



ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 6, 2016, 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G.LaPointe, P. Scott, D.White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Zollinger stated Pete Correia, Peninsula Township Supervisor, passed away September 5, 2016, after a struggle with cancer.

B. APPROVAL OF AGENDA:

Zollinger asked to add two items to New Business #6 Discussion on 401 plan for the Township and #7 Bayside Park.

Motion by White, seconded by Aukerman to approve the agenda with the addition of two items under New Business #6 Discussion on 401 plan for the Township and #7 Bayside Park Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES 08/09/16

Motion by LaPointe, seconded by Dye to approve the 08/09/16 Board minutes as presented. Motion carried by unanimous vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

1. Clerk – Dye

Dye commented that our annual audit was recently completed. A report will be given at the December Board meeting.

2. Parks – Henkel monthly update Received and filed, Progress report #1 to Great Lakes Fishery Trust provided by Trustee, Aukerman. Received and filed.

Zollinger reviewed the maintenance recommendations to get through the Winter. Henkle is planning on retiring on September 28, 2016. Some of the recommendations are to have TNT our present contractor who does mowing at Bayside Park to mow both cemeteries this fall, do fall cleanup in both cemeteries and also do the snow removal for 2016/17 snow season. Metro fire will pick up the snow removal at the station and all water points. LaMott, our summer parks help will work additional hours getting the township ready for winter. We thank Tom Henkle for all the years of service to Acme Township and Parks maintenance. We wish him well in his retirement.

Motion by Jenema, seconded by LaPointe to accept the maintenance recommendations as presented. Motion carried by unanimous vote.

3. Legal Counsel – Received and filed

4. Sherriff – Zollinger introduced the new community police officer, Brian Potter.

5. County - Received and filed

6. Roads – Marc McKeller – No report

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
Draft unapproved meeting minutes
 - 1. **Planning Commission 08/08/16**
 - 2. **Parks and Trail 08/12/16**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$3,044.77 and Current to be approved of \$97,324.17**
(Recommend approval: Cathy Dye, Clerk)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested the Treasurer's report to be removed.

Motion by Jenema, seconded by White to approve the Consent Calendar with the removal of the Treasurer's report. Motion carried by unanimous roll call vote.

LaPointe asked about the \$20,401/PA 48 Twp Imp (SAD). Jenema stated that a previous Board had set the monies aside for Special Assessment District (SAD). This fund was used in the Holiday Hills SAD. It will no longer be listed on the Treasurer's Addendum report.

Motion by LaPointe, seconded by Zollinger to strike this information from the Treasurer's report. Motion carried by unanimous vote.

Motion by LaPointe, seconded by White to approve the Treasurer's report with the removal of the \$20,401 SAD. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Metro Fire 2017 Budget and Resolution

Robin Ehardt was present from Metro Fire to address any questions or issues on the Metro Fire budget.

Public Comment opened at 7:55 pm/Closed at 7:56 pm with no comments being made.

Board discussion followed.

Motion by Jenema, seconded by Aukerman to approve Resolution R-2016-34 Establishing Emergency Services Special Assessment Levy for 2016 as presented with .15 tenths of mills paid from General Fund and due in May of 2017 with 2.20 mills leveled on Tax base. Motion carried by unanimous roll call vote.

K. NEW BUSINESS:

1. DPW 2017 Acme budget discussion

The DPW, upon recommendation of its staff and Finance committee submitted the proposal for the 2017 Budget for the administration, operation and maintenance of the Acme Township Sewer System. Discussion followed.

Motion by LaPointe, seconded by White to approve the 2017 Sewer Budget as presented. Motion carried by unanimous roll call vote.

2. Resolution R-2016-35 Establishing the Monarch Butterfly as the State insect

Motion by LaPointe, seconded by Jenema to approve Resolution R-2016-35 establishing the Monarch Butterfly as the State insect. Motion carried by unanimous vote.

3. Minor change to a plat – Zollinger

Zollinger stated that a property owner will be asking the Board to approve a minor change to a plat. There is a portion of Lot 5 of Northpointe subdivision that would be added to Lot 9 of Weathering Heights subdivision and a portion of Lot 9 of Weathering Heights subdivision that would be added to Lot 5 of Northpointe. A survey was provided to the Board.

Motion by Scott, seconded by White, to approve the adjustment of the lot lines in the Northpointe and Weathering Heights subdivisions as presented. Motion carried by unanimous vote.

4. Bayside Park Bunker hill parking recommendation from Parks & Trails committee

The committee is recommending that in 2017 and forward only car parking will be allowed. No trailers.

Motion by LaPointe, seconded by White to provide the provisions to inforce no trailer parking at the Bunker Hill boat launch. Motion carried by unanimous vote.

5. Continuing discussion from August Board meeting regarding township cemeteries

Dye stated that the Township has the capacity to expand our cemeteries.

Motion by Scott, seconded by LaPointe, to amend the Township Cemetery Ordinance to allow non-residents to purchase plots for \$600.00 at Acme or Yuba cemeteries. Motion carried by unanimous vote.

6. Resolution for implement of Acme retirement benefit plan to Burham & Flower/ Nationwide financial

Dye stated in a memo that our current Third Party administrator is Lovasco. It has been a challenge to work with them regarding work flow and plan management. Zollinger and Dye have met with three firms. It is recommended to pursue Burnham & Flower.

Motion by Scott, seconded by Jenema to approve Resolution R-2016-36 for implement of Acme retirement benefit plan to Nationwide Financial serviced by Burham & Flower. Motion carried by unanimous roll call vote.

7. Bayside Park cost update for Fall 2016 - Jenema

Jenema provided a Bayside Park cost update for 2016. Discussion followed. It was approved to do option #6 with Supervisor, Zollinger, being able to spend up to \$64,920.00.

Motion by Jenema, seconded by Dye, to approve Option #6 in the proposed Bayside Park update. Motion carried by unanimous roll call vote.

L. OLD BUSINESS:

1. MDOT response to a left turn on US-31 and M-72

In a memo from MDOT on a recently completed left turn phasing evaluation for the intersection of US-31 and M-72 as requested by the Acme Township Board earlier this year the results of the evaluation indicate the criteria for left turn phasing is not met. At this time MDOT will be changing some of the pavement markings at the intersection in hopes of enhancing the left turn movement.

2. Update of grant status, 2%, DNR Trust fund application 2016

Zollinger commented that the Township did not receive any funding in the June 2016 2% Tribal cycle. Also we are still waiting for reimbursement from the DNR Waterways grant.

3. Resolution on paving Yuba road/Acme Twp portion

Motion by LaPointe, seconded by Aukerman to entered into the agreement with Road Commission to fund construction cost of paving Yuba Road. Motion carried by unanimously roll call vote.

Motion by Scott, seconded by White to approve Resolution R-2016-37 moving funds from PA48 Metro Road funds 101 to Sayler Park Boat launch 401. Motion carried by unanimous roll call vote,

4. Resolution on monies being loan to 401 capital fund until DNR waterways grants rebates are received in Township.

Motion by Dye, seconded by Jenema to approve Resolution R-2016-38 providing a loan from 101 Fund to 401 Fund to help cash flow until reimbursements are received from the Waterways grants. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Trustee, Aukerman, began a discussion on having a “Honor System” at the new Sayler Park Boat launch. A honesty box would be posted for a possible \$5.00 donation. Discussion followed. Aukerman will do some more research and come back to the Board at a later date.

ADJOURN AT 9:45 pm



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ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 6, 2016, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES 08/09/16

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks – Zollinger**
- c, Legal Counsel – J. Jocks**
- d. Sheriff – Brian Potter**
- e. County -Carol Crawford**
- f. Roads - Marc Mc Keller**

F. SPECIAL PRESENTATIONS

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Metro Fire newsletter**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 08/08/16**
 - 2. Parks & Trails 08/12/16**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$3,044.77 and Current to be approved of \$97,324.17 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

I. CORRESPONDENCE:

J. PUBLIC HEARING: Metro Fire 2017 Budget and Resolution

K. NEW BUSINESS:

1. **DPW 2017 Acme Budget discussion**
2. **Resolution R-2016- Establishing the Monarch Butterfly as the State Insect**
3. **Minor change to a plat – Zollinger**
4. **Bayside Park Bunker hill Parking recommendation from Parks & Trails committee.**
5. **Continuing discussion from August Board meeting regarding township cemeteries**

L. OLD BUSINESS:

1. **MDOT response to a left turn on US-31 and M-72**
2. **Update of grant status, 2%, DNR Trust fund application 2016**
3. **Resolution on Paving Yuba Road ,Acme TWP portion.**
4. **Resolution on moneys for 401 capital fund, until DNR Waterways grants rebates are received in Township**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT UNAPPROVED

**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 9, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G.LaPointe, P. Scott, J. Zollinger
Members excused: D. White
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Jim Redman, 4656 Arthur Ct, President of the Sweetwater Evening Garden Club, stated that there will be a Blue Star Memorial dedication on Saturday, October 22, 2016, at 2:00 pm. This is a tribute to the Armed Forces. Redman thanked Zollinger for the help in preparing to do this.

C. Abernethy, 4313 Westridge Dr, expressed appreciation for the newly expanded Bunker Hill boat launch but stated she was concerned about the safety of the boat trailers getting in and out. Jet skiers not always courteous of others.

M. Gill, 4313 Westridge Dr, read a letter into the record which is attached to the minutes.

B. APPROVAL OF AGENDA:

Zollinger asked to ask to Old Business #2 Repaving of Yuba Road

**Motion by Aukerman, seconded by Jenema to approve the agenda with the addition to Old Business.
Motion carried by unanimous vote.**

C. APPROVAL OF BOARD MINUTES 07/05/16

**Motion by LaPointe, seconded by Dye to approve the 07/05/16 Board minutes as presented.
Motion carried by unanimous vote.**

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

1. Clerk – Dye

Dye stated that recent primary election was down in voter turnout. The annual township audit will begin Monday, August 15, 2016.

2. Parks – Henkel Received and filed

Zollinger stated that Henkel will be retiring at the end of September. Board will look into options for replacing Henkel.

3. Legal Counsel – Received and filed

4. Sherriff – Received and filed

5. County – Carol Crawford – Received and filed

6. Roads – Marc McKeller – No report

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

1. Metro Fire proposed 2017 budget timeline – Parker

Parker presented the Metro 2017 to the Board. It is proposed to be 2.35 mils for Metro Fire. A public hearing and final approval will be in September.

2. Acme Trails presentation – Kushman/Winter

Presentation is attached to the minutes

PUBLIC COMMENTS:

G.Hermach , 4154 Williamston Ct, would like to see the completion of the gap in the Tart Trails. Bike riding on Bunker Hill east of David St is not safe. There are not any shoulders, the road is in terrible condition and the posted speed limit is 55 mph. Hermach would also like to see signs directing to the Meijer center.

L. Goldstien/J. Heiam, 3947 Havenhill Lane, offered endorsement and support of the proposed Acme connector trail.

J. Heffner, 4050 Bayberry Ln, asked when the tunnel from the Resort will be functional.

Public comment closed at 8:13 pm

Zollinger returned to the Board for discussion. Board will vote on Resolutions later on the agenda, to support Acme Tart Trails connector and Tart Trail to Charlevoix.

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer’s Report**
- b. **Clerk’s Revenue/Expenditure Report and Balance Sheet**
Draft unapproved meeting minutes
 - 1. **Planning Commission 07/15/16**
 - 2. **Parks and Trail 07/15/16**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$7,491.57 and Current to be approved of \$242,998.75**
(Recommend approval: Cathy Dye, Clerk)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye asked for the Clerk’s Revenue/Expenditure and Balance reports to be removed.

Motion by Jenema, seconded by Scott to approve the Consent calendar as presented with the removal of the Clerk’s Revenue/Expenditure and Balance sheets report. Motion carried by unanimous roll call vote.

Dye wanted the Board to be aware that some items that appear on the reports this evening may change with the Audit scheduled to begin on August 15, 2016.

Motion by LaPointe, seconded by Jenema to approve the Clerk’s Revenue/Expenditure and Balance sheets As presented. Motion carried unanimously.

I. CORRESPONDENCE:

- 1. **Email dated 08/01/16 from Teri Gustafson regarding Tart Trails**
- 2. **Email dated 08/03/16 from Ann DeVogel regarding Tart Trails**
- 3. **Email dated 08/03/16 from John Robert Williams regarding Tart Trails**
- 4. **Email dated 08/03/16 from Mike Dyemo regarding Tart Trails**
- 5. **Email dated 08/03/16 from Jennifer Jones regarding Tart Trails**
- 6. **Emails received after posting of agenda and packet**

J. PUBLIC HEARING: Food trucks police power ordinance

Winter stated that Ordinance 2016-02 establishes a police power ordinance regulating mobile food vending

DRAFT UNAPPROVED

(i.e. food trucks) in the Township. The Board received the draft language at the June 7, 2016 meeting and were asked to send any comments or concerns to Winter, for which none were received. At the July 5, 2016, Board meeting it was requested a proposed fee amount to accompany the application and permit. Based on a review of jurisdictions in the region that allow food trucks, it is proposed that the annual fee be set at \$400.00 for a calendar year, or what is remaining of one with no proration.

Motion by Aukerman, seconded by Scott to adopt Ordinance 2016-02 regulating mobile food vending in Acme Township and to modify the Acme Township Fee Schedule with the addition of a \$400.00 mobile vending permit fee, valid for one calendar year with no proration. Motion carried unanimously.

K. NEW BUSINESS:

1. Resolution supporting development of Acme connector trail

Motion by LaPointe, seconded by Aukerman to approve Resolution R-2016-30 supporting the development of the Acme connector Trail. Motion carried by unanimous roll call vote.

2. Resolution supporting development of Traverse City to Charlevoix trails

Motion by Jenema, seconded by Scott to approve Resolution R-2016-31 supporting the development of the Traverse City to Charlevoix trail connecting the Tart Trail in Acme Township to the lake trail in the City of Charlevoix. Motion carried by unanimous vote.

3. Review of draft Zoning Ordinance amendment 039-Site Plan review-Winter

Board presented with a memo in the proposed language for Zoning Ordinance Amendment 039 – Site Plan Review. This amendment would replace the current Site Plan review guidelines listed under Article VIII of the Zoning Ordinance. Discussion

Motion by Jenema, seconded by LaPointe to adopt Amendment 039 to the Acme Township Zoning Ordinance with changes to Article VIII Site Plan Review as presented. Motion carried by unanimous vote.

4. Pre- approval of Boat Launch Invoices Molon-Supervisor

Motion by LaPointe, seconded by Scott to authorize Zollinger to pay for preapproved boat launch invoices for Molon when presented. Motion carried by unanimous roll call vote.

5. Resolution to support Acme TWP New Community /Town hall directions

At the July Board, Trustee LaPointe, expressed concerns for the need for better facilities to conduct Township business. It was discussed the need to form a citizens group to do the proper investigation and financial support to investigate options.

Motion by LaPointe, seconded by Scott to approve Resolution R-2016-32 supporting the formation of a committee and to provide for up to \$30,000 to investigate options which the Board can consider. Motion carried by unanimous roll call vote.

6. Resolution for financial budget balance-Zollinger

Motion by LaPointe, seconded by Aukerman to approve Resolution R-2016-33 supporting various fund moves adjustment for Saylor Park boat launch 101 to 401 and Water engineering study 101. Motion carried by unanimous roll call vote.

7. Appointment to Parks & Trails committee Recommendation-Supervisor

In a memo to the Board, Zollinger, recommended Barbara Heflin to replace John DeMarsh to the Parks and Trails committee.

DRAFT UNAPPROVED

Motion by LaPointe, seconded by Jenema to approve supervisor's recommendation of Barb Heflin to the Parks and Trails. Motion carried unanimously.

8. Approval of street names for GTTC-Supervisor

Zollinger stated that a request for road names of "Purewater Drive" and "Springwater Place" by the Village at Grand Traverse, LLC was presented to County Equalization on 7/25/16 and were approved. We are now looking for approval from the Township Board.

Motion by LaPointe, seconded by Dye to approve of the street names for the Village of Grand Traverse, LLC as presented. Motion carried unanimously.

9. Approval of wage increase for S. Winter/meeting performance standards-Zollinger

A twelve month performance review was completed on Winter. A summary of his performance was put together along with comments provided, showing he exceeded expectations. Based on this rating it is recommended a wage increase of \$2,500.00 annually, retro to one year starting date of July 6, 2015 and a performance review 6 months from now.

Motion by Jenema, seconded by Aukerman to approve pay increase recommendation for twelve months. Motion carried by unanimous roll call vote.

L. OLD BUSINESS:

1. Discussion on tall grass weeds commercial/residential areas

Winter stated that the topic of creating a tall grass/weed ordinance has resurfaced this year. A draft Ordinance regulating tall grass/weed was initiated in 2014 by a Board member and the former Zoning Administrator, but never gained much traction. Discussion followed with the Board wanting Winter to look at commercial properties but not residential.

2. Discussion on Yuba road paving in support of Sayler Park boat launch project

Zollinger commented that with the construction of the Sayler boat launch Yuba road has suffered a lot of damage as a result. We need to repave when boat launch is completed up to Grand Traverse Road Commission standards that have been provided. Board instructed Zollinger to get one or two bids and bring to the next meeting.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

J. Heffner, 4050 Bayberry Lane thanked the Board for the support of the Tart Trails.

Trustee, LaPointe, expressed some concerns with cemeteries and that our income does not cover all the expenses.

ADJOURN AT 9:25 pm



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 8/31/2016

Re: Monthly Update: August

The Following is a summary of key activities underway.

Parks:

Trimmed trails YCNA

Brush pick up.

Closed YCNA US 31n access due to autumn olive chipping operations.

Automated locks failed again at Bayside, 2 weeks to get service. Repairs have been completed.

Preparing beds for new garden at Bayside Park. Recycling soil from parking lot beds.

Mowing at Sayler.

Graded roads at Sayler Park.

Cemeteries:

Watering commenced in Acme cemetery middle of July, Yuba about the fifth of August.

Obtained 11 yards top soil for cemeteries, for use and small reserves.

Applied top soil to graves at Yuba Cemetery and seeded.

Mowing & trimming.

Buildings/Grounds:

Set up for carpet cleaning at Town Hall on the 24th.

Equipment/Fixtures:

Had the mower onboard blade changing jack collapse, while I was raising the mower. It fell about 6 inches, glad I was not under it. I straightened the

bracket out, repaired it. Reported what I consider to be a poor design to the dealership for what it was worth.

Had valve stems replaced on the tractor and tires reloaded, the stems were dry rotted.

Replaced fan motor/blades at Saylor Bath.

Surface Water Quality Testing:

Not done completed, equipment not compatible with Windows 10. Advised Jay. There was a patch I installed to get it to work with Windows 7 not so far for 10.

Beach Water Quality Testing:

Ongoing only one advisory this season so far.

Invasive Species:

Nothing to report.

Planning:

My last day 9/28/2016

General Activities:

Compiling instructions on some operations, for after my retirement.

Bye Bye!

Progress Report #1 to Great Lakes Fishery Trust

Date: August 25, 2016

Project: 2015 - #1596 Saylor Park Boat Launch

From: Jean Aukerman, Acme Township Trustee

SUMMARY

Acme Township's Saylor Park Boat Launch project is progressing as planned; no major issues, and no complaints have been received. Additionally, neighbors to this project site have commented that the team is doing an excellent job -- very organized, neat, and efficient. One neighbor even wrote Acme Township a letter to express his appreciation for how this project is being managed and the fact that noise has not been an issue. It is anticipated completion will be by September 30, 2016, which is within the completion of this grant period.

A. PROGRESS

Outcome 1: Fall, 2015, SITE PREP AND BIDS OUT - Completed

- a. Upland tree removal, clearing and grubbing started in Fall, 2015, and was completed in Spring.
- b. Acme Township, with significant additional effort and cost, removed August, 2015, storm damage.
- c. Bids were taken on April 21, 2016. The low bidder was Molon Excavating of Traverse City.
- d. Project went out for public comment from MDEQ in May.
- e. An alternative "low profile" ramp armament to satisfy permit agents was developed to provide a reinforced launch for the site while staying within budget.
- f. MDEQ and USACOE's concerns were eliminated by updated design change for "low profile" reinforced ramp.
- g. Change reduced square footage of permanent sheet wall and increased size and scale of temporary sheet pile.
- h. All other design elements and bid items remain unchanged, and overall project costs were only slightly lower.
- i. Goal was to obtain permit issuance by July so project would be completed before Fall angling season begins.
- j. Deliverables accomplished by June 30, 2016.

Outcome 2: SPRING, 2016, PARKING INSTALLATION - Completed

- a. Molon Excavating's started work on July 11, 2016. Equipment was mobilized and work began as planned.
- b. Parking lot area was leveled, cleared, and completed.
- c. Pavement markings will be in near-future phase.
- d. Deliverables accomplished by July 25, 2016.

Outcome 3: OLD, DANGEROUS RAMP REMOVED - Completed

- a. Old ramp was removed and launch area was closed to all user traffic.
- b. Deliverables accomplished by August 2, 2016.

Outcome 4: LAUNCH STRUCTURE INSTALLED - In process

- a. In early August, 2016, contractor completed permanent sheet pile cut-off and built all the ramp reinforcement.
- b. The new ramp was poured on August 16.
- c. Scheduled to occur weeks of August 15 through 26: prop wash deflector installation; complete 24 cure on boat ramp and then cofferdam will be flooded; remove cofferdam; remove dewatering equipment, temporary sheeting, and turbidity fencing; upland launch loop staking; prep work and forming for B-2 mod curbing -- launch loop; pour remaining sidewalk to top of launch; and work on launch island.

Outcome 5: FINAL ACTIONS COMPLETED - Goal: September 30, 2016

B. REFLECTIONS

Challenges

Sayler Park -- Overall

Managing through the aftermath of the area's August, 2015, major storm was significant. Sayler Park had received excessive storm damage with over 50 mature, damaged/fallen trees that needed to be cleared, and park pavilions that needed structural repairs and complete re-construction. Acme Township applied for and received state grants to help defray some of these unexpected costs, used insurance dollars, and township dollars to hire third-party contractors to ensure the park was family-ready for the Memorial Day weekend summer kickoff. And Acme Township is proud it achieved this goal.

Specific to the Boat Launch and Site

From a cost perspective, the project will have some overages that Acme Township will handle. Tree removal at the launch site was underestimated; an ADA-compliant sidewalk, approximately 650 feet long not including parking pads, had been planned for a future phase but was added now for an un-budgeted cost of \$22,000; some other line items (parking area; dredging; skid pier; others) had variances in the bid estimate compared to the 2015 estimates. These are largely due to the region's competitive construction market and materials costs, and the Project Managers are monitoring. We will apply learnings from this project to other projects in Acme's future.

Work Envisioned for Remainder of Project

The launch structure is currently being installed, and the final phase (Outcome 5) will include installation of pavement markings; wheel stops; final restoration of trees, beach grass; and placement of informative site signage including the Great Lakes Fishery Trust sign.

Communication of this Project's Completion

We have drafted a Communication Plan to announce this project. Announcement dates will be set when 'Open Date' is confirmed. Plan Elements include:

1. "Soft Opening"

This is where we will first capture people observing the new launch; obtain feedback; and get candid photos of their reactions to this new, state-of-the-art launch.

2. Official Opening Press Release

Press release in Record-Eagle and Northern Express to announce date of Official Opening. Press Release will also be posted on Acme Township's web site and hard copies will be available at the Township Hall.

Release will detail why this launch is important to our region; names of granting agencies and organizations who have contributed; size of boats that can be launched; and re-emphasis of overall family-friendliness and ADA-compliance benefits of Acme Township's Sayler Park.

3. Ribbon-cutting Ceremony

Invitation for regional leaders and granting agency representatives to attend official Ribbon-cutting Ceremony. We anticipate this will be during the last week of September, and we will contact people with specific details when we know more.

4. Article in Acme Township's December newsletter

This newsletter, which will accompany the Winter Tax Bill, will summarize the opening with quotes and pictures



Memo

To: Acme Township Board

From: Jay B Zollinger

Date: 8/31/2016

Re: Sayler Park Boat Launch cost status.

This report lays out the status of our Sayler Park boat launch, how much money we spent for engineering, contract work, and landscape clearing work. How much money we spent to date and final completion. I'll start first with the amount for the engineering we have spent almost all of our money on engineering. The contract with Molon for construction work will all be spent + some contingency. Money originally in the contract price will be reduced by \$22,610 since the paving will now be done by the road commission paid for by Acme Township. Tree work and landscaping is running right at Budget. We have a cash flow problem because the reimbursements from DNR- Waterways Grants and the Great Lakes Fishery Trust Grant are taking longer to receive than the project is taking to be completed. We have contractor bills to be paid with no cash in the 401 account. I have a resolution prepared to make a loan to the 401 account to assist us on this issue.

Please see sheet the actual breakdown or dollars in this work activity.

Engineering Planning EST.	\$ 43,647.00		
Spent to Date		\$ 42,809.96	
Construction EST. *	\$ 327,020.81		* Reduced road paving \$22,610
Molon Actual *		\$ 262,204.04	* Includes Change order \$12,012.50
Landscape Misc EST.	\$ 41,900.00		
Actual		\$ 34,797.00	
Total	\$ 412,567.81	\$ 339,811.00	
Remainder	\$ 72,756.81		
Contingency	\$7000.00	\$79,756.81	
Grants reimbursements received		\$ 36,853.75	
Acme Original funds	\$ 196,190.68		
Original Grant Amounts	\$236,630.		Total Funds \$ 432,567.81

ACME TOWNSHIP - Addendum to Treasurer's Report

			FUND #	June 30, 2016 Account Balance	NET CHANGE	July 31, 2016 Account Balance
Chase Bank				\$ 915,321	\$ (53,102)	\$ 862,219
Chemical Bank - High Yield			101-206	\$ 156,845	\$ 13	\$ 156,858
Chemical Bank - Money Market Plus			207-209	\$ 297,364	\$ 25	\$ 297,389
Chemical Bank - Liquor Fund			212	\$ 6,991	\$ 0	\$ 6,991
A	TOTAL BANK ACCOUNTS FOR GENERAL FUND			\$ 1,376,521	\$ (53,063)	\$ 1,323,458
	Self Funded Accts Payable 6 Months	Committed	101	\$ 361,177	\$ -	\$ 361,177
	Saylor Park Boat Launch Imp	Motion	101	\$ 54,262	\$ -	\$ 54,262
	Septage Plant Bond Buyout	Committed	101	\$ 179,546	\$ -	\$ 179,546
	Water Engineering Study (GTB Grant)	Restricted	101	\$ 14,000	\$ -	\$ 14,000
	GTTC Engineer Project Management	Committed	101	\$ 32,000	\$ -	\$ 32,000
	Public Broadcast Equipment Fund	Restricted	101	\$ 6,864	\$ -	\$ 6,864
	PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)	Restricted	101	\$ 39,038	\$ -	\$ 39,038
	Park Match \$25,000 Per Yr (Start 15/16, 16/17 Yr)	Motion	101	\$ 25,000	\$ 25,000	\$ 50,000
	Township Hall/Community Center (R 2016-32)	Committed	101			
B	Sub-Total Assigned From GENERAL FUND			\$ 711,887	\$ 25,000	\$ 736,887
Funds within General Fund Bank Account (Restricted or Committed)						
	Fire Fund <i>Special Assessment</i>	Restricted	206	\$ 39,581	\$ (7,100)	\$ 32,481
	Police Fund <i>Special Assessment</i>	Restricted	207	\$ 100,723	\$ -	\$ 100,723
	Parks Fund	Committed	208	\$ 38,439	\$ 26,000.00	\$ 64,439
	Cemetery Fund	Committed	209	\$ 9,407	\$ (180)	\$ 9,227
	Liquor Fund	Restricted	212	\$ 7,129	\$ 0	\$ 7,129
	Township Improvement (SAD)	Committed	246	\$ -	\$ -	\$ -
	SUB-TOTAL (Restricted or Committed)			\$ 195,279	\$ 18,721	\$ 214,000
C	BALANCE			\$ 469,355		\$ 372,571
				Note ((A-(B+C))		Note ((A-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS (Separate Checking Accounts):						
	Shoreline Preserv. Fund	Committed	224	\$ 1,378	\$ 0.09	\$ 1,378
	Parks & Recreation Closed	Closed	226	\$ -	\$ -	\$ -
	Saylor Park Boat Launch Imp	Committed	401	\$ 115,419	\$ -	\$ 115,419
	Parks/Shoreline Fund (New Urbanist to Park/Shoreline)	Closed	227	\$ -	\$ -	\$ -
	SUB-TOTAL			\$ 116,797		\$ 116,798
D	RESTRICTED BY MILLAGE:					
	Farmland Millage Chemical Bank	Restricted	225	\$ 5,200	\$ 0.22	\$ 5,201
	Farmland Millage Chase Bank	Restricted	225	\$ 388,088	\$ (7,475.63)	\$ 380,612
	Farmland Totals			\$ 393,288	\$ (7,475.41)	\$ 385,813
	Tax Collection	Temporary Funds	703	\$ 1,805	\$ 806,604	\$ 808,409
				\$ 395,094		\$ 1,194,222
E	RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
	Sewer Fund Chemical Bank	Restricted	590	\$ 196,855	\$ 17	\$ 196,872
	Sewer Fund Chase Bank	Restricted	590	\$ 2,081,445	\$ 19,788	\$ 2,101,233
	Sewer Fund Totals	Restricted	590	\$ 2,278,300	\$ 19,805	\$ 2,298,105
	Hope Village Water -Fund Balance			\$ 6,156		\$ 6,156
	Operation & Maintenance-Fund Balance			\$ 242,043		\$ 242,043
	Replacement-Fund Balance			\$ 161,362		\$ 161,362
	Improvement -Fund Balance			\$ 1,210,217		\$ 1,210,217
	Planning Review Fees (Trust & Agency) Escrow	Restricted	701	\$ -	\$ -	\$ -
	Holiday Hills Special Assessment	Restricted	818	\$ 234,910	\$ -	\$ 234,910
	ACME TOWNSHIP RESTRICTED FUNDS.			\$ 2,513,211		\$ 2,533,015
F	ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 4,401,623.7		\$ 5,167,493
				NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

Notes: Committed = Board Resolution Restricted= Law or Outside Agency Controls Use of Funds

er: AMY
: ACME TOWNSHIP

FROM 07/01/2016 TO 07/31/2016

nk Code nd	Description	Beginning Balance 07/01/2016	Total Debits	Total Credits	Ending Balance 07/31/2016
ASE	GENERAL FUND				
01	GENERAL FUND	676,560.14	11,018.08	51,984.90	635,593.32
06	FIRE FUND	39,580.73	0.00	7,099.83	32,480.90
07	POLICE PROTECTION	100,723.06	0.00	0.00	100,723.06
08	PARK FUND	67,439.48	0.00	3,000.00	64,439.48
09	CEMETERY FUND	9,407.41	0.00	179.95	9,227.46
12	LIQUOR FUND	137.50	0.00	0.00	137.50
	GENERAL FUND	<u>893,848.32</u>	<u>11,018.08</u>	<u>62,264.68</u>	<u>842,601.72</u>
RM	FARMLAND PRESERVATION				
25	FARMLAND PRESERVATION	388,087.65	0.00	7,500.00	380,587.65
	FARMLAND PRESERVATION	<u>388,087.65</u>	<u>0.00</u>	<u>7,500.00</u>	<u>380,587.65</u>
RMM	FARMLAND PRESERVATION - MONEY MARKET				
25	FARMLAND PRESERVATION	5,200.39	0.00	0.00	5,200.39
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,200.39</u>	<u>0.00</u>	<u>0.00</u>	<u>5,200.39</u>
NHY	GENERAL FUND - HIGH YIELD				
01	GENERAL FUND	156,844.94	0.00	0.00	156,844.94
	GENERAL FUND - HIGH YIELD	<u>156,844.94</u>	<u>0.00</u>	<u>0.00</u>	<u>156,844.94</u>
NMM	GENERAL FUND - MONEY MARKET				
01	GENERAL FUND	297,364.25	0.00	0.00	297,364.25
	GENERAL FUND - MONEY MARKET	<u>297,364.25</u>	<u>0.00</u>	<u>0.00</u>	<u>297,364.25</u>
Q	LIQUOR MONEY MARKET				
12	LIQUOR FUND	6,991.19	0.00	0.00	6,991.19
	LIQUOR MONEY MARKET	<u>6,991.19</u>	<u>0.00</u>	<u>0.00</u>	<u>6,991.19</u>
RKS	SAYLER PARK BOAT LAUNCH				
01	SAYLER PARK BOAT LAUNCH CAPITAL FUND	115,419.41	0.00	0.00	115,419.41
	SAYLER PARK BOAT LAUNCH	<u>115,419.41</u>	<u>0.00</u>	<u>0.00</u>	<u>115,419.41</u>
TTY	PETTY CASH				
01	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>

Prepared by: AMY
For: ACME TOWNSHIP

FROM 07/01/2016 TO 07/31/2016

Bank Code	Description	Beginning Balance 07/01/2016	Total Debits	Total Credits	Ending Balance 07/31/2016
DH 18	HOLIDAY 818 HOLIDAY HILLS AREA IMPROVEMENT	234,910.17	0.00	0.00	234,910.17
	HOLIDAY 818	<u>234,910.17</u>	<u>0.00</u>	<u>0.00</u>	<u>234,910.17</u>
WER 00	ACME RELIEF SEWER ACME RELIEF SEWER	2,081,445.04	151,695.62	55,352.56	2,177,788.10
	ACME RELIEF SEWER	<u>2,081,445.04</u>	<u>151,695.62</u>	<u>55,352.56</u>	<u>2,177,788.10</u>
WMM 00	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	196,855.33	0.00	0.00	196,855.33
	ACME RELIEF SEWER MONEY MARKET	<u>196,855.33</u>	<u>0.00</u>	<u>0.00</u>	<u>196,855.33</u>
ORE 24	SHORELINE PRESERVATION SHORELINE PRESERVATION	1,378.08	0.00	0.00	1,378.08
	SHORELINE PRESERVATION	<u>1,378.08</u>	<u>0.00</u>	<u>0.00</u>	<u>1,378.08</u>
X 03	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	1,609.03	1,030,863.18	979,363.12	53,109.09
	CURRENT TAX COLLECTION	<u>1,609.03</u>	<u>1,030,863.18</u>	<u>979,363.12</u>	<u>53,109.09</u>
	TOTAL - ALL FUNDS	<u>4,380,153.80</u>	<u>1,193,576.88</u>	<u>1,104,480.36</u>	<u>4,469,250.32</u>



8/31/16

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	219,000.00	0.00	0.00	219,000.00	0.00
101-000-412.000	PERSONAL PROP TAXES	17,250.00	0.00	0.00	17,250.00	0.00
101-000-445.020	PENALTIES& INTEREST	1,200.00	0.00	0.00	1,200.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	106,000.00	9,694.26	9,694.26	96,305.74	9.15
101-000-448.000	CABLE TV FEE	82,500.00	0.00	0.00	82,500.00	0.00
101-000-465.000	PASSPORT FEES	2,700.00	21.00	21.00	2,679.00	0.78
101-000-574.000	ST SHARED SALES TAX	340,496.00	0.00	0.00	340,496.00	0.00
101-000-577.000	SWAMP TAX	1,300.00	0.00	0.00	1,300.00	0.00
101-000-602.000	GRANTS	40,250.00	0.00	0.00	40,250.00	0.00
101-000-608.001	Zoning Fees	12,000.00	830.00	830.00	11,170.00	6.92
101-000-610.000	Revenues for Escrow Account	70,000.00	0.00	0.00	70,000.00	0.00
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,500.00	0.00	0.00	6,500.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	0.00	0.00	350.00	0.00
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,350.00	0.00	0.00	1,350.00	0.00
101-000-667.000	RENT-PARKS	150.00	0.00	0.00	150.00	0.00
101-000-671.000	MISC REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
101-000-671.010	CIVIL INFRACTION FEES	200.00	0.00	0.00	200.00	0.00
101-000-676.000	REIMBURSEMENTS	24,500.00	468.82	468.82	24,031.18	1.91
Total Dept 000		927,746.00	11,014.08	11,014.08	916,731.92	1.19
TOTAL Revenues		927,746.00	11,014.08	11,014.08	916,731.92	1.19
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	650.00	99.92	99.92	550.08	15.37
101-000-956.000	MISCELLANEOUS	0.00	446.87	446.87	(446.87)	100.00
101-000-992.000	CONTINGENCY	65,000.00	0.00	0.00	65,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	2,800.00	0.00	0.00	2,800.00	0.00
Total Dept 000		69,750.00	546.79	546.79	69,203.21	0.78
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,000.00	115.38	115.38	26,884.62	0.43
101-101-703.001	SECRETARY	30,100.00	1,196.00	1,196.00	28,904.00	3.97
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,650.00	195.78	195.78	4,454.22	4.21
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	146.97	146.97	2,353.03	5.88
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	0.00	0.00	11,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	1,250.00	0.00	0.00	1,250.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	23,000.00	3,579.50	3,579.50	19,420.50	15.56
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	19,300.00	1,400.65	1,400.65	17,899.35	7.26
101-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,270.00	271.54	271.54	2,998.46	8.30
101-101-900.000	PUBLICATIONS	2,000.00	73.50	73.50	1,926.50	3.68
101-101-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-101-946.001	SUPPLIES/POSTAGE	150.00	0.00	0.00	150.00	0.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2016 (ABNORMAL)	MONTH 07/31/2016 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	5,700.00	111.99	111.99	5,588.01	1.96
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		168,170.00	7,245.16	7,245.16	160,924.84	4.31
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	1,423.08	1,423.08	35,576.92	3.85
101-171-714.000	FICA LOCAL SHARE	3,040.00	218.42	218.42	2,821.58	7.18
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	315.38	315.38	3,684.62	7.88
101-171-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-171-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,140.00	2,110.73	2,110.73	47,029.27	4.30
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	11,000.00	0.00	0.00	11,000.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	3,000.00	554.65	554.65	2,445.35	18.49
101-191-900.000	PUBLICATIONS	500.00	0.00	0.00	500.00	0.00
Total Dept 191-ELECTION EXPENDITURES		14,500.00	554.65	554.65	13,945.35	3.83
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	0.00	0.00	5,000.00	0.00
101-209-714.000	FICA LOCAL SHARE	383.00	0.00	0.00	383.00	0.00
101-209-726.000	SUPPLIES & POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	40,800.00	3,333.34	3,333.34	37,466.66	8.17
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 209-ASSESSOR'S EXPENDITURES		53,983.00	3,333.34	3,333.34	50,649.66	6.17
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	1,423.38	1,423.38	35,584.62	3.85
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,400.00	464.00	464.00	15,936.00	2.83
101-215-714.000	FICA LOCAL SHARE	4,104.00	234.63	234.63	3,869.37	5.72
101-215-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	23.18	23.18	1,976.82	1.16
101-215-874.000	RETIREMENT/PENSION	5,365.00	284.68	284.68	5,080.32	5.31
101-215-910.000	INSURANCE	10,900.00	1,032.99	1,032.99	9,867.01	9.48
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 215-CLERK'S EXPENDITURES		81,977.00	3,462.86	3,462.86	78,514.14	4.22
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	900.00	0.00	0.00	900.00	0.00
101-247-714.000	FICA LOCAL SHARE	61.00	0.00	0.00	61.00	0.00
101-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		1,261.00	0.00	0.00	1,261.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	967.65	967.65	24,191.35	3.85
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	967.65	967.65	24,191.35	3.85
101-253-714.000	FICA LOCAL SHARE	3,825.00	260.50	260.50	3,564.50	6.81
101-253-726.000	SUPPLIES & POSTAGE	5,800.00	0.00	0.00	5,800.00	0.00
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00
101-253-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,032.00	387.08	387.08	4,644.92	7.69
101-253-910.000	INSURANCE	1,300.00	98.81	98.81	1,201.19	7.60
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		68,775.00	2,681.69	2,681.69	66,093.31	3.90
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	352.04	352.04	1,847.96	16.00
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	335.01	335.01	3,664.99	8.38
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,500.00	1,018.62	1,018.62	10,481.38	8.86
101-265-921.000	STREET LIGHTS	9,000.00	942.57	942.57	8,057.43	10.47
101-265-922.000	MICH CON GAS	3,800.00	37.05	37.05	3,762.95	0.98
101-265-923.000	SEWER TOWNSHIP HALL	400.00	30.00	30.00	370.00	7.50
101-265-930.000	REPAIRS & MAINT	6,000.00	420.31	420.31	5,579.69	7.01
Total Dept 265-TOWNHALL EXPENDITURES		36,900.00	3,135.60	3,135.60	33,764.40	8.50
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	52,000.00	1,788.46	1,788.46	50,211.54	3.44
101-410-705.000	PER DIEM PLANNING/ZBA	17,900.00	100.00	100.00	17,800.00	0.56
101-410-714.000	FICA LOCAL SHARE	5,210.00	276.66	276.66	4,933.34	5.31
101-410-726.000	SUPPLIES & POSTAGE	400.00	59.23	59.23	340.77	14.81
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.002	ATTORNEY SERVICES	19,000.00	0.00	0.00	19,000.00	0.00
101-410-802.003	ATTORNEY T & A	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.000	PLANNER SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	20,000.00	0.00	0.00	20,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	22,000.00	0.00	0.00	22,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	30,000.00	280.00	280.00	29,720.00	0.93
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,720.00	0.00	0.00	1,720.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-410-874.000	RETIREMENT/PENSION	5,200.00	0.00	0.00	5,200.00	0.00
101-410-900.000	PUBLICATIONS	2,500.00	357.50	357.50	2,142.50	14.30
101-410-900.001	PUBLICATIONS T & A	800.00	0.00	0.00	800.00	0.00
101-410-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	0.00	0.00	2,500.00	0.00
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00
Total Dept 410-PLANNING & ZONING EXPENDITURES		209,630.00	3,015.70	3,015.70	206,614.30	1.44
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	47,600.00	2,417.09	2,417.09	45,182.91	5.08

User: CATHY DYE
 DB: Acme Township

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	5,400.00	792.00	792.00	4,608.00	14.67
101-750-714.000	FICA LOCAL SHARE	4,100.00	379.85	379.85	3,720.15	9.26
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	82.93	82.93	1,917.07	4.15
101-750-860.000	TRAVEL & MILEAGE	90.00	0.00	0.00	90.00	0.00
101-750-874.000	RETIREMENT/PENSION	4,760.00	493.73	493.73	4,266.27	10.37
101-750-910.000	INSURANCE	12,500.00	1,029.31	1,029.31	11,470.69	8.23
101-750-930.000	REPAIRS & MAINT	30,810.00	2,476.98	2,476.98	28,333.02	8.04
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		109,260.00	7,671.89	7,671.89	101,588.11	7.02
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	2,100.00	575.00	575.00	1,525.00	27.38
Total Dept 861-RETIREMENT/PENSION		2,100.00	575.00	575.00	1,525.00	27.38
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	12,300.00	0.00	0.00	12,300.00	0.00
Total Dept 865-INSURANCE		12,300.00	0.00	0.00	12,300.00	0.00
TOTAL Expenditures		877,746.00	34,333.41	34,333.41	843,412.59	3.91
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,746.00	11,014.08	11,014.08	916,731.92	1.19
TOTAL EXPENDITURES		877,746.00	34,333.41	34,333.41	843,412.59	3.91
NET OF REVENUES & EXPENDITURES		50,000.00	(23,319.33)	(23,319.33)	73,319.33	46.64

User: CATHY DYE
 DB: Acme Township

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	754,196.00	0.00	0.00	754,196.00	0.00
206-000-699.000	TRANS IN FRM OTHER FUNDS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		756,196.00	0.00	0.00	756,196.00	0.00
TOTAL Revenues		756,196.00	0.00	0.00	756,196.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	96,000.00	0.00	0.00	96,000.00	0.00
206-000-805.000	METRO FIRE CONTRACT	657,122.00	10.71	10.71	657,111.29	0.00
Total Dept 000		753,122.00	10.71	10.71	753,111.29	0.00
TOTAL Expenditures		753,122.00	10.71	10.71	753,111.29	0.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		756,196.00	0.00	0.00	756,196.00	0.00
TOTAL EXPENDITURES		753,122.00	10.71	10.71	753,111.29	0.00
NET OF REVENUES & EXPENDITURES		3,074.00	(10.71)	(10.71)	3,084.71	0.35

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	44,803.00	0.00	0.00	44,803.00	0.00
207-000-671.000	MISC REVENUES	26,500.00	0.00	0.00	26,500.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		79,903.00	0.00	0.00	79,903.00	0.00
TOTAL Revenues		79,903.00	0.00	0.00	79,903.00	0.00
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	0.00	0.00	78,500.00	0.00
Total Dept 000		78,500.00	0.00	0.00	78,500.00	0.00
TOTAL Expenditures		78,500.00	0.00	0.00	78,500.00	0.00
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		79,903.00	0.00	0.00	79,903.00	0.00
TOTAL EXPENDITURES		78,500.00	0.00	0.00	78,500.00	0.00
NET OF REVENUES & EXPENDITURES		1,403.00	0.00	0.00	1,403.00	0.00

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	8.00	0.00	0.00	8.00	0.00
208-000-699.000	TRANS IN FRM OTHER FUNDS	37,950.00	0.00	0.00	37,950.00	0.00
Total Dept 000		<u>37,958.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,958.00</u>	<u>0.00</u>
TOTAL Revenues		<u>37,958.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,958.00</u>	<u>0.00</u>
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	36,500.00	0.00	0.00	36,500.00	0.00
Total Dept 000		<u>36,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,500.00</u>	<u>0.00</u>
TOTAL Expenditures		<u>36,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,500.00</u>	<u>0.00</u>
Fund 208 - PARK FUND:						
TOTAL REVENUES		<u>37,958.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,958.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>36,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,500.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,458.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,458.00</u>	<u>0.00</u>

User: CATHY DYE
 DB: Acme Township

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	2,800.00	0.00	0.00	2,800.00	0.00
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		5,800.00	0.00	0.00	5,800.00	0.00
TOTAL Revenues		5,800.00	0.00	0.00	5,800.00	0.00
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	179.95	179.95	120.05	59.98
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,400.00	0.00	0.00	2,400.00	0.00
209-000-930.000	REPAIRS & MAINT	3,080.00	0.00	0.00	3,080.00	0.00
Total Dept 000		5,780.00	179.95	179.95	5,600.05	3.11
TOTAL Expenditures		5,780.00	179.95	179.95	5,600.05	3.11
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		5,800.00	0.00	0.00	5,800.00	0.00
TOTAL EXPENDITURES		5,780.00	179.95	179.95	5,600.05	3.11
NET OF REVENUES & EXPENDITURES		20.00	(179.95)	(179.95)	199.95	899.75

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,100.00	0.00	0.00	9,100.00	0.00
Total Dept 000		9,100.00	0.00	0.00	9,100.00	0.00
TOTAL Revenues		9,100.00	0.00	0.00	9,100.00	0.00
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 000		8,500.00	0.00	0.00	8,500.00	0.00
TOTAL Expenditures		8,500.00	0.00	0.00	8,500.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,100.00	0.00	0.00	9,100.00	0.00
TOTAL EXPENDITURES		8,500.00	0.00	0.00	8,500.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	0.00	0.00	600.00	0.00

User: CATHY DYE

PERIOD ENDING 07/31/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	236,022.00	0.00	0.00	236,022.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	60.00	0.00	0.00	60.00	0.00
Total Dept 000		236,082.00	0.00	0.00	236,082.00	0.00
TOTAL Revenues		236,082.00	0.00	0.00	236,082.00	0.00
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	7,500.00	7,500.00	12,500.00	37.50
225-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
225-000-942.000	APPASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		224,000.00	7,500.00	7,500.00	216,500.00	3.35
TOTAL Expenditures		224,000.00	7,500.00	7,500.00	216,500.00	3.35
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		236,082.00	0.00	0.00	236,082.00	0.00
TOTAL EXPENDITURES		224,000.00	7,500.00	7,500.00	216,500.00	3.35
NET OF REVENUES & EXPENDITURES		12,082.00	(7,500.00)	(7,500.00)	19,582.00	62.08

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Revenues						
Dept 000						
401-000-602.002	WATERWAYS GRANT	160,000.00	0.00	0.00	160,000.00	0.00
401-000-602.003	FISHERIES GRANT	70,000.00	0.00	0.00	70,000.00	0.00
401-000-699.000	TRANS IN FRM OTHER FUNDS	95,052.00	0.00	0.00	95,052.00	0.00
Total Dept 000		325,052.00	0.00	0.00	325,052.00	0.00
TOTAL Revenues		325,052.00	0.00	0.00	325,052.00	0.00
Expenditures						
Dept 000						
401-000-930.002	PARKS & RECREATION EXPENDITURE	380,195.00	0.00	0.00	380,195.00	0.00
Total Dept 000		380,195.00	0.00	0.00	380,195.00	0.00
TOTAL Expenditures		380,195.00	0.00	0.00	380,195.00	0.00
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		325,052.00	0.00	0.00	325,052.00	0.00
TOTAL EXPENDITURES		380,195.00	0.00	0.00	380,195.00	0.00
NET OF REVENUES & EXPENDITURES		(55,143.00)	0.00	0.00	(55,143.00)	0.00

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	915,110.00	151,694.54	151,694.54	763,415.46	16.58
590-000-633.000	REPLACEMENT	15,120.00	0.00	0.00	15,120.00	0.00
590-000-634.000	IMPROVEMENTS	60,480.00	0.00	0.00	60,480.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	712.00	0.00	0.00	712.00	0.00
Total Dept 000		991,422.00	151,694.54	151,694.54	839,727.46	15.30
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	15,500.00	1.08	1.08	15,498.92	0.01
Total Dept 550-HOPE VILLAGE- WATER		15,500.00	1.08	1.08	15,498.92	0.01
TOTAL Revenues		1,006,922.00	151,695.62	151,695.62	855,226.38	15.07
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	167,980.00	0.00	0.00	167,980.00	0.00
590-000-956.001	OPERATING & MAINT EXP	360,300.00	0.00	0.00	360,300.00	0.00
590-000-956.003	HOCH ROAD #697 EXP	2,250.00	0.00	0.00	2,250.00	0.00
590-000-995.001	INTEREST on BONDS	315,950.00	0.00	0.00	315,950.00	0.00
Total Dept 000		851,480.00	0.00	0.00	851,480.00	0.00
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	12,771.00	0.00	0.00	12,771.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		12,771.00	0.00	0.00	12,771.00	0.00
TOTAL Expenditures		864,251.00	0.00	0.00	864,251.00	0.00
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		1,006,922.00	151,695.62	151,695.62	855,226.38	15.07
TOTAL EXPENDITURES		864,251.00	0.00	0.00	864,251.00	0.00
NET OF REVENUES & EXPENDITURES		142,671.00	151,695.62	151,695.62	(9,024.62)	106.33

PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2016 NORMAL (ABNORMAL)	MONTH 07/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
818-000-671.000	MISC REVENUES	40,000.00	0.00	0.00	40,000.00	0.00
818-000-672.000	ASSESSMENTS CURRENT	64,832.00	0.00	0.00	64,832.00	0.00
Total Dept 000		<u>104,832.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,832.00</u>	<u>0.00</u>
TOTAL Revenues		<u>104,832.00</u>	<u>0.00</u>	<u>0.00</u>	<u>104,832.00</u>	<u>0.00</u>
Expenditures						
Dept 000						
818-000-997.000	DEBT PAYMENT TO COUNTY	60,212.50	0.00	0.00	60,212.50	0.00
Total Dept 000		<u>60,212.50</u>	<u>0.00</u>	<u>0.00</u>	<u>60,212.50</u>	<u>0.00</u>
TOTAL Expenditures		<u>60,212.50</u>	<u>0.00</u>	<u>0.00</u>	<u>60,212.50</u>	<u>0.00</u>
<hr/>						
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		104,832.00	0.00	0.00	104,832.00	0.00
TOTAL EXPENDITURES		60,212.50	0.00	0.00	60,212.50	0.00
NET OF REVENUES & EXPENDITURES		<u>44,619.50</u>	<u>0.00</u>	<u>0.00</u>	<u>44,619.50</u>	<u>0.00</u>
<hr/>						
TOTAL REVENUES - ALL FUNDS		3,489,591.00	162,709.70	162,709.70	3,326,881.30	4.66
TOTAL EXPENDITURES - ALL FUNDS		3,288,806.50	42,024.07	42,024.07	3,246,782.43	1.28
NET OF REVENUES & EXPENDITURES		<u>200,784.50</u>	<u>120,685.63</u>	<u>120,685.63</u>	<u>80,098.87</u>	<u>60.11</u>

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	676,560.14	635,593.32
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,364.25	297,364.25
101-000-005.000	1886-HIGH YIELD	156,844.94	156,844.94
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	56,261.04	56,261.04
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	133,747.63	133,747.63
Total Assets		1,320,978.00	1,280,011.18
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	19,704.63	11,613.96
101-000-228.200	STATE WITHHOLDING TAXES	0.00	877.86
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.31	1,752.72
101-000-231.200	OTHER PAYROLL DEDUCTIONS	2,859.91	2,862.19
101-000-339.000	DEFERRED REVENUE	56,261.04	56,261.04
Total Liabilities		91,015.26	73,367.77
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,422,201.84	1,422,201.84
Total Fund Balance		1,422,201.84	1,422,201.84
Beginning Fund Balance - 15-16			1,422,201.84
Net of Revenues VS Expenditures - 15-16			(192,239.10)
*15-16 End FB/16-17 Beg FB		1,229,962.74	
Net of Revenues VS Expenditures - Current Year			(23,319.33)
Ending Fund Balance			1,206,643.41
Total Liabilities And Fund Balance			1,280,011.18

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	39,580.73	32,480.90
Total Assets		39,580.73	32,480.90
*** Liabilities ***			
Total Liabilities		7,089.12	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	46,466.28	46,466.28
Total Fund Balance		46,466.28	46,466.28
Beginning Fund Balance - 15-16			46,466.28
Net of Revenues VS Expenditures - 15-16			(13,974.67)
*15-16 End FB/16-17 Beg FB		32,491.61	
Net of Revenues VS Expenditures - Current Year			(10.71)
Ending Fund Balance			32,480.90
Total Liabilities And Fund Balance			32,480.90

* Year Not Closed

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	100,723.06	100,723.06
Total Assets		100,723.06	100,723.06
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	119,310.07	119,310.07
Total Fund Balance		119,310.07	119,310.07
Beginning Fund Balance - 15-16			119,310.07
Net of Revenues VS Expenditures - 15-16			(18,587.01)
*15-16 End FB/16-17 Beg FB		100,723.06	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			100,723.06
Total Liabilities And Fund Balance			100,723.06

* Year Not Closed

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	67,439.48	64,439.48
Total Assets		67,439.48	64,439.48
*** Liabilities ***			
Total Liabilities		3,000.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			
*15-16 End FB/16-17 Beg FB		64,439.48	64,439.48
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			64,439.48
Total Liabilities And Fund Balance			64,439.48

* Year Not Closed

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	9,407.41	9,227.46
Total Assets		9,407.41	9,227.46
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	4,805.27	4,805.27
Total Fund Balance		4,805.27	4,805.27
Beginning Fund Balance - 15-16			4,805.27
Net of Revenues VS Expenditures - 15-16			4,602.14
*15-16 End FB/16-17 Beg FB		9,407.41	
Net of Revenues VS Expenditures - Current Year			(179.95)
Ending Fund Balance			9,227.46
Total Liabilities And Fund Balance			9,227.46

* Year Not Closed

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	137.50	137.50
212-000-004.000	0650-MONEY MARKET	6,991.19	6,991.19
Total Assets		7,128.69	7,128.69
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	13,019.33	13,019.33
Total Fund Balance		13,019.33	13,019.33
Beginning Fund Balance - 15-16			13,019.33
Net of Revenues VS Expenditures - 15-16			(5,890.64)
*15-16 End FB/16-17 Beg FB		7,128.69	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			7,128.69
Total Liabilities And Fund Balance			7,128.69

* Year Not Closed

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,378.08	1,378.08
Total Assets		1,378.08	1,378.08
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,377.38	1,377.38
Total Fund Balance		1,377.38	1,377.38
Beginning Fund Balance - 15-16			1,377.38
Net of Revenues VS Expenditures - 15-16			0.70
*15-16 End FB/16-17 Beg FB		1,378.08	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			1,378.08
Total Liabilities And Fund Balance			1,378.08

* Year Not Closed

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	388,087.65	380,587.65
225-000-004.000	4319-MONEY MARKET	5,200.39	5,200.39
Total Assets		393,288.04	385,788.04
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	187,413.69	187,413.69
Total Fund Balance		187,413.69	187,413.69
Beginning Fund Balance - 15-16			187,413.69
Net of Revenues VS Expenditures - 15-16			205,874.35
*15-16 End FB/16-17 Beg FB		393,288.04	
Net of Revenues VS Expenditures - Current Year			(7,500.00)
Ending Fund Balance			385,788.04
Total Liabilities And Fund Balance			385,788.04

* Year Not Closed

Fund 226 PARK and RECREATION FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	0.00	0.00
*** Liabilities ***			
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
226-000-390.000	Fund Balance	17,100.09	17,100.09
	Total Fund Balance	17,100.09	17,100.09
	Beginning Fund Balance - 15-16		17,100.09
	Net of Revenues VS Expenditures - 15-16		
	*15-16 End FB/16-17 Beg FB	0.00	(17,100.09)
	Net of Revenues VS Expenditures - Current Year		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00

* Year Not Closed

Fund 227 NEW URBANIST TOWN CENTER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	<u>0.00</u>	<u>0.00</u>
*** Liabilities ***			
	Total Liabilities	<u>0.00</u>	<u>0.00</u>
*** Fund Balance ***			
227-000-390.000	Fund Balance	27,889.03	27,889.03
	Total Fund Balance	<u>27,889.03</u>	<u>27,889.03</u>
	Beginning Fund Balance - 15-16		<u>27,889.03</u>
	Net of Revenues VS Expenditures - 15-16		<u>(27,889.03)</u>
	*15-16 End FB/16-17 Beg FB	0.00	
	Net of Revenues VS Expenditures - Current Year		0.00
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00

* Year Not Closed

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	115,419.41	115,419.41
Total Assets		115,419.41	115,419.41
*** Liabilities ***			
401-000-202.000	ACCOUNTS PAYABLE	538.75	538.75
Total Liabilities		538.75	538.75
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			114,880.66
*15-16 End FB/16-17 Beg FB		114,880.66	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			114,880.66
Total Liabilities And Fund Balance			115,419.41

* Year Not Closed

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,081,445.04	2,177,788.10
590-000-004.000	0651-MONEY MARKET	196,855.33	196,855.33
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(65,737.06)	(65,737.06)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(60,475.00)	(60,475.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,180,171.06)	(5,180,171.06)
590-000-160.000	LOAN ACQUISITION FEES	1,723.00	1,723.00
590-000-161.000	ACCUM AMORT LOAN ACCQU FEES	(1,723.00)	(1,723.00)
Total Assets		9,230,873.32	9,327,216.38
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	91,465.93	36,113.37
590-000-250.000	BONDS PAYABLE LONG TERM	1,100,953.24	1,100,953.24
590-000-250.001	ACCR.INTEREST ON BONDS	9,130.00	9,130.00
590-000-250.100	Current portion of Bonds	206,362.00	206,362.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	59,054.00	59,054.00
590-500-300.000	BONDS: SEPTAGE LONG TERM	309,215.00	309,215.00
Total Liabilities		1,776,180.17	1,720,827.61
*** Fund Balance ***			
590-000-390.000	Fund Balance	1,345,656.51	1,345,656.51
590-000-395.000	RETAINED EARNINGS	5,334,752.22	5,334,752.22
Total Fund Balance		6,680,408.73	6,680,408.73
Beginning Fund Balance - 15-16			6,680,408.73
Net of Revenues VS Expenditures - 15-16			774,284.42
*15-16 End FB/16-17 Beg FB		7,454,693.15	
Net of Revenues VS Expenditures - Current Year			151,695.62
Ending Fund Balance			7,606,388.77
Total Liabilities And Fund Balance			9,327,216.38

* Year Not Closed

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,609.03	53,109.09
Total Assets		1,609.03	53,109.09
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	1,428.00	52,928.06
Total Liabilities		1,609.03	53,109.09
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 15-16			0.00
Net of Revenues VS Expenditures - 15-16			0.00
*15-16 End FB/16-17 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			53,109.09

* Year Not Closed

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	234,910.17	234,910.17
Total Assets		234,910.17	234,910.17
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
818-000-390.000	Fund Balance	190,534.93	190,534.93
Total Fund Balance		190,534.93	190,534.93
Beginning Fund Balance - 15-16			190,534.93
Net of Revenues VS Expenditures - 15-16			44,375.24
*15-16 End FB/16-17 Beg FB		234,910.17	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			234,910.17
Total Liabilities And Fund Balance			234,910.17

* Year Not Closed



The Metro Insider

PROUDLY SERVING ACME, EAST BAY AND GARFIELD TOWNSHIPS SINCE 1980

Chief Patrick J. Parker

Volume # 9
Issue # 3

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Chief's Corner...

Happy Summer to all! It has been one to remember! I can't remember when we've had such nicer weather. Nice weather and how many times I've been on my boat have not been synonymous. It's been spring since our last newsletter so there is much to report.

First and foremost, I would like to wish Chief Terry Flynn the best in his retirement from Metro. It's hard to believe that a short eleven years ago he started as a part-time inspector for us and then became our Assistant Chief of Operations for ten years. Over these past ten years, Chief Flynn helped build our operational readiness, skill, knowledge and especially our confidence to reach and respond to whatever an all hazards department is faced with. Thank you Terry for everything and we wish you the best in your next career as a professor, teacher, or instructor in whatever institution of higher education you end up. God help those students!!

Now what is probably on everyone's mind what is happening with Terry's replacement? Notice of the opening went out in late June and we received sixteen applicants. I thank all who applied for this position. Our Assistant Chief of Operations is a crucial position in our org chart and I want to make sure the person can perform to all of our expectations. Personality and character are also strong traits that we are looking for. The selection committee has narrowed the candidates down to two, and I hope to make an offer of employment sometime this week. Because both of these individuals are still employed, it may take 30-45 days before one could start. As soon as I know, you will know.

I just returned from Fire Rescue International where I was with over 3,000 of my fire chief peers. I sat through many great speakers with topics such as EMS, legal, staffing, fire dynamics, health/wellness, and leadership. The expo was full of new technology for both equipment and personnel. Things such as fire fighter in-building locator devices, firefighter biometrics (pulse, BP, temp) displayed on the I/C's command screen, dispatch software, interoperable data, and real time video. This latest stuff is right out of star wars. All it takes is money.

continued on page 2

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PAGE 2

Chief Patrick J. Parker

Chief's Corner continued...

Chief Mike O'Brian from Brighton Area Fire and I agreed that the next generation of the firefighter will have to have an IT degree to get hired. It's kind of like ALS vs. BLS. We can't get so wrapped up in the advanced technology and forget the basics. We still need firefighter to be physically and mentally fit, reflect the community they serve, have a sense of service, operate as a team, with properly staffed rigs, with enough firefighters to respond to calls, sent by dispatch centers with quality information to safely do our jobs, paid for with adequately assessed properties.

After having a few days to reflect, we are doing pretty well compared to many departments across the country. We are a good department that is trying to get a little bit better every day. I am impressed with the level of skill and knowledge our department has. Our firefighters are always looking to learn, as is evidence with the training opportunities our members are engaged in this summer and fall. We are fortunate to be living in an area of the County and State that is growing with forward-minded people. We are fortunate to have a board and citizens who feel the same way.

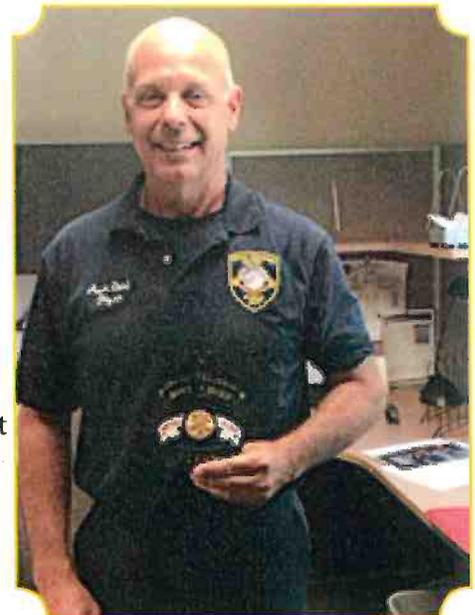
I was reading a concept the other day that of "stewardship". One of the definitions of stewardship is the responsibility for taking good care of the resources entrusted to one. I feel that we do a pretty good job of taking care of the stations, trucks, and equipment. We are also entrusted to give quality customer service and that is where professionalism comes in. That is an area that we all need to strive to keep the bar high. To the membership, thanks for what you all do, to the community, thanks for the support. We will be great stewards of the resources given to us.

Until next time,
Be Safe Out There!

-Chief Parker



Assistant Chief Terry Flynn retirement after 10 years as the Assistant Chief of Operations.



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Chief Patrick J. Parker

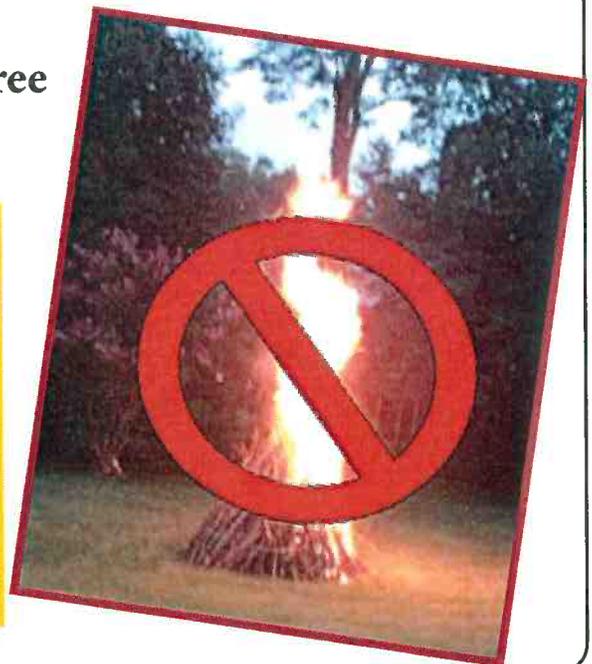
The Facts About Open Burning

It's that time of year again when everyone wants to get outside after a long, cold and dark winter to clean up their yards and landscaping. Often times our minds go back to the old days when it was legal to burn our yard waste. This is no longer the case. Due to population growth and residential densities it is no longer legal to burn your yard waste ie, grass clippings, leaves, pruning's etc. within our three townships. These items must either be composted on your own property or can be hauled to the county yard waste recycling facility on Keystone Rd.

Many times during spring and fall clean up periods our townships offer free drop off coupons which can be picked up at the township offices. Frequently we receive calls in regards to obtaining a burn permit for these purposes. The only burn permits which may be issued are to agricultural tree/fruit farmers who are burning tree prunings, stumps etc., these are allowed with a 3 day limit. Contractors/developers may not receive permits for development or land clearing nor can homeowners for large scale brush pile fires.

All of this does not mean that you cannot sit outside and enjoy a recreational campfire in your backyard on a warm summer's night. Our townships have continued to allow these types of fires without a permit under the following rules: the fire must be confined to a fire pit or ring no larger than 3 feet in diameter, the flames must not be higher than 2 feet in height, and the only material allowed to be burned is good dry hardwood "campfire" type wood that does not produce noxious smoke levels. As long as your fire meets these criteria it is considered a legal recreational campfire.

Be safe, any questions please feel free to contact us at (231) 947-3000.



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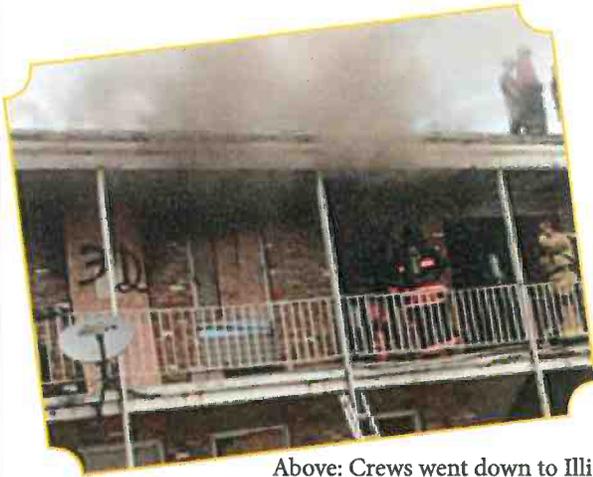
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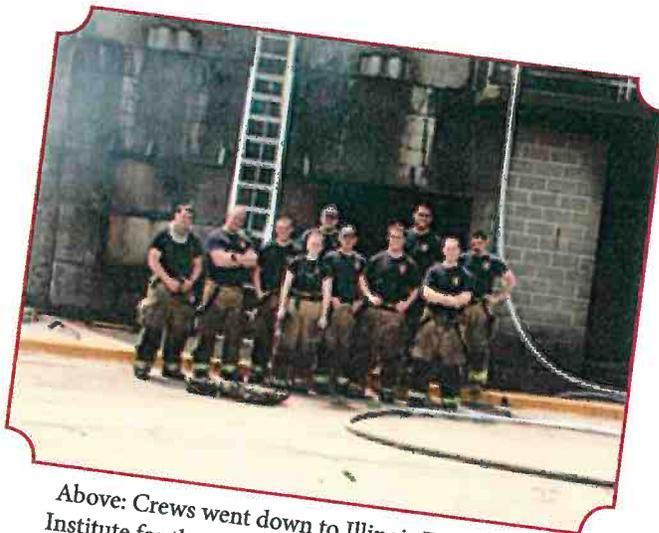
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Chief Patrick J. Parker

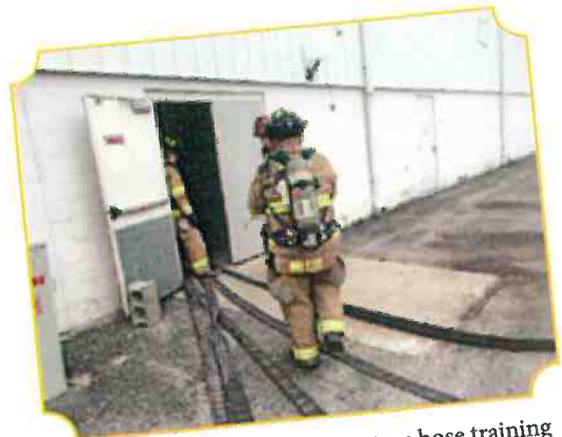
Trainings



Above: Crews went down to Illinois Fire Service Institute and participated in acquired structure live burns, learning how they organize, document, prepare structures and execute the trainings safely and legally.



Above: Crews went down to Illinois Fire Service Institute for their Light and Fight program. A day long training event that involves multiple evolutions all under live fire environment.



Crews doing commercial structure hose training utilizing 2.5" hoselines and navigating simulated retail floorplans.

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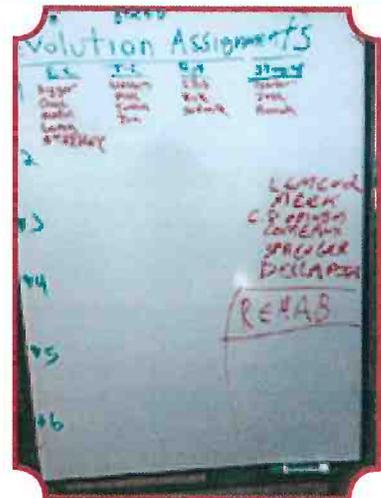
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Chief Patrick J. Parker

Live Burn Trainings



Above: Interior operations including suppressions, rescue and forcible entry.



Right: Exterior operations and fire behavior observations



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Chief Patrick J. Parker

Safe Neighborhood

A properly installed and maintained smoke alarm is the only thing in your home that can alert you and your family to a fire 24 hours a day, seven days a week. Whether you're awake or asleep, a working smoke alarm is constantly on alert, scanning the air for fire and smoke. According to the National Fire Protection Association, almost two-thirds of home fire deaths resulted from fires in properties without working smoke alarms. A working smoke alarm significantly increases your chances of surviving a deadly home fire.

Through the Safe Neighborhood Campaign Grand Traverse Metro Firefighters are working door-to-door, and by request, to check and change batteries in smoke alarms, check and/or provide and install smoke alarms in homes that are in need, and provide local coupons for the purchase of additional smoke alarms. This program is supported through the generosity of local and national businesses such as; Home Depot, Kidde, the National Fire Protection Association, Ace Hardware, Gilroy's, DeWeese Hardware, Lowe's, Roy's General Store, Northern Fire & Safety, and the Rotary Good Works.

There is no cost to participants.

[Click here to fill out an application](#)



New Equipment



Metro Fire has purchased a new Marine unit. This is a duplicate of Marine 1, with enhancements. The current Marine 1 will be moved to Station 12 and the new boat will replace Marine 1. We will be taking delivery of this new boat this month.

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Chief Patrick J. Parker

Updated Live Burn Program

Metro Fire is revamping their live burn program to ensure they are following the most recent guidelines from NFPA 1403 and providing the safest environments possible for this type of training. This involved ensuring the structures are sound and solid, removing any additional hazards such as furnishings, covering any damage done to the structure, ensuring there is no asbestos and more.

This program now has better structure, defined outlines and safety checklists that must be followed and dedicated personnel responsible for ensuring safe and consistent delivery of this type of training. This has been made possible by the hard work and dedication from Capt. Posey, Lt. Comeaux, Lt. Meek, Lt. Lemcool and FF Ellis.

Engine 11 in one of the National Cherry Festival parades



Community Involvement



Sparky the Fire Dog and Fat Albert of the US Navy Blue Angels Squadron.



Sparky the Fire Dog at the Station 12 Open House.



Members of the Grand Traverse Guns-N-Hoses organization cleaning up their adopted road. Pictured: Capt. Posey w/ wife Sara and Lt. Lemcool w/ wife Belinda.



Sparky the Fire Dog playing Tug-of-War at a Traverse City Beach Bums game.

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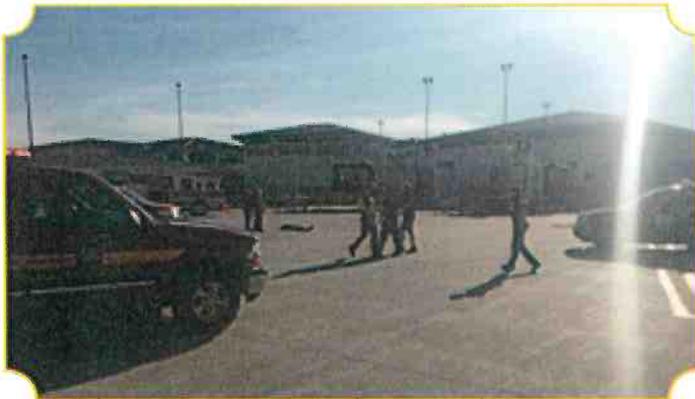
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Chief Patrick J. Parker

Active Shooter Exercise

Recently crews from Metro participated in a multi-agency training exercise at Cherry Capital Airport. This training simulated an active shooter on the property that required police response to mitigate the shooter and then fire and medical response to perform triage of the mass casualty event. This was a great training exercise and things went well due to the great working relationships with all the agencies involved.



Lt. Mervau Wedding

Lt. Mervau from Station 8 recently got married and was able to have Engine 8 as part of the photo shoot for the wedding party.





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Chief Patrick J. Parker

Challenge Coins

We have been asked by many if Metro is going to have a challenge coin. This has been talked about for a long time. What is a challenge coin and what is the history behind it?

There are many examples of traditions that build camaraderie in the military, but few are as well-respected as the practice of carrying a challenge coin—a small medallion or token that signifies a person is a member of an organization. Even though challenge coins have broken into the civilian population, they're still a bit of a mystery for those outside the armed forces.

WHAT DO CHALLENGE COINS LOOK LIKE?

Typically, challenge coins are around 1.5 to 2 inches in diameter, and about 1/10-inch thick, but the styles and sizes vary wildly—some even come in unusual shapes like shields, pentagons, arrowheads, and dog tags. The coins are generally made of pewter, copper, or nickel, with a variety of finishes available (some limited edition coins are plated in gold). The designs can be simple—an engraving of the organization's insignia and motto—or have enamel highlights, multi-dimensional designs, and cut outs.

CHALLENGE COIN ORIGINS

It's nearly impossible to definitively know why and where the tradition of challenge coins began. One thing is certain: Coins and military service go back a lot farther than our modern age.

Today, the use of coins in the military is much more nuanced. While many coins are still handed out as tokens of appreciation for a job well done, especially for those serving as part of a military oper-

ation, some administrators exchange them almost like business cards or autographs they can add to a collection. There are also coins that a soldier can use like an ID badge to prove they served with a particular unit. Still other coins are handed out to civilians for publicity, or even sold as a fund-raising tool.

BEYOND THE MILITARY

However, thanks in part to custom coin companies online, everyone's getting in on the tradition. Today, it's not uncommon for police and fire departments to have coins, as do many civic organizations, such as the Lions Club and the Boy Scouts. Even the Star Wars cosplayers of the 501st Legion, Harley Davidson riders, and Linux users have their own coins. Challenge coins have become a long-lasting, highly-collectible way to show your allegiance anytime, anyplace.

Lt. Francisco worked on this project a while back. In fact we felt that it would be a good fund raiser for the 911 Memorial.

Here are some ideas that we came up with:



I would like to open this up to the creative minds of Metro to design a worthy challenge coin for our department.

Submit your ideas to the Chief Parker by Sept. 15th. A panel of your peers will decide the winning entry.

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**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 8th, 2016 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:01pm

ROLL CALL:

PC Members Present: D. Rosa, D. White, S. Feringa (Vice Chair)
T. Forgette (Secretary)

PC Members Absent/Excused: J. Jessup, K. Wentzloff, M. Timmins

Staff Present: S. Winter, Zoning Administrator; J. Jocks, Legal Counsel

A. LIMITED PUBLIC COMMENT: 7:02pm

Pat Buck, 7369 Deepwater Pt Rd. Spoke regarding the recent problems with weekly rentals. The area is zoned R-1 but the rentals bringing in multiple families; some not related at all. Wishes to see them banned

Irene/John Stuart, 7402 Deepwater Pt. Rd. Echoed sentiments above regarding weekly rentals. Encountering numerous issues with multiple people, noise all night to early in the morning, concerned about security. Not a welcome addition to the neighborhood.

Wallace/Sonya Olson, 7373 Deepwater Pt. Rd. Lived here for 48 years, with the last couple issues have grown with weekly rentals. Up all hours of the night. Security concerns. Explained situation from past where police needed to call in backup to breakup a party. Expressed that these are not your neighbors who you get to know over time. You never know who is going to be moving next to you week after week.

Joel Safronoff, 7206 Peaceful Valley Rd. Spoke to weekly rental issues. 40 year resident. Observes garbage being left out, up to 8 cars parked at a time, needing to pick up shoreline after guests leave since they don't.

Public Comment closed @ 7:11pm.

B. APPROVAL OF AGENDA:

Motion by White, support by Rosa, to approve the agenda with removal of the PC Elections due to the number of absentee members. Motion passed.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CONSENT CALENDAR:

Motion by Rosa, support by White, to approve the consent calendar adding the date to the Board Minutes. Motion passed.

1. RECEIVE AND FILE

a. Approved Township Board Minutes 7/15/16

2. ACTION:

a. Approve Draft Planning Commission Minutes 06/13/16

b. Approve Draft Planning Commission Minutes 07/11/16

E. ITEMS REMOVED FROM THE CONSENT CALENDAR

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

1. _____
2. _____

F. CORRESPONDENCE:

1. County Planning Awards - Winter provided nomination form for annual County award nominations
2. Nathan Moore RE South Bates Rd - Winter summarized email correspondence from Mr. Moore detailing issues he wished to have addressed related to S. Bates Road. The Township Supervisor and Jim Cook from the road commission made a visit to the location to observe the behavior of road users as well as the road condition. A detailed response from the Grand Traverse Road Commission was submitted and a subsequent response from Mr. Moore. Winter indicated the area is zoned Agriculture and the road has an unposted 55 mph zone. Believes most concerns are road commission related
3. Crystal Yarlott RE Airbnb - Winter summarized a letter in favor of short-term rentals using the model of room rentals. His interpretation is the Airbnb model where one rents out a room in their home is not allowed in Acme Township based on our definition of "Family" in the Zoning Ordinance.

G. PUBLIC HEARINGS: None

H. OLD BUSINESS:

1. Zoning Ordinance Amendment 037 – Planned Development - Winter noted changes made by Counsel to address concerns GT County cited in their review regarding the specified wetland percentage that may prevent sensitive lands from being protected. Motion made by Forgette to table action on this until next month due to the number of absent commissioners. Support by White. Motion passed.
2. Zoning Ordinance Amendment 041 – Special Uses
 - a. Article V – Regulated Uses - Last month Winter asked PC members to review the land use and base zoning table list to see if any uses needed to be added or removed. He and PC members reviewed the list and discussed. Suggested changes discussed were; removing Clinics from the listed Clinics and Kennels (animal care facilities) in the Commercial zone since it is already listed under Veterinary Hospitals/Clinics use; possibly removing Golf Course and Drive-In Theatres designation as they could be covered by a PD (golf course) or outdated (drive-in); providing a definition clarification of the Computer Operations land use under Commercial; possible removal of the land use symbol "A" and change to "P" since it deals with accessory structures; possible addition of home satellite dishes to Radio and Television Antennas; possibly review the allowance of cell towers as potential use in agriculture district. A discussion on Lumber and Planing Mills and Sawmills led to possibility of listing them as separate uses. Winter suggest reviewing the identified land use district for Microbrewery, Small Distillery, and Small Winery and possibly adding to B-4 to account for scale and/or allow in other districts. He sees the conservation and preservation development uses being incorporated into the PD ordinance we are looking to adopt. Winter asked counsel if we needed further delineation of a manufactured home and mobile home. He also wondered if Boat Houses were even allowed anymore. Winter questioned whether the limitation of guest houses to the residential zones only and thought the agriculture zone may need to be looked at. This may require further discussion among the PC and Counsel. He encouraged the PC to review the list further.
 - b. Article IX – Special Uses - Winter briefly summarized. Changes made to help read better and incorporated changes from May 9 meeting. A number of outdated uses removed as well as quite a few different variations of a Planned Development with the intent that the adoption of Zoning Ordinance Amendment 037 will address in a more flexible manner. Other changes were made to clarify and strengthen the Basis for Determination. He asked

DRAFT UNAPPROVED

PC about Gasoline Service Stations (9.3) since they also may be covered by Form Base Code since they are only allowed in the commercial district. A discussion on the use of the term “some historical or architectural significance” as a means of determination for a Bed and Breakfast suggested that it may be vague and need to follow set standards for the PC to make a determination. Feringa thought it should stay as is for now. A question from PC on definition of Independent Housing Facilities was explained by Counsel. Winter asked PC to further review

I. NEW BUSINESS:

1. Short-Term Rentals - Winter briefly described the current problems being recently encountered from what appears to be an increase in short-term rentals in residential districts; specifically in the area of Deepwater Point. Many more complaints from current residents from activities such as loud music, excessive drinking, littering, partying, etc.. Though historically short-term rentals have been occurring for decades without many issues, he no longer believes that to be the case based on complaints this year. He is also fielding a higher number of inquires as to whether people are allowed to rent out their homes which indicates a high demand. He feels the unregulated use of short-term rentals is creating a nuisance in communities where they exist that may jeopardize the health, safety and welfare of those communities. Currently the township does not have a prohibition on short-term rentals or an established ordinance. Airbnb, where one rents out room or portions of one’s home, is not allowed based on the Township definition of “Family” in the zoning ordinance per counsel. He explained other jurisdictions have started cracking down on short-term rentals which may be driving demand in this area. He suggested three options for consideration, 1) complete prohibition; 2) continue as is, in an unregulated manner, or 3) allow short-term rentals in a regulated manner. Winter went through how this may be regulated and a discussion occurred with PC members. Most believing option 2 is not an option as they agreed this is a problem that needs to be addressed. Rosa suggested we talk to these property owners to get a feel about regulated use. White suggested looking at Milton Township and Winter suggested looking at Torch Lake Township as well. Forgette brought up the scenario where the option chosen may affect a landowner who has a neighboring property being used as a short term rental. Feringa suggested we look at this closely and we need this written in a strong enforceable manner. He also indicated that this type of use may have associated environmental and/or infrastructure impact on water and sewer. Winter and Counsel to review other ordinances in the area and get more information together for the PC with respect to how to deal with enforcement.
2. Planning Commission Elections - Removed from agenda
3. Zoning Ordinance Review Subcommittee - Winter discussed the possibility of setting up a review committee. PC discussed. Worked well for form based code and other items in the past. May need to look at budget. Winter will get back with PC chair and planner to get more information on what this might look like.

J. PUBLIC COMMENT & OTHER PC BUSINESS

Public comment period started at 8:46pm

Sonya Olson, Feels that even if you license the homes, it does not protect homes from issues and their home’s value. Do not feel like they can enjoy the home they own. Everyone else enjoys the property, however, they cannot. Paying lots of money to rent and they feel they can do as they please. Up all hours of night. This week, the tenant (s) brought five dogs.

John Stuart, 7402 Deepwater Pt. - Asked why we have three different residential zones for a reason if you're not going to enforce it. Winter indicated he will discuss with Counsel to gather baseline information so we can look to address.

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

DRAFT UNAPPROVED

Joel/Deb Safronoff - Brought recent example of a safety concerns. We are off water but neighboring property burning with fire ring. Winter indicated Metro fire is responsible for enforcing regulation. Feels now we have to police everything since your neighbor resident changes each and every week.

Pat Buck - Doesn't believes that near him there has never been one "family" using the short-term rentals. Currently going on their 7th group of renters for the summer.

Irene Stuart - It is like the absentee landlord. They do not feel the affect of the activity. Out of sight, out of mind. We get stuck getting dealing with all of the issues.

Wally Olson - The use of a fee or reduction of homestead exemption really will not be effective. The landowner will just increase the rental price. Whatever money lose they will recoup.

Winter recommended to those present that while the PC takes the time to review, continue to report violations of existing ordinances (garbage, open fire, trespass, noise, etc) to the township and law enforcement. PC is taking concerns seriously; it just take some time to work out our next steps with regulations.

Closed at 8:56pm.

1. Zoning Administrator Report – Shawn Winter went over the current ZA report. Had our first outside sale event. Site plan review ordinance goes to County Planning in Aug. Mobile vending and site plan review amendment goes to the board this week. Chase Bank and the Town Center interest for a possible special meeting this month for a preliminary review.
2. Planning Consultant Report – none
3. Township Board Report – White indicated the ZA report covered it. Advised the Autumn Olive thorns could be a problem.
4. Parks & Trails Committee Report – Winter summarized recent TART trail activity; two projects looking for support. Yuba Creek has had recent activities of autumn olive removal provided by the Ruffed Grouse Society. Conservancy is also going to hand treat as a follow-up soon. Big visual change and encouraged everyone to check it out.

ADJOURN:

Motion by Forgette to adjourn; support by White. Motion passed. Meeting adjourned at 9:01pm

**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 12th, 2016 10:00 a.m.**



Committee:	X	Feringa	X	Heffner	X	Heflin	E	Jenema
	X	LaPointe	X	Timmins	X	Wentzloff		
Advisory:	X	Heinert	X	Kushman				
Staff:	E	Henkel	X	Winter				

- A. PUBLIC COMMENT: None**
- B. APPROVAL OF AGENDA: Motion Feringa, Seconded by Timmins: Motion to approve the agenda with the addition of Jim Redman under reports 1.
Motion Carries**
- C. INQUIRY AS TO CONFLICTS OF INTEREST:**
- D. CORRESPONDENCE:**
- E. ACTION:**
 - 1. Approve Draft Minutes of:**
 - a. Parks & Trail Meetings Minutes 07/15/2016** **_Motion:** Motion to approve minutes from 7/15/2016 Lapointe Seconded by Heffner.
Motion carries
- F. REPORTS (if applicable)**
 - 1. James Redman – Garden club-** Blue star highway sign is being installed at Bayside park. They will be setting up two, 10x10 tents, 100 chairs and a couple port-a-potties. List of those invited; Michigan Garden club dignitaries, all the Veterans groups in the Traverse City area, Honor guard, State and local government representatives.
The sign will be about 7 ft. tall and 3ft. Tall.
Klaus mentioned wanting to check to make sure it met MDOT’s clear view road standards.
 - 2. Township Board - LaPointe** reported on the boards approval of the internal trail system and Concept of the regional trail from Traverse City to Charlevoix, passing through Acme.
 - 3. TART – Kushman** – Thanked the committee and the Board for their support of trails.
Discussed the tunnel under M-72 connecting the Grand Traverse Resort and GTTC properties. Feringa talked about the work being done on grading issues on the south side. The GTB is looking at short and long term trail goals, eventually getting the trail to the resort entrance. Will be seeking community input when design starts on the sidewalk system along 72.
 - 4. Autumn Olive - LaPointe** – Discussed the success of what was accomplished at the beginning of August. Meeting on 8/15/16 to discuss long term maintenance plan with the conservancy and Agricultural landowners. The project was over budget from the \$3000 the park and recreation committee originally asked for.
 - 5. Sayler Park Boat Launch** – Klaus, Boat launch is on track with being complete by fall fishing season.

G. NEW BUSINESS:

1. Identifying Next Steps for Trail Development-

Darryl Nelson called wants to try to work with the township about trails going through the property he owns at the corner of Bunker Hill and US 31. Can't allow boat parking in his lot due to how the lot is divided between the businesses on the property.

John DeMarsh recommends that Acme work with Samaritas (formally Hope Village) as well as the Lutheran Church, Feast of Victory, to obtain a letter of commitment from each and then easements as soon as an exact trail route is known.

Kushman- believes that the next step is getting letters of commitment for easements from businesses that the trail will cross their properties. Actual easements will be obtained after engineered plans are nailed down. Shawn Winter will be working with Kris to get the letters of commitment needed.

After letters of commitment are obtained the committee and TART will work on getting funding for detailed engineering.

Discussed why putting a trail over a gas line easement is not a good idea, if maintenance is done on the line it is not the companies responsibility to repair the trail.

- 2. Preliminary Review of Bayside Park Phase I Bid Numbers-** Because the committee met a week early not all the bid were turned in as of 8/12. Klaus believes the bids are on track to fit within the budget set by the board for phase 1.5. We will set a new meeting date to go over the bids.

H. OLD BUSINESS:

1. Bayside Park Design Elements Looked over pricing options A & B

Looked at the retaining wall to decide to keep the stone option or go with concrete turn down. By keeping the concrete turn down the township could choose to add the stone at a later date, but wouldn't be able to easily add the concrete turn down at later date. Committee members were in favor of keeping the concrete turn down and adding the stone to a later phase if funds were available.

- a.** Character Family Selection – furniture, lights- showed us a natural metal structure. Committee liked the selections.
- b.** Decorative Pavement Options discussed using stamped concrete in the bench areas to shave money on bricks/pavers.

Klaus thought that construction on phase 1.5 would take between 3-4 weeks, that a 5 week window should be enough for completion of the project.

- 2. Shore Beach Lane Connectivity** – Shawn talked to County rd. commission and sent over plans for them to look at. They will be move involved as the project moves forward.

- 3. South Bayside Park** – Discussed if boats and trailers would be allowed at South Bayside in the future.

Motion by Feringa, seconded by Heffner: Motion to not allow trailer parking at South Bayside park.

Motion carries

I. PUBLIC COMMENT none

ADJOURN: Motion by Timmins, seconded by Heffner. Motion to adjourn motion carries.

Prepaid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/11/2016	CHAS	23853	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	50.00
		23853		REPAIRS & MAINT	101-750-930.000	254.99
						304.99
08/11/2016	CHAS	23854	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	496.96
08/11/2016	CHAS	23855	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
08/11/2016	CHAS	23856	WILLIAMS, CHERYL	SALARIES	101-191-702.000	132.00
08/23/2016	CHAS	23857	AT&T MOBILITY	SUPPLIES & POSTAGE	101-750-726.000	50.76
08/23/2016	CHAS	23858	CHASE CARD SERVICES	dues subscriptions	101-101-960.000	16.99
		23858		SUPPLIES & POSTAGE	101-191-726.000	184.00
		23858		SUPPLIES & POSTAGE	101-215-726.000	51.35
		23858		TRAVEL & MILEAGE	101-215-860.000	14.13
		23858		REPAIRS & MAINT	101-265-930.000	11.64
		23858		SUPPLIES & POSTAGE	101-410-726.000	36.15
		23858		REPAIRS & MAINT	101-750-930.000	249.00
						563.26
08/23/2016	CHAS	23859	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,045.88
08/23/2016	CHAS	23860	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	277.38
08/29/2016	CHAS	23861	PETTY CASH	PASSPORT FEES	101-000-465.000	2.40
		23861		POSTAGE FOR PASSPORTS	101-000-465.001	94.22
		23861		SUPPLIES & POSTAGE	101-265-726.000	16.92
						113.54
TOTAL - ALL FUNDS				TOTAL OF 9 CHECKS		3,044.77

--- GL TOTALS ---

101-000-465.000	PASSPORT FEES	2.40
101-000-465.001	POSTAGE FOR PASSPORTS	94.22
101-101-960.000	dues subscriptions	16.99
101-191-702.000	SALARIES	132.00
101-191-726.000	SUPPLIES & POSTAGE	184.00
101-215-726.000	SUPPLIES & POSTAGE	51.35
101-215-860.000	TRAVEL & MILEAGE	14.13
101-265-726.000	SUPPLIES & POSTAGE	16.92
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,045.88
101-265-921.000	STREET LIGHTS	496.96
101-265-923.000	SEWER TOWNSHIP HALL	60.00
101-265-930.000	REPAIRS & MAINT	61.64

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-726.000				SUPPLIES & POSTAGE		36.15
101-750-726.000				SUPPLIES & POSTAGE		50.76
101-750-930.000				REPAIRS & MAINT		781.37

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2016	AP	A & D ASSESSING ASSESSING CONTRACT SERVICES Vnd: 0000000520 Invoice: SEPTEMBER 2016	Invoice: SEPTEMBER 2016 Ref#: 7765 (MONTHLY ASSESSING SVS) 101-209-803.002 101-000-202.000	3,400.00	3,400.00
		Expected Check Run: 09/06/2016		<u>3,400.00</u>	<u>3,400.00</u>
09/06/2016	AP	ALL IN ONE PLUMBING & HEATING, LLC REPAIRS & MAINT Vnd: ALL IN ONE Invoice: 3732	Invoice: 3732 Ref#: 7761 (PLUMBING, LABOR & MATERIALS WATER LINE R) 101-265-930.000 101-000-202.000	2,194.70	2,194.70
		Expected Check Run: 09/06/2016		<u>2,194.70</u>	<u>2,194.70</u>
09/06/2016	AP	AMERICAN PLANNING ASSOC dues subscriptions Vnd: 0000000500 Invoice: 280912-1673	Invoice: 280912-1673 Ref#: 7770 (APA MEMBERSHIP CATEGORY C, MI CHAPTER, 101-410-960.000 101-000-202.000	282.00	282.00
		Expected Check Run: 09/06/2016		<u>282.00</u>	<u>282.00</u>
09/06/2016	AP	BECKETT & RAEDER PLANNING & CONSULTANT T & A Vnd: 0000001660 Invoice: 2016416	Invoice: 2016416 Ref#: 7792 (PLANNING SERVICES) 101-410-803.005-079 101-000-202.000	630.00	630.00
		Expected Check Run: 09/06/2016		<u>630.00</u>	<u>630.00</u>
09/06/2016	AP	BECKETT & RAEDER PLANNING CONSULTANT-2016418 PLANNING CONSULTANT-2016419 PLANNER SERVICES--2016417 PLANNING & CONSULTANT T & A-2016417 Vnd: 0000001660 Invoice: AUGUST 2016	Invoice: AUGUST 2016 Ref#: 7793 (2016419, 2016418, 2016417) 101-410-803.001 101-410-803.001 101-410-803.000 101-410-803.005 101-000-202.000	750.00 1,920.00 2,681.25 876.25	6,227.50
		Expected Check Run: 09/06/2016		<u>6,227.50</u>	<u>6,227.50</u>
09/06/2016	AP	BELLEROC TIRE SERVICES REPAIRS & MAINT Vnd: BELLEROC Invoice: 17725	Invoice: 17725 Ref#: 7789 (KUBOTA TRACTOR VALVE STEM REPLACEMENT) 101-750-930.000 101-000-202.000	349.50	349.50
		Expected Check Run: 09/06/2016		<u>349.50</u>	<u>349.50</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount	
09/06/2016	AP	CHERRYLAND RURAL ELECTRIC STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE ELECTRIC UTILITIES TOWNHALL/SAYLER PK BL ELECTRIC UTILITIES TOWNHALL/ YUBA CEMETE ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BAT STREET LIGHTS/YUBA PK RD & US 31 N STREET LIGHTS/PEACEFUL VAL.NEAR 7791 STREET LIGHTS/US 31 N-11 LIGHTS STREET LIGHTS/SAYLOR PK STREET LIGHTS/BAY VALLEY ST LITE STREET LIGHTS/5 MILE NEAR ADD 4782 STREET LIGHTS/BUNKER HILL AND WHITE STREET LIGHTS/FIVE MILE & HOLIDAY HLS STREET LIGHTS/YUBA HERITAGE Vnd: 0000002900 Invoice: JULY/AUGUST	Invoice: JULY/AUGUST Ref#: 7786(ELECTRIC) 101-265-921.000 101-265-920.000 101-265-920.000 101-265-920.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-265-921.000 101-000-202.000	70.80 17.50 52.98 78.49 32.36 11.47 176.80 10.37 11.47 13.64 18.72 20.74 11.47		526.81
		Expected Check Run: 09/06/2016		526.81	526.81	
09/06/2016	AP	CINTAS CORP #729 REPAIRS & MAINT Vnd: 0000002990 Invoice: 729818942	Invoice: 729818942 Ref#: 7788(RUGS) 101-265-930.000 101-000-202.000	48.72	48.72	
		Expected Check Run: 09/06/2016		48.72	48.72	
09/06/2016	AP	DONN, VALERIE SALARIES Vnd: DONN Invoice: JULY	Invoice: JULY Ref#: 7778(ELECTION TRAINING 7-26-16) 101-191-702.000 101-000-202.000	22.00	22.00	
		Expected Check Run: 09/06/2016		22.00	22.00	
09/06/2016	AP	DTE ENERGY MICH CON GAS Vnd: 0000004460 Invoice: 4546 351 0001 8	Invoice: 4546 351 0001 8 Ref#: 7787(GAS) 101-265-922.000 101-000-202.000	38.11	38.11	
		Expected Check Run: 09/06/2016		38.11	38.11	
09/06/2016	AP	GABRIDGE & COMPANY, PLC ACCOUNTING & AUDIT Vnd: GABR Invoice: 7323621	Invoice: 7323621 Ref#: 7783(2016 FINANCIAL STATEMENT AUDIT REPORT) 101-101-801.000 101-000-202.000	4,950.00	4,950.00	
		Expected Check Run: 09/06/2016		4,950.00	4,950.00	
09/06/2016	AP	GARY LAMOTT TRAVEL & MILEAGE Vnd: GARY Invoice: AUGUST 2016	Invoice: AUGUST 2016 Ref#: 7794(MILEAGE REIMBURSEMENT) 101-750-860.000 101-000-202.000	210.74	210.74	
		Expected Check Run: 09/06/2016		210.74	210.74	

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2016	AP	GOSLING CZUBAK ENGR ENGINEERING SERVICES Vnd: 0000007675 Invoice: 76016	Invoice: 76016 Ref#: 7790 (PROFESSIONAL SERVICES) 590-000-803.003 590-000-202.000	24,500.00	24,500.00
		Expected Check Run: 09/06/2016		<u>24,500.00</u>	<u>24,500.00</u>
09/06/2016	AP	GOSLING CZUBAK ENGR PLANNING & CONSULTANT T & A Vnd: 0000007675 Invoice: 76010	Invoice: 76010 Ref#: 7791 (PROFESSIONAL SERVICES) 101-410-803.005 101-000-202.000	1,009.00	1,009.00
		Expected Check Run: 09/06/2016		<u>1,009.00</u>	<u>1,009.00</u>
09/06/2016	AP	GOSLING CZUBAK ENGR SHORELINE REDEVELOPMENT Vnd: 0000007675 Invoice: 76036	Invoice: 76036 Ref#: 7799 (ENGINEERING - PHASE 1 PARK IMPLEMENTATIO) 208-000-930.005 208-000-202.000	1,769.50	1,769.50
		Expected Check Run: 09/06/2016		<u>1,769.50</u>	<u>1,769.50</u>
09/06/2016	AP	GOVERNMENTAL BUSINESS SYS GBS SUPPLIES & POSTAGE Vnd: 0000007720 Invoice: 16-27491	Invoice: 16-27491 Ref#: 7797 (MEMORY CARD CODING AUGUST 2 2016 PRIMARY) 101-191-726.000 101-000-202.000	560.00	560.00
		Expected Check Run: 09/06/2016		<u>560.00</u>	<u>560.00</u>
09/06/2016	AP	GRAND TRAVERE REGIONAL LAND CO CONTRACTED EMPLOYEE SERVICES Vnd: GTRLC Invoice: #3 PAYMENT	Invoice: #3 PAYMENT Ref#: 7766 (SERVICE AGREEMENT) 225-000-802.004 225-000-202.000	7,500.00	7,500.00
		Expected Check Run: 09/06/2016		<u>7,500.00</u>	<u>7,500.00</u>
09/06/2016	AP	GRAND TRAVERSE COUNTY SUPPLIES & POSTAGE Vnd: 7890 Invoice: 92112	Invoice: 92112 Ref#: 7781 (2016 ACME TWN TAX MAPS) 101-209-726.000 101-000-202.000	128.49	128.49
		Expected Check Run: 09/06/2016		<u>128.49</u>	<u>128.49</u>
09/06/2016	AP	GRAND TRAVERSE COUNTY OPERATING & MAINT EXP OPERATING & MAINT EXP Vnd: 7890 Invoice: 92203, 92204	Invoice: 92203, 92204 Ref#: 7798 (DPW- ACME SEWER AND ACME WATER - HOPE) 590-550-956.001 590-000-956.001 590-000-202.000	831.29 23,585.75	24,417.04
		Expected Check Run: 09/06/2016		<u>24,417.04</u>	<u>24,417.04</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2016	AP	GRAND TRAVERSE METRO ESA CONTRACTED EMPLOYEE SERVICES Vnd: 0000007950 Invoice: 835	Invoice: 835 Ref#: 7771 (PART-TIME STAFFING FOR JULY 2016) 206-000-802.004 206-000-202.000	7,089.12	7,089.12
		Expected Check Run: 09/06/2016		<u>7,089.12</u>	<u>7,089.12</u>
09/06/2016	AP	GRD TRAV COUNTY ROAD COMM GT COUNTY ROAD COMMISSION TART Vnd: 0000007925 Invoice: 5538	Invoice: 5538 Ref#: 7767 (DUST CONTROL 2ND APPLICATION) 101-000-998.000 101-000-202.000	1,589.63	1,589.63
		Expected Check Run: 09/06/2016		<u>1,589.63</u>	<u>1,589.63</u>
09/06/2016	AP	GREATAMERICA FINANCIAL SVCS SOFTWARE SUPPORT & PROCESSIN Vnd: GREAT Invoice: 19240782	Invoice: 19240782 Ref#: 7777 (COMPUTERS) 101-101-804.000 101-000-202.000	311.65	311.65
		Expected Check Run: 09/06/2016		<u>311.65</u>	<u>311.65</u>
09/06/2016	AP	HURON ELECTRIC REPAIRS & MAINT Vnd: 0000009850 Invoice: 4152	Invoice: 4152 Ref#: 7796 (FIRE HALL REPAIR CIRCUIT TRIPPING ON CHA) 101-265-930.000 101-000-202.000	191.27	191.27
		Expected Check Run: 09/06/2016		<u>191.27</u>	<u>191.27</u>
09/06/2016	AP	INTEGRITY BUSINESS SOLUTIONS SUPPLIES & POSTAGE SUPPLIES & POSTAGE Vnd: 0000010300 Invoice: 1417235-0	Invoice: 1417235-0 Ref#: 7773 (NAME PLATE INSERT, ENVELOPES) 101-215-726.000 101-265-726.000 101-000-202.000	28.59 13.20	41.79
		Expected Check Run: 09/06/2016		<u>41.79</u>	<u>41.79</u>
09/06/2016	AP	INTEGRITY BUSINESS SOLUTIONS SUPPLIES & POSTAGE Vnd: 0000010300 Invoice: 1421729-0	Invoice: 1421729-0 Ref#: 7774 (PAPER) 101-265-726.000 101-000-202.000	34.99	34.99
		Expected Check Run: 09/06/2016		<u>34.99</u>	<u>34.99</u>
09/06/2016	AP	KOPY SALES INC. REPAIRS & MAINT Vnd: 0000011800 Invoice: 101207, 101208	Invoice: 101207, 101208 Ref#: 7768 (TONER) 101-265-930.000 101-000-202.000	174.46	174.46
		Expected Check Run: 09/06/2016		<u>174.46</u>	<u>174.46</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2016	AP	NORTHERN FIRE AND SAFETY REPAIRS & MAINT Vnd: 0000015050 Invoice: 286203	Invoice: 286203 Ref#: 7800(FIRE EXTINGUISHER RECHARGE) 101-750-930.000 101-000-202.000	55.00	55.00
		Expected Check Run: 09/06/2016		<u>55.00</u>	<u>55.00</u>
09/06/2016	AP	OLSON, BZDOK & HOWARD, P.C ATTORNEY SERVICES ATTORNEY SERVICES LITIGATION ATTORNEY SERVICES ATTORNEY T & A VGT PH 1 ASSESSOR'S EVALUATION SERVICES Vnd: 0000016245 Invoice: AUGUST 12, 2016	Invoice: AUGUST 12, 2016 Ref#: 7763(GENERAL, VGT PHASE 1, IMMANUEL LLC, 101-101-802.002 101-101-802.001 101-410-802.002 101-410-802.003-901 101-209-803.004 101-000-202.000	787.31 52.50 712.69 405.00 570.00	2,527.50
		Expected Check Run: 09/06/2016		<u>2,527.50</u>	<u>2,527.50</u>
09/06/2016	AP	RUFFED GROUSE SOCIETY REPAIRS & MAINT Vnd: RUFFED GRO Invoice: 233	Invoice: 233 Ref#: 7764(CAT W/ MULCHING HEAD RENTAL - AUTUMN OLI) 101-750-930.000 101-000-202.000	5,030.00	5,030.00
		Expected Check Run: 09/06/2016		<u>5,030.00</u>	<u>5,030.00</u>
09/06/2016	AP	SOS ANALYTICAL REPAIRS & MAINT - TOWN HALL REPAIRS & MAINT - BAYSIDE PART REPAIRS & MAINT - SAYLER PARK Vnd: 0000020900 Invoice: 162052	Invoice: 162052 Ref#: 7769(WATER TESTING - SEASONAL START-UP) 101-265-930.000 101-750-930.000 101-750-930.000 101-000-202.000	15.00 30.00 90.00	135.00
		Expected Check Run: 09/06/2016		<u>135.00</u>	<u>135.00</u>
09/06/2016	AP	STANLEY STEEMER REPAIRS & MAINT Vnd: 0000020975 Invoice: 163987	Invoice: 163987 Ref#: 7795(CARPET CLEANING) 101-265-930.000 101-000-202.000	329.00	329.00
		Expected Check Run: 09/06/2016		<u>329.00</u>	<u>329.00</u>
09/06/2016	AP	TNT OUTDOOR SERVICES LLC REPAIRS & MAINT Vnd: TNT Invoice: 471	Invoice: 471 Ref#: 7772(NORTH MIDDLE & SOUTH BAYSIDE PARK LAWNCA) 101-750-930.000 101-000-202.000	590.00	590.00
		Expected Check Run: 09/06/2016		<u>590.00</u>	<u>590.00</u>

PROOF ONLY - JOURNAL ENTRIES NOT CREATED

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2016	AP	TRAVERSE REPRODUCTION & SUPPLY SUPPLIES & POSTAGE Vnd: TRAVERSE R Invoice: 39841	Invoice: 39841 Ref#: 7762 (COLOR PRINT LAMINATE) 101-410-726.000 101-000-202.000	80.92	80.92
		Expected Check Run: 09/06/2016		<u>80.92</u>	<u>80.92</u>
09/06/2016	AP	WILLIS, AGELA SALARIES Vnd: WILLIS Invoice: JUNE	Invoice: JUNE Ref#: 7779 (ELECTION TRAINING 6-29-16) 101-191-702.000 101-000-202.000	22.00	22.00
		Expected Check Run: 09/06/2016		<u>22.00</u>	<u>22.00</u>
09/06/2016	AP	WYANT COMPUTER SERVICES SOFTWARE SUPPORT & PROCESSIN Vnd: WYANT Invoice: CW19715, CW19716	Invoice: CW19715, CW19716 Ref#: 7782 (REMOTE RESET CHARTER MODEM) 101-101-804.000 101-000-202.000	335.73	335.73
		Expected Check Run: 09/06/2016		<u>335.73</u>	<u>335.73</u>
09/06/2016	AP	YAMAGUCHI PATRICIA SALARIES Vnd: 0000026005 Invoice: JUNE	Invoice: JUNE Ref#: 7780 (ELECTION TRAINING 6-30-16) 101-191-702.000 101-000-202.000	22.00	22.00
		Expected Check Run: 09/06/2016		<u>22.00</u>	<u>22.00</u>
				<u>97,324.17</u>	<u>97,324.17</u>
Cash/Payable Account Totals:					
	ACCOUNTS PAYABLE		101-000-202.000		32,048.51
	ACCOUNTS PAYABLE		206-000-202.000		7,089.12
	ACCOUNTS PAYABLE		208-000-202.000		1,769.50
	ACCOUNTS PAYABLE		225-000-202.000		7,500.00
	ACCOUNTS PAYABLE		590-000-202.000		48,917.04
			TOTAL INCREASE IN PAYABLE:		97,324.17



GRAND TRAVERSE METRO FIRE DEPARTMENT

2017 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2017 Budget:

- 1) 1.6% increase in Townships real property taxable valuations.
(at 2.35 mills, this impact is approx \$57,300 of additional revenue from Townships in 2017).
- 2) Wages and Benefits
 - * Wage increases for firefighters, administrative and fire inspectors
 - * Increase PT FF hourly rate by \$0.40. Effective 1/1/17, Michigan minimum wage will increase by \$0.40/hour to \$8.90 per hour.
- 3) Purchase new Squad 12 out of PIF funds - \$50,000 (similar to truck purchased in 2016).
- 4) In 2017, final payment for Tanker 12 Cherryland loan will be paid out of the Public Improvement Fund in the amount of \$15,623.
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
- 6) Metro has budgeted \$50,000 to transfer to the Public Improvement Fund to build it up for future capital expenditures for a new truck and/or Station 8.
- 7) PIF balance at the end of 2016 is projected to be \$258,765. 2011 was the last year Metro moved money to PIF to pay for future capital needs. At the end of 2011, the fund balance in PIF was almost \$882,000.
- 8) Metro proposes keeping the budget at 2.35 mills - resulting in a \$5,058 gain to fund balance.
- 9) Future issues not included in budget:
 - a. \$350,000 Station 11 improvements (repair floor & drains, upgrade work-out room & office)
 - b. Training Tower
 - c. New Station 8 costs



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2017 BUDGET
NET TAXABLE VALUE ALLOCATION
Proposed**

	2017
TOTAL BUDGETED EXPENDITURES:	\$ 3,914,990
LESS: OTHER REVENUE ITEMS:	\$ 250,000
NET EXPENDITURES TO BE ALLOC.	\$ 3,664,990
TOWNSHIP ASSESSED VALUES, net	1,561,722,697
Millage rate to breakeven	2.35
	(5,058) Use of fund balance (reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.35 MILLS				
	2017 BUDGETED TWP REVENUE	2016 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	701,927	687,289	14,638	2.13%
EAST BAY	1,181,159	1,159,632	21,527	1.86%
GARFIELD	1,786,962	1,765,827	21,135	1.20%
TOTAL	3,670,048	3,612,748	57,300	1.59%

	2016 TAXABLE VALUE <small>(net of personal prop)</small>	2015 TAXABLE VALUE <small>(net of personal prop)</small>	DIFFERENCE	% CHANGE
ACME	298,692,271	292,463,461	6,228,810	2.13%
% of total	19.1%	19.0%		
EAST BAY	502,620,876	493,460,516	9,160,360	1.86%
% of total	32.2%	32.1%		
GARFIELD	760,409,550	751,415,592	8,993,958	1.20%
% of total	48.7%	48.9%		
TOTAL	1,561,722,697	1,537,339,569	24,383,128	1.59%

GRAND TRAVERSE METRO FIRE DEPARTMENT 2017 BUDGET DEPARTMENT SUMMARY

Proposed



To the Townships

Metro Board Approved: 7/26/16

	Actual	Budget	YTD actual	% Bud	2017	
GRAND TRAVERSE METRO FIRE	2015	2016	June, 2016	2016	GRAND TOTAL	
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	633,189	687,289	666,369	97.0%	701,927	2.35 Mills
600.002 East Bay Twp. Contr	1,077,353	1,159,632	1,098,920	94.8%	1,181,159	2.35 Mills
600.003 Garfield Charter Twp.	1,623,843	1,765,827	1,743,139	98.7%	1,786,962	2.35 Mills
650.000 MI Tax Tribunal Refunds	-13,398	-5,000	-783	15.7%	-5,000	
664.000 Earned Interest	8,730	4,000	3,739	93.5%	5,000	
667.100 Township FF/EMS	152,713	95,810	41,729	43.6%	100,000	
668.100 Simulator Revenue	0	2,000	0	0.0%	0	
668.500 Cost Recovery Revenue	58,794	60,000	37,191	62.0%	55,000	
668.600 911 Memorial Donations	1,262	0	0	#DIV/0!	0	
669.000 Plan Reviews	76,659	60,000	38,139	63.6%	65,000	
669.001 Refunds and Donations	39,984	20,000	14,024	70.1%	25,000	
669.002 Sale of Surplus Equipment	3,375	5,000	15,413	308.3%	5,000	
669.006 Misc. Grant Receipts	27,981	0	0	#DIV/0!	0	
675.000 Debt Proceeds	0	0	0	#DIV/0!	0	
TOTAL REVENUES	3,690,485	3,854,558	3,657,880	94.9%	3,920,048	
	3,768,430	3,768,430				
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,140,421	1,249,295	605,154	48.4%	1,307,650	FF and staff wage increases
702.001 Longevity	28,609	32,000	0	0.0%	27,000	
703.000 Metro Firefighters Comp.	40,767	55,000	20,260	36.8%	50,000	
703.001 Metro Fire Officers Salaries	11,100	12,000	6,000	50.0%	12,000	
703.200 Metro FF Wages - part-time	571,182	547,600	265,472	48.5%	584,000	Incr. by \$.40/hour
703.300 Part-time Administrative	40,654	50,000	17,546	35.1%	50,000	
705.000 Personal Day Payout	27,295	29,500	0	0.0%	29,500	
715.000 FICA/Medicare	68,815	74,078	32,883	44.4%	76,992	
716.000 Health/Dental/Optical Ins.	353,089	423,000	227,793	53.9%	423,000	
716.003 Life Ins./LTD/STD	11,316	17,000	9,753	57.4%	20,000	
717.001 AD&D Insurance	9,761	11,000	10,003	90.9%	11,000	
718.000 Retirement	177,152	188,538	90,378	47.9%	197,386	
719.000 Workers Comp. Insurance	58,447	69,000	58,908	85.4%	65,000	
TOTAL PERSONNEL SERVICES	2,538,608	2,758,011	1,344,150	48.7%	2,853,528	
	68.8%	71.6%			72.79%	(labor % of revenue)
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	10,923	13,250	3,168	23.9%	13,250	
729.000 Printing and Binding	4,219	5,000	2,138	42.8%	5,000	
730.000 Postage and Freight	2,431	2,500	677	27.1%	2,500	
743.000 Other Supplies	18,732	21,500	7,983	37.1%	21,500	
745.000 Uniforms and Accessories	18,821	21,500	9,998	46.5%	21,000	
745.002 Fire Gear	28,237	30,000	11,168	37.2%	30,000	
748.000 Fuel, Oil, Grease	40,976	61,000	12,135	19.9%	50,000	
760.000 Medical Supplies	13,124	9,700	1,929	19.9%	12,000	
TOTAL SUPPLIES	137,463	164,450	49,196	29.9%	155,250	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	13,645	15,000	4,237	28.2%	15,000	
810.000 Subscriptions	3,644	4,000	2,662	66.6%	4,000	
810.001 Dues	7,810	7,500	3,950	52.7%	7,500	

GRAND TRAVERSE METRO FIRE DEPARTMENT 2017 BUDGET DEPARTMENT SUMMARY

Proposed



To the Townships

Metro Board Approved: 7/26/16

	Actual	Budget	YTD actual	% Bud	2017
GRAND TRAVERSE METRO FIRE	2015	2016	June, 2016	2016	GRAND TOTAL
818.000 Contract Services	33,116	33,600	17,564	52.3%	33,500
830.000 Fire Hydrant Rental	20,055	20,055	0	0.0%	21,555
850.001 Telephone	35,618	35,100	19,647	56.0%	36,000
TOTAL CONTRACTUAL SERVICES	113,888	115,255	48,060	41.7%	117,555
Acct Class: 900 OTHER SERVICES AND CHARGES					
910.000 Fleet & Liability Property Ins	65,138	68,000	58,446	86.0%	66,000
920.000 Heat Utilities	28,855	38,000	15,714	41.4%	32,000
921.000 Electric Utilities	42,786	46,000	17,979	39.1%	45,000
923.000 Sewer and Water Utilities	14,524	16,000	5,732	35.8%	15,000
924.000 Waste Disposal	1,569	2,000	1,220	61.0%	2,000
930.000 Bldg. Repair and Maintenance	63,699	55,000	34,247	62.3%	58,000
932.000 Equipment Repair & Maint.	20,679	15,000	5,336	35.6%	20,000
932.001 Radio/Pager Repair and Maint.	1,010	7,500	125	1.7%	2,000
932.100 SCBA Repair/Maintenance	2,463	10,000	6,375	63.8%	5,000
934.000 Vehicle R&M - labor	55,862	64,000	17,549	27.4%	55,000
934.100 Vehicle R&M - parts	56,486	43,000	14,567	33.9%	56,000
934.500 Special Ops Equipment	549	2,500	0	0.0%	5,000
934.600 911 Memorial Costs	2,555	0	0	0.0%	0
935.000 Ground Care and Maintenance	22,960	28,000	15,843	56.6%	25,000
955.000 Employee Physicals & Wellness	44,114	43,700	15,387	35.2%	45,000
956.000 Employee Train. and Develop.	64,104	51,500	36,964	71.8%	55,000
956.001 Computer Support	21,110	28,000	22,396	80.0%	25,000
TOTAL OTHER SERVICES AND CHA	508,463	518,200	267,880	51.7%	511,000
Acct Class: 970 CAPITAL OUTLAY					
976.001 Building Improvement	30,231	28,500	994	3.5%	30,000
977.000 Machinery and Equipment	85,720	74,500	38,001	51.0%	80,000
978.000 Vehicles Acquisition	36,892	0	6,957	#DIV/0!	0
980.000 Office Equipment	0	2,000	0	0.0%	0
980.100 Computer Replacement	7,630	8,000	2,110	26.4%	8,000
TOTAL CAPITAL OUTLAY	160,473	113,000	48,062	42.5%	118,000
Acct Class: 985 OTHER					
985.100 Transfer to Public Imp. Fund	138,998	60,000	60,000	100.0%	50,000
990.000 Debt Payment	96,600	97,198	48,525	49.9%	97,808
990.005 Interest Expense	2,856	2,259	1,203	53.3%	1,649
992.000 Contingency	0	10,000	0	0.0%	10,000
992.001 Emergency Cont. Fund	0	200	0	0.0%	200
TOTAL OTHER	238,454	169,657	109,728	64.7%	159,657
TOTAL EXPENDITURES	3,697,349	3,838,573	1,867,076	48.6%	3,914,990
NET REVENUE/EXPENDITURES	(6,864)	15,985	1,790,804		\$ 5,058
Fund Balance	1,384,104	1,377,240			1,393,225
Net Fund Balance	\$ 1,377,240	\$ 1,393,225			\$ 1,398,283

Maintain Fund Balance equal to 4 mont \$ 1,288,330 \$ -

**GRAND TRAVERSE METRO FIRE DEPARTMENT
2017 BUDGET DEPARTMENT SUMMARY**

Proposed



To the Townships

Metro Board Approved: 7/26/16

	Actual	Budget	YTD actual	% Bud	2017
GRAND TRAVERSE METRO FIRE	2015	2016	June, 2016	2016	GRAND TOTAL
PUBLIC IMPROVEMENT FUND					
664.000 Earned Interest	1,396	2,000	143	7.2%	1,500
675.000 Debt Proceeds	0	2,520,000	0	0.0%	0
699.100 Transfer In - Fund Balance	138,998	60,000	60,000	100.0%	50,000
TOTAL REVENUES	140,394	2,582,000	60,143	2.3%	51,500
EXPENDITURES					
Acct. Class: 970 Capital Outlay					
976.300 Station #8 Construction	7,571	2,520,000	0	0.0%	0
977.000 Machinery and Equipment	68,772	137,544	137,544	100.0%	0
978.000 Vehicles Acquisition	55,522	50,000	48,298	96.6%	50,000
TOTAL SUPPLIES	131,865	2,707,544	185,842	6.9%	50,000
Acct Class: OTHER					
990.000 Debt Payment (tanker)	62,492	62,492	36,453	58.3%	15,623
990.000 Debt Payment Station #8	0	0	0	#DIV/0!	0
990.005 Interest Expense - Station #8	0	0	0	#DIV/0!	0
992.000 Contingency	0	5,000	0	0.0%	5,000
TOTAL CONTRACTUAL SERVICES	62,492	67,492	36,453	54.0%	20,623
TOTAL EXPENDITURES	194,357	2,775,036	222,295	8.0%	70,623
EXPENDITURES OVER REVENUES	-53,963	-193,036	-162,152	84.0%	-19,123
Fund Balance	505,764	451,801			258,765
Net Fund Balance	451,801	258,765			\$ 239,642

New Squad 12

BUDGET WORKSHEET
Proposed 2017 Metro Budget

M/GTFX

Month: 6/30/2016	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Fund: 206 - METRO FIRE								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
600.001 Acme Township - Cont.	633,189	687,289	687,289	666,369	0	701,927	701,927	0
600.002 East Bay Twp. Contr	1,077,353	1,159,632	1,159,632	1,099,920	0	1,181,159	1,181,159	0
600.003 Garfield Charter Twp.	1,623,843	1,765,827	1,765,827	1,743,139	0	1,786,962	1,786,962	0
650.000 MI Tax Tribunal Refunds	-13,398	-5,000	-5,000	-783	0	-5,000	-5,000	0
664.000 Earned Interest	8,730	4,000	4,000	3,739	0	5,000	5,000	0
667.100 EMS Firefighter Revenue	152,713	95,810	95,810	41,729	0	100,000	100,000	0
668.100 Simulator Revenue	0	2,000	2,000	0	0	0	0	0
668.500 Cost Recovery Revenue	58,794	60,000	60,000	37,191	0	55,000	55,000	0
668.600 911 Memorial Donations	1,262	0	0	0	0	0	0	0
669.000 Plan Reviews	76,659	60,000	60,000	38,139	0	85,000	85,000	0
669.001 Refunds and Donations	39,984	20,000	20,000	14,024	0	25,000	25,000	0
669.002 Sale of Surplus Assets	3,375	5,000	5,000	15,413	0	5,000	5,000	0
669.006 Misc. Grant Receipts	27,982	0	0	0	0	0	0	0
Revenues	3,690,486	3,854,558	3,854,558	3,657,880	0	3,920,048	3,920,048	0
Acct Class: 990 DEBT SERVICE								
675.000 Debt Proceeds	0	0	0	0	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0	0	0
Dept: 000	3,690,486	3,854,558	3,854,558	3,657,880	0	3,920,048	3,920,048	0
Total Revenues	3,690,486	3,854,558	3,854,558	3,657,880	0	3,920,048	3,920,048	0
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
702.000 Wages and Salaries	1,140,421	1,249,295	1,249,295	605,154	0	1,307,650	1,307,650	0
702.001 Longevity	28,609	32,000	32,000	0	0	27,000	27,000	0
702.010 Overtime Wages	0	0	0	0	0	0	0	0
703.000 Metro Firefighters Comp.	40,766	55,000	55,000	20,260	0	50,000	50,000	0
703.001 Metro Fire Officers Salaries	11,100	12,000	12,000	6,000	0	12,000	12,000	0
703.200 Metro FF Wages	571,182	547,600	547,600	265,472	0	584,000	584,000	0
703.300 Part-time Administrative	40,854	50,000	50,000	17,546	0	50,000	50,000	0
705.000 Personal Day Payout	27,295	29,500	29,500	0	0	29,500	29,500	0
715.000 FICA/Medicare	68,816	74,078	74,078	32,883	0	76,992	76,992	0
715.001 Medicare/Salaried Only	0	0	0	0	0	0	0	0
716.000 Health/Dental/Optical Ins.	353,089	423,000	423,000	227,793	0	423,000	423,000	0
716.003 Life Ins./LTD/STD	11,316	17,000	17,000	9,753	0	20,000	20,000	0
717.001 AD&D Insurance	9,761	11,000	11,000	10,003	0	11,000	11,000	0
718.000 Retirement	177,152	188,538	188,538	90,378	0	197,386	197,386	0

BUDGET WORKSHEET
Proposed 2017 Metro Budget

MI/GTFX

Month: 6/30/2016	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Fund: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
719.000 Workers Comp. Insurance	58,447	69,000	69,000	58,908	0	65,000	65,000	0
PERSONNEL SERVICES	2,538,608	2,758,011	2,758,011	1,344,150	0	2,853,528	2,853,528	0
Acct Class: 726 SUPPLIES								
727.000 Office Supplies	10,923	13,250	13,250	3,168	0	13,250	13,250	0
729.000 Printing and Binding	4,219	5,000	5,000	2,138	0	5,000	5,000	0
730.000 Postage	2,431	2,500	2,500	677	0	2,500	2,500	0
743.000 Other Supplies	18,732	21,500	21,500	7,983	0	21,500	21,500	0
745.000 Uniforms and Accessories	18,821	21,500	21,500	9,998	0	21,000	21,000	0
745.002 Fire Gear & PPE	28,237	30,000	30,000	11,168	0	30,000	30,000	0
748.000 Fuel, Oil, Grease	40,976	61,000	61,000	12,135	0	50,000	50,000	0
760.000 Medical Supplies	13,124	9,700	9,700	1,929	0	12,000	12,000	0
SUPPLIES	137,463	164,450	164,450	49,196	0	155,250	155,250	0
Acct Class: 800 CONTRACTUAL SERVICES								
801.000 Legal Fees	13,645	15,000	15,000	4,237	0	15,000	15,000	0
810.000 Subscriptions	3,844	4,000	4,000	2,662	0	4,000	4,000	0
810.001 Dues	7,810	7,500	7,500	3,950	0	7,500	7,500	0
818.000 Contract Services	33,116	33,600	33,600	17,564	0	33,500	33,500	0
830.000 Fire Hydrant Maintenance	20,055	20,055	20,055	0	0	21,555	21,555	0
850.001 Telephone	35,819	35,100	35,100	19,647	0	36,000	36,000	0
CONTRACTUAL SERVICES	113,889	115,255	115,255	48,060	0	117,555	117,555	0
Acct Class: 900 OTHER SERVICES AND CHARGES								
910.000 Fleet & Liability Property Ins	65,138	68,000	68,000	58,446	0	66,000	66,000	0
920.000 Heat Utilities	28,855	38,000	38,000	15,714	0	32,000	32,000	0
921.000 Electric Utilities	42,786	46,000	46,000	17,979	0	45,000	45,000	0
923.000 Sewer and Water Utilities	14,524	16,000	16,000	5,732	0	15,000	15,000	0
924.000 Waste Disposal	1,569	2,000	2,000	1,220	0	2,000	2,000	0
930.000 Bldg. Repair and Maintenance	63,699	55,000	55,000	34,247	0	58,000	58,000	0
932.000 Equipment Repair & Maint.	20,679	15,000	15,000	5,336	0	20,000	20,000	0
932.001 Radio/Pager Repair and Maint.	1,010	7,500	7,500	125	0	2,000	2,000	0
932.100 SCBA Repair/Maintenance	2,463	10,000	10,000	6,375	0	5,000	5,000	0
934.000 Vehicle R&M - labor	55,862	64,000	64,000	17,549	0	55,000	55,000	0
934.100 Vehicle R&M - parts	56,486	43,000	43,000	14,567	0	56,000	56,000	0
934.500 Special Ops Equipment	549	2,500	2,500	0	0	5,000	5,000	0
934.600 911 Memorial Costs	2,555	0	0	0	0	0	0	0
935.000 Ground Care and Maintenance	22,960	28,000	28,000	15,843	0	25,000	25,000	0
955.000 Employee Physicals & Wellness	44,114	43,700	43,700	15,387	0	45,000	45,000	0
956.000 Employee Train. and Develop.	64,104	51,500	51,500	36,964	0	55,000	55,000	0

BUDGET WORKSHEET
Proposed 2017 Metro Budget

M/GTFX

Month: 6/30/2016	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Fund: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 900 OTHER SERVICES AND CHARGES								
956.001 Computer Support	21,110	28,000	28,000	22,396	0	25,000	25,000	0
OTHER SERVICES AND CHARGES	<u>508,463</u>	<u>518,200</u>	<u>518,200</u>	<u>267,880</u>	<u>0</u>	<u>511,000</u>	<u>511,000</u>	<u>0</u>
Acct Class: 970 CAPITAL OUTLAY								
976.001 Building Improvement	30,231	28,500	28,500	994	0	30,000	30,000	0
977.000 Machinery and Equipment	85,720	134,500	74,500	38,001	0	80,000	80,000	0
978.000 Vehicles Acquisition	36,892	0	0	6,957	0	0	0	0
980.000 Office Equipment	0	2,000	2,000	0	0	0	0	0
980.100 Computer Replacement	7,630	8,000	8,000	2,110	0	8,000	8,000	0
CAPITAL OUTLAY	<u>160,473</u>	<u>173,000</u>	<u>113,000</u>	<u>48,062</u>	<u>0</u>	<u>118,000</u>	<u>118,000</u>	<u>0</u>
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	96,600	97,198	97,198	48,525	0	97,808	97,808	0
990.005 Interest Expense	2,856	2,259	2,259	1,203	0	1,649	1,649	0
DEBT SERVICE	<u>99,456</u>	<u>99,457</u>	<u>99,457</u>	<u>49,728</u>	<u>0</u>	<u>99,457</u>	<u>99,457</u>	<u>0</u>
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	10,000	10,000	0	0	10,000	10,000	0
CONTINGENCY	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
Acct Class: 993 EMERGENCY CONT FUND								
992.001 Emergency Cont. Fund	0	200	200	0	0	200	200	0
EMERGENCY CONT FUND	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
Acct Class: 999 TRANSFERS OUT								
985.100 Transfer to Public Imp. Fund	138,998	0	60,000	60,000	0	50,000	50,000	0
TRANSFERS OUT	<u>138,998</u>	<u>0</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>
METRO FIRE EXPENDITURES	<u>3,697,350</u>	<u>3,838,573</u>	<u>3,838,573</u>	<u>1,867,076</u>	<u>0</u>	<u>3,914,990</u>	<u>3,914,990</u>	<u>0</u>
Total Expenditures	<u>3,697,350</u>	<u>3,838,573</u>	<u>3,838,573</u>	<u>1,867,076</u>	<u>0</u>	<u>3,914,990</u>	<u>3,914,990</u>	<u>0</u>
METRO FIRE	<u>-6,864</u>	<u>15,985</u>	<u>15,985</u>	<u>1,790,804</u>	<u>0</u>	<u>5,058</u>	<u>5,058</u>	<u>0</u>

BUDGET WORKSHEET
Proposed 2017 Metro Budget

M/GTFX

Month: 6/30/2016	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Fund: 207 - METRO PUBLIC IMPROVEMENT FUND								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
664.000 Earned Interest	1,396	2,000	2,000	143	0	1,500	1,500	0
669.006 Misc. Grant Receipts	0	0	0	0	0	0	0	0
699.100 Transfer in - Fund Balance	138,998	0	60,000	60,000	0	50,000	50,000	0
Revenues	140,394	2,000	62,000	60,143	0	51,500	51,500	0
Acct Class: 990 DEBT SERVICE								
675.000 Debt Proceeds	0	2,250,000	2,250,000	0	0	0	0	0
DEBT SERVICE	0	2,250,000	2,250,000	0	0	0	0	0
Dept: 000	140,394	2,252,000	2,312,000	60,143	0	51,500	51,500	0
Total Revenues	140,394	2,252,000	2,312,000	60,143	0	51,500	51,500	0
Expenditures								
Dept: 337 PIF METRO EXPENDITURES								
Acct Class: 970 CAPITAL OUTLAY								
975.000 Land Acquisition	0	0	0	0	0	0	0	0
976.300 Station #8 Construction	7,571	2,250,000	2,250,000	0	0	0	0	0
977.000 Machinery and Equipment	68,772	0	137,544	137,544	0	0	0	0
978.000 Vehicles Acquisition	55,522	50,000	50,000	48,298	0	50,000	50,000	0
CAPITAL OUTLAY	131,865	2,300,000	2,437,544	185,842	0	50,000	50,000	0
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	62,492	62,492	62,492	36,453	0	15,623	15,623	0
990.005 Interest Expense	0	0	0	0	0	0	0	0
DEBT SERVICE	62,492	62,492	62,492	36,453	0	15,623	15,623	0
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	5,000	5,000	0	0	5,000	5,000	0
CONTINGENCY	0	5,000	5,000	0	0	5,000	5,000	0
PIF METRO EXPENDITURES	194,357	2,367,492	2,505,036	222,295	0	70,623	70,623	0
Total Expenditures	194,357	2,367,492	2,505,036	222,295	0	70,623	70,623	0
METRO PUBLIC IMPROVEMENT FUND	-53,963	-115,492	-193,036	-162,152	0	-19,123	-19,123	0
Grand Total:	-60,827	-99,507	-177,051	1,628,652	0	-14,065	-14,065	0

ACME TOWNSHIP
Resolution of the Township Board of Trustees
Establishing Emergency Services Special Assessment Levy for 2016
Acme Township Resolution 2016-__

At a meeting of the Acme Township Board of Trustees, held on Tuesday September 6, 2016, the Acme Township Board of Trustees, on a motion made by, ____ and seconded by ____ passed the following resolution: 2016- ____

Whereas, on September 6, 2005, the Township Board of Trustees passed resolution #R-2005-13 to create a special assessment district for fire protection to supersede the existing district; and

Whereas, on July 3, 2007 the Board of Trustees adopted Resolution # R-2007-13 amending the fire protection district to become an emergency services special assessment district able to fund both fire and police protection as permitted by Public Act 33; and

Whereas, on August 10, 2010 the Board of Trustees adopted Resolution #R-2007-27 stating that the Board of Trustees shall annually prepare and adopt emergency services budgets and set the annual Emergency Services Special Assessment District levy rate,

Whereas, the Township Supervisor has created a special assessment roll for the distribution of an assessment based on the estimated expenses for operating police and fire protection services in Acme Township in 2016; and

Whereas, the Township has made the special assessment roll available for review at the Township hall; and

Whereas, on September 6, 2016, the Township Board held a public hearing in compliance with MCL 41.801 (4) to hear any objections to the distribution of the special assessment levy recommended by the Supervisor.

Therefore, it is resolved that the Township Board approves the proposed Metro Fire Department 2016 fire protection budget.

It is further resolved that 2.85 mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (**0.15 mills**) and fire protection (2.35 **mills** MASA), ambulance of (**.325 mills**) purposes in accordance with the budget hereby adopted.

Be it further Resolved that the Township agrees to distribute all of this revenue to Metro by May 15, 2017.

It is further resolved that the expenses for police and fire protection in Acme Township will be reviewed by the Township Board again in roughly one year's time, and a new resolution passed for the appropriation of funds and the distribution of the special assessment levy for police and fire protection.

Township Board members present:

Township Board members absent:

Upon roll call, the following vote was cast:

Aye: Nay

Abstaining _____

Jay B. Zollinger Date
Acme Township Supervisor

Cathy Dye Date
Acme Township Clerk



MEMO

To: Acme Township
From: John Divozzo, DPW Director
Date: August 11, 2016

Subject: **2017 Sewer Budget**

The Board of Public Works, upon recommendation of its staff and Finance Committee, respectfully submit the attached proposal for the 2017 Budget for the administration, operation and maintenance of the Acme Township Sewer System.

Below is a table showing budget comparisons for the last three years.

	2014	2015	2016	2017
Revenues	990,695	1,406,459	990,710	847,200
Expenditures	316,881	423,976	374,519	388,714
Difference	673,814	982,483	616,191	458,486

Two major items need to be noted:

1) On the revenue side, benefit fees associated with large customers (Meijer) are not anticipated in 2017; and

2) On the expenditure side, beginning in 2015, the City of Traverse City began updates to its Waste Water Treatment Plant; the increase is directly related to these costs. The annual amount of this increase is approximately \$53,000.

Additional Budget information is also attached.

If you have any questions, please do not hesitate to contact me.

Thank you.

07/24/2016

GRAND TRAVERSE COUNTY

DTHOMPS2

2 0 1 7 B U D G E T D E T A I L

690 DEPT OF PUBLIC WORKS

444 DPW - ACME SEWER

	2015 ACTUAL EXPENDITURES	2016 BUDGET	2016 YTD EXPENDITURES	2017 REQUESTED	2017 RECOMMENDED
701.00 DEPARTMENT HEAD	3,603.37	3,679.00	2,157.89	3,905.00	
701.01 PER DIEM	23.22	56.00	12.90		
702.00 FULL TIME & REGULAR PART TIME	44,042.47	44,893.00	23,423.79	48,257.00	
702.01 LONGEVITY	447.48	377.00	.00	589.00	
703.00 PART TIME TEMPORARY	.00	.00	.00		
704.00 OVERTIME	1,744.75	1,200.00	878.92	2,000.00	
705.00 PERSONAL LEAVE	645.37	939.00	.00	1,007.00	
715.00 FICA	3,774.91	3,912.00	1,951.20	4,266.00	
716.00 HEALTH, OPTICAL & DENTAL	12,572.58	14,758.00	7,156.90	11,458.00	
716.02 SHORT & L-T DISABILITY	362.69	456.00	240.26	482.00	
716.03 PAYMENT IN LIEU OF INSURANCE	193.34	.00	.00		
717.00 LIFE INSURANCE	141.91	125.00	66.99	135.00	
718.00 RETIREMENT	1,891.50	1,231.00	700.76	1,712.00	
718.01 RETIREMENT DC	2,608.76	3,212.00	1,579.38	3,197.00	
718.05 RETIREMENT - DB UAL	8,997.49	8,685.00	4,668.66	10,567.00	
719.00 WORKER'S COMP INS	1,117.90	1,092.00	580.80	1,288.00	
720.00 UNEMPLOYMENT COMPENSATION	33.99	.00	1.17-		
725.99 PERSONNEL-CONTINGENCY PERSONNEL	.00 82,201.73	.00 84,615.00	.00 43,417.28	.00 88,863.00	
727.00 OFFICE SUPPLIES	626.00	711.00	604.59	929.00	
729.00 PRINTING AND BINDING	83.27	411.00	118.71	469.00	
729.02 COPY MACHINE USE	122.35	118.00	22.23	150.00	
730.00 POSTAGE	1,752.32	5,280.00	2,734.24	5,016.00	
742.00 SAFETY EQUIPMENT	104.19	177.00	103.76	225.00	
745.00 UNIFORMS & ACCESSORIES	376.32	307.00	173.37	450.00	
745.02 CLOTHING ALLOWANCE	15.30	24.00	200.00	30.00	
747.00 SMALL TOOLS & SUPPLIES	271.40	177.00	14.73	375.00	
748.00 GAS, OIL & GREASE	1,362.61	1,765.00	479.45	2,243.00	
748.50 GAS, OIL, GREASE - STATIONS	430.23	200.00	.00	475.00	
752.01 SEWER SYSTEM MATERIALS	.00	2,000.00	414.85	2,000.00	
752.50 SEWER SYS. MAINT & SUPPLIES	6,994.10	2,500.00	1,580.70	2,500.00	
775.00 JANITORIAL SUPPLIES COMMODITIES	47.16 12,185.25	30.00 13,700.00	11.64 6,458.27	56.00 14,918.00	
808.00 ATTORNEY FEES	453.69	1,180.00	151.39	1,500.00	
810.00 SUBSCRIPTIONS	12.08	12.00	.00	15.00	
811.00 SERVICE CONTRACTS	.00	.00	.00		
812.00 MIS CHARGES	3,291.33	2,390.00	566.11	3,375.00	
812.01 INTERNET ACCESS	70.38	74.00	34.51	94.00	
818.00 CONTRACT SERVICES	854.80	3,986.00	1,868.19	10,575.00	
850.00 TELEPHONE	488.81	443.00	229.38	563.00	
850.99 TELEPHONE, MOBILE	614.59	590.00	251.79	750.00	
852.00 TELEMETER EXP - GENERAL	792.75	1,121.00	248.44	1,236.00	
853.00 MISS DIG SERVICES	389.68	354.00	259.45	525.00	

07/24/2016

GRAND TRAVERSE COUNTY

DTHOMPS2

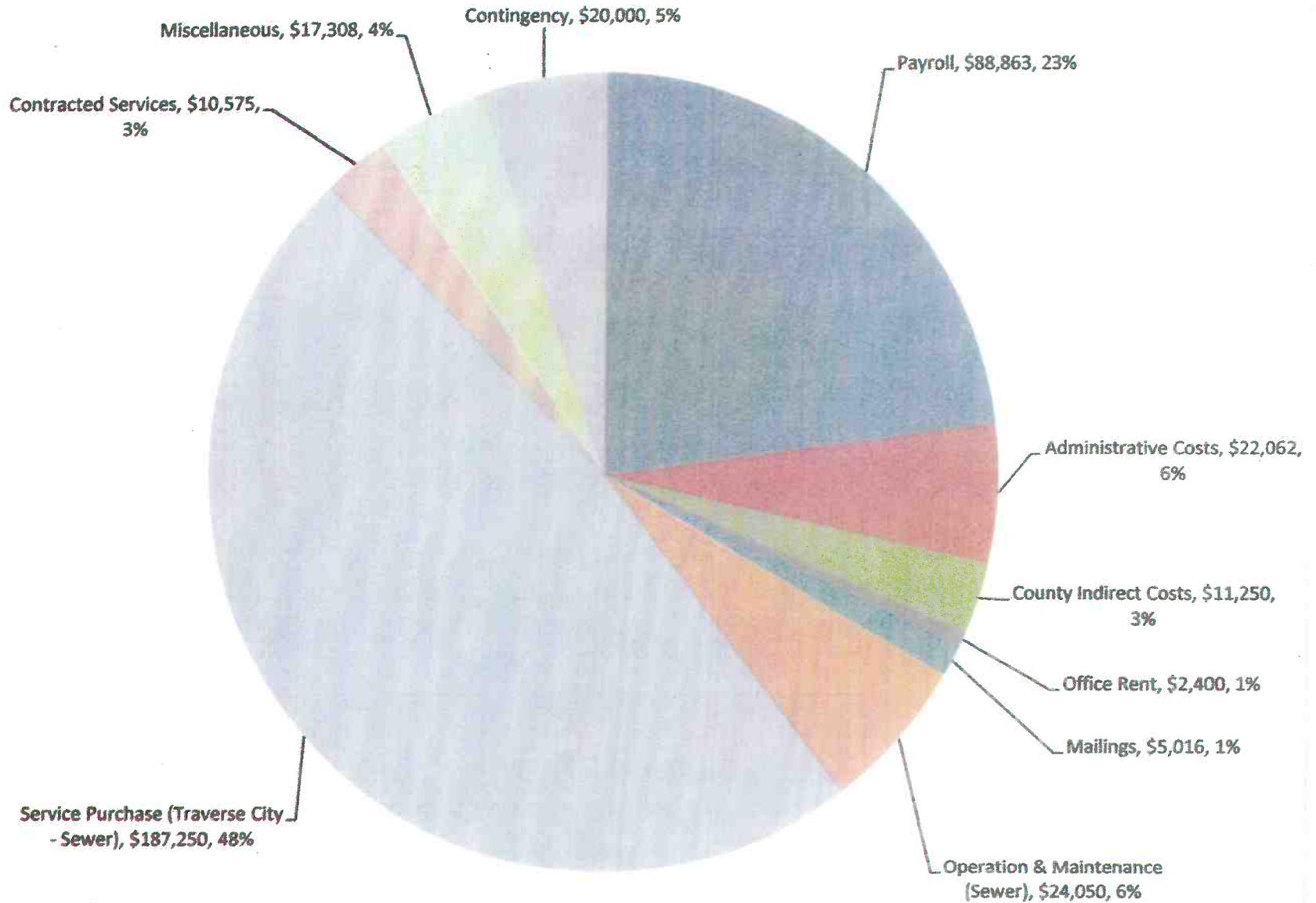
2017 BUDGET DETAIL

690 DEPT OF PUBLIC WORKS

444 DPW - ACME SEWER

	2015 ACTUAL EXPENDITURES	2016 BUDGET	2016 YTD EXPENDITURES	2017 REQUESTED	2017 RECOMMENDED
860.00 TRAVEL	3.10	12.00	.00	15.00	
860.01 CONVENTIONS & CONFERENCES	5.13	6.00	1.08	7.00	
CONTRACTUAL SERVICES	6,976.34	10,168.00	3,610.34	18,655.00	
909.00 ADVERTISING	45.90	18.00	.00	38.00	
911.00 INSURANCE PAYMENTS	3,407.16	3,393.00	2,714.85	4,313.00	
920.00 UTILITIES - HEAT	353.40	531.00	186.12	600.00	
921.00 UTILITIES - ELECTRIC	274.18	266.00	113.64	338.00	
923.00 UTILITIES - WATER & SEWER	70.61	71.00	69.75	90.00	
924.00 UTILITIES - WASTE COLLECTIONS	80.73	92.00	53.69	129.00	
924.99 SEWER SYSTEM UTILITY EXP	16,413.25	19,550.00	7,920.03	19,550.00	
925.96 WWTP MEMBRANE INSTALLATION	.00	.00	.00	5,350.00	
925.97 WWTP MEMBRANE REPLACEMENT	.00	.00	.00	48,150.00	
925.99 SEWER SYSTEM DISPOSAL EXP	284,549.80	152,278.00	47,013.82	133,750.00	
930.00 BLDG REPAIR & MAINT	323.71	413.00	91.69	450.00	
932.00 EQUIP REPAIR & MAINT	172.75	590.00	59.10	525.00	
932.01 RADIO REPAIR & MAINT	.00	.00	.00		
934.00 VEHICLE REPAIR & MAINT	559.30	472.00	174.84	675.00	
941.00 EQUIP RENT/LEASE	.00	.00	.00		
941.02 SYSTEM SOFTWARE	449.02	478.00	.00	897.00	
942.01 COUNTY INDIRECT COSTS-G.T.	8,004.76	8,850.00	7,384.26	11,250.00	
943.00 OFFICE SPACE RENTAL	1,821.03	1,770.00	1,701.13	2,400.00	
949.00 ENGINEERING	3,053.67	2,909.00	2,494.00	375.00	
956.00 EMPLOYEE TRAINING & DEVELOP.	79.70	124.00	106.93	150.00	
963.08 SPECIAL PROJECTS	.00	.00	.00		
OTHER CHARGES	319,658.97	191,805.00	70,083.85	229,030.00	
975.00 BUILDINGS	1,266.43	1,140.00	1,139.88	1,558.00	
977.00 MACHINERY AND EQUIPMENT	1,686.78	944.00	.00	4,500.00	
977.07 TELEMETERING EQUIPMENT	.00	.00	.00		
978.00 VEHICLE	.00	13,159.00	.00	11,250.00	
CAPITAL OUTLAYS	2,953.21	15,243.00	1,139.88	17,308.00	
992.00 CONTINGENCY	.00	16,188.00	.00	20,000.00	
992.50 PERSONNEL-CONTINGENCY	.00	.00	.00		
DEBT SERVICE	.00	16,188.00	.00	20,000.00	
DEPARTMENTAL TOTAL	423,975.50	331,719.00	124,709.62	388,774.00	
GRAND TOTALS	423,975.50	331,719.00	124,709.62	388,774.00	

ACME SEWER - 2017



**ACME TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN
BOARD OF TRUSTEES RESOLUTION #R-2016-
ESTABLISHING THE MONARCH BUTTERFLY AS THE STATE INSECT**

September 6, 2016

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on September 6, 2016, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by, _____ and seconded _____, passed the following Resolution by a vote of ____ in favor and ____ opposed:

WHEREAS, Michigan is one of three states that does not have an official state insect;

WHEREAS, the Monarch Butterfly is a native to Michigan;

WHEREAS, the Monarch Butterfly is widely recognized throughout the State of Michigan;

WHEREAS, the Monarch, as a pollinator, plays a critical role in the reproduction of plants;

WHEREAS, the Monarch's migration lures many tourists annually to the shores of the Great Lakes;

WHEREAS, the Monarch's life cycle is symbolic for Michigan: Through hard work and determination, beauty emerges;

WHEREAS, conservation efforts are underway across the State of Michigan to protect the Monarch butterfly and by designating the Monarch as Michigan's official State Insect, those efforts will be strengthened:

NOW THEREFORE BE IT RESOLVED THAT the Acme Township Board of Trustees supports the designation and adoption of the Monarch butterfly as Michigan's official State Insect.

J. Zollinger, Supervisor

C. Dye, Clerk

Township	Cemetery	Resident Cost	Non-resident Cost	Immediate Sale	Preplanning
Acme	Yuba/Acme	\$400.00	N/A		
Blair	Maple Grove	\$300.00	\$600.00		
Peninsula	Peninsula Twp	\$500.00	\$750.00		
	G.T. Memorial			\$500.00	\$300.00
Whitewater		\$150.00	N/A		
T.C. City	Oakwood	\$715/\$585	\$1360/\$1200		
Long Lake	Linwood	\$100.00	\$200.00		

Topic for discussion from last board meeting held August 9th regarding Acme Township Cemeteries.

- Would the board want to consider opening the sale of gravesites to non-resident? Cost to non-resident?
- Each year the Clerk's office will receive 2 or 3 requests from a non-resident to purchase a gravesite. Usually a friend or other family member that is a resident will purchase the gravesite for them. There has been in the course of 3 years probably 2 requests that could not purchase a gravesite.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
TRAVERSE CITY TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE
DIRECTOR

August 9, 2016

Acme Township
Attn: Jay B. Zollinger
6042 Acme Road
Williamsburg, MI 49690

Dear Mr. Zollinger,

The Michigan Department of Transportation (MDOT) has recently completed a left turn phasing evaluation for the intersection of US-31 and M-72 in Acme Township.

The results of the evaluation indicate the criteria for left turn phasing, based on the Federal Highway Administrations requirements, is not met. At this time, we are going to be changing some of the pavement markings at the intersection in hopes of enhancing the left turn movements. We have attached a photo of the changes to the pavement markings. The new markings will be implemented in early August 2016 and be evaluated over the next two months.

We look forward to working with you on this project to enhance safety at this intersection. If you have further questions, please contact me at 231-941-1986.

Sincerely,

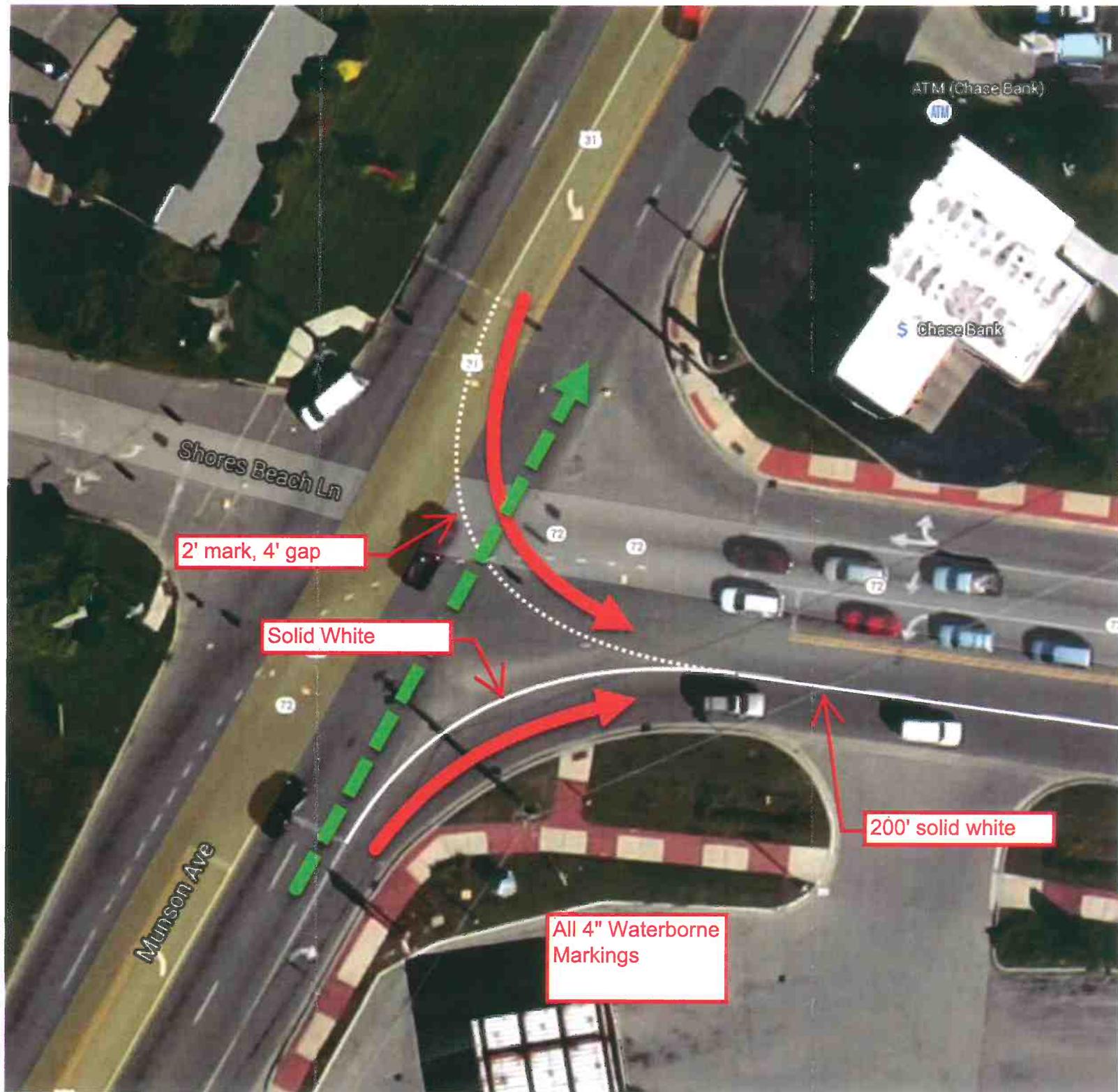
A handwritten signature in blue ink that reads "Margaret Szajner".

Margaret Szajner, P. E.
Traffic and Safety Engineer

Attachment

MS:mw

cc: Gary Niemi
Garrett Dawe
Jim Cook, GTCRC
file



ATM (Chase Bank)

ATM

Chase Bank

Shores Beach Ln

2' mark, 4' gap

Solid White

Munson Ave

200' solid white

All 4" Waterborne Markings



Memo

To: Acme Township Board
From: Jay B Zollinger,
Date: 8/30/2016

Re: Yuba Road paving –Sayler Boat Launch

Our Sayler Park Boat Launch project is coming to a close and as part of that project the contract called for the new loop road to launch from and the aprons to the new parking lot required paving with Blacktop Material (HMA). Also if any of Yuba Road was damaged by our construction activities the Township needed to repair the road from the loop road at the west end to just east of our new parking lot. As part of this there was money in the original contract bid to pay for the loop road (\$22,610) and the parking lot aprons. We had a bid alternative for paving from the loop road to the parking lot with bids from \$46,889 to \$52,474.

These bids seemed out of bounds so I have discussed the possibility, since this is a GTCRC Road, of having the County doing the road repairs using their contracted bid pricing advantage (volume purchasing) to get better prices and all work done by a contractor they do business with, and they will make sure all quality standards have been met. I met with the GTCRC on 8/25/16 and asked if they would consider a cost sharing on the paving from the loop road to east of our parking lot, which they did grant us \$10,000. share portion of a \$43065.15 cost leaving Acme Township paying \$33,065.15 for this section.

The GTCRC also will be paving from our parking lot to US 31 and our citizens will now have a new 22 foot road way on Yuba Rd what a great improvement.

Paving loop road parking lot aprons original estimate \$22,610 new cost. New cost \$34,282.50

Paving from loop to east of parking lot original est. \$41,175.65 - \$10,000= \$33,065.15

Money available for road work	\$22,610. from Original contract
	\$5000. Underspent Contingency
	\$38,538. Metro 48 road fund
Short fall Today	\$-1199.15 to be made up

Probably could be from additional funds in Boat launch fund 401 to use to make up Short fall.

All Prices subject to Actual Quantity of Materials used + or --

YUBA ROAD

AGREEMENT TO FUND CONSTRUCTION COST

This Agreement is dated this _____ day of _____, 2016, by and between the Grand Traverse County Road Commission, a quasi-municipal corporation, of 1881 LaFranier Road, Traverse City, Michigan, (the "Road Commission"), Acme Township, a Michigan township, of 6042 Acme Road, Williamsburg, MI 49690 ("Acme").

WHEREAS, Yuba Road is a road under the jurisdiction of the Road Commission and located within Acme Township; and

WHEREAS, the Road Commission and Acme desire that Yuba Road be improved; and

WHEREAS, the Township desires the Road Commission to engage Elmer's for the purpose of constructing a portion of Yuba Road, the total scope to be determined as agreed between the Township and the Road Commission, (the "Construction Contract"); and

WHEREAS, Acme has agreed to reimburse the Road Commission for the Construction Contract in an amount of 100% of cost as set forth in the Construction Contract, which is estimated to be in the amount of \$67,347.65; and

WHEREAS, this Agreement is authorized under the Intergovernmental Contracts between Municipal Corporations Act, MCL 124.1 *et seq* and MCL 247.670;

NOW THEREFORE, the parties in consideration of \$1.00, receipt of which is hereby acknowledged, and the mutual benefits and promises set forth herein, the parties agree as follows:

1. Costs. Acme Township shall provide sufficient funds to the county road fund for the Construction Contract in the amount of 100% of the for the Construction Contract under the terms and conditions contained within the Construction Contract. The funds will be provided to the Road Commission within 30 days from the date that the Road Commission approves the pay application by Elmer's.

2. Termination and Breach. Following the Road Commission's execution of the Design Contract, this Agreement may not be terminated by Acme Township. In the event that the Township fails to provide the funds as set forth in this Agreement, in addition to other remedies or damages available by law or equity, the Township shall be responsible for all costs and damages incurred by the Road Commission as a result of the Township's breach of this Agreement, including reasonable attorney fees and costs incurred in enforcing this Agreement.

3. Not a Joint Venture. The parties do not intend this Agreement to be a joint venture.

4. Third Party Beneficiaries. This Agreement confers no rights or remedies on any third party, other than the parties to this Agreement and their respective successors and permitted assigns.

5. Execution in Counterparts. This Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

6. Entire Agreement. This Agreement, together with all items incorporated herein by reference, constitutes the entire Agreement of the parties and there are no valid promises, conditions or understandings which are not contained herein.

GRAND TRAVERSE COUNTY ROAD
COMMISSION

Dated:

Carl Brown, Chairperson

Debra J.M. Hunt, Clerk

Approved as to Substance:

Approved as to Form:

Jim Cook, Road Commission Manager

Karrie A. Zeits, Road Commission Attorney

ACME TOWNSHIP

Dated:

Jay B. Zollinger, Supervisor

Cathy Dye, Clerk

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2016-
Resolution on Budget Amendments
Various fund moves adjustments 2016/2017 Township Budget
SEPTEMBER 6, 2016

At a Board meeting of the Acme Township Board of Trustees, held on September 6, 2016, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____.

The following resolution:

Whereas, at the Acme Township Board meeting held September 6, 2016, Resolution R-2016-_____ was approved to make fund moves to bring the 2016-17 Budget in balance and improve our 2016-17 audit.

Whereas; The Fund's listed below have a budget correction to be made. The following Funds have budget amounts which need moved to Reflect Money spent for the Saylor Park Boat Launch. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	PA48 metro road funds	101	000		\$38,538.00	\$39,038.00	\$ 500.00
To	Saylor park Boat launch	401	000	699.000	\$38,538.00	\$95,052	\$133,590.00
From			000	000			
To			000	000			
From							
To							
From							
To							

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present :

ABSENT:

Upon roll call, the following vote was cast:

Nay: 0

Abstaining: 0

 Jay B. Zollinger Acme Township Supervisor

 Cathy Dye Acme Township Clerk

8/30/2016



Memo

To: Acme Township Board

From: Jay B Zollinger,

Date: 8/30/2016

Re: Saylor Park 401 fund Loan -Fund Balance Status

This attached resolution is a request to provide a loan to the Saylor Park Boat Launch capital fund to cover bills incurred until our reimbursements are received from The DNR Waterways Grants. Also the second and last payment are received from The Great Lakes Fishery Trust Fund.

Many of these reimbursements take over 6 weeks to get paid from when we pay the contractors until we receive our checks.

401 fund Boat Launch-Fund balance	\$2994.10	AS OF 8/30/16
Refunds outstanding-DNR WW grant	\$89,774.66	yet to be received
GLFT Grant	\$66,042.00	yet to be received
	<u>\$105,816.66</u>	owed Acme Twp.
Bills yet to be paid		
Molon	\$102,292.48	
Bills yet to be submitted	\$83,830.27	
	<u>\$186,660.54</u>	Molon, G&C,GTCRC
Loan Amount <u>\$188,000.00</u>		

I have reviewed this with The Township Auditors and there is no issue with loaning A capital Account money to pay bills.

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2016_- _

Loan from 101 Fund to 401 fund

*to help Cash flow until Reimbursements received by Waterways grants are received
September 6, 2016*

At a meeting of the Acme Township Board of Trustees, held on September 6 , 2016, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held September 6, 2016, Resolution R-2016-____ was approved for a loan from Fund _____ to the 401.000.930.000 Saylor Park Boat Launch Capital fund, to help in paying current bills on hand until our GLFT Grant (\$66,042) is received and Waterways grant reimbursements applied for are received (\$132,368.83).

Whereas; This loan is to be released back to the fund once all bills are payed for the Boat launch and Road Construction of The Launch Loop. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Loan to 401 fund	Fund balance	101	000	000.000	\$188,000.00	\$188,000.00	\$
No.2	Loan from 101 fund	Saylor park boat launch capital fund	401	000	699.000	\$188,000.00	\$2994.10	\$190,994.10

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present:

Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:0

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

8/30/2016