

ACME TOWNSHIP PARKS & CEMETARY MAINTENANCE WORK SESSION

ACME TOWNSHIP HALL

6042 Acme Road, Williamsburg MI 49690 Monday, June 27, 2017, 8:15 a.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE ROLL CALL

Members Present: G Lapointe, Amy Jenema, Tom Henkel, Jay Zollinger

- A Limited Public Comments: None
- B. APPROVAL OF AGENDA:

Motion by Jenema Support LaPointe to approve Agenda, Motion Carried Unanimous Vote

- B. INQUIRY AS TO CONFLICTS OF INTEREST: None
- C. NEW BUSINESS:
 - Status of current Parks maintenance activities and Parks work logs:

Discussion of parking issues at Bayside South and Bayside North. Instructed Tom to replace rocks at South Park to stop marina patrons from parking on park property and install signage. Will also place signage at Bayside North to stop visitors from exiting the parking lot unto the park are to drop of equipment etc. Will discuss with the marina owners also. Gordie Lapointe to draft letter for Supervisor to Sign.

This week the focus will be on Bayside North to get the park in as good a shape as possible. The beach will be groomed and the open space will be cleared of debris and the walkways from the parking lot and the restrooms to the open area will be cleared of pultruding roots.

More junk needs to be cleared from behind the garage form and the timbers need to be "neatly" stacked not piled like "pick up sticks".

The groomer was not cleaned and maintenance performed prior to putting away for the Winter. In the future all equipment will be fully serviced and maintained "prior" during the Winter "off" season prior to usage in the Spring or Summer.

Low hanging tree branches and wild vegetation needs to be cleared in YC as it is not a natural area.

Signage is needed at both the Sayler and Bayside restrooms regarding the auto locking that takes place at dusk. Also the lights and fans at Sayler are on 7 by 24 and need to be replaced with fixtures operating on either a timer or based on a motion detector. Same should be considered for Bayside.

It was decided that the volley ball court at Sayler will be taken out. The remaining post removed the area groomed and mulched. Replacing the volleyball court will be considered at a later date if there is a demand expressed.

Sayler beach needs to be groomed as best that can be done and the debris at the North end needs to be raked out by hand if necessary.

Several areas that have been leveled and covered with mulch and seeding have small roots etc that should be lopped off at ground level.

YNA – the area around the "lookout" bench needs to be trimmed and the overgrowth along the path way needs to be cut back.

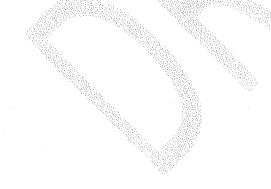
There was further discussion about when maintenance on equipment is to be performed. The directive is that all equipment will be properly cleaned and maintained when put away for the season and not wait until Spring or Summer when it is next to be used.

Decision that the fertilized that was bought last fall has not been applied and should not be applied now as the dry season is upon us. Tom instructed to determine what the proper fertilization schedule should be? Spring weed and feed vs Fall?

Tom reviewed the status of the list of projects that were to be completed after Memorial Day. Of a total of 14 projects (5) complete, (2) partially complete and (7) not started.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

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Parks list after Memorial Day

- ✓ Deepwater natural area finish tree removal and chips on path
- ✓ Install dumpster screening township hall and Bay Side Park

Get rid of old damaged Tables to Pits Done

Remove old metal fencing Sayler Park for Boat launch areas. 34 gae

Get price to repair fencing on north side of Sayler Park

Move Speed sign from storage to TWP Hall to charge so can be put out on us31 Done

Mow Yuba Natural area Trail, front parking lot and entrance area $\circ \circ \circ$

Irrigation systems repaired as required and turned on and working all locations. ∞ . Townhall and bayside park first priority

SVEC construction contacted to clean up behind Yuba Shop-Soon

All material behind Yuba shop Cleaned up and either gotten rid of Like old metal items of neatly stored

Clean up the Yuba shop and get rid of old equipment not usable/doesn't work or don't need so we have better safety and more storage area for our Equipment.

Clean up Yuba Natural area building get rid of old equipment not usable/doesn't work or don't need so we have better safety and more storage area.

Replace Bad light fixtures at Sayler Park Bath House and Bay side Bath house (Do with contractor so can be done Quickly (Huron Electric Use new LED fixtures to save electric cost.)

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Day & Date

Saturday, June 04, 2016

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9:30:00 AM	Office
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0:30:00 AM	Ck. Parks & restrooms. Start outdoor faucets, Fountain at Sayler.
1:00:00 AM	septon-contractive provides provides and pro
1:30:00 AM	Pick up brush at #1 north YCNA and consolidate pilesof A.O.
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1:00:00 PM	Mow YCNA 31N trailhead along with ditch and trail.
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2:00:00 PM	
2:30:00 PM	Move auger into shop & remove grave spoils pile.
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7:00:00 PM	Special design of the control of the

Name

Tom Henkel

Day & Date

6/6/2016 Mon.

Time	Westings/Appointments
6:30:00 AM	Retrived cord for Radar trailer, not needed.
7:30:00 AM	Office
8:00:00 AM	militari (all constitutiva properties and propertie
8:30:00 AM	AMARIA SELECTION OF THE
9:00:00 AM	Picked up busted trimmer at Sayler, took to shop.
9:30:00 AM	Repaired trimmer.
LO:00:00 AM	Hung auger on chain fall.
LO:30:00 AM	Cleaned Mower.
1:00:00 AM	Mow YCNA lower area. Traip
L1:30:00 AM	THE REAL PROPERTY OF THE PROPE
L2:00:00 PM	Lookup gary about time card per message from clerk.
12:30:00 PM	Get fuel for mower.
1:00:00 PM	Grease mower and fuel
1:30:00 AM	Mow 5 mile & 31 N
2:00:00 PM	Mow Acme Cemetery
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Tom Hankal

Day & Date

6/8/2016 Weds.

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8:00:00 AM	Office
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9:00:00 AM	Ck Sayler remove propane tank.
9:30:00 AM	Org. timber behind shop
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0:30:00 AM	popular de la company de la co
11:00:00 AM	Load old fridges
11:30:00 AM	Load tables into trailer.
12:00:00 PM	Take fridges to recyclers.
12:30:00 PM	Althoughpublication in continuous and project and continuous actions of continuous and continuous actions of continuous actions actions actions actions ac
1:00:00 PM	Load mower, finish acme Cem. Rained out on Mon.
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2:30:00 PM	The state of the s
3:00:00 PM	Marked 3 graves Yuba Cem.
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4:00:00 PM	Clerks office on Cemetery stuff.
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7:00:00 PM	and the second and th

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Tom Henkel

Day & Date

Thursday, June 09, 2016

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8:00:00 AM	4-10-1 - April
8:30:00 AM	Ace
9:00:00 AM	Shop- replacement fan for Bayside Womans
9:30:00 AM	Install in Bath house.
10:00:00 AM	Start up Fountain at Bayside.
10:30:00 AM	Check Zone 4 sprinklers for repairs.
11:00:00 AM	Flag curves at north end acme Cemetery.
11:30:00 AM	Move tables back at Sayler
12:00:00 PM	*** The second of the second o
12:30:00 PM	Haul away pile of old tables from behind shop to the pits.
1:00:00 PM	With the Control of t
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2:30:00 PM	manufacture de la company de l
3:00:00 PM	Commence and the commence of t
3:30:00 PM	Goto Thirlby and get replacement battery for dump trailer.
4:00:00 PM	Finish hauling tables.
4:30:00 PM	take tractor bucket to Bayside for Friday.
5:00:00 PM	Pick up, small pile of brush at Acme Cemetery
5:30:00 PM	Dump trailer and lock up pits.
6:00:00 PM	
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7:00:00 PM	and the state of t

Name

Tom Tentel

Day & Date

Friday, June 10, 2016

Time	Maxings/Appointments
7:00:00 AM	Office
7:30:00 AM	Check Parks
8:00:00 AM	Meet with JZ
8:30:00 AM	TRANSPORTER AND PROPERTY AND PR
9:00:00 AM	Beach Stakeholders Meeting DPW, Water Testing-lake
9:30:00 AM	- And the contract of the cont
10:00:00 AM	Female contemporaries and the contemporaries
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11:30:00 AM	Find Gary.
12:00:00 PM	Fix running fixture at Sayler Park.
12:30:00 PM	Move trailer and tractor to Bayside.
1:00:00 PM	Pick up beach brush & dock sections. Haul to pits.
1:30:00 AM	Will be the state of the state
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3:00:00 PM	With the control of t
3:30:00 PM	Fuel truck and get diesel.
4:00:00 PM	Mow Yuba Cemetery
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6:30:00 PM	Stop.
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Tom Henkel

Day & Date

Saturday, June 11, 2016

Time	Meetings/Appointments
7:00:00 AM	
7:30:00 AM	**************************************
8:00:00 AM	The state of the s
8:30:00 AM	Set up for daily reports, enter data.
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1:00:00 PM	TREPT STATES CONTROL C
1:30:00 AM	Check all properties. Storm last night.
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Day & Date

Sunday, June 12, 2016

Time	Wastings/Appointments X
6:30:00 AM	
7:30:00 AM	And the second design of the s
8:00:00 AM	Check Parks
8:30:00 AM	Clean Tables Sayler #2
9:00:00 AM	Stop
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Tom Hairkel

Day & Date

Monday, June 13, 2016

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7:00:00 AM	Rain, office
7:30:00 AM	Manufacture of the second of t
8:00:00 AM	the Action of the proposed control of the control o
8:30:00 AM	According to the processing of the control of the c
9:00:00 AM	** The state of th
9:30:00 AM	description of the control of the co
10:00:00 AM	Check properties.
10:30:00 AM	Adjust water flow on Sayler bath urnials
11:00:00 AM	Parts, Ace
11:30:00 AM	Security of the Community of the Communi
12:00:00 PM	And displacements and the administration of the transfer of the conference of the co
12:30:00 PM	Sprinkler valve replacement at hall.
1:00:00 PM	www.education.ed
1:30:00 AM	Got keys and vest from Cliff.
2:00:00 PM	
2:30:00 PM	Parts Aces No 1" Crestline pipe
3:00:00 PM	Check shop, for 1"
3:30:00 PM	Talk to Roy about fence posts
4:00:00 PM	Get pipe at Chums Ace.
4:30:00 PM	Ck Sayler.
5:00:00 PM	Stop
5:30:00 PM	CONTROL OF
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Tom Hanka

Day & Date

Tuesday, June 14, 2016

Time	Meetings/Appointments
5:30:00 AM	
:30:00 AM	with a contract of the contrac
3:00:00 AM	Office,
3:30:00 AM	For
9:00:00 AM	Move ballots to car per clerk.
9:30:00 AM	Repair chain saw for Gary.
MA 00:00:0.	Remove falt tire from trailer.
0:30:00 AM	Pick up 1 case of towels and 1 case of %% gal. canliners for Bayside.
1:00:00 AM	Get tire repaired, waited for it.
1:30:00 AM	The state of the s
2:00:00 PM	and the second s
.2:30:00 PM	Put tire back on dump trailer
1:00:00 PM	Finish plumbing sprinkler valve at hall.
1:30:00 AM	and the second s
2:00:00 PM	Bayside Park right fliped over tables.
2:30:00 PM	Redistribute tables along shore.
3:00:00 PM	Move pine trees parts from by deck to pile by dumpster for removal.
3:30:00 PM	
4:00:00 PM	Remove old timbers from parking lot beds and pile for removal.
4:30:00 PM	Shop
5:00:00 PM	Stop.
5:30:00 PM	And the terminal and th
6:00:00 PM	The state of the s
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Tom Henkal

Day & Date

Wednesday, June 15, 2016

Time	Meetings/Appointments X
6:30:00 AM	
7:30:00 AM	* On the state of
8:00:00 AM	Rain, Office
8:30:00 AM	Office and the second of the s
9:00:00 AM	Check props.
9:30:00 AM	Measure valve at Sayler Bath.
10:00:00 AM	Ace - Parts
10:30:00 AM	Shop, tools
11:00:00 AM	Replace Valve at Sayler Bath
11:30:00 AM	The second secon
12:00:00 PM	Annual of the Contract of the
12:30:00 PM	Locate Grave Yuba Cemetery
1:00:00 PM	White in the advantage of the control of the contro
1:30:00 AM	Check in at hall.
2:00:00 PM	Scrape off gravel at Bayside new garden.
2:30:00 PM	Level north end of Bayside Beach beach with bucket. Remove lagoons in groom
3:00:00 PM	
3:30:00 PM	Material designation of the second se
4:00:00 PM	The state of the s
4:30:00 PM	Shop.
5:00:00 PM	Stop.
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Day & Date

Thursday, June 16, 2016

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6:30:00 AM	
7:30:00 AM	**************************************
8:00:00 AM	Office, Rain Enter Dailys
8:30:00 AM	The second secon
9:00:00 AM	The state of the s
9:30:00 AM	Check Props.
10:00:00 AM	Shop, tools
10:30:00 AM	Pick up fuel can at Acme cemetery
11:00:00 AM	Fuel at Shell
11:30:00 AM	Bayside finish cutting tree by deck.
12:00:00 PM	with the control of t
12:30:00 PM	Fuel Tractor
1:00:00 PM	Trim 31 & 5 mile
1:30:00 AM	**************************************
2:00:00 PM	Mow wooded sites and volly ball area at Bayside.
2:30:00 PM	
3:00:00 PM	Made was to the second of the
3:30:00 PM	Mow Sayler Park
4:00:00 PM	NOTICE THE DESCRIPTION OF THE PROPERTY HE SEED OF THE
4:30:00 PM	Drop Trimmer at Fire Hall
5:00:00 PM	Stop.
5:30:00 PM	
6:00:00 PM	Water and the state of the stat
6:30:00 PM	
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Tom Henkel

Day & Date

Friday, June 17, 2016

Time	Maskings/Appointments.
7:00:00 AM	Office
7:30:00 AM	Mark grave site for E. Lewis.
8:00:00 AM	The second secon
8:30:00 AM	Finish sprinklers at hall and Start.
9:00:00 AM	The control of the co
9:30:00 AM	Call Blackmore on grave info, got recording.
10:00:00 AM	Check Blackmore Maintenace's shop only got machine for grave diiging and loc
10:30:00 AM	Pick up parts at TSC for buoy's.
11:00:00 AM	Work on broken Bayside sprinkler.s
11:30:00 AM	Check Blackmore Maintenace's shop again. Elk Rapids, Nobody home.
12:00:00 PM	Contact made with Blackmore at Yuba Cemetery. I was told both services were
12:30:00 PM	Get replacement buoy's out and anchor's.
1:00:00 PM	Stop.
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2:30:00 PM	The state of the s
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