



**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
May 17, 2019 8:30 a.m.**

ROLL CALL:

Committee:	Resigned	Feringa	x	Heflin	x	Heffner	x	Jenema
	x	Smith	x	Timmins	x	Wentzloff		
Advisory:	excused	Kushman						
Staff:	x	Winter	x	Donn				

- A. **PUBLIC COMMENT:** None
- B. **APPROVAL OF AGENDA:** Motion by Timmins to approve the agenda as presented, seconded by Heflin. Motion carries.
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. **CORRESPONDENCE:** None
- E. **ACTION:**
 - 1. **Approve Draft Parks & Trails Minutes 03.15.19.** Motion by Timmins to approve the minutes from 03.15.19, seconded by Heflin. Motion carries.
- F. **OLD BUSINESS:**
 - 1. **Trail Updates**
 - a. **Michigan Natural Resources Trust Fund Grant**
Winter informed they received the initial feedback for the Michigan Natural Resources Trust Fund Grant. The completeness review was done and there were a few items that needed to be fulfilled. Those items were sent with the exception of letters that are required showing support from the road commission and MDOT for the right-away. Correspondence that has been received will be sent as proof the Tart Trail is working toward that. They have until October to get it completed.

The first stakeholder meeting will be on Wednesday, May 29. Someone from MDOT will be present at the meeting.

There has been a \$300,000 commitment for the grant from the Iron Belle Trail Fund, which is a trail network running through the state.
 - b. **Tribal 2% Grant**
Winter stated the board approved and signed the application for the Tribal 2% Grant for estimated \$39,000 to go towards trails amenities like benches, trash bins, wayfinding, recycle bins, signage and necessary prep work.
 - 2. **Adoption Program**
Winter informed the funds have been received for the Bayside Park wetland plants which will be planted today. He is working with a sign company to get a plaque made to be placed on a rock dedicated to Eric Takayama.

The board approved to order the sway swing donated by Linda Kaleita, formally Linda Weeks, for her late husband. Her current husband is interested in donating a second swing to adopted for this late wife. The board approved and ordered both swings.

Cathy Dye received an email from Rebecca Dornoff, who would like to donate a special swing for a small child that provides extra safety.

Motion by Timmins to approve the donation by Rebecca Dornoff for a special swing for Bayside Park, seconded by Wentzloff. Motion carries.

3. Park System Signage

Winter informed he has contacted the sign company for specifications and has passed this task on to Ryan to handle going forward.

Jenema said signs are also needed for the cemeteries with the same branding and should be included in the bid with the park signs.

4. Art In The Park

Smith would like to know what individuals he could contact to get feedback on art projects for the park. Heffner submitted photos of sculptures another park had done. Jenema said it would be nice to have the art pieces be interactive for the park visitors. She will bring copies of the park's layout to the next meeting to discuss locations for possible art settings.

5. Bayside Park Dedication Ceremony

Winter reported the open ceremony is Saturday May 18 at 12:30 -1:30 pm. Cathy Dye is getting refreshments and cookies for the event.

G. NEW BUSINESS: None

H. PUBLIC COMMENT:

Jenema informed Zollinger received an email from a gentleman who is inquiring about renting paddleboards from his mobile vehicle at Bayside Park. She said at this time nothing has been discussed on costs or permits for rentals in the parks. She said driving a vehicle in and out over the park grounds is a concern.

Wentzloff questioned if letting him do this might open the door for others wanting to have rental operations there.

The census of the committee was this would be a nice amenity to have available for those utilizing the park and a way to generate revenue for the township.

Timmins informed she will not be attending the next two monthly Parks and Trails meetings due to a family obligation and taking a trip. She will return for the August meeting.

ADJOURN: Motion by Timmins to adjourn, seconded by Wentzloff. Meeting adjourned at 9:22 am



ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
Bunker Hill Road, Williamsburg MI 49690
(former Acme Laundromat)
May 17, 2019 8:30 a.m.

ROLL CALL:

Committee:

	Feringa		Heflin		Heffner		Jenema
	Smith		Timmins		Wentzloff		
	Kushman						
	Winter		Donn				

Advisory:

Staff:

A. PUBLIC COMMENT:

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CORRESPONDENCE:

E. ACTION:

1. Approve Draft Parks & Trails Minutes 03.15.19

F. OLD BUSINESS:

1. Trail Updates
 - a. Michigan Natural Resources Trust Fund Grant
 - b. Tribal 2% Grant
2. Adoption Program
3. Park System Signage
4. Art In The Park
5. Bayside Park Dedication Ceremony

G. NEW BUSINESS:

H. PUBLIC COMMENT

ADJOURN:

PLEASE NOTE: At the close of the meeting, available Parks & Trails Committee members will convene at Bayside Park to help staff prepare for the Opening Ceremony on Saturday, May 18th. Any member of the public is welcome to join.



ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
March 15, 2019 8:30 a.m.

ROLL CALL:

Committee:

x	Feringa	x	Heflin	x	Heffner	x	Jenema
x	Smith	x	Timmins	x	Wentzloff		
x	Kushman						
x	Winter	x	Donn				

Advisory:

Staff:

A. PUBLIC COMMENT: None

B. APPROVAL OF AGENDA: Motion by Timmins to approve the agenda as presented with the addition to D. Correspondence 1. Letter dated 03.14.19 from Brian Kelley, seconded by Heflin. Motion carries.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. CORRESPONDENCE:

1. Letter dated 03.14.19 from Brian Kelley regarding video recording meetings

E. ACTION:

1. Approve Draft Parks & Trails Minutes 02.15.19. Motion by Timmins to approve the minutes from 02.15.19, seconded by Heffner. Motion carries.

F. OLD BUSINESS:

1. Trail Updates

a. Michigan Natural Resources Trust Fund Grant

Winter informed there is a public hearing at a special meeting on March 19 for the approval to submit for a MDNR Natural Resources Trust Fund application for the construction of the Traverse City-Charlevoix Trail, segment from Bunker Hill Road to M-72. The request will be for the trail segment extending from Bunker Hill Road to Mount Hope Rd., Mount Hope Rd. to M-72, M-72 between Mount Hope Rd and the US-31/M-72 intersection, and from Mount Hope Rd. through Samaritas, Feast of Victory Lutheran Church, Koti development and the Grand Traverse Town Center.

i. Engineering Scope, Public Hearing, Application Submission

Beckett & Raeder is engineering the project and provide an estimate of projected costs for the grant application. Costs are just over a million dollars. If supported and approved by the Board, the grant application will be submitted requesting the maximum of \$300,000. Acme Township is being asked to commit \$75,000 to the construction costs as matching funds. TART Trails has committed to fundraising the balance through private and public organizations.

b. Traverse City to Charlevoix Trail

i. Project Update

Winter informed they should know by fall if the grant was approved. If not given or the fundraising does not materialize the plan will be modified.

Kushman reported the deadline for public comments from the Traverse City-Charlevoix Trail open house was that day. So far, the majority of the comments have been that they are satisfied and want the trail.

He gave an update on a project being considered for improvements on a primarily design for a youth-oriented bike trail at the head of the Vasa pathway. They would like to get feedback from a user group and schedule a meeting tentatively in April. It is county property but in Acme Township.

2. Bench Swing

Winter informed the committee needed to make decisions on the shape of the playground and select a color for the Vitriturf. On April 9 a meeting is scheduled with Carl Pietila from LSI, to look at the site and mark the space for the playgroup equipment. A contractor will be needed to install a layer of gravel and put in the footings. Tentatively April 29 & 30 are the community build days. An estimate of 15 volunteers will be needed to help complete the project. The Vitriturf needs to be put down on a dry day. Carl recommended using a blend of half black and another color for the Vitriturf. Black is less expensive than the colors. The committee decided to have a round shape adjusting for trees and the sidewalk. Depending on the cost, the first choice of color for the Vitriturf would be brown, second mix of brown and black and lastly all black.

Motion by Timmins depending on cost, first choice solid brown, second mix of brown and third all black for the Vitriturf, seconded by Jenema. Motion carries.

Heffner showed photo of the bench swing he saw at Glen Arbor Park for the park. He contacted GameTime the company who has the bench and was able to get the freight cost down. The committee pick the bench color with first choice champagne, second beige and third brown. The committee would like to have two, one will be donated, and Winter will check with the board to see if a second one can be purchased.

Motion by Timmins to go with GameTime for the swing benches with the first choice of color champagne, second beige and third brown, seconded by Smith. Motion carries.

Winter said the boulders at the park need to be moved away from the playground area. Feringa said he will put stakes in the ground where they could be moved by with a tractor.

3. Park System Signage

Winter contacted DND signs he will be having a meeting with them to go over specifications to put out to bid.

4. Art In The Park

Smith would like to form a sub-committee for feedback, projects and locations. He suggested to start simple, using small items with a presence of nature and possibly interactive. The committee agreed this is a good way to start. Smith will get back at the next meeting with a possible sub-committee.

Heffner mentioned there is over 200 native plants for the park that are being held indoors to be planted when the weather allows. Members of the garden club will help with the planting. Winter will get with them on the new site plan and clarify planting areas, and what they will be doing and what the township will do. Jenema suggested to place tall plants on the edge of the shoreline to discourage geese from coming up on the lawn.

5. Bayside Park Dedication Ceremony

Winter reported the tent and sound system has been reserved for the open ceremony on Saturday May 18. He will put a budget together for refreshments and cookies. Heflin suggested to send out an email inviting the conservatory contacts, donators, and those who were involved with working on the park to the ceremony. Heffner suggested to have on view the park's future plans requesting donations for additional playground equipment.

G. NEW BUSINESS: None

H. PUBLIC COMMENT: None

ADJOURN: Motion by Timmins to adjourn. Meeting adjourned at 9:58 am

Shawn Winter

From: Cathy Dye
Sent: Thursday, May 09, 2019 8:42 AM
To: Shawn Winter; Amy Jenema
Subject: FW: Request special swing

Hi Shawn and Amy,
Received this email below from Rebecca Dornoff. She would like to donate for a special swing for Bayside park. Please see email below.
Thank you,

*Cathy Dye, CMMC
Acme Twp. Clerk
6042 Acme Rd.
Williamsburg, MI 49690
231-938-1350 Monday -Thursday
cdye@acmetownship.org*

From: Rebecca Dornoff <rebeccadornoff@yahoo.com>
Sent: Wednesday, May 08, 2019 10:53 PM
To: Cathy Dye <CDye@acmetownship.org>
Subject: Request special swing



This is my son Christopher, this swing or one like it could be used for a larger baby/toddler or a special person providing safety and fun! We would donate any cost in providing this project, please consider this for our wonderful developing park.beckyd

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QTY: 1 ▾

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