scholarship (single or multi-year) will be determined by the amount of funds raised. They are seeking distribution points for pledge cards. The committee awarding scholarships will include four current Bertha Vos teachers, four Bertha Vos parents, community members and they would like to have two Board members participate as well. Award criteria will include academic success, financial need, extracurricular and community activities.

Kladder noted that current there is an open house going on at the school that has some great historic photos on display. He is glad they are working to preserve the school-related part of our community history.

Virginia Tegel, 4810 Bartlett Rd, thanked the Board for their ongoing support of the township Master Plan. She also stated that the Board and Planning Commission were given special "Profiles in Courage" awards by the Northern Michigan Environmental Action Council (NMEAC) for their work related to the M-72 corridor.

C. CORRESPONDENCE:

1. **Invitation to 05/15/08 meeting from Whitewater Watch**: received and filed.

D. SPECIAL PRESENTATIONS:

1. **Metro Fire Department 2007 Annual Report**: Assistant Chief Terry Flynn presented the annual report. Call volume was 2,930 calls, substantially up from 2006. A new station was opened in February 2008 that will help support the efforts of Acme Station 8 and Garfield Station 11 in particular (there is also Station 9 in East Bay Township). Station 1 is on the western border of East Bay Township and is centrally located to serve the entire Metro area with 24-hour staffing. Training levels have also increased substantially this year. Additional training and equipment was required to serve the National Governors' Association Convention last summer. Station 11 will be receiving a new 75' fire truck soon. Pre-incident surveys have been instituted: the members of a local station go to a local business and familiarize themselves with the buildings and grounds. The number one cause of firefighter accidents is unfamiliarity with an emergency site. There are over 1,100 sites for Metro crews to become familiar with. Computerized floor plans and hazards are now available to them as well.

Metro is enhancing its capabilities for handling hazardous materials situations. The Grand Traverse Area has a high level of hazardous substance use in local industry. Staffing is being increased this year. The department applied for a SAFER grant which provides money over a period of years to pay for new staff. The last application was turned down but a new application cycle is opening soon.

Accident calls were up, but actual fires were down due to the efforts of the Fire Prevention Bureau to inspect businesses and review plans for new business construction. There were 27 fires, with only 6 occurring in business locations. Metro is the only local agency that provides fire prevention plan reviews. 85-90 public education events were conducted. New this year is a child passenger seat program to help ensure that car child safety seats are installed and used correctly.

Zarafonitis asked about the SAFER grant. He had heard that much of the available money hadn't been allotted. Chief Flynn stated that only 225 grants were issued in the last cycle, and it appears that a higher level of funding is being made available in the new grant cycle opening May 27. Having staffing in a station ready to respond is critical to fast response time. The standard response time nation-wide is 4.5 minutes. They have experienced better outcomes when staff is where the equipment is and can respond immediately, as opposed to when staff needs to travel to the station to pick up the equipment and get to the site. Right now Station 8 is staffed during the day every day. We don't have sleeping quarters for overnight personnel yet.

A new automatic aid agreement was signed with the City today, providing that at any time Dispatch will send both City and Metro stations to respond to emergencies within a defined geographical area.

Kladder added that there are overnight on-call fire personnel every night; they are just sleeping at home right now until dormitories can be provided.

E. PUBLIC HEARINGS: None

F. NEW BUSINESS:

1. **Consider proposed Grand Traverse Metro Fire Station #8 Lease Agreement:** Kladder noted that Station 8 is housed here in the township-owned building. As of this year Metro is assuming all maintenance responsibilities for the facilities or portions of facilities they use. It was decided that a formal lease agreement would be prudent for the township-owned space the fire service occupies. Kladder is concerned that the agreement as currently drafted may be unclear as to how repair responsibilities are shared. The Township is clearly responsible for maintenance of the building itself, but it seems less clear as to how shared elements such as electrical and heating systems is to be maintained. Bzdok believes that the general form of the lease is acceptable and fairly standard, but if there are questions about details they could be handled with Metro representatives in a brief meeting. Acme is the only township with this issue; in Garfield and East Bay the fire service occupies separate space.

Motion by Scott, support by Dunville to table approval of the proposed Station 8 Lease Agreement pending resolution of agreement details. Motion carried unanimously.

2. **Consider approval of proposed Zoning Ordinance Amendment #143, requested by Cherries R Us, to rezone the westerly 40 acres of a 67.5-acre parcel of land on the northeast corner of Brackett and Lautner Roads from A-1, Agricultural to R-1MH Mobile Home:** Hull summarized the zoning ordinance amendment (rezoning) request. He noted that a representative for the applicant is present and may wish to speak; he feels his report is self-explanatory. Originally the rezoning request included the entire parcel, and some objections raised during the public hearing process included a question as to whether the project would be sustainable raised by Dr. Chris Grobbel. Individual townships are not granted much discretion over approval of manufactured housing parks by the state, and questions existed about environmental protection on the site. Thoughts about the standard type of housing density in such developments conflicted with the designation of the site on the Future Land Use Map (FLUM) as a rural residential area. The Planning Commission is trying to address the question of fostering the creation of affordable housing options within the township, but for the reasons set forth in the report and meeting minutes recommended against approval of the rezoning request.

Nels Veliquette, Cherries R. Us, stated he would be glad to answer questions, but that over the past several months he feels the township's position on workforce housing has become clear and he is not here to press his case.

Takayama's understanding is that the rezoning was proposed to meet a need for nearby housing for the workforce for the applicants local orchards; Hull stated that it concerns the cherry processing plant on US 31 North more. Mr. Veliquette stated that 80-100 year-round full-time employees work at the plant, with numbers somewhat higher in the summer season. That plant alone supports the production of about 10,000 acres of cherry trees. From a farm standpoint they are trying to utilize a site which is not good for cherry orchards and add value to the overall operation.

Takayama was concerned by the mention of possibly 300 mobile homes. If only 100-120 would be occupied by plant workers, would there be a risk of vacancies? Mr. Veliquette stated that several different markets could be served: retired people, local workers, some

transients, lower income or younger families and some people working at area golf courses or other resort amenities.

Kladder asked for Mr. Veliquette's assessment of the need for local workforce housing in this area. Mr. Veliquette replied that jobs developing along the corridor are \$10.00/hour, which will not pay the rent or mortgage on decent housing in the Acme or Elk Rapids area. Workers are living in areas that are a 40-minute drive away, and gas prices are eating a lot of their income. Kladder perceives this as a large issue. Mr. Veliquette is concerned that his company has been portrayed as simply trying to take advantage of a timing opportunity created by a separate application for rezoning at Bates Crossings. If we don't meet the need, who will meet it for us? This proposed development could benefit the township in many ways, including the sale of additional sewer benefits. If they can't meet the need here, they will have to do it somewhere else.

Dunville would like the township to solve the affordable housing issue.

Motion by Zarafonitis, support by Scott to deny Zoning Ordinance Amendment Application #143 based on the township and County Planning Commission's recommendations and the information contained in the staff report. Motion carried by unanimous roll call vote.

3. **Consider proposed Water Quality Monitoring Equipment Lease Agreement:** Vreeland summarized her memo. A proposed lease agreement was prepared by Bzdok's office pursuant to a request from Dr. Chris Grobbel to lease our water quality monitoring equipment. Dr. Grobbel helped us purchase the unit originally, and is well-versed in its care and use, but the equipment could also be leased to other individuals. The agreement covers any potential damage to the unit, and would be an opportunity to enhance township revenues, if even by a small amount.

Motion by Zarafonitis, support by Hardin to allow individuals with appropriate training to lease the township's water quality monitor subject to the proposed lease agreement. Motion carried unanimously.

4. **Consider Request from TCAPS for reduction in summer school tax collection rate from \$3.72/parcel to \$2.50/parcel consistent with collection rate for Elk Rapids School District:** The question of the per-parcel tax collection rate for Elk Rapids Schools was addressed last month, and the Board denied their request for a reduction from \$2.50/parcel to \$1.75/parcel. The TCAPS request is for a reduction to \$2.50 per parcel this year. While doing so would represent a reduction to one school unit but not the other, it would also create parity between the amounts being charged to the two districts.

Motion by Dunville, support by Takayama to accept the TCAPS proposal to have Acme Township collect their summer taxes at a rate of \$2.50/parcel. Motion carried unanimously.

5. **Provide direction to staff regarding reinstallation of "historic" Sayler Park sign and repair of old fence at Yuba Cemetery:** A long-standing township citizen has expressed a desire to see the old wooden Sayler Park sign placed back along the US 31 corridor. It used to be located at the corner of US 31 and Yuba Park Road on property owned by the campground. When the campground was closed and put up for sale a few years ago, the owner asked the township to remove the sign. Since then it has been located right at the park entrance at the east end of Yuba Park Road. The Board asked staff to explore placing the sign in the MDOT roadside turnout just south of Yuba Park road, and to contact Michael Hedden who owns the housing development at the intersection of Kay Ray and US 31. Hardin is concerned that placement in the roadside turnout might encourage trespassing on the Rottenbucher's property. Mrs. Barbara Kopkau, the citizen making the request, stated that the

sign had been in place ever since her brother and sister purchased property in that area and they'd like to see it up again. She also said that Michael Hedden would permit the sign on his property as long as wetland areas on the site are respected. She feels it is a good looking sign that leads to a "jewel" of a park. Kladder asked that any property owner agreeing to host the sign provide a letter detailing the terms of the agreement. Takayama does not feel that placing a sign 200' from the park entrance is a good thing, as it may misdirect people. US 31 is a high-speed road and the signage currently in place has been designed for safe use in that environment. He appreciates the concern, but also noted that in this day and age such things are not often respected by some members of the public and are damaged or vandalized. He uses Saylor Park several times a week and enjoys it, but people traveling by fast won't notice it. Mrs. Kopkau also suggested the idea of putting the sign at the foot of the cemetery on the east side of US 31 with the addition of an arrow pointing to Yuba Park Road.

The fence in Yuba cemetery is in disrepair. Kladder has had some people in the past say that they thought its condition lent a certain nice air to it, but he's never understood this. Mrs. Kopkau thinks the fence should go; her sister thinks it should stay. Tom Henkel suggested to her that he could install a new fence alongside the old fence and leave the old one in place, but Kladder wasn't certain why one would leave the old one. Perhaps it would have value as an antique fence to someone. Zarafonitis agrees that things change over time, and the gradual installation of some new fencing would be a good idea. Mrs. Kopkau felt that perhaps only the front would need to be done, but Kladder suspects that fencing all the way around to keep snowmobilers out would be in order. The addition of fencing for Yuba to next year's budget may be in order.

6. **Discuss procedure for selecting an individual to complete the unexpired term of Treasurer Bill Boltres, who has requested to resign effective June 30, 2008:** Kladder read Boltres' resignation letter for the audience. He has asked to resign concurrent with the end of the current fiscal year on June 30. The letter could be accepted now or at the next meeting, at which time a replacement could be selected who could begin learning the job but who would not become vested in the office until Boltres' resignation takes effect.

Deputy Treasurer Doris Boltres' appointment will automatically expire when Mr. Boltres' resignation takes effect. The new Treasurer will appoint a deputy. The letter received from Mrs. Boltres was read aloud, in which she indicates that she understands the process and is willing to continue to assist the township through the busy summer tax collection season and the annual audit. She is not running for office in this election cycle herself, but would be willing to be appointed to serve out the current Treasurer's term of office or be appointed as deputy by the successor if they choose. Currently the Treasurer's office is in the Boltres home, and the potential need to relocate the office is another upcoming concern.

Bzdok advised selecting a process for replacing the Treasurer this evening, and deferring acceptance of the resignation to and selecting a new Treasurer at the June 3 meeting. The township has a brief period of time after the resignation is effective in which to make a new selection.

Hardin observed that there will only be a five-month period until the next election decides who will be Treasurer for the next term. Zarafonitis feels it would be wise to appoint Mrs. Boltres to the position for this interim period for several reasons: the office is already in her house, her expertise during the summer would be welcome, and anyone appointed not might or might not be running for office and might or might not be elected in the fall, causing another transition period. Takayama agreed. Scott agreed to some extent, but is also concerned with who Mrs. Boltres might appoint to be her Deputy until November. There was a general feeling that it would be inappropriate to appoint Mr. Boltres as her Deputy, and also a general feeling that he would not wish the appointment. Kladder noted that the sole discretion for selection of the Deputy rests with the Treasurer. Bzdok observed that Mrs. Boltres knows the job and has done much of it for a long time. Whoever is selected as

Treasurer will become a full voting member of the Board on all other business, and it is important to remember this when selecting a process as well. Scott picked up on this, saying that if the township does not entertain other applications there could be a concern that Mrs. Boltres' decisions will be guided by her husband, who has resigned. Dunville does not believe that this is likely to occur, and that she is diligent in her responsibilities. Scott believes that the Board should at least allow members of the public to express interest and present their qualifications. Takayama had not considered the voting aspect previously, but recognizes that there is a significant "learning curve" to being the Treasurer unlike that of being a Trustee. If someone is put in place for only five months someone new might have to come up to speed again quickly thereafter, and while there could be concerns about a no-interview process these may, in this instance, be outweighed, by the need for continued smooth operation of township business. Hardin noted that if the process took as long as it took before, it might take too long. Previous openings were advertised in the paper for several days, and about two weeks was provided for applications to come in. Some special Board meetings were involved to move the process along. Hardin believes this would take too much time away from a smooth process when the public will decide the matter for the next four years very soon.

Takayama asked Mrs. Boltres how long it took for her to get fully up to speed; it took about six months. One problem is that there are some events that only occur once or twice or four times a year, so it actually takes a full year for a Treasurer to be exposed fully to all aspects of the job.

Consensus was reached to consider an appointment at the June meeting. Mrs. Boltres made a point of saying that she does think independently from Mr. Boltres.

7. **Consider purchase of new phone system for township hall to replace outdated/discontinued equipment:** Kladder stated that one of the most frustrating parts of becoming Supervisor was discovering that with the current phone system, the only way to leave a voice mail is to ask people to call back and have nobody pick up the phone. One of the phones, on a desk he shares, is incompatible with the rest of the system. He asked Henkel to investigate new phone systems, and he obtained bids from three different companies. This expenditure was not budgeted this year but we appear to be headed for a surplus and he believes the increase in productivity would be more than worth the cost. Alex Stevens from AscomNorth presented the bid being recommended by Kladder and Vreeland. His company is 25 years old, and he says is not only a neighbor several buildings north, but the oldest firm in the county. He knows that they first bid a phone system for the township in 2003 and bid one again in 2006 so this has been an ongoing problem.

The proposal includes installation of a central installation supporting 10 telephones, up to 8 incoming lines and 2 analog lines for postage, election and fax machines. Surge protection, an 8-port voicemail system than can be accessed from a remote location or allow calls to be transferred to other locations, an expansion module for future user growth, an on-hold music/announcement system that can play information about township events or services, and building rewiring for 16 digital stations and 2 analog ports. Service calls after the 1-year covered labor period might be perhaps \$40/call, and a service contract would be available. The viable life expectancy of the technology and system could be 10-15 years. Software upgrade notifications will be provided, and in some cases the upgrades can be transmitted from a remote location. Diagnostics can sometimes be performed this way as well. System problems are rare outside of wire breakage.

Motion by Dunville, support by Zarafonitis to accept the AscomNorth bid for a new phone system in the amount of \$6,552. Motion carried by unanimous roll call vote.

8. **Discuss first draft of proposed 2008-09 fiscal year budget for all funds and set public hearing for budget adoption and consideration of board salary resolutions:**

FOR THOSE ACCESSING THE PACKET VIA THE INTERNET, HERE ARE THE LINKS TO THE FOUR DOCUMENTS PREPARED FOR THE DISCUSSION:

- A. [Detailed memo explaining the budget proposal](#)
- B. [General Fund Budget Worksheets](#)
- C. [Special Funds Worksheets](#)
- D. [Sewer Fund Cash Flow Projections](#)

The first draft of the general fund budget was reviewed, and shows a projected \$81,160 deficit which must be eliminated. One error in the spreadsheet formulae was found, reducing the deficit to \$81,100. It was also suggested that the proposed transfer of \$5,000 to the Shoreline Fund for fundraising costs be provided in the current fiscal year if the proposed surplus is sufficient. An additional proposed transfer to the Shoreline Fund of \$50,000 for grant matching funds was eliminated for now and will be reconsidered if needed. The new tables for elections were eliminated, as was half of the proposed funding for newsletters. All of the proposed capital expenditures were eliminated, which saved about \$55,000; if it looks like there may be a sufficient surplus remaining in this year's budget the Supervisor may propose purchasing some or all of the proposed capital items (mostly replacement computer equipment) before the end of the current fiscal year.

The current budget draft proposes no wage increases, with the exception of restoring \$7,000 to the Supervisor's salary to bring it back to its pre-October 2005 level. It was discussed to potentially eliminate the expenditures for part-time parks help to open and close the parks, as Tom Henkel previously spent 30% of his time on fire related duties which he does not perform anymore, so he may be able to handle those tasks himself again. Kladder would also like to review the job description and perhaps pay level for the Parks & Maintenance Supervisor. Healthcare insurance costs are difficult to predict at this time, since we don't know who will be elected in November and whether they will wish to enroll in the insurance program. We also don't know what the increase in costs might be. Vreeland is investigating a change to the plan structure that she believes may save on premiums and will report back. Proposed skating park relocation expenditures of \$5,000 were eliminated for now; Kladder will discuss the possibility of leaving the rink at the Bertha Vos property with the school system. New GIS software for the Planning & Zoning function at \$3,000 was also eliminated. Approximately \$11,000 remains to be trimmed to balance the proposed budget.

Motion by Takayama, support by Dunville to set a public hearing on the 2008-09 budget for June 3.

- 9. **Packets from County Parks & Recreation – [Maple Bay Park master planning process](#):**
A session where the consultant (Williams & Works) will provide their proposed plan will be held June 2 at noon at the Civic. Kladder is aware of a number of concerns about the ideas brought out at the public visioning sessions, particularly from people who would like the area left natural as it currently is as opposed to largely developed. Voss Guntzviller said that he falls into this category, and Glen Chown from the Conservancy feels it should be treated similarly to the Yuba Creek Natural Area. Kladder stated that the fundraising for the project indicated it would be left natural and that he also would like to speak up to protect its current character. They are also aware that dirt bikes are creating paths due to inadequate monitoring. Mr. Guntzviller also stated that the model airplane club is seeking a space for their hobby but that this use would conflict with existing wildlife, including a new eagles' nest, and harass the ducks and geese.

G. OLD BUSINESS:

H. REPORTS

- 1. [County Commissioner's Reports](#) – **Larry Inman:** He attended the last public Maple Bay planning session, which he characterized as a debate. He provided the packets so the

township could be heard in the process. His feelings echo Kladder's: favoring the lowest possible density/impact use. The Board felt it would be appropriate to correspond with the County to express its desires and concerns in this regard. Kladder will prepare a letter and ask everyone's feedback before sending. The County has been performing a salary study, and the report is nearly complete with a presentation due Thursday. Some positions need to have salary increases to make them equitable with similar positions in other areas. Some bargaining units accepted lower wages for better benefit packages and this needs to be accommodated as well. Interviews have been held for a consultant regarding the septage treatment plant and someone should be chosen by early June.

It has been a long time since the County held a general meeting inviting the Townships to some active discussion and idea sharing, and an invitation to a meeting on June 19 in the evening may be forthcoming.

Copies of the strategic plan are being printed and will be forthcoming and available on-line. The annual newsletter will also have a limited print run and be available on-line to highlight goings on within each department and help the people understand what they do. The County is meeting with the Road Commission to discuss ways they can work together to pursue some road repairs. Interest rates are low, and the County may be willing to loan money to the County and issue a bond for 10 years. They may be able to come up with \$4 million to address some of the most critical road repairs.

The County Surveyor will remain an elected position. The state no longer provides prisoner work crews but may reinstate the program. The County is talking to Camp Pugsley about providing inmates to perform maintenance services such as all mowing. Leelanau and Benzie Counties would like to discuss the possibility of a joint dispatch center.

2. **Parks and Maintenance** – **Tom Henkel**: received and filed.
3. **Sheriff's Deputy** – **Mike Matteucci**: Deputy Matteucci reported that the Sheriff's Department has found a trailer hitch that can be attached to his car to facilitate use of the township radar trailer; previously he had to pick up Tom's truck to haul it around which could create a problem if Tom needed to respond to an emergency. He plans to place the trailer for the first time this season on Monday, and has received many requests. Hardin asked if Springbrook West could be high on the list; Deputy Matteucci attended a meeting with their neighborhood association recently and has been dedicating some extra enforcement during rush hour. Most are not obeying the stop signs, and most of his stops have been residents of the older portion of Springbrook. Zarafonitis offered to help get the trailer out this week before the hitch is attached.

I. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

1. Announcements:

- a. County Commission meeting to be held in Acme Township Wednesday, May 28 at 7:00 p.m.

Linda Wikle, 7174 Deepwater Point asked that some traffic enforcement occur for the stop sign near her corner as well because people are running through it regularly.

Gene Veliquette, Elk Lake Road, has participated in the process for planning for Maple Bay Park, but feels his plea that there should be some continued agricultural use has fallen on deaf ears. Some interesting crops could be grown and used for education, as well as for maintaining jobs. He is disappointed that the township is "disrespectful" of people who live here. Workforce housing is an issue, and one of his employees who earns \$14,000/year recently asked if he could help to pay his gas costs to travel to work from his home in Benzie County. He is also disappointed that the township is looking at making budget cuts to such things as the \$7/hour park help when we are paying \$2,000/month for what he feels is bad legal advice. He feels the township should never have joined

the CCAT lawsuit. He was told that the Village at Grand Traverse SUP has been reinstated, but it has not been fully reinstated yet. He has been told that Meijer is free to build their store at any time. He has read in the *Record Eagle* that more Board members intend to sue Meijer and/or the Village at Grand Traverse, and he wonders if this is true. Will this Board seek to prevent development, prevent workforce housing, deny access to sanitary sewers and continue to have lengthy review processes? Has the Board accomplished anything positive over the last four years? He feels not one member of the Board was willing to consider providing workforce housing, even in an environment of steeply rising gas prices.

Kladder stated that the \$21,000 the township paid to have a sewer breach repaired will be repaid soon; he was called and asked to whom the check should be written. He also reports that flows will be coming from Bay Harbor to the septage treatment plant. He also went on a tour that discussed sources of septage waste and how they can be balanced into combinations that the chemistry of the treatment plant can handle.

Takayama asked if the stakes at Sayler Park indicate where boat launch improvements might occur; Vreeland stated that they are only indicators of boundary and topographic surveys and not of any improvement locations.

Meeting adjourned at 10:20 p.m.