



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 1, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

Supervisor, Zollinger, stated that Acme Township resident, Larry Belcher, had passed away today. Larry had served on the Zoning Board of Appeals for 30 years, as well as Board of Trustees, Planning Commission and Metro Fire.

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Zollinger requested that a DPW Budget resolution be added to New Business #5 and a Resolution for sewer allocations under Old Business # 2.

Motion by White, seconded by LaPointe to approve the agenda with the two additions to New and Old Business. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES

1. Draft unapproved minutes 2/2/16

**Motion by Dye, seconded by White to approve the 02/02/16 Board minutes as presented.
Motion carried by unanimous vote.**

D. INQUIRY AS TO CONFLICTS OF INTEREST:

Trustee, White, expressed concern about participating in the discussion on the Farmland Contract under New Business. He has property under future consideration for the Purchase of Development Rights (PDR) program. The Board did not feel there was a conflict.

E. REPORTS:

1. Clerk – Dye

Trustee, Scott, at the February Board meeting asked if a trustee could have a 401 plan with the township. Dye did not know at the time but reported back to Scott that at this time a trustee could not set up one but if they had an existing one with another employer they could contribute through the Township with direct deposit.

2. Parks – Henkel Received and filed

3. Legal Counsel – Jocks Received and filed

4. Sherriff – Ken Chubb

Chubb was present but did not have February stats. No activity to report.

5. County – Carol Crawford Received and filed

6. Roads – Marc McKeller Received and filed

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. **RECEIVE AND FILE:**
 - a. **Treasurer's Report**
 - b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
 - c. **North Flight January report**
 - d. **Metro Newsletter**
 - e. **Grand Traverse County Bi-monthly March/April Newsletter**
2. **APPROVAL:**
 - a. **Accounts Payable Prepaid of \$39,503.33 and Current to be approved of \$207,786.87
(Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

LaPointe requested the Current bill report to be removed.

Motion by Jenema, seconded by Scott to approve the consent calendar with the removal of the current bills to be paid. Motion carried by unanimous roll call vote.

LaPointe questioned the Brown & Brown bill for Saylor Park rebuild. He wanted to know if there would be a refund from our insurance. Zollinger stated that the Township has received the insurance money. A resolution will be made at the April Board meeting to reflect moving this money to the proper account.

Motion by Jenema, seconded by Aukerman, to approve the concurrent bills as presented. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: DNR Trust Fund Grant – Bayside Park

Shawn Winter, Zoning Administrator for Acme Township presented a overall plan view illustrating the development of the Park as recommended by the Parks and Trails committee. This is the initial conceptual plan, and some elements, as well as their precise locations, may be modified through the preliminary and construction engineering process. It is proposed that the improvements occur in three phases:

- Phase I: 2016 Summer work program
- Phase II: 2018 Michigan Natural Resources Trust Fund Development Grant
- Phase III: Future Development (Date TBD)

The elements of each phase, estimated costs, proposed funding sources, and timelines for implementation are detailed in the Board packets. Winter stated that the reoccurring theme throughout the phases is an effort to create a park that is accessible to and within for people of all ages and abilities, so that they may enjoy a variety of uses along a beautiful shoreline that is both enhanced and improved for generations to come.

Opened for Public Comments at 7:40 pm

Jim Heffner, 4050 Bayberry Lane, Williamsburg

Heffner stated that he is a member of the Parks & Trails and also lead person for the Tart Trails. He said it is a exciting time to be a resident of Acme Township. We have been putting so many key pieces into place to make this a more livable community. We have jobs created with the new Meijer store and future developments, roundabouts, beautiful bay frontage and trails. Families will now be able to ride bikes to our parks. Heffner commented it was a wonderful plan and is excited about being a part of it.

Dave Hoxsie, 6259 M72 E, Williamsburg

Hoxsie stated that his family has been in this area since the early 1850 and would be thrilled to see the state of art plans for the community. He is commendable to all for their efforts and now we are seeing the fruits of their labors.

Rob Evina, 6075 Arabian Lane, Williamsburg

Evina commented that as a resident his busy family would visit our park once or twice a month but with the plans presented tonight they will be there everyday. As a business owner in the community people will come and stay

in our local hotels, supporting local businesses and visit our parks.

Marcie Timmins, 4261 Bartlett Rd, Williamsburg

Timmins feels like it has been five years of working together to now see a plan that is not a highly maintenance one. To see growth in all directions is great. She believes there is something for everyone in the grant application and looks forward to starting the park improvements.

Kathleen Guy, 7894 Peaceful Valley Rd, Williamsburg

Guy commented just a hardy endorsement to the terrific plans. A big thank you to committees, present and past Boards who have touched this.

Kristen Salathiel, 7844 Pinedale Dr, Williamsburg

Salathiel commented what amazing plans. A big thank you to the community. She would encourage promoting our township kids to be active in our parks such as fund raising, helping to do clean up projects.

Nancy Kaetchen, 7150 Deepwater Point Rd, Williamsburg

Kaetchen commented “Yay” feels like it is going to happen. So excited!

Pat Salathiel, 4882 Five Mile Rd, Williamsburg

Salathiel commented that she has a plan for the younger kids; fund raising for a pavilion....and not the pavilions where we all will end up someday...haha...Salathiel thinks pavilions are such a community builder. She will echo what everybody else has said. This is a legacy making project and it has taken a village to make it happen.

Public Hearing closed at 7:54 pm

Zollinger returned to the Board for comment.

Trustee, Aukerman, thought it was a “classic” design. This is why we live here with the water and all.

She asked about the additional \$25,000.00 needed. Zollinger commented that we will address when we do the Resolution to support using money from our endowment fund probably in 2017.

Trustee, White, asked about Shore Rd. Was it a county road. Zollinger stated this is a county road and it is on the tribal BIA list for improvements at sometime.

Discussion followed.

Motion by LaPointe, seconded by Scott to use endowment over the next three years or find the money in the budget. Motion carried by unanimous roll call vote.

Motion by Jenema, seconded by Aukerman to approve Resolution R-2016-10 approving the 2016 Application to the Michigan Natural Resources Trust Fund for Bayside Park Improvement Plan for \$600,000 and further resolves to make available its financial obligation in the amount of a \$100,000 along with the \$200,000.00 from the Conservancy. Motion carried by unanimous roll call vote of 7 (Zollinger, Dye, Aukerman, Jenema, LaPointe, Scott, White) in favor and 0 opposing.

Motion by Scott to follow the potential schedule along with the financials that were submitted to the Board for Phase I. Seconded by White. Motion carried by unanimous roll call vote.

K. NEW BUSINESS:

1. Budget Resolution for Parks Capital Fund

Motion by Scott, seconded by Jenema to approve Resolution R-2016-11 establishing new expense budget accounts for Sayler park boat launch capital fund. Motion carried by unanimous roll call vote.

2. Elk Rapids school Tax summer collection resolution

Motion by Jenema, seconded by White to approve Resolution R-2016-12 approving agreement for collection of 2016 summer school property taxes. Motion carried by unanimous vote.

3. May Board meeting change date to May 10, 2016, due to school election Elk Rapids

Motion by Scott, seconded by Aukerman to approve Resolution R-2016-13 changing the May Board meeting to May 10 instead of May 3 due to Elk Rapids school elections. Motion carried by unanimous vote.

4. Renewal of Farmland contract

Zollinger stated that the only change in the contract was the time frame. This will be for 2 years instead of one.

Motion by Jenema, seconded by LaPointe to approve the Farmland contract as presented. Motion carried by unanimous roll call vote.

5. Resolution for DPW budget amendments.

Zollinger stated that this resolution is for one membrane replacement at the WWTP treatment plant that was not included in the 2016 Budget.

Motion by White, seconded by LaPointe to approve Resolution R-2016-14 amending the DPW 2016 Budget. Motion carried by unanimous roll call vote.

L. OLD BUSINESS:

1. Acme Sewer Ordinance Amend and Restated 75-2

Resolution for sewer ordinance

Zollinger stated that this sewer ordinance was originally adopted in February of 1975 with multiple amendments over the years. The amendments to the Ordinance are difficult to piece together and the amended and restated ordinance before the Board tonight compiles the amendments into one uniform document. Discussion followed.

Motion by LaPointe, seconded by White to approve Resolution R-2016-15 Adopting the Sewer Ordinance as presented. Motion carried by unanimous vote.

2. Resolution adopting Sewer Ordinance fund allocations

Discussion was held on separation of funds. Trustee, LaPointe, stated that the revenues and expenses associated with Hope Village “well” will be recorded in a unique account/fund in general ledger and on the Balance sheet and not commingled with the sewer funds. The Board agreed this needs to be done.

Motion by Jenema, seconded by Dye to approve Resolution R-2016-16 adopting the accounts allocations percent's of present dollars in fund 590. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Zollinger stated that we will need to call a special meeting to approve the minutes from tonight's Board meeting before submitting the application to the DNR Trust fund. He will send a email out with possible dates.

ADJOURN AT 9:05 pm



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ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, March 1, 2016, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES:

- a. Draft unapproved minutes 2/2/16**

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk – C. Dye**
- b. Parks – T. Henkel**
- c. Legal Counsel – J. Jocks**
- d. Sheriff - Ken Chubb**
- e. County -Carol Crawford**
- f. Roads - Marc Mc Keller**

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. North Flight January report**
- d. Metro Fire Newsletter**
- e. Grand Traverse County Bi-monthly March/April Newsletter**

2. APPROVAL:

- a. Accounts Payable Prepaid of \$39,503.33 and Current to be approved of \$207,786.87 (Recommend approval: Clerk, C. Dye)**

H. INQUIRY AS TO CONFLICTS OF INTEREST:

I. ITEMS REMOVED FROM THE CONSENT CALENDAR:

1. _____
2. _____
3. _____

J. CORRESPONDENCE:

K. PUBLIC HEARING: DNR Trust fund Grant –Bayside Park

L. NEW BUSINESS:

1. Budget Resolution Parks Capital fund
2. Elk Rapids school Tax collection resolution
3. May Board Meeting date change to May 10, due to school election Elk Rapids.
4. Renewal of Farmland Contract

M. OLD BUSINESS:

1. Acme Sewer Ordinance Amend and Restated 75-2
Resolution for Sewer Ordinance

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, February 2, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, P. Scott, D. White, J. Zollinger
Members excused: G. LaPointe
Staff present: N. Edwardson, Recording Secretary

Zollinger stated that the Planning Commission meeting scheduled for Monday, February 8, 2016, has been cancelled.

A. LIMITED PUBLIC COMMENT:

Jim Goss, representing the Acme Business Association and Acme Heritage Group presented two checks for \$1,250.00 each for the Sayler Park Boat Launch.

B. APPROVAL OF AGENDA:

Zollinger requested a job description for Parks & Building Maintenance Supervisor be added to Old Business # 1.

Motion by White, seconded by Scott to approve the agenda with the additional of the job description for Parks & Building Maintenance Supervisor under Old Business #1. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES

1. Draft unapproved minutes 01/05/16

**Motion by White, seconded by Dye to approve the 01/05/16 Board minutes as presented.
Motion carried by unanimous vote.**

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS: Received and filed

1. Clerk – Dye

Clerk's and Treasurer's office would like the Board to consider the purchase of a "Drop Box" located outside of the Township office building. This "Drop Box" would be used for tax payments and ballots. The price range: \$1,528.00 to \$2,272.00. The cost would be split between the existing budget for the Clerk and Treasurer's offices.

Motion by Jenema, seconded by Zollinger to approve the purchase of a "Drop Box" with funds from existing Clerk and Treasurer's budgets. Motion carried by unanimous vote.

2. Parks – Henkel

3. Legal Counsel – Jocks

4. Sherriff – Ken Chubb

5. County – Carol Crawford

6. Roads – Marc McKeller

7. Parks & Trails – Jenema

Jenema gave an update on Parks & Trails. We are ready for a Public Hearing for the Michigan Natural Resources Trust Fund grant that we are applying for. Discussion followed.

Motion by Scott, seconded by Aukerman to approve a date of March 1, 2016, for a Public Hearing for the Michigan Natural Resources Trust Fund grant. Motion carried unanimously.

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

- 1. Dave Hoxsie for Sayler Park Boat Launch**
J. Goss presented during Public Comment.
- 2. Eagle Scout Project – Ryan Shively**
Ryan Shively, Boy Scout from Troop 115 in Acme, presented his project of putting in new kiosks at Sayler Park and Bayside Park for his Eagle Scout Service project. Shively presented the Board with prepared packets detailing the project. Shively will reach out to area lumberyards for donations but is currently looking at expenses of around \$692.00.

Motion by Scott, seconded by Jenema, to support financially the Eagle Scout project as presented. Motion carried by unanimous roll call vote.

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

- 1. RECEIVE AND FILE:**
 - a. Treasurer's Report**
 - b. Clerk's Revenue/Expenditure Report and Balance Sheet**
 - c. North Flight December report**
 - d. Draft Unapproved Meeting Minutes:**
 - 1. Planning Commission 01/11/16**
 - 2. Parks & Trails meeting 12/18/15**
- 2. APPROVAL:**
 - a. Accounts Payable Prepaid of \$290,072.92 and Current to be approved of \$89,967.96 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye requested that the current bills report under Approval 2 a. be removed.

Motion by Jenema, seconded by Scott to approve the consent calendar with the removal of the current bills. Motion carried by unanimous roll call vote.

Dye requested a change of \$38.66 less to be paid. The new amount would be \$89,929.30.

Motion by Jenema, seconded by Aukerman to approve the Current bills for \$89,929.30. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: Received and filed under Correspondence in the packet

- 1. Letter dated 2/2/16 from B. Kelley, 4893 Ridge Crest, regarding "backup pump" for the Hope Village well**
- 2. Email dated 2/1/16 from E. Kossek, 8751 Woodridge Dr, expressing concerns for the new office hours**

J. PUBLIC HEARING: None

K. NEW BUSINESS:

- 1. Hope Village Water Pump replacement**
Zollinger referred to a memo to John Divozzo, DPW regarding replacement of one of the well pumps on the Hope Village water system, to have pump replaced and billed to Acme Township for said work at the price not to exceed \$20,000.00

Motion by Jenema, seconded by White to approve Resolution R-2016-4 approving funds transferred to Water/repairs maintenance from, Sewer /water fund balance. Motion carried by unanimous roll call vote.

2. Acme 401 Retirement annual approval of plan - Clerk

Dye provided a memo. Restatement is done on Acme Plan every five years to comply with Federal Laws and to consider any changes or modifications. Currently Acme Township contributes to the Retirement plan annually.

Motion by Scott, seconded by Jenema to approve Resolution R-2016-5 requiring Pension Protection Act (PPA) restatement process. Motion carried by unanimous roll call vote.

3. Resolution regarding Acme Township retirement plan.

Dye has been asked if payments could be done on a quarterly basis rather than the annual payment we do now, as well as possible changes to the vesting schedule. Clerk Dye had completed some research with our present provider and presented a resolution to allow making payments quarterly and along with changing the vesting Schedule to, in the first year employee becomes qualified (after one year of service and 1000 hours) vested is owned by employee 100%.

Motion by Scott, seconded by Jenema to approve Resolution R-2016-6 allowing for modification of the Plan Profit sharing provision vesting schedule and allowing quarterly payments to be made, Motion carried by unanimous roll call vote.

4. Resolution to allow employees the ability to contribute per- tax dollars to their 401 k plan.

Discussion was held. Dye stated this resolution would add a 401k for employees to make pre-tax contributions from their own pay into the retirement.

Motion made by Jenema, seconded by White to approve Resolution 2016-07 allowing employees pre-tax payments to their plan. Motion carried by unanimous roll call vote.

5. TBAISD Tax collection agreement Summer property tax

Motion by White, seconded by Scott to approve Resolution R-2016-8 allowing for the 2016 Summer collection of School property taxes. Motion carried unanimously.

6. MOU between Acme Twp.,Tart & GTRLC

A draft of the North End Bayside Park Improvement Project agreement was presented at the January Board meeting. Board was asked to review and address any concerns or issues to Jenema. There was none.

Motion by Scott, seconded by Aukerman, to approve the North End Bayside Park Improvement Project as presented. Motion carried unanimously.

L. OLD BUSINESS:

1. Parks & Building Maintenance Supervisor Job description

Reviewed by Board and Henkel.

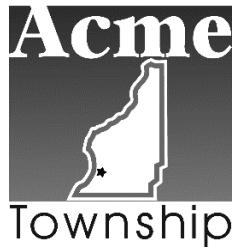
Motion by Jenema, seconded by White to approve the job description for Parks & Building Maintenance Supervisor as presented. Motion carried unanimously.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Matt McDonough, GTRLC, discussed with the board an additional donation of land south of Sayler park. The parcel is 13 acres. Matt said the Conservative was thinking of accepting this donation of land and would manage it along with the old campground piece of 8 acres until Acme Township is ready to take on both parcels.

Some discussion was held by the board and all in attendance thought that would be ok. We have a lot of park land now that we are working on developing and improving. Matt will get back to us with a final decision by the GTRLC.

ADJOURN AT 8:45 am



To: Acme Township Board of Trustees

From: Tom Henkel, Facilities & Parks Manager

Date: 2/23/2016

Re: Monthly Update Feb 2016

The Following is a summary of key activities underway.

Parks:

Attending Trail and Park Advisory Meeting.

Attended M parks Convention, educational presentations at G.T. Resort
Feb 16 – 19.

Let bid on replacement swing set, for the storm damaged one in Sayler
Park. Installation this spring when weather permits. Play Environment's
Design from Holland Michigan was the winning bid. Covered by insurance.
Working on bids for installing "Automated door system" for park bath
house's per Maintenance Committee.

Attended Presentation at M parks on inclusive playground design.

Attended a presentation on maintenance, security thru design, on the
"Detroit River Walk" 8 miles long.

Attended an interpretive signage class at M parks.

Cemeteries:

Closed for winter.

Buildings/Grounds:

Attended Global Re-leaf Grand Traverse Chapter, class on tree diseases
with MSU Extension and Dr. Dave Roberts at Garfield Hall.

Equipment/Fixtures:

Indoor shop work on equipment and replacement tables from storm.

All is well, for now.

Surface Water Quality Testing:

Suspended for winter.

Beach Water Quality Testing:

Attended NW Water Safety Network Meeting at Health Department.

Invasive Species:

Attended a workshop at M parks from the stewardship network.

Planning:

Working on reconfiguration maintenance labor allocation, for Maintenance Committee.

Attended a management class at M Parks.

General Activities:

Taking time off, weather permitting.

T.K.H.

OLSON, BZDOK & HOWARD

February 29, 2016

Jay Zollinger, Supervisor
Acme Township
6042 Acme Road
Williamsburg, MI 49690

ATTORNEYS

PARTNERS:

James M. Olson
Christopher M. Bzdok
Scott W. Howard
Jeffrey L. Jocks
Ross A. Hammersley
Kate Redman

Re: Attorney Update for Township Board Meeting

Dear Supervisor Zollinger:

Please accept this Attorney Update for your March 1, 2016 Township Board meeting.

OF COUNSEL:

William Rastetter
Michael H. Dettmer
Lawrence I. McKay III
Joan S. McKay

TRAVERSE CITY:

420 E. Front Street
Traverse City
Michigan 49686
231.946.0044
envlaw.com

FRANKFORT:

427 Main Street
PO Box 1782
Frankfort
Michigan 49635
231.352.4412

1. I have had meetings and discussions with John Iacoangeli and/or Shawn Winter concerning a number of zoning and planning related issues currently going on in Acme Township including:
 - a. Reviewing draft of Tent Sales Ordinance and discussions regarding the same.
 - b. The definition of single family and how that is implemented in the R-2 District.
 - c. Reviewing the MDNR Trust Fund Grant application.
 - d. Discussion of gas station zoning and interpretation of the Form Based Code ordinance.
 - e. Legal interpretation for potential zoning amendments.
 - f. Zoning Ordinance interpretations related to the Form Based Code District
2. I met with Supervisor Zollinger, Shawn Winter, John Iacoangeli and Karly Wentzloff to discuss amendments to the Zoning Ordinance and planning issues.
3. Ross Hammersley has continued to monitor and update the Immanuel, LLC bankruptcy.
4. I reviewed and revised the draft sewer ordinance re-write.
5. I reviewed and revised the extension for the American Waste single hauler contract.

6. I reviewed and revised a draft Conservation Easement for an upcoming Farmland PDR.

The above are the main issues I have dealt with through February 26, 2016. If you have any questions please do not hesitate to contact me. Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeffrey L. Jocks", with a stylized flourish at the end.

Jeffrey L. Jocks

JLJ:klg



County Staff Report February 2016

1

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration/Board of Commissioners (1, 2, 4)

- Administration welcomed Deputy Administrator Jennifer DeHaan to the office at the end of January.
- Bids for Resource Recovery services have been received and are being evaluated for recommendation this month.

Central Dispatch/911 (7)

- Dispatch staff is in training this week for the new Motorola MCC7500 radio consoles with a "go live" scheduled for next Wednesday, February 10th.
- 800MHz radio communications Train the Trainer started the week of Feb 1st. Nearly 500 first responders will then need to be trained before making the transition to the new communications system.
- Inventory management, programming, and installation of new 800MHz radio and paging solutions is underway with an anticipated county-wide deployment before May 1st.

Commission on Aging (7)

- In January the COA Board of Director Meetings moved from four meetings a month to two. The first meeting is a Committee of the Whole on the first Tuesday of each month. The second is the official Board Meeting on the third Tuesday of the month.
- The COA is hosting the AARP Free Tax Preparation program for the 10th year. Appointments are available through April 18. Hours are 9:30 a.m. to 3:00 p.m. In 2014 278 Tax Returns were E-filed/filed by the AARP volunteers based in our office.

- Universal Aides - Melissa Z. an employee for ten years earned her Certified Nursing Assistant Certification and is the COA's first Universal Aide. A Universal Aide performs the job tasks that formerly required the presence of two In Home Services employees. The clients are happier with one Aide. It is more efficient and effective for the Department.
- Medication Management Pilot - We are conducting a 30 day pilot program with a long time client using a locked, electronic medication dispenser machine.
- Safe Neighborhoods Smoke Alarm Project - In partnership with the Grand Traverse Metro Fire Department the COA Field Staff distributed and returned over 80 forms from clients needing their smoke alarms checked, replaced or requiring new batteries.
- The PERS (Personal Emergency Response Units) Program offers GSM units to clients to accompany their PERS units. The GSM units work with Cell phones. Prior to this only COA clients with landlines were able to rent a PERS unit through the COA.

Equalization (1)

- The GIS merger into Equalization is complete.
- An empty Appraiser position has been filled.
- Equalization is working closely with the local units as they prepare their 2016 assessment rolls to ensure they meet the statutory 50% of true cash value in each class of property.
- The 2016 assessment roll for East Bay Township is nearing completion.

Health Department (7,8)

ADMINISTRATION & FINANCE DIVISION

- Strategic Planning - Reviewed the previous strategic plan and three years of program highlights during MLK Day training, followed by a strategic planning session for 2016-18. The health department's strategic plan will be finalized in the next few months.
- Year-End - Working towards closing the 2015 calendar year for the Health Department and preparing information to support our annual numbers for the County audit.
- Grant Quarterly Reports - Completed 2016 first quarter grant reporting to the State of Michigan.

- Animal Control - Continuing to work with administration, Sheriff's Office, Traverse City Police Department and Cherryland Humane Society on transitioning this program.
- Immunization Press Conference - One of 4 health departments/cities in Michigan to host a press conference highlighting the success of Michigan's non medial immunization waiver requirement to receive informed consent education from local health departments. Statewide and in Grand Traverse County, the waiver rate dropped over 39% in 2015 under the new policy. This progress is a big step towards keeping children and communities safe from vaccine preventable diseases. However, two House Bills 5126 and 5127 would undo the state's common sense reform and progress.

MEDICAL EXAMINER DIVISION

- ME Software - Assessing software options (current and other) for use of tracking cases and accompanying documentation.
- Body Bags - Delivered body bags, tags and bag seals to scene investigators for all ME cases in three counties.

ENVIRONMENTAL HEALTH

- ServSafe Training - Environmental Health Staff conducted a one (1) day ServSafe training program for food service management personnel in the Grand Traverse region. Our environmental health food staff are certified to instruct and proctor this class through the National Restaurant Association, Education Foundation. Another class is scheduled in March.
- 2015 On-site Sewage and Water Well Permit Increases - Our on-site sewage and water well permits increased in 2015 as compared to 2014. We saw a 16% increase in septic permit activity and a 6% increase in water well permits compared to 2014.
- Beach Monitoring Stakeholders Meeting - The Beach Monitoring Stakeholders group met for our first meeting of 2016 to discuss our plans for monitoring public beaches in Grand Traverse County for E.coli bacteria during the 2016 swim season.

EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION

Emergency Management

- Completed & submitted 1st quarter reports and school drill reports mandated by MSP Emergency Management Division.
- Collaborated with GT County and Traverse City and numerous public safety agencies on MLK day lock-down drills, government building hazard/risk assessments and an active shooter demo by TCPD.

- Conducted a formal risk / hazard assessment of NMC campus buildings and began planning an active shooter functional exercise for them.
- Initial emergency planning meetings for: Cherry Fest, Film Fest, and Bayshore Marathon.
- Began working with area church groups to distribute templates for emergency operations plans specific to them.

Emergency Preparedness

- Northern Michigan Public Health Emergency Preparedness has scheduled a Table Top Exercise for the date of June 23rd with the 3 health departments in Northwest Michigan. The exercise will focus on the communications and response efforts across the region emerging infectious disease threats towards the region's public health. The Exercise Plan of the June 23rd exercise is currently being constructed and evaluated.
- Grand Traverse County Emergency Preparedness hosted the Region 7 Training and Exercise Workshop in Gaylord at the Region 7 Healthcare Coalition.
- Grand Traverse County Health Department Emergency Preparedness as well as the NM PHEP has been placed on the planning and coordination committee of an upcoming regional exercise to test an emerging infectious disease response with our partnering hospital entities and regional health care coalitions.
- GTCHD Emergency Preparedness assisted the CD Division of GTCHD in entering, establishing, and exiting a Modified Incident Command System in response to a public health response in the community.
- GTCHD Emergency Preparedness has taken a seat at a partnership with Munson Medical Center in the approach to better prepare and respond to emerging infectious diseases.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

Communicable Disease Program

- With our chicken pox outbreak wrapping up, most significantly impacting two schools and the children that attend, we were able to start focusing on one of our priorities of preparing for future outbreaks and work to decrease vulnerabilities where we have identified them. There have been 54 chicken pox cases thus far. In addition to chicken pox, we had a case of mumps, which we had not seen in GT County in well over 10 years. This led to our concern of a potential fourth vaccine preventable disease outbreak.
- We provided proactive outreach to 33 health-care provider offices about reportable disease requirements, and provided them a newly created reporting

form. In addition, we reminded them that animal bites are reportable and we are continuing to follow up on all of them. We also offered providers presentations to their staff about reporting of communicable diseases and/or disease specific topics they were interested in gaining more guidance. The response has been positive and we have 5 presentations scheduled in February thus far.

- We answered many phone calls from providers and residents about the emerging Zika virus, and reached out to the OB/GYN and Pediatric Providers to proactively provide testing and travel alert guidance and answer questions.
- We responded to and provided follow up for 63 reportable communicable diseases.
- Staff followed up on 10 animal bite victims living in GT County, including 8 that involved quarantine of an animal in GT County. This is similar to January 2015.
- We have started to see indicators of increased influenza activity, indicating flu season is not here, but may be on the horizon.

Reproductive Health

- We provided Reproductive Health Services to 102 men and women.
- There has been ongoing staff training in preparation for our March “go live” date for moving to electronic medical records (EMR).

Adolescent Clinics

- Completed reporting requirements for Q1 of Fiscal Year 16. Continued to see increasing utilization of our mental health services with steady usage of our medical services.
- Currently running short on clinic staffing due to unexpected medical leave coupled with a maternity leave for our Advanced Practice Providers.
- Provided 153 medical and mental health visits and 32 immunizations for the month of January between our 2 clinics.
- Continued providing educational programs to The Rock in Kingsley for middle school students.
- Presented a life skills program to all 5th, 6th, 7th, and 8th graders at a Kingsley Middle School assembly.

MATERNAL AND CHILD HEALTH PROGRAMS:

Maternal Infant Health Program

- The Maternal Infant Health Program (MIHP) began a pilot collaborative with Michigan Child Collaborate (MC3) Program. MC3 provides psychiatry support to

primary care providers in Michigan, and have focused efforts of support in the Northern region over this past year. Grand Traverse County Health Department is taking part in a pilot program using the MC3 services of Dr. Maria Muzik MD, MS Assistant Professor of Psychiatry at the University of Michigan through a live internet connection with GTCHD clinicians. Clinicians are able to present case studies with mental health challenges, seeking consultation and guidance to improve maternal and infant outcomes.

- A collaborative effort between Grand Traverse County Health Department MIHP, Benzie Leelanau District Health Department (BLDHD), Early On-Traverse Bay Intermediate School District, and Northern Lakes Community Mental Health resulted in a referral process form that will be used by Health Departments and Early On clinicians to assure prompt follow-up for mothers and fathers of infants in crisis. This will benefit mothers with postpartum depression issues as well as other mental health issues. These issues impact infant emotional and social development in infancy.

Healthy Futures

- Grand Traverse County Health Department public health nurses, Pat Drake and Amy Miner, participated in the quarterly regional Healthy Futures Operations meeting held at Munson Medical Center. The team shared the client information/education packet, which was developed by Grand Traverse, with area partners for potential enhancements to the program delivery.
- In January, we began a Healthy Futures integration pilot with GTCHD outreach clinicians. Clinicians are now gathering additional Healthy Futures data elements at the MMC OB department bedside. This outreach has proven to decrease the amount of contact attempts by Healthy Futures clinicians attempting to reach mothers with new infants after hospital discharge by ensuring mothers are given needed referral information at the bedside.

Children's Special Health Care Services

- MI-child transitioned into Medicaid, allowing our clients additional benefits such as travel vouchers. We have begun transitioning to a full electronic medical record, scanning documents and downloading from one system into another.
- We have also been preparing for data extraction from a State-wide electronic system as it is no longer going to be supported. The State is assisting us with the cost of this extraction.

Immunizations

- Zostavax is available for those aged 60 years and older who do not have insurance to cover the vaccine.
- WIC immunization rates up over 80%, an increase of 4% ranking Grand Traverse County 33rd out of 84 counties in Michigan.

- Adolescent immunization rates continue to climb each quarter, exceeding HP 2020 targets of 80% for Tdap and MCV4 by nearly 5%.
- Adult immunizations are also demonstrating improvements in rates, primarily due to increased provider use of the MCIR system. Immunization Lead PHN, as well as the IMMs program administrative secretary, is instrumental in providing ongoing MCIR training to area providers.
- Grand Traverse County, as throughout the US, is experiencing a late and mild flu season. Our county demonstrated significant improvements in flu vaccinations particularly for the children aged 6 months to 8 years, increasing by more than 3% compared to last year and ranking us # 2 in the State out of 84 counties. GTCHD and area providers have pre-booked flu vaccine for the 2016-17 flu season and continue to administer flu vaccine this season. GTCHD and some providers have had to order additional pediatric doses as we are still vaccinating this population.
- Waiver rates for the first school reporting period show a decrease from 9% to 5%. These results, following a year of providing public health nurse education sessions for hundreds of parents seeking philosophical and religious waivers for their children to enter school, are stellar. This is a drop by 39% of the number of waivers previously issued. Grand Traverse Health Department hosted a regional press conference highlighting the significance of these results.
- All of GT County VFC providers continue to work on increasing pediatric and adolescent immunization rates by participating in the AFIX (Assessment, Feedback, Information, Exchange) procedure and AFIX follow up reviews which are conducted by our immunization lead.
- We continue to have several requests from community providers for immunization update education sessions provided by the HD Immunization Nurse Educator.

WIC

- Grand Traverse County Health Department received letter of approval from the State WIC division for our FY 2015/2016 WIC Nutrition Services Plan. Stan Bien, Director of the State WIC Division, comments, "Your continued efforts to serve all eligible clients in your community is demonstrated by collaborating with other community programs and agencies. Please extend my thanks to your staff and administration for supporting the mission of Michigan WIC."

Hearing & Vision

- Kindergarten round ups have been scheduled for all schools, including TCAPS schools with uncertain futures. Hearing and Vision technicians are remaining

flexible and proactive in managing screenings as winter weather affects school attendance and closures.

Human Resources (5)

- Currently recruiting for 4 positions that have been posted for the year 2015. In 2016 we have 10 postings for a total of 14 positions in various stages of recruitment.
- MLK Training for county employees focused on workplace safety. Mock lockdown drills were conducted in some county buildings; cyber security training, personal safety training, and conflict training were provided to employees.
- 2 labor groups continue working towards a contract and step 3 meetings have been conducted on 2 grievances.
- Our office has a vacant HR Tech, which is creating more workload as we are currently receiving applications for this position.
- The Employee Recognition Team held the quarterly reception January 22, 2016. There are great employees in this organization and we were able to honor a few that were nominated and to award 4 hours to time off with pay to one who the team felt went above and beyond.
- The Wellness Team is promoting the TC Trimdown, which gained 43 teams to join in the effort. The teams are progressing well and the final weigh-in is April. We hope that one of the County teams is the winner, but they all are being more conscious of healthy lifestyle.
- Chris Minkin, Nationwide representative for Grand Traverse County, came in for one on one appointments.

Information Technology (2)

- IT assisted the Sheriff and City Police with setup and access to incident data for a new web based Crime Mapping application (www.crimemapping.com) that went live in January. Residents are able to track crimes in their neighborhoods through the mapping service.
- A new web based process for electronic blood/search warrants and felony complaints was implemented in January. Officers are able to request warrants and have the magistrate and prosecutor review and electronically sign using a computer or tablet. The new process improves efficiencies by eliminating the need for faxing of documents or coming into the office during off hours.
- Payroll changes were implemented for the County and City to meet affordable care act W2 and 1095 reporting requirements.

- With changes to staffing plans, Randy Filkins, Telecommunications, has been busy changing phone system auto attendants for the Commission on Aging, Resource Recovery, and the Prosecutor's Office while at the same time planning for the installation of a new voice mail system for the County/City.
- Rich Pantano, IT Technician, provided two training sessions on cybersecurity for the Martin Luther King training day.
- Fifty desktop/laptop computers have been ordered to begin the annual replacement of approximately 20% of County devices to keep current with technology.

MSUE (7, 8)

- The Great Lakes Hop and Barley Conference is coming to Traverse City! Educators from Michigan State University Extension with support from [Michigan State University AgBioResearch](#), and the [Michigan Brewers Guild](#) are hosting the second Annual Great Lakes Hop and Barley Conference March 16-17, 2016 at the Grand Traverse Resort in Acme, Mich. Due to an overwhelming reception at the first annual conference last year held in Grand Rapids, a larger venue has been chosen to accommodate more attendees. An expanded trade show will also be featured. [Register today!](#)
- MSU Extension's 2016 [Beginning Farmer Webinar Series](#) is underway and runs thru April. These 2-hour interactive webinars cover a wide range of farming topics including getting your land ready to grow, integrated pest management, native bees for pollination, protecting farm animal health, accepting food assistance benefits to increase sales, as well as informative sessions on specific crops like raspberries, wheat, and cider apples. Find the [complete list and registration info here](#).
- Biosecurity for your bird population: A comprehensive poultry biosecurity workshop brought to you by MSU Extension and the USDA APHIS Division will be held Monday, Feb. 29 at 7:00pm in the Governmental Center Cafeteria. Learn practical methods to help prevent the spread of poultry disease such as Avian Influenza (HPAI). The objectives of this workshop are:
 - Discuss disease transmission and prevention
 - Provide proven biosecurity measures producers can implement
 - Provide information about HPAI
 This workshop will be offered at several locations around the state as well as being accessible through Zoom technology. Producers, backyard poultry enthusiasts, 4-H members, 4-H Volunteers, and anyone who is interested in learning more about poultry biosecurity is encouraged to attend. [Register here](#).

Parks and Recreation (7)

- Easling Pool at the Civic Center Park reopened under Grand Traverse Bay YMCA's management on January 13, 2016. A new fitness center at "Y Central" at the Civic Center opened on February 1.
- Parks and Recreation has received a 2 percent grant from the Grand Traverse Band of Ottawa and Chippewa Indians in the amount of \$5,525 to support improvements to the Civic Center for the operations of Easling Pool and a new fitness center, under the management of Grand Traverse Bay YMCA. The funds will be used to pay for the electrical upgrades in the new fitness center.

Planning & Development (1, 3, 4, 7, 8)

- With the recent merger of Construction Code into the Planning & Development, staff conducted a strategic planning session on January 18. The plan melds together all facets of the department functions to create a mission, goals, and objectives. The plan is being finalized at this time.
- Staff is working with the Michigan Department of Environmental Quality to address findings from a 2015 audit of the County's soil erosion and sedimentation control program. The audit identified significant program deficiencies that will have to be resolved in order to remove its probation status. Improvements will include staffing and operational changes.
- Staff has been assisting Administration in many activities related to the County's organizational redesign, including a new meeting structure for the Board of Commissioners and updating of several policies. The changes will aid the Board in streamlining operations and provide greater focus on strategic discussions.

Prosecuting Attorney (7)

- Prosecution As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of January, we engaged in the following:
 - o Authorized 188 misdemeanor warrants
 - o Authorized 39 felony warrants
 - o Authorized 23 juvenile petitions
 - o Initiated 6 neglect/abuse case
 - o Handled the following matters in Family Court:
 - o 8 allegedly mentally ill cases
 - o 21 referrals from the Office of Child Support
 - o Obtained 4 child support judgments

- Civil Counsel
- Contract Drafting and Review - As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of January, we reviewed five contracts for the following departments:
 - o Health: two
 - o Planning: one
 - o Parks and Recreation: two
- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of January, we reviewed eight requests, and provided advice and consultation to the following departments:
 - o Administration: one
 - o Health: one
 - o Soil Erosion: one
 - o Human Resources: one
 - o Drain Commissioner: two
 - o Prosecuting Attorney: two
- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of January, we answered questions/prepared memos for the Board of Commissioners and various departments including:
 - o Administration
 - o Parks and Recreation
 - o Veteran Affairs
 - o Clerk
- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For January, we did not prepare any ordinances.
- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of January, we represented the County in the following cases:

o *Grand Traverse County v. Jacob Brown et al.* In January, we filed 18 separate inmate reimbursement lawsuits seeking \$20,701.44 in total. As with the other lawsuits, we will seek to obtain multiple default judgments against those Defendants who fail to answer the complaints, and consent judgments for those Defendants who are willing to pay the outstanding debt.

o *In re Duck Lake.* We filed the petition to determine the lake level for Duck Lake with the Circuit Court on October 6th. By filing the petition on behalf of the Board of Commissioners, we are requesting the Court hold a hearing to reaffirm the normal lake level of Duck Lake at 837.3 feet, the lake level set by the Circuit Court at a hearing held in 1959, and to set a winter lake level at 836.8 feet so as to prevent erosion damage, minimize potential flooding, and control certain aquatic weeds. Finally, the petition requests that the Circuit Court confirm the special assessment district boundaries within 60 days following the hearing. A status conference is scheduled for February 4, 2016.

- Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of January, Chris Forsyth attended the regular board meeting. Bob Cooney attended the resource management and administration committee meeting, and the ways and means committee meeting.

Treasurer (1)

- We worked with Title Check to get certified notices out to delinquent taxpayers letting them know their parcels will be forfeited and forfeiture fees of over \$200.00 will be added to the 2014 taxes due on March 1, 2016.
- We are working on closing out the year for the County, Brownfield and Building Authority accounts.
- Held our show cause hearing to give taxpayers the opportunity to come in and explore their options regarding extensions or payment plans to delay foreclosure. We are compiling all the necessary documents, notices/affidavits for our foreclosure court hearing next month.
- Processed 272 regular service, and 28 expedited passports in January.

Veterans Affairs (7)

- Department is working with our civil counsel to determine the language for a potential millage request to return to the Board of Commissioners for consideration of placement on the August ballot
- We have been assisting the University of Michigan Dental School in a program to bring low cost and no cost dental treatment to needy veterans in Grand Traverse and Benzie county's through the schools initiative called "Victors for Vets". The

latest session of treatments has seen upwards of 48 veterans in need of comprehensive dental treatment up to and including oral surgery and includes multiple appointment treatment modalities. Program participants include local practicing U of M dental school alumni and students needing their clinicals. Veterans are identified, screened and coordinated through our office and if possible the program can receive partial reimbursement through the VA Dental Insurance Program. All veterans in the program receive their needed services regardless of their coverage or ability to pay.

ACME TOWNSHIP - Addendum to Treasurer's Report

Reconciled with Bank as of January 29, 2016

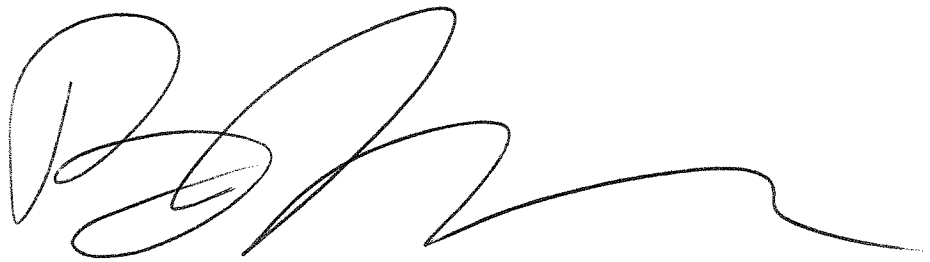
			FUND #	December 31, 2015 Account Balance	NET CHANGE	January 29, 2016 Account Balance
Chase Bank			101-206 207-209 212-246	\$ 798,046	\$ 461,963	\$ 1,260,009
Chemical Bank - High Yield				\$ 156,791	\$ 7	\$ 156,797
Chemical Bank - Money Market Plus				\$ 297,261	\$ 13	\$ 297,274
Chemical Bank - Liquor Fund			212	\$ 6,989	\$ 0	\$ 6,990
TOTAL BANK ACCOUNTS FOR GENERAL FUND				\$ 1,259,087	\$ 461,982	\$ 1,721,069
Self Funded Accts Payable 6 Months		Committed	101	\$ 361,177	\$ -	\$ 361,177
Saylor Park Boat Launch Imp		Motion	101	\$ 95,052	\$ -	\$ 95,052
Septage Plant Bond Buyout		Committed	101	\$ 179,546	\$ -	\$ 179,546
Water Engineering Study (GTB Grant)		Restricted	101	\$ 14,000	\$ -	\$ 14,000
GTTC Engineer Project Management		Committed	101	\$ 32,000	\$ -	\$ 32,000
Public Broadcast Equipment Fund		Restricted	101	\$ 6,864	\$ -	\$ 6,864
PA48 Metro Fund -(PA 48 Twp Imp (SAD) \$20,401)		Restricted	101	\$ 39,038	\$ -	\$ 39,038
Park Match \$25,000 Per Yr (Start 15/16 Yr)		Motion	101	\$ 25,000	\$ -	\$ 25,000
Sub-Total Assigned From GENERAL FUND			101	\$ 752,677	\$ -	\$ 752,677
Funds within General Fund Bank Account (Restricted or Committed)						
Cemetery Fund		Committed	209	\$ 6,151	\$ (12)	\$ 6,139
Fire Fund <i>Special Assessment</i>		Restricted	206	\$ 23,391	\$ 35,445	\$ 58,836
Police Fund <i>Special Assessment</i>		Restricted	207	\$ 118,868	\$ 19,546	\$ 138,414
Liquor Fund		Restricted	212	\$ -	\$ 6,990	\$ 6,990
Township Improvement (SAD)		Committed	246	\$ -	\$ -	\$ -
SUB-TOTAL (Restricted or Committed)				\$ 148,410	\$ 61,969	\$ 210,379
BALANCE			101	\$ 358,000		\$ 758,013
				Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS:						
Shoreline Preserv. Fund		Committed	224	\$ 1,378	\$ 0.06	\$ 1,378
Parks & Recreation Closed		Closed	226	\$ -	\$ -	\$ -
Saylor Park Boat Launch Imp		Committed	401	\$ 85,587	\$ (6,379.00)	\$ 79,208
Parks/Shoreline Fund <small>(New Urbanist to Park/Shoreline)</small>		Closed	227	\$ -	\$ -	\$ -
Parks Fund		Committed	208	\$ 37,960	\$ 1.68	\$ 37,962
SUB-TOTAL				\$ 124,925		\$ 118,548
RESTRICTED BY MILLAGE:						
Farmland <i>Millage Chemical Bank</i>		Restricted	225	\$ 5,199	\$ 0.22	\$ 5,199
Farmland <i>Millage Chase Bank</i>		Restricted	225	\$ 193,203	\$ 89,897.13	\$ 283,100
Farmland Totals				\$ 187,428	\$ 89,897.35	\$ 288,299
Tax Collection		Temporary Funds	703	\$ 482,878	\$ (258,520)	\$ 224,359
				\$ 670,306		\$ 512,658
RESTRICTED BY REVENUE SOURCE ACCOUNTS:						
Sewer Fund Chemical Bank		Restricted	590	\$ 196,787	\$ 8	\$ 196,795
Sewer Fund Chase Bank		Restricted	590	\$ 1,977,366	\$ 196,037	\$ 2,173,403
Sewer Fund Totals		Restricted	590	\$ 2,174,153	\$ 196,045	\$ 2,370,198
Planning Review Fees (Trust & Agency) Escrow		Restricted	701	\$ -	\$ -	\$ -
Holiday Hills Special Assessment		Restricted	818	\$ 183,935	\$ 39,559	\$ 223,494
ACME TOWNSHIP RESTRICTED FUNDS				\$ 2,358,087		\$ 2,593,692
ACME TOWNSHIP ALL ACCOUNT BALANCES				\$ 4,412,406.6 NOTE: (A+D+E+F)		\$ 4,945,967 NOTE: (A+D+E+F)

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 01/01/2016 TO 01/29/2016

Bank Code	Description	Beginning Balance 01/01/2016	Total Debits	Total Credits	Ending Balance 01/29/2016
CHASE	GENERAL FUND				
101	GENERAL FUND	633,335.79	177,988.59	57,216.18	754,108.20
206	FIRE FUND	23,391.00	329,124.67	293,679.58	58,836.09
207	POLICE PROTECTION	118,867.81	19,546.19	0.00	138,414.00
209	CEMETERY FUND	6,151.41	0.00	11.99	6,139.42
	GENERAL FUND	781,746.01	526,659.45	350,907.75	957,497.71
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	193,203.04	96,001.20	7,500.00	281,704.24
	FARMLAND PRESERVATION	193,203.04	96,001.20	7,500.00	281,704.24
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,199.10	0.00	0.00	5,199.10
	FARMLAND PRESERVATION - MONEY MARKET	5,199.10	0.00	0.00	5,199.10
ENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,790.53	0.00	0.00	156,790.53
	GENERAL FUND - HIGH YIELD	156,790.53	0.00	0.00	156,790.53
ENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,261.09	0.00	0.00	297,261.09
	GENERAL FUND - MONEY MARKET	297,261.09	0.00	0.00	297,261.09
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,989.44	0.00	0.00	6,989.44
	LIQUOR MONEY MARKET	6,989.44	0.00	0.00	6,989.44
EWUR	PARK FUND				
208	PARK FUND	37,960.76	0.00	0.00	37,960.76
	PARK FUND	37,960.76	0.00	0.00	37,960.76
PARKS	SAYLER PARK BOAT LAUNCH				
101	SAYLER PARK BOAT LAUNCH CAPITAL FUND	85,586.62	0.00	6,379.00	79,207.62
	SAYLER PARK BOAT LAUNCH	85,586.62	0.00	6,379.00	79,207.62
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 01/01/2016 TO 01/29/2016

Bank Code		Beginning Balance 01/01/2016	Total Debits	Total Credits	Ending Balance 01/29/2016
Fund	Description				
SADH	HOLIDAY 818				
818	HOLIDAY HILLS AREA IMPROVEMENT	183,125.95	40,367.92	0.00	223,493.87
	HOLIDAY 818	<u>183,125.95</u>	<u>40,367.92</u>	<u>0.00</u>	<u>223,493.87</u>
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	1,977,365.66	195,947.48	0.00	2,173,313.14
	ACME RELIEF SEWER	<u>1,977,365.66</u>	<u>195,947.48</u>	<u>0.00</u>	<u>2,173,313.14</u>
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	196,787.04	0.00	0.00	196,787.04
	ACME RELIEF SEWER MONEY MARKET	<u>196,787.04</u>	<u>0.00</u>	<u>0.00</u>	<u>196,787.04</u>
SHORE	SHORELINE PRESERVATION				
224	SHORELINE PPRESERVATION	1,377.56	0.00	0.00	1,377.56
	SHORELINE PRESERVATION	<u>1,377.56</u>	<u>0.00</u>	<u>0.00</u>	<u>1,377.56</u>
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	742,184.88	677,467.28	1,190,589.49	229,062.67
	CURRENT TAX COLLECTION	<u>742,184.88</u>	<u>677,467.28</u>	<u>1,190,589.49</u>	<u>229,062.67</u>
	TOTAL - ALL FUNDS	<u>4,665,777.68</u>	<u>1,536,443.33</u>	<u>1,555,376.24</u>	<u>4,646,844.77</u>



2/23/16

User: CATHY DYE

DB: Acme Township

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	USED	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	CURRENT PROPERTY TAXES	226,500.00	114,962.40	96,421.58	111,537.60	50.76	
101-000-412.000	PERSONAL PROP TAXES	1,000.00	0.00	0.00	1,000.00	0.00	
101-000-445.020	PENALTIES& INTEREST	500.00	1,146.04	0.00	(646.04)	229.21	
101-000-447.000	ADMINISTRATIVE FEE 1%	104,600.00	92,266.24	6,973.53	12,333.76	88.21	
101-000-448.000	CABLE TV FEE	82,500.00	21,986.60	0.00	60,513.40	26.65	
101-000-465.000	PASSPORT FEES	3,200.00	1,391.00	445.00	1,809.00	43.47	
101-000-574.000	ST SHARED SALES TAX	344,895.00	113,199.00	58,381.00	231,696.00	32.82	
101-000-577.000	SWAMP TAX	1,000.00	1,380.52	1,380.52	(380.52)	138.05	
101-000-602.000	GRANTS	50,000.00	28,663.75	8,593.75	21,336.25	57.33	
101-000-607.000	CHARGES FOR SERVICES	0.00	29.30	0.00	(29.30)	100.00	
101-000-608.001	Zoning Fees	14,500.00	8,387.67	66.67	6,112.33	57.85	
101-000-610.000	Revenues for Escrow Account	60,000.00	57,025.61	0.00	2,974.39	95.04	
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,600.00	500.00	0.00	6,100.00	7.58	
101-000-665.000	INTEREST ON INVESTMENTS	500.00	134.80	19.23	365.20	26.96	
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,400.00	1,384.11	0.00	15.89	98.87	
101-000-667.000	RENT-PARKS	100.00	0.00	0.00	100.00	0.00	
101-000-671.000	MISC REVENUES	4,000.00	0.00	0.00	4,000.00	0.00	
101-000-676.000	REIMBURSEMENTS	24,000.00	96,155.11	0.00	(72,155.11)	400.65	
101-000-676.701	REIMBURSEMENTS FROM 701	2,200.00	0.00	0.00	2,200.00	0.00	
101-000-699.000	TRANS IN FRM OTHER FUNDS	0.00	0.52	0.00	(0.52)	100.00	
Total Dept 000		927,495.00	538,612.67	172,281.28	388,882.33	58.07	
TOTAL Revenues		927,495.00	538,612.67	172,281.28	388,882.33	58.07	
Expenditures							
Dept 000							
101-000-465.001	POSTAGE FOR PASSPORTS	550.00	471.15	126.95	78.85	85.66	
101-000-992.000	CONTINGENCY	26,500.00	0.00	0.00	26,500.00	0.00	
101-000-994.000	TC TALUS CONTRACT SERVICES	800.00	0.00	0.00	800.00	0.00	
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00	
101-000-998.000	GT COUNTY ROAD COMMISSION TART	1,530.00	0.00	0.00	1,530.00	0.00	
101-000-999.000	TRANSFER TO OTHER FUNDS	95,868.00	95,866.86	0.00	1.14	100.00	
Total Dept 000		125,548.00	96,338.01	126.95	29,209.99	76.73	
Dept 101-TOWNSHIP BOARD OF TRUSTEES							
01-101-702.000	SALARIES	27,000.00	15,649.94	2,230.76	11,350.06	57.96	
01-101-703.001	SECRETARY	29,700.00	16,155.45	2,261.60	13,544.55	54.40	
01-101-705.001	PER DIEM TRUSTEES	500.00	0.00	0.00	500.00	0.00	
01-101-714.000	FICA LOCAL SHARE	4,650.00	2,206.63	327.18	2,443.37	47.45	
01-101-726.000	SUPPLIES & POSTAGE	3,000.00	1,480.36	423.82	1,519.64	49.35	
01-101-801.000	ACCOUNTING & AUDIT	11,000.00	9,900.00	4,950.00	1,100.00	90.00	
01-101-801.001	INTERNAL ACCOUNTANT	2,500.00	785.00	430.00	1,715.00	31.40	
01-101-802.001	ATTORNEY SERVICES LITIGATION	1,000.00	105.00	0.00	895.00	10.50	
01-101-802.002	ATTORNEY SERVICES	17,000.00	4,457.87	1,016.43	12,542.13	26.22	
01-101-802.005	CONTRACTED COMMUNITY SERVICES	50,000.00	20,070.00	0.00	29,930.00	40.14	
01-101-803.003	ENGINEERING SERVICES	25,000.00	4,697.50	700.00	20,302.50	18.79	
01-101-804.000	SOFTWARE SUPPORT & PROCESSIN	57,674.67	45,796.68	1,400.65	11,877.99	79.41	
01-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00	
01-101-874.000	RETIREMENT/PENSION	3,270.00	1,784.37	239.24	1,485.63	54.57	
01-101-900.000	PUBLICATIONS	2,000.00	980.99	189.25	1,019.01	49.05	
01-101-910.000	INSURANCE	8,084.00	4,912.56	1,055.04	3,171.44	60.77	

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 01/31/2016

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GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-946.001	SUPPLIES/POSTAGE	150.00	9.00	0.00	141.00	6.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
101-101-960.000	dues subscriptions	5,350.00	5,599.91	99.75	(249.91)	104.67
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		249,378.67	134,591.26	15,323.72	114,787.41	53.97
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	20,492.32	2,846.16	16,507.68	55.38
101-171-714.000	FICA LOCAL SHARE	3,040.00	1,725.18	241.29	1,314.82	56.75
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	2,354.59	315.38	1,645.41	58.86
101-171-910.000	INSURANCE	4,000.00	2,200.05	307.70	1,799.95	55.00
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,640.00	26,772.14	3,710.53	22,867.86	53.93
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	0.00	0.00	10,000.00	0.00
101-191-714.000	FICA LOCAL SHARE	380.00	0.00	0.00	380.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,000.00	554.07	330.78	4,445.93	11.08
101-191-900.000	PUBLICATIONS	800.00	0.00	0.00	800.00	0.00
Total Dept 191-ELECTION EXPENDITURES		16,180.00	554.07	330.78	15,625.93	3.42
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	2,916.69	416.67	2,083.31	58.33
101-209-714.000	FICA LOCAL SHARE	383.00	223.12	31.87	159.88	58.26
101-209-726.000	SUPPLIES & POSTAGE	2,500.00	278.05	108.60	2,221.95	11.12
101-209-803.002	ASSESSING CONTRACT SERVICES	40,000.00	23,333.38	3,333.34	16,666.62	58.33
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	2,000.00	600.00	30.00	1,400.00	30.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	1,192.00	0.00	308.00	79.47
Total Dept 209-ASSESSOR'S EXPENDITURES		51,383.00	28,543.24	3,920.48	22,839.76	55.55
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	20,354.34	2,846.76	16,653.66	55.00
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	18,304.00	7,964.00	1,152.00	10,340.00	43.51
101-215-714.000	FICA LOCAL SHARE	4,231.00	1,867.41	261.24	2,363.59	44.14
101-215-726.000	SUPPLIES & POSTAGE	1,500.00	171.73	31.68	1,328.27	11.45
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	0.00	0.00	1,500.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	1,020.16	0.00	979.84	51.01
101-215-874.000	RETIREMENT/PENSION	5,538.00	2,135.10	284.68	3,402.90	38.55
101-215-910.000	INSURANCE	12,200.00	6,874.62	1,032.99	5,325.38	56.35
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	988.00	575.00	1,012.00	49.40
Total Dept 215-CLERK'S EXPENDITURES		84,281.00	41,375.36	6,184.35	42,905.64	49.09
Dept 247-BOARD OF REVIEW						
01-247-702.000	SALARIES	800.00	30.00	0.00	770.00	3.75
01-247-714.000	FICA LOCAL SHARE	61.00	2.30	0.00	58.70	3.77

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DB: Acme Township							
LINE NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 101 - GENERAL FUND							
Expenditures							
01-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00	
01-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00	
Total Dept 247-BOARD OF REVIEW		1,161.00	32.30	0.00	1,128.70	2.78	
Dept 253-TREASURER'S EXPENDITURES							
01-253-702.000	SALARIES	25,159.00	13,837.41	1,935.30	11,321.59	55.00	
01-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	13,837.41	1,935.30	11,321.59	55.00	
01-253-714.000	FICA LOCAL SHARE	3,825.00	2,058.90	287.79	1,766.10	53.83	
01-253-726.000	SUPPLIES & POSTAGE	5,000.00	3,939.50	129.24	1,060.50	78.79	
01-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00	
01-253-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00	
01-253-874.000	RETIREMENT/PENSION	5,032.00	2,903.10	387.08	2,128.90	57.69	
01-253-910.000	INSURANCE	2,200.00	655.72	98.81	1,544.28	29.81	
01-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 253-TREASURER'S EXPENDITURES		69,375.00	37,232.04	4,773.52	32,142.96	53.67	
Dept 265-TOWNHALL EXPENDITURES							
01-265-726.000	SUPPLIES & POSTAGE	1,500.00	1,120.47	240.04	379.53	74.70	
01-265-851.000	CABLE INTERNET SERVICES	4,000.00	2,337.01	334.40	1,662.99	58.43	
01-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,000.00	6,974.61	541.72	4,025.39	63.41	
01-265-921.000	STREET LIGHTS	12,500.00	3,861.84	362.42	8,638.16	30.89	
01-265-922.000	MICH CON GAS	4,000.00	839.45	320.88	3,160.55	20.99	
01-265-923.000	SEWER TOWNSHIP HALL	800.00	180.00	0.00	620.00	22.50	
01-265-930.000	REPAIRS & MAINT	5,500.00	3,725.72	571.20	1,774.28	67.74	
Total Dept 265-TOWNHALL EXPENDITURES		39,300.00	19,039.10	2,370.66	20,260.90	48.45	
Dept 410-PLANNING & ZONING EXPENDITURES							
01-410-702.002	ZONING ADMIN SALARY	50,000.00	24,231.75	3,519.23	25,768.25	48.46	
01-410-705.000	PER DIEM PLANNING/ZBA	18,500.00	5,200.00	0.00	13,300.00	28.11	
01-410-714.000	FICA LOCAL SHARE	5,210.00	2,561.10	292.76	2,648.90	49.16	
01-410-726.000	SUPPLIES & POSTAGE	400.00	162.77	6.74	237.23	40.69	
01-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00	
01-410-802.001	ATTORNEY SERVICES LITIGATION	0.00	27.00	0.00	(27.00)	100.00	
01-410-802.002	ATTORNEY SERVICES	16,000.00	7,167.13	498.57	8,832.87	44.79	
01-410-802.003	ATTORNEY T & A	20,000.00	6,164.72	0.00	13,835.28	30.82	
01-410-803.000	PLANNER SERVICES	15,000.00	5,679.32	0.00	9,320.68	37.86	
01-410-803.001	PLANNING CONSULTANT	18,000.00	4,500.00	750.00	13,500.00	25.00	
01-410-803.004	ENGINEERING SERVICES T&A	18,000.00	18,788.50	0.00	(788.50)	104.38	
01-410-803.005	PLANNING & CONSULTANT T & A	29,000.00	31,993.12	3,504.50	(2,993.12)	110.32	
01-410-804.000	SOFTWARE SUPPORT & PROCESSIN	500.00	0.00	0.00	500.00	0.00	
01-410-860.000	TRAVEL & MILEAGE	500.00	92.38	0.00	407.62	18.48	
01-410-874.000	RETIREMENT/PENSION	2,500.00	67.38	0.00	2,432.62	2.70	
01-410-900.000	PUBLICATIONS	2,500.00	1,038.75	0.00	1,461.25	41.55	
01-410-900.001	PUBLICATIONS T & A	900.00	0.00	0.00	900.00	0.00	
01-410-910.000	INSURANCE	10,000.00	2,121.87	307.70	7,878.13	21.22	
01-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00	
01-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	560.00	0.00	1,940.00	22.40	
01-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00	
01-410-964.000	REIMBURSEMENTS	0.00	501.00	0.00	(501.00)	100.00	

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410-PLANNING & ZONING EXPENDITURES		210,410.00	110,856.79	8,879.50	99,553.21	52.69
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	47,600.00	26,936.52	3,665.60	20,663.48	56.59
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	9,000.00	6,975.00	0.00	2,025.00	77.50
101-750-714.000	FICA LOCAL SHARE	4,230.00	2,174.74	215.55	2,055.26	51.41
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	243.17	49.90	1,756.83	12.16
101-750-860.000	TRAVEL & MILEAGE	95.00	32.00	0.00	63.00	33.68
101-750-874.000	RETIREMENT/PENSION	4,760.00	2,805.91	366.56	1,954.09	58.95
101-750-910.000	INSURANCE	13,000.00	6,837.14	1,029.31	6,162.86	52.59
101-750-930.000	REPAIRS & MAINT	62,490.00	71,639.11	955.59	(9,149.11)	114.64
101-750-956.000	MISCELLANEOUS	2,000.00	5,500.00	4,500.00	(3,500.00)	275.00
Total Dept 750-MAINT & PARKS EXPENDITURES		145,175.00	123,143.59	10,782.51	22,031.41	84.82
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	1,200.00	1,245.00	0.00	(45.00)	103.75
Total Dept 861-RETIREMENT/PENSION		1,200.00	1,245.00	0.00	(45.00)	103.75
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	12,000.00	12,087.00	0.00	(87.00)	100.73
Total Dept 865-INSURANCE		12,000.00	12,087.00	0.00	(87.00)	100.73
Dept 970-CAPITAL IMPROVEMENTS						
101-970-975.000	TWNHALL CAPITAL IMPROVE	400.00	0.00	0.00	400.00	0.00
Total Dept 970-CAPITAL IMPROVEMENTS		400.00	0.00	0.00	400.00	0.00
TOTAL Expenditures		1,055,431.67	631,809.90	56,403.00	423,621.77	59.86
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,495.00	538,612.67	172,281.28	388,882.33	58.07
TOTAL EXPENDITURES		1,055,431.67	631,809.90	56,403.00	423,621.77	59.86
NET OF REVENUES & EXPENDITURES		(127,936.67)	(93,197.23)	115,878.28	(34,739.44)	72.85

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	733,463.00	391,506.30	329,124.67	341,956.70	53.38
206-000-671.000	MISC REVENUES	0.00	899.00	0.00	(899.00)	100.00
206-000-699.000	TRANS IN FRM OTHER FUNDS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 000		737,463.00	392,405.30	329,124.67	345,057.70	53.21
TOTAL Revenues		737,463.00	392,405.30	329,124.67	345,057.70	53.21
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	91,300.00	38,015.39	6,911.89	53,284.61	41.64
206-000-805.000	METRO FIRE CONTRACT	645,447.12	341,121.10	286,767.69	304,326.02	52.85
206-000-964.000	REIMBURSEMENTS	0.00	899.00	0.00	(899.00)	100.00
Total Dept 000		736,747.12	380,035.49	293,679.58	356,711.63	51.58
TOTAL Expenditures		736,747.12	380,035.49	293,679.58	356,711.63	51.58
Fund 206 - FIRE FUND:						
TOTAL REVENUES		737,463.00	392,405.30	329,124.67	345,057.70	53.21
TOTAL EXPENDITURES		736,747.12	380,035.49	293,679.58	356,711.63	51.58
NET OF REVENUES & EXPENDITURES		715.88	12,369.81	35,445.09	(11,653.93)	1,727.92

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2016 (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	43,850.00	23,250.93	19,546.19	20,599.07	53.02
207-000-671.000	MISC REVENUES	27,550.00	0.00	0.00	27,550.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	15,000.00	15,000.00	0.00	0.00	100.00
Total Dept 000		86,400.00	38,250.93	19,546.19	48,149.07	44.27
TOTAL Revenues		86,400.00	38,250.93	19,546.19	48,149.07	44.27
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	19,147.00	0.00	59,353.00	24.39
Total Dept 000		78,500.00	19,147.00	0.00	59,353.00	24.39
TOTAL Expenditures		78,500.00	19,147.00	0.00	59,353.00	24.39
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		86,400.00	38,250.93	19,546.19	48,149.07	44.27
TOTAL EXPENDITURES		78,500.00	19,147.00	0.00	59,353.00	24.39
NET OF REVENUES & EXPENDITURES		7,900.00	19,103.93	19,546.19	(11,203.93)	241.82

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

L NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
und 208 - PARK FUND						
evenues						
ept 000						
08-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,200.00	0.00	0.00	5,200.00	0.00
08-000-665.000	INTEREST ON INVESTMENTS	5.00	5.38	1.68	(0.38)	107.60
08-000-699.000	TRANS IN FRM OTHER FUNDS	37,957.06	37,957.06	0.00	0.00	100.00
otal Dept 000		43,162.06	37,962.44	1.68	5,199.62	87.95
OTAL Revenues		43,162.06	37,962.44	1.68	5,199.62	87.95
xpenditures						
ept 000						
08-000-930.005	SHORELINE REDEVELOPMENT	34,000.00	0.00	0.00	34,000.00	0.00
otal Dept 000		34,000.00	0.00	0.00	34,000.00	0.00
OTAL Expenditures		34,000.00	0.00	0.00	34,000.00	0.00
und 208 - PARK FUND:						
OTAL REVENUES		43,162.06	37,962.44	1.68	5,199.62	87.95
OTAL EXPENDITURES		34,000.00	0.00	0.00	34,000.00	0.00
ET OF REVENUES & EXPENDITURES		9,162.06	37,962.44	1.68	(28,800.38)	414.34

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	2,400.00	1,600.00	0.00	800.00	66.67
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00	1,900.00	0.00	1,100.00	63.33
Total Dept 000		5,400.00	3,500.00	0.00	1,900.00	64.81
TOTAL Revenues		5,400.00	3,500.00	0.00	1,900.00	64.81
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	500.00	170.90	0.00	329.10	34.18
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,000.00	1,900.00	0.00	100.00	95.00
209-000-930.000	REPAIRS & MAINT	2,500.00	94.95	11.99	2,405.05	3.80
Total Dept 000		5,000.00	2,165.85	11.99	2,834.15	43.32
TOTAL Expenditures		5,000.00	2,165.85	11.99	2,834.15	43.32
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		5,400.00	3,500.00	0.00	1,900.00	64.81
TOTAL EXPENDITURES		5,000.00	2,165.85	11.99	2,834.15	43.32
NET OF REVENUES & EXPENDITURES		400.00	1,334.15	(11.99)	(934.15)	333.54

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

LGL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 212 - LIQUOR FUND								
Revenues								
Dept 000								
212-000-443.000	LIQUOR LICENSE FEES	9,000.00	8,967.20	0.00		32.80	99.64	
212-000-665.000	INTEREST ON INVESTMENTS	0.00	3.21	0.30		(3.21)	100.00	
Total Dept 000		9,000.00	8,970.41	0.30		29.59	99.67	
TOTAL Revenues		9,000.00	8,970.41	0.30		29.59	99.67	
Expenditures								
Dept 000								
212-000-999.000	TRANSFER TO OTHER FUNDS	15,000.00	15,000.00	0.00		0.00	100.00	
Total Dept 000		15,000.00	15,000.00	0.00		0.00	100.00	
TOTAL Expenditures		15,000.00	15,000.00	0.00		0.00	100.00	
Fund 212 - LIQUOR FUND:								
TOTAL REVENUES		9,000.00	8,970.41	0.30		29.59	99.67	
TOTAL EXPENDITURES		15,000.00	15,000.00	0.00		0.00	100.00	
NET OF REVENUES & EXPENDITURES		(6,000.00)	(6,029.59)	0.30		29.59	100.49	

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	01/31/2016	MONTH 01/31/2016		BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)		NORMAL (ABNORMAL)	USED
Fund 224 - SHORELINE PPRESERVATION							
Revenues							
Dept 000							
224-000-665.000	INTEREST ON INVESTMENTS	0.00	0.24	0.06		(0.24)	100.00
Total Dept 000		0.00	0.24	0.06		(0.24)	100.00
TOTAL Revenues		0.00	0.24	0.06		(0.24)	100.00
Fund 224 - SHORELINE PPRESERVATION:							
TOTAL REVENUES		0.00	0.24	0.06		(0.24)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.24	0.06		(0.24)	100.00

PERIOD ENDING 01/31/2016

L NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
25-000-402.000	CURRENT PROPERTY TAXES	265,000.00	114,461.21	96,001.20	150,538.79	43.19
25-000-665.000	INTEREST ON INVESTMENTS	10.00	38.90	10.46	(28.90)	389.00
Total Dept 000		265,010.00	114,500.11	96,011.66	150,509.89	43.21
TOTAL Revenues		265,010.00	114,500.11	96,011.66	150,509.89	43.21
Expenditures						
Dept 000						
25-000-802.002	ATTORNEY SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
25-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	15,000.00	7,500.00	5,000.00	75.00
25-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
25-000-942.000	APPASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		225,500.00	15,000.00	7,500.00	210,500.00	6.65
TOTAL Expenditures		225,500.00	15,000.00	7,500.00	210,500.00	6.65
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		265,010.00	114,500.11	96,011.66	150,509.89	43.21
TOTAL EXPENDITURES		225,500.00	15,000.00	7,500.00	210,500.00	6.65
NET OF REVENUES & EXPENDITURES		39,510.00	99,500.11	88,511.66	(59,990.11)	251.84

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

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PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 226 - PARK and RECREATION FUND						
Revenues						
Dept 000						
226-000-665.000	INTEREST ON INVESTMENTS	0.00	0.43	0.00	(0.43)	100.00
Total Dept 000		0.00	0.43	0.00	(0.43)	100.00
TOTAL Revenues		0.00	0.43	0.00	(0.43)	100.00
Expenditures						
Dept 000						
226-000-999.000	TRANSFER TO OTHER FUNDS	17,100.00	17,100.52	0.00	(0.52)	100.00
Total Dept 000		17,100.00	17,100.52	0.00	(0.52)	100.00
TOTAL Expenditures		17,100.00	17,100.52	0.00	(0.52)	100.00
Fund 226 - PARK and RECREATION FUND:						
TOTAL REVENUES		0.00	0.43	0.00	(0.43)	100.00
TOTAL EXPENDITURES		17,100.00	17,100.52	0.00	(0.52)	100.00
NET OF REVENUES & EXPENDITURES		(17,100.00)	(17,100.09)	0.00	0.09	100.00

PERIOD ENDING 01/31/2016

LINE NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 227 - NEW URBANIST TOWN CENTER								
Revenues								
Dept 000								
227-000-665.000	INTEREST ON INVESTMENTS	0.00	0.71	0.00		(0.71)	100.00	
Total Dept 000		0.00	0.71	0.00		(0.71)	100.00	
TOTAL Revenues		0.00	0.71	0.00		(0.71)	100.00	
Expenditures								
Dept 000								
227-000-999.000	TRANSFER TO OTHER FUNDS	27,889.74	27,889.74	0.00		0.00	100.00	
Total Dept 000		27,889.74	27,889.74	0.00		0.00	100.00	
TOTAL Expenditures		27,889.74	27,889.74	0.00		0.00	100.00	
Fund 227 - NEW URBANIST TOWN CENTER:								
TOTAL REVENUES		0.00	0.71	0.00		(0.71)	100.00	
TOTAL EXPENDITURES		27,889.74	27,889.74	0.00		0.00	100.00	
NET OF REVENUES & EXPENDITURES		(27,889.74)	(27,889.03)	0.00		(0.71)	100.00	

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND								
Revenues								
Dept 000								
401-000-665.000	INTEREST ON INVESTMENTS	4.00	2.59	0.00	1.41	64.75		
401-000-699.000	TRANS IN FRM OTHER FUNDS	102,900.68	102,899.54	0.00	1.14	100.00		
Total Dept 000		102,904.68	102,902.13	0.00	2.55	100.00		
TOTAL Revenues		102,904.68	102,902.13	0.00	2.55	100.00		
Expenditures								
Dept 000								
401-000-726.000	SUPPLIES & POSTAGE	0.00	128.01	0.00	(128.01)	100.00		
401-000-803.000	PLANNER SERVICES	0.00	17,731.00	6,379.00	(17,731.00)	100.00		
401-000-930.002	PARKS & RECREATION EXPENDITURE	10,000.00	5,835.50	0.00	4,164.50	58.36		
Total Dept 000		10,000.00	23,694.51	6,379.00	(13,694.51)	236.95		
TOTAL Expenditures		10,000.00	23,694.51	6,379.00	(13,694.51)	236.95		
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:								
TOTAL REVENUES		102,904.68	102,902.13	0.00	2.55	100.00		
TOTAL EXPENDITURES		10,000.00	23,694.51	6,379.00	(13,694.51)	236.95		
NET OF REVENUES & EXPENDITURES		92,904.68	79,207.62	(6,379.00)	13,697.06	85.26		

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	870,000.00	977,514.27	195,947.48	(107,514.27)	112.36
590-000-665.000	INTEREST ON INVESTMENTS	525.00	373.68	97.70	151.32	71.18
Total Dept 000		870,525.00	977,887.95	196,045.18	(107,362.95)	112.33
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	14,000.00	7,000.75	0.00	6,999.25	50.01
Total Dept 550-HOPE VILLAGE- WATER		14,000.00	7,000.75	0.00	6,999.25	50.01
TOTAL Revenues		884,525.00	984,888.70	196,045.18	(100,363.70)	111.35
Expenditures						
Dept 000						
590-000-803.003	ENGINEERING SERVICES	45,000.00	1,177.50	0.00	43,822.50	2.62
590-000-956.001	OPERATING & MAINT EXP	472,454.00	96,641.36	0.00	375,812.64	20.46
590-000-956.003	HOCH ROAD #697 EXP	1,550.00	304.92	0.00	1,245.08	19.67
590-000-995.001	INTEREST on BONDS	250,000.00	13,022.05	0.00	236,977.95	5.21
Total Dept 000		769,004.00	111,145.83	0.00	657,858.17	14.45
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	14,000.00	2,923.77	0.00	11,076.23	20.88
Total Dept 550-HOPE VILLAGE- WATER		14,000.00	2,923.77	0.00	11,076.23	20.88
TOTAL Expenditures		783,004.00	114,069.60	0.00	668,934.40	14.57
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		884,525.00	984,888.70	196,045.18	(100,363.70)	111.35
TOTAL EXPENDITURES		783,004.00	114,069.60	0.00	668,934.40	14.57
NET OF REVENUES & EXPENDITURES		101,521.00	870,819.10	196,045.18	(769,298.10)	857.77

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED	01/31/2016	MONTH	01/31/2016	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 703 - CURRENT TAX COLLECTION							
Expenditures							
Dept 000							
703-000-956.000	MISCELLANEOUS	0.00	262.42		0.00	(262.42)	100.00
Total Dept 000		0.00	262.42		0.00	(262.42)	100.00
TOTAL Expenditures		0.00	262.42		0.00	(262.42)	100.00
Fund 703 - CURRENT TAX COLLECTION:							
TOTAL REVENUES		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	262.42		0.00	(262.42)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(262.42)		0.00	262.42	100.00

PERIOD ENDING 01/31/2016

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2016 NORMAL (ABNORMAL)	MONTH 01/31/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
818-000-665.000	INTEREST ON INVESTMENTS	150.00	0.00	0.00	150.00	0.00
818-000-671.000	MISC REVENUES	2,560.00	0.00	0.00	2,560.00	0.00
818-000-672.000	ASSESSMENTS CURRENT	0.00	43,069.29	40,367.92	(43,069.29)	100.00
818-000-672.020	PREPAID ASSESSMENTS	55,610.00	5,254.00	0.00	50,356.00	9.45
Total Dept 000		58,320.00	48,323.29	40,367.92	9,996.71	82.86
TOTAL Revenues		58,320.00	48,323.29	40,367.92	9,996.71	82.86
Expenditures						
Dept 000						
818-000-900.000	PUBLICATIONS	500.00	0.00	0.00	500.00	0.00
818-000-997.000	DEBT PAYMENT TO COUNTY	22,818.75	0.00	0.00	22,818.75	0.00
Total Dept 000		23,318.75	0.00	0.00	23,318.75	0.00
TOTAL Expenditures		23,318.75	0.00	0.00	23,318.75	0.00
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		58,320.00	48,323.29	40,367.92	9,996.71	82.86
TOTAL EXPENDITURES		23,318.75	0.00	0.00	23,318.75	0.00
NET OF REVENUES & EXPENDITURES		35,001.25	48,323.29	40,367.92	(13,322.04)	138.06
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		3,119,679.74	2,270,317.36	853,378.94	849,362.38	72.77
TOTAL EXPENDITURES - ALL FUNDS		3,011,491.28	1,246,175.03	363,973.57	1,765,316.25	41.38
NET OF REVENUES & EXPENDITURES		108,188.46	1,024,142.33	489,405.37	(915,953.87)	946.63

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	740,085.57	754,108.20
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,186.18	297,273.68
101-000-005.000	1886-HIGH YIELD	156,751.01	156,797.17
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	0.00	56,261.04
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	140,047.63	133,747.63
101-000-123.000	PREPAID EXPENSE	12,424.20	12,424.20
Total Assets		1,540,772.60	1,410,811.92
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	30,923.18	(10,392.13)
101-000-230.000	ACCRUED RETIREMENT PENSION	18,516.31	18,516.31
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.00	12,050.45
101-000-231.200	OTHER PAYROLL DEDUCTIONS	5,192.97	5,371.64
101-000-339.000	DEFERRED REVENUE	56,261.04	56,261.04
Total Liabilities		118,570.76	81,807.31
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,010,281.84	1,010,281.84
101-000-393.000	Assigned Fund Balance	411,920.00	411,920.00
Total Fund Balance		1,422,201.84	1,422,201.84
Beginning Fund Balance			1,422,201.84
Net of Revenues VS Expenditures			(93,197.23)
Ending Fund Balance			1,329,004.61
Total Liabilities And Fund Balance			1,410,811.92

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Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	61,353.42	58,836.09
Total Assets		61,353.42	58,836.09
*** Liabilities ***			
Total Liabilities		14,887.14	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	46,466.28	46,466.28
Total Fund Balance		46,466.28	46,466.28
Beginning Fund Balance			46,466.28
Net of Revenues VS Expenditures			12,369.81
Ending Fund Balance			58,836.09
Total Liabilities And Fund Balance			58,836.09

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	138,457.07	138,414.00
Total Assets		138,457.07	138,414.00
*** Liabilities ***			
Total Liabilities		19,147.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	119,310.07	119,310.07
Total Fund Balance		119,310.07	119,310.07
Beginning Fund Balance			119,310.07
Net of Revenues VS Expenditures			19,103.93
Ending Fund Balance			138,414.00
Total Liabilities And Fund Balance			138,414.00

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Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	0.00	37,962.44
Total Assets		0.00	37,962.44
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			37,962.44
Ending Fund Balance			37,962.44
Total Liabilities And Fund Balance			37,962.44

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	5,940.31	6,139.42
Total Assets		5,940.31	6,139.42
*** Liabilities ***			
Total Liabilities		1,135.04	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	4,805.27	4,805.27
Total Fund Balance		4,805.27	4,805.27
Beginning Fund Balance			4,805.27
Net of Revenues VS Expenditures			1,334.15
Ending Fund Balance			6,139.42
Total Liabilities And Fund Balance			6,139.42

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Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-004.000	0650-MONEY MARKET	12,193.29	6,989.74
Total Assets		13,019.33	6,989.74
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	13,019.33	13,019.33
Total Fund Balance		13,019.33	13,019.33
Beginning Fund Balance			13,019.33
Net of Revenues VS Expenditures			(6,029.59)
Ending Fund Balance			6,989.74
Total Liabilities And Fund Balance			6,989.74

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Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,377.38	1,377.62
Total Assets		1,377.38	1,377.62
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,377.38	1,377.38
Total Fund Balance		1,377.38	1,377.38
Beginning Fund Balance			1,377.38
Net of Revenues VS Expenditures			0.24
Ending Fund Balance			1,377.62
Total Liabilities And Fund Balance			1,377.62

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	189,715.89	281,714.48
225-000-004.000	4319-MONEY MARKET	5,197.80	5,199.32
Total Assets		194,913.69	286,913.80
*** Liabilities ***			
Total Liabilities		7,500.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	187,413.69	187,413.69
Total Fund Balance		187,413.69	187,413.69
Beginning Fund Balance			187,413.69
Net of Revenues VS Expenditures			99,500.11
Ending Fund Balance			286,913.80
Total Liabilities And Fund Balance			286,913.80

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BALANCE SHEET FOR ACME TOWNSHIP
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Fund 226 PARK and RECREATION FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
	Total Assets	17,100.09	0.00
*** Liabilities ***			
	Total Liabilities	0.00	0.00
*** Fund Balance ***			
226-000-390.000	Fund Balance	17,100.09	17,100.09
	Total Fund Balance	17,100.09	17,100.09
	Beginning Fund Balance		17,100.09
	Net of Revenues VS Expenditures		(17,100.09)
	Ending Fund Balance		0.00
	Total Liabilities And Fund Balance		0.00

02/23/2016 03:39 PM
User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 01/31/2016

Page: 10/14

Fund 227 NEW URBANIST TOWN CENTER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Total Assets		27,889.03	0.00
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
227-000-390.000	Fund Balance	27,889.03	27,889.03
Total Fund Balance		27,889.03	27,889.03
Beginning Fund Balance			27,889.03
Net of Revenues VS Expenditures			(27,889.03)
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			0.00

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User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 01/31/2016

Page: 11/14

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	0.00	79,207.62
Total Assets		0.00	79,207.62
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			79,207.62
Ending Fund Balance			79,207.62
Total Liabilities And Fund Balance			79,207.62

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	1,381,033.84	2,173,402.51
590-000-004.000	0651-MONEY MARKET	196,737.44	196,795.37
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(65,737.06)	(65,737.06)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(60,475.00)	(60,475.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,180,171.06)	(5,180,171.06)
590-000-160.000	LOAN ACQUISITION FEES	1,723.00	1,723.00
590-000-161.000	ACCUM AMORT LOAN ACCQU FEES	(1,723.00)	(1,723.00)
Total Assets		8,530,344.23	9,322,770.83
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	1,187,782.00	1,187,782.00
590-000-250.001	ACCR.INTEREST ON BONDS	9,130.00	9,130.00
590-000-250.100	Current portion of Bonds	206,362.00	206,362.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	59,054.00	59,054.00
590-500-300.000	BONDS: SEPTAGE LONG TERM	309,215.00	309,215.00
Total Liabilities		1,849,935.50	1,771,543.00
*** Fund Balance ***			
590-000-390.000	Fund Balance	1,345,656.51	1,345,656.51
590-000-395.000	RETAINED EARNINGS	5,334,752.22	5,334,752.22
Total Fund Balance		6,680,408.73	6,680,408.73
Beginning Fund Balance			6,680,408.73
Net of Revenues VS Expenditures			870,819.10
Ending Fund Balance			7,551,227.83
Total Liabilities And Fund Balance			9,322,770.83

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,765.91	233,129.84
Total Assets		1,765.91	233,129.84
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	310,823.09	310,823.09
703-000-273.000	UNDISTRIBUTED TAX	(420,740.22)	(189,113.87)
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	133,361.16	133,361.16
Total Liabilities		23,444.03	255,070.38
*** Fund Balance ***			
703-000-390.000	Fund Balance	(21,678.12)	(21,678.12)
Total Fund Balance		(21,678.12)	(21,678.12)
Beginning Fund Balance			(21,678.12)
Net of Revenues VS Expenditures			(262.42)
Ending Fund Balance			(21,940.54)
Total Liabilities And Fund Balance			233,129.84

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User: CATHY DYE
DB: Acme Township

BALANCE SHEET FOR ACME TOWNSHIP
Period Ending 01/31/2016

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Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	190,651.58	223,493.87
Total Assets		190,651.58	223,493.87
*** Liabilities ***			
818-000-275.000	REFUND DUE TO TAXPAYERS	0.00	(15,364.35)
Total Liabilities		116.65	(15,364.35)
*** Fund Balance ***			
818-000-390.000	Fund Balance	190,534.93	190,534.93
Total Fund Balance		190,534.93	190,534.93
Beginning Fund Balance			190,534.93
Net of Revenues VS Expenditures			48,323.29
Ending Fund Balance			238,858.22
Total Liabilities And Fund Balance			223,493.87

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2016 AND 01/31/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Response Z...

Run # or

Trip # TripDate Veh/Unit Time Call Type Customer Name Pickup Location DropOff Location

NORTH FLIGHT INC

Dispatched

28	1/1/2016	NF 8: NF 8	12:37:12	Prehospital		3336 SCENIC HILLS DRIVE	MUNSON MEDICAL CENTER ER
125	1/4/2016	NF 8: NF 8	11:20:53	Prehospital		4209 EAGLECREST DR	MUNSON MEDICAL CENTER ER
136	1/4/2016	NF 8: NF 8	15:28:48	Prehospital		MEIJER ACME	MUNSON MEDICAL CENTER ER
171	1/5/2016	NF 8: NF 8	11:13:08	Community Benefit		CANCEL, PREHOSPITALMEIJER ACME	
205	1/6/2016	NF 11: NF 11	00:15:18	Prehospital		3135 CEDARWOOD LN	MUNSON MEDICAL CENTER ER
281	1/8/2016	NF 4: NF 4	07:07:09	Prehospital		HOPE VILLAGE RM 1109	
366	1/10/2016	NF 8: NF 8	11:52:24	Prehospital		HOPE VILLAGE 304	
386	1/10/2016	NF 8: NF 8	20:29:18	Prehospital	<Unknown>	US HIGHWAY 31 N & CRESTHAVEN LN	
479	1/13/2016	NF 8: NF 8	11:37:23	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
511	1/13/2016	NF 8: NF 8	22:32:40	Prehospital		4185 WOLVERINE DR	
515	1/14/2016	NF 8: NF 8	08:40:23	Community Benefit		FIRE, STANDBY2345 US-31 N	
600	1/16/2016	NF 5: NF 5	03:52:07	Prehospital		4354 MOUNT HOPE RD ASIST LIVING	MUNSON MEDICAL CENTER ER
630	1/16/2016	NF 8: NF 8	12:58:54	Prehospital		5165 JAMES RD	
667	1/17/2016	NF 8: NF 8	09:17:54	Prehospital		NEW HOPE COMMUNITY CHURCH	MUNSON MEDICAL CENTER ER
696	1/17/2016	NF 8: NF 8	20:19:01	Intercept	CANCEL, PREHOSPITAL	US HIGHWAY 31 N & BETHESDA CT	
701	1/17/2016	NF 8: NF 8	22:08:38	Prehospital		3400 N TIMBERWOOD DR	MUNSON MEDICAL CENTER ER
803	1/18/2016	NF 8: NF 8	21:53:37	Prehospital		6181 US HWY 31 N	MUNSON MEDICAL CENTER ER
855	1/19/2016	NF 8: NF 8	12:08:30	Prehospital	<Unknown>	HOPE VILLAGE 301	
863	1/19/2016	NF 8: NF 8	12:34:32	Community Benefit		FIRE, STANDBY4397 EAGLECREST DR	
890	1/19/2016	NF 8	18:23:32	Prehospital		ACME TERRACE AFC	MUNSON MEDICAL CENTER ER
966	1/20/2016	NF 8: NF 8	14:46:07	Prehospital		6455 US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

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Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2016 AND 01/31/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Response Z...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
1151	1/22/2016	NF 8: NF 8	17:45:00	Community Benefit		CANCEL, PREHOSPITAL3536 MOUNT HOPE RD	
1173	1/23/2016	NF 8: NF 8	11:42:49	Prehospital		5074 US-31 N BAYVIEW INN	
1211	1/24/2016	NF 8: NF 8	12:13:16	Community Benefit		CANCEL, PREHOSPITALGRAND TRAVERSE RESORT	
1401	1/27/2016	NF 8: NF 8	08:14:37	Prehospital		2860 HOLIDAY ROAD	MUNSON MEDICAL CENTER ER
1403	1/27/2016	NF 4: NF 4	09:00:16	Prehospital		HOPE VILLAGE 1105 ASSISTED LIVING	MUNSON MEDICAL CENTER ER
1442	1/28/2016	NF 8: NF 8	07:20:38	Prehospital		7756 CLEARWATER CT	MUNSON MEDICAL CENTER ER
1480	1/29/2016	NF 8: NF 8	07:39:26	Prehospital		4784 BARTLETT RD	MUNSON MEDICAL CENTER ER
1502	1/29/2016	NF 8: NF 8	11:48:39	Prehospital		HOPE VILLAGE 107	MUNSON MEDICAL CENTER ER
1526	1/29/2016	NF 5: NF 5	23:27:27	Prehospital		4636 PAPER BIRCH LN	
1527	1/29/2016	NF 17: NF 17	23:27:27	Prehospital	<Unknown>	4636 PAPER BIRCH LN	
1529	1/30/2016	NF 5: NF 5	05:50:51	Prehospital	<Unknown>	4442 S RAINBOW CT	
1536	1/30/2016	NF 8: NF 8	09:19:17	Prehospital		4900 OLD M 72	
1540	1/30/2016	NF 8: NF 8	10:18:35	Prehospital		HOPE VILLAGE	
1585	1/31/2016	NF 8: NF 8	17:55:40	Prehospital		HOPE VILLAGE 310	MUNSON MEDICAL CENTER ER

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

1592	1/31/2016	NF 8: NF 8	21:03:38	Prehospital		6243 M 72 E	MUNSON MEDICAL CENTER ER
1593	1/31/2016	NF 5: NF 5	21:03:38	Prehospital		6243 M 72 E	MUNSON MEDICAL CENTER ER
1596	1/31/2016	NF 8: NF 8	22:12:02	Community Benefit		<Unknown>GRAND TRAVERSE RESORT	

Total Calls Dispatched: 38

Total Transports: 19

NORTH FLIGHT INC (cont.)

* Shaded records indicate that trip has been cancelled

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Page 1

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2016 AND 01/31/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Response Z...

Run # or

Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
--------	----------	----------	------	-----------	---------------	-----------------	------------------

Not Dispatched

899	1/19/2016		23:12:27	Prehospital	<Unknown>	HOPE VILLAGE RM 307	
-----	-----------	--	----------	-------------	-----------	---------------------	--

Total Calls Not Dispatched: 1

Total Transports: 0

Total Calls for NORTH FLIGHT INC: 39

Total Transports: 19

* Shaded records indicate that trip has been cancelled

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The Metro Insider

PROUDLY SERVING ACME, EAST BAY AND GARFIELD TOWNSHIPS SINCE 1980

Volume # 9
Issue # 1

Patrick J. Parker ~ Fire Chief

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Chief's Corner...

As I sit in front of the computer writing this article, I can't see the other side of the parking lot from blowing snow and I'm watching the temperature drop below zero. The thought ran through my mind on how I hope that the citizens we serve feel safe and secure. It's my hope that no matter how big or small their perceived emergency is, they are comfortable that we will be there to help. It is also my hope that our crews will show up with a solution to their problem and with a courteous smile on their face. I quickly remembered a principle from college that "hope is not a strategy." There is even a book out there on the topic. James Cameron the Canadian filmmaker is also quoted, "Luck is not a factor. Hope is not a strategy. Fear is not an option." I've got to disagree with him on a few of his thoughts. Yes, we should not count on Luck while out there performing emergency services. Fear is not an option? That is BS. I want our crews to have a little "fear" every time we drive our trucks, enter a building, stabilize a scene, and care for a patient. A little fear is a good. What about this Hope thing?

I surely am not hopeless, I think that I'm a pretty optimistic person. Our organization is surely not hopeless, we know where we are going, maybe not how we are going to pay for it. I would agree that hope is not a strategy when based on illusion or false assumptions. But hope based on what is possible and probable is a strategy. Hope based on experience, knowledge, and data is a good thing. An article written in the Harvard Business Review by Deborah Mills-Schofield says that "trust is necessary to implementing any strategy. Without faith in the people, how can we achieve anything?" Hope supports realistic optimism. Trust and Optimism is what we place in our people and our organization. I say, let's always play the Champion not the Victim. So, what would happen if you tried to make hope part of your strategy? Mills-Schofield writes, "Remember: 1) base it in fact, not fiction; 2) learn and apply from failures along the way, 3) focus on what's working instead of what's broken, and 4) use optimism as your greatest act of rebellion against the naysayers and status quo."

Let's hope we will have a great shift, let's hope we will have great outcomes, and let's hope we all go home safely! Hope really can be a strategy.

Until next time, BE Safe Out There!

- Chief Parker

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The Metro Insider

PROUDLY SERVING ACME, EAST BAY AND GARFIELD TOWNSHIPS SINCE 1980

PAGE 2

Sleep Deprivation & Shift Work: How Do These Impact Your Stress Level?

Light sleep and no sleep – they are just part of a firefighter's job. With shifts that last for days, not hours, it is expected that firefighters be able to nap when necessary but also remain prepared to jump up at a moment's notice, get dressed, in the truck, and on the go in minutes.

It's not an easy line to walk: getting good, quality rest that infuses you with energy and keeps you going while also remaining on high alert and ready to go if needed. Without positive attention paid to quality sleep, the ability of a firefighter to remain alert and able to manage stress plummets.

The Stages of Sleep

There are three stages of non-REM sleep, followed by REM, the deepest part of the sleep cycle:

Stage 1: The first 5-10 minutes after you fall asleep is spent in stage 1 when it is still relatively easy to wake up.

Stage 2: Lower heart rate, blood pressure, and body temperature kick in during the second stage of sleep as you prepare for deep sleep.

Stage 3: This is a deep stage of sleep. If someone were to attempt to wake you during this stage, you may feel "out of it" and disoriented until you got your bearings. It is during this stage that your body begins to repair tissue, rebuild your immune system, and attend to the repair and improvement of physical processes and systems.

REM sleep: This is the deepest sleep possible, and it is essential for positive mental health. This stage of sleep usually begins 1.5 hours into the sleep session and lasts for about 10 minutes in the first cycle. It then extends longer and longer – up to an hour – in later sleep cycles during the same sleep session. This is when dreams occur, and heartbeat and breathing rate increase.

Unfortunately, firefighters on shift – and often, when they are off shift as well – do not reach REM sleep easily, if at all. This can wreak havoc on the body's ability to heal physically and mentally, making the hazards of the job that much more deeply impactful.

The Job

Rigorous physical activity, high stress, life-threatening situations, and exposure to trauma are par for the course for firefighters. Sleeping is ideally a time of regeneration and rejuvenation for those who do not experience these intense situations on a regular basis. For firefighters, it is essential to have sleep sessions that promote health and wellness – and that much more difficult due to the nature of the job. Unfortunately, the high stress level on the job and the inability to repair oneself mentally during sleep can add up to increased rates of post-traumatic stress disorder, depression, suicidal thoughts and behaviors, and other mental health disorders, as well as increased difficulties in managing stress on the job.

Positive Change

Though it's impossible to change the shift schedule or the nature of the job, firefighters can improve their ability to manage stressors and the increased issues caused by lack of quality sleep by:

- Quitting smoking
- Eating well (e.g., cutting back on saturated fats, fried foods, sugar, etc.)
- Exercising regularly
- Avoiding use of electronics or exercise in the hours prior to sleeping
- Getting medical attention for any injury or ailment, connected to the job or not
- Talking to someone when stress, depression, anxiety, and/or constant sleep disruptions become intrusive in the ability to function in everyday life

Michael Blackburn, LADC-1 CEAP

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PAGE 3

Safe Neighborhood

A properly installed and maintained smoke alarm is the only thing in your home that can alert you and your family to a fire 24 hours a day, seven days a week. Whether you're awake or asleep, a working smoke alarm is constantly on alert, scanning the air for fire and smoke. According to the National Fire Protection Association, almost two-thirds of home fire deaths resulted from fires in properties without working smoke alarms. A working smoke alarm significantly increases your chances of surviving a deadly home fire.

Through the Safe Neighborhood Campaign Grand Traverse Metro Firefighters are working door-to-door, and by request, to check and change batteries in smoke alarms, check and/or provide and install smoke alarms in homes that are in need, and provide local coupons for the purchase of additional smoke alarms. This program is supported through the generosity of local and national businesses such as; Home Depot, Kidde, the National Fire Protection Association, Ace Hardware, Gilroy's, DeWeese Hardware, Lowe's, Roy's General Store, Northern Fire & Safety, and the Rotary Good Works. There is no cost to participants.

[Click here to fill out an application](#)



Grand Traverse Guns N Hoses - 2016



The Guns N Hoses board would like to say Thank You to all of their supporters in helping support the Lone Family! They proudly presented a check for \$14,512.00 to Alyssa and her family. What an amazing community we live in!

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The Metro Insider

PROUDLY SERVING ACME, EAST BAY AND GARFIELD TOWNSHIPS SINCE 1980

PAGE 4

From Fire and Life Safety Public Educator Kyle Clute...

It's that time of year, still. We survived the holidays, all the food and if you are anything like me your new year's resolution has already come and went. However these past two months have already proven to be busy ones here at Metro Fire. The mild temperatures have been pleasant but it now looks as if winter is going to rear its ugly head for the last month of the winter months. With the bitter cold comes it's fair share of safety concerns. Here are some tips you and your family can take to put the Freeze on winter fires.

The winter months represent the highest months for home fires and in January Michigan lead the country with 19 fatal home fires, and is currently sitting at number two. So please make sure you are testing your smoke alarms every month! Don't forget your Carbon Monoxide alarms as well!

Half of all home heating fires occur in the months of



Keep portable generators outside, away from windows, and **as far away as possible from your house.**

Install and test carbon monoxide alarms at least **once a month.**



Heating equipment is involved in **1** in every **6** reported **home fires** and **1** in every **5** **home fire deaths.**



Have a qualified professional clean and inspect your chimney and vents **every year.**



Store cooled ashes in a tightly covered metal container, and keep it outside at least

10 feet

from your home and any nearby buildings.

Keep anything that can burn at least

3 feet from any heat **source** like fireplaces, wood stoves, radiators, or space heaters.



Plug only **1** **heat-producing appliance** (such as a space heater) into an electrical outlet at a time.



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PAGE 5



from left to right
Chief Weber, Chief Parker and Chief Tuller at the
Grand Traverse Guns N Hoses Benefit Game



Newly certified Ice Rescue Technicians



Extrication training



Chicken Coop Fire

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PAGE 6

Fire Prevention Bureau Duties...

The fire prevention bureau is a lesser known division of the fire service, but nonetheless has a powerful impact on the community it serves. The trend that has been emerging for the last ten years or so is focusing more on fire prevention and fire and life safety education. The big red trucks with lights and sirens are the most recognizable and where most of the focus has been in the past. The big red trucks will always be in the stations and ready to respond, but balance between fire prevention and fire suppression is rapidly gaining ground.

The fire prevention bureau is comprised of the Fire Marshal, Fire and Life Safety Educator, Fire Inspectors, Fire Investigators, and the Youth Fire Setter Program.

Since the duties and functions of the fire prevention bureau are not widely known, below are listed the positions that make up the bureau and the responsibilities for each position. Keep in mind that these lists are not all encompassing of the duties that each position is responsible for.

Fire Marshal

- Oversees all aspects of the fire prevention bureau.
- Develops short and long term goals for the bureau.
- Writes policies and procedures for the fire prevention bureau.
- Develops an annual budget and a year- end report.
- Develops, maintains, and enforces the fire prevention and open burning ordinances.
- Assists in department wide strategic planning.
- Responsible for all NFIRS data.
- Responds to and takes command of emergency situations.
- Oversees various programs such as the Neighborhood Smoke Alarm Project and Company Inspections.
- Completes plan reviews and related inspections.
- Assists citizens and other agencies with code interpretation and information as requested.
- Interacts with building officials and has input on upcoming building projects.
- Works closely with developers from concept through occupancy.
- Maintains all required certifications.

Plan Reviewer

- The duties of this position are shared by the Fire Marshal and an inspector at this time.
- Reviews submitted building plans, fire sprinkler plans, fire alarm plans, commercial cooking hood suppression plans, clean agent suppression plans, and site plans for code compliance.
- Conducts all related inspections.
- Must be familiar with a variety of codes.
- Reads industry publications, books, and conducts online research pertinent to equipment or processes that are involved with plan reviews.
- Maintains all required certifications.

continued on next page

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Public Educator

- Develops original or modifies existing fire and life safety programs to present to the public.
- Evaluates the overall effectiveness these programs by collecting and analyzing relevant data and statistics.
- Participates in collaborative partnerships and coalitions of professionals involved in life safety issues.
- Determines the priorities of specific programs of instruction and allocates resources appropriately.
- Schedules and coordinates community fire and life safety events.
- Responds to emergencies as needed.
- Maintains all required certifications.

Fire Inspector

- Inspects public, commercial, and multi-residential occupancies to ensure compliance with the International Fire Code as adopted.
- Conducts inspection of fire hazard complaints for compliance with jurisdiction, state, and federal regulations.
- Identifies corrective actions that must be made to bring properties into compliance with applicable fire codes, laws, regulations, and standards.
- Assists citizens and other agencies with code interpretations and information when requested, prepares written documents, and maintains files.
- Provides court testimony regarding fire code violations.
- Responds to emergencies as needed.
- Assists and performs public education programs.
- May be required to assist with fire investigation duties.
- Maintains all required certifications.

Fire Investigator

- Conducts all origin & cause investigations.
- Generates origin & cause reports and maintains files.
- Provides court room deposition testimony.
- Maintains a working relationship with law enforcement, Prosecutor's office, private industry investigators, and insurance adjusters.
- Maintains all required certifications.

Youth Fire and Life Safety Counselor

- Counsel youth fire setters.
- Teach pertinent educational or rehabilitative programs.
- Maintain all required certifications.
- Work with juvenile court systems to prevent recidivism.

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**COA In-Home
Services**
PG 20-21



**Parks and
Recreation**
PG 18-19



**Senior Center
Network**
PG 6



GRAND TRAVERSE COUNTY



front & center

MARCH/APRIL 2016

BI-MONTHLY VOL 1 • ISSUE 1

A "BRAND" NEW YEAR!

In December 2015, County Administrator Tom Menzel announced that, effective January 1, 2016, the Senior Center Network would move from under the direction of Grand Traverse County's Commission on Aging to the County Parks and Recreation Commission, under the Parks and Recreation Department.

County Parks and Recreation Director Kristine Erickson says she is "thrilled" to work with the Senior Center Network. "The move is a perfect fit for Parks, because the Senior Center Network's efforts are truly aligned with Parks and Recreation's mission to 'enhance community and quality of life through people, parks and programs.'" According to Erickson, the combination of Parks' and Senior Center Network's resources "will create even more

recreational and educational possibilities for our entire community."

Senior Center Network Manager Lori Wells agrees. "The Senior Center has a rich history of providing a wide variety of recreational opportunities for seniors," she said, "and bringing the Senior Center Network under County Parks gives both entities the opportunity to expand programming to a broader audience, making our community even more recreationally abundant and attractive to all ages." The Senior Center Network will continue to offer recreational, educational, wellness, social, and fitness programs throughout the county at all of its locations, including Acme, Fife Lake, Interlochen, Kingsley, and Traverse City.

Parks and Recreation Board information is available on page 11.
Agendas, minutes and meeting schedules available online at:
grandtraverse.org/agendacenter



SCN SPECIAL PROGRAMS

TRAVERSE CITY

INTERLOCHEN

KINGSLEY

ACME

FIFE LAKE

Matter of Balance

Traverse City: 801 E Front St

Tue, Mar 1; 10:00a FREE

Designed to reduce the fear of falling and increase activity levels among older adults. Eight 2 hour sessions led by certified trainer. This is a nationally recognized program developed at the Royal Center at Boston University. Advance registration required.

Falls Prevention Workshop

Acme: 4354 Mt Hope Rd

Mon, Mar 7; 6:00p FREE

Interlochen: 9700 Riley Rd

Thu, Mar 10; 12:30p FREE

Traverse City: 801 E Front St

Wed, Mar 16; 11:00a FREE

Kingsley: 115 Blair St

Wed, Mar 23; 12:30p FREE

Sponsored by Fyzical Therapy. Attend this one hour seminar to help you identify what increases your risk for falling and what fall prevention efforts you can take. Learn the risk factors, what you can do to prevent a fall, and how to help for those who are high risk for falls. Advance registration required.

Common Kidney Issues

Traverse City: 801 E Front St

Thu, Mar 3; 10:30a FREE

Dr. Hardwicke will review basic kidney function, discuss kidney failure and its treatment options, and will talk about kidney stones - a common and painful problem. Advance registration required.

Remembering When: A Fire and Fall Prevention Program

Traverse City: 801 E Front St

Fri, Mar 4; 12:00p FREE

Kyle Clute from Grand Traverse Metro Fire will deliver 16 key safety messages (8 fire prevention and 8 fall prevention), developed by experts from national and local safety organizations as well as thru focus group testing in high-fire-risk states.

Be Red Cross Ready

Traverse City: 801 E Front St

Tue, Mar 15, 3:30p FREE

Natural and human caused disasters can strike suddenly, at any time and anywhere. There are three actions everyone can take that can help make a difference, learn how at this presentation! Advance registration required.

Thinking Cap Days

Traverse City: 801 E Front St

Mar 16 & Apr 21; 12:15p

Wear your favorite hat and participate in our special thinking cap games! No registration required.

Climate Change - Solutions Exist!

Traverse City: 801 E Front St

Tue, Mar 22; 3:30p FREE

How can we as citizens move Congress to take action on climate change? Dr. Lisa Del Buono will talk about how Citizens' Climate Lobby, a non-partisan grassroots advocacy group, is working to create the political will for a stable planet. See page 17 for more information. Advance registration required.



Breakfast: A Reason to Wake Up!

Kingsley: 115 Blair St

Wed, Mar 16; 1:00p FREE for members!

Interlochen: 9700 Riley Rd

Thu, Apr 21; 1:00p FREE for members!

They say breakfast is the most important meal of the day. Learn simple techniques to pack a powerful breakfast punch. Watch personal Chef Cheryl Janz, as she prepares a sautéed omelet lasagna. Get tips on how to "sneak" in the nutrients you need for the day. Sample her baked creation and leave with tasty and healthy ideas and recipes to try at home. Space is limited and advance registration required.

SENIOR CENTER NETWORK

TRAVERSE CITY

| INTERLOCHEN

| ACME



FREE Hearing Screening with Hearing Health USA

Fife Lake: 77 Lakecrest Ln
Wed, Mar 2; 11:00-1:00p

Kingsley: 115 E Blair St
Wed, Mar 9; 11:00-1:00p

Acme: 4354 Mt Hope Rd
Mon, Mar 21; 1:00-3:00p

Interlochen 9700 Riley Rd
Thu, Apr 7; 11:00-1:00p

Hearing Health USA will provide hearing tests, clean hearing aids, replace batteries and provide general information about good hearing health. Advance registration requested.

Art Classes

Acme: 4354 Mt Hope Rd
Wed, Mar 9-Apr 13; 2-4p: Landscape Art Class
Wed, May 11-Jun 15; 2-4p: Birds Art Class

Interlochen: 9700 Riley Rd
Thu, Mar 10-Apr 14; 2-4p: Landscape Art Class
Thu, May 12-Jun 16; 2-4p: Birds Art Class

\$50/6 weeks; All supplies provided to complete two projects in each 6 week session. Advance registration required.

Kingsley: 115 E Blair St
Wed, Mar 23 & Mar 30; 10:00-12:00p
\$10/2 weeks; Subject: Nature. All supplies will be provided to complete one project. Advance registration required.

Make and Take Craft Projects

Fife Lake: 77 Lakecrest Ln
Wed, Mar 16/Apr 20; 1:00p \$5

Kingsley: 115 E Blair St
Wed, Mar 30/Apr 27; 1:00p \$5

Craft project will be on display prior. All supplies provided for a fun, useful take home project. Advance registration required.

Grow a Container Herb Garden

Traverse City: 801 E Front St

Tue, Apr 5, 4:00p \$5

Peak Season CSA co-owner, Barb Wunsch will show you how to grow your own herb garden to enhance your produce this summer. Participants also receive a plant to get them started! Advance registration required.

Bike Repair Class

McClain Cycle & Fitness: 2786 N Garfield

Thu, Apr 7 OR Fri Apr 29; 6:30p \$5

Cycling enthusiasts won't worry about being stranded by the roadside after taking this course. You'll learn the basics of bicycle maintenance and repair from one of our qualified mechanics. The course includes but is not limited to: flat repair, minor adjustments, cleaning and lubrication and importance of proper fit. LIMITED CLASS SIZES! Must register and pay in advance at the Senior Center.

Citizen CPR & First Aid

Traverse City: 801 E Front St

Tue, Apr 12; 3:30-5p FREE

Learn first response from qualified American Red Cross trainers in this short course in how to respond until qualified help arrives on scene. Advance registration required.

Insomnia & Sleep

Traverse City: 801 E Front St

Fri, Apr 15; 9:00a FREE

Dr. Hardwicke will discuss insomnia and its many symptoms, what causes it, how doctors approach its diagnosis, and most importantly, how to treat it! Advance registration required.

FREE Hearing Aid Cleaning and Repair

Traverse City: 801 E Front St

Tue, Apr 19; 10:00a

Is your hearing aid not working as well as it once did? Come to the Munson's Mobile Hearing Clinic at the Senior Center and get it cleaned or repaired for FREE! By appointment only, advance registration required.

SPECIAL PROGRAMS MAR/APR

KINGSLEY

FIFE LAKE

To register call 231-922-4911

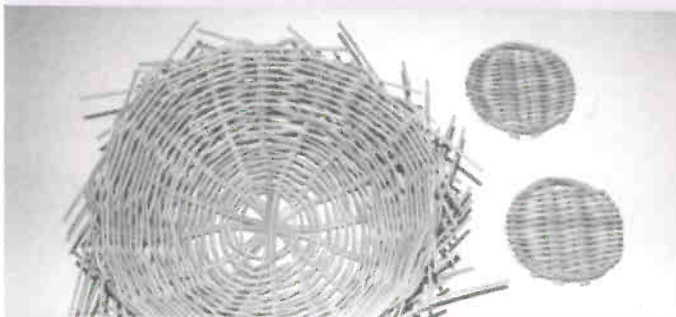
5

Understanding Vertigo: Treatment and Prevention

Traverse City: 801 E Front St

Tue, Apr 19, 3:30p FREE

Sponsored by Fyzical Therapy. One in three adults has some type of balance or dizziness problem. Learn about the common causes of dizziness, how it's treated, and what you can do to prevent vertigo or dizziness. Advance registration required.



Basket Making Class

Traverse City: 801 E Front St

Tue, Apr 19; 5:00p \$3

Create a spring nest or a tension tray. Advance registration required.

Peace Pole Decorating Workshops

Traverse City: 801 E Front St

Wed, Apr 20; 1:00p FREE

Kingsley: 115 E. Blair St

Wed, Apr 13; 3:30p FREE

Come and help us decorate the Peace Poles that will be placed on the grounds at the Senior Center locations. Advance registration required.

Parade of Senior Homes

Traverse City: 801 E Front St

Fri, Apr 22; 9:00-2:00p

Sponsored by Alliance for Senior Housing. Bus to visit assisted living and independent living homes while becoming educated on the options and funding available. Door prizes, food and fun guaranteed! Bus will leave promptly from the Senior Center at 9:00 a and return at 2:00p. Advance registration required.

Food Programs

FREE Specialty Coffee Days

All Locations

Mar 21-24 / Apr 25-29

Specialty coffee and flavored creamers available. No registration required.

Fun Funky Days

Traverse City: 801 E Front St

Mar 1 - National Peanut Butter Day

Mar 14 - Pie Day (3.14)

Apr 14 - Pecan Day

Apr 22 - Jelly Bean Day

Apr 26 - Pretzel Day

Join us for special treats at lunch! Outreach location treats will be during the week during a regularly scheduled lunch.

St. Patrick's Day

Fife Lake: 77 Lakecrest Ln

Wed, Mar 16; 12:00p

Kingsley: 115 E Blair St

Wed, Mar 16; 12:00p

Traverse City: 801 E Front St

Thu, Mar 17; 12:00p

Interlochen: 9700 Riley Rd

Thu, Mar 17; 12:00p

Join us for a special Irish themed lunch, entertainment and treats! Advanced registration required, see page 9 for site contact information.

Tigers Opening Day Luncheon

Traverse City: 801 E Front St

Fri, April 8; 12:00p \$3 Suggested Donation

Kingsley: 115 E Blair St

Fri, April 8; 12:00p \$1/Hot Dog

Join us for a ballpark themed lunch while we celebrate opening day with trivia, prizes and special treats! Everyone attending these lunches will be entered into a drawing to win a seat on our 2016 Tigers Trip! Advance registration required, see page 9 for site contact information.



TRAVERSE CITY
801 E Front Street

INTERLOCHEN
9700 Riley Road

KINGSLEY
115 E Blair Street

ACME
4354 Mt Hope Road

FIFE LAKE
77 Lakecrest Lane

SENIOR CENTER NETWORK

WEEKLY RECURRING PROGRAMS

Special Program Calendars are on Pages 17 & 18

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
TRAVERSE CITY	TRAVERSE CITY	TRAVERSE CITY	TRAVERSE CITY	TRAVERSE CITY
9:30a Active for Life	9:00a Pickleball	9:00a Zumba Toning	8:45a Energetics	10:30a BINGO
9:30a Table Tennis	8:45a Energetics	9:30a Watercolor Class	9:00a Pickleball	10:30a Zumba Gold
10:30a BINGO	10:00a Corebar™	10:15a Pilates	9:30a Discussion Grp	12:00p Lunch
11:00a Pilates	10:00a Grief Support	12:00p Lunch	12:00p Lunch	12:00p Guy Time
11:00a Hobby Group	12:00p Lunch	1:00p Double Pinochle	12:00p Music: Treva	1:30p Chess
12:00p Lunch	1:00p Scrabble	2:30p Paint and Color Club	1:00p Mah Jongg	1:00p Girl Friends
1:00p Club Day	1:00p Intermediate Line Dancing	3:00p Strong Bones and Balance	1:00p Single Pinochle	1:30p Poker
1:00p Social Bridge	1:00p Mah Jongg	INTERLOCHEN	1:00p Social Bridge	2:15p Strong Bones & Balance
2:30p Watercolor Class	1:00p Cribbage		1:15p Dominoes	3:00p Knitting Circle
6:30p Zumba	6:30p Pinochle	10:00a Art With A Heart	9:00a Yoga	3:30p Jazz Band
ACME	INTERLOCHEN	11:00a Senior Fun Day Incredible Mo's	INTERLOCHEN	7:00p Euchre
2:00p Community Art Class	11:00a Line Dancing	KINGSLEY	10:00a Strong Bones and Balance	KINGSLEY
3:00p Knitting	11:00a Open Games		11:00a Open Games	9:00a Exercise
INTERLOCHEN	12:00p Potluck Lunch	10:30a BINGO	11:00a Massage	10:00a Euchre
9:00a Yoga	12:30p Mah Jongg	11:00a Wii Bowling	12:00p Lunch	FIFE LAKE
10:00a Strong Bones and Balance	3:30p Euchre	12:00p Lunch	1:00p Wii Bowling	9:00a Yoga
11:30a Grief Support	FIFE LAKE		1:00p Color Club	ALL DATES & TIMES ARE SUBJECT TO CHANGE
	10:00a Fitness Over 50		2:00p Creative Circle	
			FIFE LAKE	
			10:00a Fitness Over 50	

SUNDAY

TRAVERSE CITY 7:00p Euchre

MEMBERSHIP INFORMATION

- **FREE** for GT County residents age 60+
- Residents under 60 pay only \$10/year
- All others pay \$50/year
- For seniors who may be unable to pay for membership, we have a scholarship fund to support them. If you would like to contribute to this fund, please visit the business office.

CALENDAR LEGEND:

♥ TRAVERSE CITY	♠ ACME	♦ KINGSLEY	♣ INTERLOCHEN	■ FIFELAKE
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MARCH SPECIAL PROGRAMS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	MAR 1	MAR 2	MAR 3	MAR 4
	♥ 10:00a Matter Of Balance	♥ 9:00a AARP Tax ♥ 12:30p Legal ♥ 3:00p Farkel ♥ 7:00p Steelheaders ■ 11:00a Hearing ■ 12:00p Lunch	♥ 9:00a AARP Tax ♥ 9:30a Foot Care ♥ 10:30a Kidney Function, Failure and Stones	♥ 11:30a Music: Dulcimers ♥ 12:00p Fire Prevention
MAR 7	MAR 8	MAR 9	MAR 10	MAR 11
♥ 9:00a AARP Tax ♥ 12:00p Bridge Class: Beginner ♥ 12:00p Bridge Class: Intermediate ♠ 8:00a Fall Prevent.		♥ 9:00a AARP Tax ♥ 5:00p Grief Supp. ♠ 2:00p Art Class ■ 11:00a Cooking Matters ♦ 11:00a Hearing	♥ 9:00a AARP Tax ♥ 10:00a Wii Bowl ♥ 11:00a Blood Pressure Check ♠ 1:30p Foot Care ♠ 12:30p Fall Prevent. ♠ 2:00p Art Class	♣ 1:30p Foot Care ♦ 10:00a Foot Care
MAR 14	MAR 15	MAR 16	MAR 17	MAR 18
♥ 9:00a AARP Tax ♥ 12:00p Bridge Class: Beginner ♥ 2:30p Bridge Class: Intermediate	♥ 9:00a AARP Tax ♥ 11:00a Blood Pressure Check ♥ 3:30p Be Red Cross Ready ♥ 6:00p Basket Guild	♥ 9:00a AARP Tax ♥ 11:00a Fall Prevent. ♥ 12:15p Thinking Cap ♥ 4:00p Housing Hrs ♠ 2:00p Art Class ■ 12:00a Saint Patricks Day Party ■ 1:00p Make/Take ♦ 12:00p Saint Patricks Day Party ♦ 1:00p To Get UP	♥ 9:00a AARP Tax ♥ 9:30a Foot Care ♥ 10:00a Wii Bowl ♥ 12:00p Saint Patricks Day Party ♠ 1:30p Saint Patricks Day Party ♠ 2:00p Art Class	♥ 10:00a Reflexology ♥ 11:30a Music: Dulcimers
MAR 21	MAR 22	MAR 23	MAR 24	MAR 25
♥ 8:00a Coffee Days ♥ 12:00p Bridge Class: Beginner ♥ 2:30p Bridge Class: Intermediate ♠ 1:00p Hearing	♥ 8:00a Coffee Days ♥ 9:00a AARP Tax ♥ 3:30p Climate Change	♥ 8:00a Coffee Days ♥ 9:00a AARP Tax ♥ 10:15a Parkinsons Support Group ♥ 1:00p Massage ♠ 2:00p Art Class ■ 11:00a Cooking Matters ♦ 10:00a Art Class ♦ 12:30p Fall Prevent.	♥ 8:00a Coffee Days ♥ 9:00a AARP Tax ♥ 10:00a Wii Bowl ♠ 2:00p Art Class	CLOSED For Holiday
MAR 28	MAR 29	MAR 30	MAR 31	
♥ 9:00a AARP Tax ♥ 12:00p Bridge Class: Beginner ♥ 2:30p Bridge Class: Intermediate	♥ 9:00a AARP Tax	♥ 9:00a AARP Tax ♠ 2:00p Art Class ♦ 10:00a Art Class ♦ 1:00p Make/Take	♥ 9:00a AARP Tax ♥ 10:00a Wii Bowl ♠ 2:00p Art Class	
SATURDAY	3/12/16 ♦ 5:00p Rock and Jam		3/26/16 ♥ 1:00p Women Dining Out	

ALL DATES AND TIMES ARE SUBJECT TO CHANGE

CALENDAR LEGEND:

♥ TRAVERSE CITY

♠ ACME

♦ KINGSLEY

♣ INTERLOCHEN

■ FIFELAKE

APRIL SPECIAL PROGRAMS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				APR 1 ♥ 11:30a Music: Dulcimers
APR 4 ♥ 12:00p Bridge Class: Beginner ♥ 2:30p Bridge Class: Intermediate	APR 5	APR 6 ♥ 9:00a AARP Tax ♥ 12:30p Legal ♥ 3:00p Farkel ♥ 7:00p Steelheaders ♠ 2:00p Art Class ■ 12:00p Lunch ■ 12:00p Trivia	APR 7 ♥ 9:00a AARP Tax ♥ 9:30a Foot Care ♥ 10:00a Wii Bowl ♥ 6:30p Bike Repair Class ♣ 2:00p Art Class ♣ 11:00a Hearing	APR 8 ♥ 12:00p Tigers Lunch ♦ 12:00p Tigers Lunch
APR 11 ♥ 12:00p Bridge Class: Beginner ♥ 2:30p Bridge Class: Intermediate	APR 12 ♥ 9:00a AARP Tax ♥ 3:30p Citizen CPR Class	APR 13 ♥ 9:00a AARP Tax ♥ 5:00p Grief Supp. ♠ 2:00p Art Class ♦ 3:30a Peace Pole Project	APR 14 ♥ 9:00a AARP Tax ♥ 10:00a Wii Bowl ♥ 11:00a Blood Pressure Check ♠ 1:30p Foot Care ♣ 2:00p Art Class	APR 15 ♥ 9:00a Insomnia And Sleep ♥ 10:00a Reflexology ♥ 11:30a Music: Dulcimers
APR 18	APR 19 ♥ 10:00a Hearing Screen/Aid Cleaning ♥ 11:00a Blood Pressure Check ♥ 10:00a Vertigo ♥ 5:00p Basket Making Class	APR 20 ♥ 1:00p Peace Pole Decorating ♥ 4:00p Housing Hrs ■ 12:00p Lunch ■ 1:00p Make/Take	APR 21 ♥ 9:30a Foot Care ♥ 10:00a Wii Bowl ♥ 12:15p Thinking Cap ♣ 1:00p To Get UP	APR 22 ♥ 9:00a Parade Of Homes
APR 25 ♥ 8:00a Coffee Days	APR 26 ♥ 8:00a Coffee Days	APR 27 ♥ 8:00a Coffee Days ♥ 10:15a Parkinsons Support Group ♥ 1:00p Massage ♦ 1:00p Make/Take	APR 28 ♥ 8:00a Coffee Days ♥ 10:00a Wii Bowl	APR 29 ♥ 8:00a Coffee Days ♥ 6:30p Bike Repair Class
SATURDAY	4/2/16 ♥ 8:00p Front St Jazz Band Dance		4/23/16 ♥ 5:00p Women Dining Out	
	4/9/16 ♦ 5:00p Rock and Jam		4/23/16 ♥ 8:00p The Reflections Dance	



Thank You!!

Thank you for sharing the warmth this winter! Over 180 items were donated to the Goodwill Inn Street Outreach Program who actively locates and engages homeless adult and families living in our area and provides emergency assistance and/or referrals to support services.

Food Programs

Noon Meal

\$3 suggested donation/60+
\$5 charge/all others. 24-hour
advance registration required.
Do not need to be a member.
Menu available onsite/online.

LOCATIONS

Traverse City: 801 E Front St
Mon-Fri; 12:00p

Call 231-947-5285 to register.

* Salad bar only (\$3 charge)
available without a
reservation.

Interlochen: 9700 Riley Rd

Thu; 12:00p

Call 231-922-4911 to register.

Kingsley: 115 E Blair St

Wed; 12:00p

Call 231-922-4911 to register.

Fife Lake: 77 Lakecrest Ln

Wed Mar 2 & 16/Apr 6 & 20; 12p

Call 231-879-4101 to register.

WINTER POLICY:

When Traverse City Area
Public Schools (TCAPS) are
cancelled due to weather, all
Senior Center Network lunch
programs will be cancelled.
For a complete school closing
list, please listen to WTCM
103.5, watch the news or
check UpNorthLive.com.

Potluck Lunch

Interlochen: 9700 Riley Rd

Tue; 12:00p

Donations appreciated.

Bring a dish to pass.

Advance registration required.

Women Dining Out

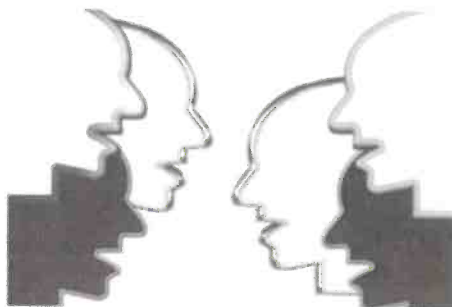
Olive Garden: Dutch Treat

Sat, Mar 26; 1:00p

Scheldes: Dutch Treat

Sat, Apr 23; 5:00p

Advance registration required.



Social Programs

No registration required
unless otherwise noted.

Discussion Group

Traverse City: 801 E Front St

Thu; 9:30-10:30a FREE

Girl Friends

Traverse City: 801 E Front St

Fri; 1:00p (Not Mar 25) FREE

Ladies only group. Each week
we'll do something FUN!

Making friends is our goal!

Advance registration

appreciated.

Guy Time Group

Traverse City: 801 E Front St

Fri; 12:00p FREE

Men only group, discussing
challenges of retirement.

Bring lunch or reserve one.

Hobby Group

Traverse City: 801 E Front St

Mon; 11:00-2:00p FREE

Knitting Circle

Acme: 4354 Mt Hope Rd

Mon; 3:00-4:30p FREE

Traverse City: 801 E Front St

Fri; 3:00-4:00p FREE

Painting/Coloring Club

Traverse City: 801 E Front St

Wed; 2:30-5:00p FREE

All painters and colorers

welcome to this fun social group
to share tips/techniques.

Art with a Heart

Interlochen: 9700 Riley Rd

Wed; 10:00-12:00p FREE

Bring your own project and
materials.

Exercise

No registration required
unless otherwise noted.

Active For Life

Traverse City: 801 E Front St

Mon; 9:30-10:00a FREE

Corebar Vital™

Traverse City: 801 E Front St

Tue; 10:00a \$5

Energetics

Traverse City: 801 E Front St

Tue & Thu; 8:45-9:30a \$3

Fitness Over 50

Fife Lake: 77 Lakecrest Ln

Tue & Thu; 10:00-11:00a FREE

Pilates

Traverse City: 801 E Front St

Mon; 11:00-11:45a \$4; with

Michele Ryan

Wed; 10:15-11:00a \$4; with

Bridgit Franke

Strong Bones & Balance

Interlochen: 9700 Riley Rd

Mon & Thu; 10-11:00a FREE

Traverse City: 801 E Front St

Wed; 3:00-3:45p \$2

Fri; 2:15-3:00p \$2

Swimming

Local Area Hotel

Mon; 9:00-11:00a FREE

Advance registration required
and LIMITED.

Yoga

Interlochen: 9700 Riley Rd

Mon & Thu; 9:00-10:00a

Donation

Fife Lake: 77 Lakecrest Ln

Fri; 9:00-10:00a Donation

Zumba

Traverse City: 801 E Front St

Wed; 9:00-9:45a \$5 TONING

Fri; 10:30-11:15a \$5 GOLD



Cards & Games

No registration required unless otherwise noted.

BINGO

Traverse City: 801 E Front St
Mon & Fri; 10:30a \$1/card

Kingsley: 115 E Blair St
Wed; 10:30a \$1

Chess

Traverse City: 801 E Front St
Fri; 1:30-4:00p FREE

Club Day

Traverse City: 801 E Front St
Mon; 1:00-4:00p FREE
Already started: Mah Jongg & Bridge. New clubs welcome.
Call to reserve a table.

Cribbage

Traverse City: 801 E Front St
Tue; 1:00-3:00p \$3

Dominoes (Mexican Train)

Traverse City: 801 E Front St
Thu; 1:15-4:00p \$1

Euchre

Interlochen: 9700 Riley Rd
Tue; 3:30-5:00p \$1

Kingsley: 115 E Blair St
Fri; 10:00-12:00p \$1

Traverse City: 801 E Front St
Fri & Sun; 7:00-9:30p \$3

Farkel

Traverse City: 801 E Front St
Wed, Mar 2/Apr 6; 3:00-5p FREE

Mah Jongg

Traverse City: 801 E Front St
Tue & Thu; 1:00-4:30p FREE

Interlochen: 9700 Riley Rd
Tue; 12:30-3:00p FREE
Lessons available by request.

Open Activities

Interlochen: 9700 Riley Rd
Tue & Thu; 11:00-5:00p FREE
Join others for various card and board games.

Pinochle

Traverse City: 801 E Front St
Double: Wed; 1:00-4:00p \$.25
Single: Thu; 1:00-4:00p \$.25
Tue; 6:30-9:00p \$.25

Poker

Traverse City: 801 E Front St
Fri; 1:30-3:30p \$3

Social Bridge

Traverse City: 801 E Front St
Thu; 1:00-4:00p 50¢
Mon; 1:00-4:00p FREE
Let us know if you would like to be on a list for bridge subs.

Scrabble

Traverse City: 801 E Front St
Tue; 1:00-2:00p FREE

Senior Fun Day

Incredible Mo's
Wed; 11:00-4:00p \$5
Unlimited bowling.
No registration required.

Table Tennis

Traverse City: 801 E Front St
Mon; 9:30a FREE

Wii Bowling

Traverse City: 801 E Front St
Begins Thu Mar 10; 10:00a
8 week session; \$7/person.
Advance registration required.

Kingsley: 115 E Blair St
Wed; 11:00a FREE



Learning

1-on-1 Computer Tutor

Traverse City: 801 E Front St
\$25/2 hrs. Topics vary: Word, Internet, Email, Facebook etc.
Call for an appointment with Nancy Gonzalez today.

Bridge Class

Traverse City: 801 E Front St
6 wk session: \$20 + \$5/book
Starts Mon, Mar 7 or Apr 18
Beginner: Mon; 12:00-2:30p
Intermediate: Mon; 2:30-5:00p

Community Art Classes

Acme: 4354 Mt. Hope Rd
Mon; 2:00-4:00p
Starting January 25 \$10/class
Instructor: Julie Opsasnick
Bring your own art and get professional support. Julie will also help you choose a piece to work on if wanted. New techniques covered each week. All skill levels encouraged to participate. Advance registration encouraged.

iPad Tutor

\$15/hr; 1-on-1 assistance.
Get help learning your iPad.
Appointment required.

Watercolor Class

Traverse City: 801 E Front St
Mon; 2:30p & Wed; 9:30a \$30
Instructor: Charles Murphy.
Supply list available online or in the office. No registration required.

Parks and Recreation Commission

Regular meetings of the commission are held on the third Thursday of every month at 6:30p at the Governmental Center, 400 Boardman Avenue, except when that day falls on a holiday observed by GT County, and as identified by resolution on a day on which business is not conducted, or on any Election Day. A subcommittee of the Parks and Recreation Commission, the Business Development Team for the Civic Center meets the third Wednesday of every month at 12:30p at 1213 W Civic Center Drive, in the Civic Center Conference Room.

Agenda, minutes and meeting schedules are available online at: grandtraverse.org/agendacenter

Commission Members

John Roth, President; Rodetta Harrand, Vice President; Patrick McIntyre, Secretary; Christine Maxbauer, County Commission Representative; Pete Albers, Planning Commission Representative; Kevin McElyea, LLA, County Drain Commissioner; Andy J. Marek, County Road Commission Representative; Alisa Kroupa; Jeri LeRoi; and David Grams. Staff: Kristine Erickson, Parks and Recreation Director; Lori Wells, Senior Center Network Manager.

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Stephanie L. Sepell Kehrler, Manager

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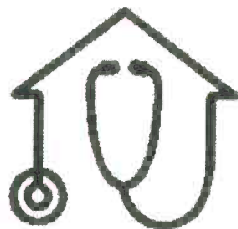
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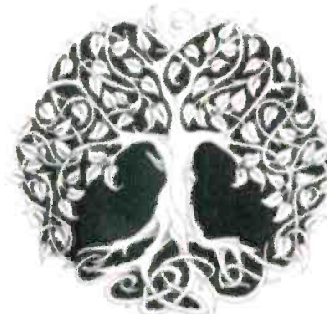
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TRAVEL 2016

Visit GTCOA.org to check availability and for details, some trips may be full, or stop in & pick up a travel newsletter and/or trip flyers at the in the office. *Dates/prices subject to change.

EXTENDED TRIPS

Prices are per person based on dble occupancy. Insurance included on most trips or optional. Visit our website or see the trip flyers for details.



Discover Ohio

Jun 7 – 9; \$474

Admission to 6 attractions. Shop in Historic Roscoe Village, see the famous Pliers Tree and enjoy a horse drawn canal boat ride.

Secrets of Detroit

Aug 9 – 11; \$432

Visit the Ford Rouge Factory and the Piquette Avenue Plant, tour the Charles H. Wright Museum of African American History and underground railroad and sample chocolate at the Morley Candy Factory.

Mystery Overnight

Sep 7 – 8; \$291

Admission to 9 attractions! Clues: #1 This is naturally formed. #2 Mostly blacksmiths made these. #3 You don't have to travel to another country to taste this. #4 This can be the answer to many questions.

DAY TRIPS

MI History & Riverboat

Tue, May 17; \$113

Luncheon cruise on the Michigan Princess Riverboat and go back in time with a visit to the Michigan Historical Museum in Lansing.

Off Broadway

Sun, May 22; \$162

Matinee performance of a musical based on *The Bridges of Madison County* at the Wharton Center in East Lansing, MI. Includes dinner in-route on the return trip home.



Through the Sands of Time

Thu, Jul 21; \$98

Climb in a dune buggy to the summit of the dunes for a breathtaking view, visit the Hart Historic District and enjoy lunch at the Open Hearth Grille.

Elks & Eats

Thu, Sep 29; \$158

Enjoy a covered carriage ride to view the majestic elk at the Thunder Bay Resort followed by a delicious 5 course meal with wine tasting.

Art Prize

Thu, Oct 6; \$89

Admission to the Grand Rapids Art Museum, browsing at the local art venues and lunch at the renowned Women's City Club.



Casino Trips

Wed Mar 9/Apr 13 13 \$27

Deluxe motor coach and \$25 back in gaming package plus Senior Bonus! Advance registration & payment required. Registration form available at grandtraverse.org/scn

Support & Assistance

Grief Support

No registration required for all locations. FREE

Interlochen: 9700 Riley Rd

Mon; 11:30-12:30p

Sponsor: Heartland Hospice

Traverse City: 801 E Front St

Tue; 10:00-11:00a

Sponsor: Munson Hospice

Legal Aid

Traverse City: 801 E Front St

Wed, Mar 2/Apr 6; 12:30-2:30p

FREE; Appointment required.

Options for Senior Living

Traverse City: 801 E Front St

Wed, Mar 16/Apr 20; 4:00-5:00p

Ask Kim Bauml about housing.

FREE; Appointment required.

Parkinsons Support

Traverse City: 801 E Front St

Wed, Mar 23/Apr 27; 10:15a

No registration required.

Health/Wellness

Blood Pressure Check

Traverse City: 801 E Front St

Thu, Mar 10/Apr 14; 11:00-12p

Tue, Mar 15/Apr 19; 11:00-12p

No appointment required.

Massage

Traverse City: 801 E Front St

Wed, Mar 23/Apr 27; 1:00-2:45p

\$5/15 min. Appt required.

Interlochen: 9700 Riley Rd

Thu; 11:00-1:00p \$1/min.

No appointment required.

Reflexology

Traverse City: 801 E Front St

Fri, Mar 18/Apr 15; 10:00-12p

\$7/15 min. Appt required.

Understanding Your Grief

Traverse City: 801 E Front St

Wed, Mar 9/Apr 13; 5:00-7:00p

FREE; by Munson Home Health

Hospice. No registration

required.



Foot Care

Provided by Comfort Keepers.

\$25/person. Bring tub & towel.

Includes cleaning, trimming &

filing of callouses/nails by RN,

moisturizing & gentle massage.

Appointment required.

* If you cancel 24 hrs before appt. payment will be applied to future appts.

** If less than 4 people sign up, it will be cancelled.

Traverse City: 801 E Front St

Thu, Mar 3 and 17/Apr 7 and 21

9:30-12:30p

Kingsley: 115 E Blair St

Fri, Mar 11; 10:00-12:00p

Interlochen: 9700 Riley Rd

Fri, Mar 11; 1:30-3:30p

Acme: 4354 Mt. Hope Rd

Thu, Mar 10 and Apr 14

1:30-3:30p

Sports

Pickleball

Traverse City: Local Church

Tue & Thu, 9:00-1:00p

\$5/Month. Advance registration

required/limited.

Summer Sports Registration Begins

Traverse City: 801 E Front St

Mon, Apr 4

Visit our website or stop by the

Senior Center. Tennis and

Pickleball Courts ready as soon

as conditions allow nets to be

put up, typically around

Memorial Day. Shuffleboard

league typically begins in Jun.

Cycling and Hiking will begin as

soon as the weather allows.

X-Country Ski and Snowshoe Group

X-Country Ski: Mon; 1:00p &

Fri (Every other week)

Snowshoe: Fri; 1:00p

Meet at Timber Ridge (special

season pass \$35) and other

local trails. Details emailed prior

to outings. Advance registration

required.

Dancing

Registration not required for any

Line Dancing groups.

Dance the Night Away

Traverse City: 801 E Front St

Sat; 8:00-10:30p

Apr 2: Front St. Jazz Band

Apr 23: The Reflections

\$3/members; \$5/non-members.

Line Dancing: Beginner

Interlochen: 9700 Riley Rd

Tue; 11:00-12:00p FREE

Line Dancing: Interm.

Traverse City: 801 E Front St

Tue; 1:00-3:00p \$3

Line Dancing All Levels

Incredible Mo's

Wed; 11:00-12:30p \$3

Rock 'N Jam

Kingsley: 115 Blair St

Sat Mar 12/Apr 9; 5:00-8:00p

Donation at the door. Live

music and dancing at The Rock.

Health and Wellness To Go

Health and Wellness To Go provides older adults in the Grand Traverse region with a convenient way to learn about common health conditions and diseases.

There are often many barriers to acquiring health information. These may include limited health literacy, computer access and transportation issues. Difficulty accessing health information can have a negative impact on the health and quality of life. Using tote bags that contain health resources, aids, and tools, **Munson Healthcare Community Health Library** and the **Senior Center Network** are making health information more accessible. Tote bags are available to check out with information and resources about the following: Alzheimer's disease, Arthritis, Diabetes, Fall/injury prevention, Heart health, Helping aids/tools, Healthy weight, Parkinson's disease, Strength improvement, Stroke recovery.

Tote bags locations: **Munson Healthcare Community Health Library:** 550 Munson Avenue, Traverse City

Senior Center Network: 801 E Front Street, Traverse City - **Fife Lake Public Library:** 77 Lakecrest Lane, Fife Lake

The Rock: 115 E Blair Street, Kingsley - **Golden Fellowship Hall:** 9700 Riley Road, Interlochen

What Can I do to Make A Difference?

Written by: Dr. Elizabeth Del Buono

Like all parents and grandparents, I hope my son will have the same opportunities in life that I have been given. Unfortunately, we are facing an uncertain future characterized by a sky-rocketing population with limited resources, increasing violence, and climate warming at unprecedented rates. Fortunately, there are solutions. It's critical to empower citizens to encourage our policymakers to move past partisan politics in order to implement these solutions.

But, what can we do to make an impact? That was my dilemma until March of 2013 when I became a volunteer with the local chapter of Citizens' Climate Lobby (CCL) (citizensclimatelobby.org), an international non-partisan grassroots organization that empowers citizens, to engage with our democracy. Our advisory board includes people such as former Secretary of State George Schultz who advocates for carbon fee & dividend legislation as the best first step to addressing climate change.

For many of us this task might sound daunting, but not for CCL volunteer Mary VanValin. She has written countless letters to members of Congress, op-eds and letters to editor, not to mention having lobbied in DC the last 2 yrs. She has organized a re-broadcasting of the Pope's address to Congress at the State Theater, as well as worked with local schools to install solar panels. In a Record Eagle piece, Mary wrote: "Spending time recently in Washington, D.C., lobbying for climate change legislation, transformed my thinking. Rather than giving up on the federal government, I realize I am part of this thing we call democracy. Citizens' Climate Lobby begins with gratitude and

respectful dialogue. Disagreeing never means the end of the conversation. Together, we can create a livable future."

These lessons are true for people of all ages and CCL provides a unique opportunity for those with more experience to influence our younger people. CCL educates and empowers its volunteers to take action in a respectful, constructive way. What better lesson to pass onto our youth?! My 17 year old son has gone several times to DC and talked with his members of Congress. Currently, he is busy trying to set up in district meetings with our legislators in which several of his high school friends will also participate so that they, too, can feel empowered to interact. What could be a more powerful message to our legislators than to see a diverse group of varied ages expressing their concern about the changing climate.

During these trouble times, it is critical that each of us contribute our wisdom, talent, and empathy. Please come to hear how you can be a part of the solution at our special presentation: Tue, Mar 22; 3:30p at 801 E Front, Traverse City. Advance registration required, call 922-4911 or email dmikowski@grandtraverse.org.



Dr. Elizabeth (Lisa) Del Buono is a wife, mother, and physician living and working in Traverse City. She went to medical school in her home state of Kentucky and did her residency at the University of Michigan. As a parent, she is concerned about how climate change will impact her son's generation. Lisa has been a volunteer with the Northern Michigan Chapter of Citizens' Climate Lobby since March 2013 and trained as a climate reality presenter. She gives presentations throughout Northern Michigan about Citizens' Climate Lobby's solution.



GRAND TRAVERSE COUNTY PARKS & RECREATION

we create community...

The Grand Traverse County Parks and Recreation department is in charge of 10 highly valued parks and other outdoor amenities, key to the success and prosperity of the Grand Traverse County community. These parks include Beitner Park, the Civic Center, the Keystone Soccer complex, Maple Bay Park & Natural Area, Medalie Park, Natural Education Reserve, Power Island, Twin Lakes, the VASA pathway and the Whitewater property.

Beitner Park

is a 5-acre multi purpose property located on the southernmost edge of the Natural Education Reserve (NER). Services include use as a boat launch with corresponding facilities including public restrooms and picnic tables, use as an exit off of the Boardman river to avoid the Keystone Rapids for inexperienced users, and also provides approximately 1.5 miles of riverside hiking trails.



The Grand Traverse County Civic Center

is a 45-acre property housed in the heart of Traverse City, it is home to an amplitude of amenities, attracting over 1 million visitors per year. Amenities include a 1 mile outdoor walking track, outdoor basketball courts, skate park, an outdoor amphitheater, a pavilion with picnic tables, Howe Arena ice rink/expo and conventions center and soon to be a YMCA operated pool and fitness center.

The Keystone Complex

is a 77-acre parcel with 15 soccer fields and is home to over 3,000 soccer enthusiasts in the Traverse Bay Area Youth Soccer (TBAYS) organization.



Maple Bay Natural Area

is a 450-acre property that straddles both sides of North US 31. This property is known for its beautiful sunflowers planted on both sides of the highway by local farmers on leased land as well as wonderful hiking trails leading to a popular beach.

The Grand Traverse Natural Education Reserve

was set aside as a "natural environmental classroom for area youth." All visitors are welcome to enjoy the nearly 7 miles of improved trails that wind along the Boardman River. This includes over 1,200 feet of boardwalks, bridges, canoe portage sites, boat launch and picnic areas for such activities as hiking, photography, canoeing, nature study, bird watching and other forms of quiet recreation.





Medalie Park

is a 15-acre park located on the south side of Boardman Lake. Located in Medalie are a picnic shelter/Pavilion, indoor restrooms, paved walking path, 3 overlooks/fishing platforms along the Boardman River and 1 canoe launch site accessing Boardman River/Boardman Lake.

Power Island

located 6.5 miles via boat ride from Clinch Park Marina and 3.5 miles via boat ride from Bower's Harbor Marina. Power Island is a 200 acre property with 3 miles of waterfront and 5 miles of hiking trails.

Opportunities for camping on Power Island are available along with a corresponding shuttle service out to the Island if needed. Camping prices range from \$25-\$45 per night. Other amenities on the Island include a boat dock, picnic areas, trails and sandy beaches. Reservations can be made by calling 231-922-4817.



Twin Lakes Park

located off of North Long Lake, hosts a variety of events such as wedding receptions, church retreats, graduation parties, business meetings, scouting activities, dances, and many more. During the summer months, the facility hosts weekly camps such as high school marching bands, soccer camps, church day camps, dance groups, and 4-H youth camps. Twin Lakes Camp holds a wide variety of facilities and activities to meet the needs of any type of group. Facility reservations can be made by calling 231-922-4817.

The VASA Pathway

offers 34 kilometers of non-motorized trail located within the Pere Marquette State Forest. Grand Traverse County owns approximately 40 acres at the Trailhead with a parking lot, restroom facilities and warming area.



The Whitewater Property

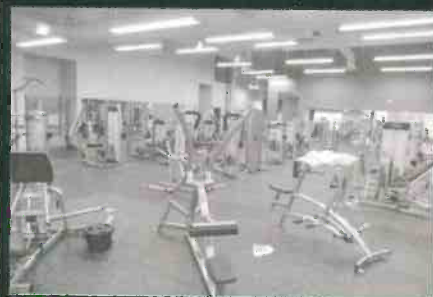
sometimes referred to the Sand Lakes parcel is 160 acres of vacant land located west of Williamsburg Road and north of Supply Road. This wooded parcel was purchased in 1977 and has been considered for many uses, such as a landfill, gun range and a dog park. At this time there are no plans to develop this parcel.

Y Central

at the Civic Center now open!
Mon - Fri, 5:30a to 8p
(pool closes at 7:30p)
Sat; 7 to 4p and Sun; 12 to 4p
(pool closes at 3:30p)

Central Y Contact Number:
231-922-4814

Monthly membership rates for the "Y" at the Civic Center are:
Youth: \$19; Adult: \$39
Adult Cple: \$45 Senior: \$29
Senior Cple: \$35 Family: \$50





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IN-HOME SERVICES

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Rodetta Harrand, Chair
Sandra Busch, Vice Chair
Shirley Zerafa, Secretary
William Rokos, Treasurer
Christine Maxbauer,
 County Commissioner
Kory Hansen, **Carol Sullivan**,
Michelle Mercer, **Carl Kucera**
 and **David Taylor**

Board Meetings

GTCOA Board Meeting

Mar15/Apr19; 9a @Gov. Center
Committee of the Whole
 Mar1/Apr1; 9a @ Front Street

Meetings on TV

LIVE day of the meeting on
 LIAA Public Access Television,
 Channel 191, and are shown
 the 3rd week of each month.
 For a complete schedule visit
www.upnorthmedia.org



The Commission on Aging is
 funded primarily by a small
 local millage approved by GT
 County **taxpayers**. THANK YOU
 for helping us provide much
 needed services to area seniors!

What We Offer:

Home Health Care

Providing personal care needs
 (bathing, skin/hair care, etc.).

Light House Cleaning

Every other week.

Respite

Relief for caregivers to get a
 regularly scheduled break from
 providing care.

Outside Home Chore

Snow removal, outside window
 washing and lawn maintenance.

Foot Care

In home for the homebound.

Personal Emergency Response System

Units provided in the home to
 contact parties in the event of
 an emergency (necklace and
 bracelet options available).

Loan Closet

Walkers, wheelchairs,
 commodes, transfer and bath
 benches are loaned for a one
 time fee based on our sliding
 fee scale. LOAN CLOSET HRS:
 9-4p; call ahead if possible.

Transportation

BATA Zip Passes and local cab
 company/van transportation
 coupons available for purchase
 based on our sliding fee scale.

Staff Anniversaries

Christine M. (15 years)
 Home Health Care Aide
Connie N. (10 years)
 Homemaker Aide
Curt B. (10 years)
 Home Chore Worker
Melissa Z. (10 years)
 Homemaker Aide



New Staff Members

Jessica S.
 Home Health Care and Respite Aide
Deb L.
 Homemaker Aide
Cheryl S.
 Homemaker Aide

FREE Tax Prep by AARP

Runs until Apr 18. Simple State
 of Michigan and Federal 2015
 income tax returns can be
 prepared/e-filed for those low to
 middle income. Complex returns
 should be prepared with paid
 assistance. Appointment
 required. Two Locations:

Senior Center Network

801 E Front St, Traverse City
 231-922-4911

GTCOA In-Home Services

520 W Front St, Traverse City
 231-922-4688



Snow Plowing for COA Clients

Message from Laura Green, Deputy Director

Now that the white stuff is flying again, it is time to review our snow removal program for clients who receive plowing services from Home Chore staff. I will also summarize the Snow Voucher Program for clients who are working with one of our four recommended vendors.

In the winter of 2014/2015 our snow removal procedure changed from plowing specific days of the week for each neighborhood to responding to each snow event. Before 2014 - if on a Tuesday, Fife Lake had 12 inches of snow and Interlochen had two inches of snow, we went to Interlochen because Tuesday was their scheduled day. Our approach has changed to be more customer service friendly and logical in responding to Mother Nature's whims around the Bays. In managing the program with a "private sector" approach, it runs more efficiently keeping costs low for the clients.

Now our staff meets each morning to discuss where to prioritize our men and machines for the day. The day starts much earlier in the wee hours of the morning if the snow has stopped. Because the COA is finite in both man and machine the team must be strategic in planning their routes.

Geographically Grand Traverse is a very large County. It may take two days before the staff are able to plow your driveway. If you have a set schedule or mandatory appointments, please do not rely on COA plowing. You must have a primary on call resource for plowing. We recommend a back up because we are not an on call service. It is too big a gamble to hope your neighborhood is always first because you got lucky the last snowfall.

SNOW HOTLINE:

922-4688 ext. 2301

The hotline is updated every morning with a message sharing where the Home Chore Team is plowing for the day. It is accessible when the office is closed.

Home Chore Snow Removal Vouchers

For the clients on our Wait List for GTCOA snow removal services, we offer the Voucher program. We bill monthly for the vouchers ordered, just like every program we offer. The charge appears on the same invoice client's receive the second week of each month. The Vouchers cost the same amount as the COA Snow Removal Services. The same sliding fee scale is used at the time of purchase. **(See fees on web site www.gtcoa.org).**

- The cost to the client for each Voucher is \$2-\$30 using the sliding fee scale based on income.
- The face value of the Voucher is \$30. This is the cash value to the vendor.
- A maximum of 5 Vouchers can be purchased each month. Total cash value of \$150.00.
- The snow voucher program runs Nov through May, 2016. *We do live in Northern Michigan.*

The recommended vendors participated in the annual Request for Quote process as required by Grand Traverse County. Only three have space for new clients. Please call them, set up an appointment, and discuss price and snow placement with them directly. The relationship is a business relationship between you and the vendor. We are only providing the currency.

IRT Commercial Services,
Contact Ken Storsin, 231-649-5706



TNT Outdoor Services
Contact Taylor Umstead, 231-590-0170




Lesley's Outdoor Maintenance
Lesley Wray, 231-342-3040

*** Provides snow blowing and snow shoveling services. No snow plowing available.**

If you have any questions, please call the office for further clarification. The goal of the Commission on Aging is to insure that every Client who needs snow removal is able to receive this service at an affordable rate. This service supports our core mission of assisting residents 60 and older live independently and safely in their own homes.

APRIL 10 - 16 NATIONAL VOLUNTEER WEEK



There is no doubt that volunteers are extremely vital to Grand Traverse County. In order to keep costs down, the County depends on volunteers to help with the workload. The 10,919 hours the 171 volunteers contributed in 2015, equates to a value of \$251,141.94. As a result, are departments are able to allocate more of its yearly budget toward services and programs. Thank you to all of our wonderful volunteers!

★ Donated more than 100 hours • Those who retired in 2015 ■ Those who retired (D) Deceased

Aardema, Trudy	Costley, Joan	Jaffe, Treva	• Mercer, Michelle	Sickle, Rose
Adcock, Connie	Costley, Bill	Jaquish, Jeanne	Mikowski, Donna ★	Sleder, Joan
• Albers, Pete	Couturier, Karen ★	Jewett, Chris	Mikowski, Bob	Smith, Ned
Alessio, Linda	Crisman, George	Joseph, David	Morgan, Cheryl	Snedden, Barbara
Allen, Tina	Daniels, Robert	Joseph, Pat	Morris, John	Soffredine, Ralph
Anderson, Lawrence	Delaney, Shirley	Kekic, Jane ★	Morse, William	Springer, William
Atwater, Kathy	Drake, Linda	Kenney, Bob	• Mouser, William	■ St. Henry, Pat
Baughn, Bonnie	■ Durocher, Char ★	King, Leda ★	Murdock, Phyllis ★	Steinebach, Donna
Baughn, Jim	Dustin, James	Koons, Arlene ★	Nyland, Steven	Stevens, Cindy
Beach, John	Dustin, Janice	• Kroupa, Alisa	■ Oakley, Arden	• Sullivan, Carol
■ Beery, Joan	Endres, Karen	• Kucera, Carl	O'Brien, Arlene	Surowitz, Margery
Begeman, Nancy	Exworthy, Ellen	Kuntz, Judith ★	Olson, Gary	• Taylor, Dave
Bennett, Fred	Ford, Marlene	Lambert, Evelyn ★	Olson, Patty	Theis, Stan
Bennett, Nancy	Forrester, Marie ★	Leabo, Lynn	Pahl, Sue ★	■ Thomas, Bobbie
Birnie-Visscher, Nancy	Galloway, Al	Lehn, Marlene ★	Pahl, Don ★	Townsend, Grace
Blake, Brian	Galloway, Audrey	Leibenguth, Patty	Papp, Edward	Troyer, Sally
Blake, Sandy	Gonzalez, Nancy	• LeRoi, Jeri	Pickard, Irene	Trumble, Mary
Borock, Kathryn	Goodale, Bob	Lewis, Margaret ★	Pierce, Patricia ★	Uecker, Gordon
Bowman, Shirley ★	• Grams, David	Liebziet, Harry (D)	Pierce, Bob	VanderMeer, John
Bowman, Marie	Green, Geraldine	London, Lili	Postma, Bob	Varner, Sheri
Brauer, John (D)	Griffin, Shirley	Long, Karen	Postma, Virginia	Vig, Geraldine
Buchan, Gary	Gwyn, Jacquie	Loose, Richard	Rath, Karen	Vogel, Marilyn
Buchan, Ethel	Hahn, Marilyn	Loranger, Linda	Rickenberg, Beryl ★	Wakefield, Pam ★
• Busch, Sandra	• Hansen, Kory	Luotonen, Florine	Rokos, Kathy ★	Wall, Barbara
Butkovich, Phil	Hargreaves, Richard	■ MacGirr, Betsy ★	• Rokos, Bill	Ward, Bob
Butkovich, Marge	• Harrand, Rodetta	Magee, Katherine	• Roth, John	Warren, Liz
Carlson, Ed	Haubold, Bob	Magel, Barb	Rumbach, James	White, Carol
Castle, David	Hawkins, Darlene	Martin, Donna ★	Rumbach, Kay ★	Wietsma, Leigh
Christensen, Carol	Hays, Jerry	• Marek, Andy	Sack, Cynthia	Williams, Arthur ★
Christensen, Charles	Hodge, Greg	• Maxbauer, Christine	Sarya, Connie ★	Williams, Kimiko
Clark, Diane	Hodge, Sharon	• McElyea, Kevin	Schaub, Lonnie ★	Wilson, Barb
Cline, Jean C	Horn, Gary	• McIntyre, Patrick	Schuler, Marilyn	Wisnewski, Helen
Coats, Jim	Horn, Brian	McPhilimy, Jayne	Seidelman, Jeana ★	• Zerafa, Shirley
Coffey, Eugene	Houghton, Carol	■ McWhorter, Tom	Shearer, Pat ★	Zipser, Bernie
Cole, Betty	Huddleston, Jeanette	Medlin, Julie	Shepard, Gary	
Cook, Barry			Sickle, Jim	

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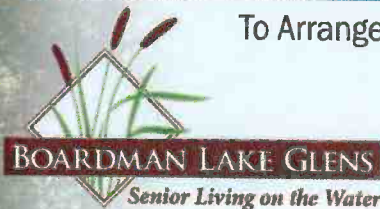
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BREAKING NEWS

New research study confirms that hearing loss is associated with accelerated cognitive decline in older adults: a decline connected to memory, thinking skills, and information processing. The study also found that hearing aid use lessens this cognitive decline.*

The Journal of the American Geriatrics Society, Oct. 2015.

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CHS Trojan Hockey vs. Mona Shores

Feb. 13, 2 PM | Howe Arena

CHS Boys' Basketball vs. Cadillac

Feb. 16, 7 PM | Central High School Gym

WSH Girls' Basketball vs. Alpena

Feb. 25, 7 PM | West Senior High School Gym

Board of Education Coffee Conversation

Feb. 25, 6 PM | Horizon Books

WSH "Once Upon A Mattress" Musical

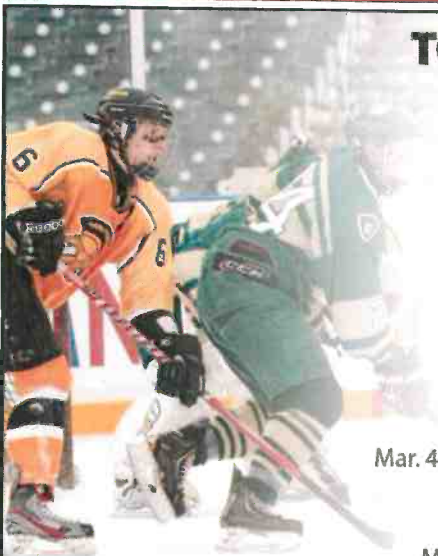
Mar. 4-13, 7:30 PM & 2 PM | West Senior High School Auditorium

For tickets: MyNorthTickets.com

WSH Ireland Tour Orchestra Concert

Mar. 21, 7:30 PM | West Senior High School Auditorium

www.tcaps.net/calendar | Music: 231.933.7570 | Athletics: 231.933.8207



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gtcoa@grandtraverse.org
Deputy Director: Laura Green

Or Current Resident

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Civic Center
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Traverse City, MI 49686
231-922-4818
grandtraverse.org/764/
parks-recreation.org
kerickson@grandtraverse.org
Director: Kristine Erickson

talk A note from us



Please welcome Leslie Sneller as our new Outreach Coordinator for the Senior Center Network!



Leslie is a native of Holland, Michigan who moved to Traverse City after graduating from Hope College with a Bachelor's of Social Work degree. She has an extensive background as an office administrator and customer service. During her free time, she enjoys cooking, baking, gardening and doing minor home improvement projects. She has a significant other named Michael and a small dog named Rusty.

Leslie is excited to be working with the dedicated volunteers, area organizations and county employees who help make successful programs happen. She is looking forward to furthering the outreach program provided through the Senior Center Network and, most importantly, getting to know the members. Please be sure to introduce yourself!

Senior Center Network

Mon-Fri 8:00 - 5:00p
801 E Front Street
Traverse City, MI 49686
231-922-4911
Acme - Kingsley
Interlochen - Fife Lake
grandtraverse.org/scn
lwells@grandtraverse.org
Manager: Lori Wells

02/24/2016 10:26 AM
User: CATHY DYE
DB: ACME TOWNSHIP

Prepaid

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 02/03/2016 - 02/29/2016
Banks: CHASE

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2016	CHAS	23541	ACE HARDWARE	REPAIRS & MAINT	101-265-930.000	59.87
02/03/2016	CHAS	23542	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	58.42
		23542		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	364.37
						<hr/> 422.79
02/03/2016	CHAS	23543	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-5741 LAU	101-265-920.000	233.43
02/03/2016	CHAS	23544	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	35,560.37
02/16/2016	CHAS	23545	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	50.00
02/16/2016	CHAS	23546	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	334.51
02/16/2016	CHAS	23547	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	511.22
02/16/2016	CHAS	23548	DTE ENERGY	MICH CON GAS	101-265-922.000	594.80
02/16/2016	CHAS	23549	GRAND TRAVERSE COUNTY -DPW	REPAIRS & MAINT-5875 US 31 NORTH	101-750-930.000	30.00
02/16/2016	CHAS	23550	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	170.09
02/16/2016	CHAS	23551	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS	101-101-900.000	246.75
		23551		PUBLICATIONS	101-410-900.000	131.50
						<hr/> 378.25
02/18/2016	CHAS	23552	CHASE USA	SUPPLIES & POSTAGE	101-101-726.000	15.39
		23552		dues subscriptions	101-101-960.000	16.99
		23552		SUPPLIES & POSTAGE	101-191-726.000	2.24
		23552		TRAVEL & MILEAGE	101-215-860.000	28.38
		23552		EDUCATION/TRAINING/CONVENTION	101-215-958.000	600.00
		23552		EDUCATION/TRAINING/CONVENTION	101-410-958.000	95.00
						<hr/> 758.00
02/18/2016	CHAS	23553	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	335.87
		23553		SUPPLIES & POSTAGE-ASSESSOR	101-209-726.000	18.67
		23553		SUPPLIES & POSTAGE-CLERK	101-215-726.000	26.06
		23553		SUPPLIES & POSTAGE-TREASURER	101-253-726.000	19.40
						<hr/> 400.00

TOTAL - ALL FUNDS

TOTAL OF 13 CHECKS

39,503.33

--- GL TOTALS ---

02/24/2016 10:26 AM

User: CATHY DYE

DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP

CHECK DATE FROM 02/03/2016 - 02/29/2016

Banks: CHASE

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-101-726.000				SUPPLIES & POSTAGE		15.39
101-101-900.000				PUBLICATIONS		246.75
101-101-960.000				dues subscriptions		16.99
101-191-726.000				SUPPLIES & POSTAGE		338.11
101-209-726.000				SUPPLIES & POSTAGE		18.67
101-215-726.000				SUPPLIES & POSTAGE		26.06
101-215-860.000				TRAVEL & MILEAGE		28.38
101-215-958.000				EDUCATION/TRAINING/CONVENTION		600.00
101-253-726.000				SUPPLIES & POSTAGE		19.40
101-265-851.000				CABLE INTERNET SERVICES		334.51
101-265-920.000				ELECTRIC UTILITIES TOWNHALL		291.85
101-265-921.000				STREET LIGHTS		875.59
101-265-922.000				MICH CON GAS		594.80
101-265-930.000				REPAIRS & MAINT		109.87
101-410-900.000				PUBLICATIONS		131.50
101-410-958.000				EDUCATION/TRAINING/CONVENTION		95.00
101-750-930.000				REPAIRS & MAINT		200.09
206-000-805.000				METRO FIRE CONTRACT		35,560.37

02/24/2016 03:54 PM
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 0000000520 - A & D ASSESSING:							
MARCH							
7390	A & D ASSESSING	03/01/2016	03/01/2016	3,333.34	3,333.34	Open	N
	ASSESSING	CATHY DYE					03/01/2016
	101-209-803.002	ASSESSING CONTRACT SERVICES		3,333.34			
	Total for vendor 0000000520 - A & D ASSESSING:			3,333.34	3,333.34		
Vendor 0000000500 - AMERICAN PLANNING ASSOC:							
200682-1613							
7406	AMERICAN PLANNING ASSOC	03/01/2016	03/01/2016	220.00	220.00	Open	N
	MEMBERSHIP	CATHY DYE					03/01/2016
	101-410-900.000	PUBLICATIONS		220.00			
	Total for vendor 0000000500 - AMERICAN PLANNING ASSOC:			220.00	220.00		
Vendor AMERICAN - AMERICAN SOLUTIONS FOR BUSINES:							
02446709							
7398	AMERICAN SOLUTIONS FOR BUSINES	03/01/2016	03/01/2016	86.43	86.43	Open	N
	SUPPLIES/PURCHASE ORDERS	CATHY DYE					03/01/2016
	101-265-726.000	SUPPLIES & POSTAGE		86.43			
	Total for vendor AMERICAN - AMERICAN SOLUTIONS FOR BUSINES:			86.43	86.43		
Vendor 0000002300 - B S & A SOFTWARE:							
104909							
7395	B S & A SOFTWARE	03/01/2016	03/01/2016	528.00	528.00	Open	N
	SPECIAL ASSESSMENT SYSTEM	CATHY DYE					03/01/2016
	101-209-804.000	SOFTWARE SUPPORT & PROCESSIN		528.00			
	Total for vendor 0000002300 - B S & A SOFTWARE:			528.00	528.00		
Vendor 0000001660 - BECKETT &RAEDER:							
201440,201602,201223							
7401	BECKETT &RAEDER	03/01/2016	03/01/2016	1,512.50	1,512.50	Open	N
	INV 2016005, 2016008, 2016007, PLA	CATHY DYE					03/01/2016
	101-410-803.005-901	PLANNING & CONSULTANT T & A- VGT PHASE		42.50			
	101-410-803.001	PLANNING CONSULTANT- ACME TWP-ZONING RE		720.00			
	101-410-803.001	PLANNING CONSULTANT-RETAINER		750.00			
2016006							
7404	BECKETT &RAEDER	03/01/2016	03/01/2016	1,925.00	1,925.00	Open	N
	PLANNING SERVICES-GOKEY APARTMENTS	CATHY DYE					03/01/2016
	101-410-803.005-078	PLANNING & CONSULTANT T & A		1,925.00			
	Total for vendor 0000001660 - BECKETT &RAEDER:			3,437.50	3,437.50		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor BRICK - BRICK HOUSE INTERACTIVE:							
022316AT 7420	BRICK HOUSE INTERACTIVE WEBSITE UPDATES, HOURS, SEARCH TER 101-101-804.000	03/01/2016 CATHY DYE	03/01/2016	610.00 610.00	610.00	Open	N 03/01/2016
101-101-804.000 SOFTWARE SUPPORT & PROCESSIN				610.00			
Total for vendor BRICK - BRICK HOUSE INTERACTIVE:				610.00	610.00		
Vendor BROWN & BR - BROWN & BROWN CON INC.:							
159792 7402	BROWN & BROWN CON INC. SAYLOR PARK REBUILD 101-750-930.000	03/01/2016 CATHY DYE	03/01/2016	4,500.00 4,500.00	4,500.00	Open	N 03/01/2016
101-750-930.000 REPAIRS & MAINT				4,500.00			
Total for vendor BROWN & BR - BROWN & BROWN CON INC.:				4,500.00	4,500.00		
Vendor 0000002990 - CINTAS CORP #729:							
729782444 7388	CINTAS CORP #729 RUGS 101-265-930.000	03/01/2016 CATHY DYE	03/01/2016	46.01 46.01	46.01	Open	N 03/01/2016
101-265-930.000 REPAIRS & MAINT				46.01			
Total for vendor 0000002990 - CINTAS CORP #729:				46.01	46.01		
Vendor 0000003300 - CONSUMERS ENERGY:							
JAN/FEB 2016							
7415	CONSUMERS ENERGY ELECTRIC 101-265-920.000 101-265-920.000 101-265-920.000	03/01/2016 CATHY DYE	03/01/2016	851.28 806.10 22.59 22.59	851.28	Open	N 03/01/2016
101-265-920.000 ELECTRIC UTILITIES TOWNHALL-6042 ACME R				806.10			
101-265-920.000 ELECTRIC UTILITIES TOWNHALL-5875 US HWY				22.59			
101-265-920.000 ELECTRIC UTILITIES TOWNHALL-5827 US HWY				22.59			
1030 2033 8655 7421	CONSUMERS ENERGY ELECTRIC-5741 LAUTNER RD 101-265-921.000	03/01/2016 CATHY DYE	03/01/2016	94.66 94.66	94.66	Open	N 03/01/2016
101-265-921.000 STREET LIGHTS				94.66			
Total for vendor 0000003300 - CONSUMERS ENERGY:				945.94	945.94		
Vendor 0000003400 - CULLIGAN WATER, MCCARDEL:							
FEBRUARY							
7391	CULLIGAN WATER, MCCARDEL WATER 101-265-930.000	03/01/2016 CATHY DYE	03/01/2016	8.00 8.00	8.00	Open	N 03/01/2016
101-265-930.000 REPAIRS & MAINT				8.00			
Total for vendor 0000003400 - CULLIGAN WATER, MCCARDEL:				8.00	8.00		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 0000007675 - GOSLING CZUBAK ENGR:							
74771 7396	GOSLING CZUBAK ENGR PROFESSIONAL SERVICES/ENGINEERING 590-000-803.003	03/01/2016 CATHY DYE ENGINEERING SERVICES	03/01/2016	156.25 156.25	156.25	Open	N 03/01/2016
74755 7397	GOSLING CZUBAK ENGR PROFESSIONAL SERVICE/ENGINEERING 401-000-803.000	03/01/2016 CATHY DYE PLANNER SERVICES	03/01/2016	1,150.00 1,150.00	1,150.00	Open	N 03/01/2016
74762 7407	GOSLING CZUBAK ENGR PROFESSIONAL SERVICE GT TOWN CENTE 590-000-803.003	03/01/2016 CATHY DYE ENGINEERING SERVICES	03/01/2016	312.50 312.50	312.50	Open	N 03/01/2016
74757 7418	GOSLING CZUBAK ENGR PROFESSIONAL SERVICES/N. BAYSIDE P 101-101-803.003	03/01/2016 CATHY DYE ENGINEERING SERVICES	03/01/2016	2,987.50 2,987.50	2,987.50	Open	N 02/22/2016
Total for vendor 0000007675 - GOSLING CZUBAK ENGR:				4,606.25	4,606.25		
Vendor 0000007720 - GOVERNMENTAL BUSINESS SYS GBS:							
15-23063 7400	GOVERNMENTAL BUSINESS SYS GBS MINUTES BOOK PAPER 101-101-726.000	03/01/2016 CATHY DYE SUPPLIES & POSTAGE	03/01/2016	104.59 104.59	104.59	Open	N 03/01/2016
Total for vendor 0000007720 - GOVERNMENTAL BUSINESS SYS GBS:				104.59	104.59		
Vendor 7890 - GRAND TRAVERSE COUNTY:							
91405, 91406 7414	GRAND TRAVERSE COUNTY DPW ACME SEWER, ACME WATER-HOPE VI 590-550-956.001	03/01/2016 CATHY DYE OPERATING & MAINT EXP	03/01/2016	176,879.26 1,648.57	176,879.26	Open	N 03/01/2016
Total for vendor 7890 - GRAND TRAVERSE COUNTY:				175,230.69 176,879.26	176,879.26		
Vendor 0000007950 - GRAND TRAVERSE METRO ESA:							
806 7393	GRAND TRAVERSE METRO ESA PART-TIME EMS STAFFING FOR JANUARY 206-000-802.004	03/01/2016 CATHY DYE CONTRACTED EMPLOYEE SERVICES	03/01/2016	7,089.12 7,089.12	7,089.12	Open	N 03/01/2016
Total for vendor 0000007950 - GRAND TRAVERSE METRO ESA:				7,089.12	7,089.12		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor GREAT - GREATAMERICA FINANCIAL SVCS:							
18321039 7417	GREATAMERICA FINANCIAL SVCS COMPUTERS	03/01/2016 CATHY DYE	03/01/2016	311.65	311.65	Open	N 03/01/2016
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		311.65			
	Total for vendor GREAT - GREATAMERICA FINANCIAL SVCS:			311.65	311.65		
Vendor 0000009850 - HURON ELECTRIC:							
3892 7419	HURON ELECTRIC 16"LED LIGHT	03/01/2016 CATHY DYE	03/01/2016	171.22	171.22	Open	N 03/01/2016
	101-265-930.000	REPAIRS & MAINT		171.22			
	Total for vendor 0000009850 - HURON ELECTRIC:			171.22	171.22		
Vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:							
1330729-0 7399	INTEGRITY BUSINESS SOLUTIONS OFFICE SUPPLIES, COPY PAPER, TAPE,	03/01/2016 CATHY DYE	03/01/2016	142.41	142.41	Open	N 03/01/2016
	101-265-726.000	SUPPLIES & POSTAGE		142.41			
1336320-0 7403	INTEGRITY BUSINESS SOLUTIONS SCOTCH TAPE, COPY PAPER	03/01/2016 CATHY DYE	03/01/2016	47.15	47.15	Open	N 02/16/2016
	101-265-726.000	SUPPLIES & POSTAGE		47.15			
	Total for vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:			189.56	189.56		
Vendor 0000011800 - KOPY SALES INC.:							
99004,99005 7389	KOPY SALES INC. COPY MACHINE	03/01/2016 CATHY DYE	03/01/2016	194.68	194.68	Open	N 02/16/2016
	101-265-930.000	REPAIRS & MAINT		194.68			
	Total for vendor 0000011800 - KOPY SALES INC.:			194.68	194.68		
Vendor LOVA - LOVASCO:							
RESTATMENT 7394	LOVASCO 2016 RESTATEMENT FEE	03/01/2016 CATHY DYE	03/01/2016	795.00	795.00	Open	N 03/01/2016
	101-861-874.000	RETIREMENT/PENSION		795.00			
	Total for vendor LOVA - LOVASCO:			795.00	795.00		

02/24/2016 03:54 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 03/01/2016 - 03/01/2016
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 5/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
Vendor 0000016245 - OLSON,BZDOK&HOWARD,P.C:							
FEBRAUARY 5,2016							
7387	OLSON,BZDOK&HOWARD,P.C	03/01/2016	03/01/2016	2,152.50	2,152.50	Open	N
	ATTORNEY	CATHY DYE					03/01/2016
	101-101-802.002	ATTORNEY SERVICES		396.00			
	101-410-802.002	ATTORNEY SERVICES		1,104.00			
	101-101-802.001	ATTORNEY SERVICES LITIGATION		112.50			
	101-101-802.002	ATTORNEY SERVICES		100.00			
	101-410-802.002	ATTORNEY SERVICES		440.00			
	Total for vendor 0000016245 - OLSON,BZDOK&HOWARD,P.C:			2,152.50	2,152.50		
<hr/>							
Vendor 0000017400 - PLANNING AND ZONING CENTER:							
SUBSCRIPTION							
7405	PLANNING AND ZONING CENTER	03/01/2016	03/01/2016	350.00	350.00	Open	N
	SUBSCRIPTION	CATHY DYE					03/01/2016
	101-410-960.000	dues subscriptions		350.00			
	Total for vendor 0000017400 - PLANNING AND ZONING CENTER:			350.00	350.00		
<hr/>							
Vendor SHAWN - SHAWN WINTER:							
MARCH 2016							
7416	SHAWN WINTER	03/01/2016	03/01/2016	138.82	138.82	Open	N
	MILEAGE REIMBURSEMENT	CATHY DYE					03/01/2016
	101-410-860.000	TRAVEL & MILEAGE		138.82			
	Total for vendor SHAWN - SHAWN WINTER:			138.82	138.82		
<hr/>							
Vendor WYANT - WYANT COMPUTER SERVICES:							
MS18708							
7392	WYANT COMPUTER SERVICES	03/01/2016	03/01/2016	1,089.00	1,089.00	Open	N
	COMPUTER SERVICES	CATHY DYE					03/01/2016
	101-101-804.000	SOFTWARE SUPPORT & PROCESSIN		1,089.00			
	Total for vendor WYANT - WYANT COMPUTER SERVICES:			1,089.00	1,089.00		

02/24/2016 03:54 PM
User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 03/01/2016 - 03/01/2016
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	29	# Due:	29	Totals:	207,786.87		207,786.87
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>207,786.87</u>		<u>207,786.87</u>

--- TOTALS BY BANK ---

CHASE	GENERAL FUND	29,288.86
SEWER	ACME RELIEF SEWER	177,348.01
PARKS	SAYLER PARK BOAT LAUNCH	1,150.00

--- TOTALS BY GL DISTRIBUTION ---

101-101-726.000	SUPPLIES & POSTAGE	104.59
101-101-802.001	ATTORNEY SERVICES LITIGATION	112.50
101-101-802.002	ATTORNEY SERVICES	496.00
101-101-803.003	ENGINEERING SERVICES	2,987.50
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	2,010.65
101-209-803.002	ASSESSING CONTRACT SERVICES	3,333.34
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	528.00
101-265-726.000	SUPPLIES & POSTAGE	275.99
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	851.28
101-265-921.000	STREET LIGHTS	94.66
101-265-930.000	REPAIRS & MAINT	419.91
101-410-802.002	ATTORNEY SERVICES	1,544.00
101-410-803.001	PLANNING CONSULTANT	1,470.00
101-410-803.005-078	PLANNING & CONSULTANT T & A	1,925.00
101-410-803.005-901	PLANNING & CONSULTANT T & A	42.50
101-410-860.000	TRAVEL & MILEAGE	138.82
101-410-900.000	PUBLICATIONS	220.00
101-410-960.000	dues subscriptions	350.00
101-750-930.000	REPAIRS & MAINT	4,500.00
101-861-874.000	RETIREMENT/PENSION	795.00
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,089.12
401-000-803.000	PLANNER SERVICES	1,150.00
590-000-803.003	ENGINEERING SERVICES	468.75
590-000-956.001	OPERATING & MAINT EXP	175,230.69
590-550-956.001	OPERATING & MAINT EXP	1,648.57

02/24/2016 03:54 PM

User: CATHY DYE

DB: ACME TOWNSHIP

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 03/01/2016 - 03/01/2016
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 7/7

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
101	- GENERAL FUND			22,199.74	22,199.74		
206	- FIRE FUND			7,089.12	7,089.12		
401	- SAYLER PARK BOAT LAUNCH CAP			1,150.00	1,150.00		
590	- ACME RELIEF SEWER			177,348.01	177,348.01		
--- TOTALS BY DEPT/ACTIVITY ---							
000	-			183,938.56	183,938.56		
101	- TOWNSHIP BOARD OF TRUSTEES			5,711.24	5,711.24		
209	- ASSESSOR'S EXPENDITURES			3,861.34	3,861.34		
265	- TOWNHALL EXPENDITURES			1,641.84	1,641.84		
410	- PLANNING & ZONING EXPENDITU			5,690.32	5,690.32		
550	- HOPE VILLAGE- WATER			1,648.57	1,648.57		
750	- MAINT & PARKS EXPENDITURES			4,500.00	4,500.00		
861	- RETIREMENT/PENSION			795.00	795.00		



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board

From: Shawn Winter, Zoning Administrator

CC: John Sych, Grand Traverse County Planning and Development Director
Sarah Lucas, Networks Northwest Regional Planning Department Manager
Steve Feringa, Grand Traverse Band of Ottawa and Chippewa Indians Tribal Architect

Date: February 22, 2016

Re: Bayside Park Improvement Plan

Included in this memo are the recommendations by the Parks and Trails Advisory Committee ("Committee") for improvements to Bayside Park, specifically the north end ("Park"). The recommendations provided by the Committee were developed under the direction of the Acme Township Board ("Board"), as well as the design plans and implementation strategies guided by the visions and goals created through public input in past planning efforts. These include the Acme Shores Placemaking Strategy, the Acme Township Community Master Plan, and the Acme Township Parks Master Plan. Furthermore, the recommendations for the park align, where applicable, into a more regional context as prescribed in the Bayshore Corridor Strategy and Traverse City to Charlevoix Trail Concept Plan.

Attached to this memo is an overall plan view illustrating the development of the Park as recommended by the Committee. Please be mindful that this is the initial conceptual plan, and some elements, as well as their precise locations, may be modified through the preliminary and construction engineering process. It is proposed that the improvements occur in three phases:

- Phase I: 2016 Summer Work Program
- Phase II: 2018 Michigan Natural Resources Trust Fund (MNRTF) Development Grant
- Phase III: Future Development (Date TBD)

The elements of each phase, estimated costs, proposed funding sources, and timelines for implementation are detailed below. The reoccurring theme that you will see throughout the phases is an effort to create a park that is accessible to and within for people of all ages and abilities, so that they may enjoy a variety of uses along a beautiful shoreline that is both enhanced and improved for generations to come.

I. 2016 Summer Work Program

Recommendations

The Board indicated to the Committee that the strategy they developed was to include improvements that would occur by this summer, and as such allocated \$67,000 for that purpose. Taking the overall design into consideration, the Committee selected items that were feasible within the allocated budget and logically made sense in the overall phasing of improvements. The recommendations by the Committee for this summer include:

- **The relocation of the Sweetwater Evening Garden Club's flower beds** from their existing parking lot islands to the south end of the park near the old Hoxsie House. This does not include the sidewalk and parking infrastructure in the conceptual diagram, but rather just the garden that will be located in the center of the circle drive. This recommendation includes installing irrigation to the site providing water from an existing well and other necessary site preparations.
- **An enhanced beach environment** for the section directly west of the large open space. The recommendation includes a 24" high modular wall made of limestone blocks creating a semi-circle that delineates the beach from the open space. This wall would be similar to that in Clinch Park and will provide seating and stabilize the transition between the beach and open space. Once stabilized fill, soil will be used to level portions of the open space and to maintain the same grade level as the beach wall itself. The recommendation also includes adding additional beach sand to address the poor quality that is there presently.
- **Improved accessibility to the beach** through universally accessible sidewalk from the current parking lot/bath house to the beach. Observations of park users revealed that this is the most used section of the park with most patrons exiting their cars and walking through the open space rather than taking the indirect route provided by the existing sidewalk through the woods.
- **Site preparation, tree removal, excavation/embankments, and landscaping** as necessary to prepare the site for construction, and to visually improve the area after the work has been completed.

Estimated Costs

An estimate of the costs associated with the Phase I recommendations have been provided below by the Township engineering firm, Gosling Czubak, provided at the high end of the estimate spectrum, and rounded to the nearest whole number:

Project Element	Estimated Cost
Parterre Garden (Garden Club)	\$2,850
Site Improvements (itemized below)	\$52,478
<i>Mobilization/GC's</i>	<i>\$1,800</i>
<i>24" Modular Beach Wall/Caps</i>	<i>\$21,280</i>
<i>Beach Sand (overlay)</i>	<i>\$3,500</i>
<i>Class II Fill</i>	<i>\$2,000</i>
<i>Concrete Sidewalk</i>	<i>\$15,148</i>
<i>Site Prep/Tree Removal</i>	<i>\$1,250</i>
<i>Excavation/Embankments</i>	<i>\$3,750</i>
<i>Landscaping</i>	<i>\$3,750</i>
Subtotal	\$55,328
<i>5% Contingency</i>	<i>\$2,766</i>
<i>15% Engineering (PE/CE)</i>	<i>\$8,299</i>
TOTAL	\$66,394

Funding Sources

The total cost of the recommendations provided by the Committee is approximately \$66,000, which includes a contingency and preliminary and construction engineering costs. Upon Board approval of these recommendations, the costs would be fully covered by the by the \$67,000 previously allocated for improvements this summer.

Timeline for Implementation

There has been implied a desire to have this phase complete before the summer season ramps up in June. This will be a heavy lift as we are already entering March. Upon completion of the engineering plans, the Board would need to be expeditious in issuing an RFP(s) for the work, reviewing the proposals, selecting a contractor(s), and scheduling the work. If it is not possible to have the work completed before June, the Board should consider whether or not to proceed with the work during the height of the summer months, or to postpone the work until the season winds down in early fall.

II. 2018 MNRTF Development Grant

Recommendations

The bulk of the work illustrated in the conceptual design would occur in Phase II with the help of an MNRTF Development Grant. Recommendations include:

- **Parking and access improvements for multiple modes of transportation.** The existing parking lot will be completely replaced with a new one that controls the flow of traffic within the lot and addresses the storm water drainage issues that currently exist. A new parking lot will be constructed to the north behind the Shell Station to accommodate the increase in park users. A portion of the regional Traverse City to Charlevoix trail will be installed following a curvilinear path along US-31 and would run behind the Shell Station where both the parking lots and trail would be able to exit onto Shores Beach Ln, allowing users to utilize the traffic signal for making turns. It is intended that the park would serve as a trailhead along this regional trail and a kiosk will inform trail users as they arrive.
- **Universal access throughout the park** will be provided through the completion of the sidewalk network, with the exception of the sidewalks around the circular parking lot and existing structure on the south end of the park. From each of the parking lots and trail, the sidewalks will guide users through the park and to the beach where a Mobi-Mat® type ADA accessible pathway and transfer seat will ensure access for all.
- **Beach enhancements will continue** with the construction of a second beach wall in the cove to the south where the work is to take place in 2016. Again, beach sand will be overlaid to improve the quality of the beach experience, and continued grooming of both locations will ensure that quality is maintained. Where needed large rip-rap will be installed to enhance the natural groins. The southern-most section of beach, as well as the northern-most section in front of the woodlands will be left in their natural vegetated state.
- **New playground equipment** will be sensibly placed to provide proximity to the beach, open space, and bath house to accommodate a variety of needs that often must be balanced when visiting a park with numerous children. The playground will be designed for safety and be ADA compliant.
- **Irrigation and new turf** will enhance the large open space and grassy areas beyond, preserving unobstructed views to the Bay. Additional fill will be brought in to bring the portions of the turf lawn to a consistent grade. Areas left outside of the irrigated zones will be vegetated with native meadow grass species that will not require routine mowing.
- **Site enhancements** will be provided through a variety of new amenities. Benches and other furniture will be placed throughout the park for rest and casual people watching. A small pergola or fabric sun screen will be provide additional shade near the beach in addition to the natural shade afforded by the park's numerous trees. Limited site lighting will be utilized to safely guide visitors through the park. Excavation and embankments will be used to create contours that provide

topography, visual relief and create spaces within the park, while landscaping will further add to this effect.

- **Updates to existing facilities** will include a new drinking fountain that allows water jugs to be filled and complete with a foot washing station, along with new, cohesive signage.
- **Storm water management** has been identified as a top priority by the Committee and feels this is an opportunity for the Township to be a leader in utilizing low impact development water quality technologies. These technologies could include, but are not limited to rain gardens, vegetated swales, permeable pavers, porous pavement and filtered storm water structures.
- **Burying utilities, removing trees, etc.** will be performed as necessary in order to prepare the site for construction.

Estimated Costs

An estimate of the costs associated with the Phase I recommendations have been provided below by the Township engineering firm, Gosling Czubak, provided at the high end of the estimate spectrum, and rounded to the nearest whole number:

Project Element	Estimated Cost
Existing Parking Lot (replacement)	\$70,672
North Parking Lot (new)	\$49,314
Storm Water Management	\$57,100
TART Connector	\$36,806
Beach Playground Equipment	\$55,000
Site Improvements (itemized below)	\$232,731
<i>Mobilization/GC's</i>	<i>\$7,200</i>
<i>Concrete Sidewalks</i>	<i>\$30,296</i>
<i>Special Paving (TART Kiosk)</i>	<i>\$3,125</i>
<i>Mobi-Mat® Beach Matting</i>	<i>\$7,200</i>
<i>UA Aluminum Transfer Seat</i>	<i>\$4,000</i>
<i>24" Modular Beach Wall/ Caps</i>	<i>\$20,160</i>
<i>Large Rip Rap (groin enhancement)</i>	<i>\$9,000</i>
<i>Beach Sand (overlay)</i>	<i>\$14,000</i>
<i>Class II Fill</i>	<i>\$15,000</i>
<i>Irrigation System</i>	<i>\$15,000</i>
<i>Turf Lawn</i>	<i>\$10,950</i>
<i>No-Mow Meadows</i>	<i>\$9,000</i>
<i>Landscaping</i>	<i>\$15,000</i>
<i>Small Pergola/Sun Screens</i>	<i>\$30,000</i>
<i>Furniture</i>	<i>\$6,500</i>
<i>Drinking Fountain, Jug Fill, Foot Wash</i>	<i>\$5,000</i>
<i>Excavation/Embankments</i>	<i>\$11,250</i>
<i>Site Prep/Tree Removal</i>	<i>\$3,750</i>
<i>Signage (new, replace, relocate)</i>	<i>\$7,800</i>
<i>Site Utilities</i>	<i>\$8,500</i>
Subtotal	\$501,624
<i>5% Contingency</i>	<i>\$25,081</i>
<i>15% Engineering (PE/CE)</i>	<i>\$75,244</i>
TOTAL	\$601,948

Funding Sources

The Committee recommends that the Township apply for the maximum \$300,000 available through the MNRTF Development Grant. The Grand Traverse Regional Land Conservancy has committed to raising \$200,000 if the Township is able to provide \$100,000. This would provide a 50% match to the MNRTF Development Grant which increases our score, while providing the necessary funds to cover the cost of the Phase II improvements. The Board has already approved \$75,000 for this purpose and would therefore need to identify another \$25,000.

Timeline for Implementation

Although Phase II is referred to as the 2018 MNRTF Development Grant, the Township would actually be applying in 2016 grant cycle; 2018 refers to the construction year. The 2016 grant cycle timeline is as follows:

- **April 1, 2016:** Grant submission deadline
- **October, 2016:** Staff reviews supplemental materials, finalizes scores
- **December, 2016:** Final recommendations for funding
- **June, 2017*:** Project Agreements distributed to grantees
- **Mid-Late 2017:** Projects may begin after executing Project Agreements

**Typical date, dependent on legislative approval*

If the Township was to receive the grant, then it would be in the second half of 2017 before the preliminary engineering drawings would be completed and sent out to bid, which would be followed by a review and selection process, resulting in a realistic construction start time of spring, 2018.

III. Future Development (Date TBD)

Recommendations

The recommendations for Phase III are those illustrated in the conceptual diagram that were not programed in the previous phases due to budgetary constraints and/or being assessed as a lower priority. The final phase addresses the southern-most portion of the park and includes:

- **New drop off and parking facility** at the south end of the park. A curb cut already exists that will be utilized to provide a circular driveway around the new garden. The primary purpose for this access point will be for drop-off and pick-up, but will have limited parking, including ADA accessible spots, to facilitate use on this end and allow easy access for the grounds crew. Additional sidewalks will tie this new access point into the rest of the network throughout the park.
- **A parterre garden** will be fully developed incorporating the plantings of the Sweetwater Evening Garden Club. This will rest in the center of the circular drive with sidewalks that bisect the center.
- **Additional playground equipment** to add to the design of the new apparatuses. The original plan was to have a full playground build-out in Phase II, however, due to budget limitations and the high cost of playground equipment the Committee recommends it be split over two phases.
- **A large picnic pavilion** with amenities will be constructed near the location of the existing gazebo. This pavilion will have a 40' diameter and be made of durable materials so that it serves as a visual amenity, as well as a flexible use space for gatherings. The location will provide proximity to the large open space, views of the Bay, and easy access through the addition of the new parking facility in this phase.

- **Renovation of the former cottage on site** will provide additional universally accessible restroom facilities on the south end of the park, an attached pergola for sun shade, as well as storage for maintenance equipment.
- **Upgrade existing bath house** to modernize the amenities, improve accessibility, prolong the building's useful life, and provide additional gathering space under another attached pergola.

Cost Estimates

An estimate of the costs associated with the Phase I recommendations have been provided below by the Township engineering firm, Gosling Czubak, provided at the high end of the estimate spectrum, and rounded to the nearest whole number:

Project Element	Estimated Cost
New parking facility/access point	\$55,619
Parterre Garden	\$22,650
Beach Playground Equipment	\$49,800
Large Picnic Pavilion (w/amenities)	\$84,600
Existing Cottage/Shed Updates	\$22,100
Existing Restroom Renovations	\$44,500
Subtotal	\$279,269
<i>5% Contingency</i>	<i>\$13,963</i>
<i>15% Engineering (PE/CE)</i>	<i>\$41,890</i>
TOTAL	\$335,122

Funding Sources

It is envisioned that this future phase will be funded by a combination of grant resources and Township contributions/match. The exact details of funding sources have not been identified at this point largely because the need for the elements in Phase III will be dependent on the amount of increased park use, which in turn will largely be influenced by the improvements outlined in Phases I and II.

Timeline

No timeline for Phase III has been established. However, if the Township intends to pursue Phase III it is recommended that the process of exploring grant opportunities and reevaluating needs begin by the end of the 2017 calendar year.



RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2016_- __

Resolution on establishing expense Budget Line items for new 401 Depts

Various fund moves adjustments 2015/16Township Budget

September March 1, 2016

At a meeting of the Acme Township Board of Trustees, held on March 1,, 2016, the Acme Township Board of Trustees, on a motion made by ____ and seconded by ____.

The following resolution:

Whereas, at the Acme Township Board meeting held March 1, 2016, Resolution R-2016-____ was approved to establish new expence budget's for accounts 401.000.803.000 Sayler Park Boat Launch Capital fund, to bring the Budget in balance and improve our 2015/16 audit.

Whereas; The Fund listed below have budget expense amounts to be established. This resolution brings our budget process up to date. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Establish Budget	Sayler park boat launch capital fund	401	000	803.000	\$20,000.	0	\$20,000.
No.2	Establish Budget	Sayler park boat launch capital fund	401	000	726.000	\$300.00	0	\$300.00

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:0

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

1/28/2016

01/28/2016 10:57 AM
User: JAY
DB: ACME TOWNSHIP

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

Page: 22/35

PERIOD ENDING 02/29/2016
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Revenues						
Dept 000						
401-000-665.000	INTEREST ON INVESTMENTS	4.00	2.59	0.00	1.41	64.75
401-000-699.000	TRANS IN FRM OTHER FUNDS	102,900.68	102,899.54	0.00	1.14	100.00
Total Dept 000		102,904.68	102,902.13	0.00	2.55	100.00
TOTAL Revenues		102,904.68	102,902.13	0.00	2.55	100.00
Expenditures						
Dept 000						
401-000-726.000	SUPPLIES & POSTAGE	0.00	128.01	0.00	(128.01)	100.00
401-000-803.000	PLANNER SERVICES	0.00	17,731.00	0.00	(17,731.00)	100.00
401-000-930.002	PARKS & RECREATION EXPENDITURE	10,000.00	5,835.50	0.00	4,164.50	58.36
401-000-999.000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		10,000.00	23,694.51	0.00	(13,694.51)	236.95
TOTAL Expenditures		10,000.00	23,694.51	0.00	(13,694.51)	236.95
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		102,904.68	102,902.13	0.00	2.55	100.00
TOTAL EXPENDITURES		10,000.00	23,694.51	0.00	(13,694.51)	236.95
NET OF REVENUES & EXPENDITURES		92,904.68	79,207.62	0.00	13,697.06	85.26
BEG. FUND BALANCE						
END FUND BALANCE		92,904.68	79,207.62			

do recalc on Budget

ELK RAPIDS SCHOOLS

AND

ACME TOWNSHIP

Resolution # 2016 - _____

**AGREEMENT FOR COLLECTION OF 2016
SUMMER SCHOOL PROPERTY TAXES**

THIS AGREEMENT made this 1st day of February, 2016, by and between the **ELK RAPIDS SCHOOLS**, 707 E. Third Street, Elk Rapids, MI 49629 (hereinafter described as "School District") and **ACME TOWNSHIP**, 6042 Acme Road, P.O. Box 115, Acme, MI 49610-0115 (hereinafter described as "Township"), pursuant to 1976 PA 451, as amended, providing for the collection by the Township of a summer tax levy of the total (100%) of School District property taxes for the year 2016.

THE PARTIES AGREE TO THE FOLLOWING:

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2016 will be a \$2.50 per parcel of taxable property (plus the postage rate increase should it become effective prior to the July 1 mailing of the tax bills) within the School District as the cost for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Traverse Bay Area Intermediate School District summer tax levy.
 - b. The Township is to submit billing for the total number of parcels with first remittance of tax collections and the School District Business Office will remit to the Township within five (5) business days upon receipt of billing.
3. No later than the second Thursday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer agrees to distribute the school tax collection on a timely schedule of 10 business days after the 1st and 15th day of each month as provided in Section 211.43(3)a of the General Property Tax Act.
5. In return for the bi-weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Treasurer and School District Superintendent is subject to approval of both Boards.

SIGNED BY:


TOWNSHIP OF ACME

BY: AMY JENEMA
ITS: Treasurer

SIGNATURE AUTHORIZED BY
ACME TOWNSHIP
TRUSTEES' RESOLUTION OF

BY: JAY B. ZOLLINGER
ITS: Supervisor

ELK RAPIDS PUBLIC SCHOOLS



BY: STEPHEN R. PRISSEL
ITS: Superintendent

SIGNATURE AUTHORIZED BY
ELK RAPIDS PUBLIC SCHOOLS'
BOARD OF EDUCATION
RESOLUTION OF FEBRUARY 1,
2016.



BY: DAVE LEIN
ITS: President



BY: SHERRY L. STEFFEN
ITS: Secretary

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION R-2016 - #
To Amend Acme Township Board 2016 Meeting Date
March 1st, 2016

At a meeting of the Acme Township Board of Trustees, held on March 1, 2016 the Acme Township Board of Trustees, on a motion made by _____, and seconded by _____, passed the following resolution:

Whereas, Acme Township needs to set their Monthly board meeting dates for 2016

Whereas, these dates were set and published on the Acme Township Web site so all residence are aware of the normal meeting dates.

Whereas, the May 3, 2016, date has now been set for an Election.

Whereas Acme Township needs to set May 10, 2016 for a new Board meeting.

January 5

February 2

March 1

April 5

May 10*****

June 7

July 5

August 9***

September 6

October 4

November 1***

December 6

*** Denotes meeting dates changed due to a Holiday, Elections or other schedule conflict.

Now therefore be it resolved that the Acme Township Board, amends the previous published schedule of meeting dates for 2016 for May 3, 2016, to May 10, 2016, for the Board meeting.

Township Board members present:

Upon roll call, the following vote was cast:

Aye

Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk

**Contract for Services Agreement
January 2016 – December 2018**

This is an Agreement by and between the Grand Traverse Regional Land Conservancy, located at 3860 North Long Lake Road, Suite D, Traverse City, MI 49684 (Conservancy) and Acme Township located at 6042 Acme Road, P.O. Box 434, Acme, MI 49610 (Township).

Whereas, Acme Township has in place a millage-funded Purchase of Development Rights (PDR) Program.

Whereas, due to limited Township staff time available to administer the PDR Program, assistance is needed to administer the PDR Program.

Whereas, the Conservancy's mission is to preserve natural, scenic, and farm lands for future generations.

Whereas, the Conservancy has significant experience working with landowners to preserve land through many mechanisms, including the purchase of development rights.

Whereas, from 2004-2014 the Conservancy was successful in securing outside sources of public funding to match the Township's PDR Program funds.

Whereas, the Township and Conservancy see a mutual benefit in working together to ensure a successful PDR program.

Now Therefore, the Township and Conservancy agree as follows:

1. The Township agrees to contract with the Conservancy for assistance in administering their Purchase of Development Rights (PDR) program from January 1, 2016 to December 31, 2018.
2. The Conservancy hereby agrees to provide the following services to assist Acme Township in the administration of the PDR Program including:
 - a. Maintain a working relationship with current PDR applicants – including applicants from Grand Traverse County Farmland and Open Space Board Application Round II– closed May 16, 2011. This includes educating landowners on the overall process and necessity of obtaining clear title.
 - b. Provide oversight and technical assistance to the ranking and acceptance process for new applications including the possible re-ranking of "Round II" applications based on ability to provide clear title and any and all appropriate subordinations or releases of mortgages and/or mineral rights interests.
 - c. Coordinate appraisals, surveys and title commitments.
 - d. Prepare PDR/conservation easement terms, Baseline Documentation Reports and all other documents necessary to facilitate the closing of purchases as approved by the Township Board;
 - e. Work with Township and grantee's legal counsel to finalize legal documents including securing subordinations or releases of mortgages and/or mineral rights interests;
 - f. Assist with closing transactions related to the projects and publicity;
 - g. Prepare application for FY 2015 Agricultural Land Easement (ALE) funds of the USDA NRCS for appropriate parcels in application to the township.
 - h. Negotiate, draft and oversee the procurement of option agreements or other strategies to keep interested landowners committed to the preservation of their properties pending available funding.
 - i. Explore other methods to secure commitment of new applicants to program as funds are sought for program.
 - j. Establish and implement conservation easement monitoring procedures.
 - k. Monitor existing township PDR easements.
 - l. Continue to track available funding from the USDA-NRCS ALE and RCPP programs, Great Lakes Restoration Initiative funds, the MI Dept. of Agriculture's (MDA) Agricultural Preserve Fund Program and any other funding sources that may support funding opportunities for Acme's Program.
 - m. Advocate, as appropriate, for the flow of funding, and rules and procedures with various public funders that best position Acme Township to receive matching funds.

- n. Work with partners such as the MI Farm Bureau, USDA-NRCS, MDA, Heart of the Lakes Center for Land Conservation Policy and American Farmland Trust to raise the profile of Acme's program and develop partnerships that benefit Acme's program both financially and programmatically.
 - o. Showcase the township's farmland preservation efforts to private funders in an effort to increase private investment in the program especially in relation to the NRCS RCPP and ALE program.
 - p. Disseminate land conservation information to the public and otherwise work with Acme Township to promote their PDR Program by assisting in the development of press releases and other outreach strategies; and
 - q. Work closely with the farmland preservation board of Grand Traverse County per the governing ordinances and approved ballot referenda as necessary.
 - r. Complete Baseline Documentation Reports as necessary up to two (2) annually. Any Baseline Documentation Reports necessary beyond the two (2) included in this contract shall be completed by mutual agreement of the parties at a cost of \$1200 each.
 - s. Farmland Preservation Advisory Committee, and the Grand Traverse County Farmland Preservation Board
3. The fee for services shall be Thirty Thousand Dollars (\$30,000), per calendar year, for the term of the contract.
 4. Township shall provide payment to the Conservancy for above services as follows:
 - a. Payment #1 shall be due on April 15, 2016, in the amount of \$7,500;
 - b. Payment #2 shall be due on July 15, 2016, in the amount of \$7,500;
 - c. Payment #3 shall be due on September 15, 2016, in the amount of \$7,500;
 - d. Payment #4 shall be due on January 15, 2017, in the amount of \$7,500;
 - e. Payment #5 shall be due on April 15, 2017, in the amount of \$7,500;
 - f. Payment #6 shall be due on July 15, 2017, in the amount of \$7,500;
 - g. Payment #7 shall be due on September 15, 2017, in the amount of \$7,500;
 - h. Payment #8 shall be due on January 15, 2018, in the amount of \$7,500;
 5. This agreement shall run from January 1, 2016, through December 31, 2018, and may be renewed, expanded or otherwise amended by mutual consent of the parties.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date indicated below:

Grand Traverse Regional Land Conservancy:

Glen A. Chown, Executive Director

Date

Acme Township:

Jay Zollinger, Supervisor

Date



Zoning Meeting

Feb 4, 2016 1:28 PM

Attendees

Jeff Jocks, Shawn Winter, Karly Wentzloff, Jay Zollinger

Notes

Site Plan Review

- Site plan review would be administrative
- Trip generation
- the TC proposal with the 300 feet public hearing trigger

SUP

- Stop at the PC
- Educate the board

Shawn and JI to prepare a PowerPoint with keys items for presentation to PC and Board

Zoning Ordinance rewrite

- Framework presentation

Storm Water Ordinance

- Gosling to review and inspect during construction; recommendations to be more definitive.
- LID; look at East Bay to see how they addressed

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Action Items

- ☐ Shawn and John to prepare a framework for the revised ZO with provisions for Admin Review and PC SUP approval only
- ☐ Review Storm Water ordinance to see if innovative storm techniques are sufficient or a revision is needed

**ACME TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN**

BOARD OF TRUSTEES RESOLUTION #R-2016-__

ACME TOWNSHIP RESOLUTION ADOPTING SEWER ORDINANCE

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on March __, 2016 the ACME TOWNSHIP BOARD OF TRUSTEES adopts the following resolution.

WHEREAS, The Township Board of Trustees originally adopted the Sewer Operation and Maintenance Ordinance on February 3rd, 1975 ("Ordinance");

WHEREAS, the Acme Township Board of Trustees has amended the Ordinance on multiple occasions; and

WHEREAS, the amendments to the Ordinance are difficult to piece together and the attached Amended and Restated Ordinance compiles those amendments into one uniform document.

NOW THEREFORE, BE IT RESOLVED that the Acme Township Board adopts the attached Amended and Restated Ordinance to Provide for the Operation and Maintenance of Grand Traverse County Sewage Disposal System No. 2.

This Amended and Restated Ordinance shall be published once, within 30 days of today's date, in the Traverse City Record Eagle and shall take effect 30 days after the date of publication.

This Amended and Ordinance shall be recorded in the Township's ordinance book as set forth in MCL 41.185.

Yes: _____

No: _____

Abstain: _____

Jay B. Zollinger, Supervisor

Cathy Dye, Clerk

**AMENDED AND RESTATED ORDINANCE TO PROVIDE FOR THE
OPERATION AND MAINTENANCE OF GRAND TRAVERSE COUNTY
SEWAGE DISPOSAL SYSTEM NO. 2 (ACME TOWNSHIP) ON A PUBLIC
UTILITY BASIS UNDER THE PROVISIONS OF ACT 94,
PUBLIC ACTS OF MICHIGAN, 1933, AS AMENDED**

March __, 2016

THE TOWNSHIP OF ACME HEREBY ORDAINS:

Section 1. It is hereby determined to be desirable and necessary for the public health, safety and welfare of the Township of Acme that the Grand Traverse County Sewage Disposal System No. 2 (Acme Township) be operated by said Township on a public utility rate basis in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Section 2. Definitions

Wherever the following words are referred to in this ordinance, they shall be understood to have the meaning as defined in this section:

DEBT SERVICE CHARGE means those charges levied to meet principal and interest costs for monies borrowed to construct the sewage system.

OPERATION AND MAINTENANCE means those costs required for personnel, materials and supplies to operate and maintain the system in good working order.

REPLACEMENT COSTS means costs that are levied and set aside for the purpose of making major repairs and replacement to the system, if needed, and is part of the operation and maintenance of the system.

REVENUES AND NET REVENUES means the same definition as provided for in Section 3, Act 94, Public Acts of Michigan, 1933, as amended.

SEWER USER CHARGE means the costs that are levied to cover the cost of operation and maintenance of the system, debt service, and replacement cost.

THE SYSTEM means the complete Grand Traverse County Sewage Disposal No. 2 (Acme Township), including all sewers, pumps, lift stations, flowage rights in interceptors of other systems, treatment facilities, or interests therein, and all other facilities uses or useful in the collection, treatment and disposal of domestic, commercial or industrial wastes, including all appurtenances thereto and including all extensions and improvements thereto which hereafter be acquired.

USER CLASS means classification of users based on type of sewage being discharged to the system as follows:

CLASS I - Residential, commercial, institutional and industrial users that discharge sewage normal domestic. Sewage normal domestic is sewage which does not exceed the qualitative standard provided for in Article VI of the township's Uniform Sewer Use and Construction Ordinance of 1976, as amended.

CLASS II - Residential, commercial, institutional and industrial users that discharge sewage excess strength. Sewage excess strength is sewage which exceeds the qualitative requirements of the township's Sewer Use and Construction Ordinance of 1976, as amended.

Section 3. The operation, maintenance, alteration, repair, and management of the System shall be under the supervision and control of the Grand Traverse County Board of Public Works, subject to the terms of the contract effective January 1, 1985 as amended entitled: "Operating Agreement for Grand Traverse County, the Grand Traverse County Board of Public Works, and the

Townships of Acme, East Bay, Garfield, Peninsula and Elmwood.” Said Board may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System and may make such rules, orders and regulations as it deems advisable and necessary to assure the efficient management and operation of the System, and the Township shall set the rates and charges for the use of the System unless otherwise provided pursuant to said contract.

Section 4. Rates to be charged for service furnished by the System shall be as follows:

Sewer Charges. On the date that this Amended and Restated Ordinance takes affect, the current sewer use rates, and benefit and riser charges for the System shall remain as previously set by resolution of the Township Board. The residential equivalent unit and the schedule of residential equivalents shall be set as the attached Exhibit 1.

All future sewer use, benefit and riser charges, residential equivalent unit, and the schedule of residential equivalents for the system, which shall include all existing and future Acme Township sewer systems, shall be established and adjusted by resolution of the Acme Township Board of Trustees. Notice of any resolution establishing or adjusting sewer use, benefit or riser charges shall be published in the Traverse City Record-Eagle at least once between 5 and 14 days before the meeting where the resolution is to be considered. The effective date of any changes that are established or adjusted by resolution shall be determined by the Township Board of Trustees in its discretion and shall be stated in the resolution.

Special Rates. For miscellaneous or special services for which a special rate shall be established, such rates shall be fixed by the Township Board.

When industrial users as defined in 40 C.F.R. 905-8 are serviced by the collecting sewers constructed by Grant C263242-02, funded under Title II of Public Law 92-500, an Industrial Cost Recovery System in accordance with 40 C.F.R. 35.923 will be established for those portions of the collecting system funded under Title II of Public Law 92-500.

Billing. Bills will be rendered at least quarterly, payable without penalty within fifteen (15) days after the date thereon. Payments received after such period shall bear a penalty of ten percent (10%) of the amount of the bill.

Enforcement. The charges for services which are under the provisions of Section 21, Act 94, Public Acts of Michigan, 1933, as amended, made a lien on all premises served thereby, unless notice is given that a tenant is responsible, are hereby recognized to constitute such lien, and whenever any such charge against any piece of property shall be delinquent for six (6) months, the Township official or officials in charge of the collection therefor shall certify annually, on September 1st of each year, to the tax assessing officer of the Township the facts of such delinquency, whereupon such charge shall be by him entered upon the next tax roll as a charge against such premises and shall be collected and the lien thereof enforced in the same manner as general township taxes against such premises are collected and the lien thereof enforced: Provided, however, where notice is given that a tenant is responsible for such charges and service as provided by Section 21, no further service shall be rendered such premises until a cash deposit in the amount of \$100.00 shall have been made as security for payment of such charges and service.

In addition to the foregoing, the Township shall have the right to shut off sewer service to any premises for which charges for sewer service are more than three (3) months delinquent, and such service shall not be re-established until all delinquent charges and penalties and a turn-on charge, to be specified by the Township Board, have been paid. Further, such charges and penalties may be recovered by the Township by court action.

Lateral Benefit Charge. There shall be paid on behalf of any premises making a direct private service line connection to any sewer line of the System which has not been either privately constructed and paid for on behalf of said premises or publicly financed at least in part by means of special assessments levied against the property on which said premises are located, for the privilege of making use of said public sewer line as a sanitary sewer lateral, at the time of application for a tap permit, a lateral benefit charge measured by the footage abutting the line tapped. The following sewer lines are subject to a lateral charge in the amounts and methods specified.

1. U.S. 31 North - Shore Road sanitary sewer which extends from Manhole #A23 or Shore Road to Manhole #H-1 on U.S. 31, then North along both sides of U.S. 31 to Manhole #H-5 and H-1B

80 feet of Property or less \$2,400.00

Provided however, any property with abutting frontage which exceeds 80 feet shall pay an additional lateral benefit charge of \$30.00 per foot of abutting property in excess of 80 feet.

Payment of the lateral benefit charge shall be made in full at the time of obtaining a permit to connect to the sanitary sewer.

2. Huffman Road - Holt Road sanitary sewer which extends along Huffman Road from Manhole #40G to Manhole #40I and North on Holt Road from Manhole #40I to the clean out.

80 feet of property or less \$1,376.00

Provided however, any property with abutting frontage which exceeds 80 feet shall pay an additional lateral benefit charge of \$17.20 per foot of abutting property in excess of 80 feet.

Payment of the lateral benefit charge shall be made in full at the time of obtaining a permit to connect to the sanitary sewer.

Section 5. No free service shall be furnished by said System to any person, firm or corporation, public or private, or to any public agency or instrumentality.

Section 6. All premises to which services of the System shall be available shall connect to the System within eighteen (18) months following the first day of the calendar month after publication of a notice by appropriate officials in charge of the System indicating that such services are available.

Section 7. The rates hereby fixed by the Township Board are estimated to be sufficient to provide for the payment of the expenses of administration and operation, such expenses for maintenance of the said System as are necessary to preserve the same in good repair and working order, to provide for the payment of the contractual obligations of the Township to the County of Grand Traverse pursuant to the aforesaid contract between the County and the Township of Acme

as the same become due, and to provide for such other expenditures and funds for said System as this ordinance may require. Such rates shall be fixed and revised from time to time as may be necessary to produce these amounts, as set out in Section 4.

Section 8. The System shall be operated on the basis of a fiscal year corresponding with that of the Township.

Section 9. The revenues of the System shall be set aside as collected and deposited in a separate depository account in _____, Traverse City, Michigan, a bank duly qualified to do business in Michigan, in an account to be designated Sewage Disposal System Receiving Fund (hereinafter "Receiving Fund"), and said revenues so deposited shall be transferred from the Receiving Fund periodically in the manner and at the times hereinafter specified.

(A) Operation and Maintenance Fund

Out of the revenues in the Receiving Fund there shall be first set aside quarterly into a depository account designated Operation and Maintenance Fund a sum sufficient to provide for the payment of the next quarter's current expenses of administration and operation of the System and such current expenses for the maintenance thereof as may be necessary to preserve the same in good repair and working order.

(B) Contract Payment Fund

There shall be established and maintained a depository account to be designated Contract Payment Fund, which shall be used solely for the payment of the Township's obligations to the County of Grand Traverse pursuant to the aforesaid contract. There shall be deposited in said fund quarterly after requirements of the Operation and Maintenance

Fund have been met such sums as shall be necessary to pay said contractual obligations when due. Should the revenue of the System prove insufficient for this purpose, such revenue may be supplemented by any other funds to the Township legally available for such purpose.

(C) Replacement Fund

There shall next be established and maintained a depository account designated Replacement Fund, which shall be used solely for the purpose of making major repairs and replacements to the System if needed. There shall be set aside into said fund after provision has been made for the Operation and Maintenance Fund and the Contract Payment Fund such revenues as the Township Board shall deem necessary for this purpose.

(D) Improvement Fund

There shall next be established and maintained an Improvement Fund for the purpose of making improvements, extensions and enlargements to the System. There shall be deposited into said fund after providing for the foregoing fund such revenues as the Township Board shall determine.

(E) Surplus Moneys

Moneys remaining in the Receiving Fund at the end of any operating year after full satisfaction of the requirements of the foregoing funds may, at the option of the Township Board, be transferred to the Improvement Fund or used in connection with any other project of the Township reasonably related to purposes of the System.

(F) Bank Accounts

All moneys belonging to any of the foregoing funds or accounts may be kept in one bank account, in which event the moneys shall be allocated on the books and records of the Township within this single bank account in the manner above set forth.

Section 10. In the event the moneys in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund, any moneys and/or securities in other funds of the System, except sums in the Contract Payment Fund derived from special assessments or tax levies, shall be transferred to the Operation and Maintenance Fund to the extent of any deficit therein.

Section 11. Moneys in any fund or account established by the provisions of this ordinance may be invested in obligations of the United States of America in the manner and subject to the limitations provided in Act 94, Public Acts of Michigan, 1933, as amended. In the event such investments are made, the securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds from which such purchase was made. Income received from such investments shall be credited to the fund from which said investments were made.

Section 12. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this ordinance.

Section 13. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this ordinance are to the extent of such conflict hereby repealed.

Section 14. This ordinance shall be published once, in full, in the Traverse City Record-Eagle, a newspaper of general circulation within the boundaries of the Township and qualified under

state law to publish legal notices, promptly after its adoption, and the same shall be recorded in the Ordinance Book of the Township and such recording authenticated by the signatures of the Supervisor and the Township Clerk.

Section 15. This ordinance shall become effective 30 days after its publication.

Jay B. Zollinger, Supervisor

Certification

I, Cathy Dye, being the duly elected and acting Clerk of Acme Township, Grand Traverse County, Michigan, hereby certify that (1) the foregoing is a true and complete copy of an Ordinance duly adopted by the Township Board at a Regular meeting held March ____, 2016, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan 1976), and (4) minutes of such meeting were kept and will be or have been made available as required.

Cathy Dye, Clerk

Acme Township -Table 1		Approvd March 2016
SCHEDULE OF RESIDENTIAL EQUIVALENTS	Benefits	NEW SCHEDULE
All buildings connected to sewer and/or water are 1.00 benefit minimum regardless of size.		1 benefit equals approximately
Residential 1.00 benefit for the home + .50 minimum for businesses within a home.		200 gallons per day
Single family homes/Duplex	1.00	benefit each unit
Apartments 2 bedrooms, Bath and 1/2	0.50	Per unit
Apartment more than two bedrooms or 2 full baths	1.00	benefit each unit
Assisted Living, Convalescent and/or Nursing homes		
Per bed without Kitchen/Kitchenette	0.25	per bed
Double occupancy room (up to 2 people) with Kitchen/Kitchenette	0.50	per room
Auto/Boat/Snowmobile Dealers, etc. & Repair Facilities		
Per Service Stall	0.30	per stall +
+ other areas based on their use-office/storage, etc.		other areas at their rate
Barber, Beauty, Massage, Nail, Tanning Shops - based on 1.00 benefit	1.00	benefit +
+ number of chairs at .10 per chair	0.10	per chair
Bar	0.10	per seat
50.1% or more of its revenue from the sale of alcoholic drinks		
Bowling Alleys	0.16	per alley
Car Washes		
Manual/wand type - out of car operation - usually self serve	1.00	per stall
Automatic-Driver stays in the car	12.00	per lane
Churches	1.00	benefit +
+ .10 per 1,000 sq. ft.	0.10	per 1,000 sq. ft.
Cleaners - based on sq. ft.	2.00	benefits per 1,000 sq. ft. +
+ number of presses	2.00	benefits per press
Clubhouse - within a subdivision and or condo association (not a "public" meeting area-private for residents only.)	0.50	per 1,000 sq. ft.
Day Care Center Adult or Child	1.00	benefit +
	0.10	per person (adult/child)
Distillery/Winery/Tasting Rooms	0.10	per seat
Like manufacturing (+ Industrial Pre-Treatment Processing as required by OMI/WWTP Operators)		Minimum of 1.00 benefit for tasting room area
Food Court Vendors with shared seating	2.00	per vendor
Fraternal Organizations	1.00	for the first 2,000 sq. ft. +
	0.50	per 1,000 sq. ft.
Garage-residential with water hooked to it for a sink or bathroom	0.00	
If it is being used as a residential unit see apartment/residential unit above.	1.00	benefit per unit
Gas Station/Service Station	0.25	benefits per fill-up location +
Plus retail areas and repair stalls at their rate		other areas at their rate
Grocery Store - Party/Liquor Store ("party" as in a store like 7-11, Geyer's Party Haus not a store selling party decorations-see retail for this type)		1.00 per 1,000 sq. ft.
(For other types of stores see Offices/Banks/Retail/Stores/Work areas below)	0.50	per 1,000 sq. ft.
Gyms	0.70	per 1,000 sq. ft. +
Tennis Courts - (Inside a gym.)	0.25	per court

Racquetball Court - (Inside a gym.)	0.25	per court
Swimming Pool - (Inside a gym if not used for competitions/spectator events.)	1.00	benefit
Hotels or Motels	0.50	per unit without a kitchen
Units under 400 sq. ft.	0.25	with a kitchen
+ .25 if the room has a hot tub	0.25	with a hot tub
Units over 400 sq. ft.	1.00	
Laundry - Self Service	0.50	per washer
Manufacturing (exclusive of Industrial Waste)	0.50	per 1,000 sq. ft.
Manufacturing (+ Industrial Pre-Treatment Processing as required by OMI)	0.50	per 1,000 sq. ft.
(Same rates for us but must meet any requirements by OMI/WWTP operators)		
Marina Building (bathrooms & showers for boaters)	0.75	per 1,000 sq. ft.
2010-Lowered the rate but recheck each year.		
Meat Market or Produce Market		2.50 per 1,000 sq. ft.
Mobile Home Parks	1.00	benefit per home space
Offices-Chiropractic, Dental, Medical, etc.	1.00	benefit +
	0.50	per exam chair/room/table
Offices/Banks/ Retail/Stores/Work Areas	0.50	benefit per 1,000 sq. ft.
Residential 1.00 benefit for the home + .50 minimum for businesses within a home.		based on type of business in the home
Stores: Clothing, Drapery, Drug, Gift, Fabric, Furniture, Retail, etc.		
(Grocery - Party store see above)	1.00	per 1,000 sq. ft.
Examples of Work Areas: Where anything is manufactured, assembled, coated, prepared painted for manufacturing, and or tested, etc.		
Public Meeting Spaces	1.00	benefit per 1,000 sq. ft.
Racquetball/Tennis Courts (stand alone-not inside a gym) 1.00 benefit	1.00	benefit +
+ .25 per court	0.25	per court
Restaurants	0.125	per seat
Restaurants-Outdoor seating: patio/deck	0.014	per sq. ft.
Residence (single family-whether a home, apartment, mobile, or modular home)	1.00	benefit each
Residential 1.00 benefit for the home + .50 minimum for a businesses within a home.		based on type of business in the home
Roller Rinks	1.00	benefit per 1,000 sq. ft.
Schools	0.30	per classroom
Snack Bars - Inside an establishment (Drive-In, etc. providing no alcohol)	0.10	per seat
Sporting Events that serve alcohol	0.004	per seat
Swimming pools-Pool Areas inside an establishment that is not a recreational facility- (like a hotel/motel)	1.00	benefit per pool
Swimming pools-Pool Areas: Olympic size or associated with a recreation facility- with competitions/spectators during events	1.00	benefit per 1,000 sq. ft.
Warehouse (loading/unloading trucks or racks with stored material)	0.10	per 1,000 sq. ft.
And/Or Storage (areas used as "cold" storage only - nothing is manufactured, assembled, coated, prepared for manufacturing, and/or tested. If work is done in the area see Office/Stores/Work Areas above.)		
ALL COMMERCIAL BUILDINGS ARE REQUIRED TO HAVE AN INSPECTION MANHOLE.		
ALL ESTABLISHMENTS THAT DO ANY KIND OF FOOD PREPARATION NEED A GREASE TRAP.		