



**ACME TOWNSHIP
PARKS & RECREATION ADVISORY COMMITTEE
Thursday, January 19, 2012, 7:00 p.m.
Acme Township Hall
6042 Acme Road, Williamsburg MI 49690**

Meeting called to order at 7:03 p.m.

Members present: H. Yamaguchi (Chair), S. Feringa, M. Guy, M. Timmins

Members excused: O. Sherberneau

Staff present: W. Kladder, Township Supervisor
P. Kilkenney, Zoning Administrator/Planning
T. Henkel, Parks Supervisor
N. Edwardson, Recording Secretary

Limited Public Comment:

A. Consider approval of the [12-01-11](#) meeting minutes:

Motion by Timmons. Support by Guy to approve the minutes of 12-01-11 meeting as presented. Motion carried.

B. Parks Report – Henkel

Henkel reported that there has not been a lot of activity in the parks. He has been busy plowing.

Henkel applied for a beach grooming permit for a 20 x 300 area with DEQ.

C. New Business:

[Shoreline District Placemaking/Planning Process](#)

Kilkenny reviewed the memo prepared by Vreeland. Acme Township is about to embark on a placemaking/planning process for the sub-area of the township that lies south of the US 31/M-72 intersection, north of the US31/Five Mile Road intersection, and includes both the west and east sides of US 31 North. There are three key goals of the project 1) Move from the preliminary 2005 public shoreline park visioning to a firm park design & amenities plan, 2) Engage the community in a placemaking exercise that will design linkages between the parkland properties and the commercial and residential properties in the community and 3) Utilize the concepts and designs developed in the placemaking exercise. Kilkenny said we have \$35,000 from three different grants, Rotary Charities, NW MI Council of Gov'ts and Coastal Zone Management program, to help in this process. Staff is currently preparing an RFP/Q to solicit the consultant (s) to assist with the process. Staff would also recommend involvement by members of the Shoreline and Parks & Rec Advisories. Kilkenny would recommend to the Board that the committee include one member each from the Planning Commission and the advisories. We currently expect the public process

to take place between March or April and June with a goal of having the final work product delivered for approval and ready for execution in July/August. Timmons will represent the Parks & Rec advisory.

D.. Old Business:

1. Sayler Boat Launch status update

Yamaguchi reported that there are no updates to report but he does like to keep the item on the agenda to get it “alive”.

2. 2012 t Project selection

Advisory members were asked to review possible 2012 projects referring to the Parks System Plan 2008-2013, and then list in order of importance to them individually and then submit to the office so that staff can tabulate the results. The proposed work plan for 2012 and beyond is shown below with the lead person.

Shoreline Planning and Placemaking – Timmons

Sayler Boat Launch – Feringa

Non-motorized Trail planning – Guy

Community Volunteer Improvement – Sherberneau

Update of Township Parks System – Yamaguchi

Yamaguchi will prepare a memo for the Board for the February meeting explaining the proposed work plan for Board approval.

3. Brainstorming (rough work plan) for selected projects

Yamaguchi commented that we will begin working on our projects but not necessarily completing them this year. He said members could report every meeting. He suggested each member prepare a timeline. Yamaguchi encouraged committee members to utilize the staff and other resources.

Kladder would like to have advisory meetings at our parks when the weather is warmer.

Public Comment/Any Other Business:

Kladder commented that funding for the treatment of Phragmites has been reduced to \$8,000 for all of Grand Traverse County. He said state land has not been treated. We have been treating for 3 years now.

Virgina Tegel, 4810 Bartlett Road, thanked the advisory for their efforts and she said she was always available to help. She said at the last meeting that she had proposed a possible scenario if we were to have an event at our Parks that involved over 200 hundred people. Tegel would like this advisory to really think about it. She mentioned the “Brewfest” that was sponsored by Sam Potter. She didn’t know if he would be interested in having an event in Acme Township because of our lack of infrastructure. She believes in being pro-active and having a plan in place.

The next meeting will be Thursday, March 1, 2012, at 7:00 pm

Meeting adjourned at 8:20 p.m.