



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, January 8, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.**

**ROLL CALL: Members present:** C. Dye, D. Nelson, J. Zollinger, J. Aukerman, A. Jenema, D. White, P. Scott

**Members excused:** None

**Staff present:** Shawn Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT: Open at 7:01pm**

Evert Stewart, 5751 US 1 North, stated his concerns with adding parking lot C and the use of the concrete building as a restroom on the proposed Bayside park plan.

John Pulcifer, 7707 US 31 N., requested to add back on to a board meeting agenda discussing opting in to the Proposal 1 recreational marihuana licensing. He would like to have a discussion on the pros and cons of having Class A growers and testing facilities in the township.

Brian Kelly 4893 Ridge Crest, voiced his concerns with the parks master plan containing errors in citing the Community Survey to justify certain goals. (Submitted written comments to be added to packet)

Limited Public Comment closed at 7:07 pm

**B. APPROVAL OF AGENDA:**

Zollinger added under K. New Business, 3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts

**Motion by Nelson to approve the agenda as presented with the addition to K. New Business, 3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts, supported by White. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of 12/04/18 were approved as presented.

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS**

- a. Clerk:** Dye reported she is working on year-end payroll reports, new QVF program from the state and retention files.
- b. Parks:** No report
- c. Legal Counsel - J. Jocks:** No report
- d. Sheriff:** No report
- e. County:** Gordie LaPointe reported the county had an organization meeting and he has been assigned to the Pavilions, Health Department and Department of Veteran Affairs committees. Current issues being looked at are, the pension deficit and problems concerning the jail. He will be representing Acme, Whitewater and two precincts in East Bay and would like to hear any feedback from the community.

**F. SPECIAL PRESENTATIONS: None**

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **North Flight November report**
- d. **Recycle Smart December 2018**
- c. **Draft Unapproved meeting minutes**
  - 1. **Planning Commission 12/10/18**
  - 2. **Parks & Trails 10/19/18, 11/16/18, 12/21/18 and Special meeting 11/26/18**

**2. APPROVAL:**

- 1. **Accounts Payable Prepaid of \$111,658.75 and Current to be approved of \$31,772.91 (Recommend approval: Clerk, C. Dye)**

**Motion by Jenema to approve Consent Calendar as presented, supported by Scott. Roll Call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None**

**I. CORRESPONDENCE:**

**1. Charter Communications dated 12/12/18 re: Local Franchise Agreement**

Zollinger explained Charter Communications has sold a part of their franchise and sent the amendment agreement to show the new name. There is no change with the existing service.

**J. PUBLIC HEARING: Acme Township Parks and Recreation Update of Parks Five-year Plan**

Winter informed the Parks & Trails Committee worked with Carrie Klingelsmith, Project Manager with Beckett & Raeder, on a new five-year parks and recreation plan. The process included a public input survey, reviewing the past plan, identifying projects the Committee worked on over the last few years, and creating new goals and objectives. The Committee reviewed and edited a draft for a mandatory 30-day public comment period between December 1-31. There was a final discussion at the last meeting, for additional edits to have Carrie incorporate them into the draft for the board meeting. Winter pointed out some of the highlights in the plan on population density areas, age groups living in the township and survey results.

Public Hearing opened at 7:31 pm with 13 attendees present

Brian Kelley questioned the percentage used for those in favor of the public art installations was not the amount as earlier stated in the survey. (Submitted document for packet)

Public Hearing closed at 7:35 pm

Aukerman submitted additional edits and the board agreed to add them to the plan.

Winter addressed the public comment concerns on the Bayside park plan. He said the concrete building and parking lot was put in the Phase III as a future reference. There is no funding or plan to finalized Phase III at this time. Moving forward with it will depended on how the park is utilized. They were included in the 2015 conceptional design plan for the DNR Trust Fund Grant. If it does get to the point where developing Phase III is being proposed, discussions and public hearings would be held first.

Jenema added it has been discussed at the Parks & Trails meetings to utilizing the concrete building for the rental of non-motorized kayaks to help supplement the cost of maintenance for the park.

**Motion by Jenema to approve the 2019-2023 Acme Township Parks and Recreation Plan Adoption Resolution #2019-01 with modifications as presented, supported by Aukerman. Roll Call motion carried unanimously.**

**K. NEW BUSINESS:**

**1. Acme Sewer Fees Potential Increase**

Zollinger wanted the board to be aware he is looking into seeing if the current sewer fees are covering all the expenses needed for updates done by the township and developers as they put new construction in. The engineers have looked at ten years out and will project the expense and if revenues held are enough for updates to pump stations. He will get back to the board when there is accurate data.

**2. Acme Connector Trail-Engineering Firm Selection Approval-Winter**

Winter informed five bids were received for the design and construction engineering of the Acme Connector Trail. The bids were reviewed and scored by the Parks and Trails Committee and their conclusion was to use Beckett & Raeder because they came in under the \$45,000 budget, have had a close relationship for over ten years with the township and are familiar with the community.

**Motion by Dye to approve the selection of Beckett & Raeder to perform the engineering of the Acme Connector Trail as prescribed in the request for proposal and presented in their submitted bid for a fee of \$40,620, based upon a percentage of the preliminary construction budget. Should the budget increase by a factor greater than 10%, Beckett & Raeder reserves the right to discuss additional contract fees, supported by Scott. Roll Call motion carried unanimously.**

**3. Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school districts**

**Motion by Scott to approve Resolution #2019-02 TBAISD, Resolution #2019-03 Elk Rapids, and Resolution #2019-04 TCAPS tax collection for school district, supported by White. Motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Discussion on a potential RFP for Auditing – Dye**

Dye informed that Gabridge & Co. has been handling the township's auditing from 2014-2018, and for the five years prior 2009-2013, it was done by Dennis, Gartland & Niegarth. When she was in MTA training sessions, they recommended to use a different auditor every 3-5 year for the purpose of having another set of eyes looking at the records. The board discussed at the November meeting, to either use for 2019 another audit firm or continue using Gabridge & Co. with different representatives from their company. Dye was asked to contact some of the other local clerks to see who they used for their yearend audit. She received auditing firm names and costs from five different townships. The townships varied in size, so it was hard to do a cost comparison.

**Jenema motioned to go with Gabridge & Co. for 2019 using different auditors and next year send out an RFP to other audit companies for consideration, supported by Scott. Roll Call motion carried unanimously.**

**2. Metro Fire Discussion- Nelson/Zollinger**

Zollinger informed Garfield is having a meeting tonight with their board to discuss the topics from the December meeting.

Nelson reported there were concerns in having equal representation in decision-making on GT Metro's board. It was discussed when making decisions involving high-level spending or multi-year contracts to have an affirmative vote from each township to pass. He said they needed to define the leases and who will pay for their own capital improvement expenses at their respective fire stations.

Chief Patrick Parker said East Bay Township rejected the idea of changing GT Metro's articles of

## **APPROVED**

incorporation, which would allow the voting system of the board to be restructured. They wanted to just change the procedures.

Scott suggested regarding funding issues it would be best to go with a percentage instead of putting a dollar amount on them.

Zollinger suggested they might consider a mediator to help work out funding formulas for future spending.

### **3. Bayside Playground Status**

Zollinger noted because there was not enough money in the park's budget for the playground, funding received from grants, the community foundation and donations will cover most of the cost for equipment. The only costs not covered would be for preparing the site.

He requested to move money out of the general fund to finish the project and if additional donations are received it would be replaced.

**Motion by Jenema to take from the contingency in the general fund \$10,000 to complete the project, supported by Scott. Roll Call motion carried unanimously.**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:** None

**ADJOURN:** Motion by Scott to adjourn meeting, motion carried unanimously. Adjourned at 9:45 pm

To: Acme Township Trustees  
From: Brian Kelley, Acme Township  
Date: January 8, 2019

Subject: Survey use in Parks master plan

As I pointed out in my correspondence regarding the parks master plan, the plan contains errors in citing the Community Survey to justify certain Goals.

An example not included in my previous communication is on Page 55, Goal 4: CULTURAL ARTS, Increase arts and cultural events in the park system.

It states that "33% of survey respondents listed public art installations as their number one choice of activities to plan and develop for"

That is an error. In the actual survey result, which I am attaching, only 17% chose that as their number one choice. It was actually ranked #9, and tied with Ball Fields.

It is also worth noting that this portion of the Survey results has not actually been shared with the public. I had to request it via a Freedom of Information Act request.

I presented my original concerns regarding the draft plan and survey at the December 21 Parks and Trails meeting. However, no time was allotted at the meeting for review or consideration of corrections or suggested changes from the public. It was immediately approved and sent to the board.

I reviewed the updates to the draft which were posted yesterday on the township website. However, it still contains significant discrepancies from the survey, and in key areas does not reflect the sentiment of the community as reflected in the Survey. It also does not acknowledge the significant limitations in the Survey methodology, and the substantial margin of error.

Thank you,

Brian Kelley



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, January 8, 2019, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of 12/05/18 are approved unless there are any changes.

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye
- b. Parks –
- c. Legal Counsel – J. Jocks
- d. Sheriff –
- e. County –

**F. SPECIAL PRESENTATIONS:**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. North Flight November report
- d. Recycle Smart December 2018
- e. Draft Unapproved meeting minutes
  - 1. Planning Commission 12/10/18
  - 2. Parks & Trails 10/19/18, 11/16/18, 12/21/18 and Special meeting 11/26/18

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$111,658.75 and Current to be approved of \$31,772.91 (Recommend approval: Clerk, C. Dye)

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

3. \_\_\_\_\_

**I. CORRESPONDENCE:**

1. Charter Communications dated 12/12/18 re: Local Franchise Agreement

**J. PUBLIC HEARING: Acme Township Parks and Recreation Up date of Parks five year plan**

**K. NEW BUSINESS**

1. Acme Sewer Fees Potential Increase
2. Acme Connector trail -Engineering firm selection Approval-Winter

**L. Old Business:**

1. Discussion on a potential RFP for Auditing – Dye
2. Metro fire Discussion-Nelson/Zollinger
3. Bayside Playground Status

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



# DRAFT UNAPPROVED

## ACME TOWNSHIP REGULAR BOARD MEETING ACME TOWNSHIP HALL

**Tuesday, December 4, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.**

**ROLL CALL: Members present:** C. Dye, D. Nelson, J. Zollinger, J. Aukerman, A. Jenema

**Members excused:** D. White, P. Scott

**Staff present:** V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** None

**B. APPROVAL OF AGENDA:**

**Motion by Aukerman to approve the agenda as presented, supported by Nelson. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES:**

The meeting minutes of 11/13/18 were approved as presented.

**D. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**E. REPORTS**

**a. Clerk:** Dye reported across the state there were no recounts or petitions made for the November 6<sup>TH</sup> election.

Health Insurance is up for renewal in December there was an increase of less than 5% and this increase is covered in the budget.

**b. Parks:** Jenema requested the Parks & Trail minutes be added to the board packet and not just shown online. She informed currently the minutes for the Parks & Trails meeting have been handled by Marcie Timmins who is on the committee. The meetings have become more detailed making it difficult for her to do them while taking part in the discussion and completing them around her job. The committee is asking for the Board's approval to have Valerie Donn, the Recording Secretary, do the minutes for their monthly meetings.

There will be a meeting this Thursday to plan an opening ceremony at Bayside Park in May for Acme residents to attend. It was suggested to have a maker's type fair including business from the township and a craft show.

Jenema informed the design engineering bid went out for the connector trail starting at Bunker Hill Road by the railroad, behind Holiday Inn, down Hope Road then behind Samaritas into Dan Kelley's property and into Meijer area. She will bring the responses to the January board meeting. A draft of the Parks & Recreation Master Plan 2019-2023 can be viewed on the Acme Township website and is now open for public comment. At the Parks & Trails meeting the committee discussed plants to be put in at the basin area in Bayside Park. A few quotes were received for completing the landscaping by spring.

**Motion by Nelson to approve having Valerie Donn be retained to do the monthly Parks & Trails meeting minutes supported by Aukerman. Motion carried unanimously.**

Zollinger stated he was expecting one last bill for Bayside Park signs. The township paid for part of the bill up front and the rest will be when the project is completed. Once it is received by

# DRAFT UNAPPROVED

taking the bills that were paid but not reimbursed, the total comes to \$38,151.15. That amount along with the two other reimbursements that have already been received brings the balance to \$272,122.07. The State keeps a retainer of \$30,000 which doesn't get sent until the last payment is made. Zollinger suggested paying the last bill when it does come and close out on the grant. He will let the board know when it arrives.

- c. **Legal Counsel - J. Jocks:** No report
- d. **Sheriff:** Deputy Nate Lentz reported there was an increase of service calls from the previous month of 171 to 197, mostly from traffic related incidents due to poor weather conditions and deer movement.
- e. **County:** Carol Crawford stated they now have a full staff with all positions filled. A 3% raise has been approved for non-contracted employees and will take effect in 2019. Every employee was switched to Health Savings Accounts and given a one-time front loading of \$1,000 for a single person and \$2,000 for families. This will help the county save money on health insurance costs and lower premiums for the employees. All but two of the open union contracts have been settled. A contract was signed with Northern Lakes Community Mental Health Authority, to have a full-time Mental Health Therapist and Peer Therapist for the jail to help rehabilitate inmates and prevent them from returning. Five new commissioners will take office in January, they are currently training for their new roles. At that point Crawford informed her term with the commission will end and she will no longer be the representative attending the Acme Board meetings.
- f. **Roads:** No report

**E. SPECIAL PRESENTATIONS:** None

**G. CONSENT CALENDAR:**

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **Draft Unapproved meeting minutes**
  - 1. **Planning Commission 11/12/18**

**2. APPROVAL:**

- 1. **Accounts Payable Prepaid of \$74,405.55 and Current to be approved of \$6,500.05**  
(Recommend approval: Clerk, C. Dye)

**Motion by Nelson to approve Consent Calendar as presented, supported by Jenema.  
Roll Call motion carried unanimously.**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**I. CORRESPONDENCE:**

- 1. **Letter dated 11/15/18 from Department of Natural Resources re: Off-Road vehicles**  
Zollinger explained the letter doesn't pertain to Acme because off-road vehicles on public roads are not allowed in the township's ordinance.

**J. PUBLIC HEARING:** None

**K. NEW BUSINESS:**

- 1. **Approval of 2019 Board of Trustees meetings schedule**

**Motion by Dye to approve the 2019 Board of Trustees meeting dates schedule as presented, supported by Aukerman. Motion carried unanimously.**

**2. Discussion on a potential RFP Auditing – Dye**

Dye informed at the MTA training it was suggested that a township use a different accounting firm after three years of service to provide a new set of eyes when conducting year end audit. Currently Gabridge & Co conducts Acme's auditing and have done so for the last four years.

# DRAFT UNAPPROVED

Gabridge said they could send a different crew of accountants from their company to conduct next year's audit if we choose to continue their services. Dye noted Gabridge's fee was on the low end when they last bid out for an accounting firm. She will do some research and ask other clerks for recommendations to discuss at the next Board meeting.

## L. OLD BUSINESS:

### 1. Discussion Ordinance language for Short-Term rental/Tourist Home

Jeff Jocks the township's legal counsel, put together a draft memo with a possible change to the current short-term rental ordinance involving the Varga property. The board discussed how the ordinance has been working and changing it could create potential problems. The board voiced their concerns and decided the main objective is to keep the quality of the community neighborhoods intact and this change could hamper that goal.

George Varga, 7801 Woodward Rd., voiced he will use his property to rent on a longer-term basis at this time.

**Motion by Nelson to accept the wording for the ordinance as presented by legal counsel. Motion was denied by lack of supported.**

**Motion by Aukerman to not change the ordinance as currently written, supported by Jenema. Motion carried by four ayes (Aukerman, Jenema, Dye and Zollinger) and one nay (Nelson).**

### 2. Recreational Marihuana Proposal 1, Ordinance R2018- #50 discussion

Zollinger noted Jocks created an ordinance for prohibiting recreational marihuana establishments in Acme for the board to review. Jocks suggested it would be best to opt-out at this time. Zollinger explained by opting-out it would give time to understand and become more knowledgeable on the state's rules and regulations that will apply.

**Motion by Jenema to Prohibit Marihuana Establishments Ordinance R2018-#50 until better guidelines on how Recreational Marihuana is to work in the jurisdiction and to be revisited at that time, supported by Aukerman. Motion carried unanimously.**

### 3. Status on Metro Fire study session – Supervisor

Zollinger informed he and Trustee Nelson attended a meeting that morning with Metro and the townships (Garfield, East Bay and Acme) pertaining to Garfield's Resolution to leave Metro. Discussion was held on disagreements such as voting by each township, tax tribunals and building improvements. Each township will be presenting these issues to their boards to provide feedback and to continue discussion to resolve these issues at a meeting yet to be scheduled this month. Zollinger said the philosophy is to work together to serve the public and not just within the boundaries of the townships. The Board did discuss one suggestion that the annual voting for Metro Board Chair and Secretary could be a candidate with an affirmative vote from all townships. Zollinger will give an update at the next board meeting.

## PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Zollinger commented the Acme Newsletter went out with the tax bill to the township's residents. Thank you Trustee Aukerman for leading the Acme Newsletter.

**ADJOURN: Meeting adjourn at 9:17 pm**

## Grand Traverse Sheriff Department Calls for Service Statistics

Month      Year  
December    2018

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	440	348	533	474	529	530	430	3,284					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	89	50	47	24	24	40	55	100	127	173	158	164	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	181	156	172	218	222	231	222	184	151	190	186	120	
Location	Citations	Traffic Crashes			Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Totals		
		Fatal	PIA	PDA	OWI	Criminal							
01 Acme	18	0	0	20	1	7	96	31	27	20	174		
02 Blair	47	0	2	25	3	27	326	69	67	27	489		
03 East Bay	24	0	1	37	2	18	200	60	86	38	384		
04 Fife Lake	3	0	1	5	1	1	49	7	21	6	83		
05 Garfield	85	0	7	109	2	86	642	379	284	116	1,421		
06 Grant	0	0	0	5	0	2	11	5	5	5	26		
07 Green Lake	5	0	2	11	0	10	90	31	25	13	159		
08 Long Lake	5	0	2	21	2	2	56	23	24	23	126		
09 Mayfield	5	0	3	13	1	1	48	4	14	16	82		
10 Peninsula	0	0	0	6	1	1	39	12	35	6	92		
11 Paradise	4	0	0	8	1	0	42	6	9	8	65		
12 Union	0	0	0	3	2	0	6	6	3	3	18		
13 Whitewater	5	0	0	11	0	1	43	6	12	11	72		
29 Fife Lake Vlg	1	0	0	0	0	0	15	2	5	0	22		
30 Kingsley Vlg	1	0	0	2	0	3	37	15	18	2	72		
66 Traverse City	4	0	0	0	3	56	0	0	0	0	0		
84 Out of County	0	0	0	0	0	22	0	0	0	0	0		
<b>Totals</b>	<b>207</b>	<b>0</b>	<b>18</b>	<b>276</b>	<b>19</b>	<b>237</b>	<b>1,700</b>	<b>656</b>	<b>635</b>	<b>294</b>	<b>3,285</b>		

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

*As of 1/01/18, MIP alcohol citations are civil infractions, therefore no arrest is applicable.*

Ticket stats are based on what District Court has entered as of 1/04/19.

Arrest stats are as of 1/06/19.

**Totals are not equal.**

Grand Traverse Sheriff Department Calls for Service Statistics

4th Quarter Totals

October - December 2018

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	1,325	1,396	1,678	1,564	1,629	1,406	1,069	10,067					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	274	144	141	84	69	101	165	323	417	564	522	494	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	510	472	555	675	671	671	658	509	491	551	615	391	
Location	Citations	Traffic Crashes			Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Total		
		Fatal	PIA	PDA	OWI	Criminal							
01 Acme	44	0	4	53	3	13	324	63	98	57	542		
02 Blair	144	0	9	84	5	75	936	227	204	93	1,460		
03 East Bay	118	0	7	132	3	41	607	189	270	139	1,205		
04 Fife Lake	26	0	3	12	1	4	205	13	41	15	274		
05 Garfield	266	0	25	300	17	231	1,842	1,054	926	325	4,147		
06 Grant	6	0	3	20	0	4	51	20	27	23	121		
07 Green Lake	25	0	5	38	2	34	307	86	105	43	541		
08 Long Lake	18	0	7	60	5	6	167	52	99	67	385		
09 Mayfield	14	0	6	27	3	5	130	25	40	33	228		
10 Peninsula	10	0	2	23	1	3	121	28	108	25	282		
11 Paradise	16	0	1	40	2	4	122	32	47	41	242		
12 Union	2	0	2	12	2	1	37	10	11	14	72		
13 Whitewater	14	0	3	31	0	4	143	24	54	34	255		
29 Fife Lake Vlg	1	0	0	4	0	0	59	9	22	4	94		
30 Kingsley Vlg	5	0	0	4	0	4	133	38	52	4	227		
66 Traverse City	14	0	0	0	6	190	0	0	0	0	0		
84 Out of County	0	0	0	0	0	63	0	0	0	0	0		
<b>Totals</b>	<b>723</b>	<b>0</b>	<b>77</b>	<b>840</b>	<b>50</b>	<b>682</b>	<b>5,184</b>	<b>1,870</b>	<b>2,104</b>	<b>917</b>	<b>10,075</b>		

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

As of 1/01/18, MIP alcohol citations are civil infractions, therefore no arrest is applicable.

Ticket stats are based on what District Court has entered as 1/04/19.

Arrest stats are as of 1/06/19.

Totals are not equal.

Grand Traverse Sheriff Department Calls for Service Statistics

YTD 2018

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	5,546	5,933	6,760	6,198	6,288	5,330	4,553	40,608					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	1,177	704	599	354	329	442	753	1,253	1,752	2,155	2,164	2,081	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	2,078	2,108	2,362	2,589	2,588	2,487	2,302	1,961	1,862	2,255	2,436	1,717	
Location	Tickets	Traffic Crashes			Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Total		
		Fatal	PIA	PDA	OWI	Criminal							
01 Acme	190	1	14	158	13	76	1,363	324	483	173	2,343		
02 Blair	435	0	40	281	24	284	2,919	938	1,060	321	5,238		
03 East Bay	355	1	36	365	26	173	2,539	785	1,197	402	4,923		
04 Fife Lake	108	0	6	49	3	29	872	63	151	55	1,141		
05 Garfield	803	0	88	905	91	926	7,449	4,046	4,130	993	16,618		
06 Grant	22	0	9	57	2	8	205	81	98	66	450		
07 Green Lake	114	2	17	113	13	116	1,441	359	512	132	2,444		
08 Long Lake	87	0	19	147	10	43	697	266	453	166	1,582		
09 Mayfield	80	0	12	86	5	17	588	98	97	98	881		
10 Peninsula	46	0	3	66	5	7	592	132	488	69	1,281		
11 Paradise	68	0	11	101	9	25	644	196	235	112	1,187		
12 Union	10	0	5	31	3	4	151	33	47	36	267		
13 Whitewater	65	0	10	91	1	25	596	102	188	101	987		
29 Fife Lake Vlg	5	0	3	14	0	1	177	49	93	17	336		
30 Kingsley Vlg	51	0	2	19	4	47	541	199	205	21	966		
66 Traverse City	58	0	0	0	31	816	0	0	0	0	0		
84 Out of County	0	0	0	0	2	223	0	0	0	0	0		
<b>Totals</b>	2,497	4	275	2,483	242	2,820	20,774	7,671	9,437	2,762	40,644		

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal Papers; Traffic Stops; Warrant Attempts

As of 1/01/18, MIP alcohol citations are civil infractions, therefore no arrest is applicable.

Ticket stats are based on what District Court has entered as of 1/04/19.

Arrest stats are as of 1/06/19.

Totals are not equal.

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 11/01/2018 TO 11/30/2018

Bank Code Fund	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
CHASE	GENERAL FUND				
101	GENERAL FUND	469,422.80	40,811.87	77,424.80	432,809.87
206	FIRE FUND	29,669.05	0.00	7,433.60	22,235.45
207	POLICE PROTECTION	42,919.96	0.00	0.00	42,919.96
208	PARK FUND	6,913.61	0.00	0.00	6,913.61
209	CEMETERY FUND	15,476.85	600.00	0.00	16,076.85
212	LIQUOR FUND	13,840.35	0.00	0.00	13,840.35
	GENERAL FUND	<u>578,242.62</u>	<u>41,411.87</u>	<u>84,858.40</u>	<u>534,796.09</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	772,973.80	114.25	1,305.00	771,783.05
	FARMLAND PRESERVATION	<u>772,973.80</u>	<u>114.25</u>	<u>1,305.00</u>	<u>771,783.05</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,206.43	0.21	0.00	5,206.64
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,206.43</u>	<u>0.21</u>	<u>0.00</u>	<u>5,206.64</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,328.44	19.40	0.00	157,347.84
	GENERAL FUND - HIGH YIELD	<u>157,328.44</u>	<u>19.40</u>	<u>0.00</u>	<u>157,347.84</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	298,502.43	49.07	0.00	298,551.50
	GENERAL FUND - MONEY MARKET	<u>298,502.43</u>	<u>49.07</u>	<u>0.00</u>	<u>298,551.50</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,999.43	0.29	0.00	6,999.72
	LIQUOR MONEY MARKET	<u>6,999.43</u>	<u>0.29</u>	<u>0.00</u>	<u>6,999.72</u>
PARKS	BAYSIDE PARK				
402	BAYSIDE PARK CAPITAL FUND	158,093.16	0.00	46,817.81	111,275.35
	BAYSIDE PARK	<u>158,093.16</u>	<u>0.00</u>	<u>46,817.81</u>	<u>111,275.35</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 11/01/2018 TO 11/30/2018

Bank Code Fund	Description	Beginning Balance 11/01/2018	Total Debits	Total Credits	Ending Balance 11/30/2018
SADH 811	HOLIDAY 818 HOLIDAY HILLS AREA IMPROVEMENT	245,788.01	0.00	0.00	245,788.01
	HOLIDAY 818	<u>245,788.01</u>	<u>0.00</u>	<u>0.00</u>	<u>245,788.01</u>
SEWER 590	ACME RELIEF SEWER ACME RELIEF SEWER	1,875,083.18	164,709.31	28,163.82	2,011,628.67
591	WATER FUND- HOPE VILLAGE	148.84	2,449.72	704.41	1,894.15
	ACME RELIEF SEWER	<u>1,875,232.02</u>	<u>167,159.03</u>	<u>28,868.23</u>	<u>2,013,522.82</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	197,461.80	24.35	0.00	197,486.15
	ACME RELIEF SEWER MONEY MARKET	<u>197,461.80</u>	<u>24.35</u>	<u>0.00</u>	<u>197,486.15</u>
SHORE 296	SHORELINE PRESERVATION SHORELINE PPRESERVATION	1,382.77	0.20	0.00	1,382.97
	SHORELINE PRESERVATION	<u>1,382.77</u>	<u>0.20</u>	<u>0.00</u>	<u>1,382.97</u>
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	231,826.66	16,578.63	193,921.63	54,483.66
	CURRENT TAX COLLECTION	<u>231,826.66</u>	<u>16,578.63</u>	<u>193,921.63</u>	<u>54,483.66</u>
TRUST 701	TRUST & AGENCY TRUST AND AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	<u>5,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,600.00</u>
	TOTAL - ALL FUNDS	<u>4,534,837.57</u>	<u>225,357.30</u>	<u>355,771.07</u>	<u>4,404,423.80</u>

*Sarah Lawrence*  
*Deputy Treasurer*  
 12/27/18

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	234,075.00	0.00	0.00	234,075.00	0.00
101-000-412.000	PERSONAL PROP TAXES	15,000.00	0.00	0.00	15,000.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,200.00	18.00	18.00	2,182.00	0.82
101-000-447.000	ADMINISTRATIVE FEE 1%	99,800.00	82,883.00	1,890.67	16,917.00	83.05
101-000-448.000	CABLE TV FEE	85,500.00	23,253.56	23,253.56	62,246.44	27.20
101-000-465.000	PASSPORT FEES	1,600.00	789.65	175.00	810.35	49.35
101-000-574.000	ST SHARED SALES TAX	361,106.00	66,771.00	0.00	294,335.00	18.49
101-000-577.000	SWAMP TAX	1,420.00	0.00	0.00	1,420.00	0.00
101-000-602.000	GRANTS	30,000.00	10,000.00	0.00	20,000.00	33.33
101-000-602.004	ENDOWMENT	8,500.00	0.00	0.00	8,500.00	0.00
101-000-607.000	CHARGES FOR SERVICES	1,000.00	1,054.95	452.69	(54.95)	105.50
101-000-608.001	Zoning Fees	15,160.00	7,513.44	2,838.44	7,646.56	49.56
101-000-610.000	Revenues for Escrow Account	20,000.00	2,877.40	0.00	17,122.60	14.39
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,850.00	0.00	0.00	7,850.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	375.00	280.60	0.00	94.40	74.83
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,400.00	1,188.82	1,188.82	1,211.18	49.53
101-000-667.000	RENT-PARKS	200.00	60.00	0.00	140.00	30.00
101-000-671.000	MISC REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
101-000-671.010	CIVIL INFRACTION FEES	0.00	66.67	66.67	(66.67)	100.00
101-000-676.000	REIMBURSEMENTS	40,680.00	4,029.68	659.40	36,650.32	9.91
Total Dept 000		931,866.00	200,786.77	30,543.25	731,079.23	21.55
TOTAL REVENUES		931,866.00	200,786.77	30,543.25	731,079.23	21.55
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	460.00	254.25	0.00	205.75	55.27
101-000-992.000	CONTINGENCY	70,000.00	0.00	0.00	70,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00	0.00	0.00	400.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	4,500.00	5,120.00	0.00	(620.00)	113.78
101-000-999.000	TRANSFER TO OTHER FUNDS	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 000		176,360.00	5,374.25	0.00	170,985.75	3.05
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,200.00	11,153.80	2,230.76	16,046.20	41.01
101-101-703.001	SECRETARY	32,200.00	12,746.60	2,576.00	19,453.40	39.59
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,758.00	1,946.03	391.25	2,811.97	40.90
101-101-726.000	SUPPLIES & POSTAGE	1,850.00	650.64	0.00	1,199.36	35.17
101-101-801.000	ACCOUNTING & AUDIT	10,000.00	10,100.00	5,050.00	(100.00)	101.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	2,000.00	0.00	0.00	2,000.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	3,053.90	540.00	8,946.10	25.45
101-101-802.005	CONTRACTED COMMUNITY SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	20,000.00	1,425.00	325.00	18,575.00	7.13
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	25,300.00	8,426.99	1,400.65	16,873.01	33.31
101-101-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,580.00	1,453.95	291.46	2,126.05	40.61
101-101-900.000	PUBLICATIONS	1,200.00	820.25	84.75	379.75	68.35
101-101-910.000	INSURANCE	6,700.00	3,003.90	1,252.40	3,696.10	44.83

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL) 11/30/2018	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	5,900.00	5,787.57	0.00	112.43	98.09
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		160,138.00	60,568.63	14,142.27	99,569.37	37.82
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	15,384.60	3,076.92	24,615.40	38.46
101-171-714.000	FICA LOCAL SHARE	3,500.00	1,294.67	258.93	2,205.33	36.99
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	1,692.30	338.46	3,057.70	35.63
101-171-910.000	INSURANCE	4,000.00	1,538.50	307.70	2,461.50	38.46
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES		53,000.00	19,910.07	3,982.01	33,089.93	37.57
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,500.00	6,508.71	3,175.50	3,991.29	61.99
101-191-714.000	FICA LOCAL SHARE	0.00	23.81	0.00	(23.81)	100.00
101-191-726.000	SUPPLIES & POSTAGE	5,500.00	2,342.99	1,370.40	3,157.01	42.60
101-191-900.000	PUBLICATIONS	200.00	162.00	81.00	38.00	81.00
Total Dept 191 - ELECTION EXPENDITURES		16,200.00	9,037.51	4,626.90	7,162.49	55.79
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,025.00	2,083.35	416.67	2,941.65	41.46
101-209-714.000	FICA LOCAL SHARE	400.00	159.38	31.87	240.62	39.85
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	1.62	0.00	3,998.38	0.04
101-209-803.002	ASSESSING CONTRACT SERVICES	42,864.00	17,860.00	3,572.00	25,004.00	41.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	1,467.00	0.00	1,233.00	54.33
Total Dept 209 - ASSESSOR'S EXPENDITURES		57,989.00	21,571.35	4,020.54	36,417.65	37.20
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	40,008.00	15,387.70	3,077.54	24,620.30	38.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	18,720.00	8,225.10	1,867.50	10,494.90	43.94
101-215-714.000	FICA LOCAL SHARE	4,495.00	1,490.78	311.57	3,004.22	33.17
101-215-726.000	SUPPLIES & POSTAGE	700.00	120.26	0.00	579.74	17.18
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,163.00	0.00	137.00	94.04
101-215-860.000	TRAVEL & MILEAGE	2,000.00	28.30	0.00	1,971.70	1.42
101-215-874.000	RETIREMENT/PENSION	5,875.00	2,361.31	494.51	3,513.69	40.19
101-215-910.000	INSURANCE	12,500.00	3,951.40	987.85	8,548.60	31.61
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	120.00	120.00	1,980.00	5.71
Total Dept 215 - CLERK'S EXPENDITURES		88,698.00	33,847.85	6,858.97	54,850.15	38.16
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	750.00	0.00	0.00	750.00	0.00
101-247-714.000	FICA LOCAL SHARE	60.00	0.00	0.00	60.00	0.00
101-247-900.000	PUBLICATIONS	75.00	0.00	0.00	75.00	0.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-247-956.000	MISCELLANEOUS	135.00	0.00	0.00	135.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,020.00	0.00	0.00	1,020.00	0.00
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	9,676.50	1,935.30	15,482.50	38.46
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	10,830.40	2,166.08	17,328.60	38.46
101-253-714.000	FICA LOCAL SHARE	4,052.00	1,686.48	337.29	2,365.52	41.62
101-253-726.000	SUPPLIES & POSTAGE	5,500.00	1,331.06	1,285.20	4,168.94	24.20
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	1,932.00	0.00	(232.00)	113.65
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,700.00	2,204.50	440.90	3,495.50	38.68
101-253-910.000	INSURANCE	4,000.00	1,538.50	307.70	2,461.50	38.46
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		74,970.00	29,199.44	6,472.47	45,770.56	38.95
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,500.00	656.33	97.35	1,843.67	26.25
101-265-851.000	CABLE INTERNET SERVICES	5,200.00	1,580.80	309.90	3,619.20	30.40
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	22,000.00	6,735.44	1,940.17	15,264.56	30.62
101-265-921.000	STREET LIGHTS	11,100.00	3,038.22	361.81	8,061.78	27.37
101-265-922.000	DTE GAS	4,000.00	235.71	121.95	3,764.29	5.89
101-265-923.000	SEWER TOWNSHIP HALL	800.00	240.00	60.00	560.00	30.00
101-265-930.000	REPAIRS & MAINT	10,000.00	3,976.45	1,741.80	6,023.55	39.76
Total Dept 265 - TOWNHALL EXPENDITURES		55,600.00	16,462.95	4,632.98	39,137.05	29.61
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	65,000.00	25,000.00	5,000.00	40,000.00	38.46
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	1,450.00	100.00	13,550.00	9.67
101-410-714.000	FICA LOCAL SHARE	6,384.00	2,141.11	413.68	4,242.89	33.54
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	22.40	0.00	977.60	2.24
101-410-726.001	POSTAGE T & A	100.00	62.01	56.25	37.99	62.01
101-410-802.001	ATTORNEY SERVICES LITIGATION	3,000.00	0.00	0.00	3,000.00	0.00
101-410-802.002	ATTORNEY SERVICES	12,500.00	2,736.10	750.00	9,763.90	21.89
101-410-802.003	ATTORNEY T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.000	PLANNER SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,000.00	6,217.99	0.00	5,782.01	51.82
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	1,616.25	0.00	1,383.75	53.88
101-410-803.006	STAFF REVIEW T & A	2,000.00	800.44	396.44	1,199.56	40.02
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	2,982.00	0.00	(1,982.00)	298.20
101-410-860.000	TRAVEL & MILEAGE	600.00	682.67	0.00	(82.67)	113.78
101-410-874.000	RETIREMENT/PENSION	6,900.00	2,653.90	530.78	4,246.10	38.46
101-410-900.000	PUBLICATIONS	2,000.00	482.00	0.00	1,518.00	24.10
101-410-900.001	PUBLICATIONS T & A	2,000.00	107.75	0.00	1,892.25	5.39
101-410-910.000	INSURANCE	4,000.00	1,538.50	307.70	2,461.50	38.46
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	30.65	0.00	69.35	30.65
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	905.00	0.00	1,595.00	36.20
101-410-960.000	dues subscriptions	650.00	0.00	0.00	650.00	0.00
101-410-964.000	REIMBURSEMENTS	0.00	423.81	423.81	(423.81)	100.00

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410 - PLANNING & ZONING EXPENDITURES		154,034.00	49,852.58	7,978.66	104,181.42	32.36
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	18,700.00	12,053.00	2,613.75	6,647.00	64.45
101-750-714.000	FICA LOCAL SHARE	1,500.00	922.06	199.96	577.94	61.47
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	146.97	0.00	853.03	14.70
101-750-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-750-910.000	INSURANCE	0.00	417.00	417.00	(417.00)	100.00
101-750-930.000	REPAIRS & MAINT	38,500.00	14,946.22	6,721.85	23,553.78	38.82
101-750-930.001	PARK EQUIP MAINT	0.00	2,989.00	2,989.00	(2,989.00)	100.00
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		61,950.00	31,474.25	12,941.56	30,475.75	50.81
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	12,743.00	11,954.00	2,257.00	84.95
Total Dept 865 - INSURANCE		15,000.00	12,743.00	11,954.00	2,257.00	84.95
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	0.00	0.00	8,900.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		14,400.00	0.00	0.00	14,400.00	0.00
TOTAL EXPENDITURES		929,359.00	290,041.88	77,610.36	639,317.12	31.21
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		931,866.00	200,786.77	30,543.25	731,079.23	21.55
TOTAL EXPENDITURES		929,359.00	290,041.88	77,610.36	639,317.12	31.21
NET OF REVENUES & EXPENDITURES		2,507.00	(89,255.11)	(47,067.11)	91,762.11	3,560.24
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	747,963.00	0.00	0.00	747,963.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	104,824.00	0.00	0.00	104,824.00	0.00
Total Dept 000		852,787.00	0.00	0.00	852,787.00	0.00
TOTAL REVENUES		852,787.00	0.00	0.00	852,787.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	103,200.00	33,451.21	7,433.60	69,748.79	32.41

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
206-000-805.000	METRO FIRE CONTRACT	747,963.00	0.00	0.00	747,963.00	0.00
Total Dept 000		851,163.00	33,451.21	7,433.60	817,711.79	3.93
TOTAL EXPENDITURES		851,163.00	33,451.21	7,433.60	817,711.79	3.93
Fund 206 - FIRE FUND:						
TOTAL REVENUES		852,787.00	0.00	0.00	852,787.00	0.00
TOTAL EXPENDITURES		851,163.00	33,451.21	7,433.60	817,711.79	3.93
NET OF REVENUES & EXPENDITURES		1,624.00	(33,451.21)	(7,433.60)	35,075.21	2,059.80
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	48,380.00	0.00	0.00	48,380.00	0.00
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00	0.00
207-000-699.000	TRANSFER IN	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		84,580.00	0.00	0.00	84,580.00	0.00
TOTAL REVENUES		84,580.00	0.00	0.00	84,580.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	39,075.50	0.00	41,924.50	48.24
207-000-956.000	MISCELLANEOUS	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		82,500.00	39,075.50	0.00	43,424.50	47.36
TOTAL EXPENDITURES		82,500.00	39,075.50	0.00	43,424.50	47.36
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		84,580.00	0.00	0.00	84,580.00	0.00
TOTAL EXPENDITURES		82,500.00	39,075.50	0.00	43,424.50	47.36
NET OF REVENUES & EXPENDITURES		2,080.00	(39,075.50)	0.00	41,155.50	1,878.63
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,300.00	2,447.55	0.00	2,852.45	46.18
Total Dept 000		5,300.00	2,447.55	0.00	2,852.45	46.18
TOTAL REVENUES		5,300.00	2,447.55	0.00	2,852.45	46.18

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
208-000-999.000	TRANSFER TO OTHER FUNDS	10,950.00	10,950.00	0.00	0.00	100.00
Total Dept 000		14,950.00	10,950.00	0.00	4,000.00	73.24
TOTAL EXPENDITURES		14,950.00	10,950.00	0.00	4,000.00	73.24
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,300.00	2,447.55	0.00	2,852.45	46.18
TOTAL EXPENDITURES		14,950.00	10,950.00	0.00	4,000.00	73.24
NET OF REVENUES & EXPENDITURES		(9,650.00)	(8,502.45)	0.00	(1,147.55)	88.11
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	3,400.00	2,000.00	0.00	1,400.00	58.82
209-000-646.000	BURIAL FEE PAYMENTS	6,000.00	2,100.00	600.00	3,900.00	35.00
Total Dept 000		9,400.00	4,100.00	600.00	5,300.00	43.62
TOTAL REVENUES		9,400.00	4,100.00	600.00	5,300.00	43.62
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	470.20	0.00	(170.20)	156.73
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	6,000.00	625.00	0.00	5,375.00	10.42
209-000-930.000	REPAIRS & MAINT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		9,300.00	1,095.20	0.00	8,204.80	11.78
TOTAL EXPENDITURES		9,300.00	1,095.20	0.00	8,204.80	11.78
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		9,400.00	4,100.00	600.00	5,300.00	43.62
TOTAL EXPENDITURES		9,300.00	1,095.20	0.00	8,204.80	11.78
NET OF REVENUES & EXPENDITURES		100.00	3,004.80	600.00	(2,904.80)	3,004.80
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	10,200.00	11,202.95	0.00	(1,002.95)	109.83
212-000-665.000	INTEREST ON INVESTMENTS	4.00	1.18	0.00	2.82	29.50
Total Dept 000		10,204.00	11,204.13	0.00	(1,000.13)	109.80

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 212 - LIQUOR FUND</b>						
Revenues						
TOTAL REVENUES		10,204.00	11,204.13	0.00	(1,000.13)	109.80
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		8,600.00	0.00	0.00	8,600.00	0.00
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
<b>Fund 212 - LIQUOR FUND:</b>						
TOTAL REVENUES		10,204.00	11,204.13	0.00	(1,000.13)	109.80
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
NET OF REVENUES & EXPENDITURES		1,604.00	11,204.13	0.00	(9,600.13)	698.51
<b>Fund 225 - FARMLAND PRESERVATION</b>						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	234,646.00	0.00	0.00	234,646.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	550.00	474.37	0.00	75.63	86.25
225-000-671.000	MISC REVENUES	175,000.00	0.00	0.00	175,000.00	0.00
Total Dept 000		410,196.00	474.37	0.00	409,721.63	0.12
TOTAL REVENUES		410,196.00	474.37	0.00	409,721.63	0.12
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	1,620.00	1,305.00	(120.00)	108.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	7,500.00	0.00	22,500.00	25.00
225-000-941.000	PDR PYMT TO LANDOWNERS	250,000.00	0.00	0.00	250,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 000		289,500.00	9,120.00	1,305.00	280,380.00	3.15
TOTAL EXPENDITURES		289,500.00	9,120.00	1,305.00	280,380.00	3.15
<b>Fund 225 - FARMLAND PRESERVATION:</b>						
TOTAL REVENUES		410,196.00	474.37	0.00	409,721.63	0.12
TOTAL EXPENDITURES		289,500.00	9,120.00	1,305.00	280,380.00	3.15
NET OF REVENUES & EXPENDITURES		120,696.00	(8,645.63)	(1,305.00)	129,341.63	7.16
<b>Fund 296 - SHORELINE PPRESERVATION</b>						
Revenues						
Dept 000						

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.84	0.00	(0.84)	100.00
Total Dept 000		0.00	0.84	0.00	(0.84)	100.00
TOTAL REVENUES		0.00	0.84	0.00	(0.84)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.84	0.00	(0.84)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.84	0.00	(0.84)	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	6,000.00	0.00	0.00	6,000.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	0.00	0.00	300,000.00	0.00
402-000-671.000	MISC REVENUES	100,000.00	0.00	0.00	100,000.00	0.00
402-000-674.000	PRIVATE CONTRIBUTIONS & DONATIONS	0.00	109,930.00	0.00	(109,930.00)	100.00
402-000-699.000	TRANSFER IN	10,950.00	10,950.00	0.00	0.00	100.00
Total Dept 000		416,950.00	120,880.00	0.00	296,070.00	28.99
TOTAL REVENUES		416,950.00	120,880.00	0.00	296,070.00	28.99
Expenditures						
Dept 000						
402-000-803.000	PLANNER SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
402-000-803.003	ENGINEERING SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
402-000-930.002	PARKS & RECREATION EXPENDITURE	450,000.00	367,623.23	46,817.81	82,376.77	81.69
402-000-999.000	TRANSFER TO OTHER FUNDS	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		540,000.00	367,623.23	46,817.81	172,376.77	68.08
TOTAL EXPENDITURES		540,000.00	367,623.23	46,817.81	172,376.77	68.08
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		416,950.00	120,880.00	0.00	296,070.00	28.99
TOTAL EXPENDITURES		540,000.00	367,623.23	46,817.81	172,376.77	68.08
NET OF REVENUES & EXPENDITURES		(123,050.00)	(246,743.23)	(46,817.81)	123,693.23	200.52
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	890,500.00	314,490.23	164,425.34	576,009.77	35.32
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	22,580.00	0.00	0.00	22,580.00	0.00

PERIOD ENDING 11/30/2018

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
590-000-665.000	INTEREST ON INVESTMENTS	2,500.00	1,235.82	0.00	1,264.18	49.43
Total Dept 000		918,080.00	315,726.05	164,425.34	602,353.95	34.39
TOTAL REVENUES		918,080.00	315,726.05	164,425.34	602,353.95	34.39
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	4,000.00	210.00	210.00	3,790.00	5.25
590-000-803.003	ENGINEERING SERVICES	30,000.00	1,459.50	750.00	28,540.50	4.87
590-000-956.001	OPERATING & MAINT EXP	450,200.00	173,339.74	27,187.45	276,860.26	38.50
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	128.21	16.37	1,071.79	10.68
590-000-995.001	INTEREST on BONDS	21,052.00	8,251.10	0.00	12,800.90	39.19
590-000-995.002	PRINCIPAL ON JOINT VENTURE	94,882.00	0.00	0.00	94,882.00	0.00
Total Dept 000		601,334.00	183,388.55	28,163.82	417,945.45	30.50
TOTAL EXPENDITURES		601,334.00	183,388.55	28,163.82	417,945.45	30.50
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		918,080.00	315,726.05	164,425.34	602,353.95	34.39
TOTAL EXPENDITURES		601,334.00	183,388.55	28,163.82	417,945.45	30.50
NET OF REVENUES & EXPENDITURES		316,746.00	132,337.50	136,261.52	184,408.50	41.78
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	15,500.00	4,783.67	2,449.72	10,716.33	30.86
Total Dept 550 - HOPE VILLAGE- WATER		15,500.00	4,783.67	2,449.72	10,716.33	30.86
TOTAL REVENUES		15,500.00	4,783.67	2,449.72	10,716.33	30.86
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,200.00	4,391.50	704.41	10,808.50	28.89
Total Dept 550 - HOPE VILLAGE- WATER		15,200.00	4,391.50	704.41	10,808.50	28.89
TOTAL EXPENDITURES		15,200.00	4,391.50	704.41	10,808.50	28.89
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		15,500.00	4,783.67	2,449.72	10,716.33	30.86
TOTAL EXPENDITURES		15,200.00	4,391.50	704.41	10,808.50	28.89

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND- HOPE VILLAGE						
	NET OF REVENUES & EXPENDITURES	300.00	392.17	1,745.31	(92.17)	130.72
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	3.23	0.00	(3.23)	100.00
Total Dept 000		0.00	3.23	0.00	(3.23)	100.00
TOTAL EXPENDITURES		0.00	3.23	0.00	(3.23)	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	3.23	0.00	(3.23)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(3.23)	0.00	3.23	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-671.000	MISC REVENUES	5,000.00	0.00	0.00	5,000.00	0.00
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	0.00	0.00	68,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	4,000.00	3,805.75	0.00	194.25	95.14
Total Dept 000		77,000.00	3,805.75	0.00	73,194.25	4.94
TOTAL REVENUES		77,000.00	3,805.75	0.00	73,194.25	4.94
Expenditures						
Dept 000						
811-000-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
811-000-995.001	INTEREST on BONDS	33,986.00	11,315.00	0.00	22,671.00	33.29
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	55,000.00	0.00	0.00	100.00
Total Dept 000		89,986.00	66,315.00	0.00	23,671.00	73.69
TOTAL EXPENDITURES		89,986.00	66,315.00	0.00	23,671.00	73.69
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		77,000.00	3,805.75	0.00	73,194.25	4.94
TOTAL EXPENDITURES		89,986.00	66,315.00	0.00	23,671.00	73.69
NET OF REVENUES & EXPENDITURES		(12,986.00)	(62,509.25)	0.00	49,523.25	481.36
TOTAL REVENUES - ALL FUNDS		3,731,863.00	664,209.13	198,018.31	3,067,653.87	17.80
TOTAL EXPENDITURES - ALL FUNDS		3,431,892.00	1,005,455.30	162,035.00	2,426,436.70	29.30

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
NET OF REVENUES & EXPENDITURES		299,971.00	(341,246.17)	35,983.31	641,217.17	113.76

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	604,540.87	432,809.87
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	298,301.33	298,502.43
101-000-005.000	1886-HIGH YIELD	157,248.94	157,328.44
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	121,357.88	111,209.26
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	185,000.00	335,000.00
<b>Total Assets</b>		<b>1,512,914.90</b>	<b>1,384,396.27</b>
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	25,315.21	311.65
101-000-231.200	OTHER PAYROLL DEDUCTIONS	653.89	606.82
101-000-339.000	DEFERRED REVENUE	49,346.27	49,346.27
<b>Total Liabilities</b>		<b>89,528.26</b>	<b>50,264.74</b>
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND-RESTRICTED	94.00	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTRICTED	6,864.00	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	388,125.00	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITTED	7,776.12	17,924.74
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMITTED	30,000.00	30,000.00
101-000-382.005	GTTC ENGINEER PROJECT MNGT-COMMITTED	32,000.00	32,000.00
101-000-390.000	Fund Balance	958,527.52	948,378.90
<b>Total Fund Balance</b>		<b>1,423,386.64</b>	<b>1,423,386.64</b>
<b>Beginning Fund Balance</b>			<b>1,423,386.64</b>
<b>Net of Revenues VS Expenditures</b>			<b>(89,255.11)</b>
<b>Ending Fund Balance</b>			<b>1,334,131.53</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,384,396.27</b>

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	63,120.26	22,235.45
<b>Total Assets</b>		<b>63,120.26</b>	<b>22,235.45</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>7,433.60</b>	<b>0.00</b>
*** Fund Balance ***			
206-000-390.000	Fund Balance	55,686.66	55,686.66
<b>Total Fund Balance</b>		<b>55,686.66</b>	<b>55,686.66</b>
Beginning Fund Balance			55,686.66
Net of Revenues VS Expenditures			(33,451.21)
Ending Fund Balance			22,235.45
Total Liabilities And Fund Balance			22,235.45

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	81,995.46	42,919.96
<b>Total Assets</b>		<b>81,995.46</b>	<b>42,919.96</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
207-000-390.000	Fund Balance	81,995.46	81,995.46
<b>Total Fund Balance</b>		<b>81,995.46</b>	<b>81,995.46</b>
<b>Beginning Fund Balance</b>			<b>81,995.46</b>
<b>Net of Revenues VS Expenditures</b>			<b>(39,075.50)</b>
<b>Ending Fund Balance</b>			<b>42,919.96</b>
<b>Total Liabilities And Fund Balance</b>			<b>42,919.96</b>

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	15,416.06	6,913.61
<b>Total Assets</b>		<b>15,416.06</b>	<b>6,913.61</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
208-000-390.000	Fund Balance	15,416.06	15,416.06
<b>Total Fund Balance</b>		<b>15,416.06</b>	<b>15,416.06</b>
<b>Beginning Fund Balance</b>			<b>15,416.06</b>
<b>Net of Revenues VS Expenditures</b>			<b>(8,502.45)</b>
<b>Ending Fund Balance</b>			<b>6,913.61</b>
<b>Total Liabilities And Fund Balance</b>			<b>6,913.61</b>

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,073.65	16,076.85
209-000-123.000	PREPAID EXPENSE	194.40	194.40
<b>Total Assets</b>		<b>14,268.05</b>	<b>16,271.25</b>
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	1,196.00	194.40
<b>Total Liabilities</b>		<b>1,196.00</b>	<b>194.40</b>
*** Fund Balance ***			
209-000-390.000	Fund Balance	13,072.05	13,072.05
<b>Total Fund Balance</b>		<b>13,072.05</b>	<b>13,072.05</b>
<b>Beginning Fund Balance</b>			<b>13,072.05</b>
<b>Net of Revenues VS Expenditures</b>			<b>3,004.80</b>
<b>Ending Fund Balance</b>			<b>16,076.85</b>
<b>Total Liabilities And Fund Balance</b>			<b>16,271.25</b>

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	2,637.40	13,840.35
212-000-004.000	0650-MONEY MARKET	6,998.25	6,999.43
<b>Total Assets</b>		<b>9,635.65</b>	<b>20,839.78</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
212-000-390.000	Fund Balance	9,635.65	9,635.65
<b>Total Fund Balance</b>		<b>9,635.65</b>	<b>9,635.65</b>
<b>Beginning Fund Balance</b>			<b>9,635.65</b>
<b>Net of Revenues VS Expenditures</b>			<b>11,204.13</b>
<b>Ending Fund Balance</b>			<b>20,839.78</b>
<b>Total Liabilities And Fund Balance</b>			<b>20,839.78</b>

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	780,315.31	771,668.80
225-000-004.000	4319-MONEY MARKET	5,205.55	5,206.43
<b>Total Assets</b>		<b>785,520.86</b>	<b>776,875.23</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
225-000-390.000	Fund Balance	785,520.86	785,520.86
<b>Total Fund Balance</b>		<b>785,520.86</b>	<b>785,520.86</b>
<b>Beginning Fund Balance</b>			<b>785,520.86</b>
<b>Net of Revenues VS Expenditures</b>			<b>(8,645.63)</b>
<b>Ending Fund Balance</b>			<b>776,875.23</b>
<b>Total Liabilities And Fund Balance</b>			<b>776,875.23</b>

Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,381.93	1,382.77
<b>Total Assets</b>		<b>1,381.93</b>	<b>1,382.77</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,381.93	1,381.93
<b>Total Fund Balance</b>		<b>1,381.93</b>	<b>1,381.93</b>
<b>Beginning Fund Balance</b>			<b>1,381.93</b>
<b>Net of Revenues VS Expenditures</b>			<b>0.84</b>
<b>Ending Fund Balance</b>			<b>1,382.77</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,382.77</b>

Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	462,160.25	111,275.35
402-000-078.000	DUE FROM THE STATE OF MI	76,982.09	76,982.09
<b>Total Assets</b>		<b>539,142.34</b>	<b>188,257.44</b>
*** Liabilities ***			
402-000-214.101	DUE TO GENERAL FUND	185,000.00	335,000.00
<b>Total Liabilities</b>		<b>439,141.67</b>	<b>335,000.00</b>
*** Fund Balance ***			
402-000-390.000	FUND BALANCE	100,000.67	100,000.67
<b>Total Fund Balance</b>		<b>100,000.67</b>	<b>100,000.67</b>
<b>Beginning Fund Balance</b>			<b>100,000.67</b>
<b>Net of Revenues VS Expenditures</b>			<b>(246,743.23)</b>
<b>Ending Fund Balance</b>			<b>(146,742.56)</b>
<b>Total Liabilities And Fund Balance</b>			<b>188,257.44</b>

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	1,820,875.22	2,011,344.70
590-000-004.000	0651-MONEY MARKET	197,362.10	197,461.80
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-154.000	SEWER SYSTEMS	12,770,463.07	12,770,463.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(6,118,476.24)	(6,118,476.24)
590-000-158.000	CONSTRUCTION IN PROGRESS	0.03	5,215.03
<b>Total Assets</b>		<b>9,122,907.62</b>	<b>9,242,873.12</b>
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	330,276.00	330,276.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,196.00	3,196.00
590-000-250.100	Current portion of Bonds	103,478.00	103,478.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	29,526.00	29,526.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	3,550.00	3,550.00
<b>Total Liabilities</b>		<b>482,398.00</b>	<b>470,026.00</b>
*** Fund Balance ***			
590-000-382.000	OPERATION & MAINTENANCE	370,210.00	370,210.00
590-000-382.001	REPLACEMENT	246,807.00	246,807.00
590-000-382.002	IMPROVEMENT	509,150.00	509,150.00
590-000-390.000	Fund Balance	7,514,342.62	7,514,342.62
<b>Total Fund Balance</b>		<b>8,640,509.62</b>	<b>8,640,509.62</b>
<b>Beginning Fund Balance</b>			<b>8,640,509.62</b>
<b>Net of Revenues VS Expenditures</b>			<b>132,337.50</b>
<b>Ending Fund Balance</b>			<b>8,772,847.12</b>
<b>Total Liabilities And Fund Balance</b>			<b>9,242,873.12</b>

Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	334.97	1,894.15
591-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
591-000-153.000	ACCUMULATED DEPRECIATION-WATER	(74,635.00)	(74,635.00)
<b>Total Assets</b>		<b>103,866.98</b>	<b>104,259.15</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
591-000-390.000	Fund Balance	103,866.98	103,866.98
<b>Total Fund Balance</b>		<b>103,866.98</b>	<b>103,866.98</b>
<b>Beginning Fund Balance</b>			<b>103,866.98</b>
<b>Net of Revenues VS Expenditures</b>			<b>392.17</b>
<b>Ending Fund Balance</b>			<b>104,259.15</b>
<b>Total Liabilities And Fund Balance</b>			<b>104,259.15</b>

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	5,600.00	5,600.00
Total Assets		5,600.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	5,600.00	5,600.00
Total Liabilities		5,600.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	25,410.23	54,483.66
<b>Total Assets</b>		<b>25,410.23</b>	<b>54,483.66</b>
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	0.00	169.29
703-000-273.000	UNDISTRIBUTED TAX	25,410.23	54,317.60
<b>Total Liabilities</b>		<b>25,410.23</b>	<b>54,486.89</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>			<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>			<b>(3.23)</b>
<b>Ending Fund Balance</b>			<b>(3.23)</b>
<b>Total Liabilities And Fund Balance</b>			<b>54,483.66</b>

Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	319,612.26	245,788.01
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
<b>Total Assets</b>		<b>1,015,494.51</b>	<b>941,670.26</b>
*** Liabilities ***			
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
<b>Total Liabilities</b>		<b>707,197.25</b>	<b>695,882.25</b>
*** Fund Balance ***			
811-000-390.000	Fund Balance	308,297.26	308,297.26
<b>Total Fund Balance</b>		<b>308,297.26</b>	<b>308,297.26</b>
<b>Beginning Fund Balance</b>			<b>308,297.26</b>
<b>Net of Revenues VS Expenditures</b>			<b>(62,509.25)</b>
<b>Ending Fund Balance</b>			<b>245,788.01</b>
<b>Total Liabilities And Fund Balance</b>			<b>941,670.26</b>

## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2018 AND 11/30/2018; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Transfer; AND Re...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
<b>NORTH FLIGHT INC</b>							
<b>Dispatched</b>							
18373	11/1/2018	NF 8: NF 8	14:03:23	Community Benefit		<Unknown>1401 US-31 N	
18388	11/1/2018	NF 8: NF 8	16:12:48	Prehospital	CANCEL, PREHOSPITAL	4554 BARTLETT RD	
18393	11/1/2018	NF 11: NF 11	17:43:33	Transfer	CANCEL, PREHOSPITAL	4554 BARTLETT RD	MUNSON MEDICAL CENTER Morgue
18395	11/1/2018	NF 8: NF 8	18:10:19	Prehospital		HOLIDAY RD & RIDGE RUN RD	MUNSON MEDICAL CENTER ER
18428	11/2/2018	NF 8: NF 8	14:34:08	Prehospital		6578 E M-72	MUNSON MEDICAL CENTER ER
18429	11/2/2018	NF 17: NF 17	14:34:08	Prehospital		6578 E M-72	MUNSON MEDICAL CENTER ER
18431	11/2/2018	161: NF 22	14:34:08	Prehospital	CANCEL, PREHOSPITAL	6578 E M-72	
18435	11/2/2018	NF 17: NF 17	14:34:08	Prehospital		6578 E M-72	MUNSON MEDICAL CENTER ER
18436	11/2/2018	NF 17: NF 17	14:34:08	Prehospital		6578 E M-72	MUNSON MEDICAL CENTER ER
18475	11/2/2018	NF 8: NF 8	18:58:42	Prehospital		MEIJER ACME GROCERY END	4900 M-72 E
18483	11/2/2018	NF 8: NF 8	20:58:46	Prehospital		3606 BUNKER HILL RD	MUNSON MEDICAL CENTER ER
18493	11/3/2018	NF 9: NF 9	03:55:57	Prehospital		SAMARITAS SR CARE - ACME RM 1101	MUNSON MEDICAL CENTER ER
18527	11/3/2018	NF 8: NF 8	20:07:45	Prehospital	CANCEL, PREHOSPITAL	5827 US HIGHWAY 31 N	
18532	11/4/2018	NF 9: NF 9	00:46:58	Prehospital		3872 VALE DR	MUNSON MEDICAL CENTER ER
18561	11/4/2018	NF 3: NF 3	20:43:18	Transfer		5100 LAUTNER RD	MUNSON MEDICAL CENTER Morgue
18662	11/6/2018	NF 11: NF 11	05:55:31	Prehospital		4167 HOLIDAY RD.	MUNSON MEDICAL CENTER ER
18719	11/7/2018	NF 8: NF 8	11:05:33	Prehospital		4269 WOLVERINE DR	MUNSON MEDICAL CENTER ER
18766	11/8/2018	NF 17: NF 17	13:11:01	Prehospital	<Unknown>	E SHORE RD	
18810	11/9/2018	NF 17: NF 17	10:09:04	Prehospital		4127 HUNTINGTON DR	4127 HUNTINGTON DR
18822	11/9/2018	NF 17: NF 17	13:24:44	Prehospital	<Unknown>	4001 ROBIN HOOD LN	
18881	11/10/2018	NF 8: NF 8	11:00:56	Prehospital		M 72 & GOODWILL STORE	MUNSON MEDICAL CENTER ER
18886	11/10/2018	NF 8: NF 8	11:00:56	Prehospital		M 72 & GOODWILL STORE	
18936	11/11/2018	NF 8: NF 8	15:38:37	Prehospital	CANCEL, PREHOSPITAL	3824 VALE DR	
18948	11/11/2018	NF 8: NF 8	20:41:59	Prehospital		4415 BARTLETT RD	MUNSON MEDICAL CENTER ER
18998	11/12/2018	NF 8: NF 8	17:22:17	Prehospital		5679 CREEKS CROSSING N	5679 CREEKS CROSSING N
19003	11/12/2018	NF 8: NF 8	18:29:48	Prehospital		4127 HUNTINGTON DR	MUNSON MEDICAL CENTER ER
19018	11/13/2018	NF 17: NF 17	10:02:00	Prehospital		4269 WOLVERINE DR	MUNSON MEDICAL CENTER ER
19212	11/15/2018	NF 8: NF 8	16:11:16	Prehospital		4851 BARTLETT RD	MUNSON MEDICAL CENTER ER
19218	11/15/2018	NF 8: NF 8	17:42:32	Community Benefit		FIRE, STANDBY2844 SHERWOOD DR	

\* Shaded records indicate that trip has been cancelled

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## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2018 AND 11/30/2018; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Transfer; AND Re...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
19240	11/16/2018	NF 8: NF 8	09:08:40	Community Benefit		FIRE, STANDBY7743 CLEARWATER DR	
<b>NORTH FLIGHT INC (cont.)</b>							
<b>Dispatched (cont.)</b>							
19271	11/16/2018	NF 3: NF 3	23:44:01	Prehospital		4338 PAPER BIRCH LN	4338 PAPER BIRCH LANE
19308	11/18/2018	NF 8: NF 8	07:13:41	Community Benefit		FIRE, STANDBY5130 ARROWHEAD CIR	
19343	11/19/2018	NF 8: NF 8	11:20:18	Prehospital	FIRE, STANDBY	3586 BUNKER HILL RD	
19372	11/20/2018	NF 3: NF 3	04:46:34	Prehospital		3584 VILLAGE CIRCLE DR	MUNSON MEDICAL CENTER ER
19428	11/20/2018	NF 8: NF 8	18:22:29	Prehospital		4341 OLD M 72	
19442	11/20/2018	NF 8: NF 8	21:25:33	Prehospital	CANCEL, PREHOSPITAL	7930 PEACEFUL VALLEY RD	
19459	11/21/2018	NF 8: NF 8	08:18:55	Prehospital		SAMARITAS SR CARE - ACME 1121	MUNSON MEDICAL CENTER ER
19462	11/21/2018	NF 5: NF 5	09:19:48	Prehospital	<Unknown>	4173 HOLIDAY RD	
19504	11/22/2018	NF 9: NF 9	00:29:00	Prehospital	CANCEL, PREHOSPITAL	4127 HUNTINGTON DR	
19542	11/22/2018	NF 8: NF 8	20:33:24	Prehospital	CANCEL, PREHOSPITAL	3281 GREENWOOD DR	
19549	11/23/2018	NF 11: NF 11	01:56:04	Prehospital	<Unknown>	SAMARITAS SR CARE - ACME 1102 ASSISTED LIVING	
19552	11/23/2018	NF 8: NF 8	09:42:40	Prehospital		3868 VALE DR	MUNSON MEDICAL CENTER ER
19553	11/23/2018	NF 5: NF 5	10:38:52	Prehospital		3638 VILLAGE CIRCLE DR	MUNSON MEDICAL CENTER ER
19593	11/24/2018	NF 9: NF 9	05:55:30	Prehospital		3495 HOLIDAY RD APT 604	MUNSON MEDICAL CENTER ER
19609	11/24/2018	NF 8: NF 8	17:37:21	Prehospital		3439 HOLIDAY RD	MUNSON MEDICAL CENTER ER
19613	11/24/2018	NF 8: NF 8	20:18:17	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME	
19624	11/25/2018	NF 11: NF 11	05:30:40	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
19639	11/25/2018	NF 8: NF 8	16:48:22	Prehospital		WATERS EDGE ASSISTED LIVING	MUNSON MEDICAL CENTER ER
19650	11/25/2018	NF 9: NF 9	23:50:01	Prehospital		3932 ARLINGTON DR	MUNSON MEDICAL CENTER ER
19838	11/28/2018	NF 11: NF 11	09:38:05	Prehospital		<DOCTORS OFFICE>	MUNSON MEDICAL CENTER ER
19904	11/28/2018	NF 8: NF 8	20:38:01	Community Benefit		FIRE, STANDBY8847 US HIGHWAY 31 N	
19988	11/30/2018	NF 9: NF 9	04:52:41	Prehospital		SAMARITAS SR CARE - ACME RM 101	MUNSON MEDICAL CENTER ER
20030	11/30/2018	NF 8: NF 8	19:27:53	Prehospital		4732 RIDGECREST RD	MUNSON MEDICAL CENTER ER

**Total Calls Dispatched: 53**

**Total Transports: 32**

**Total Calls for NORTH FLIGHT INC: 53**

**Total Transports: 32**

\* Shaded records indicate that trip has been cancelled

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# RecycleSmart

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December 2018

## Happy Holidays!

Recycle By City has a great list of ways to get creative with your holiday gift wrap this year. All of these ideas promote reusing items that you may already have. It's time to get creative with old paper bags, books, sheet music and even chip bags!



Click Here for [DIY Gift Wrap Ideas](#)



## Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Have questions about where to recycle an item?

Click on the Take it Back Logo and you will be magically transported to the Take it Back Directory!

If you are unable to find a solution on the directory, please contact the Resource Recovery Department and we'll be sure to help you out!



**158,654 lbs. of Household  
Hazardous Waste were collected  
from Grand Traverse County  
Residents in 2018!**



### 2019 HHW Event Schedule

Thursday, May 9 - 1:00 pm to 7:00 pm

Thursday, June 20 - 1:00 pm to 7:00 pm

Thursday, August 8 - 1:00 pm to 7:00 pm

Saturday, September 28th - 9:00 am to 2:00 pm

**\*\*\*Appointments will not be accepted until  
approximately one month before each event.\*\*\***

#### **RESIDENTS**

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

#### **NON-RESIDENTS (businesses, organizations, schools, etc.)**

1. Download the [2018 VSQG Registration and Certification form](#).
2. Download the [2018 VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

**What Can I Bring to a Household Hazardous Waste Event? Click [here](#).**

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**Drop Off Battery Recycling**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location	Address
Acme Township Hall	<a href="#">6042 Acme Road Williamsburg, MI 49690</a>
Blair Township Hall	<a href="#">2121 County Road 633 Grawn, MI 49637</a>
City of Traverse City / Grand Traverse County Building	<a href="#">400 Boardman Avenue Traverse City, MI 49684</a>
Civic Center	<a href="#">1213 W Civic Center Drive Traverse City, MI 49686</a>
Fife Lake True Value	<a href="#">119 East Lake Street Fife Lake, Mi. 49633</a>
Grand Traverse County Public Service Building	<a href="#">2650 LaFranier Road Traverse City, MI 49686</a>
Metro Emergency Services Building	<a href="#">897 Parson Road Traverse City, MI 49686</a>
Traverse City Fire Department	<a href="#">500 W Front Street Traverse City, MI 49684</a>
Whitewater Township Hall	<a href="#">5777 Vinton Road Williamsburg, MI 49690</a>



Watch this short video on battery recycling.

[231-941-5555](tel:231-941-5555) | [recyclesmart@grandtraverse.org](mailto:recyclesmart@grandtraverse.org) | [www.recyclesmart.info](http://www.recyclesmart.info)



**ACME TOWNSHIP PLANNING COMMISSION MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
December 10<sup>th</sup>, 2018 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 pm**

**ROLL CALL: Members present:** K. Wentzloff (Chair), S. Feringa (Vice Chair), B. Balentine, D. Rosa, M. Timmins (Secretary), D. VanHouten, D. White

**Members excused:** None

**Staff present:** S. Winter, Planning & Zoning Administrator, V. Donn, Recording Secretary

**A. LIMITED PUBLIC COMMENT:** None

**B. APPROVAL OF AGENDA:**

**Motion by Timmins to approve agenda as presented, supported by Rosa. Motion carried unanimously.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:**

White recused from New Business I. 1. SUP 2018-04 – Transfer of Development Rights, Ken & Janet Engle

**D. SPECIAL PRESENTATIONS:** None

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

- a. Township Board Draft Regular Meeting Minutes 11.13.18
- b. Parks & Trails Committee Draft Regular Meeting Minutes 11.16.18
- c. Parks & Trails Committee Draft Regular Meeting Minutes 11.26.18

**2. ACTION:**

- a. Approve Draft Planning Commission Meeting Minutes 11.12.18
- b. Adopt 2019 Regular Planning Commission & Site Plan Review Committee Meeting Schedules

**Motion by Timmins to approve the Consent Calendar as presented, supported by Feringa. Motion carried unanimously.**

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

**G. CORRESPONDENCE:**

- 1. Notice of Adopted Collaborative Plan – Village and Township of Elk Rapids

**H. PUBLIC HEARINGS:** None

**I. NEW BUSINESS:**

- 1. SUP 2018-04 – Transfer of Development Rights, Ken & Janet Engle  
Winter informed Sarah Keever submitted a SUP application on behalf of Ken & Janet Engle to transfer all three available dwelling units on their Bates Rd parcel to their receiving parcel at 8114 Saylor Rd, for a total of ten dwelling units on that parcel. This SUP application is part of the overall planned development (PD 2018-02) proposed on the property for a ten-unit residential site condo development consisting of detached single-family homes, a winery, preserved agricultural operations, and the conservation of the Bates Rd parcel. He is waiting for the County Road

Commission review on the road network capacity impact from the project. A conceptual site plan for preliminary review was sent to them on December 4, but currently no feedback has been provided. One item Winter brought to attention was under Conditions on page 6 of the SUP. He said this SUP is part of overall planned development that could incorporate conditions in a special use permit, but it might be more appropriate to have them incorporate in a PD agreement signed by all the parties at the end that lists out all the conditions. He also informed in the Points to Consider section, under the Conservation Tool: It will need to be determine by the Township which conversation tool it would like to implement for the preservation of the Bates Rd. parcel and the agricultural components of the Saylor Road parcel. Some options may include a conservation easement or preserved common area as part of the site condominium.

Sara Keever pointed out the SUP has been updated to 10 dwelling units instead of 12 as originally presented in October.

Ken Engle voiced his desire to have a conservation easement as part of the site to continue to be a managed wood lot for better timber, wildlife and habitat.

**Motion by Timmins to set a public hearing at the regularly scheduled Planning Commission meeting on Monday, January 14, 2019 at 7:00 pm to review the special use permit application SUP 2018-04 submitted by Sarah Keever on behalf of Ken and Janet Engle for the transfer of three (3) development rights from their Bates Rd parcel, as identified in the application and this report, to their parcel located at 8114 Saylor Rd which would increase the total number of developable dwelling units on the property to ten (10). This special use permit application request is part of the overall planned development of the property as indicated in application PD 2018-02, supported by Balentine. Motion carried by six (Wentzloff, Feringa, Balentine, Rosa, Timmins, VanHouten), recused by one, White.**

**2. 2019 Planning Commission Goals**

Winter informed he will be creating an annual planning commission report to summarize the activities from 2018. Part of that report will include a proposed work plan for items the PC wishes to accomplish in 2019. Some suggestions he has included are:

1. Adoption of the master plan update
2. Adoption of the zoning ordinance
3. Create and adopt a sign ordinance
4. Refine and update the CIP process
5. Rewrite the storm water ordinance

Rosa suggested a township blight ordinance be in place to reduce the accumulation of junk cars, prolong unfinished constructed houses and yard rubbish that effects the townships landscape.

Winter stated they can start working on these objectives and focus on one project at a time.

**J. OLD BUSINESS:**

**1. Master Plan Update**

Winter explained Claire Karner, Associate Planner at Beckett & Raeder, was not able to make the meeting but provided a summary of the updates made to the Demographics, Open Space & Recreation, Community Facilities, Economic Development, Survey Results, and Maps sections in the master plan. She has also given the first 46 pages of the draft plan updates for review. He told the committee any revisions they decide on will be given back to Karner to edit. Beckett & Raeder has hired an intern who is currently reaching out to TAAR to gather additional housing cost data for comparisons with the American Community Survey.

The commission discussed edits and replacing some of the maps that are showing outdated information for the next draft.

Winter informed at the next meeting they will discuss goals and objectives and an action plan. He asked for everyone to review the Future Land Use Map for recommended revisions to be made. Descriptions of the map's categories are in the master plan online.

**K. PUBLIC COMMENT & OTHER PC BUSINESS**

Public Comment open at 8:42 pm

Rick Saylor, 8265 Saylor Rd, stated his concerns on the Engle property development with the density of trading one property to another. He felt the setback from the neighboring property should be 100 feet instead of 60 feet, because the spraying of the orchards could carry over.

Public comment closed at 8:49 pm

1. **Zoning Administrator Report:** Winter reported he along with some of the other commissioners attended the Seasonal Economy Summit on December 3<sup>rd</sup>. There was a lot of interesting trends presented and topics discussed. He will give a more detailed overview once the slideshows from the summit is released to him.
2. **Planning Consultant Report – John Iacoangeli:** No report
3. **Township Board Report – Doug White:** No report
4. **Parks & Trails Committee Report:** Timmins reported proposals for construction documents on the Acme connector trail are due by noon on December 13. The draft of the Parks & Recreation plan for 2019-2023 has been submitted and open for public comment. Wentzloff added the Parks & Trails Committee is working on playground equipment for Bayside Park. The Acme Township Newsletter went out requesting donations to purchase pieces to complete the project. The signed agreement from the Holiday Inn for the connector trail has been received.

**ADJOURN: Motion to adjourn by Timmins, supported by Balentine. Meeting adjourned at 8:55**

**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
October 19, 2018 8:30 a.m.**

**ROLL CALL:**

<b>Committee:</b>	<b>x</b>	Feringa	x	Heflin	x	Heffner	x	Jenema
	x	Smith	x	Timmins	x	Wentzloff		
<b>Advisory:</b>	<b>x</b>	Kushman	x	Klingelsmith				
<b>Staff:</b>	<b>x</b>	Winter						

- A. **PUBLIC COMMENT:** none
- B. **APPROVAL OF AGENDA:** Motion to approve the agenda. Timmins, seconded by Heflin. Motion carries
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. **CORRESPONDENCE:**
- E. **ACTION:**
  - 1. Approve Draft Parks & Trails Minutes 09.21.18- **Motion to approve the minutes from 9/21/18. Timmins, seconded by Wentzloff. Motion carries**
- F. **OLD BUSINESS:**
  - 1. **Bayside Park**
    - a. **Basin Planting Plans-** Ryan put in screening and rocks to stop the drains from clogging around the artesian well. Ryan is also checking on wholesale prices for plants to put in once spring comes.  
Jenema bought plants for the wetland area from Grand Traverse Organics going out of business sale. Ryan will be planting these this fall.  
Kristen(a friend of Karly’s) gave the committee a planting plan for the artesian well area, the committee agreed with the plan.  
Hefner suggested going to the supplier for the conservation district landscaping sale in the spring. Designs by nature supplies the plants for this sale, Hefner sent them the list of plants the township needs. The committee will be receiving a quote from this company also.  
Heffner also talked to Suzie Snider(the past president of the friendly garden club) she recommended the Township turn in a grant application for bayside park.
    - b. **Playground Samples (Aukerman)-**Aukerman went over the 3 action items the committee asked her to get answers to at the last meeting;1) Dimensions of the EVOS equipment 2) Options to help reduce cost 3) get a hold of the children playing on the EVOS to demonstrate UA accessibility. Discussed that the township still has \$6,000 on the table to the state to get full reimbursement of the grant. Committee needs to decide which direction to move in and recommend to the board.  
Aukerman and Jenema met with LSI at the park. Discussed the difference of poured in place rubber vs. wood fiber which was pointed out to be a choking hazard for small children. Jean brought up the idea of using fake turf, sighting that it has less maintenance than the poured in place rubber. It is approximately the same cost.  
Original quoted cost/including wood fiber fill = \$105,445  
New negotiated price \$45,164- this doesn’t include the safety surface (poured surface)  
Aukerman went over the other firms she reached out too.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

Jean continued to work with LSI to see if there were ways to get the cost down even more after going over the budget for the park.

LSI came back with a new plan that includes cost of the poured in place rubber, Net climber( like the one at Clancy park), the wee saw or the omni spin, but the poured in place tends to wear out around the omni spin, making the wee saw a better choice.

Cost of the wee saw = \$9,350 or \$7,950, using the stock limon color.

Cost of Net climber = \$20,405

Using a base that is 28x28 instead of 40x40

Aukerman also pointed out that the township still needs to budget for surface prep and possible tree removal or trimming.

Discussion followed about the equipment and colors of the equipment, the township needs to buy and take delivery of the equipment before the end of the year or the prices go up 3%.

**Motion - To pursue a grant for an eclipse net climber and a wee saw, for \$45,000**

**Motion Wentzloff 2nd, Smith**

**Motion carries**

Alternative colors to look at for the playground equipment, Dune, cool silver matte. Jean is asking for color samples.

- c. **Park Swing Donation-** Linda Kaleita came in to talk about donating a swing in memory of her deceased husband, Phil Weeks. She would like to find a safe, no maintenance swing. She referenced the swings in Frankfort. She would like to spend about \$2,000 that is the cost of the one in Frankfort.

Consensus of the committee is to put the swing in North bayshore. Winter suggested that we find a place for the swing down by where the sidewalk comes out of the woods where the mobi mat comes down.

**Motion- Timmins, 2nd. By Heflin - Motion to support a swing with a coordinating color pallet, for the best placement of the swing in north bayside park.**

**Motion carries**

Winter will call the Wabash company to get the specs.

## 2. Trail Updates

### a. Acme Connector Trail

- i. **Holiday Inn Express License** - Kushman gave an update. Oct. 9th. Jeff Jocks provided the license, Kushman presented it to the Holiday Inn owners the same day. He hasn't heard back yet and will be reaching out next week.

- ii. **Community Growth Grant** Winter- the township submitted and was awarded the grant for trail engineering. Township had asked for \$25k, the township received \$20K Total the township has for engineering is \$45k. The township is ready to put out an RFP for the engineering work for the Acme connector trail. Jeff has already reviewed the RFP and his changes have been incorporated. There was a question about kiosks. Winter made the appropriate changes. RFP will be an open bid. It will be put out by the end of the day.

Discussed how the park and trail committee would review the RFP. The RFP will be due December 13th. Time to be determined.

Discussed who would be overseeing the project. To be determined.

Kushman brings up that TART would like the connector trail to serve as an interim connector of the TVC 2 CHX trail because there is nothing yet along the lakeshore, this would open the possibility for different funding. The committee agreed that we all thought this would section would serve that purpose.

- iii. **Review for Engineering-**

- b. **TVC 2 CHX Trail** (Kushman)- Stakeholder meeting will be Nov 1st. By invite only. Public review will be Dec. and Jan.

**Motion Feringa, seconded by Timmins ; to support the RFP with the change of language Pg.3 deliverable 3.**

**i. Engineering Project Update**

- 3. Park System Signage** -No action
- 4. Art In The Park**- No Action
- 5. Bayside Park Dedication Ceremony**- No action

**G. NEW BUSINESS:**

- 1. Parks Master Plan Update** (Klingelsmith)- Winter introduced Carrie Klingelsmith from Beckett and Raeder. She is helping go over the master plan and master park plan. Discussion of survey questions followed. Went over survey results. The committee will review the final finding when Carrie has finished putting them together and review them before the December meeting.

**H. PUBLIC COMMENT**

**ADJOURN:Motion to adjourn 11:01 Timmins, second Heflin.**

**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
November 16, 2018 8:30 a.m.**

**ROLL CALL:**

<b>Committee:</b>	<b>excused</b>	Feringa	x	Heflin	x	Heffner	x	Jenema
	x	Smith	x	Timmins	x	Wentzloff		
<b>Advisory:</b>	<b>x</b>	Kushman	x	Klingelsmith				
<b>Staff:</b>	<b>x</b>	Winter						

- A. **PUBLIC COMMENT:** Rachele Babcock- 4261 Bartlett Rd. Williamsburg, 49690 Wanted to talk to the committee about CCat sponsoring a memorial in the park for Ron Harding, Erick Takayama and Bob Carstens. Added it under new business
- B. **APPROVAL OF AGENDA:** Timmins, 2nd. Heflin. Motion to approve the agenda with the addition of Old business 1)b. Bayside park plantings, Old business 7) playground equipment. New business 2) upcoming schedule and new business 3) CCAT memorial for Bob, Ron and Erick. Motion carries
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** none
- D. **CORRESPONDENCE:**
- E. **ACTION:**
  - 1. Approve Draft Parks & Trails Minutes 10.19.18 Motion to approve the minutes from 10/19/18 Heffner, seconded by Timmins motion carries
- F. **OLD BUSINESS:**
  - 1. **Bayside Park**
    - a. **Regulatory Signage-** Winter addressed, Signplicity got the townships bid. Post will be powder coated to match the parks other elements. Not sure when the signs are going in, may still be this fall depending on weather.  
Winter brought up the Acme logo from a design that was already put together. Amy had shown it to the board to think about. The board will talk about the logo in December.
    - b. **Bayside park plantings-** Discussed prices of plantings that Jim and Ryan had gathered from a couple different places. Quote Ryan got was \$1400 the plants Ryan priced would could larger than what Jim got quoted.  
Heffner talked to the former president of the friendly garden club. They give grants from \$300-\$3000. The grants are only for what is invoiced, won't pay for labor. Grants are due by Aug. 31st. 2019.  
Discussed taking the park plan and breaking it down so that Ryan and the sweetwater garden club would each know what areas they were responsible for caring for.
  - 2. **Park Swing Donation** – Jenema took this issue to the board, they are fine with the swing donation. Winter contacted Wabash about the swings they sent color samples for us to match up. Winter talked about taking them down to the park to match colors. Miracle Midwest is Wabashs Michigan distributor, Winter will be contacting them to talk about matching colors we have in the park. Discussed colors. Jenema asked if the committee thought the swing should be matched to the playground equipment or the benches. Discussion followed. Heffner brought up the worry that custom color matching would impact the cost. Slates will be determined when the playground color is determined.

Jenema brought up the playground in this discussion because it is all tied together. Kevin had always had the limon in the plan for the playground. As well as leaf and brown. Committee discussed how the colors looked different in the catalog as oppose to the plan. Discussed what would happen to the warranty if the playground equipment was powder coated. It was decided that it would most likely negatively impact the warranty.

a. **Color Samples** Requesting to see color samples of limon, brown(AC, and AE),beige, cool matte, dune and leaf green. For the mating color samples will be brown, beige and gray.

3. **Trail Update**

a. **Acme Connector Trail** - Acme connector trail RFP was approved by the board at their last meeting and released for bid. Sent it out to 10 firms, will run in the paper, also visible on Acmes website and TART's website. The proposals will be due by noon on Dec. 13th. Kushman gave update. The language for the license with the Holiday Inn was approved, it has been sent back to Holiday Inn's board.

i. **RFP Update**

b. **TVC 2 CHX Trail** (Kushman)- short term solution to utilize the Acme connector trail and utilize the sidewalk on M72. Eventually would like to utilize Bunker Hill Rd. crossing over to the west and going up the west side.

i. **Engineering Project Update**- North of M-72 met with local agency group meeting, and a stakeholder advisory group, Jenema and Winter represented Acme Township. The engineers have identified a preferred alignment, which they have a target of releasing to the public with maps and other info the first week of Dec. Discussion followed.

Kushman touched on the next stage of trail from Elk Rapids up to Charlevoix through fisherman's island state park. Next public open house is possibly in January.

Winter touched on the trails in Yuba and Wintergreen woods, trails are ready to open. The conservancy and township are discussing signage.

4. **Park System Signage** nothing to report

5. **Art In The Park** nothing to report

6. **Bayside Park Dedication Ceremony** leaving on the agenda

7. **Playground** - discussed playground color that was spec'd by Gosling and czubak.

G. **NEW BUSINESS:**

1. **Parks Master Plan Update** (Klingelsmith)- Discussed photos that are on the master plan. Winter will be sending Carrie a copy of the drone video to see if she can pull off better pictures.

Klingelsmith went over all the new information that needs to be included now with the master plan. She also covered the basic demographics of the township and how they have changed. Maple bay park plan can not be included at the time. Went over the townships goals and objectives and how they changed. Went over the timeline, Carrie needs feedback no later than the 28th., earlier would be better. Board will need to pass a resolution to adopt the plan.

Heffner brought up adding the goal of a circular trail at Yuba natural area, committee agreed. Winter is providing basic images of the loop, He will reach out to Steve and Luke at the conservancy to see if they have more updated maps. Discussion followed. Special park and trails meeting will be Monday 11/26 at 4:30.

2. **Upcoming schedule** Dec. 1st.-30th. Public comment period, Dec. 13th. The RFP will be read out at the township, Dec. 21st. The committee will make a formal recommendation to the board for the parks plan and recommendation for the firm for the RFP. Jan 8th. Board has a regular board meeting that is when the public hearing for the parks master plan will take place as well as announcing the choice for the firm who gets the bid for the RFP.

3. **Ccat memorial** - Discussed the different memorial ideas, benches, another matching swing like the other donated swing. Plantings. Winter was able to provide Rachelle with some prices to take back to Ccat for them to make a decision on. Rachelle will be back in touch with Winter once Ccat has made a choice.

**H. PUBLIC COMMENT none**

**ADJOURN: Motion to adjourn Timmins 2nd. By Smith.  
Motion carries**



**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
December 21, 2018 8:30 a.m.**

**ROLL CALL:**

**Committee:**

x	Feringa	x	Heflin	x	Heffner	excused	Jenema
excused	Smith	x	Timmins	x	Wentzloff		
x	Kushman	x	Klingelsmith				
x	Winter	x	Donn				

**Advisory:**

**Staff:**

**A. PUBLIC COMMENT:**

Evert Stewart, 5751 US 1 North, stated there has been a problem with people parking in the Bay Villa Condominiums lot and using their dock. He has concerns with the use of the concrete building and the parking lot at the south end noted in the Phase III plan. He also questioned the plan for a second set of restrooms when there are already bathrooms there.

Brian Kelly voiced his concerns with the park plan construction review. (Submitted written comments to be added to packet)

Public comment closed at 8:50 am

**B. APPROVAL OF AGENDA: Motion by Timmins to approve the agenda with addition to D. Correspondence 1. Email sent from Blaine Wittkopp, seconded by Heffner. Motion carries.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. CORRESPONDENCE:**

1. Email sent from Blaine Wittkopp on 2019-2023 Parks and Recreation Plan

**E. ACTION:**

1. Approve Draft Parks & Trails Minutes 11.16.18. Motion by Timmins to approve the minutes from 11.16.18, seconded by Heffner. Motion carries.
2. Approve Draft Parks & Trails Minutes 11.26.18. Motion by Heflin to approve the minutes from 11.26.18, seconded by Timmins. Motion carries.

**F. OLD BUSINESS:**

**1. DRAFT Parks & Recreation Plan 2019-2023**

- a. Review draft plan and public comment-Winter explained the draft needed to be reviewed and edits given to Carrie Klingelsmith to incorporate in a final draft. Next step will be to send the plan to the Township Board to hold a public hearing at their January 8, 2019 meeting. The committee went over the plan and discussed the changes.

Public Comment opened at 9:50 am - Brian Kelly felt the number of responses from the survey was not enough to rely on for valid results. He noted there was the possibility it could have been completed more than once by the same individual. (His written comments were submitted to be added to the packet)

Feringa suggested copies of public comments on this draft plan to be given to the board to review.

**Motion by Timmins to approve the Draft Parks & Recreation Plan 2019-2023 with changes incorporated, to be sent to the Township Board to hold a public hearing at their January 8, 2019 meeting, seconded by Wentzloff. Motion carries.**

## 2. Trail Updates

- a. **TVC 2 CHX (memo enclosed)**
- b. **Acme Connector Trail-** Kushman informed there is availability on January 22, 23 & 24, to hold at least two meetings for an adjacent property owner's outreach with the consultants, Networks Northwest, and TART Trails to go through the proposed routes between Acme and Elk Rapids. All the engineering, public feedback, and Stakeholders comments have been compiled for the meeting. They will be going back to adjacent land owners to have them voiced their concerns. There are 600 mailings going out right after the holidays to land owners, to notify them and get an assessment. The larger trail project north of Elk Rapids will begin the selection of a consultant by using an alternate method, more of an interview process rather than sending out bids. This will be for the engineering between Acme and Elk Rapids and to move the preliminary design to final. The timeline is to have a consultant hired and onboard by March.
  - i. **Engineering Bid Review and Recommendation**  
Winter informed five bids have been submitted for the Acme connector trail engineering. The committee needs to review the bids and give a recommendation to the township board. Feringa created a reviewer cost sheet showing a breakdown on pricing from each company and his ranking for consideration.

Both Winter and Kushman felt Beckett & Raeder would be a good company to use because of their planning experience and familiarity with Acme.

The census was to go with Beckett & Raeder with OHM Advisors as an alternative. Their costs were both within the budget and they have the experience that is needed.

**Motion by Wentzloff to recommend Beckett & Raeder with the alternative of OHM Advisors for the RFP engineering on the connector trail, seconded by Timmins. Motion carries.**

Kushman informed Holiday Inn returned the signed license agreement for the trail.

## 3. Bayside Park

- a. **Bench Adoption Update-**Winter informed final two benches have been adopted, one was by CCat and it will have two plaques, one for Ron Harding and the other for Bob Carstens. They will be installed in the spring.
- b. **Garden Adoption Option-**Winter said there will be a garden in the park with a plaque for Eric Takayama. It was adopted by CCat and the board approved to move ahead with the plants.
- c. **Swing Adoption Prices and Color Options-** Winter spoke with Miracle Midwest the company who has the Wabash Valley Swing that Linda Kaleita had seen and recommended. They sent quotes for one swing and two. The pricing gave the choice of either a 4' or 6' bench, with the option of using square or round posts. The committee was interested in two 6' benches using the colors of grey posts with dark brown seats.

Heffner mentioned there is a park in Glen Arbor that was nicely done and has swings. He would like to postpone the decision until next month's meeting to make a trip to view their playground equipment. He will also contact the park to get the name of the company they ordered the swings from.

- d. **Playground Color Options-** Jean Aukerman showed color samples of playground equipment and provided a recap of the Gosling-Czubak recommendation list consisting of selected firms and color themes. The committee discussed the different combinations with the colors of dune and acorn as their first choices. The main piece of equipment the Eclipse Climber arch, was offered by the selling company in the color of limon (green shade) at a discount. The committee discussed going with the limon piece, a black net and the connectors in carbon grey. Heffner felt limon was not the right color to use and they should stay with neutrals. The committee decided the core piece in limon was not the choice color but saved the township money and it would work for the park.

**Motion by Timmins to recommend to the board the discounted limon for the net climber with carbon for the connectors, a black net and using dune and acorn for the future color palette, seconded by Wentzloff. Motion carried by four (Timmins, Wentzloff, Feringa, Heflin), with one nay by Heffner.**

4. **Park System Signage:** No report
5. **Art In The Park:** No report
6. **Bayside Park Dedication Ceremony:** Winter informed a special committee has been formed to help plan the event. A date has been set for Saturday, May 18, 2019 from noon to 4 pm. He is researching costs for a tent to have announcements, a PA system, and porta john rentals. He will give the board the costs for approval. Feringa will contact GTR to see if they will assist in shuttling people back and forth from an alternate parking location near the park.

**G. NEW BUSINESS:**

1. **Approve 2019 Meeting Calendar**

**Motion by Wentzloff to approve 2019 Meeting Calendar as present, seconded by Timmins. Motion carries.**

**H. PUBLIC COMMENT:** None

**ADJOURN: Motion by Timmins to adjourn, seconded by Wentzloff. Motion carries, meeting adjourned at 10:41 am**



**ACME TOWNSHIP PARKS & TRAILS  
SPECIAL MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
November 26, 2018 4:30 p.m.**

**ROLL CALL:**

<b>Committee:</b>	X	Feringa	X	Heflin	X	Heffner	X	Jenema
	X	Smith	EX	Timmins	X	Wentzloff		
<b>Advisory:</b>	AB	Kushman	AB	Klingelsmith				
<b>Staff:</b>	X	Winter						

- A. PUBLIC COMMENT:**
  - 1. Brian Kelley – Bunker Hill. Read a written statement (attached)
- B. APPROVAL OF AGENDA:** Motion by Feringa, support by Heffner. Motion carries
- C. INQUIRY AS TO CONFLICTS OF INTEREST:** none
- D. CORRESPONDENCE:** none
- E. ACTION:** none
- F. OLD BUSINESS:**
  - 1. Park Master Plan Update
    - a. Review and Discuss Edits for Draft Plan  
Committee members reviewed the first draft of the 2019-2023 Parks & Recreation Plan in its entirety. Each page was reviewed for form and substance. Winter recorded notes (attached) on draft document to send to Beckett & Raeder for incorporation into the draft prior to the public comment period between December 1 – 30.
- G. NEW BUSINESS:** none
- H. PUBLIC COMMENT:** none

**ADJOURN:6:30 pm**

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 12/05/2018 - 01/07/2019  
Banks: CHASE, FARM, PARKS, SEWER

Prepaid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/05/2018	CHAS	25051	ACE HARDWARE	SUPPLIES & POSTAGE	101-191-726.000	2.38
		25051		REPAIRS & MAINT	101-750-930.000	134.38
						<hr/>
						136.76
12/05/2018	CHAS	25052	BAIRD, COTTER & BISHOP, P.C.	INTERNAL ACCOUNTANT	101-101-801.001	600.00
12/05/2018	CHAS	25053	BECKETT & RAEDER	PLANNING CONSULTANT	101-410-803.001	4,900.40
12/05/2018	CHAS	25054	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	315.56
12/05/2018	CHAS	25055	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	19.50
		25055		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	48.83
		25055		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	80.71
		25055		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	23.97
		25055		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		25055		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	158.67
		25055		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		25055		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		25055		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	10.43
		25055		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.87
		25055		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		25055		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	10.23
		25055		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.21
						<hr/>
						496.77
12/05/2018	CHAS	25056	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	32.50
12/05/2018	CHAS	25057	DTE ENERGY	DTE GAS	101-265-922.000	365.11
12/05/2018	CHAS	25058	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
12/05/2018	CHAS	25059	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,433.60
12/05/2018	CHAS	25060	TART TRAILS ATTN: CHRIS KUSHMA	REPAIRS & MAINT	101-750-930.000	4,000.00
12/13/2018	FARM	190	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	225-000-802.002	90.00
12/13/2018	CHAS	25061	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	55.00
12/13/2018	CHAS	25062	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	70.99
12/13/2018	CHAS	25063	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	614.26

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/13/2018	CHAS	25064	EPS	REPAIRS & MAINT	101-750-930.000	161.52
12/13/2018	CHAS	25065	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	21.00
12/13/2018	CHAS	25066	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	45.50
12/13/2018	CHAS	25067	KCI	SUPPLIES & POSTAGE	101-253-726.000	40.23
12/13/2018	CHAS	25068	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	885.00
		25068		ATTORNEY SERVICES	101-410-802.002	1,080.00
						1,965.00
12/13/2018	CHAS	25069	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	84.75
		25069		PUBLICATIONS	101-101-900.000	112.00
						196.75
12/13/2018	CHAS	25070	PETTY CASH	PASSPORT FEES	101-000-465.000	141.96
12/20/2018	CHAS	25071	CHASE CARD SERVICES	SUPPLIES & POSTAGE	101-191-726.000	32.16
		25071		EDUCATION/TRAINING/CONVENTION	101-215-958.000	600.00
		25071		REPAIRS & MAINT	101-750-930.000	643.40
						1,275.56
12/20/2018	CHAS	25072	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,495.78
12/20/2018	CHAS	25073	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
12/20/2018	CHAS	25074	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
12/20/2018	CHAS	25075	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES & POSTAGE	101-265-726.000	51.93
12/20/2018	CHAS	25076	KCI	SUPPLIES & POSTAGE	101-253-726.000	1,470.46
12/20/2018	CHAS	25077	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	201.55
12/20/2018	CHAS	25078	MAILFINANCE	SUPPLIES & POSTAGE	101-101-726.000	154.17
12/20/2018	CHAS	25079	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	167.05
12/20/2018	CHAS	25080	SUMMIT SUPPLY	MAINT & PARKS EXPENDITURES	101-970-750.000	16.45
12/20/2018	CHAS	25081	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	59,322.00
12/20/2018	SEWE	302	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	23,314.40

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		302		HOCH ROAD #697 EXP	590-000-956.003	54.17
		302		OPERATING & MAINT EXP	591-550-956.001	1,769.02
						25,137.59
TOTAL - ALL FUNDS				TOTAL OF 33 CHECKS		111,658.75

--- GL TOTALS ---

101-000-465.000	PASSPORT FEES	141.96
101-101-726.000	SUPPLIES & POSTAGE	154.17
101-101-801.001	INTERNAL ACCOUNTANT	600.00
101-101-802.002	ATTORNEY SERVICES	885.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	623.30
101-101-900.000	PUBLICATIONS	196.75
101-191-726.000	SUPPLIES & POSTAGE	34.54
101-215-958.000	EDUCATION/TRAINING/CONVENTION	600.00
101-253-726.000	SUPPLIES & POSTAGE	1,510.69
101-265-726.000	SUPPLIES & POSTAGE	97.43
101-265-851.000	CABLE INTERNET SERVICES	315.56
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	2,259.08
101-265-921.000	STREET LIGHTS	347.73
101-265-922.000	DTE GAS	365.11
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	381.04
101-410-802.002	ATTORNEY SERVICES	1,080.00
101-410-803.001	PLANNING CONSULTANT	4,900.40
101-750-930.000	REPAIRS & MAINT	5,106.35
101-970-750.000	MAINT & PARKS EXPENDITURES	16.45
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,433.60
206-000-805.000	METRO FIRE CONTRACT	59,322.00
225-000-802.002	ATTORNEY SERVICES	90.00
590-000-956.001	OPERATING & MAINT EXP	23,314.40
590-000-956.003	HOCH ROAD #697 EXP	54.17
591-550-956.001	OPERATING & MAINT EXP	1,769.02
	TOTAL	111,658.75

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

*To Be Approved -*

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/08/2019	AP	A & D ASSESSING ASSESSING CONTRACT SERVICES Vnd: 0000000520 Invoice: 2018-60 JANUARY	Invoice: 2018-60 JANUARY 2019 Ref#: 9224 (ASSESSING) 101-209-803.002 101-000-202.000	3,572.00	3,572.00
Expected Check Run: 01/08/2019				<u>3,572.00</u>	<u>3,572.00</u>
01/08/2019	AP	ACE HARDWARE REPAIRS & MAINT Vnd: 0000000300 Invoice: 499-DECEMBER 20	Invoice: 499-DECEMBER 2018 Ref#: 9246 (PAPER CLIPS, BATTERIES, MOUSE T) 101-750-930.000 101-000-202.000	39.25	39.25
Expected Check Run: 01/08/2019				<u>39.25</u>	<u>39.25</u>
01/08/2019	AP	BLACKMORE PROPERTY MAINTENANCE CONTRACTED EMPLOYEE SERVICES Vnd: BLACK Invoice: DECEMBER 2018	Invoice: DECEMBER 2018 Ref#: 9237 (BURIALS AUGUST - NOVEMBER) 209-000-802.004 209-000-202.000	1,600.00	1,600.00
Expected Check Run: 01/08/2019				<u>1,600.00</u>	<u>1,600.00</u>
01/08/2019	AP	CHARTER COMMUNICATIONS/SPECTRUM BUS CABLE INTERNET SERVICES Vnd: 0000002875 Invoice: 0040457122618	Invoice: 0040457122618 Ref#: 9242 (PHONE, INTERNET) 101-265-851.000 101-000-202.000	315.56	315.56
Expected Check Run: 01/08/2019				<u>315.56</u>	<u>315.56</u>
01/08/2019	AP	CHERRYLAND RURAL ELECTRIC STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE ELECTRIC UTILITIES TOWNHALL/SAYLER PK BL ELECTRIC UTILITIES TOWNHALL/ YUBA CEMETE ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BAT STREET LIGHTS/YUBA PK RD & US 31 N STREET LIGHTS/PEACEFUL VAL.NEAR 7791 STREET LIGHTS/US 31 N-11 LIGHTS STREET LIGHTS/SAYLOR PK STREET LIGHTS/BAY VALLEY ST LITE STREET LIGHTS/5 MILE NEAR ADD 4782 STREET LIGHTS/BUNKER HILL AND WHITE STREET LIGHTS/FIVE MILE & HOLIDAY HLS STREET LIGHTS/YUBA HERITAGE Vnd: 0000002900 Invoice: NOV/DEC 2018	Invoice: NOV/DEC 2018 Ref#: 9239 (ELECTRIC) 101-265-921.000 101-265-920.000 101-265-920.000 101-265-920.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-000-202.000	71.21 19.50 122.69 31.61 23.97 11.53 158.67 10.43 11.53 10.43 18.87 20.86 10.23	521.53
Expected Check Run: 01/08/2019				<u>521.53</u>	<u>521.53</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/08/2019	AP	CONSUMERS ENERGY STREET LIGHTS-5741 LAUTNER RD ELECTRIC UTILITIES TOWNHALL-5875 US HWY Vnd: 0000003300 Invoice: NOV/DEC 2018	Invoice: NOV/DEC 2018 Ref#: 9240(ELECTRIC - STREET LIGHTS) 101-265-921.000 101-265-920.000 101-000-202.000	109.03 122.61	231.64
		Expected Check Run: 01/08/2019			
				231.64	231.64
01/08/2019	AP	GOSLING CZUBAK ENGR ENGINEERING SERVICES Vnd: 0000007675 Invoice: 81995	Invoice: 81995 Ref#: 9244(PROFESSIONAL SERVICES) 402-000-803.003-087 402-000-202.000	495.00	495.00
		Expected Check Run: 01/08/2019			
				495.00	495.00
01/08/2019	AP	GOSLING CZUBAK ENGR ENGINEERING SERVICES Vnd: 0000007675 Invoice: 81995	Invoice: 81995 Ref#: 9245(PROFESSIONAL SERVICES) 101-101-803.003 101-000-202.000	495.00	495.00
		Expected Check Run: 01/08/2019			
				495.00	495.00
01/08/2019	AP	GRAND TRAVERSE COUNTY SUPPLIES & POSTAGE Vnd: 7890 Invoice: 95637	Invoice: 95637 Ref#: 9215(FALL 2018 YARD WASTE PROGRAM) 101-265-726.000 101-000-202.000	121.00	121.00
		Expected Check Run: 01/08/2019			
				121.00	121.00
01/08/2019	AP	GRAND TRAVERSE COUNTY -DPW SEWER TOWNSHIP HALL Vnd: 0000007900 Invoice: 1009511, 105241	Invoice: 1009511, 1052411 DEC Ref#: 9241(SEWER) 101-265-923.000 101-000-202.000	60.00	60.00
		Expected Check Run: 01/08/2019			
				60.00	60.00
01/08/2019	AP	GRAND TRAVERSE METRO ESA CONTRACTED EMPLOYEE SERVICES Vnd: 0000007950 Invoice: 940	Invoice: 940 Ref#: 9243(PART-TIME EMS STAFFING FOR DECEMBER 2018) 206-000-802.004 206-000-202.000	7,433.60	7,433.60
		Expected Check Run: 01/08/2019			
				7,433.60	7,433.60
01/08/2019	AP	GRAND TRAVERSE MTA ASSOC dues subscriptions Vnd: 0000007850 Invoice: 2019	Invoice: 2019 Ref#: 9222(1-1-2019 TO 12-31-2019 GRAND TRAVERSE MT) 101-101-960.000 101-000-202.000	100.23	100.23
		Expected Check Run: 01/08/2019			
				100.23	100.23

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
01/08/2019	AP	GRAND TRAVERSE REGIONAL LAND CONTRACTED EMPLOYEE SERVICES Vnd: 0000007912 Invoice: PAYMENT #1	Invoice: PAYMENT #1 Ref#: 9223 (CONTRACT TO ASSIST WITH PDR) 225-000-802.004 225-000-202.000	15,250.00	15,250.00
		Expected Check Run: 01/08/2019			
				<u>15,250.00</u>	<u>15,250.00</u>
01/08/2019	AP	SOS ANALYTICAL REPAIRS & MAINT Vnd: 0000020900 Invoice: 186464	Invoice: 186464 Ref#: 9214 (WATER TESTING-ACME TOWNSHIP HALL) 101-265-930.000 101-000-202.000	100.00	100.00
		Expected Check Run: 01/08/2019			
				<u>100.00</u>	<u>100.00</u>
01/08/2019	AP	STANLEY STEEMER REPAIRS & MAINT Vnd: 0000020975 Invoice: 204477	Invoice: 204477 Ref#: 9238 (CARPET CLEANING) 101-265-930.000 101-000-202.000	349.00	349.00
		Expected Check Run: 01/08/2019			
				<u>349.00</u>	<u>349.00</u>
01/08/2019	AP	WYANT COMPUTER SERVICES SOFTWARE SUPPORT & PROCESSIN Vnd: WYANT Invoice: MS 24123	Invoice: MS 24123 Ref#: 9247 (COMPUTER SERVICES) 101-101-804.000 101-000-202.000	1,089.00	1,089.00
		Expected Check Run: 01/08/2019			
				<u>1,089.00</u>	<u>1,089.00</u>
				<u><u>31,772.81</u></u>	<u><u>31,772.81</u></u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		6,994.21
		ACCOUNTS PAYABLE	206-000-202.000		7,433.60
		ACCOUNTS PAYABLE	209-000-202.000		1,600.00
		ACCOUNTS PAYABLE	225-000-202.000		15,250.00
		ACCOUNTS PAYABLE	402-000-202.000		495.00
			TOTAL INCREASE IN PAYABLE:		31,772.81

## ATTACHMENT 2

**UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT**  
**(Pursuant to 2006 Public Act 480)**  
(Form must be typed)

**Affected Franchise Agreement(s):** Township of Acme, Michigan

Date: December 12, 2018

Type of Change (Check one):  Amended  Termination  Transfer

Current information on record:

Applicant's Name: CC Michigan, LLC		
Address 1: 12405 Powerscourt Drive		
Address 2:		Phone: 314-965-0555
City: St. Louis	State: MO	Zip: 63131
Federal I.D. No. (FEIN): 13-4029981		

**For Amended Agreement(s):**

Agreement that is being Amended: N/A

Types of Amendments:

A. Change in Legal Name or assume business name, etc. (Approval from Secretary of State must be attached.)

1. Existing Name: N/A
2. New Name: N/A

B. Change in Principal Business Address or Name of Person Authorized to Receive Notice:

1. New Principal/business office address:

Address 1: N/A	
Address 2: N/A	
City, State, Zip:	
Email: N/A	
Phone: N/A	Fax: N/A

2. New Name and Title of person authorized to receive notice:

Name: N/A	Title: N/A
Address 1: N/A	
Address 2: N/A	
City, State, Zip: N/A	
Email: N/A	
Phone: N/A	Fax: N/A

C. Increase/Decrease in the Territory:

1. <u>Reason for the change:</u> N/A
2. <u>Description of change:</u> N/A
3. <u>List the new unit(s) and unincorporated area(s) to be served under this change:</u> N/A

D. Additional changes (please attach any additional changes that have been made, which have not been previously recorded in this Attachment): N/A

**For Termination:**

Effective date of Termination: N/A
Agreement associated with the Termination: N/A
Identify the number of customers covered by the Agreement being terminated: N/A
Identify the method used to notify the Franchising Entity of the termination of service (Attach a copy of the notification): N/A

**For Transfer of Agreement(s):**

(A transfer will require the new franchise holder or new controlling parent company to complete the information for the "New Agreement Holder")

<i>Name of Current Franchise Holder:</i> CC Michigan, LLC	
Contact Name: Marilyn Passmore	
Address 1: 4670 East Fulton	
Address 2: Suite 102	
City, State, Zip: Alda, MI 49301	
Email: Marilyn.Passmore@charter.com	
Phone: 616-607-2377	Fax: 616-975-1107
Federal I.D. No. (FEIN): 13-4029981	

Name of New Franchise Holder or controlling parent company as applicable: Spectrum Mid-America, LLC	
Contact Name: Marilyn Passmore	
Address 1: 4670 East Fulton	
Address 2: Suite 102	
City, State, Zip: Alda, MI 49301	
Email: Marilyn.Passmore@charter.com	
Phone: 616-607-2377	Fax: 616-975-1107
Federal I.D. No. (FEIN): 45-4593320	
Email: Marilyn.Passmore@charter.com	

Company executive officers:

Name(s): No change
Title(s): No change
Person(s) authorized to represent the company before the Franchising Entity and the Commission: Marilyn Passmore, Director, State Gov't Affairs, Michigan

**Describe the video service area footprint as set forth in Section 2(3)(e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)**

There is no change to the existing video service area footprint as a result of the transaction.
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**[Option A, for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]**

**[Option B, for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]**

[Option C, for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]]

*Explain the transaction that defines the transferee as a successor in interest (Attachments are acceptable):*

To effectuate an internal corporate reorganization, effective December 1, 2018, the following transactions occurred:

1. CC 10, LLC merged into Spectrum Mid-America, LLC;
2. CC Michigan, LLC merged into Spectrum Mid-America, LLC;
3. Bright House Networks, LLC assigned its cable franchises to Spectrum Mid-America, LLC; and
4. Falcon Telecable, a California Limited Partnership assigned its cable franchises to Spectrum Mid-America, LLC.

There was no change in control as a result of the internal restructuring.

Effective date of Transfer: December 1, 2018

*(Per 2006 Public Act 480: A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer)*

Agreement associated with the Transfer: N/A

**For All Applications:**

**Verification  
(Provider)**

I, Paul D. Abbott, of lawful age, and being first duly sworn, now state: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Paul D. Abbott, VP, Local Gov't Affairs & Franchising of Charter Communications, Inc.

Signature:

Date:

12/12/2018

**(Franchising Entity)**

**Township of Acme, a Michigan municipal corporation**

By \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Date \_\_\_\_\_



# MEMORANDUM

## Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

To: Acme Township Board of Trustees  
From: Shawn Winter, Planning & Zoning Administrator  
CC: Carrie Klingelsmith, Project Professional, Beckett & Raeder  
Date: January 2, 2019  
Re: DRAFT Parks & Recreation Plan 2019-2023

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The Parks & Trails Committee has been working with Beckett & Raeder to complete a new five-year parks and recreation plan. This process included a public input survey, reviewing the past plan, and identifying projects the Committee has been working on over the last few years, and creating new goals and objectives. This resulted in a first draft received by the Committee on November 16, 2018. The Committee reviewed the draft and convened on November 26, 2018 to compile a list of edits for the draft. The updated draft was then opened up for then mandatory 30-day public comment period between December 1 – 31, with proper notice being published.

The Committee discussed the revised draft again at its regular meeting on December 21, 2018. Additional minor edits were presented to Carrie Klingelsmith, project manager from Beckett & Raeder, with most being incorporated into the draft you have received. There are some minor edits still outstanding due to the holiday break that need to be included into the draft. It is anticipated these items will be complete by Friday, January 4, 2018. I will send the updated draft via email once received. Although still outstanding, the minor edits will not significantly change the content of the plan. The outstanding edits include:

*Existing Recreation Facilities Map (p. 12)*

- Change #6 to “Dock Road Water Access”
- Change #8 to “Shores Beach Lane Water Access”
- Remove #9 “Yuba Park Road Boat Launch”

*Bunker Hill Rd Boat Launch Description (p. 13)*

- Facility description will change to say “Boat access for watercraft under 16 feet”

*Resource Inventory Map (p. 28)*

- Change the abbreviation “PDR” in the map legend to “Purchase of Development Rights”

*Natural and Sensitive Landscapes Map (p. 34)*

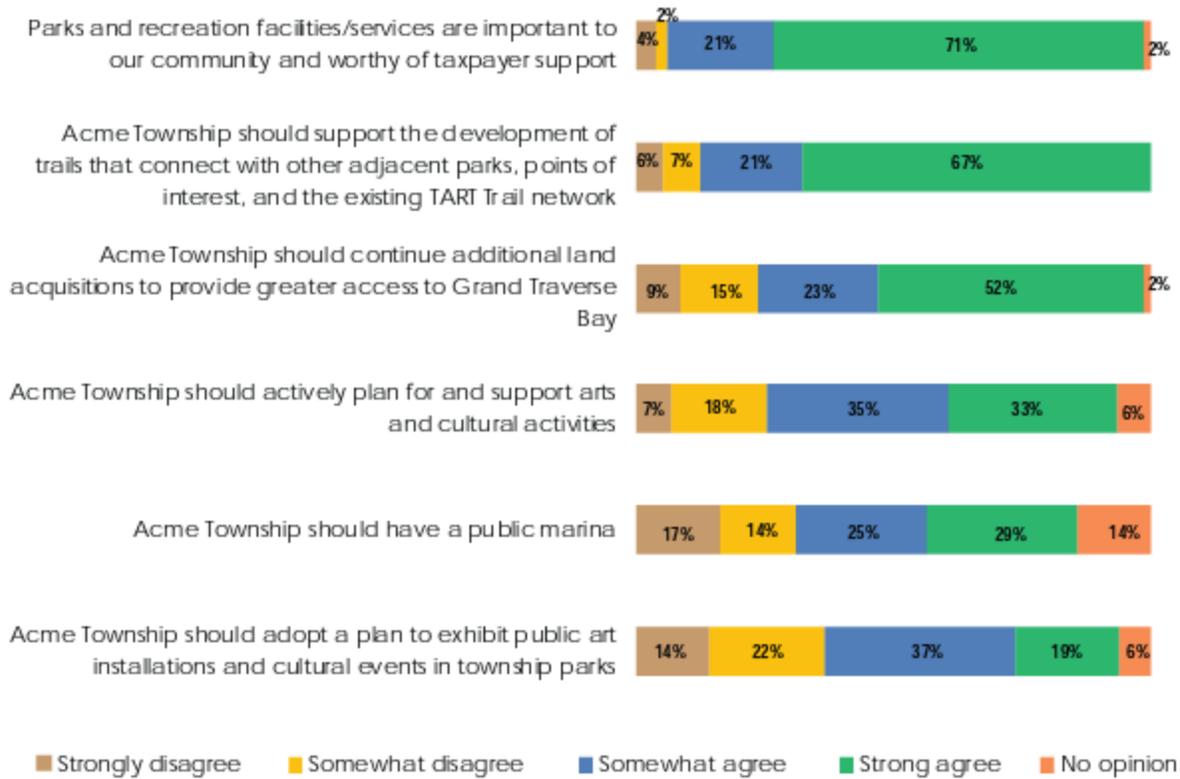
- Updates to provide more clarity to the layers displayed on the map

*Survey Graph Layout (multiple pages)*

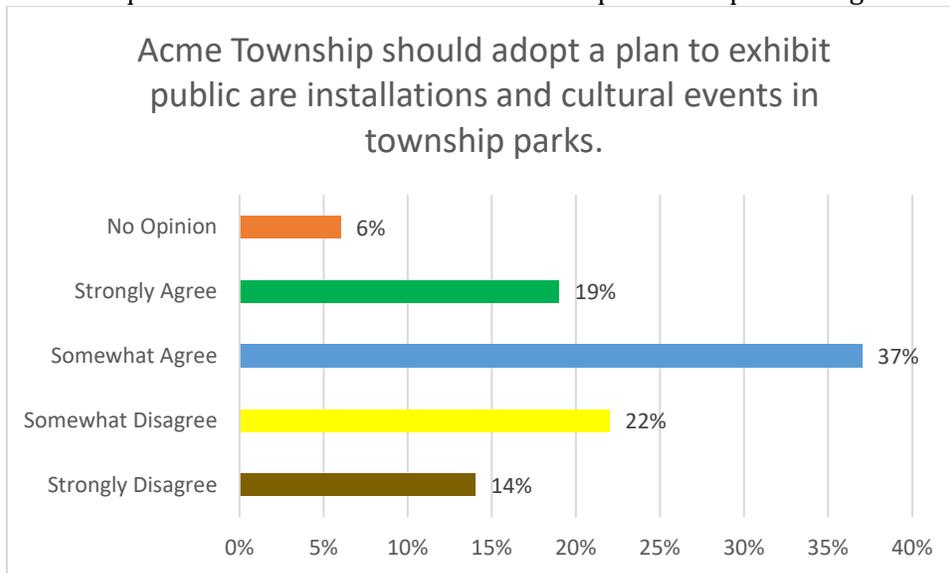
- The graphs are currently laid out so that all response categories fall on the same horizontal bar:

## Parks and Recreation Services

The survey asked participants to rate their level of agreement with the following statements.



- It has been requested that each response category be presented as its own horizontal bar, so each questions or statement will have multiple bars representing each answer choice:



Limited public comment has been received to date in the form of emails, mailed letters and public comment at the December 21, 2018 meeting. All comments that have been received are enclosed with this memo. Any additional comments will be provided to the Board as they are received. This month's Board meeting will include the mandatory public hearing as part of the plan review and adoption.

The Committee made the following motion regarding the draft parks and recreation plan at their December 21, 2018 meeting:

“Motion by Timmins to approve the Draft Parks & Recreation Plan 2019-2023 with changes incorporated, to be sent to the Township Board to hold a public hearing at their January 8, 2019 meeting, seconded by Wentzloff. Motion carries.”

(DRAFT minutes. 5 – 0 vote, Jenema and Smith absent)

After the public hearing and Board review of the plan, it is requested that the Board considers adoption of the draft plan. Adoption this month will allow the Township to post the plan on the MDNR’s website by February 1, 2019, making the Township eligible for recreational grants administered by the state.

Suggested Motion for Consideration:

Motion to adopt the Acme Township Parks Master Plan 2019 – 2023 as presented.



**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
December 21, 2018 8:30 a.m.**

**ROLL CALL:**

**Committee:**

x	Feringa	x	Heflin	x	Heffner	excused	Jenema
excused	Smith	x	Timmins	x	Wentzloff		
x	Kushman	x	Klingelsmith				
x	Winter	x	Donn				

**Advisory:**

**Staff:**

**A. PUBLIC COMMENT:**

Evart Stewart, 5751 US 1 North, stated there has been a problem with people parking in the Bay Villa Condominiums lot and using their dock. He has concerns with the use of the concrete building and the parking lot at the south end noted in the Phase III plan. He also questioned the plan for a second set of restrooms when there are already bathrooms there.

Brian Kelly voiced his concerns with the park plan construction review. (Submitted written comments to be added to packet)

Public comment closed at 8:50 am

**B. APPROVAL OF AGENDA: Motion by Timmins to approve the agenda with addition to D. Correspondence 1. Email sent from Blaine Wittkopp, seconded by Heffner. Motion carries.**

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. CORRESPONDENCE:**

1. Email sent from Blaine Wittkopp on 2019-2023 Parks and Recreation Plan

**E. ACTION:**

1. Approve Draft Parks & Trails Minutes 11.16.18. Motion by Timmins to approve the minutes from 11.16.18, seconded by Heffner. Motion carries.
2. Approve Draft Parks & Trails Minutes 11.26.18. Motion by Heflin to approve the minutes from 11.26.18, seconded by Timmins. Motion carries.

**F. OLD BUSINESS:**

**1. DRAFT Parks & Recreation Plan 2019-2023**

- a. Review draft plan and public comment-Winter explained the draft needed to be reviewed and edits given to Carrie Klingelsmith to incorporate in a final draft. Next step will be to send the plan to the Township Board to hold a public hearing at their January 8, 2019 meeting. The committee went over the plan and discussed the changes.

Public Comment opened at 9:50 am - Brian Kelly felt the number of responses from the survey was not enough to rely on for valid results. He noted there was the possibility it could have been completed more than once by the same individual. (His written comments were submitted to be added to the packet)

Feringa suggested copies of public comments on this draft plan to be given to the board to review.

**Motion by Timmins to approve the Draft Parks & Recreation Plan 2019-2023 with changes incorporated, to be sent to the Township Board to hold a public hearing at their January 8, 2019 meeting, seconded by Wentzloff. Motion carries.**

**2. Trail Updates**

- a. **TVC 2 CHX (memo enclosed)**
- b. **Acme Connector Trail-** Kushman informed there is availability on January 22, 23 & 24, to hold at least two meetings for an adjacent property owner's outreach with the consultants, Networks Northwest, and TART Trails to go through the proposed routes between Acme and Elk Rapids. All the engineering, public feedback, and Stakeholders comments have been compiled for the meeting. They will be going back to adjacent land owners to have them voiced their concerns. There are 600 mailings going out right after the holidays to land owners, to notify them and get an assessment. The larger trail project north of Elk Rapids will begin the selection of a consultant by using an alternate method, more of an interview process rather than sending out bids. This will be for the engineering between Acme and Elk Rapids and to move the preliminary design to final. The timeline is to have a consultant hired and onboard by March.
  - i. **Engineering Bid Review and Recommendation**  
Winter informed five bids have been submitted for the Acme connector trail engineering. The committee needs to review the bids and give a recommendation to the township board. Feringa created a reviewer cost sheet showing a breakdown on pricing from each company and his ranking for consideration.

Both Winter and Kushman felt Beckett & Raeder would be a good company to use because of their planning experience and familiarity with Acme.

The census was to go with Beckett & Raeder with OHM Advisors as an alternative. Their costs were both within the budget and they have the experience that is needed.

**Motion by Wentzloff to recommend Beckett & Raeder with the alternative of OHM Advisors for the RFP engineering on the connector trail, seconded by Timmins. Motion carries.**

Kushman informed Holiday Inn returned the signed license agreement for the trail.

**3. Bayside Park**

- a. **Bench Adoption Update-**Winter informed final two benches have been adopted, one was by CCat and it will have two plaques, one for Ron Harding and the other for Bob Carstens. They will be installed in the spring.
- b. **Garden Adoption Option-**Winter said there will be a garden in the park with a plaque for Eric Takayama. It was adopted by CCat and the board approved to move ahead with the plants.
- c. **Swing Adoption Prices and Color Options-** Winter spoke with Miracle Midwest the company who has the Wabash Valley Swing that Linda Kaleita had seen and recommended. They sent quotes for one swing and two. The pricing gave the choice of either a 4' or 6' bench, with the option of using square or round posts. The committee was interested in two 6' benches using the colors of grey posts with dark brown seats.

Heffner mentioned there is a park in Glen Arbor that was nicely done and has swings. He would like to postpone the decision until next month's meeting to make a trip to view their playground equipment. He will also contact the park to get the name of the company they ordered the swings from.

- d. **Playground Color Options-** Jean Aukerman showed color samples of playground

equipment and provided a recap of the Gosling-Czubak recommendation list consisting of selected firms and color themes. The committee discussed the different combinations with the colors of dune and acorn as their first choices. The main piece of equipment the Eclipse Climber arch, was offered by the selling company in the color of limon (green shade) at a discount. The committee discussed going with the limon piece, a black net and the connectors in carbon grey. Heffner felt limon was not the right color to use and they should stay with neutrals. The committee decided the core piece in limon was not the choice color but saved the township money and it would work for the park.

**Motion by Timmins to recommend to the board the discounted limon for the net climber with carbon for the connectors, a black net and using dune and acorn for the future color palette, seconded by Wentzloff. Motion carried by four (Timmins, Wentzloff, Feringa, Heflin), with one nay by Heffner.**

4. **Park System Signage:** No report
5. **Art In The Park:** No report
6. **Bayside Park Dedication Ceremony:** Winter informed a special committee has been formed to help plan the event. A date has been set for Saturday, May 18, 2019 from noon to 4 pm. He is researching costs for a tent to have announcements, a PA system, and porta john rentals. He will give the board the costs for approval. Feringa will contact GTR to see if they will assist in shuttling people back and forth from an alternate parking location near the park.

**G. NEW BUSINESS:**

1. **Approve 2019 Meeting Calendar**

**Motion by Wentzloff to approve 2019 Meeting Calendar as present, seconded by Timmins. Motion carries.**

**H. PUBLIC COMMENT:** None

**ADJOURN: Motion by Timmins to adjourn, seconded by Wentzloff. Motion carries, meeting adjourned at 10:41 am**

## Shawn Winter

---

**From:** Sharon Wittkopp <bscmwittkopp@sbcglobal.net>  
**Sent:** Wednesday, December 19, 2018 10:06 PM  
**To:** Shawn Winter  
**Subject:** 2019-2023 Parks and Recreation Plan

Shawn,

My name is Blaine Wittkopp. My wife Sharon and I are currently owners at Bay Villa Condominiums.

I am writing to you today to comment on the proposed 2019-2023 Parks and Recreation Plan.

In the future plans section, it shows that a third parking lot is to be built by the Butterfly Garden with access from US 31.

It also shows that a bath-house is planned for the existing concrete building on the south end of the park.

During this park project, we have asked lots of questions about what the use of the land would be.

The Township Supervisor stated that the concrete building would only be used for storage.

He also stated that the entrance by the Butterfly park would be closed.

We have had several issues with park users concerning our property.

This includes parking vehicles in our lot, using our dock and leaving trash.

We do not want the concrete building converted into a bath-house.

A new parking lot with an entrance off US 31 will create more opportunities for accidents.

We believe that both these proposed projects will not benefit us as owners next to the park.

You have created two parking lots with a safe entrance to M72 and US 31.

Please don't take away that safety aspect by creating a new entrance for parking by the Butterfly park.

Thanks for your consideration,

Blaine Wittkopp

5751 US 31 North #1

To: Acme Parks & Trails committee  
From: Brian Kelley, Acme Township  
Friday December 21, 2018

Subject: Park Master Plan and Community Survey

Good Morning,

Thank you so much for your time and service.

I would like to talk about the survey and draft parks master plan.

Zoning Administrator Shawn Winter will tell you - very emphatically - that the recent community survey had limitations to save money (because this is a master plan update, and not a major new version). I greatly appreciate the need for frugality. The survey was done online, without an expert. And as such, it has significant limitations. However, the Parks Master Plan draft does not disclose those important facts. It holds the result as comparable to our 2012 survey, which was done by a professional researcher at Northwestern Michigan College, who signed her results.

The Parks Master Plan should disclose those limitations. And, as a consequence the following:

- A survey is by definition not statistically valid until it is proven to be statistically valid.
- Only 125 responses were received. That is an extremely low response rate. It creates a high margin of error. The margin of error has not been reported or analyzed as part of the result.
- Anyone could have easily manipulated the results due to the online methodology.
- The small number of responses also made it easy to manipulate the results.
- No effort was made to detect manipulation, though numerous techniques are available.
- Anyone from anywhere could take the survey and influence the results.
- No recognized expert has validated the results, or even given a professional opinion on the validity.
- No analysis has been performed to compare these results with 2012
- Some survey comments reported problems with the survey
- During the planning phase, it was suggested that a question about short term rentals be included. It was decided that the question was so controversial that it would encourage repeat survey responses to skew the results. That was yet another indication that this survey is not to be heavily relied upon.

As a result of those limitations, this survey should be strongly disclaimed in the Master

Plan. Unless those limitations can be resolved, it is not reasonable to use it to justify new priorities or initiatives. That is especially true when the topic is raising taxes, or starting a new phase and type of park property acquisition.

One section of the draft plan says "online surveys are designed to gather honest feedback from the citizens". Honest feedback is subjective, and it has been recognized that this survey was not capable of gathering "honest feedback"

Another statement says "most all of the same questions were used for both surveys to compare the results over the last five years." I disagree with that. There were significant changes to the questions. Specific previous questions were dropped, even after citizens and Planning Commissioners asked that they be retained.

Goal 4 in the plan - Increase arts and cultural events in the park system.

This goal was proposed before the survey was conducted, specifically art in the parks. I love and support art. However, the survey results do not support it. Oddly, it remains a goal in the plan, in opposition to the sentiment in the survey. There was a question very specifically about this:

"Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks"

Only 19% of respondents supported that initiative. Why is that low support not disclosed in the master plan draft? I don't see how it can be a goal in the master plan with that lack of support.

~~X% of respondents said~~

95% of respondents rated "Water quality for streams, watersheds, and East Bay" as a Medium or High priority. However, that is not reflected in the draft parks plan. Our bay side parks play an important role in protecting our water quality. Specifically, recent development has extensively utilized non-permeable surfaces where permeable surfaces were an option. Trees also play a critical role in protecting water quality. The community has spoken. Future park development should prioritize the use of permeable surfaces and preservation of trees. The plan should reflect this.

Inland park space acquisition has been prioritized in the draft plan. However, the

survey responses do not support that. The responses do support further shore park acquisition. This contradiction should be resolved in the plan.

Thank you,  
Brian Kelley

December 26, 2018

To: Acme Township Board members, Jay Zollinger, Township Supervisor, Acme Parks and Recreation Committee members, Planning and Zoning Administrator, Shawn Winter

From: Lee Gerard, Condominium owner at Bay Villa Condominiums

Re: Comments re 2019-2023 Parks and Recreation Plan

My wife Linda and I are owners of a condominium at Bay Villa Condominiums on US 31 N. I am also the president of the condominium association. I would like to address three aspects of the most recent plan developed by the Parks and Recreation Committee members.

1. During the past few years our association has followed the progress of the park development plan by maintaining communication with the current and previous Township Supervisor, Jay Zollinger and prior to his tenure in this position, XXDXX XXXX. We have had these gentlemen speak to our entire association owners at our annual meetings. During these meetings we have had good communication regarding our input and concerns about the developing plans. One of our main concerns has been the possibility of making the current concrete building at the southwest corner of the property into a bathhouse for handicapped persons. We have been assured that this was not going to be a part of the plan. Rather the building would be a storage unit for equipment used to groom the beach and maintain the property and a bathhouse would likely be incorporated along the northern portion of the property. Last summer was the first season for active park/beach use. We experienced park users using our association dock for personal use even though we have signage identifying our dock as private property. We have also had occasions when non-condo park users proceeded to walk across our parking lot and onto the township park. Occasionally such users would use our beach front property, leave trash on our grounds, and treat our members rudely when asked to park on township parking and use the township beach.
2. We also noted that current plans call for the conversion of the concrete building into a beach house with parking where the current butterfly garden is located. The indication is that the lot will be used for ADA and loading and unloading of ?????? This would result in the current butterfly garden being eliminated or having to be moved. It would be accessible to automobiles via the current entrance located on US 31 N. This entrance was blocked off this past season but with the current recommendation it would be reopened for entrance and egress. We are not certain if the parking spaces would all be designated as handicapped accessible or just a certain number of such spaces. We appreciate the need for a handicapped accessible park but request that the plan be revised to make other appropriate accommodations.
3. The addition of this parking lot will result in more vehicles having direct access to the park in an already congested area. The addition of the Meijer's store has already increased the traffic onto and off US 31 N.

We appreciate your time and attention to our concerns.

Sincerely, Lee Gerard

Acme Township Waterfront Park

Shawn Winter

My concern about proposed Parking Lot C has me wondering!  
How you plan to keep the general public from using these spaces provided for ADA and maintenance vehicles, without a gate?

As it is people use this entrance all the time, parking on the lawn, even pulling up to the beach with their cars.

People have a tendency to do as they please when no deterrent is in place. The South End of the park seems to attract people with this mind set. Even people who want to use the Park for overnight sleep overs.

Please don't make it easy for them to abuse our Family Park.

Elaine Trojan  
Bay Villa Condo

## Shawn Winter

---

**From:** Lynn MacDonald <ldmacdonald@ameritech.net>  
**Sent:** Thursday, December 27, 2018 1:16 PM  
**To:** Shawn Winter  
**Subject:** Bayside Park

Hello Shawn —

I had an opportunity to review the proposed future plans for Bayside Park. As an owner at BayVilla and an Acme Township property tax payer I have reservations about the proposal. Blain Wittkopp, in his email of 12-19-2018, expressed the concerns very well and I share them. I also believe Evert Stewart expressed similar concerns while in attendance at your meeting on 12-21-18. Therefore, I will not reiterate. I am unable to attend the meeting on Jan 8th however, I request the Board and or Committee give full consideration to the opinions expressed by the owners of BayVilla. We take pride in our property and the preservation and protection of it.

In as much as there already were issues with the public attempting to park in our private lot, use our trash dumpster and walk on our private dock what steps will be taken by the park planners to insure this will not continue?

Thank you for your time.

Lynn MacDonald

To: Acme Township Trustees  
From: Brian Kelley, Acme Township  
December 30, 2018

Subject: Draft Parks & Recreation Master Plan Public Comment

A lot of good work has been done on the Draft Parks & Rec Master Plan (Draft Plan). Please consider my feedback on the methodology of the Community Survey, and several aspects of the Draft Plan.

## **1. Survey**

The Community Survey is an important tool for updating the Draft Plan. However, the Draft Plan should note the limitations of the survey methodology, low response rate, and the margin of error. And, as a consequence, the validity as a tool for planning new initiatives.

Zoning Administrator Shawn Winter will tell you - very emphatically - that the methodology for the recent Community Survey for the Draft Parks & Recreation Plan had limitations to save money (because this is a master plan update, and not a major new version). I greatly appreciate the need for frugality. The survey was done online, without an expert. As such, it has significant limitations. However, the Draft Plan does not note those important facts and limitations. It holds the result as comparable to the 2012 survey, which was done by a professional researcher at Northwestern Michigan College, who signed her results.

The 2018 Community Survey results should include a disclaimer of the limitations, as noted by an expert. They may include:

A survey is by definition not statistically valid until it is proven to be statistically valid.

- Only 125 responses were received, in a community of 3422 adults. That is an extremely low response rate. It creates a high margin of error. The margin of error has not been reported or analyzed as part of the result. It has not been disclosed in the Draft Parks & Recreation Plan.
- Anyone could have easily manipulated the results due to the online methodology.

- The small number of responses also made it easy to manipulate the results.
- No effort was made to detect manipulation, though numerous techniques are available.
- Anyone from outside the community could take the survey and influence the results.
- No recognized expert has validated the results, or even given a professional opinion on the validity.
- No analysis has been performed to compare these results with the 2012 Survey
- Some survey comments reported problems with the survey
- During The Draft Planning phase, it was suggested that a question about short term rentals be included. It was decided that the question was so controversial that it would encourage repeat survey responses to skew the results. That was yet another indication that this survey is not to be heavily relied upon.

***Unless those limitations can be resolved, it is not reasonable to use it to justify new priorities or initiatives.***

One section of the Draft Plan says "online surveys are designed to gather honest feedback from the citizens" (page 38). *Given the limitations of this online survey, perhaps that section should be re-worded.*

## **2. Water Quality is #1 Priority**

95% of Survey respondents rated "Water quality for streams, watersheds, and East Bay" as a Medium or High Priority for Protection (Page 44). *That was the highest priority item.* It was also the highest priority item in the 2012 Community Survey. However, that is not sufficiently emphasized in the Draft Plan.

Our bayside parks play an important role in protecting the water quality of Grand Traverse Bay. Recent park development has almost exclusively utilized non-permeable surfaces. That is in contravention of our township development ordinances that encourage permeable surfaces.

Given the overwhelming use of non-permeable surfaces in the recent Bayside Park development, ***The Draft Plan should emphasize that***

***future shore park development will use permeable surfaces.***

Trees play a critical role in protecting Grand Traverse Bay water quality. Storm water systems cannot replace trees, especially trees near the shore of the bay. A large number of trees were clear cut in the recent Bayside Park development and were replaced with non-permeable asphalt. The tree cutting was not reviewed in a public meeting by the township. Our township development ordinance requires that natural features on a site be preserved to the maximum extent possible. If the park were a commercial project, the tree map would have been reviewed in a public meeting of the Planning Commission. Permeable surfaces would have allowed more trees to be retained. Park projects should be subject to the same regulatory and public reviews as commercial projects.

The Landscape Plan for the park was also not reviewed in a public meeting, leading to other issues.

***The Draft Plan should include that future park development will prioritize the use of permeable surfaces and preservation of trees, while also recognizing the Public Input from both Community Surveys.*** The Township should formally and publicly determine what development ordinances, processes and public reviews will apply to future park development.

### **3. Goal 4 in the Draft Plan - Increase arts and cultural events in the park system.**

This goal was proposed before the survey was conducted, specifically art in the parks. I love and support art. However, the Public Input from the survey do not support it. This looks like a case of trying to force the results to match a desired outcome.

There was a question very specifically about this, **but the question and lack of support were not included in the goal:**

"Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks"

***Only 19% of respondents supported that park use.*** That was only 23 people out of 125. That low support should be documented in the Draft Plan. The lack of support does not appear to justify the Goal. Should an item with so little support be in the Draft Plan?

#### **4. Inland Park Space Acquisition**

In Goal 7, on page 56, the acquisition and development of inland park is prioritized. However, the survey questions never asked about **inland** park acquisition. The Draft implies that the public input supports this Goal, but that is an exaggeration. The cited questions do not relate to the goal.

The Draft Plan also fails to include an important question relating to the acquisition of park land (Page 45), to which 52% of respondents strongly agreed:

*"Acme Township should continue additional land acquisitions to provide greater access to Grand Traverse Bay"*

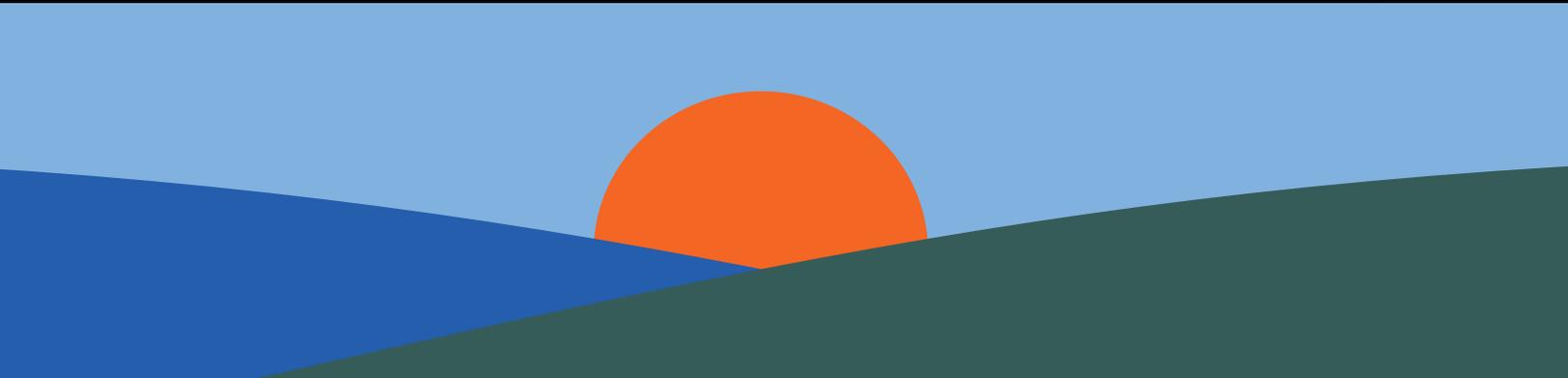
*I love and support our parks. However, given the difference of opinion expressed within the Acme community on park acquisitions in the past, and the limited Public Input on Inland Parks, the public record does not appear sufficient to support this goal in the Draft Park Master Plan at this time.*

Thank you,  
Brian Kelley



# Parks Master Plan

2019-2023



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# ACKNOWLEDGMENTS

## Acme Township Board of Trustees

Jay B. Zollinger, Supervisor  
Amy Jenema, Treasurer  
Cathy Dye, Clerk  
Jean Aukerman, Trustee  
Darryl Nelson, Trustee  
Paul Scott, Trustee  
Doug White, Trustee

## Parks and Trails Committee

Amy Jenema, Chair  
Steve Feringa, Vice Chair  
Marcie Timmins, Secretary  
Barb Heflin  
Jim Heffner  
Dusty Smith  
Karly Wentzloff  
Shawn Winter, Planning & Zoning Administrator  
Chris Kushman, TART Trails

## Cover Photo

Matt Lawrence

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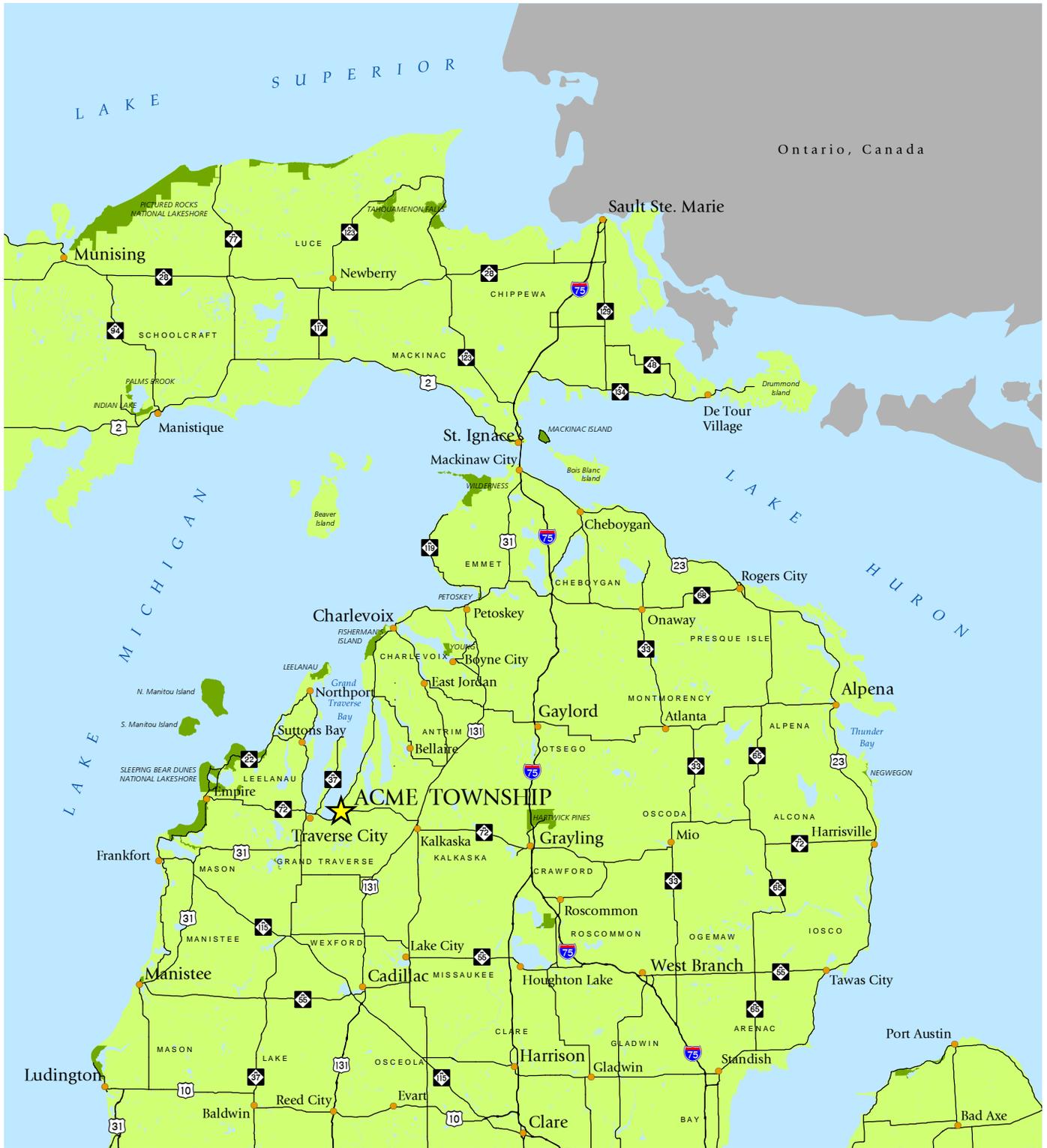
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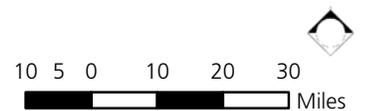
## Introduction

Traditional recreation master plans are used to address recreational conditions while evaluating their function against recreational demands based on resident population facility standards. This form of recreation planning is weighted toward recreational facilities and discounts the benefits associated with individualized recreation activities such as kayaking, canoeing, hiking, biking, bird watching, gardening, and nature interpretation. In contrast, the Acme Township Parks Master Plan views recreation as a system versus a function and takes into account active park considerations, open space, trail development, and natural area preservation. This parks plan encompasses Acme Township, including the parks, natural areas, trails, and other recreation amenities within the Township, and has an emphasis on the properties owned and maintained by the Township.



# ACME TOWNSHIP Regional Location

- County Boundary
- Major Highway
- State or National Park

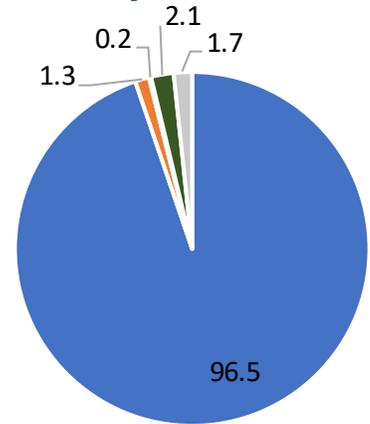


Population: 4,612	
48.4% Male	51.6% Female
2,232	2,380

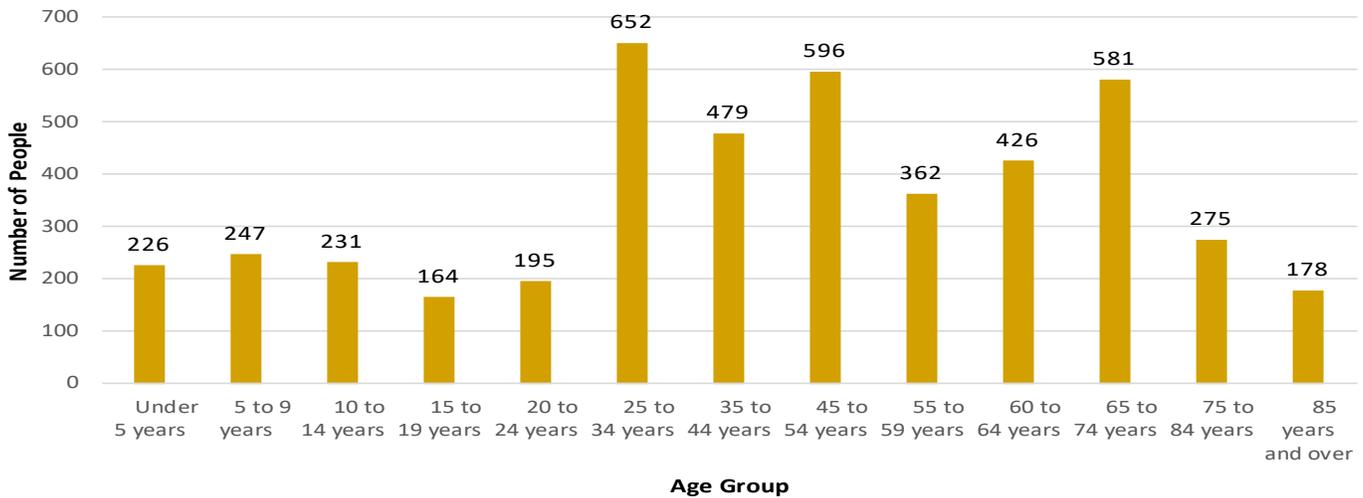
Demographics Source: U.S. Census/American Community Survey

### Race and Ethnicity

- White Alone
- Black alone
- Asian alone
- Two or more races
- Hispanic origin



### Age Distribution



## POPULATION

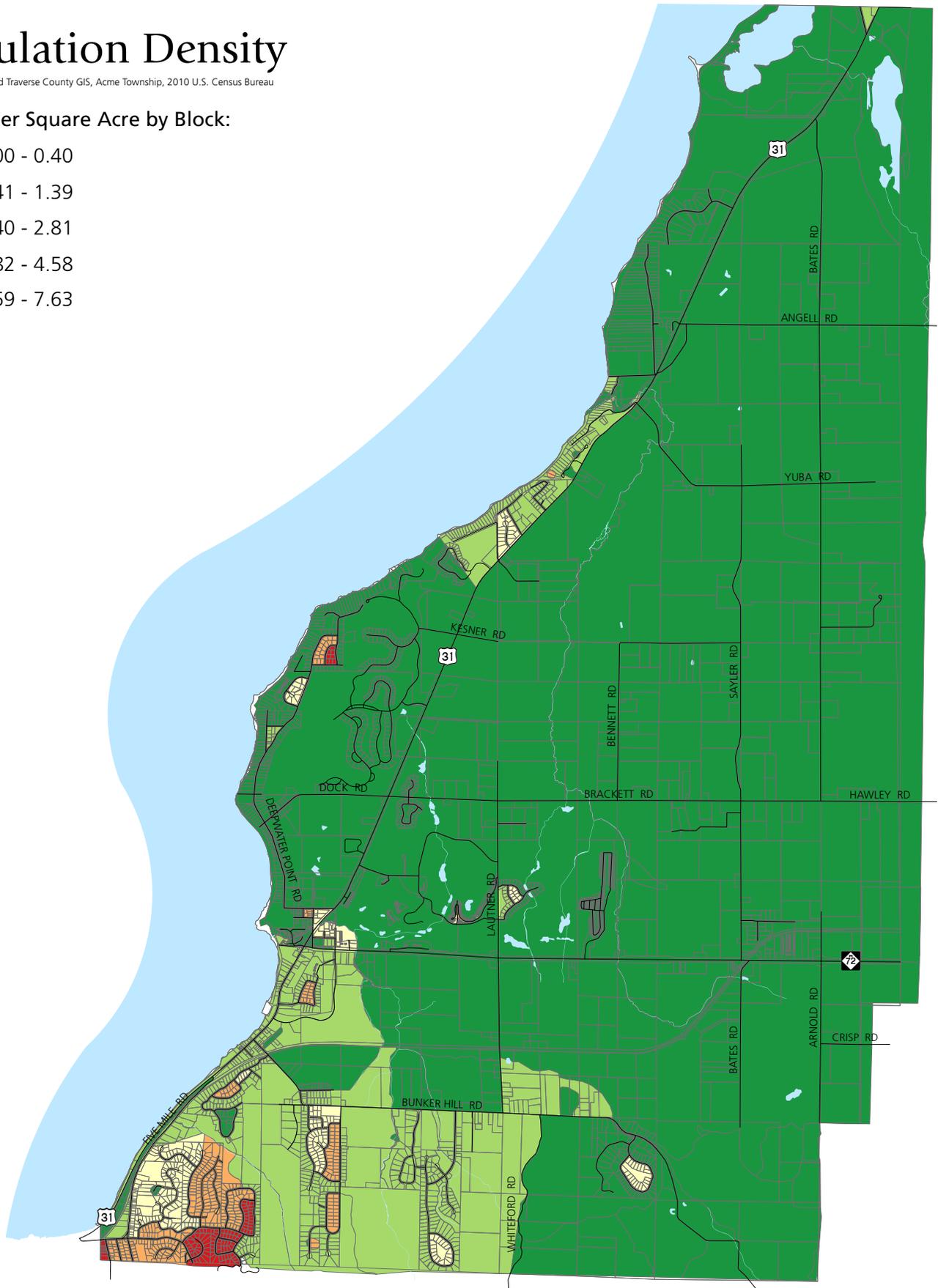
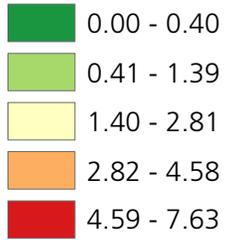
According to the American Community Survey, Acme Township’s population in 2016 was 4,612. This population displays a change in the demographics since the last plan was completed. There has been a 5% increase in the population since the 2010 census. The biggest increase comes in the 25-34 year old age category by 46%. The median age for Acme Township is 48.3 years old. The Recreation Planning process will reflect these demographic changes.

In the 1930s, the population dwindled due to movement into larger cities, but since the 1970s and through the 2010 U.S. Census, population growth has occurred within the Township due to increased housing opportunities within the Grand Traverse Resort and residential development along East Grand Traverse Bay, around Bunker Hill Road and Holiday Road.

# Population Density

Data Sources: Grand Traverse County GIS, Acme Township, 2010 U.S. Census Bureau

People per Square Acre by Block:



# COMMUNITY DESCRIPTION

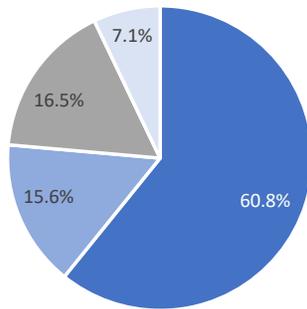
Acme Township is located in Lower Northwest Michigan in Grand Traverse County, approximately six miles northeast of Traverse City. Acme Township lies within a five-county region that includes Grand Traverse, Benzie, Kalkaska, Antrim, and Leelanau counties.

Originally, Acme Township was settled for its abundant natural resources and beautiful geography. Historically, the development of settlements was concentrated at the mouth of Acme Creek and defined the southwest portion of Acme Township as the center of activity. Today, the Township maintains a rural character and is pocketed with seasonal and year-round dwelling units along Grand Traverse Bay and in the western portion of the Township. Commercial development exists along US-31 and at the US-31 and M-72 intersection. Much of the M-72 corridor retains a rural character as it extends east toward Whitewater Township. There is a variety of scattered residential development throughout the Township, generally south of M-72. The interior of Acme boasts rolling hills and agricultural land filled with fruit farms, which are slowly being developed with residential dwelling units.



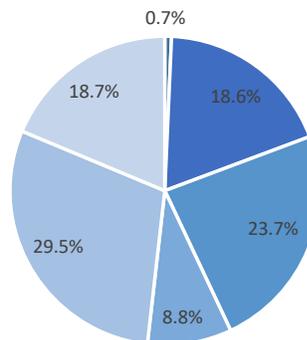
## Housing

- Owner-occupied
- Renter-occupied
- Seasonal, Recreational, and Occasional Use
- Vacant - For Sale, Rent etc.



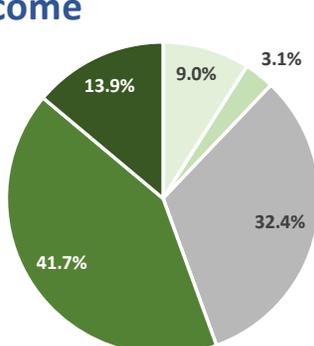
## Education

- No High School Diploma
- High school graduate (includes equivalency)
- Some college, no degree
- Associate's degree
- Bachelor's degree
- Graduate or professional degree



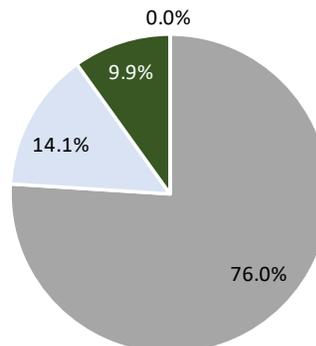
## Household Income

- Very Low Income (less than \$25,000)
- Low Income (\$25,000-\$34,999)
- Moderate Income (\$35,000-\$74,999)
- High Income (\$75,000-\$149,999)
- Very High Income (\$150,000 and up)



## Work

- Private wage and salary workers
- Government workers
- Self-employed in own not incorporated business workers
- Unpaid family workers



## WORK AND INCOME

According to the American Community Survey the population of persons 16 years old and over in Acme Township is 3,850. There are 2,372 people that are recorded as employed. The unemployment rate in Acme is only 0.9% compared to the 4.7% national average. 89.8% of people in Acme Township commute to work alone, while 5.2% of people carpool. The average travel time for an individual to get to work is 18.9 minutes. 29% of people work in educational services or health related fields. Approximately 14% of people in Acme work in arts, entertainment and recreation. The median household income is \$65,043, compared to the national median household income of \$55,322.

## HOUSING

There is a total of 2,612 housing units within the Acme Township jurisdiction. A majority of the housing units are single family detached homes, totaling 2,004. The average household size is 2.32 people. The total number of occupied units equals 1,999. Of the 1,999, 79.5% of those are owner occupied. The number of occupied units paying rent is 397. The median rent that an Acme Township resident is paying is approximately \$927 a month. There are 1,041 housing units with a mortgage and 549 without a mortgage.

## EDUCATION

Education in Acme Township is higher than the state and national average. People in Acme Township that have a bachelor's degree or higher was 48.2% according to the American Community Survey. In the State of Michigan, 27.4% of people have a bachelor's degree or higher compared to the national average of 30%. 99.2% of people in Acme Township have obtained a high school diploma compared to 89.9% of the State of Michigan.



## RECREATION EXPENDITURES

ESRI Business Analyst is a data source that collects and analyzes consumer data. The information is collected anonymously to reveal trends accurately. The table below highlights Recreational Expenditures by the residents of Acme Township. A total of \$4,596,629 was spent on a variety of recreational opportunities in general. In all categories, Acme Township residents spend more than the National average. This chart shows that the people of Acme Township spend the most money on Entertainment/Recreation Fees and Admissions, not necessarily within the Township limits. Acme Township residents spend 21% more than the national average on these recreational features.

Other significant expenditures were membership fees for social/recreation/civic clubs and for sports, recreation and exercise equipment. Rounding out the top four highest expenses was recreational vehicles and fees.

Acme residents spent 140% over the national average for payments on boats/trailers/campers and RV's which can be attributed to the location of the Township. The readily accessible water features and campgrounds play an important role in this amount of spending.

Overall, the results show that Acme Township residents choose to spend their hard earned money on Recreational services and amenities during their leisure time.

*Table: Recreational Expenditures*

	AVERAGE AMOUNT SPENT ANNUALLY	TOTAL SPENT ANNUALLY	% SPENT ABOVE THE NATIONAL AVERAGE
Entertainment/Recreation Fees and Admission	\$826.31	\$1,633,620	21
Membership fees for social/recreation/civic clubs	\$273.81	\$541,329	21
Sports, Recreation and Exercise Equipment	\$237.05	\$468,656	33
Recreation Vehicles and Fees	\$185.57	\$366,865	69
Fees for recreational lessons	\$159.05	\$314,442	15
Fees for participant sports	\$143.31	\$283,325	27
Payment on boats/trailers/campers/RVs	\$106.98	\$211,490	140
Hunting and fishing equipment	\$84.50	\$167,062	55
Admission to sporting events	\$78.82	\$155,826	33
Exercise equipment and gear, game tables	\$72.57	\$143,477	26
Camp fees	\$37.63	\$74,397	13
Bicycles	\$32.69	\$64,623	12
Rental of RVs or boats	\$24.51	\$48,455	22
Camping equipment	\$16.62	\$32,860	16
Docking and landing fees for boats and planes	\$16.45	\$32,522	40
Water sport equipment	\$7.85	\$15,521	20
Winter sport equipment	\$7.51	\$14,852	15
Rental/repair of sports/recreation/exercise equipment	\$3.00	\$2,976	29
Other sports equipment	\$2.31	\$24,331	60

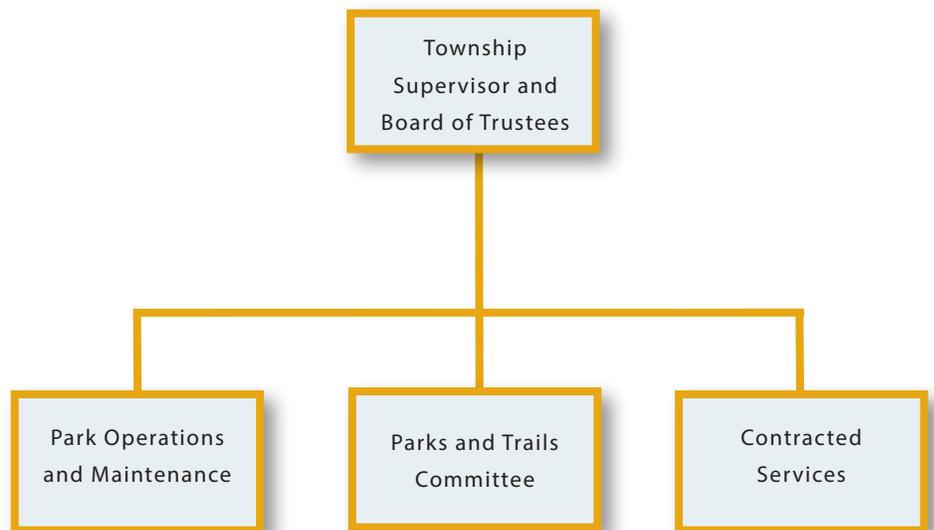
Source: ESRI Business Analyst, "Recreation Expenditure" Report, 2018

# Administrative Structure

## ORGANIZATION

Acme Township’s parks and recreation program is administratively aligned under a traditional local government organizational structure. The Township Supervisor and Board of Trustees provide governance, establish public policy, adopt the annual budget and millage rates, and are the approval authority for community plans and projects. The Township Supervisor is also responsible for the execution and implementation of Board policies, budgets, and plans as well as performing oversight for day-to-day operations within the Township. Township administrative staff, which includes the Park Operations Manager, reports to the Township Supervisor. The Park Operations Manager is responsible for maintenance and construction occurring within the Township’s parks. During the summer months, the Township retains seasonal employees to perform regular park maintenance. These individuals report to the Township Supervisor.

The Parks and Trails Advisory Committee provides citizen input into the Acme Township park program. A combination of citizens, administrative staff, and elected officials participate on this committee.



## PARTNERSHIPS &

## VOLUNTEERS

Acme Township has partnered with the Grand Traverse Regional Land Conservancy (GTRLC) and the Watershed Center. GTRLC has partnered with Acme Township to raise funds for parkland acquisition, to remove former private structures, and to plan future improvements. The Watershed Center has partnered with Acme Township on testing for E.coli at two swimming beaches between Memorial Day and Labor Day starting in 2012. They also obtained a grant to design some model Low-Impact Development storm-water management plans for use in the future development of the Township’s shoreline park lands. Acme Township has a very close working relationship with Traverse Area Recreational Trails (TART) on potential trail network expansions in the township.

Acme Township also works with the Acme Business Association, TART Trails, Sweetwater Evening Garden Club, Grand Traverse Band of Ottawa and Chippewa Indians and Elk Rapids Public Schools. Elk Rapids Public School students often volunteer their hours to help out in Acme Township to fulfill their civic engagement requirements for school credit. The Acme Historical Society provides continued historical support as needed.

The Grand Traverse Band of Ottawa and Chippewa Indians has been instrumental in the development of Acme Township’s parks through Tribal 2% grant allocations and having a representative serve on the Parks and Trails Committee.

TART trails and Acme Township collaborate on a variety of levels. They share resources when it comes to trail maintenance and funding particular projects. A TART Trails representative is on the Acme Township Parks and Trails Committee to keep communication open and up to date.

The Acme Business Association organizes and hosts the annual Acme Fall Festival held each September at Flintfields Horse Park. The Township and Acme Business Association continue to look for collaborative opportunities to promote the community’s recreational assets that are the foundation of our regional economy.

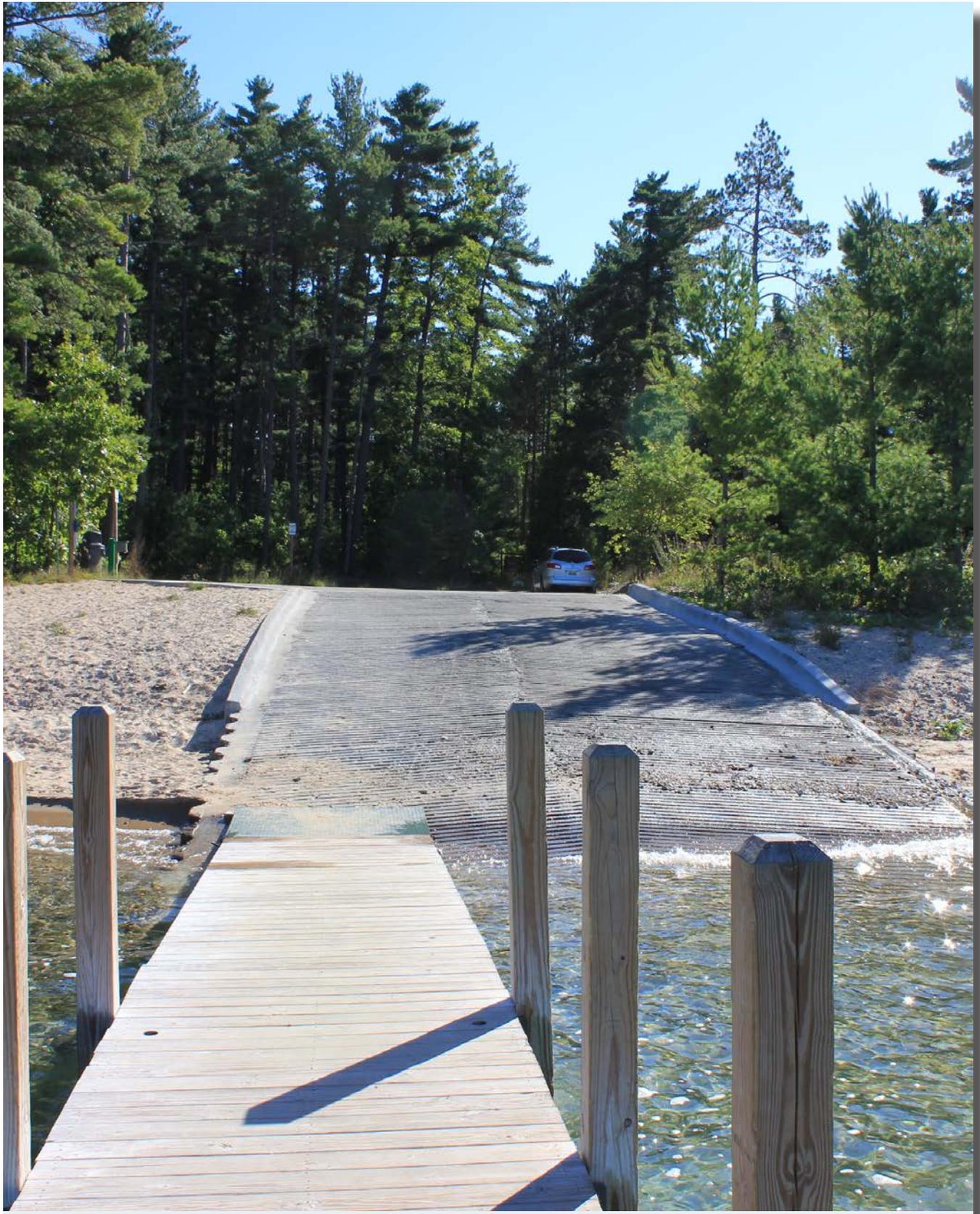
The Sweetwater Evening Garden Club provides a variety of volunteer services throughout Acme Township. The club meets on a monthly basis and participates in annual beautification projects, community events, and they offer workshops and classes to the people of Acme Township.

## ANNUAL BUDGET

The Acme Township annual parks and recreation budget for 2018–2019 is around \$512,975. Funds come from the General Operating Millage/General Fund, plus grants and donations. Of this amount, \$300,000 came from the MDNR Trust Fund Grant. The Grand Traverse Regional Land Conservancy gave a \$200,000 grant to help with matching funds for the Bayside Park development project. Capital expenditures for larger projects and grant contributions are budgeted annually when the funds will be expensed.

MAINTENANCE AND PARKS EXPENDITURES		
Item	(2017–2018)	(2018–2019)
Wages	\$16,400	\$18,700
Parks and Recreation Fund	\$51,632	\$44,275
Capital Improvements	\$155,000	\$450,000





# Inventory of Existing Parks, Natural Areas, and Recreation Facilities

Acme Township has over 3,979 acres of public recreation land, much of which is composed of the Yuba Creek Natural Area, Petobego State Game Area, Pere Marquette State Forest and Maple Bay County Park. These facilities account for 90% of the Acme Township public recreation acreage. Acme Township has only 37 acres of recreational land not dedicated to natural areas and preserves. Privately owned recreational land is expansive in Acme at about 1,518 acres of land. The private facilities offer a wider variety of uses, such as golf courses, equestrian facilities, swimming pools, and campgrounds, in addition to many of the same opportunities available at the public facilities. Facilities owned by schools are relatively small in comparison at about 7.75 acres. Bertha Vos Elementary School is the only school in the area that offers recreation facilities.

The Grand Traverse Land Conservancy also has 37.5 acres of recreational land within Acme Township. They also assist in the management of Deepwater Point and Yuba Creek Natural Area.

Overall, Acme Township has an immense amount of recreational opportunities, both public and private. With the updating and implementation of the recreation plan, the current recreation opportunities can only be improved for greater ease of use for everyone throughout the entire community.

## REGIONAL RECREATION OPPORTUNITIES

Acme Township is located in Grand Traverse County, which boasts some of Michigan’s greatest recreational opportunities. There is a diversity of recreation facilities available within the County under the ownership of public and private enterprises. These include local parks and recreation facilities, private golf courses, public and private marinas and boat liveries, and state parks and forests.

## ACCESSIBILITY EVALUATION

Each of the four parks owned by Acme Township was evaluated for its current level of accessibility on a scale of 1 to 5 (1=none of the park amenities are accessible, 2=some amenities are accessible, 3=most amenities are accessible, 4=all amenities are accessible, 5=the entire park has been designed using principles and standards of accessibility). The evaluation was performed by Beckett & Raeder staff by visually evaluating the amenities available at each park. The accessibility evaluation score can be found on the inventory sheet for each park

## PARKS AND RECREATION INVENTORY

Recreation facilities in Acme Township are made up of four different elements: Public Recreation Facilities (Township, County, and State), School Recreation Facilities, Private Recreation Facilities and the Grand Traverse Land Conservancy. The table below summarizes the recreation facilities found within Acme Township.

ENTITY	ACRES
Acme Township	465
Grand Traverse County	531
State of Michigan	1,427
Private Entities	1,518
Grand Traverse Land Con.	37.5
Total	3,979

# Existing Recreation Facilities

Data Sources: Grand Traverse County GIS, Acme Township

Acme Township

- 1. Bayside Park, Bunker Hill Road Boat Launch
- 2. Deepwater Point Natural Area
- 3. Sayler Park
- 4. Yuba Creek Natural Area

Grand Traverse County

- 5. County Park Land
- 6. Dock Road Boat Launch
- 7. Maple Bay County Park
- 8. Shores Beach Lane Boat Launch
- 9. Yuba Park Road Boat Launch

Private

- 10. Bertha Vos School
- 11. East Bay Harbor Marina
- 12. Everflowing Waters Campground
- 13. Grand Traverse Resort
- 14. Flintfields Horse Park
- 15. Lochenheath Golf Course
- 16. New Hope Community Church
- 17. Traverse Bay RV Park

State of Michigan

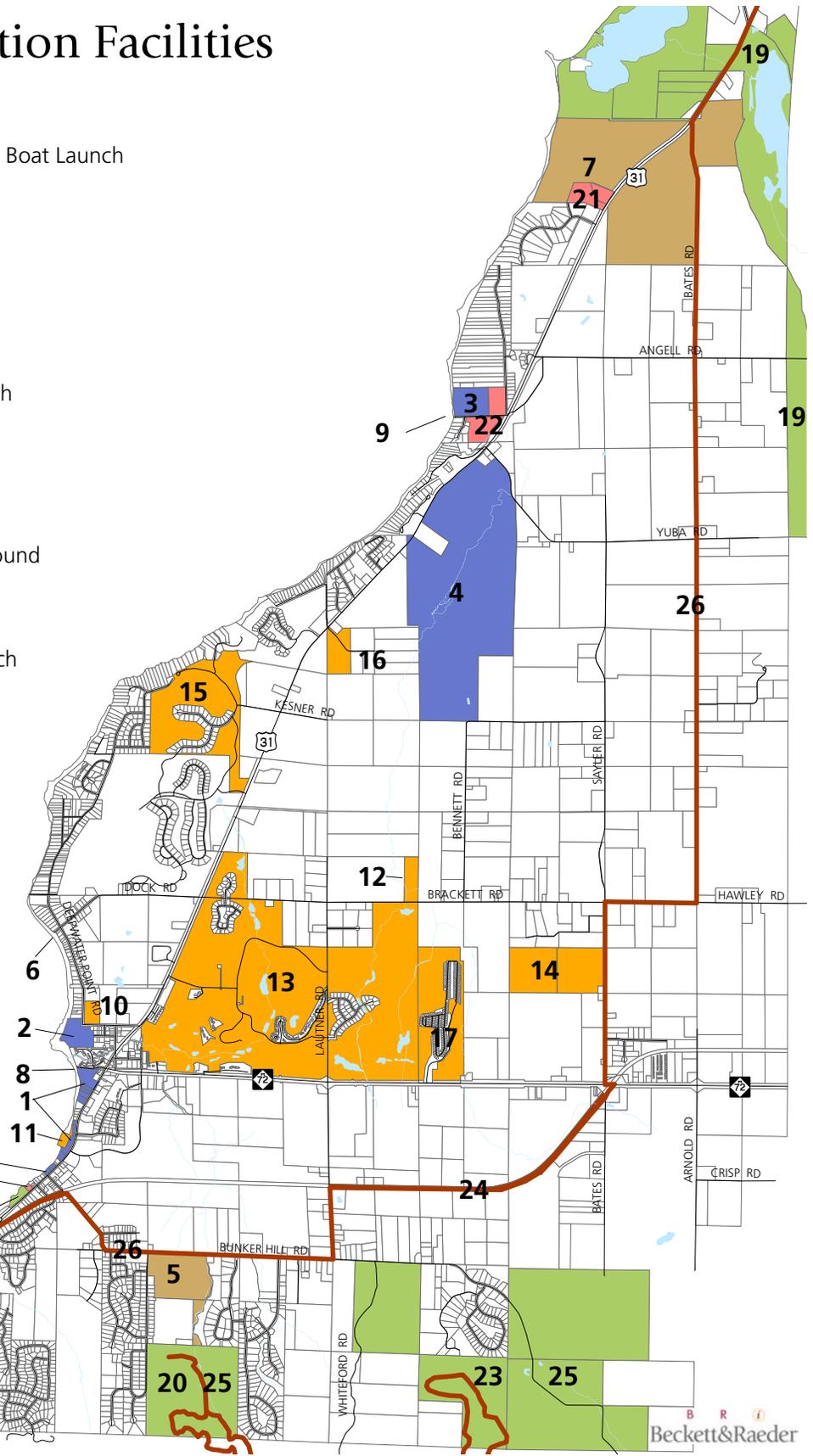
- 18. Gilroy Roadside Park
- 19. Petobego State Game Area
- 20. Pere Marquette State Forest

Grand Traverse Regional Land Conservancy

- 21. Maple Bay Farmhouse
- 22. Wintergreen Woods
- 23. East Bay Lot

Regional Trails

- 24. Traverse Area Regional Trail
- 25. Vasa Pathway
- 26. US Bicycle Route 35



ACME TOWNSHIP RECREATION FACILITIES		
Facility Name	Facility Description	Acres
Bayside Park	Beach Frontage on Grand Traverse Bay, Picnic Tables and Grills, Overlook Deck, Swimming, Wash Rooms, Changing Area, and Play Equipment	14.7
Sayler Park	Beach Frontage on Grand Traverse Bay, Picnic Tables and Grills, Horseshoe Pits, Volleyball, Swimming, Wash Rooms and Changing Area, Play Equipment, Shelter 1 (48 People), Shelter 2 (80 People), Shelter 3 (80 People), and Boat Launch	22.0
Deepwater Point Natural Area	Frontage on Grand Traverse Bay, Trails and Parking	14.9
Yuba Creek Natural Area	Frontage on Yuba Creek, Trails and Natural Area, Hunting	413
GRAND TRAVERSE COUNTY		
Facility Name	Facility Description	Acres
Maple Bay	Master Plan In Progress (Former Dairy Farm)	450
VASA Pathway	Trailhead VASA Trail, Toilets and Trails	80.0
Dock Road Water Access	Unimproved Boat Launch and Gravel Parking Lot	0.3
Bunker Hill Road Boat Launch	Boat Launch and Gravel Parking Lot for watercrafts under 16 feet	0.3
Shores Beach Lane Water Access	Unimproved Boat Launch	0.3
STATE OF MICHIGAN		
Facility Name	Facility Description	Acres
Petobego State Game Area	Natural Area	612.3
MDOT Gilroy Park Roadside Park	Beach Access, Picnic Tables, Grills, and Toilets	2.2
Pere Marquette State Forest	Forest encompasses a section of the VASA trail	812
PRIVATE FACILITIES		
Facility Name	Facility Description	Acres
Everflowing Water Campground	Rustic Campground	12.0
Grand Traverse Resort	Golf Course (54 Holes), Hotel and Conference Center, Indoor / Outdoor Tennis (5), Indoor / Outdoor Pools (2), Beach Frontage on Grand Traverse Bay, and Salon and Spa	1400
New Hope Community Church	Softball, Soccer, and All-Purpose Fields, Tennis Courts (2), Playground Equipment, Meeting Room, and Restrooms	20.5
Bertha Vos Elementary School	Playground Equipment, Skating Rink and Hut	6.4
East Bay Harbor Marina	Offers gasoline, water, electricity, restrooms/showers and laundry	
Flintfields Horse Park	Stables, Riding and Competition Fields	80.0
GRAND TRAVERSE REGIONAL LAND CONSERVANCY FACILITIES		
Facility Name	Facility Description	Acres
Wintergreen Woods Conservancy	Natural pine forest and 0.6 miles of trail	21
East Bay Lot	Open undeveloped lot	.5
Maple Bay Farm	Farm house, root cellar, sugar shack and pole barn	16

## PARK CLASSIFICATION

The following table indicates the general park categories, location criteria, and size criteria that the National Recreation and Park Association follows as a general guideline. Acme Township exceeds the recommended criteria for each park category except the mini parks. The Township goals and objectives highlight potential acquisition of inland parkland.

Classification	General Description	Location Criteria	Size Criteria
Mini Park	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile in residential setting	2500 sq ft to 1 acre
Neighborhood Park	Serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼ to ½ mile distance and interrupted by nonresidential roads and other physical barriers	5-10 acres
Community Park	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs.	Usually serves two or more neighborhoods and ½ to 3-mile distance	Usually between 30-50 acres
Large Urban Park	Serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community.	Usually serves the entire community	Usually a minimum of 50 acres, 75 acres or more is optimal
Natural Resource Areas	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity	Variable

Adapted From: Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983. Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995.

## PARK LAND ANALYSIS

Properties that are within Acme Township are summarized in the following table based upon a total population of 4,612. Acme Township has a surplus of acreage based upon the population per the National Park and Recreation Association standards.

Classification	NRPA	Recommended Acreage for Acme Township	Acme Township Parks	County Parks	Public School Park	Surplus/ Deficiency
Mini Park	.25-.5 Acres	1.2 - 2.3	0	-	7.75	5.45
Neighborhood Park	1.0-2.0 Acres	4.6 - 9.2	14.9	-	-	5.7
Community Park	5.0-8.0 Acres	23 - 36.9	33	-	-	10
Regional Park	5.0-10.0 Acres	23 - 46	413	531	-	898
<b>TOTALS</b>		<b>51.8 - 94.4</b>	<b>461</b>	<b>531</b>	<b>7.75</b>	<b>919.2</b>

## VASA PATHWAY

The VASA Pathway is a significant recreational facility in Acme Township. It is a year-round recreational pathway for hiking, running, mountain biking, winter fat biking, groomed cross country skate and classic skiing, snowshoeing, bird watching, and hunting.

The VASA Pathway is maintained through a collaborative effort between TART Trails, DNR, Grand Traverse County, and Northern Michigan Mountain Bike Association. One of the trailheads has a warming hut located off Bartlett Road. The 2.5 mile VASA snowshoe trail is very popular and widely used.



## BAYSIDE PARK

Size: 14.7 acres

Location: Intersection of US-31 and M-72

Ownership Entity: Acme Township

Accessibility Score: 4



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Play Structures - Metal	4	Good	Slide, swings, monkey bars, climber
Groomed Swimming Area	1	Good	
Open Lawn	1	Excellent	
Walking Paths - Concrete / Asphalt		Excellent	

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Paved	Many	Excellent	Two new parking areas with ADA access
Bike Rack	1	Excellent	New
Benches	Many	Excellent	New modern benches throughout
Picnic Tables	Several	Good	Replace as needed to match new tables
Park Grills	Many	Good	Metal, most are not accessible
Restrooms - Accessible	1	Excellent	Modern building with drinking fountain
Shelter - Small	2	Good	
Signage - Park Name and Rules	2	Good	Consistent branding
Signage - Interpretive	3	Fair	Two are showing signs of deterioration
Butterfly Garden	1	Excellent	Maintained by Sweetwater Evening Garden
Native Plant Garden	1	Excellent	Maintained by Sweetwater Evening Garden
Viewing Platform - Wood	1	Excellent	Ramp down to beach and Mobi-Mat to

### Accessibility Notes

- Three barrier-free spaces marked next to restroom facility
- Several accessible picnic tables
- Paved path to accessible restroom facilities
- Asphalt path through woods to wooden deck near beach
- Pave path down to the beach. A Mobi-Mat has been purchased to improve access to the water

### Comments

- Parking lot access maintained in winter months
- Play equipment primarily for ages 6+
- Leashed dogs are allowed in Bayside Park



Bayside Park is located in the heart of Acme Township, near the intersection of US-31 and M-72, and was established in 1987. Bayside Park is used by locals and tourists as it is the most visible to passing vehicles. The park grew over time through a collaborative acquisition campaign to obtain adjacent land.

Two newly paved parking areas provide convenient entry to the park. A universally accessible trail leads from the parking lot past a modern, accessible restroom facility into the woods. Nestled in the woods are a few sturdy play structures and many park grills and benches. A winding paved trail leads to a deck looking out over the beach and the beautiful Grand Traverse Bay; the shoreline is a mix of groomed and natural areas that minimize erosion while providing space for swimmers to enter the pristine water. On the west side of the parking lot in the newly acquired park property, an open lawn dotted with trees stretches from the road to the beach. Other park features include native and butterfly gardens maintained by the Sweetwater Evening Garden Club and interpretive signage.

The recent improvements include an asphalt trail along US 31 that connects to adjacent sidewalks and businesses. New sidewalks and benches are located throughout the park. A new bike rack is located near the parking area and restroom facility for easy access to the park.

The park is available for year-round use, providing snowshoers and ice fishers access to the bay front. Boaters can access the water on Shores Beach Lane. The park's close proximity to the Deepwater Point Natural Area affords greater recreation opportunities; active uses such as swimming and picnicking can take place in Bayside Park, and passive uses such as nature walks and birding are only a short walk down the beach. Dogs are allowed in Bayside Park on a leash and owners are required to clean up after their pets.



## DEEPWATER POINT NATURAL AREA

Size: 14.93 acres

Location: Intersection of Deepwater Point Road and Shore Road

Ownership Entity: Acme Township

Accessibility Score: 1



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Waterfront		Fair	Not easily accessible
Walking Paths - Woodchip		Excellent	

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Gravel	4 Spaces	Fair	
Signage - Park Name and Rules	6	Excellent	

### Accessibility Notes

- Paths are woodchips—not accessible to persons in wheelchairs

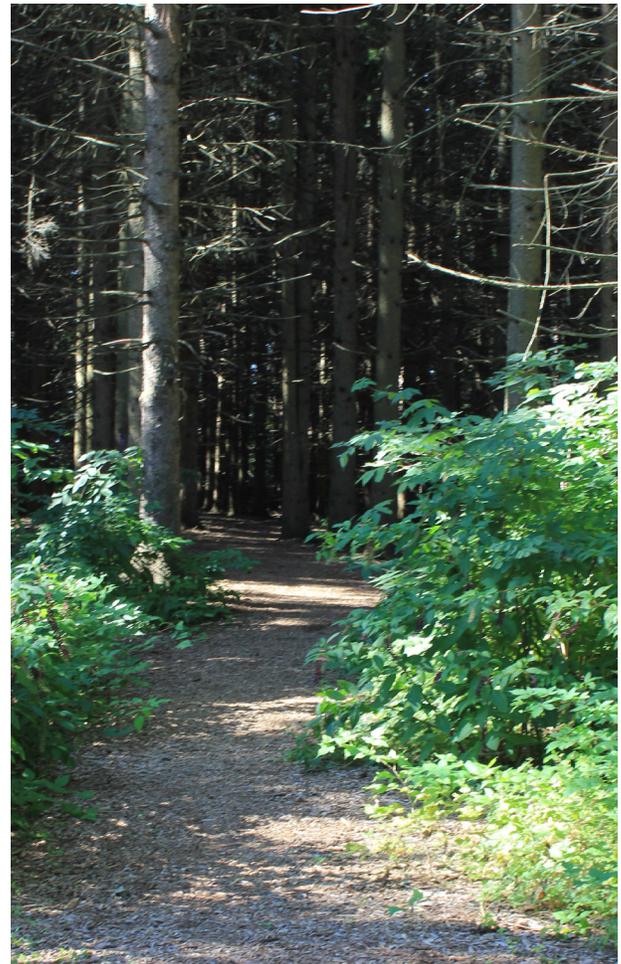
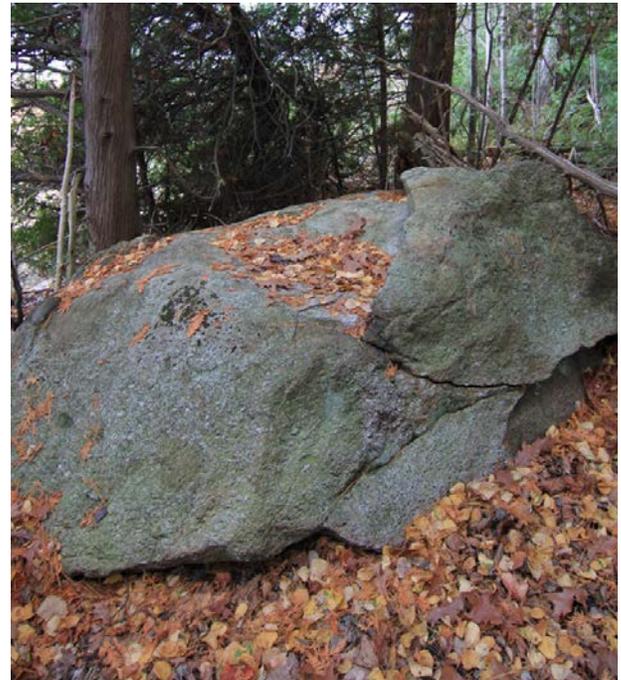
### Comments

- No current management plan
- A trail map at entrances may be useful to visitors for orientation
- Parking area may be difficult to find for first-time visitors
- Entrance located adjacent to elementary school



Deepwater Point Natural Area, though located just down the beach from Bayside Park, is accessed by Shore Road off US-31. This property, an old pine plantation, is more removed from US-31 than Bayside Park and has a peaceful and contemplative atmosphere. The natural area boasts 14.93 acres of woods and woodchip trails that wind from the parking area to the bay shore and is a springboard for activities such as kayaking, birdwatching, or quiet walks through the tall pines. The area is primarily used by local residents.

Deepwater Point Natural Area has a beautiful waterfront shoreline along East Bay near the mouth of the Acme Creek. This park is best used for hiking, walking, and being one with nature.



## YUBA CREEK NATURAL AREA

Size: 413 acres

Location: Intersection of US-31 and Yuba Rd

Ownership Entity: Acme Township

Accessibility Score: 1



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Walking Paths - 2 miles mowed			
Trail Loop	3 areas	Good	2 Miles in length

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Parking Lot - Grass	Approx. 19 spaces	Fair	
Parking Lot - Gravel	Approx. 16 spaces	Fair	
Information Kiosk	2	Good	
Walking Path Maps	1	Good	At kiosk
Benches - Wood	3	Fair	
Blue Bird Nesting Boxes	Numerous	Good	

### Accessibility Notes

- Access to YCNA is limited for persons in wheelchairs—mowed paths are not ideal, but other improvements are not intended per the Management Plan

### Comments

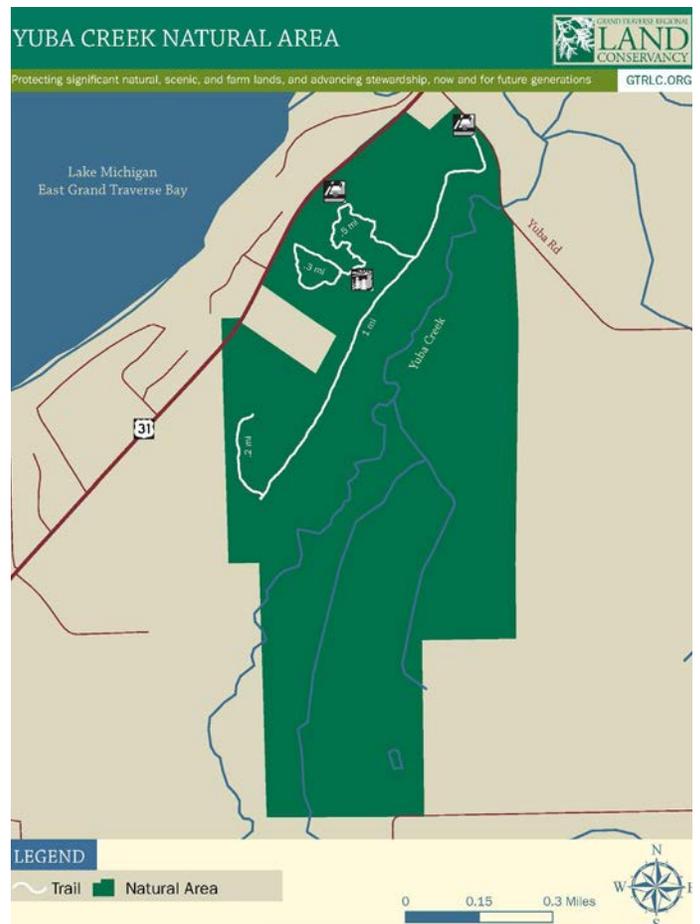
- Management Plan in place—2002
- Panoramic views
- Hunting is allowed
- Add new benches
- Update kiosks
- Invasive species management will be implemented in an annual maintenance plan. Autumn Olive will be eradicated with the help of the Grand Traverse Regional Land Conservancy.



Yuba Creek Natural Area has no shortage of beautiful vistas to enjoy; at 413 acres, it is Acme Township’s largest Township-owned natural area. Two access points allow visitors to experience the natural beauty of the area; one grass parking lot at the highest point in the park affords panoramic views of the Yuba Creek valley below, and the other gravel parking lot off of Yuba Road leads to a path that runs the length of the valley. Yuba Creek is primarily used by Acme Township residents, but its adjacency to US-31 increases opportunities for regional users.

A management plan for the Yuba Creek Natural Area was adopted in November of 2002. The plan outlines several goals and objectives for the care of several natural features of the area, including protecting and improving existing wetlands, creating and improving upland habitat, protecting existing eagle nest sites, preserving the water quality of Yuba Creek, and providing birdhouses for bluebirds and kestrels. The plan also provides for the continuation of hunting opportunities, additional land preservation, and public outreach and education.

Acme Township has partnered with the Grand Traverse Regional Land Conservancy (GTRLC) to implement trail improvements at Yuba Creek Natural Area. Previously, an out-and-back hiking trail existed off Yuba Road through the creek valley. Additionally, a small hiking loop was accessible from the parking lot off US-31. Through the help of the GTRLC’s Americorps workers and community volunteers, the two trails are now connected. Future plans include another connection between the two existing trails on the south side of the property to create a large interior hiking loop.



## SAYLER PARK

Size: 22 acres

Location: Yuba Park Road

Ownership Entity: Acme Township

Accessibility Score: 3



ATHLETIC / SPECIAL ACTIVITY FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Horseshoe Pits	5	Varies	
Play Structures	8	Varies	Swings, slide, go round, climber, spring toys
Sand Volleyball Courts	2	Fair	
Trails			

LANDSCAPE / MISCELLANEOUS FACILITIES			
Type	Quantity	Condition	Notes / Suggested Action
Picnic Shelters	3	Good	Tables under each shelter, grills on the side
Picnic Tables - Wood and Metal	25-30	Good	Does not include shelter tables
Benches - Wood	Numerous	Fair	In need of updating
Park Grills - Metal and Stone	15-20	Fair	In need of updating
Restrooms - Accessible	1 Shelter	Good	In need of hard surface for better access
Parking Lot - Paved	1	Good	Parking on side of Yuba Park Road
Boating Access Site	1	Excellent	Newly constructed in 2018

### Accessibility Notes

- Paths are firm and stable—gravel, asphalt, or brick
- Bathrooms are accessible
- There are a few barrier-free parking spaces designated near the park entrance with a paved path down to the boat launch.
- Few barrier-free amenities along shore bluff with the most recent improvements

### Comments

- Lots of amenities—tables and grills, numerous play structures. Wood swing set needs replacing. Play structures include one ADA swing
- Barrier-free parking exists at the restroom facility and at shelters. No designated individual barrier-free sites
- Play equipment primarily for ages 6+



Sayler Park is located off Yuba Park road in Yuba. This 22-acre park is a fantastic place for family recreation; the park has three shelters that can be rented for gatherings, play equipment, outdoor grills, horseshoe and volleyball areas, with modern accessible restrooms. The park also has access to the beach and Grand Traverse Bay. Sayler Park, out of all of the parks owned by Acme Township, is best equipped for family gatherings and group recreation due to the number of amenities in place. Sayler Park's location is not as visually prominent as Bayside Park, but Sayler Park still receives many visits from Acme Township residents, both seasonal and permanent.

### Sayler Park Boating Access Site

The Sayler Park Boating Access Site was completed in 2018. The site was very popular during the first year of being open to the public. The brand new facilities include a concrete boat launch pad, paved entrance and round about for launching the boats. The new site is posted and advertised on the Acme Township website. Sayler Park Boating Access Site is included in the Acme Township annual maintenance schedule.

Asphalt paving leads from US31 to the launch. There is also a new gravel parking area with a concrete pad for handicap accessible parking. A new trail was also developed within the park. The boat launch is not staffed, therefore there is an honor box located to the side of the boat launch area where individuals can drop the requested \$5 fee. Annual passes are made available with a discount offered to residents. The suggested fee helps to offset the cost for annual maintenance. The project was funded through the Great Lakes Fishery Trust.

The dock is put in place in April and removed in October. Dredging will be completed on an as needed basis and monitored regularly. Infrastructure and large scale maintenance and replacement schedules will be reviewed on an annual basis and budgeted accordingly.



This map shows the trail from Wintergreen Woods that connects to Sayler Park (light green).

## PREVIOUS GRANT ASSISTANCE

Deepwater Point Natural Area: TF96-110

Year: 1996

Description: Acquisition of approximately 1335' of rocky beach frontage on Grand Traverse Bay

Grant Award: \$1,968,000

Status: Rustic trails and a gravel parking lot have been constructed on the acquired property and remain in good condition.



Yuba Creek Natural Area Acquisition: TF00-162

Year: 2000

Description: Acquisition of over one mile of frontage on Yuba Creek

Grant Award: \$1,576,021

Status: Mowed trails, gravel parking lots, and trailhead signage were installed on the acquired property and remain in good condition.



Acme Waterfront Park Acquisition: TF08-095

Year: 2008

Description: Acquisition of 540' of shoreline properties

Grant Award: \$3,006,200

Status: Existing buildings on acquired property have been demolished and small improvements have been made.

Acme Waterfront Park Phase II: TF09-171

Year: 2009

Description: The acquisition of 900' of shoreline properties

Grant Award: \$2,266,500

Status: Existing structures on acquired property have been demolished.

Acme Waterfront Park Acquisition: TF11-082

Year: 2011

Description: The acquisition of approximately 337 feet of frontage on East Grand Traverse Bay in two parcels.

Grant Award: \$862,500

Status: The property is part of the Bayside Park development to provide access to the Grand Traverse Bay.



## PREVIOUS GRANT ASSISTANCE

Waterways Grant for Saylor Park Boating Access Site

Year: 2015

Description: Boating Access Site Improvements

Grant Award: \$91,485

Status: A new paved boat launch was developed, along with accessible paved pathways and parking to accommodate everyone.



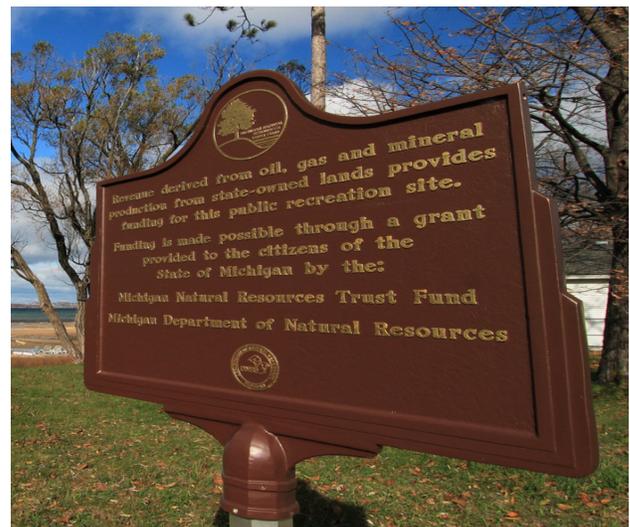
Bayside Park Development: TF16-0061

Year: 2016

Description: Development of Bayside Park, and a trailhead for the Lake Michigan Water Trail.

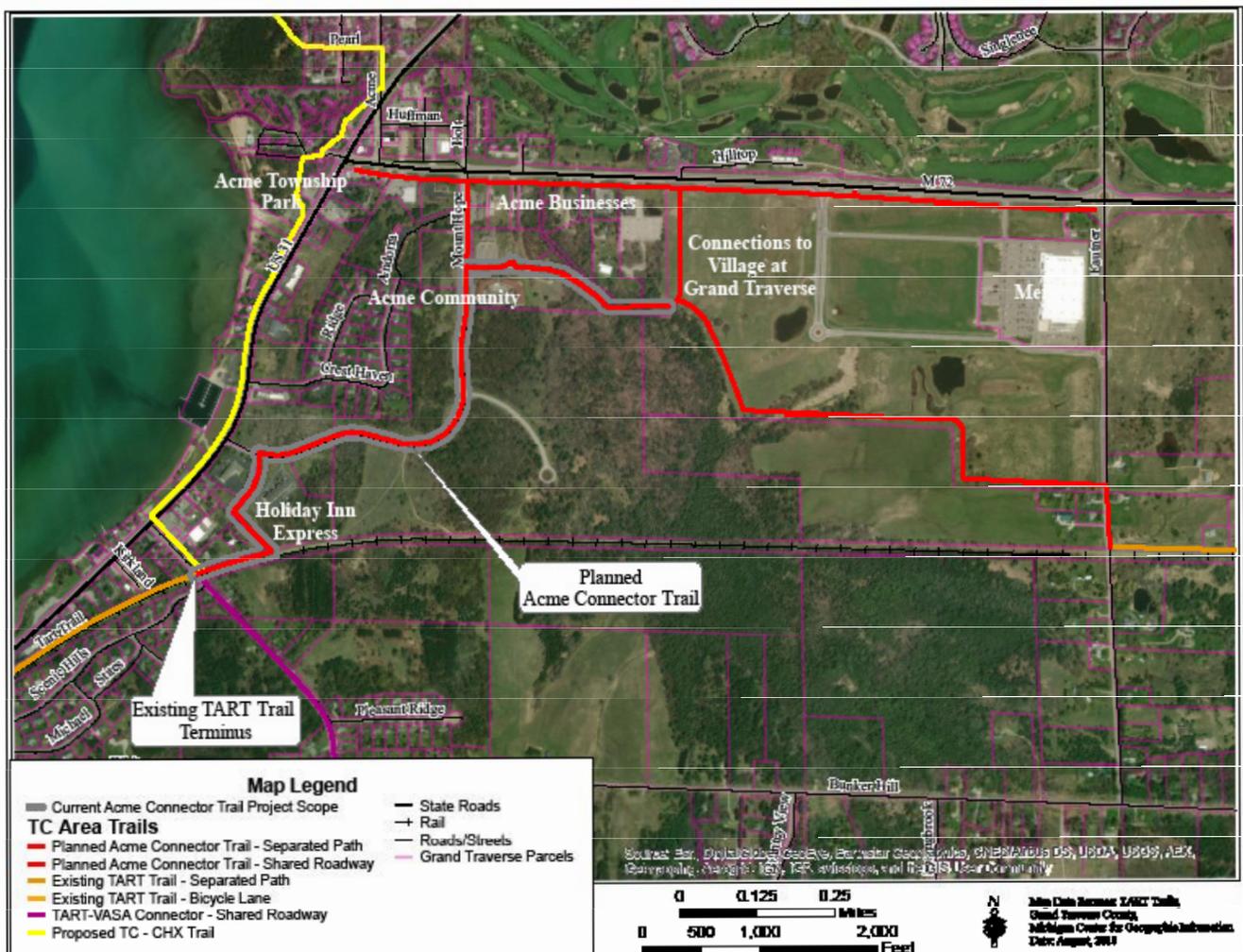
Grant Award: \$300,000

Status: Universally accessible walkways throughout the park, playground, shade structures, parking, amenities and trailhead signs.



## GRANTS FROM OTHER AGENCIES

ROTARY CHARITIES OF GRAND TRAVERSE		
Project Title	Description	Grant Award
Waterfront Visioning Plan	Financed the preparation of a waterfront visioning plan.	\$5,000
GRAND TRAVERSE BAND OF OTTAWA AND CHIPPEWA INDIANS		
Project Title	Description	Grant Award
Sayler Park Playground Equipment	Replaced outdated and unsafe playground equipment and added ADA-compliant features	\$14,350
Acme Connector Trail	Engineering ACT	\$15,000
MICHIGAN REGIONAL PROSPERITY INITIATIVE, COMMUNITY GROWTH GRANT		
Project Title	Description	Grant Award
Acme Connector Trail	Design and Construction Engineering	\$20,000





## RESOURCE INVENTORY

### Recreational Facilities

Michigan offers many recreational opportunities throughout the entire state, and Acme Township is no exception. The Township offers a variety of publicly and privately owned recreational opportunities, including an equestrian center, golf courses, water access, VASA Pathway, state land, snowmobiling and parks with trails and picnic tables.

### Natural Resources

Acme Township's topography is relatively flat, ranging in elevation from 580 feet at the Bay to 860 feet at the southern boundary of the township. Forests cover about a sixth of the Township and are the primary land cover in the southern portion of Acme Township. Forestry is also abundant in the northern part of the Township, where forests surround the Petobego swamp and wildlife areas.

### Cultural Resources

One significant historic property is located in Acme Township. The John Pulcifer House was built in 1883. John Pulcifer organized Acme Township and became the Town Supervisor from 1891 to 1919. John's niece occupied the house until 1964; it sat abandoned until restoration began 35 years later, in early 1999. In 2000, the John Pulcifer House was added to the National Register of Historic Places. Currently, it operates as a bed and breakfast that is part of a 130-year-old, 400-acre, working cherry farm overlooking East Grand Traverse Bay.

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**The Township offers a variety of  
publicly and privately owned  
recreational opportunities.**

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### Climate

Acme Township's climate is affected a great deal by its location near Grand Traverse Bay. It simulates a marine-like climate that moderates temperature and precipitation, allowing for a longer frost-free growing period for plants that would not normally be feasible at this latitude. The average maximum and minimum temperatures in January are 30 degrees and 17 degrees, and in July they are 82 degrees and 59 degrees. The average rainfall is 29 inches and the average snowfall is 70–80 inches.

### Watersheds

Acme Township's land area is 24.17 square miles and located within the Grand Traverse Bay Watershed. There are four sub-watershed areas in the Township and these include Acme Creek, East Bay Shoreline, Petobego Creek, and Yuba Creek. The Acme Creek (13.2 square miles) and Yuba Creek (8.4 square miles) sub-watersheds are located within the interior of the Township, and many of the operable orchards and farms are located within this geographic zone. The East Bay Shoreline sub-watershed is adjacent to Grand Traverse Bay, and this area has witnessed significant residential development. Protection and management strategies for the respective sub-watershed areas are discussed in the Grand Traverse Bay Watershed Management Plan.

### Public Resource Summary

Acme Township is a diverse natural landscape influenced by topography, climate, wetlands, forests, and Lake Michigan. Urban land cover in Acme Township constitutes approximately 11% of the geographic area, while the remainder consists of forested and agricultural uses. For example, the predominant land cover for the Acme Creek sub-watershed is forested land, while the principal land cover in the Yuba Creek sub-watershed is agriculture. Influenced by growth in Grand Traverse County, the natural assets of the Township, if not managed and developed properly, will come under continued pressure, possibly leading to their degradation.



# Concurrent Planning Efforts

## United States Bicycle Route 35

US Bicycle Route 35 is part of the US Bicycle Route system, first established in 1982 and revived in 2003. USBR 35 connects Sault Ste Marie to New Buffalo along a 501-mile route, portions of which are on non-motorized trails. In Acme Township, it travels north along Five Mile Road, takes a detour down Bunker Hill Road, and connects back up to Laughtner Road before turning north onto Bates Road, followed by a quick left to travel east on Hawley Road, and then north to US-31 along Bates Road.

## Maple Bay Park and Natural Area

Maple Bay Park and Natural Area has a tremendously diverse landscape with significant natural and scenic resources, including: 2,583 feet of Great Lakes shoreline, sand dunes, wetlands, and farmland. There are no remaining undeveloped private parcels of land in the Grand Traverse region with its characteristics and size. The park provides a habitat for a number of rare and endangered bird and plant species. From the pristine shoreline on the west, the property extends one mile east to the Petobego Marsh and State Game Area. A development plan for this park is critical to maintain wildlife habitats, provide hunting and fishing opportunities, and to protect the integrity of the regionally important coastal wetlands. The same is true for the nearby Petobego watershed.

Maple Bay Park is open to the public for recreational activities, including swimming, kayaking, para-sailing, kite boarding, bird watching, paddle boarding, canoing, hiking, hunting, observing wildlife, snowshoeing and skiing in winter, and nature education, year-round.

Grand Traverse Parks and Recreation's primary goals are to: preserve the natural features of the property, provide public access to Grand Traverse Bay, maintain and enhance the value of the property for the wildlife of the Petobego watershed corridor, use the property as a source for environmental education, and provide additional opportunities for hunting.

## VASA Trailhead

The VASA trailhead on Bartlett Road is located within Acme Township boundaries. Plan project improvements include a bicycling pump track, increase the parking lot capacity, improved landscaping, and improvements to the existing warming hut that include accessibility.

## Acme Shoreline Placemaking Plan

In the fall of 2012, Acme Township began a Placemaking Plan to develop strategies for future development. The Placemaking Plan started out as a citizen-driven strategy for the existing and newly acquired shoreline park properties and shoreline corridor along US-31. The community anticipated forging beneficial connections between local businesses and the emerging new public space, therein providing mutual economic, functional and aesthetic benefits. Early in the planning process, it was evident that the shoreline corridor was and will be greatly influenced by traffic and development plans outside of the immediate area. As such, the planning study geographic boundary was expanded to include the M-72 corridor east to Lautner Road and south on US-31 to the Township Boundary.



# Conceptual Traverse City to Charlevoix Trail Acme Township Segment Overview

The Acme Segment connects to the TART Trail at Bunker Hill Road and is a shared-use path on the NE side of Bunker Hill Road to US-31. The trail crosses US-31 at the stoplight and runs along the west side of US-31. Right-of-way widths are narrow, so use of public park spaces and easements are desired. As it enters into Acme’s residential area north and west of M-72, shared roadway continues toward the Lochenheath development where the trail switches back to a shared-use path along the west side of US-31. The trail will cross to the east side of US-31, possibly near Kesner Road, and will utilize the US-31 right-of-way and/or easement(s). The right-of-way is generally 150’ wide with narrower sections across from Valley Estates and near Yuba and Petobego Creeks. The trail includes stream crossings at Yuba and Petobego Creeks, which are envisioned to be structures built into the existing foreshores.

## Trail Length by Segment

Acme to Elk Rapids	11 Miles
Elk Rapids to Eastport	16.3 Miles
Eastport to Charlevoix	18.5 Miles

## Trail Length by County

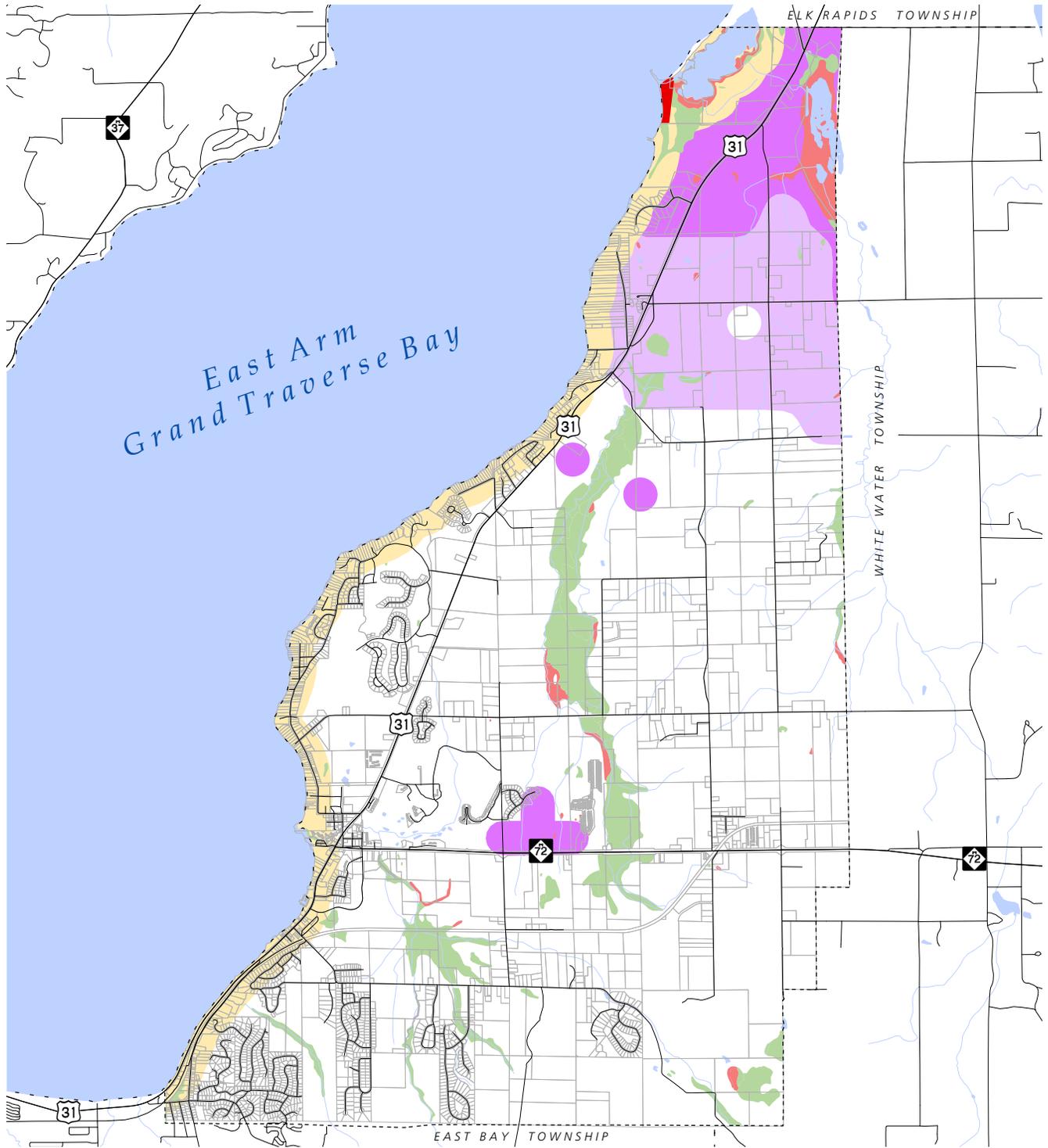
Grand Traverse	8.4 Miles
Antrim	26.1 Miles
Charlevoix	11.3 Miles

**Total Length of Trail 45.8 Miles**

## Traverse City to Charlevoix Trail Vision

The Traverse City to Charlevoix non-motorized transportation and recreation trail connects Traverse City’s TART Trail to Charlevoix’s Little Traverse Wheelway and the rest of the Northern Lower Peninsula Trail network. The Traverse City to Charlevoix Trail is well maintained and effectively managed. People are drawn to the trail by the wonderful opportunity to travel through exceptional scenic and agricultural landscapes which showcase the region’s tremendous recreational, natural, and community assets.





Acme Township



## Natural and Sensitive Landscapes

Data Sources: Michigan Geographic Data Library, Michigan Department of Natural Resources, Michigan Natural Features Inventory, Grand Traverse County Equalization, Grand Traverse County GIS

- |                   |   |                           |
|-------------------|---|---------------------------|
| Parcel Boundary   | DNR Coastal Zone Management Area          | <b>Wetland Type:</b>      |
| Township Boundary | High-Risk Area for Erosion                | Emergent                  |
| Major Road        | High-Risk Area for Endangered Species     | Lowland, Shrub, or Wooded |
| Minor Road        | Moderate-Risk Area for Endangered Species |                           |

# Acme Township Parks Master Plan

## DESCRIPTION OF THE PLANNING PROCESS

The planning process for the Acme Township Parks System is not an isolated event; instead, it is part of a multi-year planning effort to forge a vision for the Township derived from community input. In the previous Parks System Plan, the three goals were: Access to Grand Traverse Bay (ensure that future generations have access to the East Grand Traverse Bay shoreline), Attractive Waterfront Parks (ensure that waterfront facilities are well maintained and have a diversity of activities) and Connectivity between uses (require non-motorized trail connections between parks, retail and residential developments). These goals are still relevant today.

The planning process included an online survey, a community description, administrative structure, funding, and a thorough recreation inventory. An analysis of the recreation inventory was done in comparison with national standards. Upon completion of the analysis, goals and objectives were created based on the results of the wants and needs of the community. An action plan was then implemented to guide the next five years for Acme Township. The map below shows a plan that was developed in September 2012 to act as a guide for the future.

The Parks and Trails Committee met several times during the planning process to review the plan, the goals and objectives and five year action plan. A public meeting was held to gather community input. The revised plan was adopted by the Township Board on January 8, 2019.



### Bayside Park Phase Three

The concept plan for Phase III at Bayside Park includes a centrally located pavilion for community gatherings and potential programming opportunities, such as Concerts in the Park, outdoor movie screenings, or other entertainment events designed to bring the community together.

Additionally, Phase III may incorporate a second entrance on the south side of the property to serve primarily as a loading/unloading zone and to provide ADA accessible parking spaces on this side of the park. The proposed parking lot would create a circle drive surrounding the parterre garden managed by the Sweetwater Evening Garden Club.

Other improvements include renovations to the existing bath house with an attached pergola sitting area and a second bathroom facility in the existing structure along the park's southern boundary. Many of the improvements prescribed in Phase III will be dependent on the intensity of park usage as a result of the Phase II improvements and are subject to change based on community input.



Gosling Czubak Engineering Sciences, Inc.  
1280 Business Park Drive  
Traverse City, MI 49684-0807

ISSUE DATE: 03-21-16  
PRINT DATE: 03-23-16

DESIGN BY: K. Heilbert  
DRAWN BY: N. Stringer

CLIENT: Acme Township  
P.O. Box 188 7631 Burr Ave.  
Alamson, MI 49706-0188

PROJECT: North Bayside park  
PROJECT NO.: 2015390007.01

Phasing Plan

A.03

## Bunker Hill/US-31 Canoe and Kayak Launch and Marina Area

One of the parcels held by Acme Township is located on the water at the intersection of Bunker Hill Road and US-31/Bay shore Drive, a convenient location for small-boat users to access the water. The site has been used for some time as an impromptu small-boat launch, and it has the remnants of a concrete launch ramp and a gravel surface for parking. The current parking area design allows stormwater runoff to travel unchecked over gravel and earth surfaces to the Grand Traverse Bay.

The conceptual plan from 2012 for this parcel includes removal of the concrete ramp, placement of a boardwalk canoe and kayak launch with a universally accessible ramp for boaters of all abilities, a changing room/restroom facility, sidewalks, decorative fencing and landscaping, and a paved parking area with pervious surfaces that would protect the lake from surface runoff by facilitating stormwater infiltration. Temporary storage for kayaks and canoes will be provided at the accessible dock. An adjacent small beach area is also included.

An additional pedestrian-activated, high-intensity crossing is proposed at the intersection of US-31 and Mount Hope Road.



## Community Survey Results

The Acme Township Planning Commission and Parks and Trails Committee went through the process of updating the Community Master Plan and Parks and Recreation Plan. Community engagement is a valuable part of the process in soliciting public input. An online survey was made available to the public between September 13 and October 19, 2018. The survey was advertised on the Township’s website and social media outlets. Hard copies of the survey were also made available at the Township offices during business hours. A total of 125 surveys were completed.

A similar survey was done for the last Community Master Plan and Parks and Recreation Plan. Online surveys are designed to gather honest feedback from the citizens to help guide the planning process for the future.

### Residence

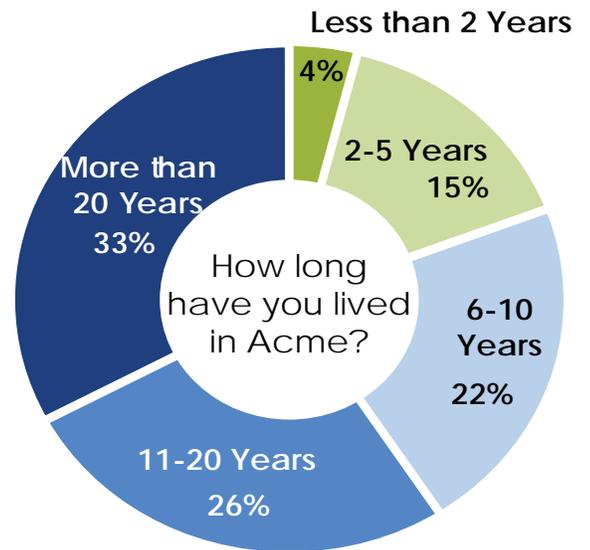
The majority (33%) of respondents said that they have lived in Acme Township for more than 20 years. 26% of respondents have lived in the Township for 11-20 years. Only 5 people said that they lived in the Township less than 2 years.

### Property Owners

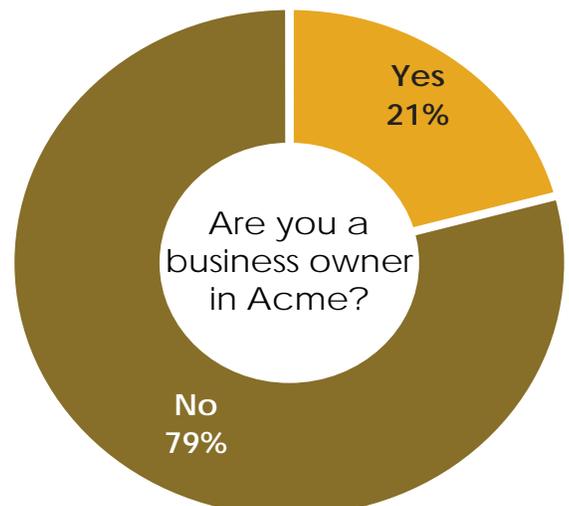
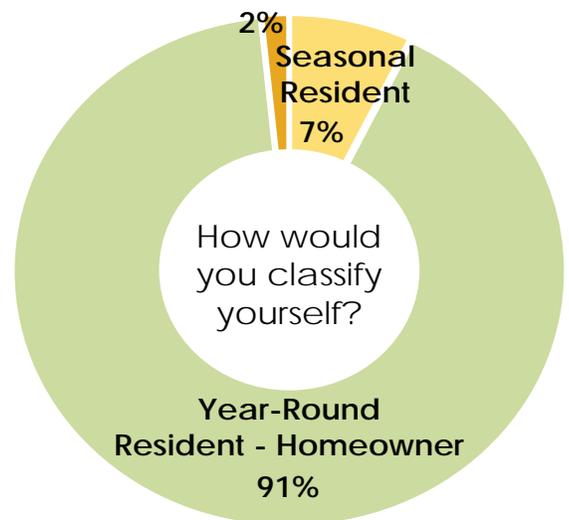
A majority (91%) of people classified themselves as year-round resident homeowners. Just over 7% of respondents are listed as seasonal residents with a primary residence located in another community. Only 2% of the people said they were year round residents that rent a housing unit.

### Business Owners

Nearly 21% of the survey takers were business owners in Acme Township.

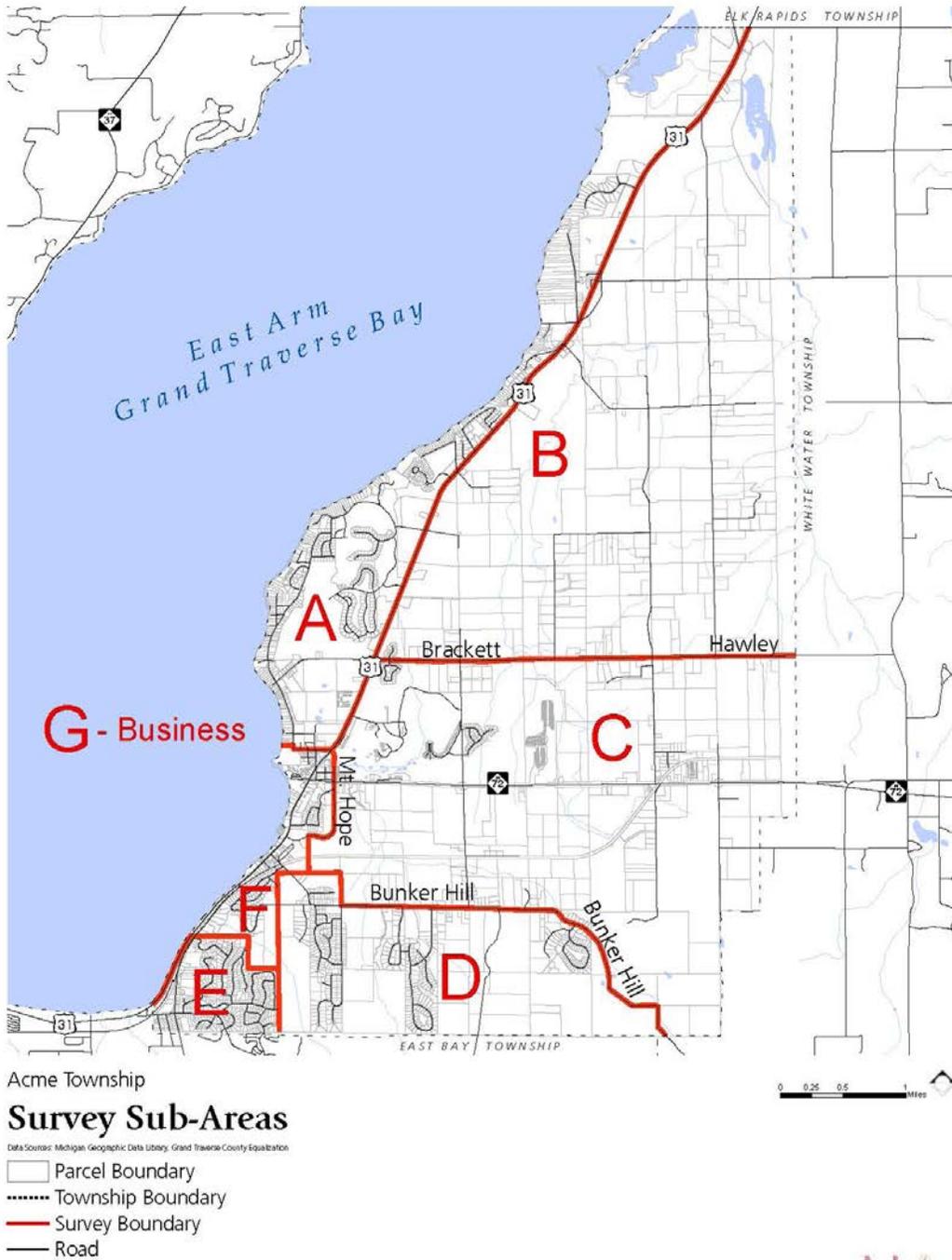


### Year-Round Resident - Renter



## Location

The survey asked the respondents to indicate in which area of the Township they lived according to a map that was enclosed. 38% of the people recorded that they lived in the Cranberry Woods - D, Springbrook Hills and Wellington Farms subdivisions. Just over 27% of people live near the shoreline north of M-72 and west of US-31 - A. The rest of the respondents were evenly dispersed throughout the Township.

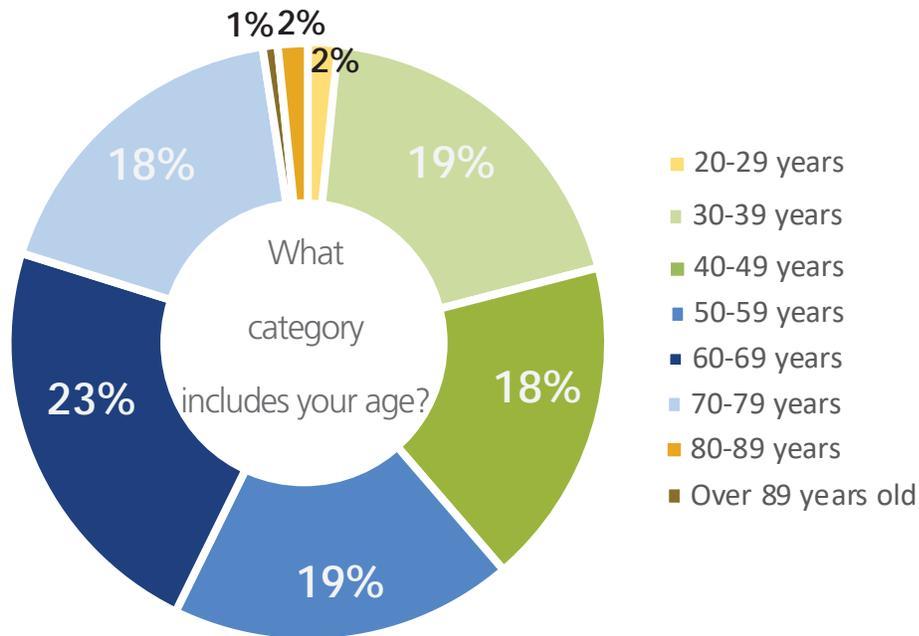


## Occupation

There was a wide range of occupations listed, but the majority of people (24%) are retired. 19% of the people indicated they work in the education, health and social services professions. Another 15% of people recorded that they worked in the scientific and management professions.

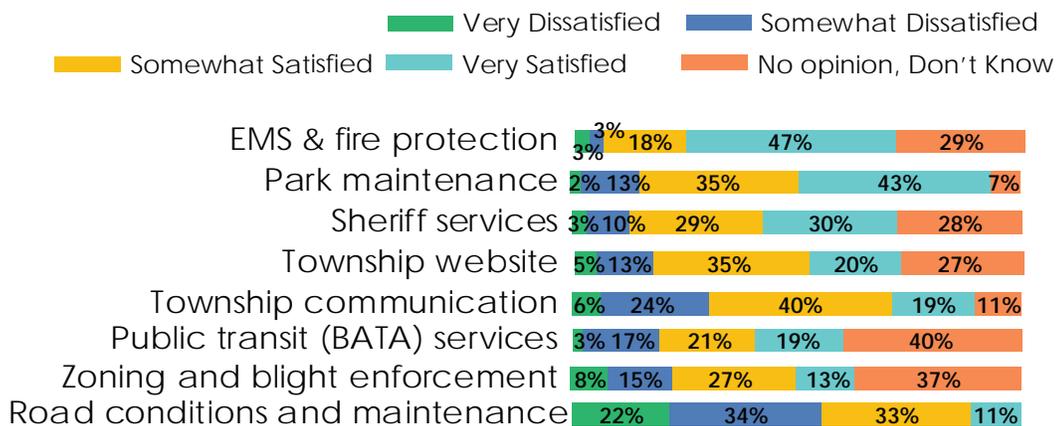
## Age

The age of the survey respondents was distributed relatively even across the board. Below is a chart that shows the age categories.



## Services Provided

The survey asked the participants to rate their satisfaction with a number of services provided within the Township. Below is a chart highlighting the responses.



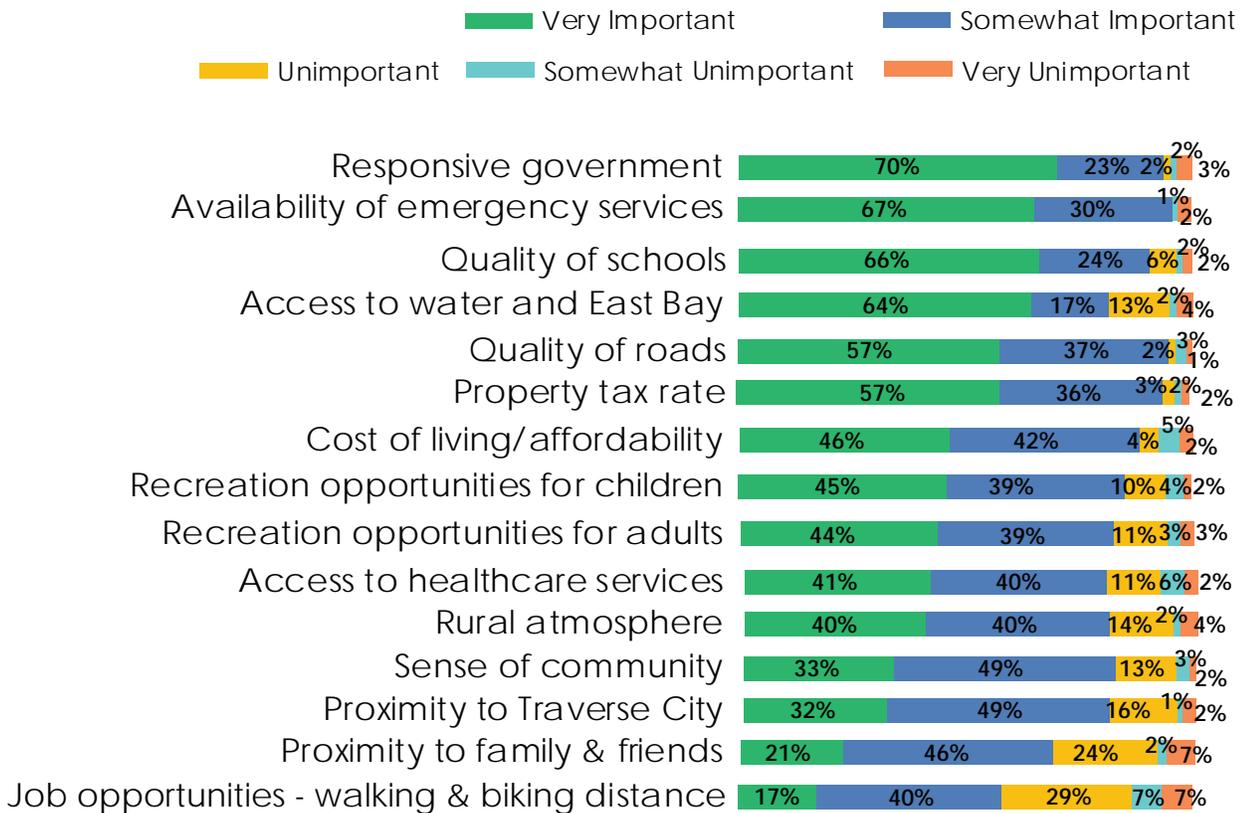
## Long Range Planning

Acme Township will be faced with many issues in the next decade that are critical in the long-range planning. A series of items were listed, and respondents rated them from “Very Important” to “Very Unimportant”.

The top five very important items were:

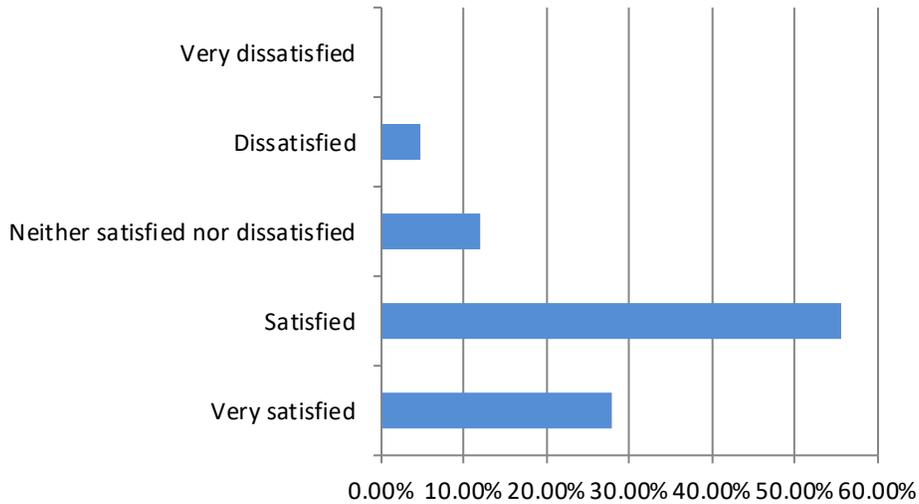
1. Responsive government (70%)
2. Availability of emergency services (66.9%)
3. Quality of schools (66.1%)
4. Access to water and East Bay (64.5%)
5. Property tax rate (57.7%)

The survey asked participants to rate the Township in a variety of topics. For the most part, the topics were rated at an “average” level by the participants. Over 65% of people rated access to water and East Bay as “excellent” or “above average”. One of the topics that was rated on the lower end was the job opportunities within walking or biking distance of Acme Township. Over 53% of people rated it as “below average” or “poor”.



## Quality of Life

The survey respondents rated the overall quality of life in Acme Township. 56% of the people declared that they were “satisfied” and 28% reported that they are “very satisfied” with the quality of life.



## Headlee Amendment

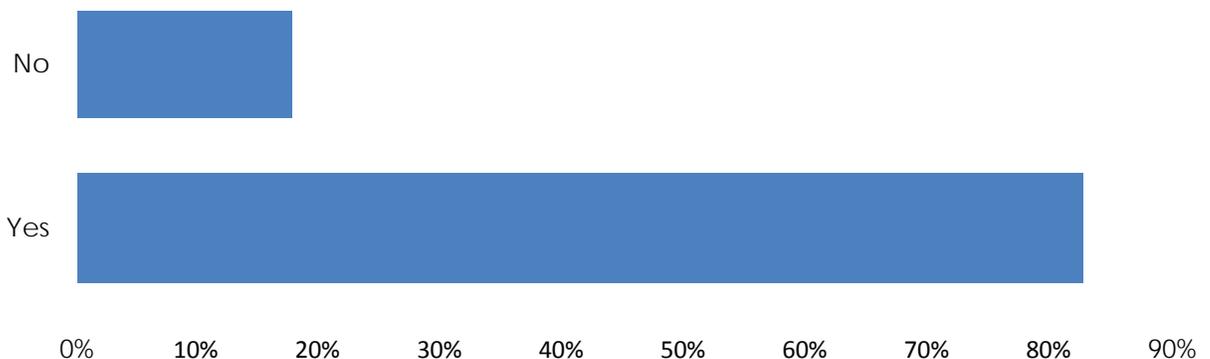
Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. The survey asked if people would support a reset in the millage rate to 1.00 in order to improve Township services. 74% of the people responded “yes” to the increase.

## Economic Growth Opportunities

The survey asked participants to rate several economic growth opportunities. They were asked to rate the opportunities from “not a priority” to “high priority.” The top priorities for the respondents were Retail (41%), Recreation/Tourism (39%) and Residential (single family) at 36%. The medium priorities with the highest ratings were Agricultural tourism (48%) and Restaurants and Entertainment (48%). Large scale retail and Industry were not rated as a priority.

## Dedicated Parks Millage

The survey asked the residents, “Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township’s recreational assets, including parks and trails?” The respondents overwhelmingly said yes at 83%.



## Funding

Survey-takers were asked which funding initiatives the Township should be pursued for future planning. As expected “road maintenance and reconstruction” received the top vote for proposed projects.

The following initiatives were supported even if it raised the taxes.

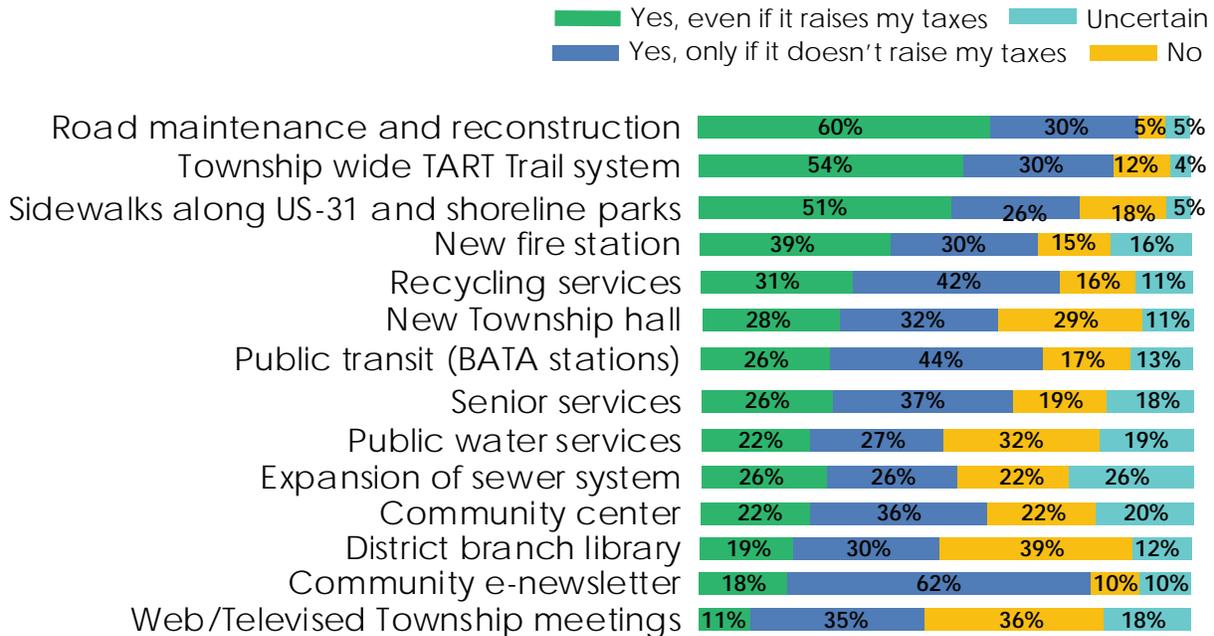
1. Road maintenance and reconstruction (60%)
2. TART Trail system (54%)
3. Sidewalks along US-31 and shoreline parks (51%)

The following initiatives were supported only if the taxes are not raised.

1. Community E-Newsletter (62%)
2. Public Transit (BATA stations) (44%)
3. Recycling services (42%)

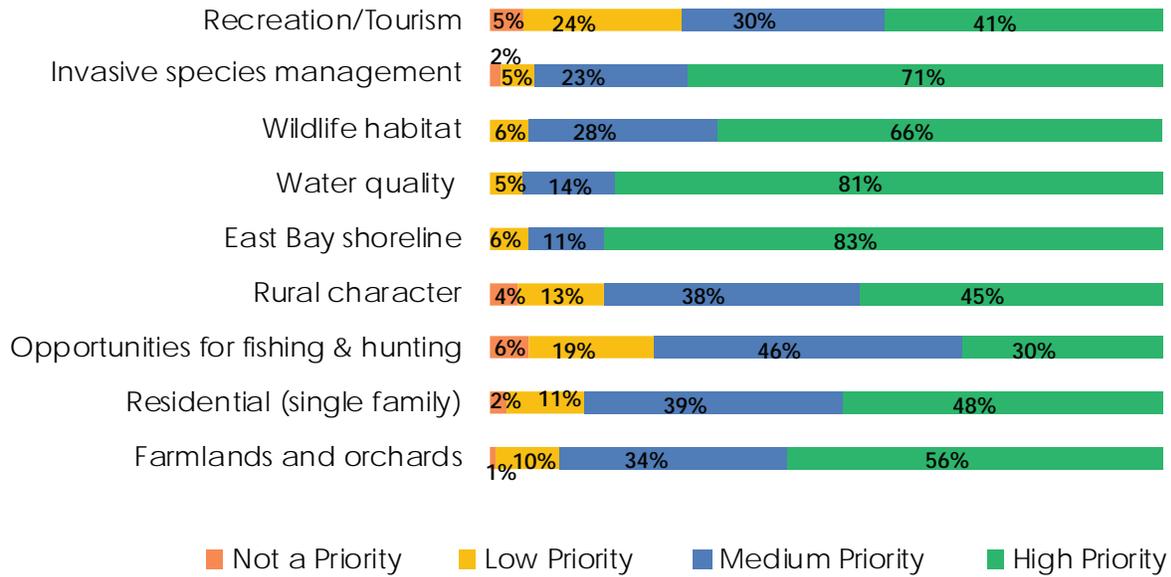
The following initiatives were not supported.

1. District branch library (39%)
2. Web/televised Township meetings (36%)
3. Public water services (32%)



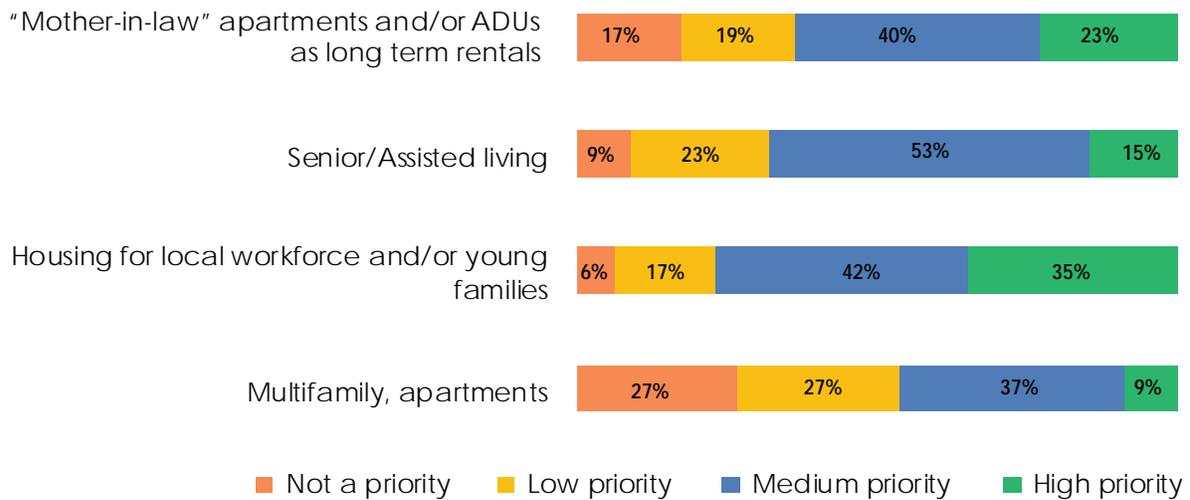
## Priorities for Protection

The survey takers rated the following items for priority for protection in the Township.



## Housing

The following chart shows how the responses rated the housing options.

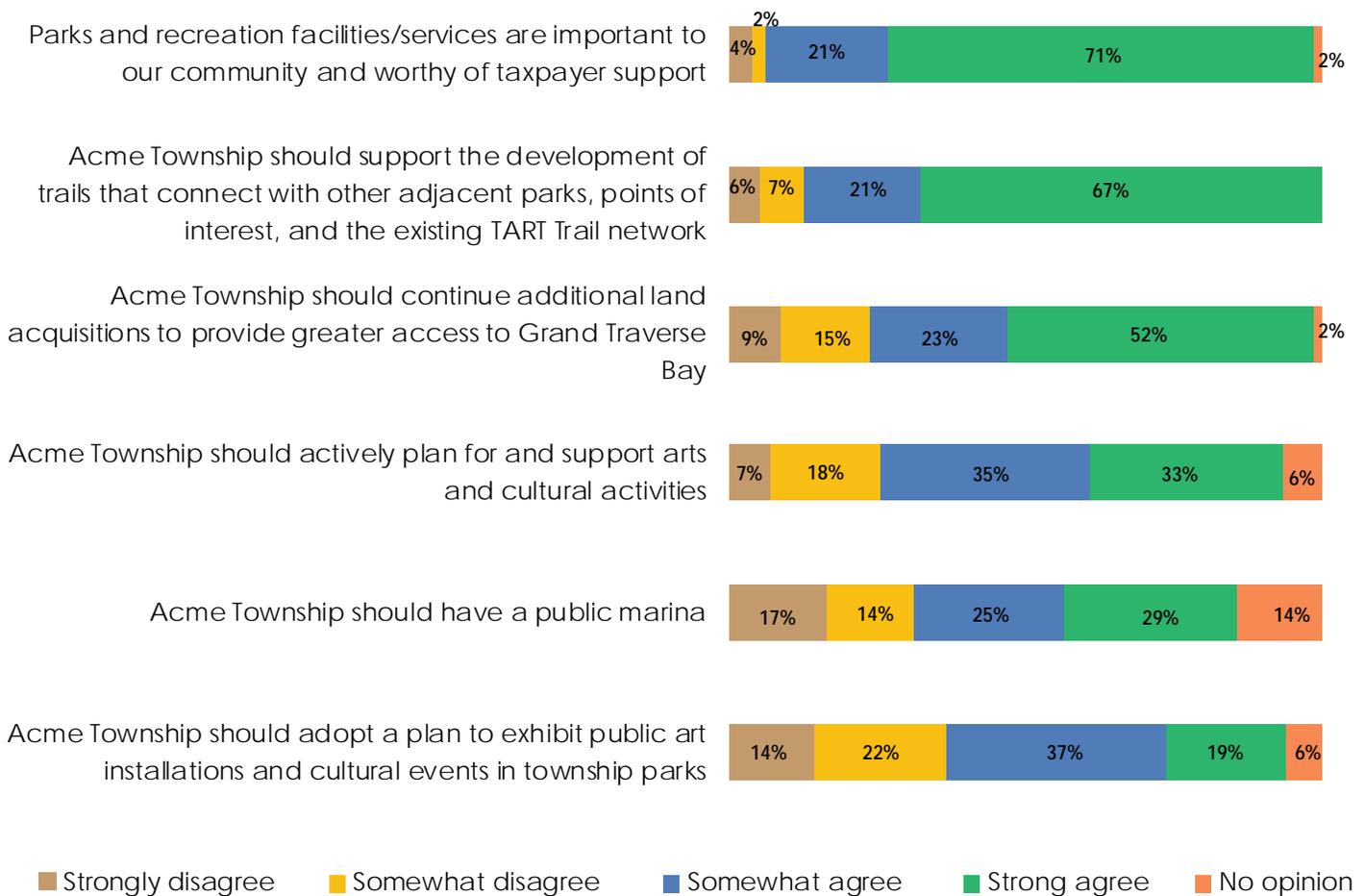


## Park Use

This question listed all the parks and facilities that are in Acme Township and asked survey participants to record, on average, how often they use the facilities. Just over 30% of people that took the survey visit the TART Trail and the VASA Trail at least once a week. People visit Bayside Park (19%) and Saylor Park (14%) several times a month. 13% of the people said they visit Deepwater Point Natural Area at least once a month. Saylor Park is used by 40% of the survey respondents several times a year. 35% people also use Yuba Creek Natural area several times a year.

## Parks and Recreation Services

The survey asked participants to rate their level of agreement with the following statements.



## Parks and Recreation Facilities

The survey asked the participants to rate their top five favorite Park and Recreation Facilities they feel Acme Township should plan for and develop. The scores were analyzed and then weighted based on the responses. Below is a list of the top five answers.

1. Nonmotorized trails (i.e. TART Trails)
2. Indoor athletic facilities
3. Community gardens/plots
4. Walking/nature trails
5. Swimming beach

# North US 31 Corridor

Community Recreation Survey



## North US 31 Corridor Survey Summary

In the spring of 2012, the Grand Traverse Regional Land Conservancy (GTRLC) and Traverse Area Recreation and Transportation Trails (TART), Inc. teamed up to conduct a survey of the public use and attitudes about the US-31 corridor to “assure that future plans are aligned with public desires for land use, non-motorized transportation, and outdoor recreation.” The survey was available to the public on GTRLC’s website ([gtrlc.org](http://gtrlc.org)). Respondents were primarily over the age of 30 and were year-round residents.

Survey respondents were asked about the importance of various features, how often they enjoy various recreation activities, which parks they use, which parks they avoid, their overall satisfaction with places within the US-31 corridor, and which types of amenities they would like to see.

The item that ranked as the most important in the US-31 corridor were natural lands or open spaces for non-motorized recreation. Second was paved non-motorized trails, followed by access to water for non-motorized boating, natural lands or open spaces for public beaches, and scenic views. Next were natural lands featuring wildlife habitat, followed by wetlands, working agricultural lands, and lastly buildings or places of historical or architectural interest.

The activities that survey respondents said they participated in the most times per year were walking/hiking/running, swimming/beaching, paved biking, picnicking, and road biking. These require little equipment or preparation. Next were cross-country skiing, paddling, mountain biking, snowshoeing, and artistic activities. Rounding out the bottom of the list were non-motorized commuting, fishing, trail running, hunting, and kite-boarding.

The most popularly used area was the TART Trail, with 89.9% of respondents reporting trail use. Other parks or natural areas that over a third of respondents used were the Maple Bay Natural Area (33.6%), Yuba Creek Natural Area (36.9%), Acme Shoreline Park (36.8%), and the Traverse City State Park (42.3%). When asked

which parks or natural areas respondents avoid, the Traverse City State Park was the most avoided park at 59.4%. All other parks listed were avoided by less than a third of respondents, including Petobego State Game Area (32%), Maple Bay Natural Area (22.8%), and the TART Trail (8.7%). The most common reason for avoiding parks was congestion of people, noise, traffic, access or lack of security.

Survey respondents were asked how satisfied they were with regards to the recreational amenities available for different groups: children under 13, teenagers 13–18, adults 19–30, adults 31–55, adults 56+, and persons with physical challenges. Respondents were most satisfied with amenities available to adults 31–55, adults 19–30, and adults 56+. The bottom-ranked groups were teenagers 13–18, children under 13, and persons with physical challenges.

The top six types of amenities that respondents would like to see more of along the N US-31 Corridor were all non-motorized trails that connected various locations, such as villages and town centers, parks and natural areas, and residences with parks and natural areas. More parks and natural areas, more public beaches/swimming areas, protection of working farms, more running or biking trails, and more areas to hunt or fish rounded out the list.

Anonymous surveys are a forum for respondents to have a voice, especially if a section for comments is included. This survey received 195 comments and suggestions about additions to the non-motorized network, signage and promotion, beaches, environmental preservation, traffic, amenities, taxpayer burden, and the process of building public support.

## TRENDS, ISSUES, AND OPPORTUNITIES

### National Recreation Trends

The National Recreation and Park Association (NRPA) published a list of future trends for 2018 that will influence the direction of recreation planning and programming. The three pillars of NRPA include: Health and Wellness, Conservation and Social Equity.

Local Park and Recreation agencies can provide crucial health and wellness opportunities for all populations in communities across the county. We need to be protecting open space, connecting people to nature and engaging conservation practices. Providing all people with access to the benefits of parks and recreation is an essential service.

The following trends should be considered in the development of the Acme Township Parks Master Plan.

### Health and Wellness

- America faces serious health issues that include rising rates of chronic disease, sedentary lifestyles and poor nutrition.
- Offer an affordable and accessible solution.
- Promote healthy eating and physical activity.
- Expanding access to parks and trails.

### Conservation

- Play a vital role in the protection of our environment through green infrastructure, conservation of public lands, providing wildlife habitat and more.
- Connecting to nature and local parks are essential in creating environmental stewards who will advocate for and protect our most precious public resources – our land, water, trees, open spaces and wildlife.

- Protect resources including significant open spaces and natural habitats, original landscapes, wetlands and natural drainage courses, water and energy resources.
- Encourage environmentally sensitive lifestyles

### Social Trends

- Provide access to parks and recreation programs and facilities for all people regardless of age, race, income level, or abilities.
- Building parks builds community and brings all people together.
- Desire to preserve and maintain cultural heritage.
- Volunteer—making more effective and efficient use of volunteers.

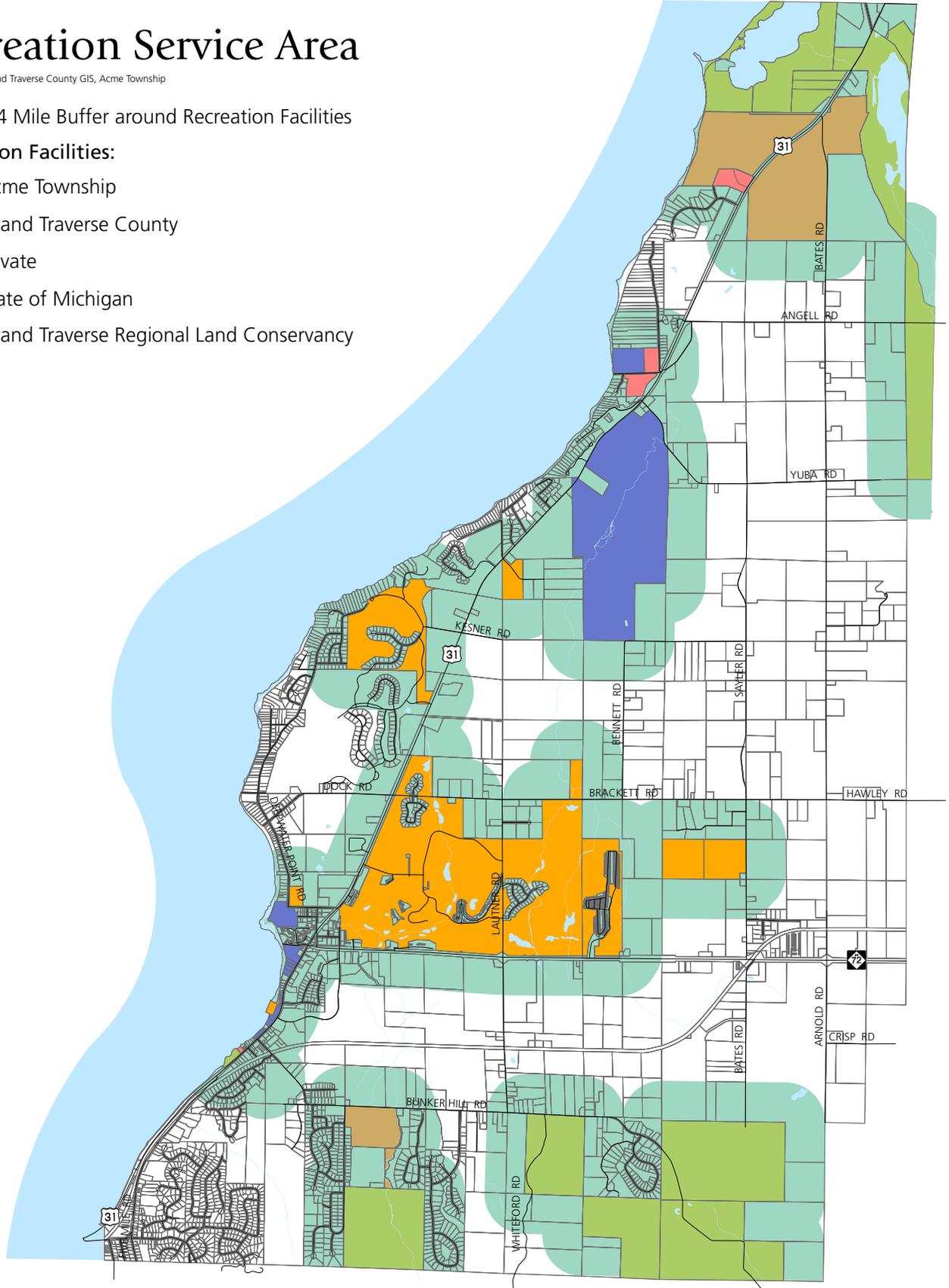
### Economic Trends

- Park and Recreation Departments are significant employers and their operations/capital spending generate significant economic impacts on local communities.
- High quality of life attracts workers, which attract employers, which attracts more investments and jobs.
- High quality parks and recreation services can play a role in retaining quality businesses.
- Key partners to drive greater parks and recreation involvement include: schools, transit agencies, developers, downtown development districts and metropolitan planning organizations.

# Recreation Service Area

Data Sources: Grand Traverse County GIS, Acme Township

- 1/4 Mile Buffer around Recreation Facilities
- Recreation Facilities:
  - Acme Township
  - Grand Traverse County
  - Private
  - State of Michigan
  - Grand Traverse Regional Land Conservancy



## Demographic/Urban Pattern Trends

- Aging of society—by 2030, baby boomers will be senior citizens (1/3rd of the population). As the number of retirees increases, so will the demand for midday recreation opportunities.
- Increasing demand for less active outdoor recreation pursuits and facilities (golf, walking, gardening, etc.).
- Proportion of middle-aged Americans—sharply increased in the 1990s.
- Increasing cultural diversity.
- Greater number of smaller households.
- Mobility of residents—residence by choice with diminished emotional/social attachment to service providers.
- In the 1950s, 50% of households had children. Today, 75% of households have no children. By 2030, 86% of all households will have no children.
- Traditional single-breadwinner families make up less than 15% of all households.

## The New Economy

- Talented and well-educated people choose where they want to live and then find work there instead of following jobs (66% of 25- to 34-year-olds say this).
- Desirable places to live are high-quality, clean, green, and close to open space for recreation.
- Talent becomes concentrated in these high-quality areas, which attracts businesses.

## Implications of Trends of Parks and Recreation

- Greater emphasis on comprehensive open space planning and preservation.
- More greenway planning along corridors, bikeways, pathways, and passive recreation.
- More emphasis on historic and cultural resource planning.
- Increased importance of recreation and open space, contributing to more walkable, livable, and sustainable communities.
- More stakeholder involvement, as in adopt-a-park projects, park watch, and community volunteering.
- The legitimization of parks and open spaces as part of the urban land use planning and development process.
- More collaboration between parks and schools through joint acquisition, development and use of lands, and joint construction and use of facilities.
- Family-oriented recreation centers, with facilities geared to “one-stop shopping.”



## ENGAGING THE NEXT GENERATION

In Acme Township, the largest segment of the population is made up of Millennials and Baby Boomers. These two groups, Baby Boomers being between the ages of 53 and 70 (30%) and Millennials being between 13 and 31 (22%), make up the population of Acme Township. The next-largest group, the GenXers (ages 32–52), make up 20% of Acme Township. As the Millennials come of age, they will have a greater impact on the economy, and they are quite different than the generations that came before. Park attendance has been declining since the rise of the GenXers, who visited parks as children but are less likely to do so in adulthood. Millennials are even less likely to visit parks as they tend to prefer socialization and indoor activities. Key characteristics used to describe Millennials are special, team-oriented, sheltered, confident and tech-savvy, pressured, achieving, and conventional. Knowledge of the characteristics and values of Millennials can be used to engage them in park settings.

CHARACTERISTICS OF MILLENNIALS AND HOW TO ENGAGE THEM IN PARKS		
Characteristic	Traits	Ways to Engage Millennials
Special	Used to receiving awards, strong relationships with supportive parents	Give rewards for participating in projects or completing tasks or challenges
Team Oriented	Value teamwork, belonging, collaboration, and service	Offer opportunities for volunteer service and encourage social and sporting groups to hold events at parks
Sheltered	Led structured lives as children, enjoy spending time outdoors and socializing with friends and family	Encourage use of electronic tools such as GPS and the Internet, feature safety and structure in park literature
Confident and Tech Savvy	Optimistic, upbeat, believe that they can improve the world	Share information freely, allow information sharing, survey visitors online, provide audio tours and promotional videos
Pressured	Feel pressured to achieve and behave, avoid personal risk, not as interested in history or reading	Relate historical events to current events, include objects, visuals, and sounds for interpretation, minimize need for reading
Achieving	Expected to do great things, make the country a better place	Use electronic tools to communicate and encourage community involvement, offer challenges and quizzes
Conventional	Respectful of authority, civic-minded, respectful of cultural differences because they are diverse	Promote benefits of parks to healthy work/life balance, design facilities for diverse users and volunteers

## TYOLOGY OF PARKS IN ACME TOWNSHIP

When determining what types of features and amenities belong in a particular park, it is useful to first determine the classification of the park in question. The Michigan Department of Recreation has created “A Recommended Classification System For Local And Regional Recreation Open Space and Trails,” which outlines 16 types of open spaces and their descriptions.

For use in Acme Township, a classification system has been devised that consists of just four types of open spaces: Natural Parks, Linear Parks, Rural Parks, and Urban Parks. Each type of park has a different use and subsequently different types of amenities typically found in them. This is useful for determining what kinds of features should be planned for and developed in each park, which maintains a diversity of uses between parks. In this way, each park can develop a unique character and identity within the community.



Natural Park – Yuba Creek Natural Area



Linear Park – TART Trail



Rural Park – Saylor Park



Urban Park – Bayside Park

TYPOLOGY OF PARKS IN ACME TOWNSHIP		
Park Type	Characteristics	Example
Natural	<ul style="list-style-type: none"> <li>Minimally developed</li> <li>Low-impact design features such as woodchip paths, grass, or gravel parking lots</li> <li>The goal is to preserve the natural beauty of the landscape or natural features</li> <li>Typically includes interpretive signage and walking paths</li> </ul>	Yuba Creek Natural Area Deepwater Point Natural Area
Linear	<ul style="list-style-type: none"> <li>Long, narrow</li> <li>Used for non-motorized transportation</li> <li>Connects destinations</li> <li>Typically includes wayfinding signage and mile markers, paved paths, occasional benches, and water stations</li> </ul>	TART Trail Vasa Pathway
Rural	<ul style="list-style-type: none"> <li>Provides recreational amenities for small to medium gatherings in a rural setting</li> <li>Universally accessible but lower-impact design features such as gravel paths are typical</li> <li>Located away from the town core</li> <li>Typically includes playgrounds, shelters, restroom facilities, outdoor grills, benches, picnic areas, and athletic courts</li> </ul>	Sayler Park
Urban	<ul style="list-style-type: none"> <li>Provides recreational amenities for a wide range of users</li> <li>Located in the town core</li> <li>Universally accessible amenities used throughout</li> <li>Can be used for larger gatherings and community events</li> <li>Can include concrete paths, pavilions, play structures, pools or splash pads, plazas, amphitheaters, lighting, restrooms, athletic courts, and a wide variety of other recreational facilities</li> </ul>	Bayside Park



## GOALS AND OBJECTIVES

The goals and objectives for Acme Township are derived from the inventory of existing recreation facilities, public input, and community demographics, and they serve as a guide for future planning decisions.

### Goal 1: ACCESS TO GRAND TRAVERSE BAY

**Vision:** Increase access to Grand Traverse Bay for residents of all abilities.

#### Objectives for Success

- Designate and promote a blueway route with specific Shore Access Zones
- Provide at least two accessible canoe/kayak launches along the blueway
- Improve ADA Accessibility to the water along the Acme Township shoreline

#### Support from Public Input

- 63% of people felt that access to water and East Bay was very important
- Swimming beaches and public boat docks were in the top eight items survey respondents thought Acme Township should plan for and develop
- 83% of survey respondents rated the East Bay Shoreline as a priority for protection by Acme Township
- 77% of survey respondent rated opportunities for fishing and hunting as a medium to high priority.

### Goal 2: ATTRACTIVE WATERFRONT PARKS

**Vision:** Beautify shoreline parks to provide bayside recreation opportunities for the community while protecting the water quality.

#### Objectives for Success

- Continue selective property acquisition as shoreline properties become available
- Provide recreation amenities for families with young children, including play equipment and restroom facilities
- Provide public swimming beaches with adjacent naturalized shoreline to prevent erosion
- Maintain or improve water quality through stormwater runoff mitigation

#### Support from Public Input

- 46% of survey respondents chose swimming beaches as their first or second choice item that Acme Township should plan for and develop
- 80% of survey respondents rated water quality for streams, watersheds, and East Bay as a high priority for protection by Acme Township
- 45% of survey respondents chose play structures for children as their first or second choice item that Acme Township should plan for and develop

### Goal 3: CONNECTIVITY

Vision: Connect recreation assets through non-motorized transportation routes.

#### Objectives for Success

- Designate local non-motorized spurs that connect existing parks, various community points of interest, and residential/commercial areas to the designated regional routes (US Bike Route 35 and the TART Trail) as well as to intra-township trails to be identified in the action plan
- Increase blueway/greenway trail awareness and ease of use through designated trailheads with route maps at existing parks
- Create connection points between different non-motorized forms of transportation (blueway/greenways) at shore access zones and trailheads

#### Support from Public Input

- 55% of people support funding for the Township wide TART Trail system and 52% support funding for sidewalks along US-31 and shoreline parks even if it raises their taxes.
- 30% of survey respondents reported using the TART Trail at least once a week, the highest of any recreation facility in the Township
- 62% of survey respondents chose non-motorized trails as their first-choice item that Acme Township should plan for and develop

### Goal 4: CULTURAL ARTS

Vision: Increase arts and cultural events in the park system.

#### Objectives for Success

- Create and implement Art in the Park programs.
- Identify key stakeholders, explore and establish partnerships to create sustainable programs.
- Increase arts and cultural events in the park system to create a place for people to gather and socialize.

#### Support from Public Input

- 33% of survey respondents listed public art installations as their number one choice of activities to plan and develop for.
- 32% of people said the Township should actively plan for and support arts and cultural events.

## Goal 5: BRANDING AND SIGNAGE

**Vision:** Increase a clear and precise awareness of the Acme Township park system.

### Objectives for Success

- Establish a unique identity for the park system through new signage.
- Identify content and a theme for effective marketing.
- Build credibility through brand recognition.
- Wayfinding system

## Goal 6: MAINTENANCE AND FUNDING

**Vision:** Provide a maintenance plan and funding sources for the Acme Township park system.

### Objectives for Success

- Create and implement an annual maintenance plan for the entire park and trail system.
- Establish a campaign for a dedicated Parks millage for future funding.
- Implement a rental and reservation system to create sustainable revenue.
- Establish procedures for invasive species management and education.

### Support from Public Input

- 83% of survey respondents said they would support a small dedicated millage levied specifically for maintenance and improvements to the Township's recreational assets, including parks and trails.
- 70% of survey respondents felt that invasive species management should be a high priority.
- Over 80% of people rated water quality for streams, watersheds and East Bay as a high priority.

## Goal 7: INLAND PARK ACQUISITION AND DEVELOPMENT

**Vision:** Acquire land for an inland park if the opportunity appears.

### Objectives for Success

- Facilitate and support parcel acquisitions and/or easements that connect trails and parks.
- Collaborate with VASA Pathway and TART Trails to create connectivity wherever possible.
- Provide opportunities for active recreation opportunities.
- Develop and improve existing recreational assets.

### Support from Public Input

- 83% of survey takers felt that recreation opportunities for adults is important.
- 84% of respondents said it is important to have recreation opportunities for children.
- 54% of people said they would support the TART trail system in the Township even if it raised their taxes.
- Approximately 49% of people rated recreation/tourism as a medium to high priority for economic growth opportunities.

## ACME TOWNSHIP PARKS MASTER PLAN

The Acme Township Parks System Plan seeks to accomplish the goals of Access to Grand Traverse Bay, Attractive Waterfront Parks, and Connectivity. The “backbone” of the parks plan is the non-motorized circulation system. USBR 35 and the TART Trail serve as the regional non-motorized stem that runs through the township from northeast to southwest. Local non-motorized connections link the recreational facilities to this regional network and provide trailhead points to access the parks and regional non-motorized system.

An additional mode of non-motorized transportation is provided for with the designation of a water trail running along the shore of the Grand Traverse Bay. Designated shore access zones, located in township parks or road-end boat launches, give paddlers a range of access points to the blueway. Two accessible canoe/kayak launches, would allow access to the water for paddlers of all abilities. A recently added boat launch on Acme Township property within Saylor park provides a public boat launch for other watercrafts. This system of launches also contributes to the goal of Access to Grand Traverse Bay.

This multi-modal, non-motorized network provides Connectivity and gives Acme Township residents a way to access recreational facilities without the use of their car. Additionally, it provides opportunities for cycling tourists to stop and enjoy what Acme Township has to offer.

In order to accomplish the goals of Access to Grand Traverse Bay and Attractive Waterfront Parks, additions and improvements to the parks will continue to be made. The newly developed Bayside Park provides recreational opportunities for families, young adults, retirees, and tourists alike. Though unstructured open space along the water is beautiful in its own right, the addition of recreational and comfort amenities can accommodate a greater range of uses and attract more visitors to the parks, maximizing the investment of the community.



## ACTION PLAN JUSTIFICATION

The Acme Township Parks and Trails Advisory Committee, with input from the public survey and public comment have established these goals and objectives with an achievable action plan. In the next five years, there are concrete steps that Acme Township can take to work toward the goals of Access to Grand Traverse Bay, Attractive Waterfront Parks, Connectivity, Cultural Arts, Branding, Maintenance and Acquisitions.

The highest priority is to keep implementing access to Grand Traverse Bay for people of all abilities. The Dock Road Boat Ramp will require the design and installation of steel matting sections to increase the usability of the Dock Road launch without a full boat launch reconstruction. These efforts will enhance access to Grand Traverse Bay.

Implementing new signage throughout the Acme Township park system is very important to the overall branding of the Township. Branding provides a clear and concise identity that creates trust and credibility amongst the park users.

Another priority is the completion of local non-motorized connections. This item will require continual coordination with TART Trails, VASA Pathway, the Grand Traverse Regional Land Conservancy, land owners and other agencies along the US-31 corridor route. These items contribute to Goal 3, Connectivity.

Connectivity between Acme Township's parks would increase with the construction of a bridge over Acme Creek. Planning and construction for this item would occur in 2020.

Acme Township has recognized the importance of creating new cultural opportunities for the residents. New initiatives such as Arts in the Park would bring people into the park system and provide people a place to gather and socialize while taking part in a cultural event.

An ongoing effort of the Township will be supporting the efforts of the Grand Traverse Regional Land Conservancy and Grand Traverse County as they make improvements to Maple Bay Farm.

An additional ongoing attempt that will require yearly attention from the township is the effort to eradicate invasive species, especially the Autumn Olive. Eradicating invasive species will help native species thrive and keep the parks in prime condition.

Acme Township will acquire new properties as they become available if the opportunities align with the goals and objectives the Township has put in place. Acquiring trail easements are planned upon availability if the option arises and the connectivity is part of an integral part of the overall scope of Township priorities and fully supported by the residents.

It should be noted that with additional park amenities come additional maintenance costs. These costs will need to be factored into the future general fund. Acme Township will create and implement an annual maintenance plan that will create policies and procedures to complete preventative maintenance on a regular basis. Developing a millage campaign that will directly support maintenance and improvements to the Township's recreational assets, including parks and trails was heavily supported by the Township residents as documented in Goal 6.

	ACTION PLAN ITEM - IMPLEMENTATION	GOAL	YEAR
1	<b>Bayside Park</b> <ul style="list-style-type: none"> <li>Clearing and maintenance of brush and understory</li> <li>Installation of a playground area</li> <li>Development of Master Park Development Plan for south Bayside Park</li> </ul>	1 & 2	2019
2	<b>Signage</b> <ul style="list-style-type: none"> <li>Design and implement new signage throughout the park system</li> <li>Create a clear identity and brand to identify Acme Township Parks</li> </ul>	5	2019
3	<b>Access to Grand Traverse Bay</b> <ul style="list-style-type: none"> <li>Construct ADA Kayak/Canoe Launch with parking based on the design funded through the Coastal Zone Management Program</li> </ul>	1, 2 & 3	2020
4	<b>ADA Access over Acme Creek</b> <ul style="list-style-type: none"> <li>Coordinate with the Grand Traverse Band an ADA access bridge and boardwalk over Acme Creek to provide pedestrian access between Bayside Park to Deepwater Point Natural Area</li> </ul>	3	2020
5	<b>Dock Road Boat Ramp</b> <ul style="list-style-type: none"> <li>Increase the usability of the Dock Road Boat Launch by installing steel matting sections to be removed and reinstalled annually</li> </ul>	1	2021
6	<b>Local Non-Motorized Connections</b> <ul style="list-style-type: none"> <li>Coordinate with TART and GTRLC on a wayfinding system for the trail network</li> <li>Begin construction or designation of intra-township paths</li> </ul>	3	2019-2023
7	<b>Cultural Arts</b> <ul style="list-style-type: none"> <li>Create new initiatives to support cultural awareness.</li> <li>Create and implement an Art in the Park ordinance.</li> </ul>	4	2019-2023
8	<b>Maple Bay Farm</b> <ul style="list-style-type: none"> <li>Support efforts by the Grand Traverse Regional Land Conservancy to develop the assets within the Maple Bay Farm and County</li> </ul>	3	2019-2023
9	<b>Invasive Species Eradication</b> <ul style="list-style-type: none"> <li>Work with appropriate partners to begin a Township-wide effort to eradicate invasive species</li> </ul>	2	2019-2023
KEY	ACTION PLAN ITEM - ACQUISITION	GOAL	YEAR
1	<b>Local Non-Motorized Connections</b> <ul style="list-style-type: none"> <li>Acquire necessary trail easements as they are needed or become available.</li> </ul>	3	2019-2023
2	<b>Bayside Park Expansion</b> <ul style="list-style-type: none"> <li>Acquire properties southwest of the US-31 and M-72 Intersection</li> </ul>	2	2019-2023
3	<b>Inland Park</b> <ul style="list-style-type: none"> <li>Acquire property for a potential inland park</li> </ul>	3	2019-2023
4	<b>Property Acquisition for Water Access</b> <ul style="list-style-type: none"> <li>Continue acquisition of available properties for community access to the Grand Traverse Bay</li> </ul>	1	2019-2023

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# References

<http://www.adventurecycling.org/routes-and-maps/us-bicycle-route-system/usbrs-101/>

[http://www.co.grand-traverse.mi.us/departments/parks\\_rec/parks](http://www.co.grand-traverse.mi.us/departments/parks_rec/parks)

[www.acmetownship.org](http://www.acmetownship.org)

[www.wikipedia.org](http://www.wikipedia.org)

[www.miplace.org](http://www.miplace.org)

[www.nrpa.org](http://www.nrpa.org)

[www.mparks.org](http://www.mparks.org)

US Census

American FactFinder - American Community Survey - [www.factfinder.census.gov](http://www.factfinder.census.gov)

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# Appendix

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Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND     CLEAN MICHIGAN INITIATIVE  
 (Please select one)  LAND AND WATER CONSERVATION FUND     RECREATION PASSPORT     BOND FUND

GRANTEE: Acme Township

PROJECT TF00-162 PROJECT TYPE: Aquisition

PROJECT TITLE: Yuba Creek Natural Area Aquisition

PROJECT SCOPE: Aquire in fee simple of 403 ac of critical wetlands and upland habitat

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided?  
 If yes, please describe change(s).  Yes  No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No

Are any of the facilities obsolete? If yes, please explain.  Yes  No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.  Yes  No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

- Walking trails have been expanded.
- Existing building on site currently used for park department equipment storage.
- Benches have been provided for the enjoyment of viewsheds.

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

SITE QUALITY	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/> <hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Parking lot is mowed for access.</b></p> <hr/> <hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/> <hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/> <hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Regular mowing of grass at parking lot and along walking trails.</b></p> <p><b>Invasive species management annually in cooperation with Grand Traverse Regional Land Cons</b></p>	
GENERAL	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p><b>Bicycles and motorized vehicles are prohibited by management plan.</b></p> <hr/> <hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/> <hr/>	
What are the hours and seasons for availability of the site?	
<p><b>Continuously open to the public.</b></p> <hr/> <hr/>	

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

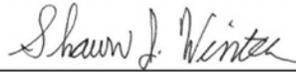
**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

**Shawn Winter**

Please print



Grantee Authorized Signature

**11 . 07 . 18**

Date

Carrie Klingelsmith

Please print



Witness Signature

11-07-18

Date

**Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND     CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND     RECREATION PASSPORT     BOND FUND

GRANTEE: Acme Township

PROJECT TF08-095 PROJECT TYPE: Acquisition

PROJECT TITLE: Acme Waterfront Park Acquisition - Phase 1

PROJECT SCOPE: Phase 1 of the acquisition of 11.5 acres and 2,000 feet of lake front

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).  Yes  No

Beach walls, sidewalks, benches, flower garden, irrigation, ADA accessible beach mats, playground to be installed - all part of MDNR Trust Fund Development Grant (TF16-0061)

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No

Are any of the facilities obsolete? If yes, please explain.  Yes  No

One former site building still existing, Township determining how to repurpose either as restrooms, equipment storage, or non-motorized watercraft rentals.

Is the site and all facilities accessible to persons with disabilities? If no, please explain.  Yes  No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Bath house, sidewalks, non-motorized trail, existing pavilion, parking lot expansion and improvements, benches, flower gardens, beach walls, ADA accessible beach mats, bike racks, irrigation system, new landscaping, former hotel cottage still on site, signage existing playground, securing funding for new universally accessible playground this winter.

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

SITE QUALITY		
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<u>Old sign in place, plans being worked on for new entry sign</u>		
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Mowing, irrigation, beach raking, landscape management, sweeping of sidewalks, winter snow removal from portion of parking lot.</u>		
GENERAL		
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What are the hours and seasons for availability of the site? <u>Open 30 minutes before sunrise, to 30 minutes after sunset. No gates for enforcement.</u>		

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

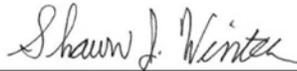
This acquisition property is adjacent to the existing Bayside Park and became an extension of that facility. The MDNR Trust Fund Development Grant (TF16-0061) encompassed the whole property. Although there are regular hours of operation for the park, they are not often enforced, nor is there a gate or similar apparatus to block access. The restrooms do have automatic locking mechanisms on the doors that lock at night.

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

**Shawn Winter**

Please print



Grantee Authorized Signature

**11.07.18**

Date

**Carrie Klingelsmith**

Please print



Witness Signature

**11.07.18**

Date

**Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

SITE QUALITY	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. <b>Regular mowing of the property.</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
GENERAL	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<hr/>	
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site? <b>Open 30 minutes before sunrise, to 30 minutes after sunset. No gate to restrict access.</b>	





Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND     CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND     RECREATION PASSPORT     BOND FUND

GRANTEE: Acme Township

PROJECT TF96-110 PROJECT TYPE: Aquisition

PROJECT TITLE: Deepwater Point Natural Area

PROJECT SCOPE: Aquire 14 acres of undeveloped, forested shoreline (1075.46 lf)

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).  Yes  No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No

Are any of the facilities obsolete? If yes, please explain.  Yes  No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.  Yes  No  
Only amenities that exist are dirt walking trails that at areas are very narrow.

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Small dirt parking lot along Shore Rd.

Dirt walking trails through the property.

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/> <p><b><u>Only one incident has occurred, and the offending party was caught and removed the paint.</u></b></p>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site? <b><u>Continuously opened.</u></b>	

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

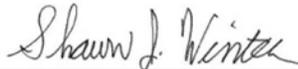
**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

**Shawn Winter**

Please print



Grantee Authorized Signature

**11.07.18**

Date

**Carrie Klingelsmith**

Please print



Witness Signature

**11.07.18**

Date

**Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**



Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT  
POST-COMPLETION SELF-CERTIFICATION REPORT**

*This information required under authority of Part 19, PA 451 of 1994, as amended;  
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE:  MICHIGAN NATURAL RESOURCES TRUST FUND     CLEAN MICHIGAN INITIATIVE  
(Please select one)  LAND AND WATER CONSERVATION FUND     RECREATION PASSPORT     BOND FUND

GRANTEE: Acme Township

PROJECT TF11-082 PROJECT TYPE: Acquisition

PROJECT TITLE: Acme Waterfront Park Acquisition  
Acquisition of approx. 337 feet of frontage ofn East Grand Traverse

PROJECT SCOPE: Bay

**TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)**

Name of Agency (Grantee) <b>Acme Township</b>	Contact Person <b>Shawn Winter</b>	Title <b>Planning &amp; Zoning Admin</b>
Address <b>6042 Acme Road</b>	Telephone <b>231-938-1350</b>	
City, State, ZIP <b>Williamsburg, MI 49690</b>	Email <b>swinter@acmetownship.org</b>	

**SITE DEVELOPMENT**

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s).  Yes  No

Please refer to the attached boundary map. Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)  Yes  No

Are any of the facilities obsolete? If yes, please explain.  Yes  No

Is the site and all facilities accessible to persons with disabilities? If no, please explain.  Yes  No

List all additional existing development/facilities at the referenced project site. If the site is undeveloped, please describe the present use and provide a schedule for future development, including a list of proposed facilities.

Undeveloped: site has access to park on a gravel surface. Former road end provides access to Grand Traverse Bay by launching small watercraft on a former, simple launch

**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

<b>SITE QUALITY</b>	
Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<hr/>	
Are the facilities and the site being properly maintained? If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Grass is mowed, gravel is graded periodically, trees are trimmed as needed.</u>	
<hr/>	
Are there any features near the site which would detract from the use and enjoyment of the site or would pose a health or safety problem? If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Just routine maintenance of vegetation</u>	
<hr/>	
<b>GENERAL</b>	
Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
Is a fee charged for use of the site or facilities? If yes, please provide fee structure.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<hr/>	
What are the hours and seasons for availability of the site? <u>Half hour before sunrise to a half hour after sunset. Not gated or strictly enforced.</u>	

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**POST-COMPLETION SELF-CERTIFICATION REPORT (CONT'D)**

**COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)**

**CERTIFICATION**

*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

Shawn J Winter  
Please print

*Shawn J. Winter*  
Grantee Authorized Signature

11.13.18  
Date

Carrie Klingel Smith  
Please print

*Carrie Klingel Smith*  
Witness Signature

11-13-18  
Date

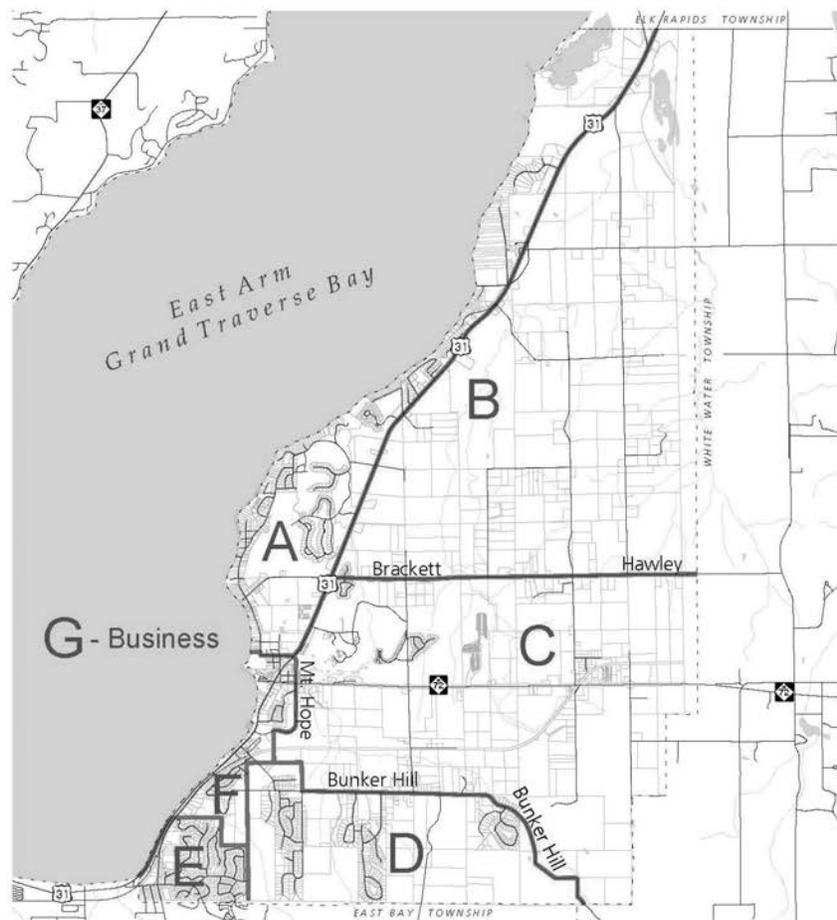
**Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

1. How long have you lived in Acme Township?

- Less than 2 years
- 2-5 years
- 6-10 years
- 11-20 years
- More than 20 years

Sub Area Map for Question #2



Acme Township  
Survey Sub-Areas

- Data Source: Michigan Geographic Data Library, Grand Traverse County Equalization
- Parcel Boundary
  - Township Boundary
  - Survey Boundary
  - Road

2. Please indicate in which area of the Township you are located by referencing the enclosed survey sub-area map.

- |   |  |
|---|--|
| <input type="radio"/> A - Shoreline north of M-72 and west of US-31                             | <input type="radio"/> E - Holiday North & Pines Subdivision, Sherwood Farms and Stockfish subdivisions |
| <input type="radio"/> B - East of US-31 and north of Brackett Road                              | <input type="radio"/> F - Bay Villa Condos, Crestridge Hills, Scenic Hill and Village of Acme          |
| <input type="radio"/> C - East of US-31, south of Brackett Rd and north of Bunker Hill          | <input type="radio"/> G - Business Community   |
| <input type="radio"/> D - Cranberry Woods, Springbrook Hills, and Wellington Farms subdivisions |  |

3. How would you classify yourself?

- Non-resident property owner (own property only but do not live or conduct a business in Acme Township)
- Seasonal resident - primary residence is located in another community
- Year-round resident - homeowner
- Year-round resident - renter

4. Are you a business owner in Acme Township?

- Yes
- No

5. Which of the following best describes your occupation?

- |  |  |
|--|--|
| <input type="radio"/> Agriculture                              | <input type="radio"/> Manufacturing                            |
| <input type="radio"/> Arts, entertainment, and recreation      | <input type="radio"/> Professional, scientific, and management |
| <input type="radio"/> Construction                             | <input type="radio"/> Retail trade                             |
| <input type="radio"/> Currently unemployed                     | <input type="radio"/> Retired                                  |
| <input type="radio"/> Educational, health, and social services | <input type="radio"/> Transportation and warehousing           |
| <input type="radio"/> Finance, insurance and real estate       | <input type="radio"/> Wholesale trade                          |
| <input type="radio"/> Government                               | <input type="radio"/> Other                                    |
| <input type="radio"/> Information/technology                   |  |

6. Which category below includes your age?

- |                                   |   |
|-----------------------------------|---|
| <input type="radio"/> 20-29 years | <input type="radio"/> 60-69 years       |
| <input type="radio"/> 30-39 years | <input type="radio"/> 70-79 years       |
| <input type="radio"/> 40-49 years | <input type="radio"/> 80-89 years       |
| <input type="radio"/> 50-59 years | <input type="radio"/> Over 89 years old |

7. Acme Township will be faced with many issues in the next decade for which long-range planning is critical. The following is a series of items addressing various issues relevant to the Township. First, please indicate the importance of each item when considering the future of Acme Township.

How important is this issue to you?

	Very Important	Somewhat Important	Unimportant	Somewhat Unimportant	Very Unimportant
Cost of living/affordability	<input type="radio"/>				
Property tax rate	<input type="radio"/>				
Responsive government	<input type="radio"/>				
Quality of schools	<input type="radio"/>				
Quality of roads	<input type="radio"/>				
Recreation opportunities for adults	<input type="radio"/>				
Recreation opportunities for children	<input type="radio"/>				
Access to healthcare services	<input type="radio"/>				
Availability of emergency services	<input type="radio"/>				
Job opportunities within walking & biking distance of Acme Township	<input type="radio"/>				
Rural atmosphere	<input type="radio"/>				
Proximity to Traverse City	<input type="radio"/>				
Sense of community	<input type="radio"/>				
Access to water and East Bay	<input type="radio"/>				
Proximity to family & friends	<input type="radio"/>				

8. How would you rate Acme Township with regard to this issue?

	Excellent	Above Average	Average	Below Average	Poor	Don't know
Cost of living/affordability	<input type="radio"/>					
Property tax rate	<input type="radio"/>					
Responsive government	<input type="radio"/>					
Quality of schools	<input type="radio"/>					
Quality of roads	<input type="radio"/>					
Recreation opportunities for adults	<input type="radio"/>					
Recreation opportunities for children	<input type="radio"/>					
Access to healthcare services	<input type="radio"/>					
Availability of emergency services	<input type="radio"/>					
Job opportunities within walking & biking distance of Acme Township	<input type="radio"/>					
Rural atmosphere	<input type="radio"/>					
Proximity to Traverse City	<input type="radio"/>					
Sense of community	<input type="radio"/>					
Access to water and East Bay	<input type="radio"/>					
Proximity to family & friends	<input type="radio"/>					

9. How satisfied are you overall with the quality of life in Acme Township?

Very satisfied
  Dissatisfied  
 Satisfied
  Very dissatisfied  
 Neither satisfied nor dissatisfied

10. How would you rate your satisfaction with the following services provided within Acme Township?

	Very Dissatisfied	Somewhat Dissatisfied	Somewhat Satisfied	Very Satisfied	No opinion, Don't know
Emergency medical services & fire protection	<input type="radio"/>				
Park maintenance	<input type="radio"/>				
Public transit (BATA) services	<input type="radio"/>				
Road conditions and maintenance	<input type="radio"/>				
Sheriff services	<input type="radio"/>				
Township communication	<input type="radio"/>				
Township website	<input type="radio"/>				
Zoning and blight enforcement	<input type="radio"/>				

11. With regard to funding, do you believe the following initiatives should be pursued in Acme Township over the next 10 years?

	Yes, even if it raises my taxes	Yes, only if it doesn't raise my taxes	No	Uncertain
Community center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community e-newsletter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
District branch library	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New fire station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New Township hall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expansion of sewer system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public transit (BATA stations)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public water services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recycling services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road maintenance and reconstruction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Township wide TART Trail system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sidewalks along US-31 and shoreline parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web/Televised Township meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. Would you support a reset in the millage rate to 1.00 in order to improve Township services? (EXAMPLE: For a property with a taxable value of \$100,000, the millage increase would raise the property taxes \$26.93 per year.)

- Yes
- No

13. Rate each of the following economic growth opportunities as a priority for development in Acme Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Agricultural operations and processing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agricultural tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (single family)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (multifamily, apartments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retail (locally owned)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Large scale retail (regional and national chains)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Restaurants and entertainment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional offices and technology related business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation/Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Warehousing and distribution facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industrial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alternative energy generation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. Rate each of the following as a priority for protection by Acme Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Farmlands and orchards	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Residential (single family)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunities for fishing & hunting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rural character	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
East Bay shoreline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water quality for streams, watersheds, and East Bay	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wildlife habitat	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Invasive Species Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation/Tourism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. Rate each of the following housing options as a priority in the Township:

	Not a Priority	Low Priority	Medium Priority	High Priority
Multifamily, apartments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing for local workforce and/or young families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior/Assisted living	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"Mother-in-law" apartments and/or accessory dwelling units as long-term rentals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. How often do you or a member of your household visit the following public outdoor parks, trails and/or indoor recreation facilities located in Acme Township?

	At least once a week	Several times a month	Once a month	Several times a year	Do not visit
Bayside Park	<input type="radio"/>				
Bunker Hill Boat Launch	<input type="radio"/>				
Deepwater Point Natural Area	<input type="radio"/>				
Dock Road Boat Launch	<input type="radio"/>				
Maple Bay County Farm Park	<input type="radio"/>				
MDOT/Gilroy Roadside Park	<input type="radio"/>				
Petobego State Game Area	<input type="radio"/>				
Sayler Park	<input type="radio"/>				
Sayler Park Boat Launch	<input type="radio"/>				
TART Trail	<input type="radio"/>				
VASA Trail/Bartlett Park	<input type="radio"/>				
Yuba Creek Natural Area	<input type="radio"/>				

17. Please indicate your level of agreement with each of the following statements.

	Strongly Disagree	Somewhat Disagree	Somewhat Agree	Strongly Agree	No Opinion
Parks and recreation facilities/services are important to our community and worthy of taxpayer support	<input type="radio"/>				
Acme Township should continue additional land acquisitions to provide greater access to Grand Traverse Bay	<input type="radio"/>				
Acme Township should support the development of trails that connect with other adjacent parks, points of interest, and the existing TART Trail network	<input type="radio"/>				
Acme Township should have a public marina	<input type="radio"/>				
Acme Township should actively plan for and support arts and cultural activities	<input type="radio"/>				
Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks	<input type="radio"/>				

18. Please indicate which of the following recreation facilities and activities Acme Township should plan for and develop. Please choose your top five answers and rank your choices in order with 1 being the top choice.

	1	2	3	4	5
Ball fields	<input type="radio"/>				
Basketball courts	<input type="radio"/>				
Canoe / kayak launches	<input type="radio"/>				
Children playground structures	<input type="radio"/>				
Community gardens/plots	<input type="radio"/>				
Cultural events / public art	<input type="radio"/>				
Dog park	<input type="radio"/>				
Frisbee golf	<input type="radio"/>				
Non-motorized trails (i.e. TART Trails)	<input type="radio"/>				
Non-motorized watersports rentals	<input type="radio"/>				
Outdoor movies-in-the-park	<input type="radio"/>				
Outdoor performance amphitheater	<input type="radio"/>				
Pickleball courts	<input type="radio"/>				
Public art installations	<input type="radio"/>				
Public boat docks	<input type="radio"/>				
Skateboard park	<input type="radio"/>				
Snowshoeing	<input type="radio"/>				
Swimming beach	<input type="radio"/>				
Tennis courts	<input type="radio"/>				
Volleyball (beach) courts	<input type="radio"/>				
Indoor athletic facilities	<input type="radio"/>				
Walking/Nature trails	<input type="radio"/>				
Winter skating rink	<input type="radio"/>				

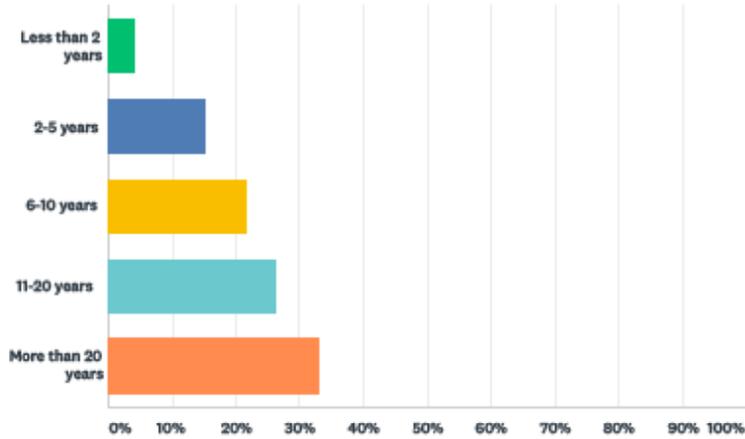
19. Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township’s recreational assets, including parks and trails?

- Yes
- No

20. Please share any further comments here.

### Q1 How long have you lived in Acme Township?

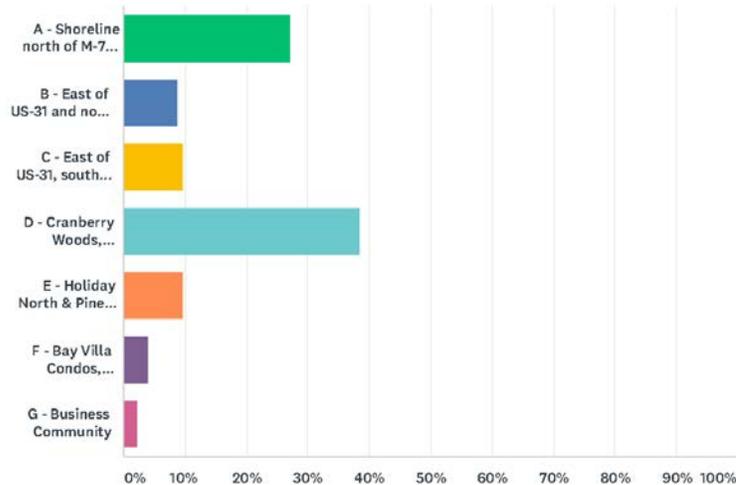
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
Less than 2 years	4.00%	5
2-5 years	15.20%	19
6-10 years	21.60%	27
11-20 years	26.40%	33
More than 20 years	32.80%	41
<b>TOTAL</b>		<b>125</b>

### Q2 Please indicate in which area of the Township you are located by referencing the enclosed survey sub-area map.

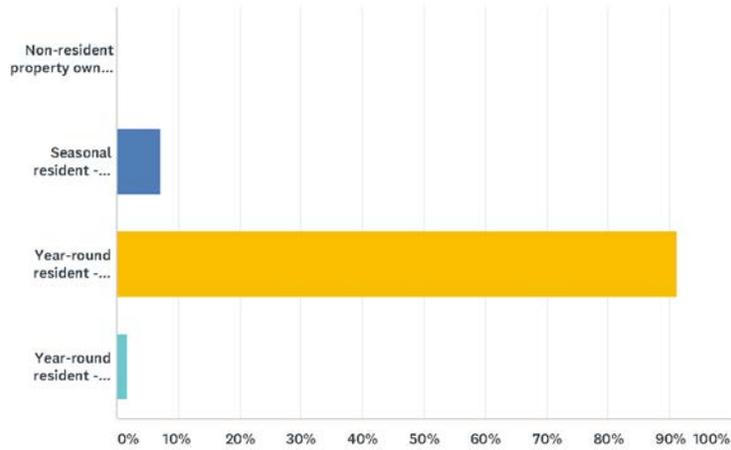
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
A - Shoreline north of M-72 and west of US-31	27.20%	34
B - East of US-31 and north of Brackett Road	8.80%	11
C - East of US-31, south of Brackett Rd and north of Bunker Hill	9.60%	12
D - Cranberry Woods, Springbrook Hills, and Wellington Farms subdivisions	38.40%	48
E - Holiday North & Pines Subdivision, Sherwood Farms and Stockfish subdivisions	9.60%	12
F - Bay Villa Condos, Crestridge Hills, Scenic Hill and Village of Acme	4.00%	5
G - Business Community	2.40%	3
<b>TOTAL</b>		<b>125</b>

### Q3 How would you classify yourself?

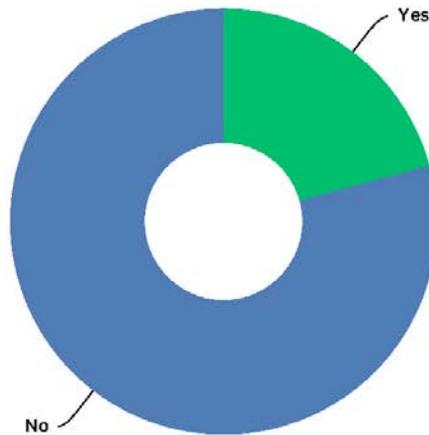
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
Non-resident property owner (own property only but do not live or conduct a business in Acme Township)	0.00%	0
Seasonal resident - primary residence is located in another community	7.20%	9
Year-round resident - homeowner	91.20%	114
Year-round resident - renter	1.60%	2
<b>TOTAL</b>		<b>125</b>

### Q4 Are you a business owner in Acme Township?

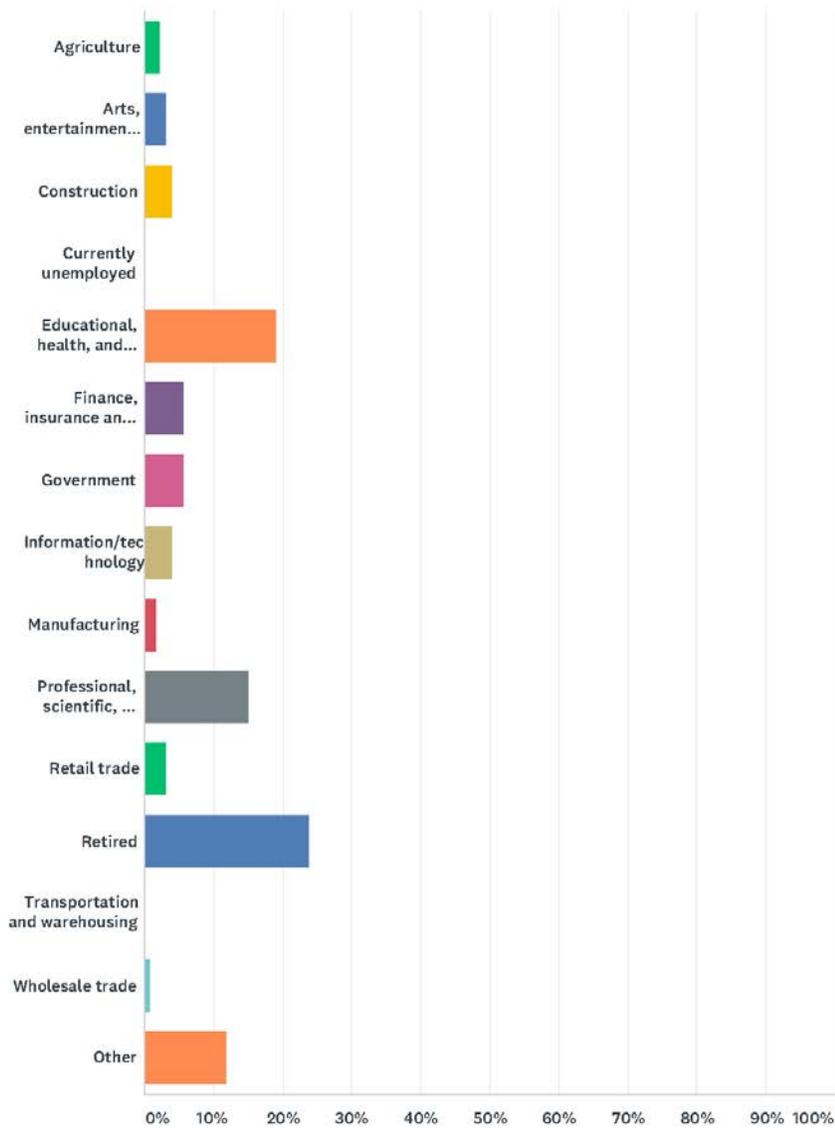
Answered: 125 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	20.80%	26
No	79.20%	99
<b>TOTAL</b>		<b>125</b>

### Q5 Which of the following best describes your occupation?

Answered: 126 Skipped: 0

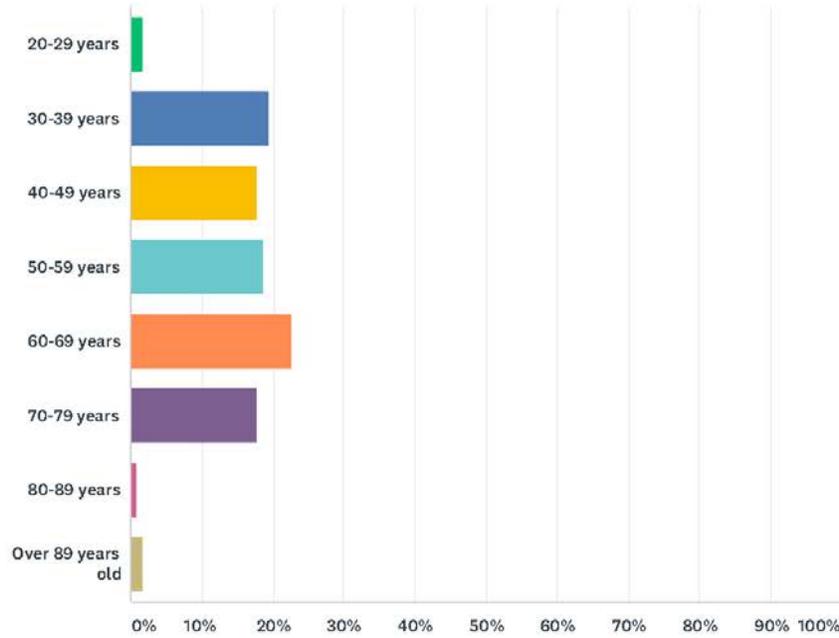


ANSWER CHOICES	RESPONSES	
Agriculture	2.38%	3
Arts, entertainment, and recreation	3.17%	4
Construction	3.97%	5
Currently unemployed	0.00%	0
Educational, health, and social services	19.05%	24
Finance, insurance and real estate	5.56%	7
Government	5.56%	7
Information/technology	3.97%	5
Manufacturing	1.59%	2
Professional, scientific, and management	15.08%	19
Retail trade	3.17%	4
Retired	23.81%	30
Transportation and warehousing	0.00%	0
Wholesale trade	0.79%	1
Other	11.90%	15
<b>TOTAL</b>		<b>126</b>

Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Q6 Which category below includes your age?

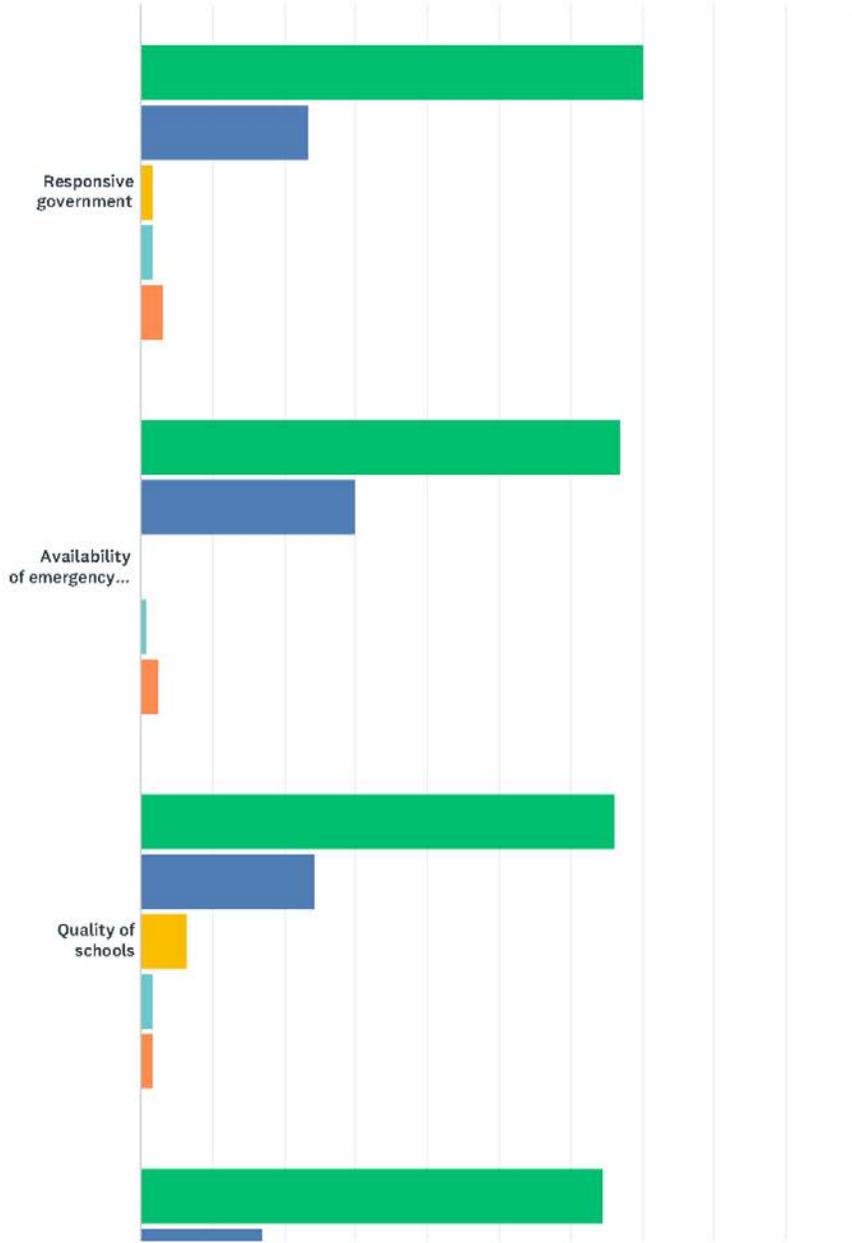
Answered: 124 Skipped: 2



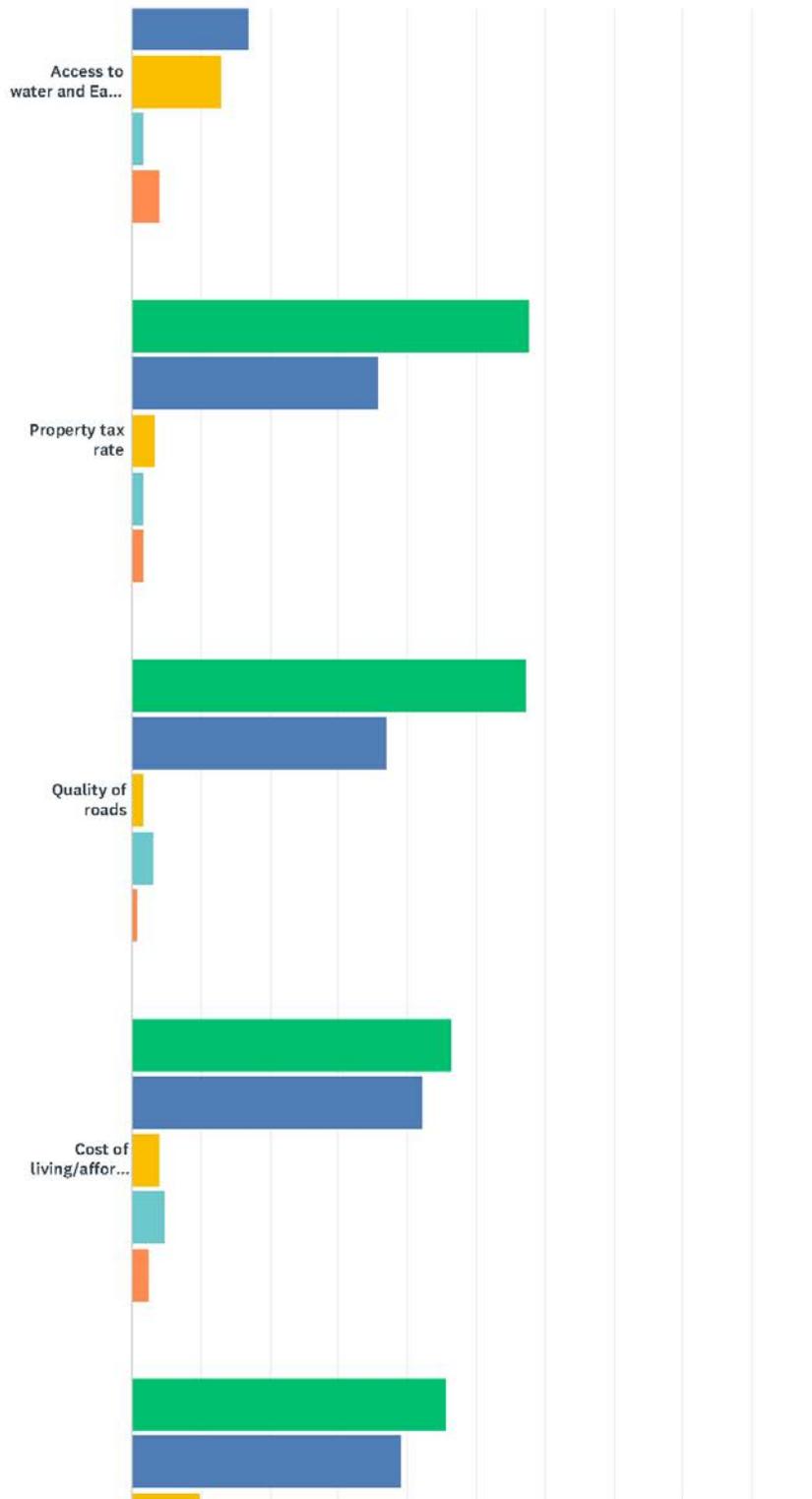
ANSWER CHOICES	RESPONSES	
20-29 years	1.61%	2
30-39 years	19.35%	24
40-49 years	17.74%	22
50-59 years	18.55%	23
60-69 years	22.58%	28
70-79 years	17.74%	22
80-89 years	0.81%	1
Over 89 years old	1.61%	2
<b>TOTAL</b>		<b>124</b>

Q7 Acme Township will be faced with many issues in the next decade for which long-range planning is critical. The following is a series of items addressing various issues relevant to the Township. First, please indicate the importance of each item when considering the future of Acme Township. How important is this issue to you?

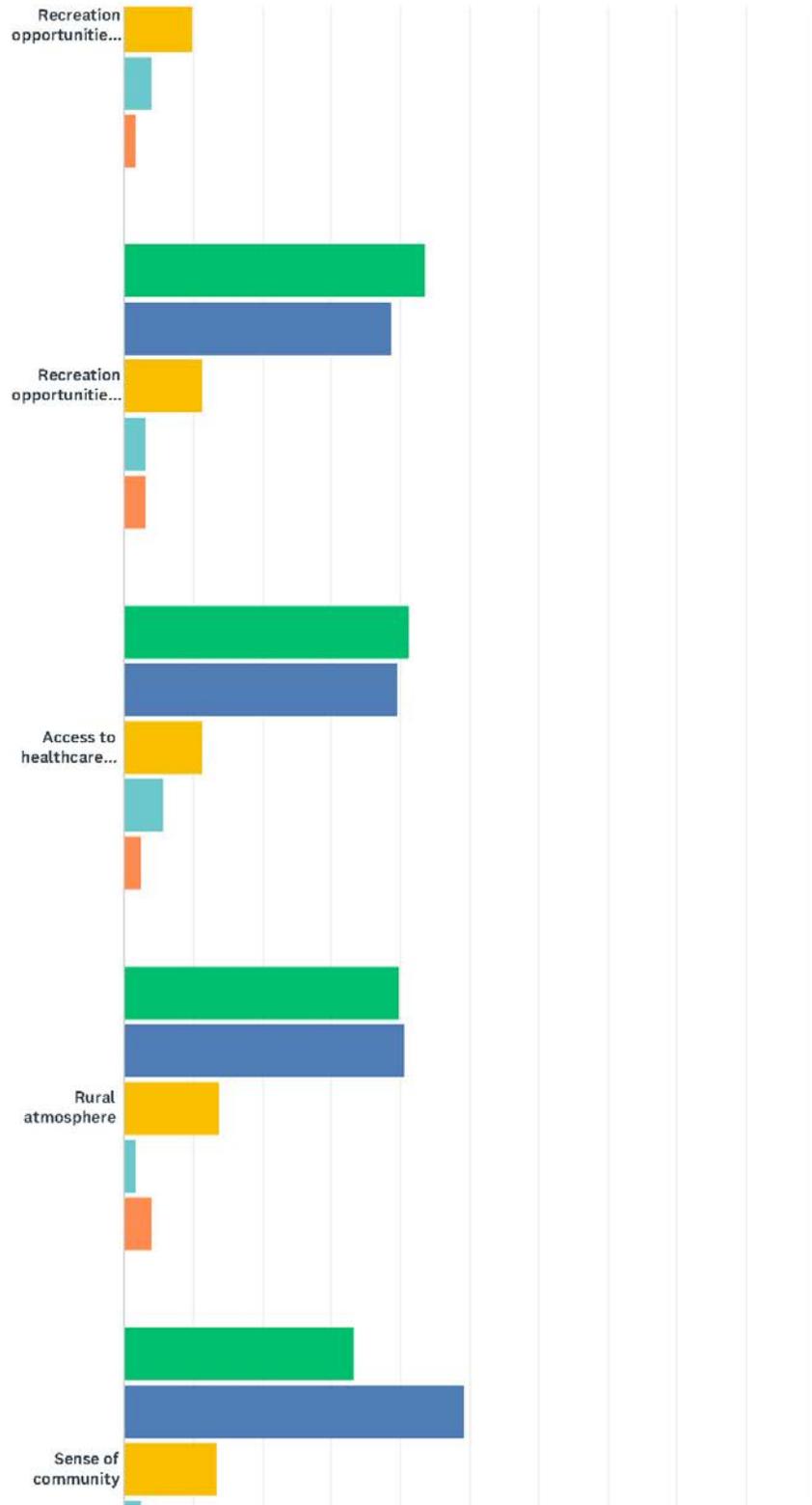
Answered: 124 Skipped: 2



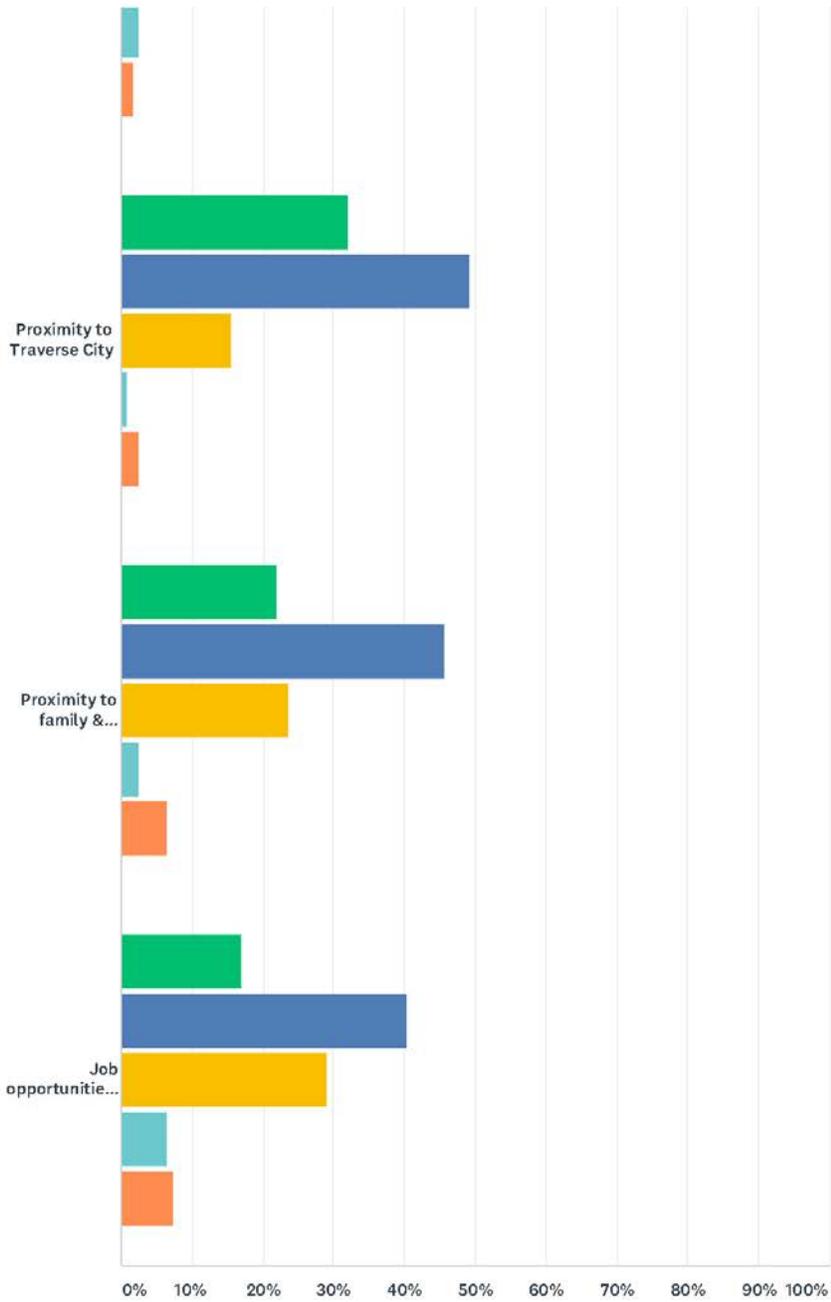
Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



■ Very Important   
 ■ Somewhat Important   
 ■ Unimportant  
■ Somewhat Unimportant   
 ■ Very Unimportant

	VERY IMPORTANT	SOMEWHAT IMPORTANT	UNIMPORTANT	SOMEWHAT UNIMPORTANT	VERY UNIMPORTANT	TOTAL
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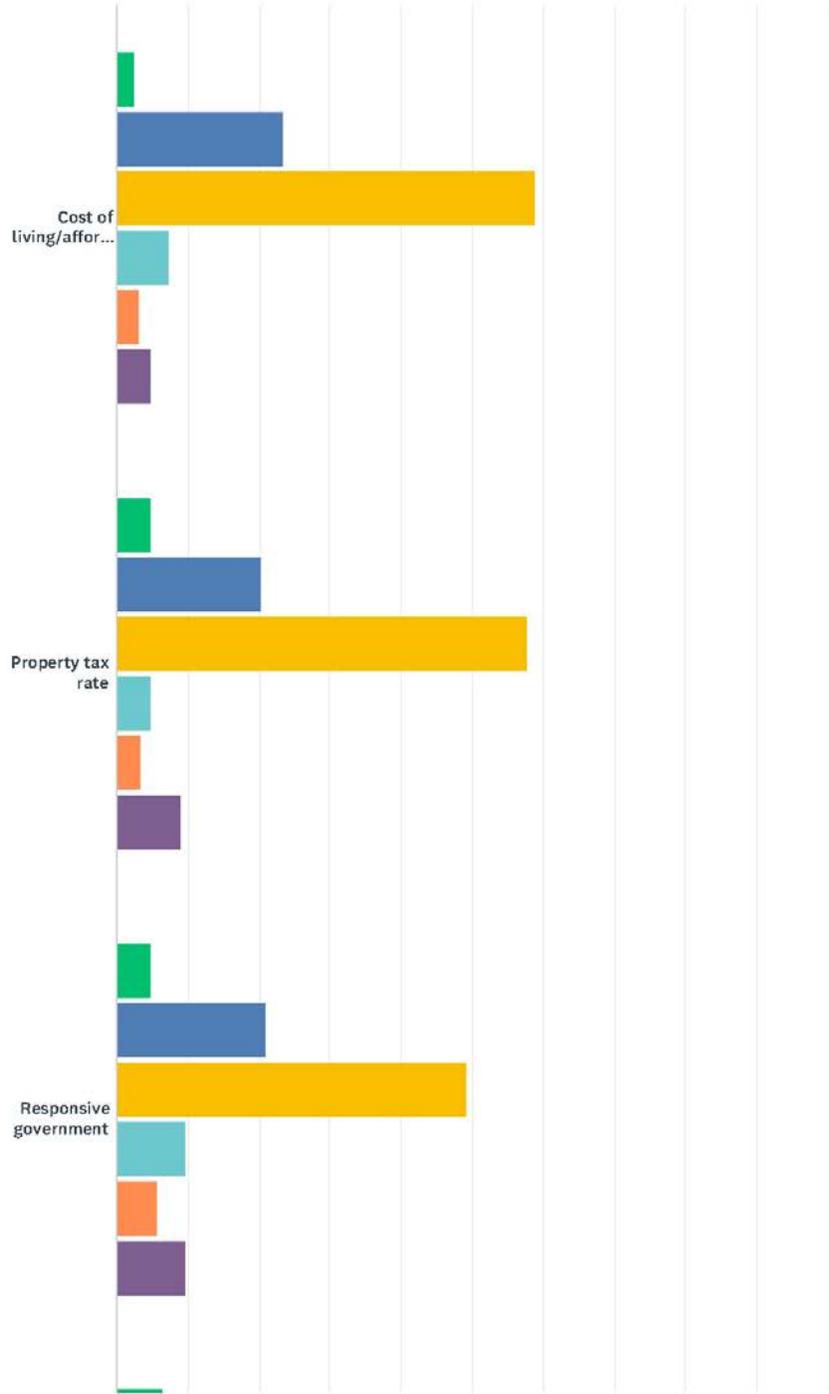
## Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

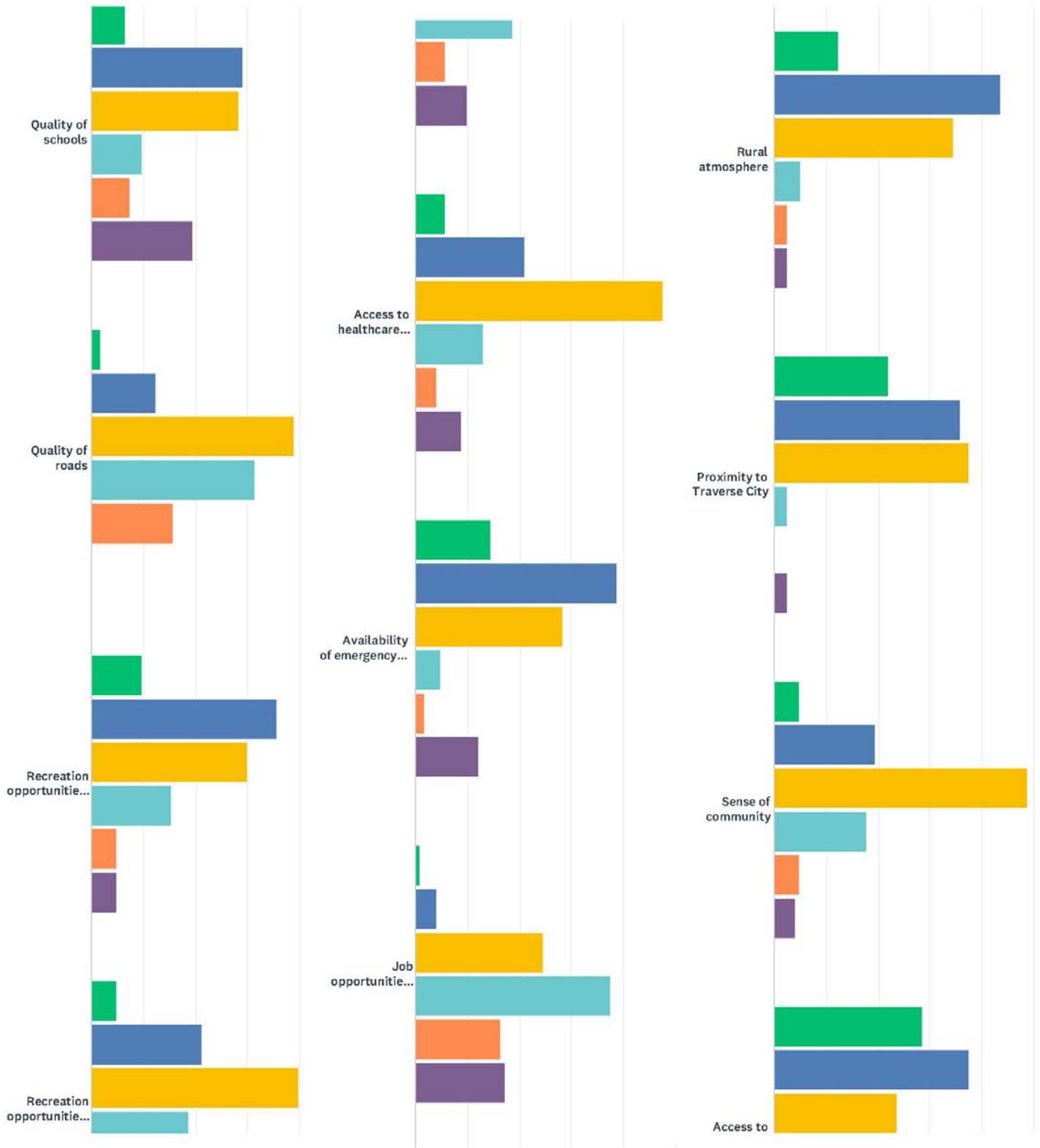
Responsive government	70.16% 87	23.39% 29	1.61% 2	1.61% 2	3.23% 4	124
Availability of emergency services	66.94% 83	29.84% 37	0.00% 0	0.81% 1	2.42% 3	124
Quality of schools	66.13% 82	24.19% 30	6.45% 8	1.61% 2	1.61% 2	124
Access to water and East Bay	64.52% 80	16.94% 21	12.90% 16	1.61% 2	4.03% 5	124
Property tax rate	57.72% 71	35.77% 44	3.25% 4	1.63% 2	1.63% 2	123
Quality of roads	57.26% 71	37.10% 46	1.61% 2	3.23% 4	0.81% 1	124
Cost of living/affordability	46.34% 57	42.28% 52	4.07% 5	4.88% 6	2.44% 3	123
Recreation opportunities for children	45.53% 56	39.02% 48	9.76% 12	4.07% 5	1.63% 2	123
Recreation opportunities for adults	43.55% 54	38.71% 48	11.29% 14	3.23% 4	3.23% 4	124
Access to healthcare services	41.13% 51	39.52% 49	11.29% 14	5.65% 7	2.42% 3	124
Rural atmosphere	39.84% 49	40.65% 50	13.82% 17	1.63% 2	4.07% 5	123
Sense of community	33.33% 40	49.17% 59	13.33% 16	2.50% 3	1.67% 2	120
Proximity to Traverse City	31.97% 39	49.18% 60	15.57% 19	0.82% 1	2.46% 3	122
Proximity to family & friends	21.95% 27	45.53% 56	23.58% 29	2.44% 3	6.50% 8	123
Job opportunities within walking & biking distance of Acme Township	16.94% 21	40.32% 50	29.03% 36	6.45% 8	7.26% 9	124

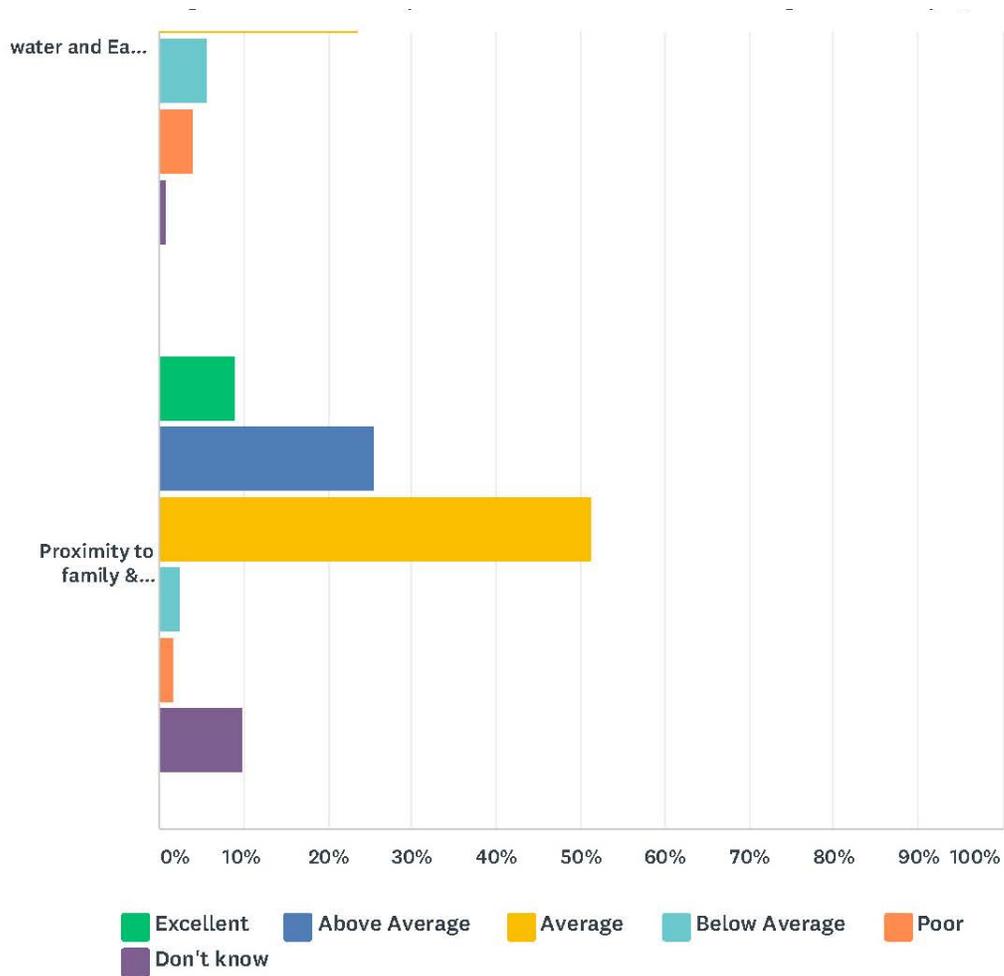
Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Q8 How would you rate Acme Township with regard to this issue?

Answered: 124 Skipped: 2







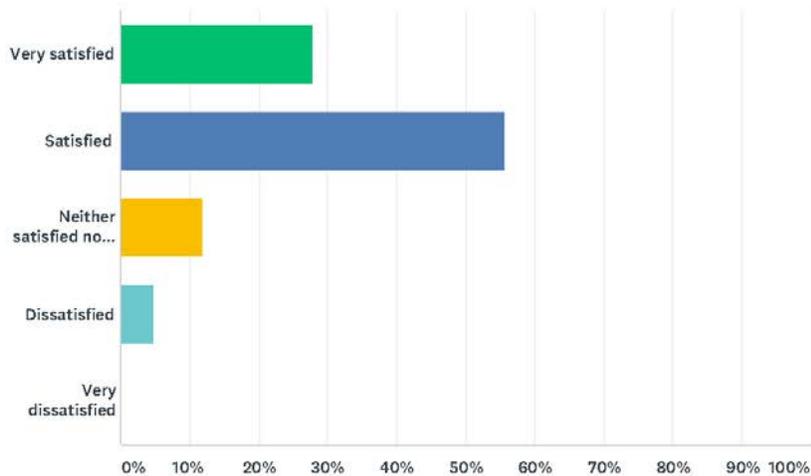
	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR	DON'T KNOW	TOTAL
Cost of living/affordability	2.42% 3	23.39% 29	58.87% 73	7.26% 9	3.23% 4	4.84% 6	
Property tax rate	4.88% 6	20.33% 25	57.72% 71	4.88% 6	3.25% 4	8.94% 11	
Responsive government	4.84% 6	20.97% 26	49.19% 61	9.68% 12	5.65% 7	9.68% 12	
Quality of schools	6.45% 8	29.03% 36	28.23% 35	9.68% 12	7.26% 9	19.35% 24	
Quality of roads	1.65% 2	12.40% 15	38.84% 47	31.40% 38	15.70% 19	0.00% 0	
Recreation opportunities for adults	9.68% 12	35.48% 44	29.84% 37	15.32% 19	4.84% 6	4.84% 6	
Recreation opportunities for children	4.88% 6	21.14% 26	39.84% 49	18.70% 23	5.69% 7	9.76% 12	
Access to healthcare services	5.65% 7	20.97% 26	47.58% 59	12.90% 16	4.03% 5	8.87% 11	
Availability of emergency services	14.52% 18	38.71% 48	28.23% 35	4.84% 6	1.61% 2	12.10% 15	
Recreation opportunities within walking & biking Distance of Acme Township	0.81% 1	4.07% 5	24.39% 30	37.40% 46	16.26% 20	17.07% 21	

Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Rural atmosphere	12.30%	43.44%	34.43%	4.92%	2.46%	2.46%	
	15	53	42	6	3	3	122
Proximity to Traverse City	21.95%	35.77%	37.40%	2.44%	0.00%	2.44%	
	27	44	46	3	0	3	123
Sense of community	4.88%	19.51%	48.78%	17.89%	4.88%	4.07%	
	6	24	60	22	6	5	123
Access to water and East Bay	28.46%	37.40%	23.58%	5.69%	4.07%	0.81%	
	35	46	29	7	5	1	123
Proximity to family & friends	9.09%	25.62%	51.24%	2.48%	1.65%	9.92%	
	11	31	62	3	2	12	121

Q9 How satisfied are you overall with the quality of life in Acme Township?

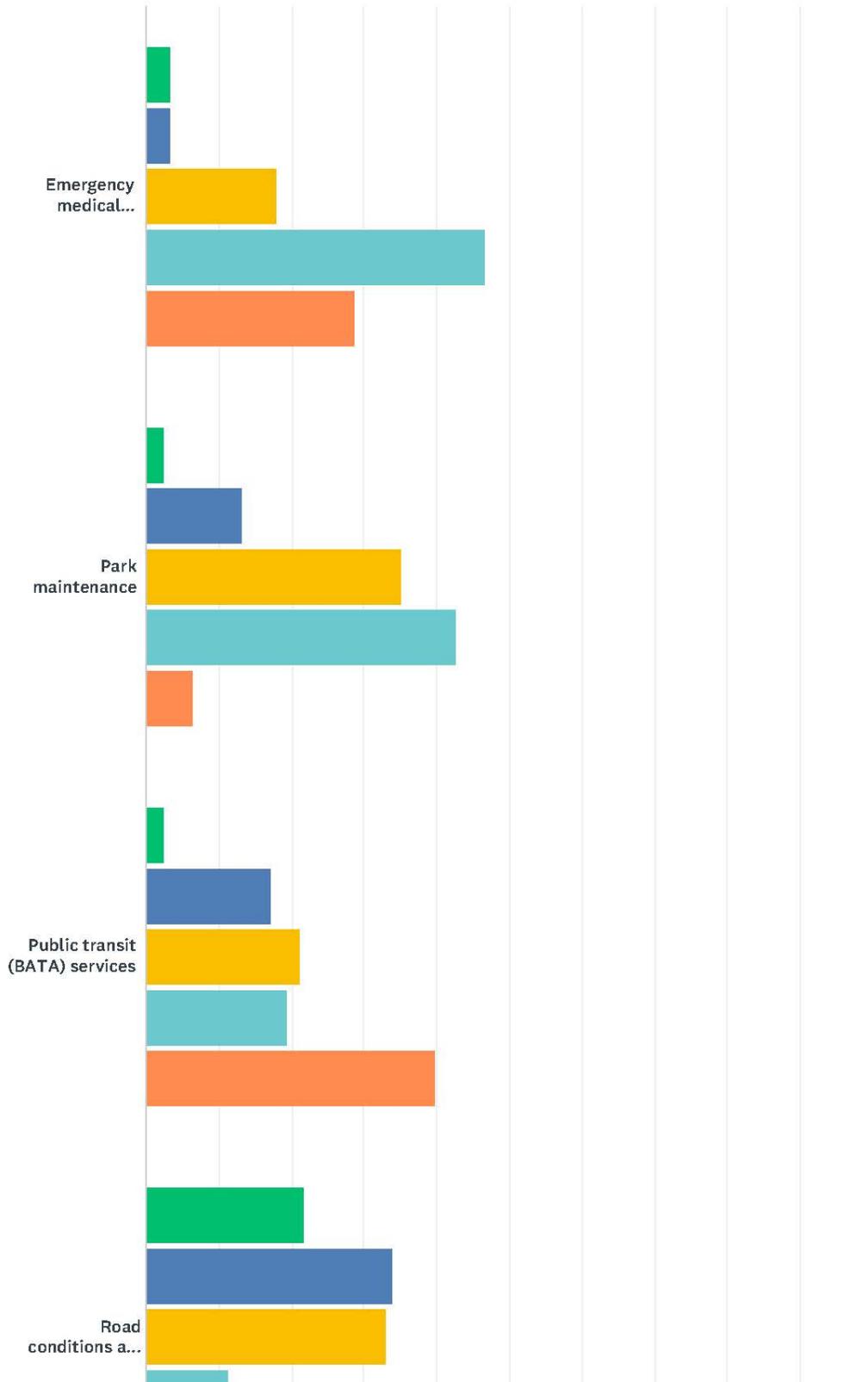
Answered: 126 Skipped: 0



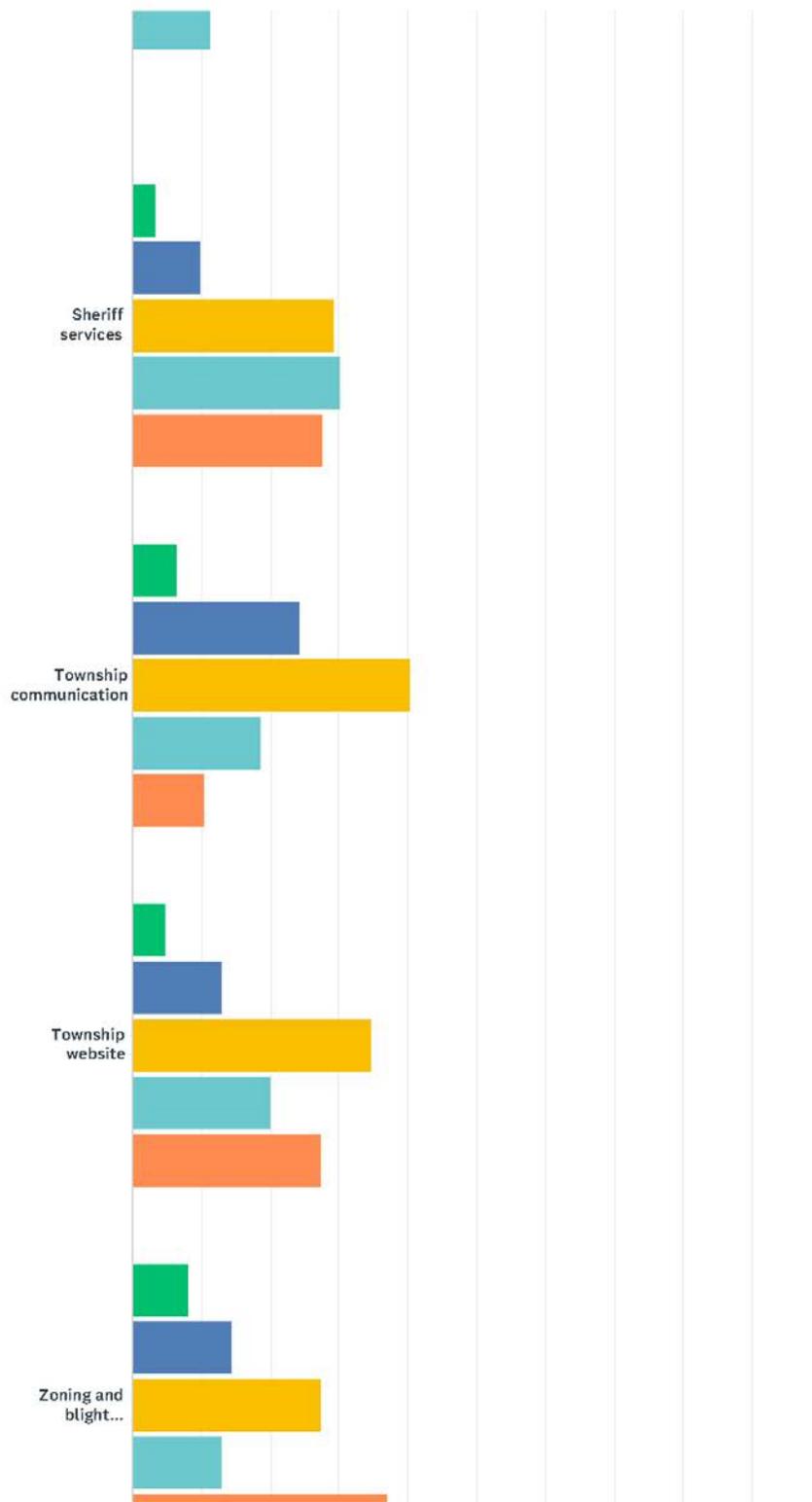
ANSWER CHOICES	RESPONSES	
Very satisfied	27.78%	35
Satisfied	55.56%	70
Neither satisfied nor dissatisfied	11.90%	15
Dissatisfied	4.76%	6
Very dissatisfied	0.00%	0
TOTAL		126

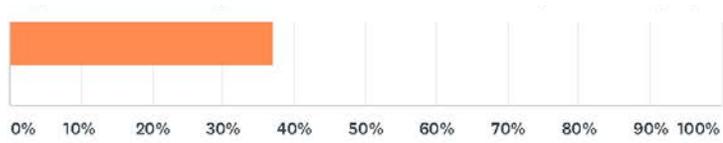
# Q10 How would you rate your satisfaction with the following services provided within Acme Township?

Answered: 124 Skipped: 2



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions





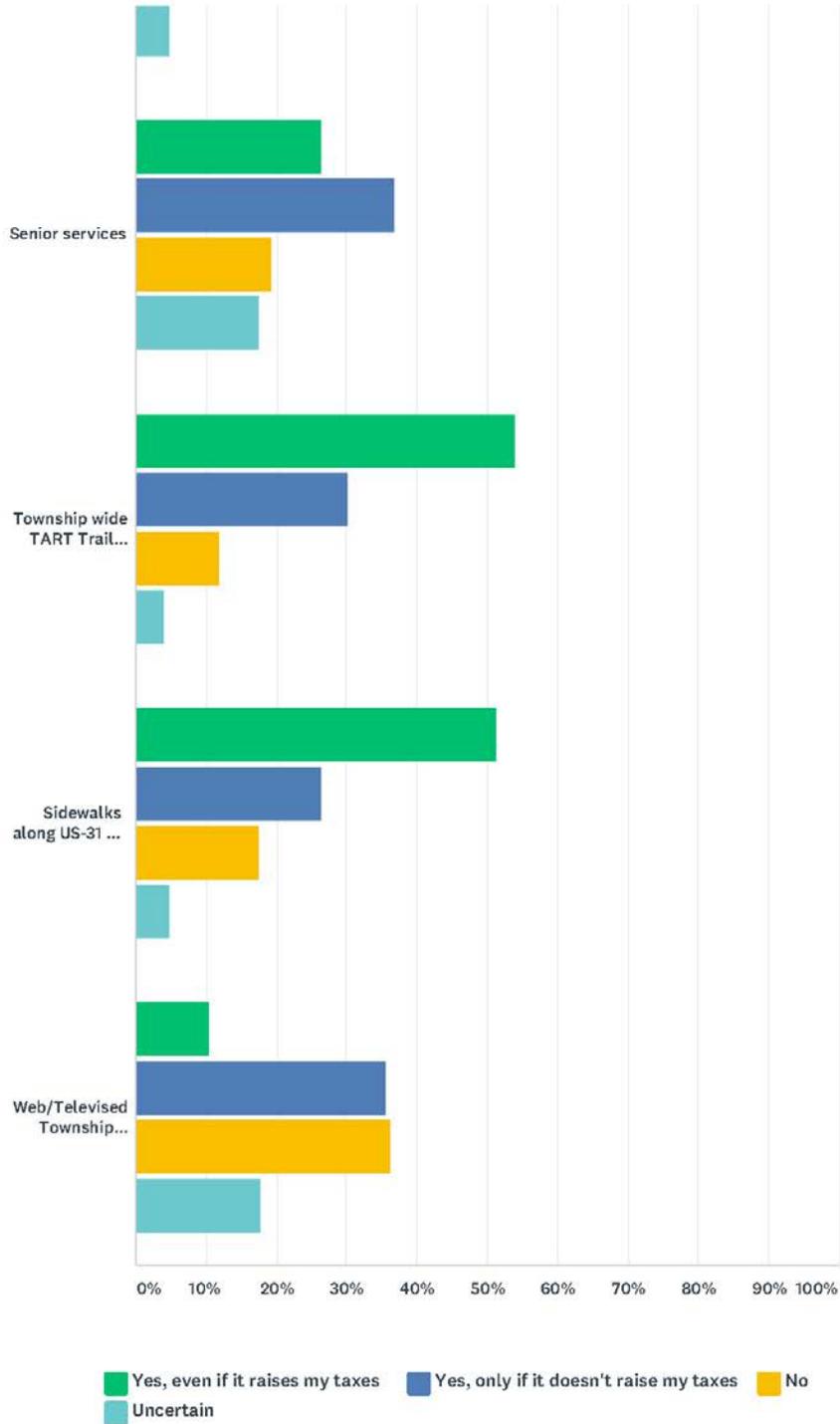
■ Very Dissatisfied   
 ■ Somewhat Dissatisfied   
 ■ Somewhat Satisfied  
■ Very Satisfied   
 ■ No opinion, Don't know

	VERY DISSATISFIED	SOMEWHAT DISSATISFIED	SOMEWHAT SATISFIED	VERY SATISFIED	NO OPINION, DON'T KNOW	TOTAL
Emergency medical services & fire protection	3.28% 4	3.28% 4	18.03% 22	46.72% 57	28.69% 35	122
Park maintenance	2.46% 3	13.11% 16	35.25% 43	42.62% 52	6.56% 8	122
Public transit (BATA) services	2.44% 3	17.07% 21	21.14% 26	19.51% 24	39.84% 49	123
Road conditions and maintenance	21.77% 27	33.87% 42	33.06% 41	11.29% 14	0.00% 0	124
Sheriff services	3.25% 4	9.76% 12	29.27% 36	30.08% 37	27.64% 34	123
Township communication	6.45% 8	24.19% 30	40.32% 50	18.55% 23	10.48% 13	124
Township website	4.84% 6	12.90% 16	34.68% 43	20.16% 25	27.42% 34	124
Zoning and blight enforcement	8.06% 10	14.52% 18	27.42% 34	12.90% 16	37.10% 46	124

### Q11 With regard to funding, do you believe the following initiatives should be pursued in Acme Township over the next 10 years?

Answered: 126 Skipped: 0





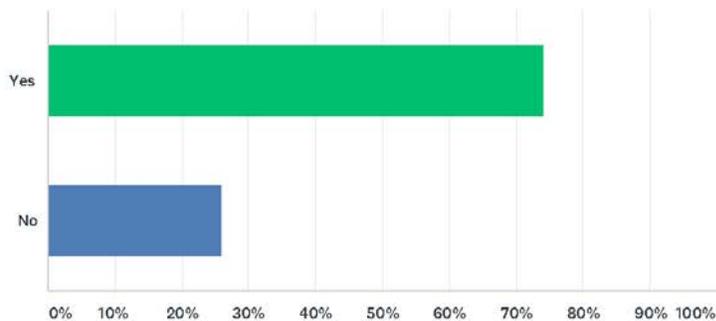
	YES, EVEN IF IT RAISES MY TAXES	YES, ONLY IF IT DOESN'T RAISE MY TAXES	NO	UNCERTAIN	TOTAL
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Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Community center	22.13% 27	36.07% 44	22.13% 27	19.67% 24	122
Community e-newsletter	17.74% 22	62.10% 77	9.68% 12	10.48% 13	124
District branch library	19.20% 24	29.60% 37	39.20% 49	12.00% 15	125
New fire station	39.02% 48	30.08% 37	14.63% 18	16.26% 20	123
New Township hall	28.23% 35	32.26% 40	29.03% 36	10.48% 13	124
Expansion of sewer system	25.60% 32	26.40% 33	22.40% 28	25.60% 32	125
Public transit (BATA stations)	26.19% 33	43.65% 55	17.46% 22	12.70% 16	126
Public water services	22.22% 28	26.98% 34	31.75% 40	19.05% 24	126
Recycling services	30.89% 38	42.28% 52	15.45% 19	11.38% 14	123
Road maintenance and reconstruction	59.52% 75	30.16% 38	5.56% 7	4.76% 6	126
Senior services	26.40% 33	36.80% 46	19.20% 24	17.60% 22	125
Township wide TART Trail system	53.97% 68	30.16% 38	11.90% 15	3.97% 5	126
Sidewalks along US-31 and shoreline parks	51.20% 64	26.40% 33	17.60% 22	4.80% 6	125
Web/Televised Township meetings	10.48% 13	35.48% 44	36.29% 45	17.74% 22	124

Q12 Due to the Headlee Amendment, the millage rate that Acme Township is allowed to assess has decreased year over year to 0.7307. Would you support a reset in the millage rate to 1.00 in order to improve Township services? (EXAMPLE: For a property with a taxable value of \$100,000, the millage increase would raise the property taxes \$26.93 per year.)

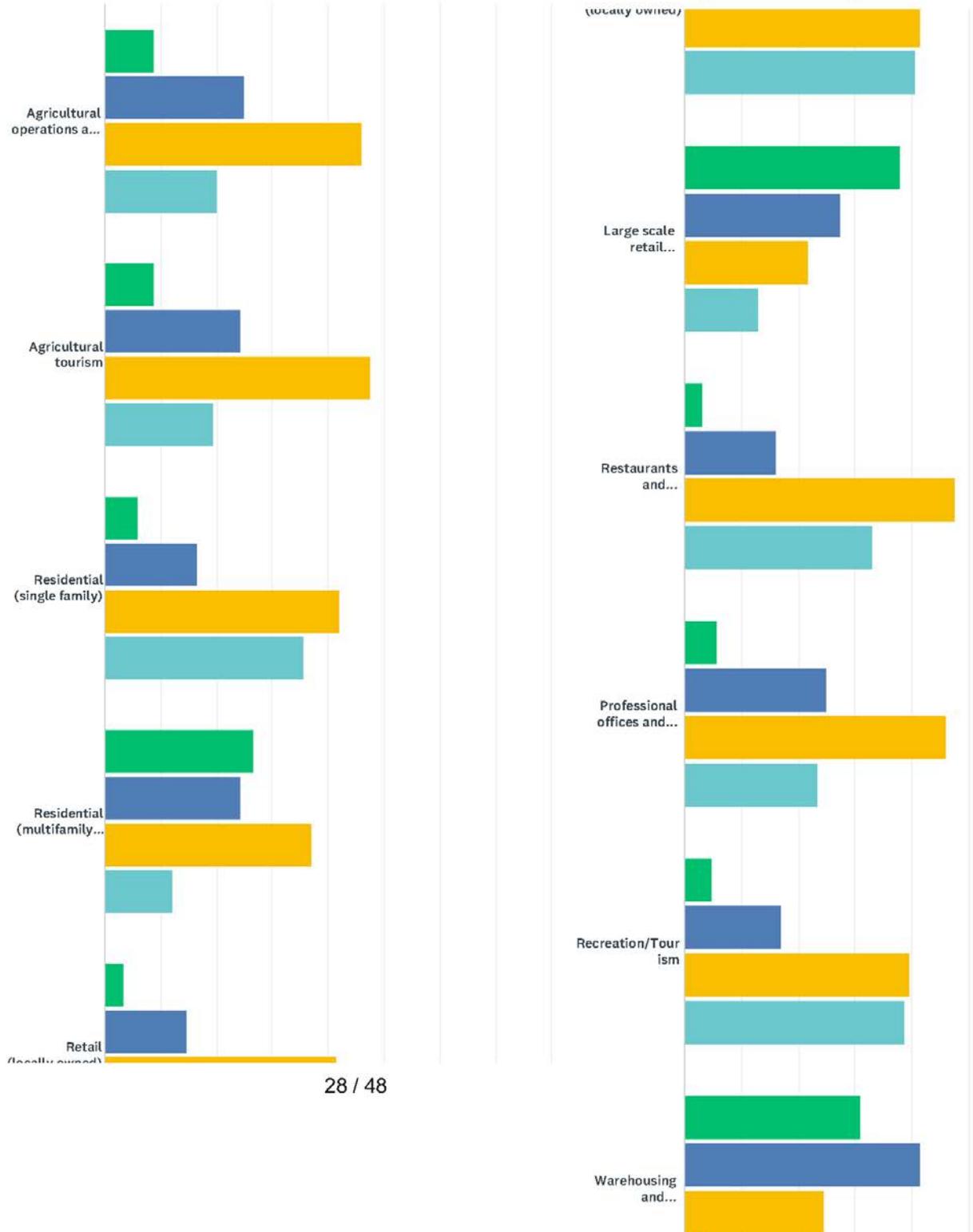
Answered: 123 Skipped: 3



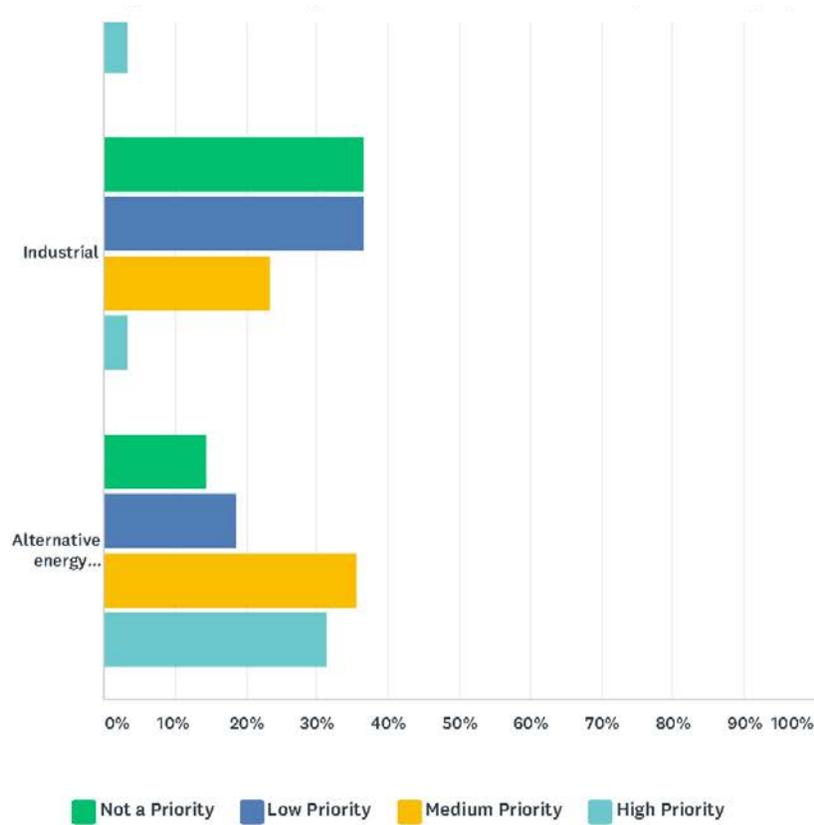
ANSWER CHOICES	RESPONSES	
Yes	73.98%	91
No	26.02%	32
TOTAL		123

### Q13 Rate each of the following economic growth opportunities as a priority for development in Acme Township:

Answered: 124 Skipped: 2



28 / 48



	NOT A PRIORITY	LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY	TOTAL
Agricultural operations and processing	8.87% 11	25.00% 31	45.97% 57	20.16% 25	124
Agricultural tourism	8.87% 11	24.19% 30	47.58% 59	19.35% 24	124
Residential (single family)	5.79% 7	16.53% 20	42.15% 51	35.54% 43	121
Residential (multifamily, apartments)	26.61% 33	24.19% 30	37.10% 46	12.10% 15	124
Retail (locally owned)	3.25% 4	14.63% 18	41.46% 51	40.65% 50	123
Large scale retail (regional and nations chains)	37.90% 47	27.42% 34	21.77% 27	12.90% 16	124
Restaurants and entertainment	3.23% 4	16.13% 20	47.58% 59	33.06% 41	124
Professional offices and technology related business	5.65% 7	25.00% 31	45.97% 57	23.39% 29	124
Recreation/Tourism	4.84% 6	16.94% 21	39.52% 49	38.71% 48	124
Warehousing and distribution facilities	30.89% 38	41.46% 51	24.39% 30	3.25% 4	123
Industrial	36.67% 44	36.67% 44	23.33% 28	3.33% 4	120
Alternative energy generation	14.52% 18	18.55% 23	35.48% 44	31.45% 39	124

### Q14 Rate each of the following as a priority for protection by Acme Township:

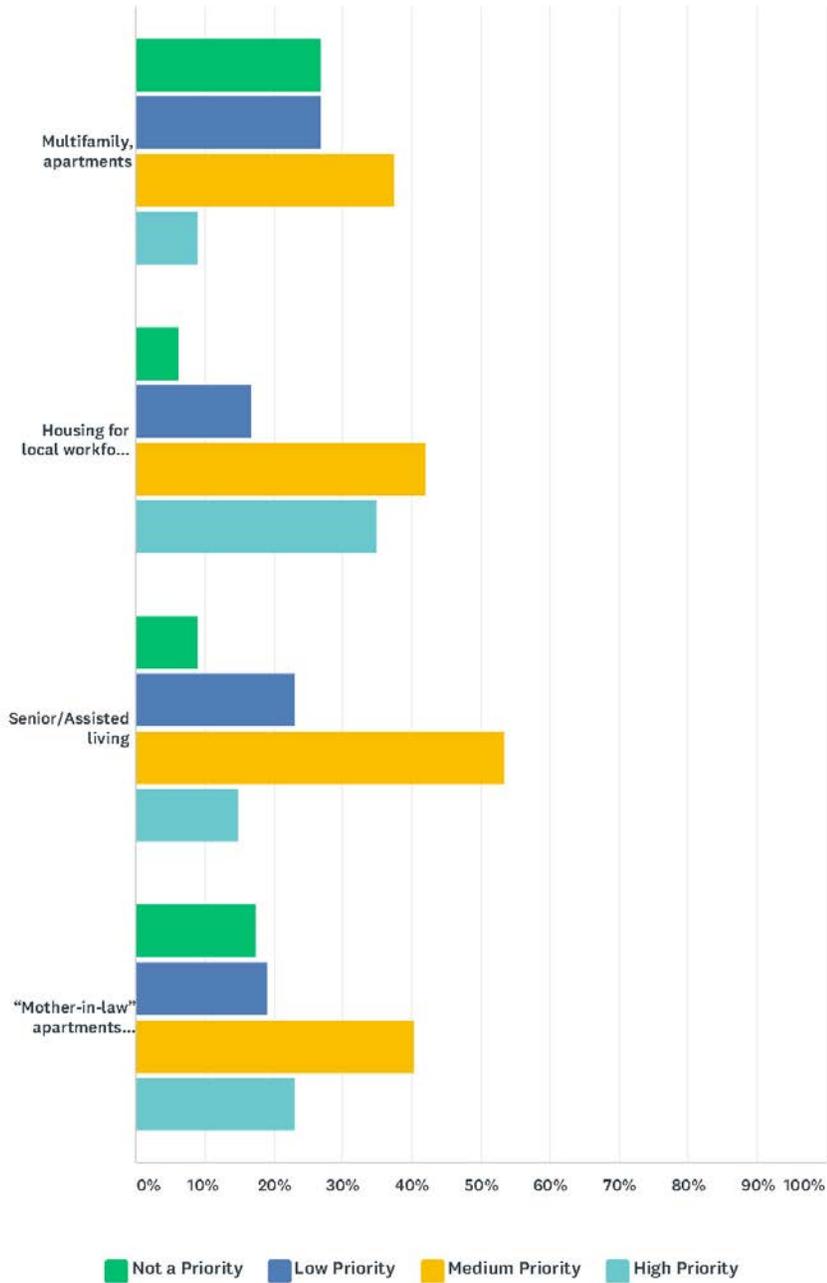
Answered: 124 Skipped: 2



Farmlands and orchards	0.81% 1	9.68% 12	33.87% 42	55.65% 69	124
Residential (single family)	2.46% 3	11.48% 14	38.52% 47	47.54% 58	122
Opportunities for fishing & hunting	5.65% 7	18.55% 23	45.97% 57	29.84% 37	124
Rural character	4.03% 5	12.90% 16	37.90% 47	45.16% 56	124
East Bay shoreline	0.00% 0	5.69% 7	11.38% 14	82.93% 102	123
Water quality for streams, watersheds, and East Bay	0.00% 0	4.84% 6	13.71% 17	81.45% 101	124
Wildlife habitat	0.00% 0	5.65% 7	28.23% 35	66.13% 82	124
Invasive Species Management	1.64% 2	4.92% 6	22.95% 28	70.49% 86	122
Recreation/Tourism	4.88% 6	23.58% 29	30.08% 37	41.46% 51	123

### Q15 Rate each of the following housing options as a priority in the Township:

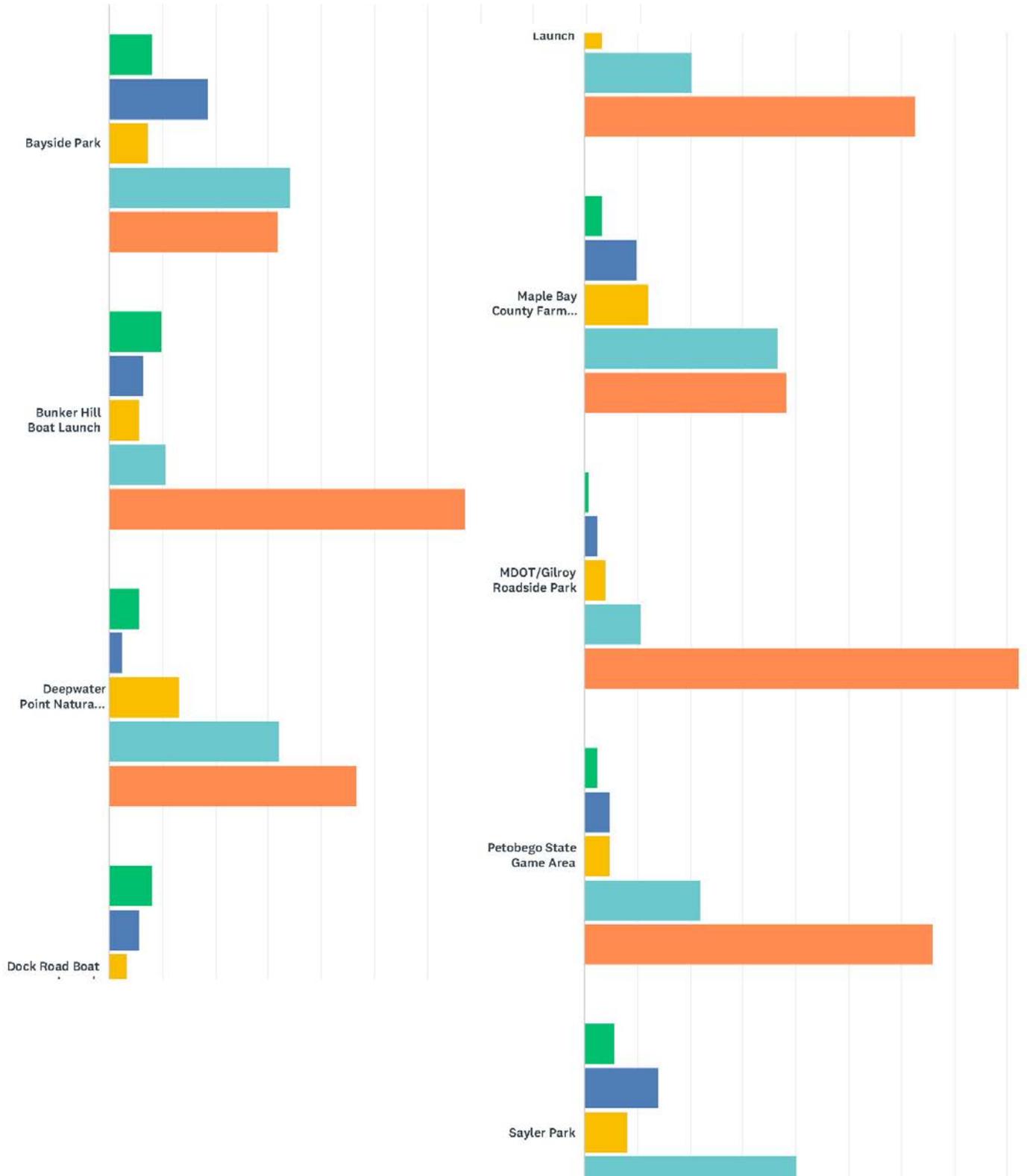
Answered: 126 Skipped: 0

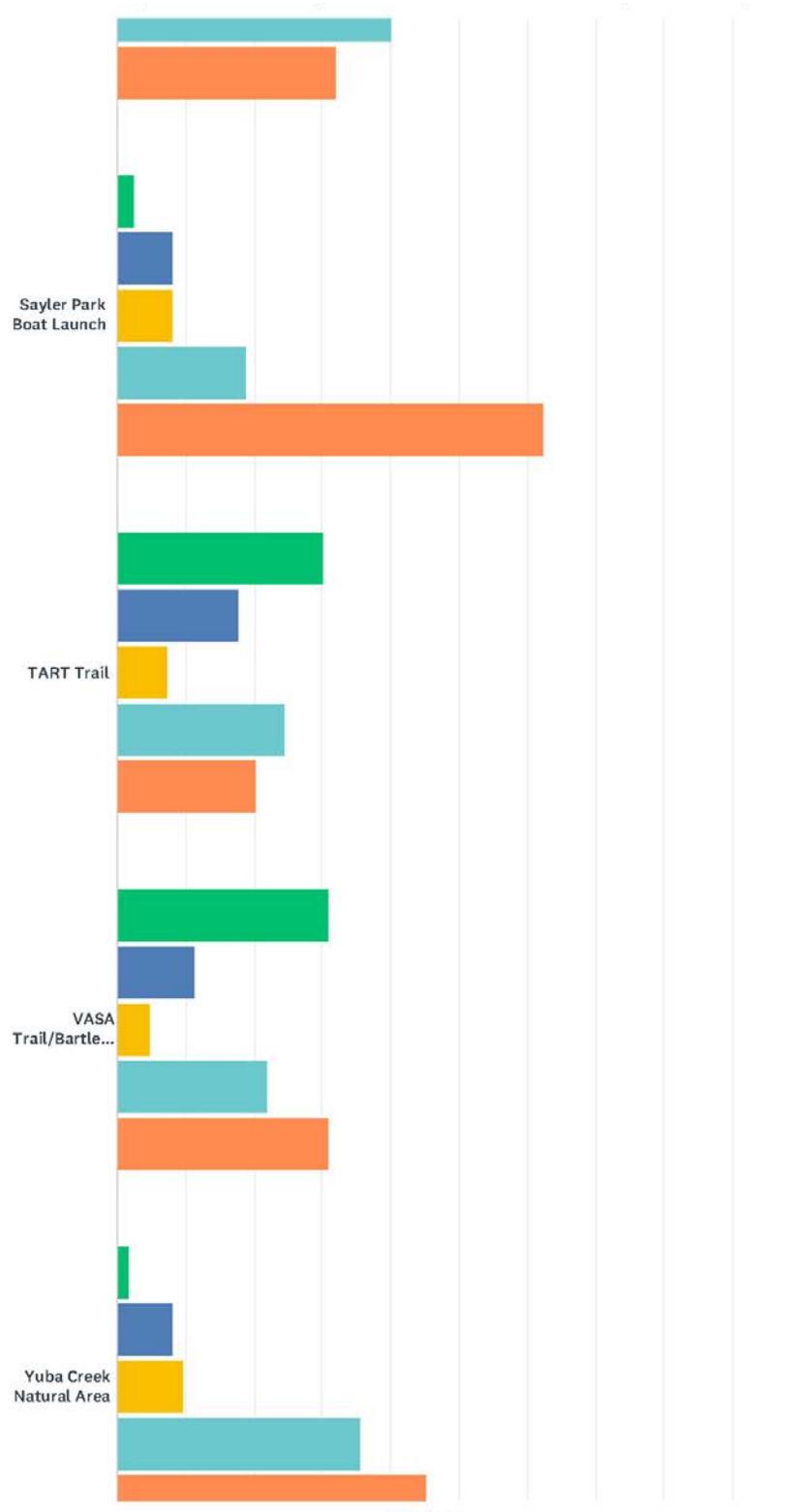


	NOT A PRIORITY	LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY	TOTAL
Multifamily, apartments	26.83% 33	26.83% 33	37.40% 46	8.94% 11	123
Housing for local workforce and/or young families	6.35% 8	16.67% 21	42.06% 53	34.92% 44	126
Senior/Assisted living	9.02% 11	22.95% 28	53.28% 65	14.75% 18	122
"Mother-in-law" apartments and/or accessory dwelling units as long-term rentals	17.46% 22	19.05% 24	40.48% 51	23.02% 29	126

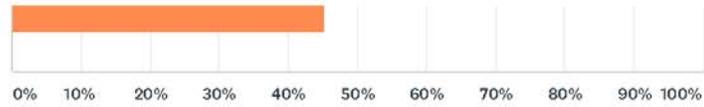
Q16 How often do you or a member of your household visit the following public outdoor parks, trails and/or indoor recreation facilities located in Acme Township?

Answered: 124 Skipped: 2





Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

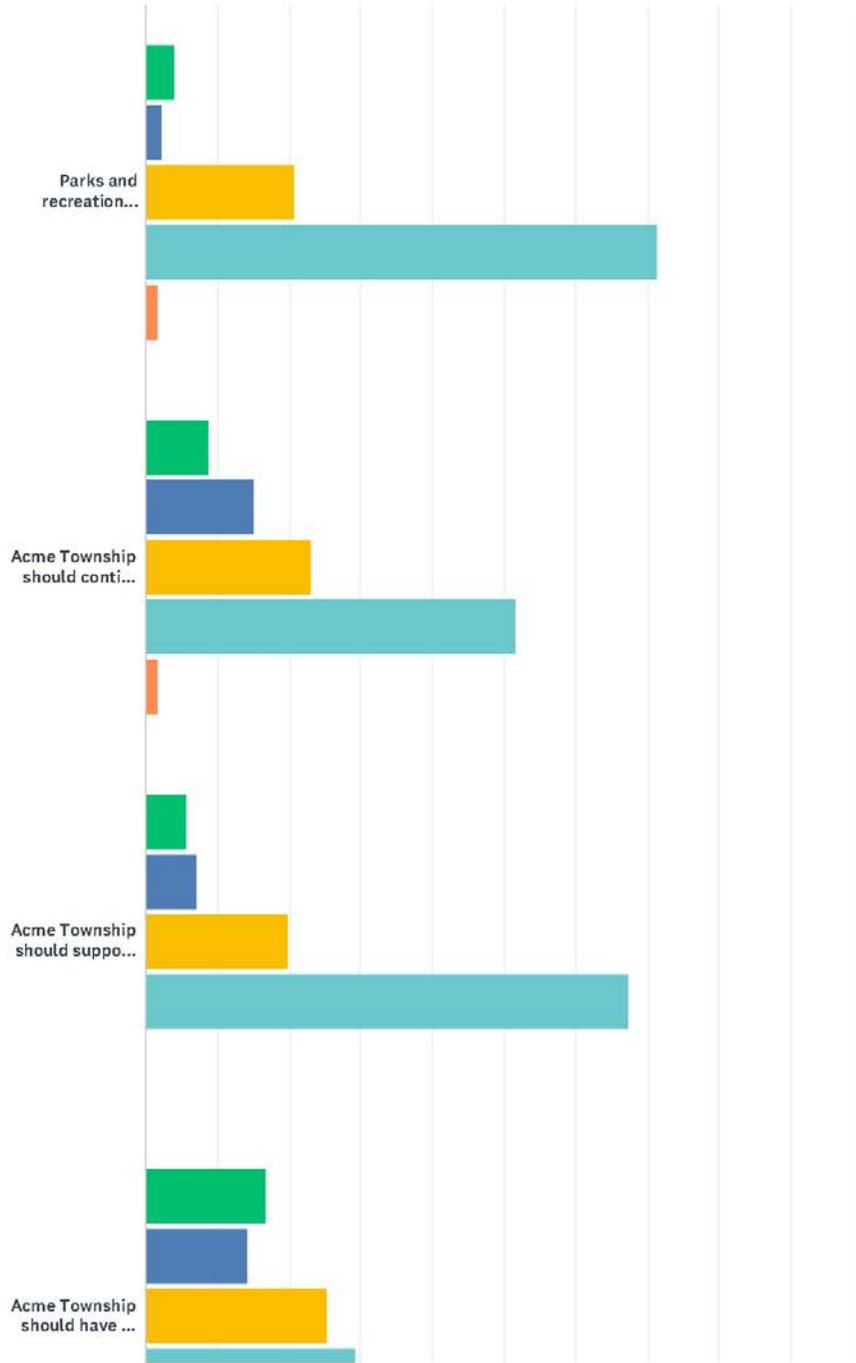


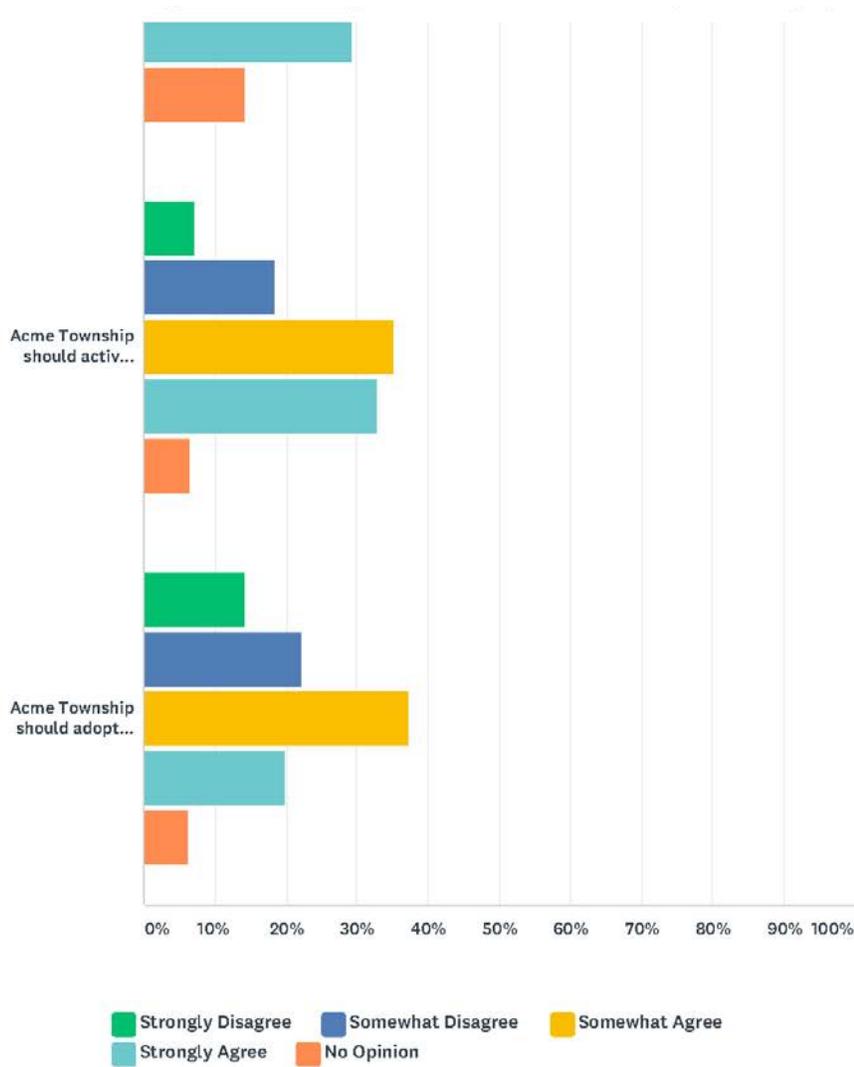
■ At least once a week   
 ■ Several times a month   
 ■ Once a month  
■ Several times a year   
 ■ Do not visit

	AT LEAST ONCE A WEEK	SEVERAL TIMES A MONTH	ONCE A MONTH	SEVERAL TIMES A YEAR	DO NOT VISIT	TOTAL
Bayside Park	8.13% 10	18.70% 23	7.32% 9	34.15% 42	31.71% 39	123
Bunker Hill Boat Launch	9.84% 12	6.56% 8	5.74% 7	10.66% 13	67.21% 82	122
Deepwater Point Natural Area	5.74% 7	2.46% 3	13.11% 16	31.97% 39	46.72% 57	122
Dock Road Boat Launch	8.13% 10	5.69% 7	3.25% 4	20.33% 25	62.60% 77	123
Maple Bay County Farm Park	3.25% 4	9.76% 12	12.20% 15	36.59% 45	38.21% 47	123
MDOT/Gilroy Roadside Park	0.81% 1	2.44% 3	4.07% 5	10.57% 13	82.11% 101	123
Petobego State Game Area	2.44% 3	4.88% 6	4.88% 6	21.95% 27	65.85% 81	123
Sayler Park	5.74% 7	13.93% 17	8.20% 10	40.16% 49	31.97% 39	122
Sayler Park Boat Launch	2.46% 3	8.20% 10	8.20% 10	18.85% 23	62.30% 76	122
TART Trail	30.08% 37	17.89% 22	7.32% 9	24.39% 30	20.33% 25	123
VASA Trail/Bartlett Park	30.89% 38	11.38% 14	4.88% 6	21.95% 27	30.89% 38	123
Yuba Creek Natural Area	1.61% 2	8.06% 10	9.68% 12	35.48% 44	45.16% 56	124

Q17 Please indicate your level of agreement with each of the following statements.

Answered: 126 Skipped: 0



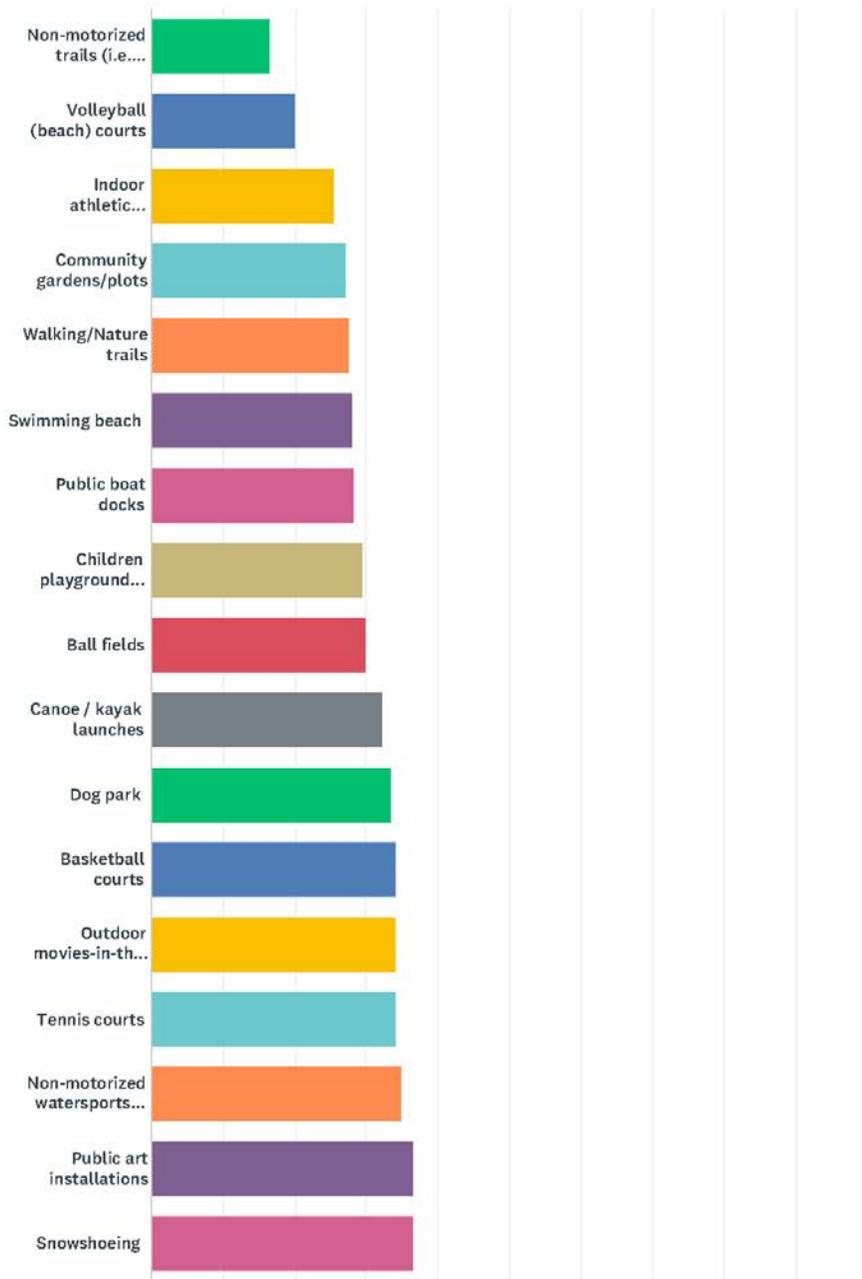


	STRONGLY DISAGREE	SOMEWHAT DISAGREE	SOMEWHAT AGREE	STRONGLY AGREE	NO OPINION	TOTAL
Parks and recreation facilities/services are important to our community and worthy of taxpayer support	3.97% 5	2.38% 3	20.63% 26	71.43% 90	1.59% 2	126
Acme Township should continue additional land acquisitions to provide greater access to Grand Traverse Bay	8.73% 11	15.08% 19	23.02% 29	51.59% 65	1.59% 2	126
Acme Township should support the development of trails that connect with other adjacent parks, points of interest, and the existing TART Trail network	5.56% 7	7.14% 9	19.84% 25	67.46% 85	0.00% 0	126
Acme Township should have a public marina	16.67% 21	14.29% 18	25.40% 32	29.37% 37	14.29% 18	126
Acme Township should actively plan for and support arts and cultural activities	7.20% 9	18.40% 23	35.20% 44	32.80% 41	6.40% 8	125
Acme Township should adopt a plan to exhibit public art installations and cultural events in township parks	14.29% 18	22.22% 28	37.30% 47	19.84% 25	6.35% 8	126

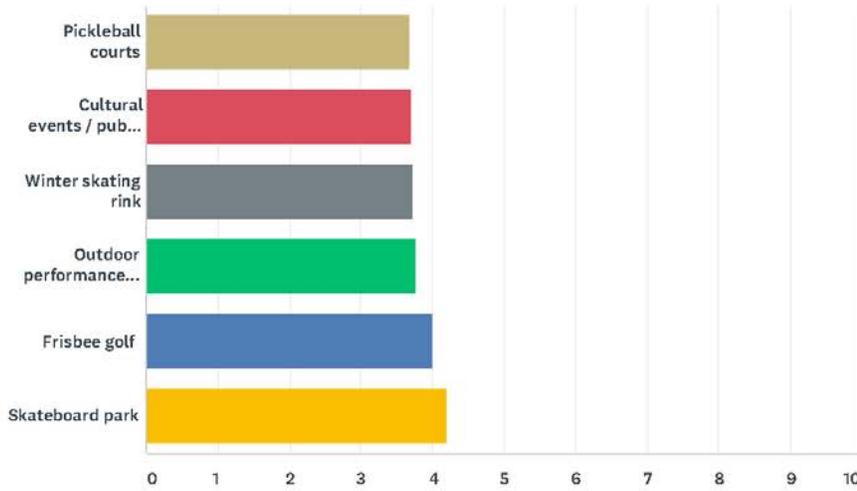
Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

**Q18 Please indicate which of the following recreation facilities and activities Acme Township should plan for and develop. Please choose your top five answers and rank your choices in order with 1 being the top choice.**

Answered: 123 Skipped: 3



Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions



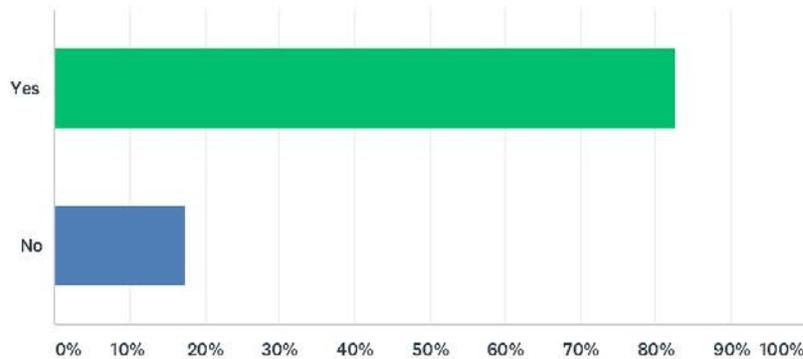
	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
Non-motorized trails (i.e. TART Trails)	62.32% 43	18.84% 13	11.59% 8	5.80% 4	1.45% 1	69	1.65
Volleyball (beach) courts	33.33% 1	33.33% 1	33.33% 1	0.00% 0	0.00% 0	3	2.00
Indoor athletic facilities	37.50% 6	12.50% 2	18.75% 3	18.75% 3	12.50% 2	16	2.56
Community gardens/plots	27.27% 6	22.73% 5	13.64% 3	22.73% 5	13.64% 3	22	2.73
Walking/Nature trails	21.92% 16	28.77% 21	15.07% 11	19.18% 14	15.07% 11	73	2.77
Swimming beach	20.31% 13	28.13% 18	15.63% 10	21.88% 14	14.06% 9	64	2.81
Public boat docks	28.57% 10	11.43% 4	28.57% 10	11.43% 4	20.00% 7	35	2.83
Children playground structures	24.14% 14	18.97% 11	18.97% 11	13.79% 8	24.14% 14	58	2.95
Ball fields	16.67% 3	22.22% 4	22.22% 4	22.22% 4	16.67% 3	18	3.00
Canoe / kayak launches	5.00% 2	25.00% 10	30.00% 12	22.50% 9	17.50% 7	40	3.23
Dog park	5.00% 1	15.00% 3	40.00% 8	20.00% 4	20.00% 4	20	3.35
Basketball courts	6.67% 1	20.00% 3	20.00% 3	33.33% 5	20.00% 3	15	3.40
Outdoor movies-in-the-park	6.67% 1	20.00% 3	26.67% 4	20.00% 3	26.67% 4	15	3.40
Tennis courts	0.00% 0	40.00% 8	15.00% 3	10.00% 2	35.00% 7	20	3.40
Non-motorized watersports rentals	0.00% 0	18.75% 3	31.25% 5	31.25% 5	18.75% 3	16	3.50

Acme Township 2019 Community Master Plan and Parks Plan Update Survey Questions

Public art installations	16.67%	16.67%	0.00%	16.67%	50.00%		
	1	1	0	1	3	6	3.67
Snowshoeing	0.00%	11.11%	22.22%	55.56%	11.11%		
	0	1	2	5	1	9	3.67
Pickleball courts	10.53%	5.26%	26.32%	21.05%	36.84%		
	2	1	5	4	7	19	3.68
Cultural events / public art	0.00%	14.29%	28.57%	28.57%	28.57%		
	0	2	4	4	4	14	3.71
Winter skating rink	6.90%	10.34%	17.24%	34.48%	31.03%		
	2	3	5	10	9	29	3.72
Outdoor performance amphitheater	0.00%	18.18%	22.73%	22.73%	36.36%		
	0	4	5	5	8	22	3.77
Frisbee golf	0.00%	12.50%	12.50%	37.50%	37.50%		
	0	1	1	3	3	8	4.00
Skateboard park	0.00%	0.00%	20.00%	40.00%	40.00%		
	0	0	1	2	2	5	4.20

Q19 Would you support a small dedicated millage levied specifically for maintenance and improvements to the Township’s recreational assets, including parks and trails?

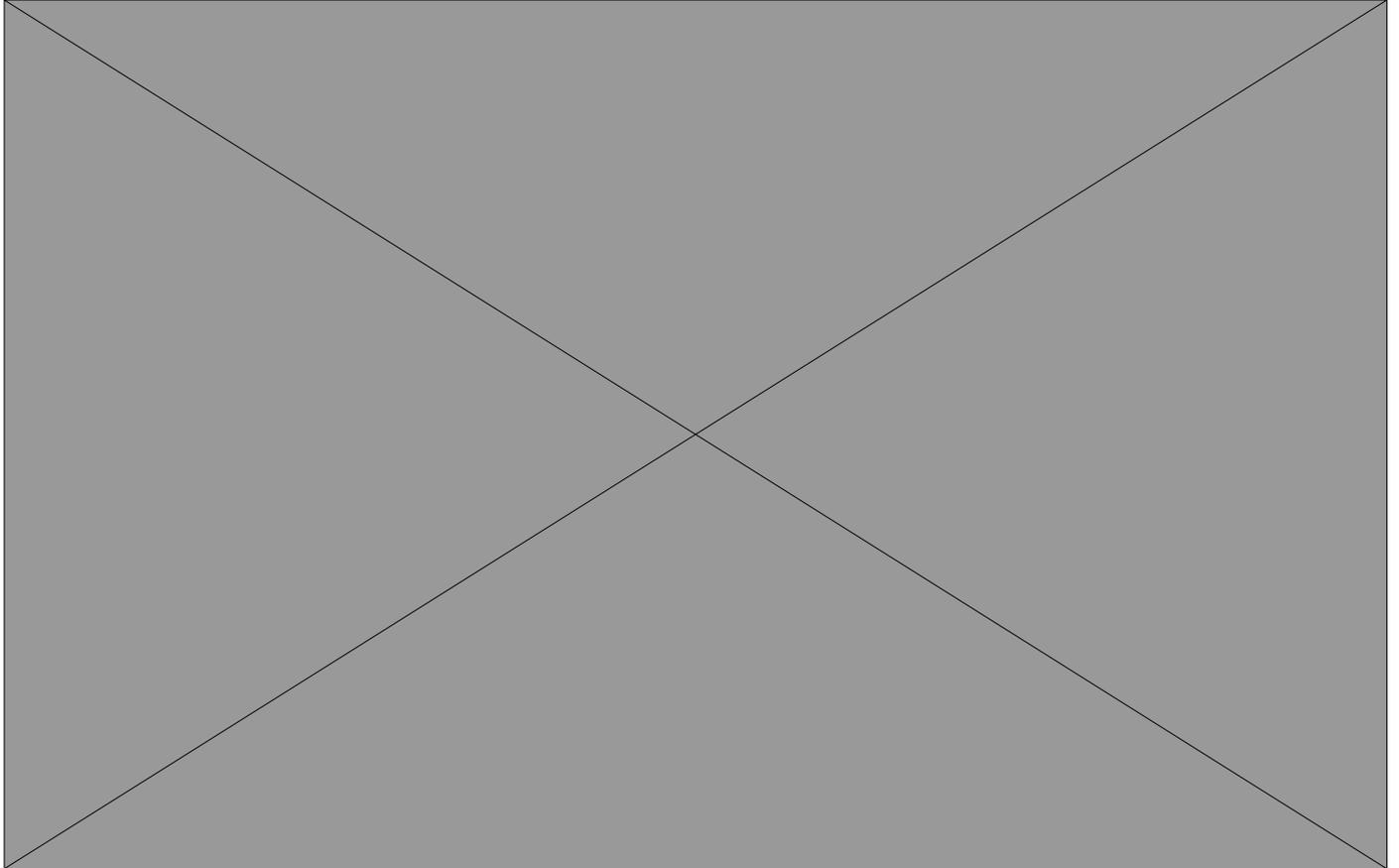
Answered: 126 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	82.54%	104
No	17.46%	22
TOTAL		126

### Public Comment Period

After the draft plan was completed, a public notice was published in the Traverse City Record Eagle on November 26, 2018. December 1 to December 30, 2018, residents of Acme Township had the opportunity to review and comment on the draft plan. The plan was available for review and comment at the Acme Township Hall and online at [www.acmetownship.org](http://www.acmetownship.org).



## Parks and Trails Advisory Committee Minutes

## Public Hearing

A notice was published in the Traverse City Record Eagle on November 13th notifying the public of the date of the public hearing. The public hearing was also advertised on various radio stations. The public hearing was conducted at the regular meeting of the Acme Township Board on January 8, 2019 at 7:00 pm at the Acme Township Hall. Public comment was supportive of the plan, and the plan was approved unanimously.

Affidavit of public notice here.



## Public Hearing Minutes Township Board meeting

Checklist 2 pages





# MEMORANDUM

## Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

To: Acme Township Board of Trustees  
From: Shawn Winter, Planning & Zoning Administrator  
CC: Chris Kushman, Planning & Management Director, TART Trails  
Date: January 2, 2019  
Re: Acme Connector Trail – Engineering Firm Selection

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Acme Township issued a request for proposals (RFP) on November 13, 2018 to solicit bids for the design and construction engineering of the Acme Connector Trail. A total of five bids were received by the December 13, 2018 deadline. The firms that submitted bids include:

- Gosling-Czubak
- Beckett & Raeder
- OHM Advisors
- Gourdie-Frasier Associates
- Wade Trim

The bids were distributed to the Parks and Trails Committee who reviewed and scored each one independently. The Committee discussed the submissions at their December 21, 2018 meeting. The bids varied greatly in price, detail and quality. Given the \$45,000 budget to complete this work the selection came down to two finalists based on price and content of their submissions: Beckett & Raeder and OHM Advisors. Both firms presented strong project teams and experience, but ultimately the committee made a unanimous decision (Jenema and Smith absent) to recommend Beckett & Raeder as their selection, with OHM Advisors as the alternate. The deciding factor was Beckett & Raeder's detailed work plan, which was not required by the RFP, that helped the Committee understand what they were proposing. Also, Beckett & Raeder has had a close working relationship with the Township for over ten years. This experience affords them a familiarity with the subject properties, owners, and issues sensitive to the community that is an invaluable asset to the process.

Attached is a pricing summary from each of the five firms that breaks down the required line items from the RFP. Yellow cells indicate prices that deviated greatly from the others for specific items. The green "wetland delineation" was listed separately in Gosling-Czubak's bid, but included under "geo-technical services" for the others. In an attempt to save paper, the five bids have not been included in the packet. They are available for review on the website under the [Parks & Trails December 21, 2018 Draft Minutes](#) and can be distributed by email upon request.

**Suggested Motion for Consideration:**

Motion to approve the selection of Beckett & Raeder to perform the engineering of the Acme Connector Trail as prescribed in the request for proposal and presented in their submitted bid for a fee of \$40,620, based upon a percentage of the preliminary construction budget. Should the budget increase by a factor greater than 10%, Beckett & Raeder reserves the right to discuss additional contract fees.

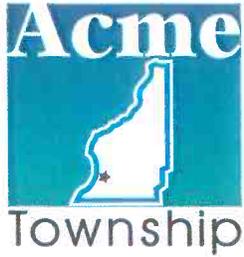
**Reviewer Cost Ranking Form  
Acme Connector Trail Engineering**

COMPANY	Beckett & Raeder	Gosling Czubak	Gourdie Frasier	OHM Advisors	Wade Trim
Geo-Technical Services	\$ 5,225.00	\$ 3,900.00	\$ -	\$ 2,200.00	\$ 5,800.00
Topographical Survey and Mapping Services	\$ 5,115.00	\$ 9,600.00	\$ 29,200.00	\$ 5,400.00	\$ 8,950.00
Public Input and Coordination (Includes 2 public hearings and 2 stakeholder hearings)	\$ 2,900.00	\$ 14,835.00	\$ 4,300.00	\$ 8,000.00	\$ 6,000.00
Design Development (DD) - (Includes obtaining all necessary permits)	\$ 7,700.00	\$ 20,755.00	\$ 30,090.00	\$ 16,000.00	\$ 15,700.00
Construction Document Phase Services (CD)	\$ 16,650.00	\$ 32,380.00	\$ 3,000.00	\$ 7,000.00	\$ 17,500.00
Bidding and Award Phase Services	\$ 3,030.00	\$ 3,540.00	\$ 500.00	\$ 1,200.00	\$ 3,350.00
Wetland Delineation	\$ -	\$ 1,700.00	\$ -	\$ -	\$ -
Notes to be considered by evaluator:		Wetland delineation included	Geo-technical services not included		
<b>Total =</b>	<b>\$ 40,620.00</b>	<b>\$ 86,710.00</b>	<b>\$ 67,090.00</b>	<b>\$ 39,800.00</b>	<b>\$ 57,300.00</b>
	2	5	4	1	3

**Notes:**

Construction Administration (CA) not included

Owner should hold a contingency (10-15%) in the budget



MEMO

*TO: Board of Trustees*

*DATE: 1/8/2019*

Currently Acme is having Year End Audits done by Gabridge & Co. from 2014-2018 or 5 years.

Prior 5 years, 2009-2013 with Dennis, Gartland & Niegarth.

In training sessions through MTA it has been recommended that a township have a different auditor every 3-5 year. Purpose is to have another set of eyes look at the records.

At the November Board meeting we discussed possibly having another auditing company come for yearend 2019 or continue with Gabridge & Co. This would be a Board decision. The Board asked that I find who other local Clerks use for their yearend audit and the cost.

<u>TOWNSHIP</u>	<u>AUDITOR</u>	<u>COST</u>
Whitewater Township	Tobin and Company	\$6,500
Green Lake Township	Baird, Cotter and Bishop	\$10,000
Milton Township	Tobin & Company	\$5,154
Long Lake Township	Dennis, Gartland & Niegarth	\$14,000
Paradise Township	Dennis, Gartland & Niegarth	\$9,350

*Respectfully submitted,*

*Cathy Dye*

*Acme Township Clerk*