



**ACME TOWNSHIP**  
**SHORELINE PARK AND PRESERVATION ADVISORY COMMITTEE**  
**Monday, January 8, 2007, 4:30 p.m.**  
**Acme Township Hall**  
**6042 Acme Road, Williamsburg MI 49690**

**Meeting called to Order at 4:35 p.m.**

**Members present:** P. Brink, P. Salathiel (Co-Chairs), C. Abernethy, F. Gingras, K. Guy, N. Knopf, D. Krause, O. Sherberneau

**Members excused:** L. Brohl, J. Maitland

**Staff present:** N. Edwardson, Recording Secretary

**A. Correspondence:** None

**B. Consider approval of the November 13, 2006, meeting minutes:**

**MOTION BY SHERBERNEAU, SECONDED BY GUY TO APPROVE THE NOVEMBER 13, 2006. MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

**C. Limited Public Comment:** None

**D. Discuss R. Clark Associated proposal for Master Planning Services:**

Krause met with Russ Clark and outlined the program. Clark then presented a proposal to the committee. Copies of the proposal were handed out to committee members. Guy asked what area is included in this proposal. Krause said from the Shell Gas station to the public launch at Bunker Hill Road. The master planning process will include preparation of a site analysis of the study area to determine the limitations and opportunities for recreation development. The study area site analysis will be the foundation for the master planning efforts. The initial conceptual master site plan will be a sketch with color enhancements. This document will be used to obtain additional public input. It would be on display in the township for public input.

Salathiel said that Corpe had emailed her that the Board would like 2 or 3 bids to consider for Master Planning Services. Krause will look into what other firms are available and report back in February.

**E. Discuss funding sources for project:**

**1. DNR Parks and Recreation Grant:**

Salathiel reported that we need to have matching funds for this grant. We need to schedule a meeting with Matt McDonough.

**2. Rotary Charities – Planning vs. Organizational Capacity Building Grant**

Guy reported that we could apply for anything with Rotary Charities. The due date for that is March 1<sup>st</sup>. Gingras, Kurtz and Guy will meet with Marsha Smith of the Rotary. Guy will make that contact.

**F. Proposed Funding Timeline**

Brink reported we need preliminary funding and that seems to be where we are. We have an immediate need of around \$50,000.00 for the following; Feasibility and Potential Ballot study, \$20,000 each, Appraisals on 2-3 interested properties \$3300, R. Clark proposal \$7900. Krause would like to consider putting together for the general public a brochure of our propose and goals and ask for contributions. Guy and McDonough will work on the text of the brochure. Brink feels as money comes in we would do appraisals first, master planning second. There was a brief discussion about purchasing the marina with Knopf and Krause expressing the opinions that we should not get involved.

Kurtz suggested considering moving to the level of the Planning Commission first instead of the Board. We will begin reviewing budgets in May and perhaps the hiring of a planner can come from the Planning Commission Budget. Kurtz suggested that this Advisory Chair and Vice Chair along with the Township Manager work with the Planning Commission. Kurtz feels there is a lot of potential monies out there. We just need to tap into the resources.

**G. Other Business:**

Brink would like the Funding and Communications sub-committees to meet in the near future to begin getting the word out. Salathiel and Brink will again make contact with landowners. It was suggested that the names be divided among committee members. Kurtz commented that the annual township newsletter will be coming out in two weeks. Brink and Salathiel will email committee members in the next few days with updates.

Our next meeting is scheduled for, Monday, February 12, 2006, at 4:30 p.m.

**Adjourned at 5:30 p.m.**