



APPROVED

ACME TOWNSHIP **SPECIAL** BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Rd, Williamsburg, Michigan 49690
Wednesday, October 9, 2019, **4:00 pm**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:00 p.m.

ROLL CALL: Members present: Aukerman, Dye, Jenema, Scott, White, Zollinger (excused Nelson,)

A. LIMITED PUBLIC COMMENT:

Brian Kelley, Acme resident, commented on the process for appointing a Trustee (written letter submitted).

Paul Brink, 9617 Winter Rd, commented on the process for appointing a Trustee.

B. APPROVAL OF AGENDA:

Motion by White to approve agenda as presented, supported by Aukerman. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: Discussion regarding conflict of interest that any member of the board may have with any of the candidates to be interviewed. Dave Hoxsie gave his clarification of relationship with board members mentioned on his application. There were no conflicts of interest found.

D. ADMINISTER THE OATH OF OFFICE TO DOUG WHITE, SUPERVISOR – Clerk Cathy Dye

D. NEW BUSINESS:

Interviews for the four candidates for open Trustee position.

Zollinger introduced the four candidates to be interviewed Dave Hoxsie, Ryan LaMott, Wayne Mervau II and Dan Rosa. Discussion on the interview process including the scoring of each candidate with one number, 4 being top choice and 1 being least. Doug White would be recused from voting. Interview questions were asked of each candidate.

Board discussion and decision of new Trustee.

The board members scored each candidate and gave their scoring to White who then tallied the grand total for each candidate. Dave Hoxsie was the highest scoring candidate and announced as the new Trustee.

E. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Chuck Walter, Acme Resident, Thanked Supervisor Jay Zollinger for his service.

ADJOURN: 5:23 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Cathy Dye, CMMC
Acme Township Clerk

To: Acme Township Board
From: Brian Kelley, Acme resident

October 9, 2019

I have some questions about process, and potential conflicts of interest. Nine applications and resumes were received by the township. The Supervisor kept all of those hidden from the majority of the board. Only the three Trustees on the personnel committee were allowed to see them, the rest of the board still have not. The Clerk extended the FOIA request until October 15, to avoid releasing them to the public and board.

One applicant who is here today to interview, to his credit, formally disclosed on his application that he has an unspecified relationship with three Trustees- the Supervisor, Darryl Nelson, and Doug White.

The Personnel committee meeting would have been an excellent time for the Supervisor to disclose the possible conflict, *before* awarding that candidate with the highest possible score, 15. The Clerk gave him a 6, and Trustee Aukerman gave him a 9, an average of 7, and only half of the Supervisor's score. That would have ranked the candidate 6th, behind the only candidate with direct experience in the position, Dorothy Dunville, an applicant who was twice elected by voters as Acme Clerk, and who served 8 years. Completely unbeknownst to the board, she was excluded from the interviews.

After that meeting had closed the Supervisor directed the Clerk to not send the applicant information to the board until after the October 1st board meeting, stating on the recording "because we're not asking them to reevaluate."

It is the duty of the board to evaluate the recommendation of the committee ~~b~~ut by deciding outside of a public meeting to not allow the board to see the applications, cover letters and resumes of the nine, or even the four, the board was denied their role to decide. It is not fair to the nine, and the community. Usurping that decision may have been a violation of the Open Meetings Act.

When a formally disclosed relationship is repeatedly hidden from the board and public over multiple meetings, it suggests the conflict may be overt. When the score of an applicant may have been inflated by someone with an undisclosed relationship, it validates that concern.

It seems that aspects of this important process were substantially flawed. The board did not make the decision on which of the nine candidates to interview, as the law requires. Instead, the Supervisor did, outside of a public meeting.

Brian Kelley

Trustee applicant scoring and ranking - board requested 3 to 4 candidates

3 Scoring categories, 0-5 points per category:

Interpersonal skills

Leadership

Knowledge of issues affecting Acme

	Jay	Jean	Cathy	Total	Rank
Dorothy Dunville	7	7	9	23	6
Dave Hoxie	15	9	6	30	3*
Jason Hunt	5	4	4	13	8
Ryan Lamont	9	9	15	33	2*
Wayne Mervau	9	7	12	28	4*
Richard Nuffer	7	10	9	26	5
Dan Rosa	15	12	15	42	1*
Fred Vielander	6	7	6	19	7
Chad Tottotf	2	4	0	6	9

(Name spellings not assured)

Personnel sub-committee members: Jay Zollinger, Jean Aukerman, Cathy Dye

Notes (bio's incomplete due to township not releasing info):

Dorothy Dunville - former Acme Township Clerk, elected 2 terms / 8 years

Dave Hoxie - Acme Farmland Committee; score without Supervisor 15 is 22.5, rank 6

Ryan Lamont - Acme Township Parks Maintenance employee

Wayne Mervau - Northfield EMS employee, has never attended a township meeting

Richard Nuffer - Lived in Acme for 9 mos, vacations in Florida 3 mos a year, has never attended a township meeting.

Dan Rosa - Planning Commission member, self-identified Treasurer of Acme Taxpayers for Responsible Government organization that was secretly funded by Meijer

Twp website notice:

"ACME TOWNSHIP TRUSTEE- Acme Township has an opening for a Trustee. Applicants are required to be an Acme Township resident, registered voter and would run as an elected official the year of 2020. A Trustee serves on a seven-member board. Skills beneficial to this opening would be interpersonal skills, leadership abilities, policymaking skills and knowledge about current issues affecting Acme Township. An application can be found here. Email or mail resume, cover letter and application to cdye@acmetownship.org / 6042 Acme Rd, Williamsburg, MI 49690. Deadline Thursday, September 19, 2019, 5pm."



ACME TOWNSHIP **SPECIAL BOARD MEETING**
ACME TOWNSHIP HALL
6042 Acme Rd, Williamsburg, Michigan 49690
Wednesday, October 9, 2019, **4:00 pm**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

- A. LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- B. APPROVAL OF AGENDA:**
- C. INQUIRY AS TO CONFLICTS OF INTEREST:**
- D. ADMINSTER THE OATH OF OFFICE TO DOUG WHITE, SUPERVISOR – Clerk Cathy Dye**
- D. NEW BUSINESS:**
 - 1. Interviews for the four candidates for open Trustee position**
 - 2. Board discussion and decision of new Trustee**
- F. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

ADJOURN

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

SEP 17 2019

Name: Hoxsie David Scott
(Last) (First) (Middle) Date of Application: 9/17-19

Address: 6259 M72 E Williamsburg 49690
(Number) (Street) (City) (Zip) Telephone Number: [REDACTED]

Are you 18 years or older? Yes No

Can you, after employment, submit verification of your legal right to work in the United States? Yes No

Have you been previously employed here? Yes No If yes, date(s) Passed 2 yrs ZBA

Have you filed an application here before? Yes No If yes, date(s) _____

List any friends or relatives working here: Jay, Doug White, Darrell Nelson
Nancy Edwards

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time Part time Other _____

If part time, specify hours and days desired:
Whatever it takes to meet a Trustee position.

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?
I am currently on the ZBA, Farm land preservation com.

Salary desired: _____ Date available to start work: ASAP

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?
 Yes No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
		From	To	
	Address	97	2019	
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	50K	60K	
	Reason for Leaving			
2	Employer	Date		Work Performed
		From	To	
	Address	92	97	
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	38K	40K	
	Reason for Leaving			
3	Employer	Date		Work Performed
		From	To	
	Address	85	92	
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	35K	38K	
	Reason for Leaving			
4	Employer	Date		Work Performed
		From	To	
	Address	1970	1985	
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor	3.00/Hr	5.00/Hr	
	Reason for Leaving			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Decker elementary Walked lake Mich	6		
High School	Walked lake Western	6		
College	Central Mich Uni	4	BS	Education
Graduate				
Vocational/Training				

Any other educational training? Certified Sales Training, Certified Obedience TRAINER.

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Mark Ray	Baggs Rd	[REDACTED]	40yrs
2	Chuck Walter	Bates Rd	[REDACTED]	40+ yrs
3	Rob Evina	Arabian Tr.	[REDACTED]	10+ yrs

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? Yes No

Have you ever been convicted of a crime? Yes No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? Yes No

State any additional information that you feel may be helpful to us in considering your application: _____

I have MANAGED and owned 2 successful businesses in Acme Township over the past 4 decades. I believe

Any other name you have used: *this will help me in making good decisions*

AUTHORIZATION AND UNDERSTANDING *for the Acme Township Board.*

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

David S. Hoxsie
(Signature)

9.17.19
(Date)

RYAN J. LAMOTT

4590 PAPER BIRCH LANE, TRAVERSE CITY, MICHIGAN, 49686 • [REDACTED]

September 17, 2019



Dear Acme Township Hiring Committee,

I am excited about the possibility of bringing my talents, expertise, and energy to the Acme Township Executive Board as a Trustee. I am very knowledgeable about our beautiful community and its resources. I have been a year-round resident of Acme Township for fourteen years and have a sincere interest in its welfare now and in the future. As you know from personal experience as well as from my resume and application, I will bring a unique perspective to the table with my wide variety of professional experiences. My skill set will enable me to serve our community well.

In my current position as the Parks & Recreation Manager, I demonstrate a tremendous ability to carry out my essential responsibilities while building a very positive rapport with community members and colleagues. As a punctual self-starter with a good eye for detail, I strive for excellence in all of my endeavors. I am a hard worker and an ideal fit for the position.

I look forward to meeting with you in person to discuss my candidacy for the position.

Sincerely,

Ryan LaMott

RYAN J. LAMOTT

4590 PAPER BIRCH LANE, TRAVERSE CITY, MICHIGAN, 49686 • [REDACTED]

PROFESSIONAL OBJECTIVE: My aspiration is to serve my community in the role of Acme Township Board Trustee.
Leadership skills, work ethic, rapport building, productivity, cost saving.

PROFESSIONAL EXPERIENCE:

Parks & Recreation Manager 2017 - present

Acme Township, Acme, MI

- Maintain community parks, nature preserves, and cemeteries
- Serving as a member of the Parks & Trails Committee

Race Timer 2016- present

Endurance Evolution, Traverse City, MI

- Organize and prepare race bibs and timing equipment
- Operate timing computer systems
- Communicate with race directors and team members using digital platform

Manager of Recreational Activities 2013 - 2016

Grand Traverse Resort and Spa, Traverse City, MI

- Managed \$500,000 multi-facility Health Club budget and operations
- Recruited, interviewed, trained, supervised, evaluated and scheduled staff of 60 employees
- Developed and implemented cost saving measures and revenue generation strategies
- Communicated with group contacts and conference sales managers to plan and organize special activities
- Served as a member of the Safety Committee and Employee Recognition Committee

Grounds Superintendent 2007 - 2013

Grand Traverse Resort and Spa, Traverse City, MI

Maintained indoor and outdoor landscaping and resort grounds year-round

- Managed \$70,000 budget including design and selection of \$10,000 annual flower order
- Recruited, interviewed, trained, supervised, and scheduled staff of 6 employees
- Created bids and managed billing for association grounds maintenance contracts

Assistant Grounds Superintendent 2004 - 2007

Grand Traverse Resort and Spa, Traverse City, MI

EDUCATION & TRAINING:

Supervisory and Management Training 2014

Northwestern Michigan College, Traverse City, MI

Hospitality Management Training 2007

Grand Traverse Resort and Spa, Traverse City, MI

Bachelor of Science 2004

Minors: Art and Physical Education

Northern Michigan University, Marquette, MI

PROFESSIONAL RECOGNITIONS:

Leader of the Year 2012

Departmental Leader of the Quarter 2008, 2012, 2014

Grand Traverse Resort and Spa, Traverse City, MI

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We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

SEP 19 2019
IDV

PERSONAL

Name Lamott Ryan Jon Date of Application 09-10-2019
(Last) (First) (Middle)

Address 4590 Paper Birch Ln 49686 Telephone Number [REDACTED]
(Number) (Street) (City) (Zip)

Are you 18 years or older? Yes No
Can you, after employment, submit verification of your legal right to work in the United States? Yes No
Have you been previously employed here? Yes No If yes, date(s) _____
Have you filed an application here before? Yes No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: Trustee

Kind of work sought: Full Time Part time Other _____

If part time, specify hours and days desired _____

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Acme resident for 10+ years and a employee for the township

Salary desired _____ Date available to start work _____

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

Yes No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	Please see resume	From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
2	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
3	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			
4	Employer	Date		Work Performed
		From	To	
	Address			
	Job Title	Hourly Rate/Salary		
		Starting	Final	
	Supervisor			
	Reason for Leaving			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Please see resume			
High School				
College				
Graduate				
Vocational/Training				

Any other educational training?

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1.	Meridith Bunker	[REDACTED]		30
2.	Don Sharpe	[REDACTED]		10+
3.	Lynda Field	[REDACTED]		10+

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? Yes No

Have you ever been convicted of a crime? Yes No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? Yes No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.

Ryan Lamont
(Signature)

9-18-19
(Date)

September 19, 2019

Acme Township Board Members,

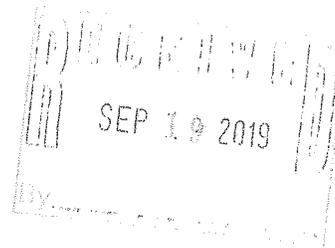
My name is Wayne H. Mervau II and I am applying for the open Acme Township Trustee position. I have been a resident of Acme for past 36 years and was born and raised in the Grand Traverse area on a cherry farm.

Please find enclosed my application and my resume.

Sincerely,

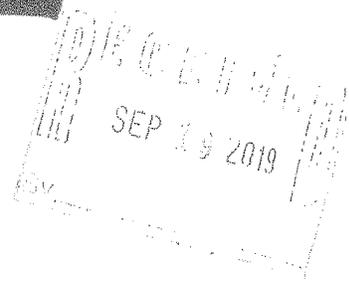


Wayne H. Mervau II



WAYNE H. MERVAU II

7927 Peaceful Valley Rd, Williamsburg, MI 49690



EXPERIENCE

1980-current

PARAMEDIC-NORTH FLIGHT EMS

Paramedic giving emergency services to the sick and injured in our community. Health and Safety Officer for all North Flight EMS. Field training officer for new employees. Preceptor for new EMS students. Purchaser for all supplies and training materials. Emergency driving instructor.

1984- current

G.T. METRO FIRE DEPT.

Paramedic/Fire Fighter. Served as Assistant Chief, LT., Captain and Fire Fighter. Help provide fire fighting skills and rescue to our community. BLS/CPR instructor, emergency driving instructor, continuing education instructor.

COMMUNITY

I have participated in many community organizations. I served as the Vice- Chairman of Trinity Lutheran School board for five years. I was involved with the Between the Fences and the Thirby field renovations and also acquiring of the Coast Guard soccer fields. I am currently the President of the Acme Fire Fighters Association. I have served as the President of Central High School Football boosters for 8 years. I am a member of the East Bay and Elk Rapids Masonic Lodges. I also served on the Acme Public Safety Committee until it was dissolved. I was raised on a family cherry farm.

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT

6042 Acme Road, Williamsburg MI 49690

(231) 938-1350

(231) 938-1510 fax

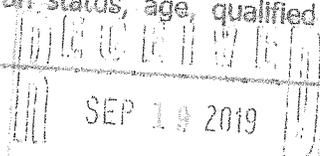
www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

PERSONAL

Name Mervan II Wayne Hunter
(Last) (First) (Middle)



Date of Application 9-19-19

Address 7927 Peaceful Valley Rd Williamsburg MI
(Number) (Street) (City) (Zip) 49690

Telephone Number [REDACTED]

Are you 18 years or older? Yes No

Can you, after employment, submit verification of your legal right to work in the United States? Yes No

Have you been previously employed here? Yes No If yes, date(s) _____

Have you filed an application here before? Yes No If yes, date(s) _____

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: TWP. Trustee

Kind of work sought: Full Time Part time Other _____

If part time, specify hours and days desired

Any.

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for?

Experience with local, state & federal Agencies & Budgets.

Salary desired _____

Date available to start work _____

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?

Yes No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	North Flight EMS		Date		Work Performed
	Address	1237 Hastings Street.		From	To	
	Job Title	Paramedic.		1984	Present	
	Supervisor	Tim Newton		Hourly Rate/Salary		
Reason for Leaving	None.		Starting	Final	Health & Safety officer, Education Preceptor, Purchasing.	
Employer	G.T. Metro Fire Dept.		Date			
Address	897 Parsons Rd.		From	To		
Job Title	Fire Fighter / Paramedic		1984	Present		
Supervisor	Chief Pat Parker		Hourly Rate/Salary		Work Performed Fire & Rescue. Continuing Ed. Instructor.	
Reason for Leaving	None.		Starting	Final		
Employer	Grand Traverse Co. Ambulance		Date			
Address	400 Boardman Ave -		From	To		
Job Title	EMT. & EMT-S		1980	1984	Work Performed Emergency Care to Sick & Injured	
Supervisor	Dave Powell, (Retired & Moved)		Hourly Rate/Salary			
Reason for Leaving	Disbanded & Became North Hsh.		Starting	Final		
Employer	T.C. Canning Co.		Date			
Address	Cass Rd.		From	To	Work Performed Manegee. station & Brine chemy operation Summers -	
Job Title	Receiving station mgr.		1973	1980		
Supervisor	Tom Lindquist (Deceased).		Hourly Rate/Salary			
Reason for Leaving	Went out of Business		Starting	Final		

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary	Boardman Elementary	K-45,6		
	Trinity Lutheran			
High School	T.C. Senior High School	112,3	General	
	T.C. Junior High	3		
College	NMC	3		
	Fruit Processing tech	2		
Graduate				
Vocational/Training	NMC	1	EMT- EMT-S	
	NMC	1		

Any other educational training? Midland Hosp Paramedic. along with many certifications. In Emergency Services.

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Pat Parker	897 Parsons Rd	[REDACTED]	35 yrs.
2	Paul Owens	1237 Hastings st.	[REDACTED]	30 Plus.
3	Dave Grattopp	5307 Marks Ln	[REDACTED]	30 Plus

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? Yes No

Have you ever been convicted of a crime? Yes No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? Yes No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

I agree that any action or suit against Acme Township arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statutes, must be brought within one year of the event giving rise to the claim(s) (or the statutory limitations period, if shorter), or be forever barred. I waive any limitation periods to the contrary.


(Signature)

9-19-19
(Date)

September 16, 2019

Ms. Cathy Dye
Acme Township Clerk
6042 Acme Road
Williamsburg, MI 49690



Dear Ms. Dye:

Enclosed is my application and resume for the position of Township Trustee. I have been a member of the Acme Township Planning Commission for the past six years and a resident of Acme Township for 30 years. I have had a keen interest in our township government and zoning issues for 15 years.

In addition to my work experience I have also been a Boy Scout leader and church committee chairman. Currently I am a member of the Grand Traverse County Republican Party and serve as a precinct delegate for Acme Township.

I am applying for this position because I want to see Acme Township continue its current course of reasonable growth, fiscal responsibility, and accountability to its citizens.

Sincerely,

A handwritten signature in cursive script that reads "Dan Rosa".

Dan Rosa

DAN ROSA
4707 Hampshire Drive
Williamsburg, MI 49690



WORK EXPERIENCE

Building material sales at the wholesale and retail level. Product Manager for lumber, plywood, roofing, metal products, drywall, and vinyl siding product lines.

Acme Township Planning Commission Member 2013 to present.

EDUCATION

B.S. Degree in Business Administration (marketing major, economics minor),
Central Michigan University, Mt. Pleasant, MI

MSU Citizen Planner Certificate of Completion 2017

Michigan Association of Planning, Community Engagement Training 2015

Michigan Association of Planning, Planning and Zoning Essentials Training 2013

EMPLOYMENT

Bay Area Contracting, Traverse City, MI. Part Time, Wood Shop Coordinator
07/16 - 05/19

The Home Depot, Traverse City, MI, Contractor Sales, 9/09-7/16

ABC Supply Company, Traverse City, MI. Contractor Sales and Delivery Services
Manager, 01/07-01/08

North Pacific Group, Williamsburg, MI. Building Material Sales, 12/98-10/06

Hager Distribution, Gaylord, MI. Lumber Manager, 04/97-12/98

Georgia Pacific Corporation, Atlanta, GA and Grayling, MI. Inside and Outside Sales,
Lumber Manager and Specialty Products Manager. 07/79-04/97

ACME TOWNSHIP APPLICATION FOR EMPLOYMENT
6042 Acme Road, Williamsburg MI 49690
(231) 938-1350 (231) 938-1510 fax
www.acmetownship.org

To the Applicant: We appreciate your interest in working for Acme Township and assure you that we are interested in your qualifications. A clear understanding of your background and work history will assist us in seeking to place you in a position, which, in our judgment, best meets your qualifications.

We are an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, veteran status, age, qualified disability, marital status, height, weight, or any other characteristic protected by law.

SEP 16 2019

PERSONAL

Name Rosa Danny P. Date of Application 9-16-19
(Last) (First) (Middle)
Address 4707 Hampshire Willsbg 49690 Telephone Number [REDACTED]
(Number) (Street) (City) (Zip)

Are you 18 years or older? Yes No
Can you, after employment, submit verification of your legal right to work in the United States? Yes No
Have you been previously employed here? Yes No If yes, date(s) _____
Have you filed an application here before? Yes No If yes, date(s) censure

List any friends or relatives working here: _____

EMPLOYMENT DESIRED

Position(s) applied for: Township Trustee
Kind of work sought: Full Time Part time Other _____
If part time, specify hours and days desired _____

Do you have any special training, skills, qualifications, or other experiences that relate to the position(s) applied for? _____

Salary desired \$600 mo. Date available to start work 9-30-19

Do you have any activities, commitments, or responsibilities (for example, school, other employment, etc.) which might, in any way, interfere with your ability to work full time, including overtime, in the position for which you are applying?
 Yes No

Federal law requires employers to make accommodations to disabled applicants and employees where the accommodation does not impose an undue hardship on the employer.

Disabled employees and applicants may request an accommodation of their disability by notifying Acme Township in writing of the need for accommodation within 182 days of the date the person with a disability knows or should know that an accommodation is needed. Failure to properly notify the township will preclude any claim that the employer failed to accommodate the person with a disability.

EMPLOYMENT (List below your last four employers, starting with most recent one first)

1	Employer	Date		Work Performed
	Bay Area Contracting	From	To	
	Address	7/16	5/19	
	Emerson Rd Traverse City	Hourly Rate/Salary		
	Job Title	Starting	Final	
	Cabinet shop coordinator			project planning and tracking, material pickup, purchasing
	Supervisor			
	Dean Adams			
	Reason for Leaving			
	lay off			
2	Employer	Date		Work Performed
	The Home Depot	From	To	
	Address	9/9	7/16	
	Crossing Circle T.C.	Hourly Rate/Salary		
	Job Title	Starting	Final	
	Contractor Sales rep			estimating and sales of large projects, other customer service/sales as needed
	Supervisor			
	Jill Noe			
	Reason for Leaving			
	began semi-retirement			
3	Employer	Date		Work Performed
	ABC Supply Co	From	To	
	Address	1/7	1/8	
	Carter Rd Traverse City	Hourly Rate/Salary		
	Job Title	Starting	Final	
	sales and delivery manager			customer service and showroom sales, inventory purchasing, schedule deliveries and process delivery documents
	Supervisor			
	Reason for Leaving			
	store closed			
4	Employer	Date		Work Performed
	North Pacific Group	From	To	
	Address	12/98	10/06	
	Bates Rd Williamsburg	Hourly Rate/Salary		
	Job Title	Starting	Final	
	inside sales			inside sales, telemarketing, wholesale building materials
	Supervisor			
	Jeff Williams			
	Reason for Leaving			
	lay off			

EDUCATION

	Name/Location	Number of Years Completed	Diploma/Degree	Courses of Study
Elementary				
High School	Benzie Central Benzonia, MI	4	diploma	general
College	CMU Mt Pleasant, MI	4	B.S	Business Admin.
Graduate				
Vocational/Training				

Any other educational training? - see resume

REFERENCES (Do not include relatives or former employers)

	Name	Address	Phone Number	Years Acquainted
1	Tim Sahs	TC	[REDACTED]	30
2	Dan Van Houten	4667 Westridge	[REDACTED]	40
3	Dale Sferrett	4686 Hampshire Wmsbg	[REDACTED]	20

MILITARY SERVICE RECORD

Indicate any relevant experience you have received in the Armed Forces of the U.S. or in a State Militia.

Army ROTC. leadership training

ADDITIONAL INFORMATION

Are you currently bound by any agreement with a former employer that prevents you from working here? Yes No

Have you ever been convicted of a crime? Yes No

If so, where, when and nature of offense: _____

Do you have any felony charges pending against you? If so, please explain: _____

Do you have a valid driver's license? Yes No

State any additional information that you feel may be helpful to us in considering your application: _____

Any other name you have used: _____

AUTHORIZATION AND UNDERSTANDING

Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I agree that any false information in support of my application may subject me to discharge at any time during the period of my employment. I authorize Acme Township to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I authorize Acme Township to obtain my credit report and criminal history for use in considering my application for employment, and, if hired, for promotions or continued employment. I also authorize Acme Township to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure, and hereby release Acme Township and them from any liability whatsoever as a result of any such inquiries and disclosures.

If I am hired by Acme Township, I will be prohibited from disclosing any confidential information of the township or other confidential/proprietary information except as necessary in the course of performing my job.

I agree that either party may terminate the employment relationship, with or without cause, at any time, and I further agree that this arrangement may only be altered in writing directed to me personally and signed by the Supervisor or Manager of Acme Township pursuant to action by the full Board of Trustees. I agree that I shall be bound by other rules, policies, regulations and terms and conditions of employment of Acme Township as they are from time to time changed.

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(Signature)

9-16-19

(Date)

	Dave Hoxie	Ryan LaMott	Wayne Mervau II	Dan Rosa		Notes
Aukerman	4	3	1	2		
Dye	4	1	3	2		
Jenema	3	4	2	1		
Nelson						
Scott	4	2	3	1		
Zollinger	4	1	2	3		
Total	19	11	11	9		
<p>Rating system: Please rank each candidate with one number--- 4 being your top choice and 1 being your least perfered Do not use any number more than once.</p>						

	Dave Hoxie	Ryan LaMott	Wayne Mervau II	Dan Rosa		Notes
Aukerman						
Dye	4	1	3	2		
Jenema						
Nelson						
Scott						
Zollinger						
Total						
<p>Rating system: Please rank each candidate with one number--- 4 being your top choice and 1 being your least preferred Do not use any number more than once.</p>						

	Dave Hoxie	Ryan LaMott	Wayne Mervau II	Dan Rosa		Notes
Aukerman						
Dye						
Jenema	3	4	2	1		
Nelson						
Scott						
Zollinger						
Total						
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Aukerman	4	3	1	2		
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	Dave Hoxie	Ryan LaMott	Wayne Mervau II	Dan Rosa		Notes
Aukerman						
Dye						
Jenema						
Nelson						
Scott	4	2	3	1		
Zollinger						
Total						
<p>Rating system: Please rank each candidate with one number--- 4 being your top choice and 1 being your least perfered Do not use any number more than once.</p>						

	Dave Hoxie	Ryan LaMott	Wayne Mervau II	Dan Rosa		Notes
Aukerman						
Dye						
Jenema						
Nelson						
Scott						
Zollinger	4	1	2	3		
Total						
<p>Rating system: Please rank each candidate with one number--- 4 being your top choice and 1 being your least preferred Do not use any number more than once.</p>						

Trustee applicant scoring and ranking - board requested 3 to 4 candidates

3 Scoring categories, 0-5 points per category:

Interpersonal skills

Leadership

Knowledge of issues affecting Acme

	Jay	Jean	Cathy	Total	Rank
Dorothy Dunville	7	7	9	23	6
Dave Hoxie	15	9	6	30	3*
Jason Hunt	5	4	4	13	8
Ryan Lamont	9	9	15	33	2*
Wayne Mervau	9	7	12	28	4*
Richard Nuffer	7	10	9	26	5
Dan Rosa	15	12	15	42	1*
Fred Vieland	6	7	6	19	7
Chad Tottof	2	4	0	6	9

(Name spellings not assured)

Personnel sub-committee members: Jay Zollinger, Jean Aukerman, Cathy Dye

Notes (bio's incomplete due to township not releasing info):

Dorothy Dunville - former Acme Township Clerk, elected 2 terms / 8 years

Dave Hoxie - Acme Farmland Committee; score without Supervisor 15 is 22.5, rank 6

Ryan Lamont - Acme Township Parks Maintenance employee

Wayne Mervau - Northfield EMS employee, has never attended a township meeting

Richard Nuffer - Lived in Acme for 9 mos, vacations in Florida 3 mos a year, has never attended a township meeting.

Dan Rosa - Planning Commission member, self-identified Treasurer of Acme Taxpayers for Responsible Government organization that was secretly funded by Meijer

Twp website notice:

"ACME TOWNSHIP TRUSTEE- Acme Township has an opening for a Trustee. Applicants are required to be an Acme Township resident, registered voter and would run as an elected official the year of 2020. A Trustee serves on a seven-member board. Skills beneficial to this opening would be interpersonal skills, leadership abilities, policymaking skills and knowledge about current issues affecting Acme Township. An application can be found here. Email or mail resume, cover letter and application to cdye@acmetownship.org / 6042 Acme Rd, Williamsburg, MI 49690. Deadline Thursday, September 19, 2019, 5pm."