



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Wednesday, March 16, 2016, 10:00 a.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE AT 10:00 a.m.

Members present: J. Aukerman, C. Dye, G. LaPointe, D. White, J. Zollinger
Members excused: A. Jenema, P. Scott,
Staff present: None

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by Dye, seconded by White to approve the agenda as presented. Motion carried by unanimous vote.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. Approval of Board minutes from the 03/01/16 Board meeting.

Zollinger stated this Special meeting was called as the minutes needed to be approved for the DNR Trust Fund grant application for submission on April 1, 2016.

Motion by White, seconded by LaPointe to approve the 03/01/16 Board minutes as presented. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Trustee, LaPointe, had some questions about a SAD on a private road.

Adjourned at 10:20 am



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Wednesday, March 16, 2016, 10:00 a.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

- A. **LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- B. **APPROVAL OF AGENDA:**
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:**
- D. **NEW BUSINESS:**
 - 1. **Approval of Board minutes from the 03/01/16 Board meeting. This is required so the DNR Trust Fund grant application will have approved minutes showing Board approval for matching monies in support for the overall project, and applied for the DNR Trust fund grant.**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 1, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G.LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

Supervisor, Zollinger, stated that Acme Township resident, Larry Belcher, had passed away today. Larry had served on the Zoning Board of Appeals for 30 years, as well as Board of Trustees, Planning Commission and Metro Fire.

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Zollinger requested that a DPW Budget resolution be added to New Business #5 and a Resolution for sewer allocations under Old Business # 2.

Motion by White, seconded by LaPointe to approve the agenda with the two additions to New and Old Business. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES

1. Draft unapproved minutes 2/2/16

**Motion by Dye , seconded by White to approve the 02/02/16 Board minutes as presented.
Motion carried by unanimous vote.**

D. INQUIRY AS TO CONFLICTS OF INTEREST:

Trustee, White, expressed concern about participating in the discussion on the Farmland Contract under New Business. He has property under future consideration for the Purchase of Development Rights (PDR) program. The Board did not feel there was a conflict.

E. REPORTS:

1. Clerk – Dye

Trustee, Scott, at the February Board meeting asked if a trustee could have a 401 plan with the township. Dye did not know at the time but reported back to Scott that at this time a trustee could not set up one but if they had an existing one with another employer they could contribute through the Township with direct deposit.

2. Parks – Henkel Received and filed

3. Legal Counsel – Jocks Received and filed

4. Sherriff – Ken Chubb

Chubb was present but did not have February stats. No activity to report.

5. County – Carol Crawford Received and filed

6. Roads – Marc McKeller Received and filed

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. **RECEIVE AND FILE:**
 - a. **Treasurer's Report**
 - b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
 - c. **North Flight January report**
 - d. **Metro Newsletter**
 - e. **Grand Traverse County Bi-monthly March/April Newsletter**
2. **APPROVAL:**
 - a. **Accounts Payable Prepaid of \$39,503.33 and Current to be approved of \$207,786.87 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested the Current bill report to be removed.

Motion by Jenema, seconded by Scott to approve the consent calendar with the removal of the current bills to be paid. Motion carried by unanimous roll call vote.

LaPointe questioned the Brown & Brown bill for Saylor Park rebuild. He wanted to know if there would be a refund from our insurance. Zollinger stated that the Township has received the insurance money. A resolution will be made at the April Board meeting to reflect moving this money to the proper account.

Motion by Jenema, seconded by Aukerman, to approve the concurrent bills as presented. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: DNR Trust Fund Grant – Bayside Park

Shawn Winter, Zoning Administrator for Acme Township presented a overall plan view illustrating the development of the Park as recommended by the Parks and Trails committee. This is the initial conceptual plan, and some elements, as well as their precise locations, may be modified through the preliminary and construction engineering process. It is proposed that the improvements occur in three phases:

- Phase I: 2016 Summer work program
- Phase II: 2018 Michigan Natural Resources Trust Fund Development Grant
- Phase III: Future Development (Date TBD)

The elements of each phase, estimated costs, proposed funding sources, and timelines for implementation are detailed in the Board packets. Winter stated that the reoccurring theme throughout the phases is an effort to create a park that is accessible to and within for people of all ages and abilities, so that they may enjoy a variety of uses along a beautiful shoreline that is both enhanced and improved for generations to come.

Opened for Public Comments at 7:40 pm

Jim Heffner, 4050 Bayberry Lane, Williamsburg

Heffner stated that he is a member of the Parks & Trails and also lead person for the Tart Trails. He said it is a exciting time to be a resident of Acme Township. We have been putting so many key pieces into place to make this a more livable community. We have jobs created with the new Meijer store and future developments, roundabouts, beautiful bay frontage and trails. Families will now be able to ride bikes to our parks. Heffner commented it was a wonderful plan and is excited about being a part of it.

Dave Hoxsie, 6259 M72 E, Williamsburg

Hoxsie stated that his family has been in this area since the early 1850 and would be thrilled to see the state of art plans for the community. He is commendable to all for their efforts and now we are seeing the fruits of their labors.

Rob Evina, 6075 Arabian Lane, Williamsburg

Evina commented that as a resident his busy family would visit our park once or twice a month but with the plans presented tonight they will be there everyday. As a business owner in the community people will come and stay

in our local hotels, supporting local businesses and visit our parks.

Marcie Timmons, 4261 Bartlett Rd, Williamsburg

Timmons feels like it has been five years of working together to now see a plan that is not a highly maintenance one. To see growth in all directions is great. She believes there is something for everyone in the grant application and looks forward to starting the park improvements.

Kathleen Guy, 7894 Peaceful Valley Rd, Williamsburg

Guy commented just a hardy endorsement to the terrific plans. A big thank you to committees, present and past Boards who have touched this.

Kristen Salathiel, 7844 Pinedale Dr, Williamsburg

Salathiel commented what amazing plans. A big thank you to the community. She would encourage promoting our township kids to be active in our parks such as fund raising, helping to do clean up projects.

Nancy Kaetchen, 7150 Deepwater Point Rd, Williamsburg

Kaetchen commented “Yay” feels like it is going to happen. So excited!

Pat Salathiel, 4882 Five Mile Rd, Williamsburg

Salathiel commented that she has a plan for the younger kids; fund raising for a pavilion...and not the pavilions where we all will end up someday...haha...Salathiel thinks pavilions are such a community builder. She will echo what everybody else has said. This is a legacy making project and it has taken a village to make it happen.

Public Hearing closed at 7:54 pm

Zollinger returned to the Board for comment.

Trustee, Aukerman, thought it was a “classic” design. This is why we live here with the water and all. She asked about the additional \$25,000.00 needed. Zollinger commented that we will address when we do the Resolution to support using money from our endowment fund probably in 2017.

Trustee, White, asked about Shore Rd. Was it a county road. Zollinger stated this is a county road and it is on the tribal BIA list for improvements at sometime.

Discussion followed.

Motion by LaPointe, seconded by Scott to use endowment over the next three years or find the money in the budget. Motion carried by unanimous roll call vote.

Motion by Jenema, seconded by Aukerman to approve Resolution R-2016-10 approving the 2016 Application to the Michigan Natural Resources Trust Fund for Bayside Park Improvement Plan for \$600,000 and further resolves to make available its financial obligation in the amount of a \$100,000 along with the \$200,000.00 from the Conservancy. Motion carried by unanimous roll call vote of 7 (Zollinger, Dye, Aukerman, Jenema, LaPointe, Scott, White) in favor and 0 opposing.

Motion by Scott to follow the potential schedule along with the financials that were submitted to the Board for Phase I. Seconded by White. Motion carried by unanimous roll call vote.

K. NEW BUSINESS:

1. Budget Resolution for Parks Capital Fund

Motion by Scott, seconded by Jenema to approve Resolution R-2016-11 establishing new expense budget accounts for Sayler park boat launch capital fund. Motion carried by unanimous roll call vote.

2. Elk Rapids school Tax summer collection resolution

Motion by Jenema, seconded by White to approve Resolution R-2016-12 approving agreement for collection of 2016 summer school property taxes. Motion carried by unanimous vote.

3. May Board meeting change date to May 10, 2016, due to school election Elk Rapids

Motion by Scott, seconded by Aukerman to approve Resolution R-2016-13 changing the May Board meeting to May 10 instead of May 3 due to Elk Rapids school elections. Motion carried by unanimous vote.

4. Renewal of Farmland contract

Zollinger stated that the only change in the contract was the time frame. This will be for 2 years instead of one.

Motion by Jenema, seconded by LaPointe to approve the Farmland contract as presented. Motion carried by unanimous roll call vote.

5. Resolution for DPW budget amendments.

Zollinger stated that this resolution is for one membrane replacement at the WWTP treatment plant that was not included in the 2016 Budget.

Motion by White, seconded by LaPointe to approve Resolution R-2016-14 amending the DPW 2016 Budget. Motion carried by unanimous roll call vote.

L. OLD BUSINESS:

1. Acme Sewer Ordinance Amend and Restated 75-2

Resolution for sewer ordinance

Zollinger stated that this sewer ordinance was originally adopted in February of 1975 with multiple amendments over the years. The amendments to the Ordinance are difficult to piece together and the amended and restated ordinance before the Board tonight compiles the amendments into one uniform document. Discussion followed.

Motion by LaPointe, seconded by White to approve Resolution R-2016-15 Adopting the Sewer Ordinance as presented. Motion carried by unanimous vote.

2. Resolution adopting Sewer Ordinance fund allocations

Discussion was held on separation of funds. Trustee, LaPointe, stated that the revenues and expenses associated with Hope Village “well” will be recorded in a unique account/fund in general ledger and on the Balance sheet and not commingled with the sewer funds. The Board agreed this needs to be done.

Motion by Jenema, seconded by Dye to approve Resolution R-2016-16 adopting the accounts allocations percent’s of present dollars in fund 590. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Zollinger stated that we will need to call a special meeting to approve the minutes from tonight’s Board meeting before submitting the application to the DNR Trust fund. He will send a email out with possible dates.

ADJOURN AT 9:05 pm