



ACME TOWNSHIP
Marina Advisory Committee
Tuesday, January 13, 4:00 p.m.
6042 Acme Road, Williamsburg MI 49690

Meeting called to order at 4:10 pm

Members present: J. Aukerman (Chair), R. Ehart, J. Olson, P. Parker, S. Vreeland, Township Manager, B. Zucco

Members excused: None

Staff present: N. Edwardson, Recording Secretary

A. Approval of the December 9, 2008, meeting minutes

Minutes deferred to next meeting

B. Limited Public Comment

C. Review of December 9, 2008, Action Items and status

At the December 9th meeting the committee agreed that Aukerman would contact the DNR to talk to Messrs. Petersen and Boik regarding the marina project. On December 15th via telephone meeting with Messrs. Petersen, Boik and Aukerman the following were the highlights of that meeting as reported by Aukerman.

1. It's important to have both an environmental assessment and a structural assessment of the marina property. Two different sets of professionals execute each. An approximate cost for an environmental assessment might be \$2,200. There is no estimate today for a structural assessment.
2. While the DNR could possibly do a courtesy inspection of the Marina property to assess safety and basic risk, it is not the in-depth assessment that is necessary to ascertain conditions and value.
3. Both assessments are critical for determining the economics of making such an acquisition by the Township.
4. The structural assessment is critical to help determine value of each slip based on current condition; it can also help identify problem areas and current-day replacement costs which are imperative to know in developing a future repair and maintenance budget.
5. Petersen and Boik have a list of competent engineers for Acme Township to consider for performing assessments. Sending out a R.F.P. to several engineering firms from the DNR's list can identify 1) what the specific firm would do for Acme in assessing the Marina, and 2) what they would charge. Aukerman asked for a sample R.F.P. to guide the township at the appropriate time.

Discussion followed. Vreeland commented that she would like to consult with McDonough at the Conservancy first before doing the environmental assessment.

After much discussion two motions were entertained.

MOTION BY VREELAND SECONDED BY OLSON TO RECOMMEND TO THE BOARD THAT THE TOWNSHIP CONSIDER ACQUIRING THE MARINA ONLY IF IT ENABLES THE TOWNSHIP TO CONTROL 100% OF THE MARINA. MOTION CARRIED UNANIMOUSLY.

MOTION BY VREELAND SECONDED BY PARKER TO RECOMMEND THE TOWNSHIP OBTAIN AN IN-DEPTH STRUCTURAL ASSESSMENT OF THE MARINA. MOTION CARRIED UNANIMOUSLY.

D. Review of new Action items and deadlines

1. Sharon to e-mail spreadsheet of slip owners to Jean by Thursday, January 15, with list of slip owners that have not returned EBHC survey forms as yet.
2. Jean to re-send spreadsheet and list from Sharon by Friday, January 16, to Robin and Pat, with bullet points and on-line survey form and return details.
3. Robin and Pat to divide list and contact EBHC slip owners and request their participation in the survey. E-mail them the survey and cover letter for return to the Township by Friday, February 13. One goal of this action is to see if outstanding slip owners are willing to negotiate a sale of their slip to Acme Township IF the township obtains resources to purchase and wants to pursue ownership.
4. Robin and Pat to e-mail Sharon by Friday, January 23, with e-mail addresses in their personal files for those EBHC slip owners who have no e-mail address listed on the Township's spreadsheet.
5. Vreeland to offer harbormaster interviews, EBHC surveys and summary and other relevant information on site and/on in binders located at Township for public to review. Plan to be implemented by Township by Tuesday, January 27th.
6. Jean to prepare Marina update/summary memo for Township Board's February 3, 2009 meeting and e-mail to Sharon by Monday, January 26.

E. Agreement on date/time for next meeting

The next meeting is tentatively scheduled for Tuesday, February 10, at 3:00 pm.

F. Public Comments/Other Business

Adjourned at 5:37 p.m.