



**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Rd., Williamsburg MI 49690  
August 16, 2019 8:30 a.m.**

**ROLL CALL:**

**Committee:**

x	Heflin	x	Heffner	x	Jenema
x	Smith	x	Timmins	x	Wentzloff
x	Kushman	x	Lamott		
x	Wolf	x	Donn		

**Advisory:**

**Staff:**

- A. **PUBLIC COMMENT:** Open at 8:37 am  
Brian Kelley, Acme resident, felt there should be a screen of foliage behind Shell Station as a buffer to Bayside Park.  
Public Comment closed at 8:40 am
- B. **APPROVAL OF AGENDA:** Motion by Timmins to approve the agenda and add to F. Old Business, 5. Garden Club, seconded by Wentzloff. Motion carries.
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. **CORRESPONDENCE:** None
- E. **ACTION:**
  - 1. **Approve Draft Parks & Trails Minutes 06.21.19. Motion by Wentzloff to approve the minutes from 06.21.19, seconded by Heflin. Motion carries. Timmins recused, was absent for meeting.**
- F. **OLD BUSINESS:**
  - 1. **Trail Updates**
    - a. **Michigan Natural Resources Trust Fund Grant Walk Through & Presentation**  
Kushman stated the Natural Resources Trust Fund Board was at Shanty Creek in Bellaire and sent an invitation to the local applicants to do a presentation. Jenema said her and Wolf went and gave a presentation for the \$300,000 trust fund grant for the trails. They were one of eleven of the applicants being considered. The Natural Resource Trust Fund board asked how the maintenance of the trail will be funded. They told them it would be through endowments and the township's help. They liked the idea of the connectivity to other townships the trail would provide. She said the walk through with herself and Wolf that was done at Bayside Park went very well, they were happy to see what the grant had accomplished. Kushman added the engineering survey has been completed for the Acme connector trail and he is waiting to hear more on the progress by the end of September.
    - b. **Tribal 2% Grant Application** – Currently nothing to report.
  - 2. **Adoption Program Swing (Still waiting on ordering from Weeks on second swing)**
  - 3. **Park System Signage (Ryan to Get Bids)**  
Jenema said they are going to include the rules on the park sign.
  - 4. **Art In The Park – Locations & Committee Updates**  
Smith reported he had the first Art In the Park subcommittee meeting. The group decided to start off by focusing on the funding and finding donated sources. They will be having regular schedule meetings every second Friday of the month. A project fund will be set up for only Acme public art and when a donation is submitted, it will be made to Acme Township under the

**5. Garden Clubs**

Jenema informed there is a grant opportunity to receive funds from the Friendly Garden Club of Traverse City to go toward plants for the park. The Sweetwater Garden Club does the planting and caretaking on the flower beds in the Acme park. Timmins will be going to the next Sweetwater meeting to let them know about applying for the grant. The committee felt if the grant was received it could be used to place plants to make a screen by the Shell Station and to enhance a more welcoming look by the entrance near the bathhouse.

**Motion by Wentzoff to apply for the grant to be used for plants as a screen between Bayside Park and the Shell Station, seconded by Timmins. Motion carried unanimously.**

A cost estimate of types of plants and trees that can handle the runoff from the Shell Station will be worked on to include with the grant application.

Lamott informed the brown grass area in the park needed fertilizing and since he was not a commercial certified fertilizer it would need to be hired out. He said for him to send the application and take the exam it would be \$80. He was already prepared to take the exam. It was agreed by the committee to get it approved to pay for him to get certified.

**G. NEW BUSINESS:**

**1. Eagle Scout Project(s)**

Jenema stated at Woodland Acres there is overgrowth on the public beach pathways to access the water at Deepwater Pointe. The board discussed at their meeting the possibility of using the Eagle Scouts with adult supervision to help with marking eight-foot paths and laying three-feet of wood chips. A letter would be sent to the adjacent property owners to notify them in case there are any problems. The census of the Parks & Trails Committee was there should be a survey completed on the pathways and not guess on the boundaries. Issues to consider would be short-term renters using the access and invading private properties, the increase of parking it could create, cost of survey and woodchips the township would have to fund, who would do the upkeep on the paths, and the liability. It was suggested to have the scouts work on Deepwater Point Nature preserve instead.

Volunteer groups have asked if there are any projects in the township that need to be done. Jenema suggested to have a list put together for when they are approached by groups there is something in place for these requests.

**2. Bayside Park Inventory & Maintenance**

Jenema showed a map of the park indicating projects that still need to be completed. The section by the Shell Station, depression behind the bathhouse, retention spot by the entrance as a wetland plant area, bathhouse needs to be painted with repairs to the siding, overgrowth by the boundary fence line, raking and cleaning the beach area weekly. A lot of these tasks could be done by volunteers. There are still three benches available to adopt in the park. She suggested a way to prevent the erosion of sand coming into the grass areas, might be to build up the boulders as a barricade. Jenema would like to see something hiding the sprinkling system near the wetland area. It was discussed to either cover it with a fake boulder or surround it with plants that would conceal it. Wolf stated she received a call from a potential donor and wanted to know what could be suggested. The committee suggested playground equipment, a bench, swing bench, or donation toward a drinking fountain. A pricing report was previous completed on these items to give as an estimate for donations.

**3. Information for Township Website: boat launches, memorial sites, maps, etc.**

Wentzloff stated the township website is missing details on the boat launches and other information that should be on there to convey to the community. Wolf said she could update the information to the site. Jenema said they are working on land use permits and being able to pay online. Timmins said she would like to have on the website the pavilion rates and a way to reserve one. Smith suggested to put a calendar with dates the pavilions was available. Heffner

said there should be noted an area of the beach that you could swim with your dog.

**4. East Bay Harbor Marina Request: clear brush/debris on neighboring Acme Township parcel 5655 US 31 North**

Jenema informed East Bay Harbor wants to clear the brush/debris on the boundary line so the marina can be seen. Autumn Olive plants need to be removed near the break wall by their property that belongs to the township. Heflin said there is a protocol to be followed by the Network for Invasive Specials before removing any vegetation. Lamott will mark what needs to be removed with someone from the board to assist before this is done.

**H. PUBLIC COMMENT:** Opened at 10:38 am

Brian Kelley, Acme resident, commented on the Shell Station following the stormwater ordinance to not have contamination going on the park's property.

Closed at 10:40 am

**ADJOURN: Motion by Timmins to adjourn, seconded by Heflin. Meeting adjourned at 10:40 am**



**ACME TOWNSHIP PARKS & TRAILS MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
August 16, 2019 8:30 a.m.**

**ROLL CALL:**

**Committee:**

	Heflin		Heffner		Jenema		
	Smith		Timmins		Wentzloff		
	Kushman		Lamont				
	Wolf		Donn				

**Advisory:**

**Staff:**

**A. PUBLIC COMMENT:**

**B. APPROVAL OF AGENDA:**

**C. INQUIRY AS TO CONFLICTS OF INTEREST:**

**D. CORRESPONDENCE:**

**E. ACTION:**

1. Approve Draft Parks & Trails Minutes 06.21.19

**F. OLD BUSINESS:**

1. Trail Updates
  - a. Michigan Natural Resources Trust Fund Grant Walk Through & Presentation
  - b. Tribal 2% Grant Application
2. Adoption Program Swing (Still waiting for confirmation from Weeks on second swing)
3. Park System Signage (Ryan to Get Bids)
4. Art In The Park-Locations & Committee Updates

**G. NEW BUSINESS:**

1. Eagle Scout Project(s)
2. Bayside Park Inventory & Maintenance
3. Information for Township Website: boat launches, memorial sites, maps, etc.
4. East Bay Harbor Marina Request: clear brush/debris on neighboring Acme Township parcel 5655 US 31 North

**H. PUBLIC COMMENT**

**ADJOURN:**



**ACME TOWNSHIP PARKS & TRAILS MEETING**  
**ACME TOWNSHIP HALL**  
**Bunker Hill Road, Williamsburg MI 49690**  
**(former Acme Laundromat)**  
**June 21, 2019 8:30 a.m.**

**ROLL CALL:**

**Committee:**

x	Heflin	x	Heffner	x	Jenema
x	Smith	x	Timmins	x	Wentzloff
Excused	Kushman	x	Lamott		
x	Wolf	x	Donn		

**Advisory:**

**Staff:**

**A. PUBLIC COMMENT:** None

**B. APPROVAL OF AGENDA:** Motion by Heflin to approve the agenda as presented, seconded by Heffner. Motion carries.

**C. INQUIRY AS TO CONFLICTS OF INTEREST:** None

**D. CORRESPONDENCE:**

1. **Email dated June 18 from Heffner on TART Trail meeting in Elk Rapids June 17**
2. **Email dated June 20 from Heffner on Art in the Park**  
 Heffner visited Grand Junction, CO and gave photos of their downtown area that had interactive art for kids to play on. He felt it was a good example to do something like this for Bayside Park.

**E. ACTION:**

1. **Approve Draft Parks & Trails Minutes 05.17.19. Motion by Heffner to approve the minutes from 05.17.19, seconded by Heflin. Motion carries.**

**F. OLD BUSINESS:**

**1. Trail Updates**

**a. Michigan Natural Resources Trust Fund Grant Walk Through**

Jenema informed they are waiting to hear on the Acme connector Trust Fund. She with others from the township met with Tamara Jorkasky, Grant Coordinator with Michigan Department of Natural Resources, to show her the highlights of the trail from Bunker Hill, Mount Hope Road, connecting in by Meijer, and where it leads in from Traverse City continuing north. Heflin explained it is good to show these areas since trust funds are rated by sections and given scoring points for the application. Jenema stated they would like to get two letters showing support for the trails, one from the tribe and another from Meijer to help with the scoring. Wolf will work on getting these letters.

**b. Tribal 2% Grant Application**

Jenema mentioned the application for the Tribal 2% Grant was submitted and they are waiting on the results.

**2. Adoption Program Swing (Still waiting on ordering from Weeks on second swing)**

Jenema said the board gave approval to purchase the two swings, they are waiting to hear from Linda Weeks on the donation for the second one. At this time the swings have not yet been ordered.

**3. Park System Signage (Ryan to Get Bids)**

Information on the signs was given to Lamott to receive bids. The committee agreed on the type of sign and those needed. A large sign with the park name, one with abbreviated park rules, and for the cemeteries.

**4. Art In The Park – Locations**

Smith said he would like to put together a subcommittee and asked for names of potential artists and someone who knows grant writing that might be interested in joining. He said they would need to research options of funding to purchase large pieces of art. Some of the art may be permanently added to the park and others could rotate being replaced with different pieces.

The committee discussed places near the playground to place the art and a few visual pieces by the highway for those driving by to see. Candidates for the subcommittee were suggested and will be contacted to see if they are interested.

**G. NEW BUSINESS:**

**1. Trail Branding TART: Acme-Charlevoix**

Heffner attended the TART Trail meeting in Elk Rapids on Monday, June 17. The branding consultants and TART team narrowed down the names for the trail to four: Migizi, which means eagle in Odawa, Nakwema, “to join a path” in Odawa, Drumlin Path referring to glacial features, and the Voyager Pathway, for the French voyageurs. The preferred name from the group’s comments was Nakwema. Remainder of the meeting was discussing the preliminary engineering plans for the Acme to the south end of Elk Rapids portion of the trail developed by Prein & Newhof.

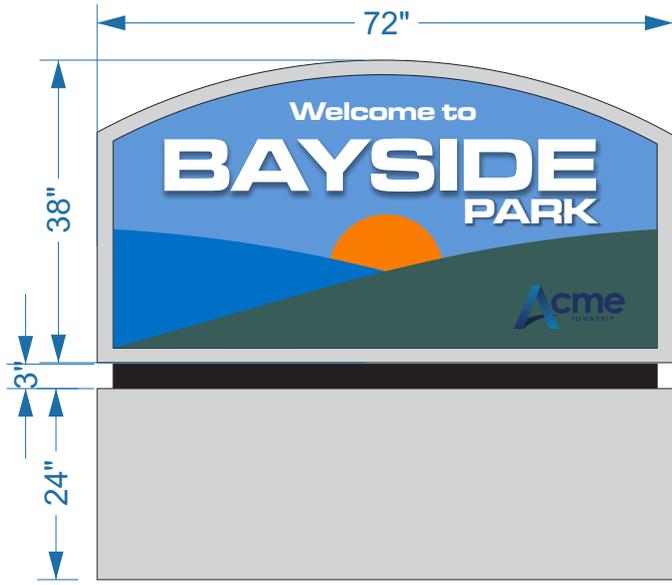
Wentzloff suggested the name ACTIVE Trail, standing for Acme Connector Trail and that it will be used to keep people active.

**H. PUBLIC COMMENT:**

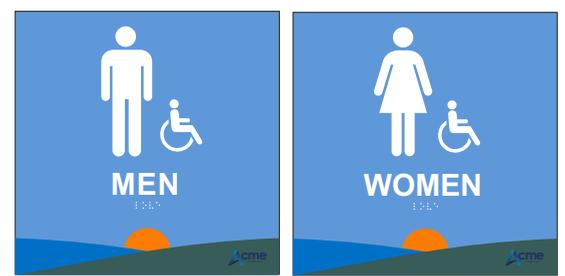
Heffner informed funding has been committed to begin trail planning at Fisherman’s Island State Park in Charlevoix to tie in. The Village of Elk Rapids link on the TART trail is not up to date with Bayside Park information, the first page is wrong.

Jenema stated Ryan Lamott will now be attending the Parks and Trails meetings. He does the maintenance for the parks. Any projects for the parks need to be budgeted in the Capital Improvement Plan to be presented to the township board.

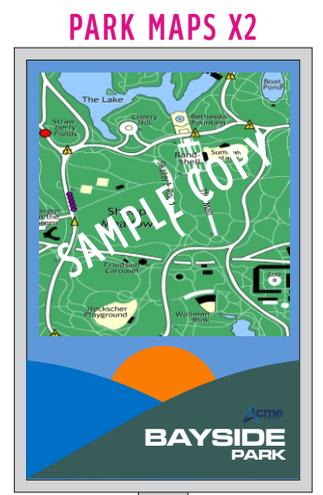
**ADJOURN: Motion by Wentzloff to adjourn, seconded by Smith. Meeting adjourned at 9:42 am**



**1 SINGLE FACE MONUMENT**  
 ALUMINUM CABINET WITH REVEAL  
 ALUMINUM FACES  
 PSA DIGITAL GRAPHIC WITH LAMINATE  
 220-10 WHITE VINYL "WELCOME TO"  
 3/8" FLAT CUT ACRYLIC LETTERS  
 STUD MOUNTED FLUSH  
 "BAYSIDE PARK"



**2 RESTROOM SIGNS**  
 12" x 12"  
 NTS  
 FRAMELESS WALL MOUNTED



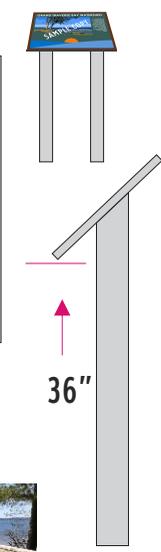
**PARK MAPS X2**

**3 24" X 36"  
 NTS  
 VERTICAL MOUNT  
 WITH FRAME  
 60" FROM GRADE TO  
 CENTER OF SIGN**

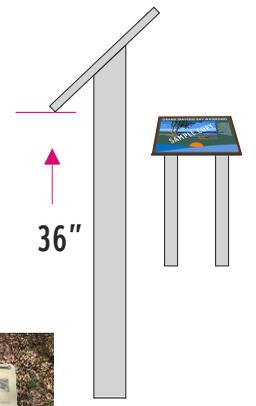


**OVERLOOK SIGN X1**

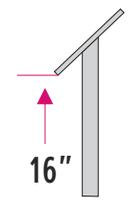
**4 24" X 36" PEDESTAL MOUNT  
 WITH FRAME - 2 POSTS  
 NTS**



**5 FEATURES SIGNS X10**  
 18" X 24"  
 PEDESTAL MOUNT-  
 2 POSTS  
 WITH FRAME  
 NTS



**6 GROUND PLAQUES X15**  
 8" X 6"  
 PEDESTAL MOUNTED  
 FRAMELESS (BASEPLATE)  
 NTS



**NOS. 2-6: .090 FIBERGLASS EMBEDDED DIGITAL GRAPHIC PANELS - ALUMINUM TUBE POSTS \ WALL MOUNT WHERE INDICATED \_ ALL POSTS - SKIRTS AND FRAMES PAINTED MAPS POLY 18099 PLATINUM SPARKLE METALLIC**

1965 PINE CREEK RD. • P. O. BOX 433 • MANISTEE, MI 49660 • 231-723-8361  
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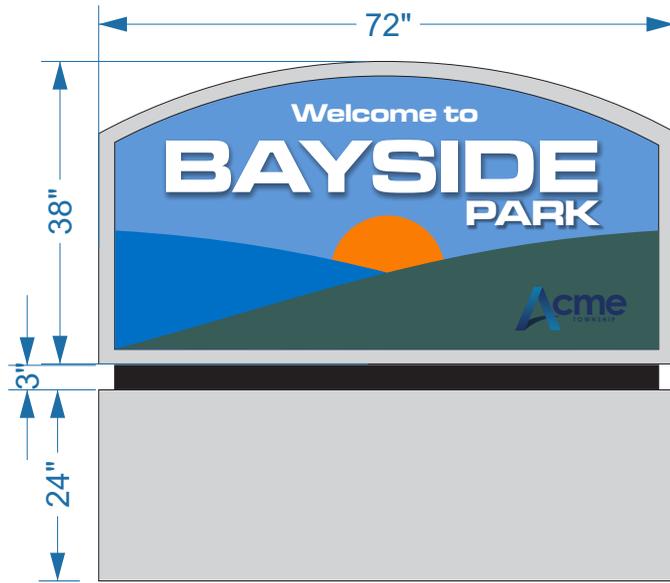
DATE: 5-14-18      ACCOUNT EXECUTIVE: KB  
 DRAWING SCALE: NO SCALE      GRAPHICS BY: W. BIALIK  
 FILENAME: 15521 PARKS LOGO  
 FILE LOCATION: AMOR N:\ DESIGN \ ACME TOWNSHIP

PANTONE COLOR MATCHING:  
 PMS: AS SHOWN

3M / PSA FILM MATCHING:  
 PREMIUM:  
 TRANSLUCENT:  
 PSA: LAMINATE:

**VER  
 1**

APPROVED:  
 DATE:



ALL POSTS - SKIRTS AND FRAMES PAINTED MAPS POLY 18099 PLATINUM SPARKLE METALLIC



DATE: 5-14-18      ACCOUNT EXECUTIVE: KB  
 DRAWING SCALE: NO SCALE      GRAPHICS BY: W. BIALIK  
 FILENAME: 15521 PARKS LOGO  
 FILE LOCATION: AMOR N:\ DESIGN \ ACME TOWNSHIP

PANTONE COLOR MATCHING:

PMS: AS SHOWN

3M / PSA FILM MATCHING:

PREMIUM:  
 TRANSLUCENT:  
 PSA:      LAMINATE:

VER  
1

APPROVED:

DATE:

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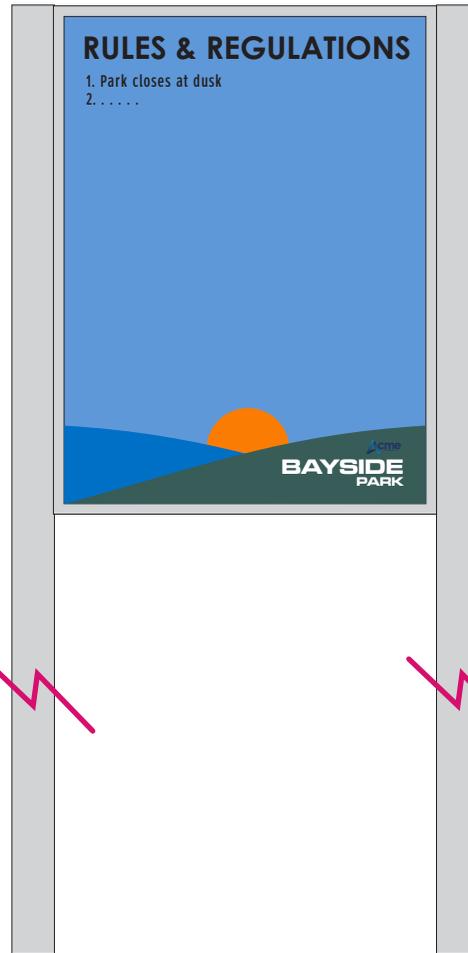
**WAYFINDING X7**



**7** 24" X 36"  
NTS  
VERTICAL MOUNT  
WITH FRAME  
60" FROM GRADE TO  
CENTER OF SIGN



**PARK RULES X2**



**8** 36" X 48"  
NTS  
VERTICAL MOUNT  
WITH FRAME  
60" FROM GRADE TO  
CENTER OF SIGN



**PARK RULES X10**



**9** 6" x 3"  
NTS  
BENCH MOUNT  
TAMPERPROOF FASTENERS  
FRAMELESS



**NOS. 7-9: .090 FIBERGLASS EMBEDDED DIGITAL GRAPHIC PANELS \_ ALUMINUM TUBE POSTS \_ ALL POSTS - SKIRTS AND FRAMES PAINTED MAPS POLY 18099 PLATINUM SPARKLE METALLIC**



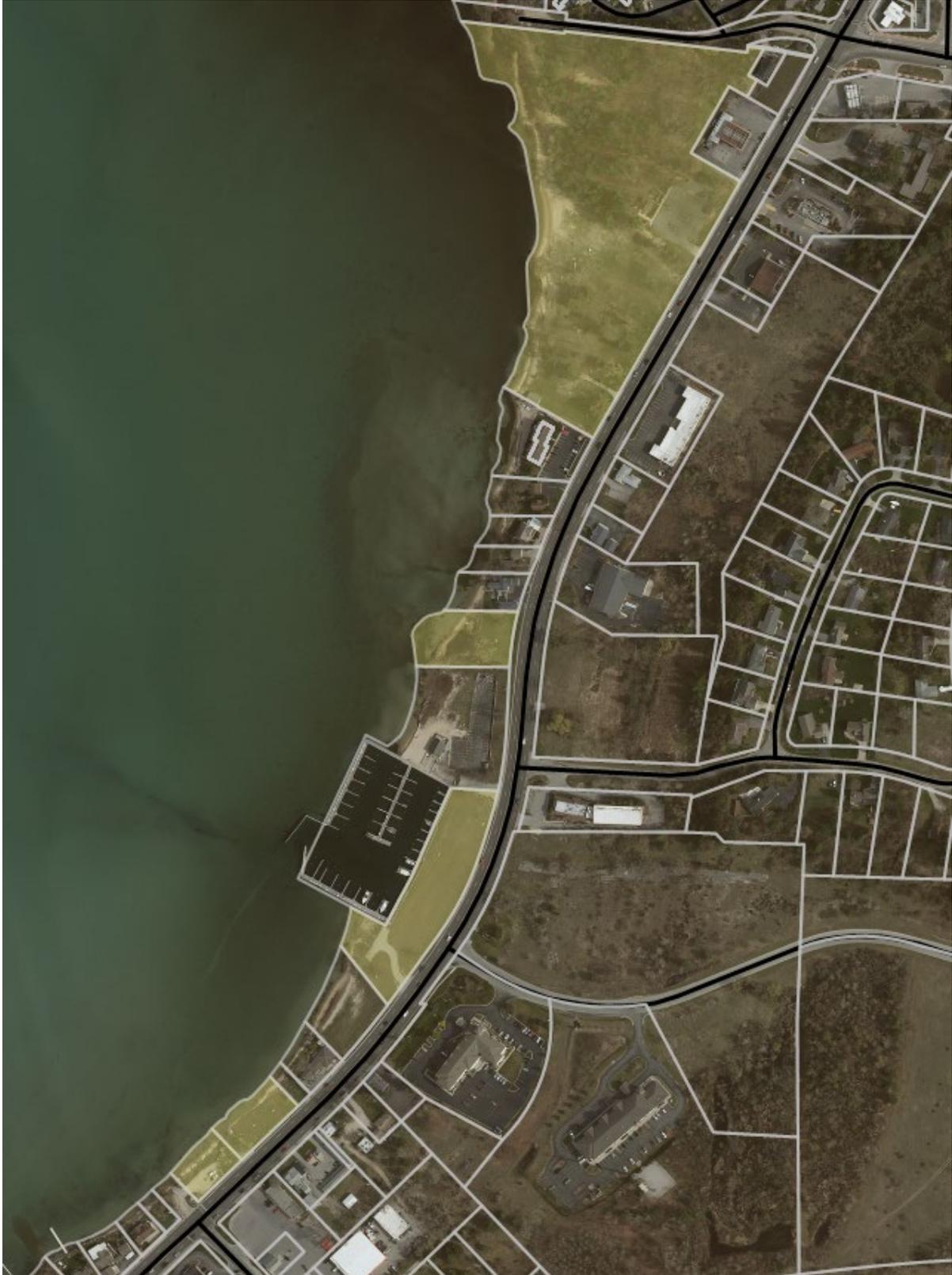
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FILENAME: 15521 PARKS LOGO	
FILE LOCATION: AMOR N:\ DESIGN \ ACME TOWNSHIP	

<b>PANTONE COLOR MATCHING:</b>
PMS: AS SHOWN

<b>3M / PSA FILM MATCHING:</b>
PREMIUM:
TRANSLUCENT:
PSA: LAMINATE:



<b>APPROVED:</b>
DATE:



**Bayside Park**





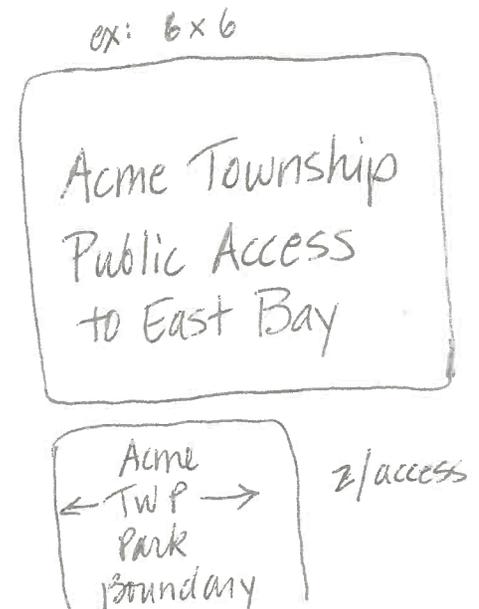
**Middle Bayside Park**



**South Bayside Park**

# Acme Township Public Beach Access To East Bay

Clear trees & branches  
5' high  
8' across  
easement(s) 25' across  
3' wide path wood chips  
looking to install  
September 14th



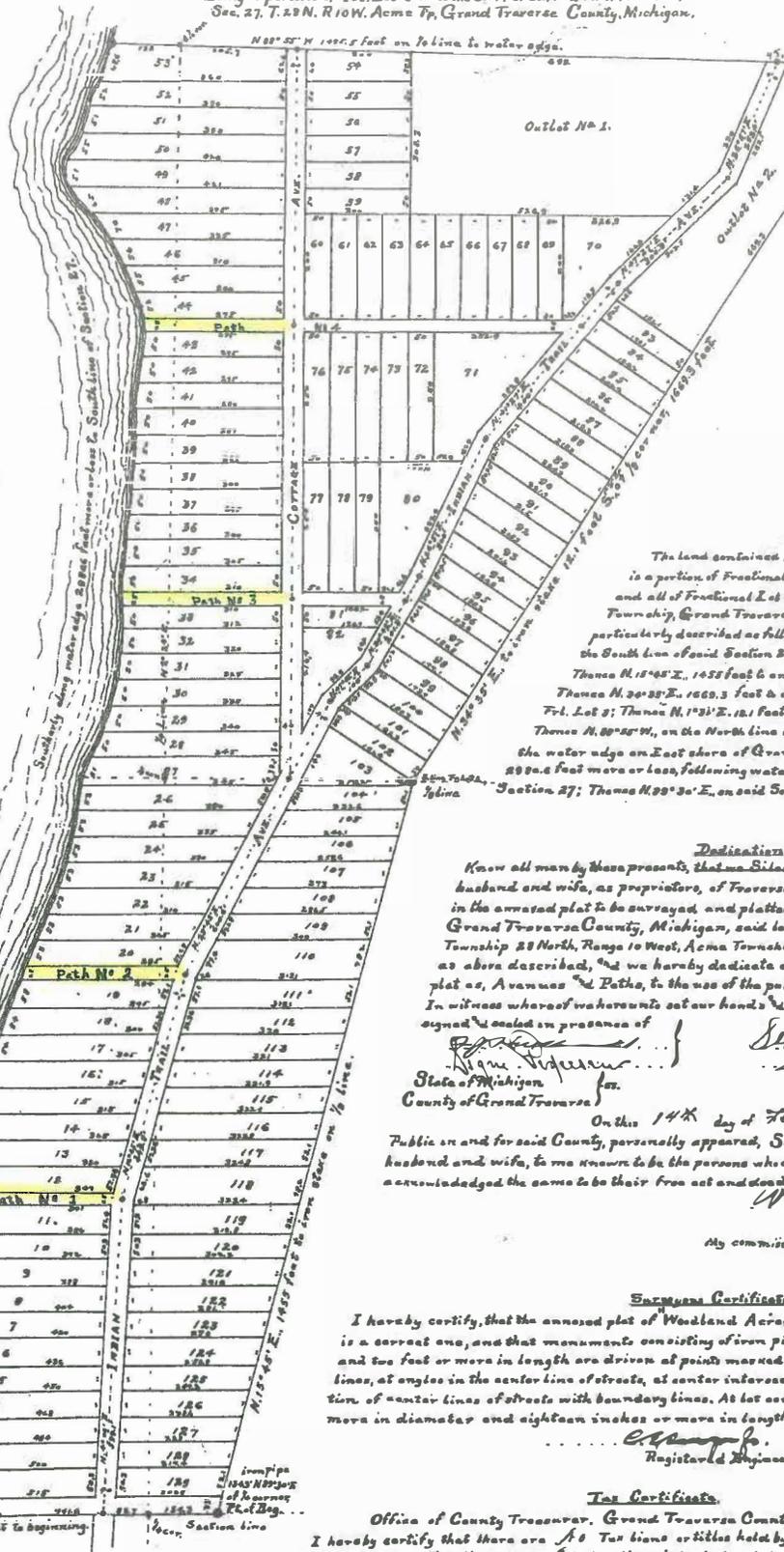
# WOODLAND ACRES.

Being a portion of Fractional Lot 3 and the SW 1/4 of Section 27, all of Fractional Lot 4, Sec. 27, T. 28 N. R. 10 W. Acme Tp, Grand Traverse County, Michigan.

Examined and Approved  
Mar 25-1924  
S. H. Gagnon  
County Auditor - Grand

Recorder's Office  
Grand Traverse County  
Plot of Woodland Acres  
Recorded 1/19 27 24  
March 14, 1924  
Charlotte Neff  
May 25-1924  
O. S. Hansen

FILED IN AUDITOR GENERAL'S OFFICE  
Mar 25-1924  
S. H. Gagnon



**Description.**  
The land contained in the annexed plat of Woodland Acres is a portion of Fractional Lot 3, a portion of the SW 1/4 of the SE 1/4, and all of Fractional Lot 4, in Sec. 27, T. 28 N. R. 10 W. Acme Township, Grand Traverse County, Michigan, and is more particularly described as follows: Beginning at an iron stake on the South line of said Section 27, 124.8 feet East of the 5th post thereof; Thence N. 15° 45' E., 145.5 feet to an iron stake on the South line of Lot 3; Thence N. 30° 35' E., 168.3 feet to an iron stake on the East line of said Lot 3; Thence N. 1° 31' E., 18.1 feet to the North-east corner of said Lot; Thence N. 89° 25' W., on the North line of Lots 4 and 3, 192.6 feet to the water edge on East shore of Grand Traverse Bay; Thence Southwesterly 209.2 feet more or less, following water edge, to the South line of said Section 27; Thence N. 99° 30' E., on said South line 77.6 feet to the point of beginning.

**Dedication.**  
Know all men by these presents, that we Silas J. Gagnon & Sibyl Gagnon, husband and wife, as proprietors, of Traverse City, Mich., have caused the land in the annexed plat to be surveyed and platted, to be known as "Woodland Acres," Grand Traverse County, Michigan, said land being a part of Section 27, Township 28 North, Range 10 West, Acme Township, Grand Traverse County, Michigan, as above described, and we hereby dedicate all portions designated on said plat as, Avenues and Paths, to the use of the public.  
In witness whereof we have set our hands and seals this 14 day of Feb. 1924 signed and sealed in presence of  
Silas J. Gagnon }  
Sibyl Gagnon }  
State of Michigan }  
County of Grand Traverse }

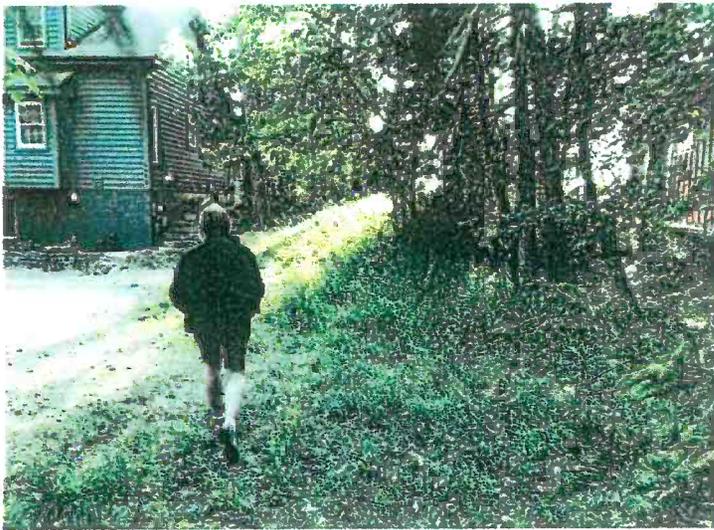
On this 14th day of Feb. 1924 before me a Notary Public in and for said County, personally appeared, Silas J. Gagnon & Sibyl Gagnon, husband and wife, to me known to be the persons who executed the above dedication, and acknowledged the same to be their free act and deed.  
My commission expires July 4-1924

**Surveyor Certificate.**  
I hereby certify, that the annexed plat of "Woodland Acres," Grand Traverse County, Mich., is a correct one, and that monuments consisting of iron pipe 1/2 inch or more in diameter and two feet or more in length are driven at points marked on plat, at all angles in boundary lines, at angles in the center line of streets, at center intersections of streets and at intersection of center lines of streets with boundary lines. At lot corners cedar stakes two inches or more in diameter and eighteen inches or more in length are driven.  
E. J. Gagnon }  
Registered Surveyor }  
County Surveyor }

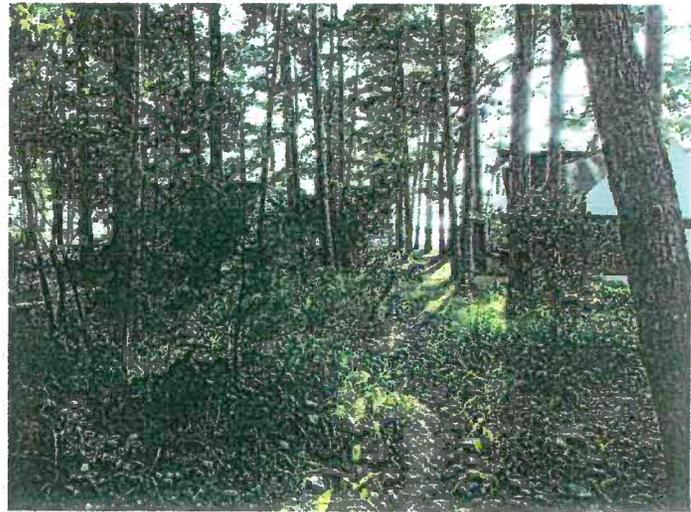
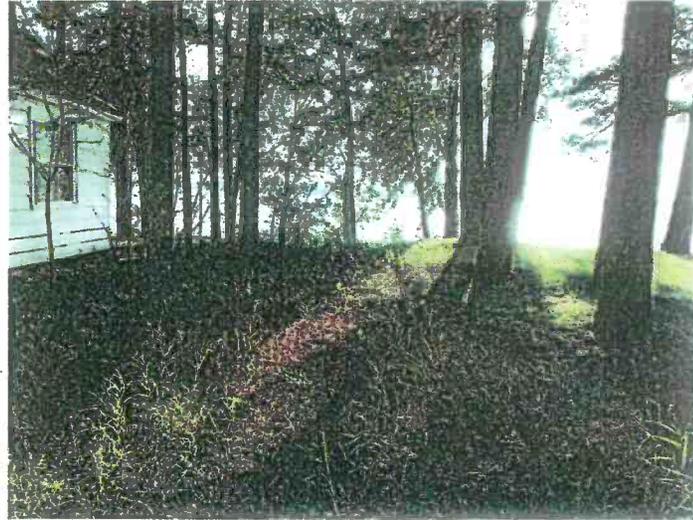
**Tax Certificate.**  
Office of County Treasurer, Grand Traverse County, Michigan.  
I hereby certify that there are no tax liens or titles held by the State on the land described in this plat, and that there are no tax liens held by individuals on said lands for the five years preceding the 25th day of March 1924, and that the taxes, for said period of five years, are paid as shown by the records of this office.  
John Gossie }  
County Treasurer }

Approval of County Board  
This plat approved 20th day of March 1924  
Fred J. ... Judge of Probate.  
John Gagnon ... County Treasurer.  
S. H. Gagnon ... County Clerk.

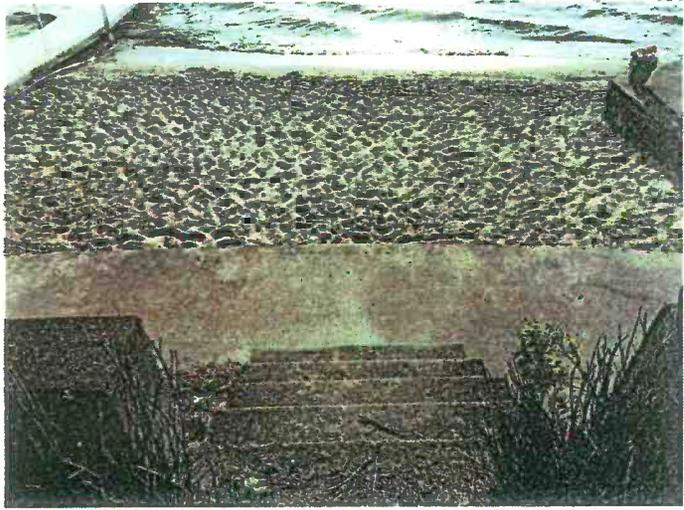
Approval by Township Board.  
This plat approved by the Township Board of the Township of Acme, Grand Traverse County, Michigan, at a meeting held March 17th 1924.  
Mildred J. Lautner }  
Township Clerk }









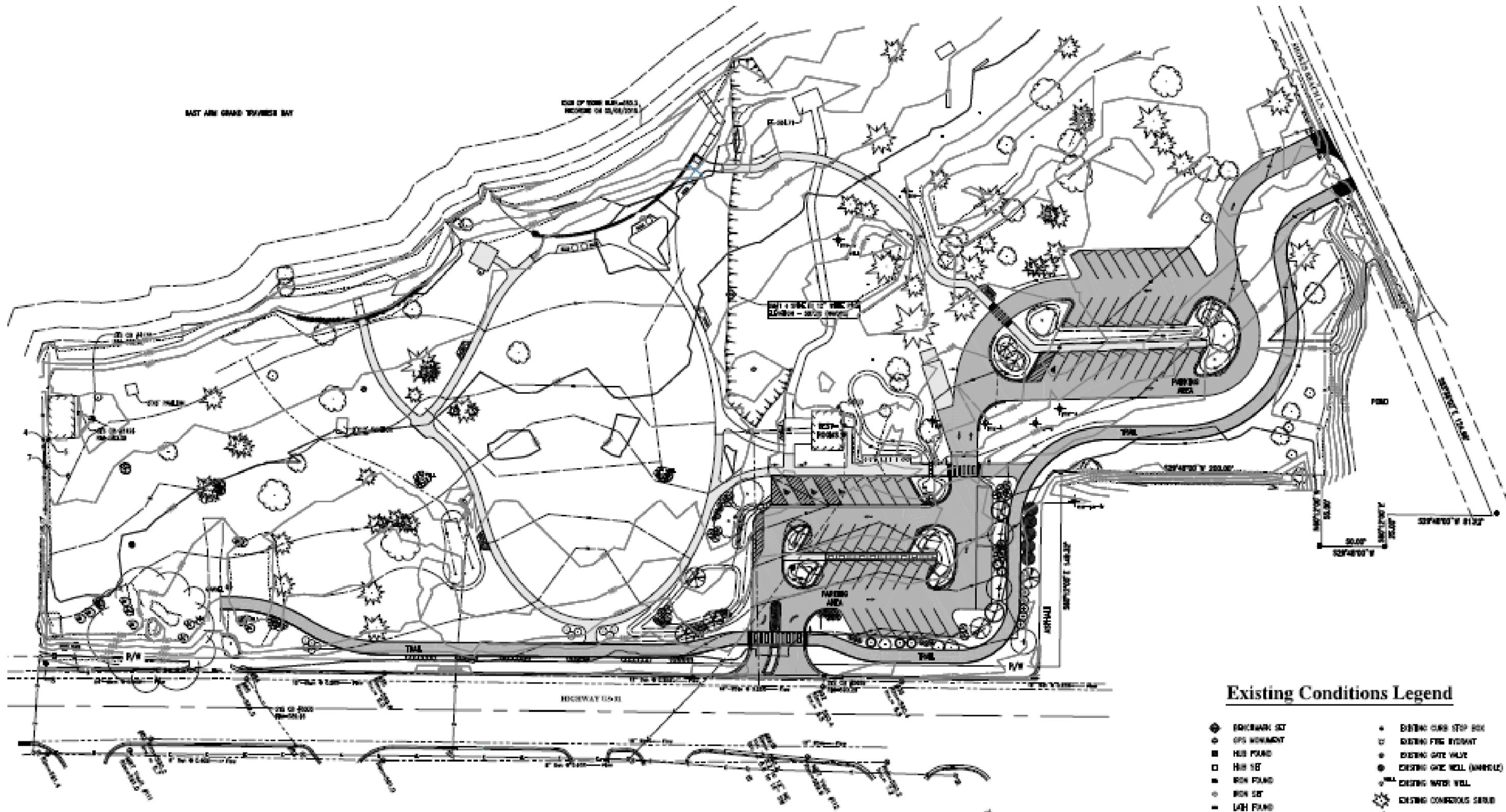






**Deepwater Point Shore Paths Asset Inventory & Maintenance Information**

Inventory ID	Name	Description	Quantity	Condition	Age in Years	Lifespan	Maintenance Interval	Maintenance Performed
	Path #1 Between 7331 and 7295 Deepwater Point Road	Unimproved path, from road to lake	300' ?	Poor	Unk.	Unk.	Unk.	Unk.
	Path #2 Between 7231 and 7245	Unimproved path, from road to lake	300' ?	Poor	Unk.	Unk.	Unk.	Unk.
	Path #3 Between 7095 and 7081	Unimproved path, from road to lake	300' ?	Poor	Unk.	Unk.	Unk.	Unk.
	Path #4 Between 7015 and 7081	Unimproved path, from road to lake	300' ?	Poor	Unk.	Unk.	Unk.	Unk.
	Path #5 Between 69001 and 6883	Unimproved path, from road to lake	300'	Poor	Unk.	Unk.	Unk.	Unk.



**PROJECT SITE PLAN**

**Existing Conditions Legend**

- EXISTING SET
- GPS MONUMENT
- HIGH POND
- HIGH SET
- LOW POND
- LOW SET
- LOW POND
- LOW SET
- MONUMENT FOUND
- EXISTING CURB STOP BOX
- EXISTING FIRE HYDRANT
- EXISTING GATE VALVE
- EXISTING GWC WELL (ANNULUS)
- EXISTING WATER WELL
- EXISTING CONIFEROUS SHRUB
- EXISTING CONIFEROUS TREE
- EXISTING DECIDUOUS SHRUB

SCALE 1" = 40'



## Lindsey Wolf

---

**From:** Derek Becker <derek.becker@eastbayharborcompany.com>  
**Sent:** Friday, August 09, 2019 10:46 AM  
**To:** Lindsey Wolf; Chris Becker; Christopher Becker  
**Subject:** East Bay Harbor Company - Acme Township North Parcel

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Morning Lindsey,

This is Derek Becker with East Bay Harbor Company. I come to you in regards to the townships North parcel from us here at the marina. It is fully overgrown and you cannot see nor access the water from the roadside/parcel. I would like to work together to potentially come to the conclusion that we could clear all the brush and small trees centrally located by the water and just leave the big standing willows. This would not be something meant for our slip holders, but more something in regards to cosmetic looks of the area for all passing vehicles and boaters. I think this would really help brighten up the area and be very beneficial to both the township and our harbor. Looking to the future, maybe having the south parcel be part of a parking lot with the open grassy area and then a sidewalk connecting the two parks. We at East Bay Harbor would like to become the flagship marina and destination for many people in Acme township including tourist. By working together, I feel we could make a great destination for tourism in our small community.

Thank You  
Derek Becker - Harbor Master  
East Bay Harbor Company  
231-632-7005

# ACME



